

Agenda
Race and Equity Services Working Group
City of Edina, Minnesota
Edina City Hall, Mayor's Conference Room

Tuesday, September 19, 2017
6:00 PM

- I. Call To Order
- II. Attendance
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - a. August 21 Joint Working Group Meeting
- V. Discussion Items
 - a. Citizens League, Interview Report
 - b. Task Force Update
 - c. Services Prioritization Document
- VI. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 19, 2017

Agenda Item #: IV.a.

To: Members

Item Type:

Minutes

From: Sulekha Mohamed, Executive Assistant

Item Activity:

Subject: August 21 Joint Working Group Meeting

Action

ACTION REQUESTED:

Approval of Meeting Minutes.

INTRODUCTION:

ATTACHMENTS:

Meeting Minutes: August 21, 2017



Minutes
City Of Edina, Minnesota
Race and Equity Joint Working Meeting of the Facilities, Services, and
Institutions Working Groups
Edina Public Works
August 21, 2017 5:00 PM

I. Call To Order

Co-chair Pierce called the meeting to order at 5:13 p.m.

II. Attendance

Held attendance for introductions section of the Citizen League agenda.

III. Approval Of Meeting Agenda

Motion by Chris Smith to approve the August 21, 2017 meeting agenda. Motion seconded by Arnie Bigbee. Motion carried.

IV. Approval Of Meeting Minutes

Motion by Chris Smith to approve the July meeting minutes for the Facilities, Services, and Institutions working group meetings. Motion seconded by Chris Bremer. Motion carried.

V. Discussion Items

A. Citizens League facilitated the July Meeting.

- Introductions:

Members in attendance: James Pierce, Chris Smith, Loenel Dorvil, Katherine Bass, Thuy Anh Fox, Sharon Alison, Brian Hubbard, Val Burke, Elena Brito Sifferlin, Arnie Bigbee, June Yoshinari Davis, Heather Edelson, Noah Silver, Kamala Puram, Eric Rehm, Randolph Cooper, Chris Bremer, Jeff Brown, Pat Arseaneault, Kelly Curtin.

Absent Members: Phil Godinez, Ramla Hasanali, Erica Allenburg, Ana Munro, Daniel Nye, Al Alexander, Guled Said, Dawn Beitel.

Staff Present: Project Coordinator MJ Lamon, City Manager Scott Neal, Assistant City Manager Lisa Schaefer, Institutions Staff Support Amy Smith, Services Staff Support Sulekha Mohamed, Facilities Staff Support Chante Mitchell.

Citizens League Present: Karla Benson Rutten, Joi Lewis, Pahoua Hoffman, Sean Kershaw, Alex Clark

- Dr. Joi Lewis introduced the Task Force team to Orange Method.

VI. Adjournment

Motion by Katherine Bass to adjourn the July 21 meeting. Motion seconded by Leonel Dorvil. Motion carried.

Meeting adjourned at 8:15pm.



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Date: September 19, 2017

Agenda Item #: V.a.

To: Members

Item Type:

Report / Recommendation

From: Sulekha Mohamed, Executive Assistant

Item Activity:

Subject: Citizens League, Interview Report

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Citizen's League will discuss one on one survey results.



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Date: September 19, 2017

Agenda Item #: V.b.

To: Members

Item Type:

Advisory Communication, Other

From: Sulekha Mohamed, Executive Assistant

Item Activity:

Subject: Task Force Update

Discussion

ACTION REQUESTED:

None.

INTRODUCTION:

Group will discuss information related to the Task Force Update that occurred. The working group's task force representative(s) will provide an update on the meeting with Citizens League.



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Date: September 19, 2017

Agenda Item #: V.c.

To: Members

Item Type:

Advisory Communication

From: Sulekha Mohamed, Executive Assistant

Item Activity:

Subject: Services Prioritization Document

Discussion

ACTION REQUESTED:

None.

INTRODUCTION:

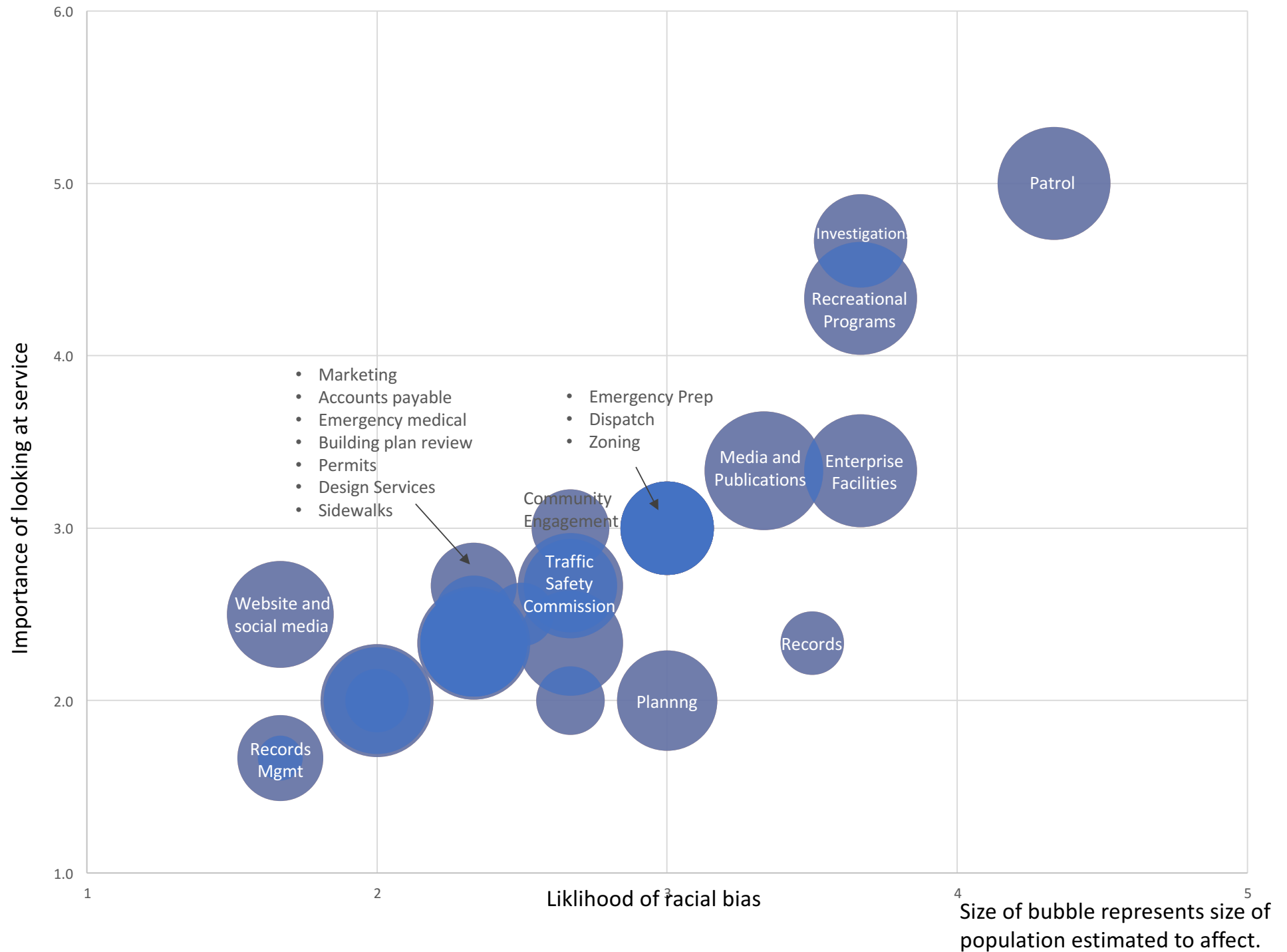
Services Working Group will discuss Services Prioritization document and Edina Race & Equity Services Analysis document.

ATTACHMENTS:

Service Prioritization Document

Race & Equity Services Working Group Analysis

Prioritization of Edina City Services



Department in bold Services Listed Under Dept	Of the 50,000 people that live in Edina what percent utilize these services annually? (Your perception)	Of those who use these services, what is the likelihood of there being racial bias while interacting with particular city services? (Your perception)	Rate your level of importance of our team looking at this service.
Patrol	31,667	4.3	5.0
Investigations	21,667	3.7	4.7
Recreation programs	31,667	3.7	4.3
Records	10,000	3.5	2.3
Management enterprise facilities including Braemar Golf Course, Centennial Lakes, Braemar Arena, Edinborough Park, Braemar Dome	31,667	3.5	3.3
Media and publications	35,000	3.3	3.3
Elections	21,667	3	3
Dispatch	21,667	3.0	3.0
Emergency preparedness	21,667	3.0	3.0
Planning	25,000	3.0	2.0
Zoning	21,667	3.0	3.0
Licensing and Permits	11,667	2.7	2
Community Engagment: Volunteer Edina, Neighborhood Connections, Boards/Commissions	15,000	2.7	3
Emergency preparedness	27,500	2.7	2.7
Public Health	27,500	2.7	2.3
Traffic Safety Committee (TSC)	21,667	2.7	2.7
Animal Control	10,000	2.5	2.5
Marketing	18,333	2.3	2.3
Account payable & Accounts receivable- billings being	28,333	2.3	2.3
Emergency medical	28,333	2.3	2.3
Building plan review	18,333	2.3	2.3
Building review permits and	18,333	2.3	2.3
Design and Construction Services	18,333	2.3	2.3
Sidewalks	28,333	2.3	2.3
Ped Facilities	28,333	2.3	2.3
Edina Transportation Commission	18,333	2.3	2.7
Heritage preservation	8,333	2.3	2.3
Residents assessments	15,000	2.3	2.5
Assessing	31,667	2.3	2.3
Liquor Operations	31,667	2.0	2
Economic Development	10,000	2.0	2
Homesteading Services	28,333	2.0	2.0
Records Management	5,000	1.7	1.7
Sustainability	18,333	1.7	1.7
Website and social media	28,333	1.7	2.5
City Manager & Adminstration			
Communication and Technology			
Services	-		
Training- what are people being trained on	-		
Network management - public wifi	-		
Telecommunications	-		
Information Technology	-		
Finance Department	-		
Police	-		
Community Health	-		
Recycling / Solid Waste	-		
Environmental Health	-		
Fire	-		
Fire suppression and prevention	-		
Public works	-		
Street maintenance	-		
Utility operations	-		
Equipment Operations Division	-		
Electrical/HVAC Division	-		
Snow Plow	-		
Engineering	-		
Engineering Services	-		
Transportation	-		
Parks and Recreations	-		
Park maintenance	-		
Community Development	-		
Commercial assessment	-		
Sign permits	-		1.7
I feel this should be added for consideration:	-		

Department	Population Impacted	Likelihood of bias	Importance
Elections	21667	3.0	3.0
Records Management	5000	1.7	1.7
Licensing and Permits	11667	2.7	2.0
Liquor Operations	31667	2.0	2.0
Economic Development	10000	2.0	2.0
Community Engagement: Volunteer Edina, Neighborhood Connections, Boards/Commissions	15000	2.7	3.0
Sustainability	18333	1.7	1.7
Media and publications	35000	3.3	3.3
Marketing	18333	2.3	2.3
Website and social media	28333	1.7	2.5
Account payable & Accounts receivable- billings being	28333	2.3	2.3
Patrol	31667	4.3	5.0
Investigations	21667	3.7	4.7
Dispatch	21667	3.0	3.0
Records	10000	3.5	2.3
Animal Control	10000	2.5	2.5
Emergency preparedness	27500	2.7	2.7
Public Health	27500	2.7	2.3
Emergency medical	28333	2.3	2.3
Emergency preparedness	21667	3.0	3.0
Building plan review	18333	2.3	2.3
Building review permits and inspections	18333	2.3	2.3
Design and Construction Services	18333	2.3	2.3
Sidewalks	28333	2.3	2.3
Ped Facilities	28333	2.3	2.3
Traffic Safety Committee (TSC)	21667	2.7	2.7
Edina Transportation Commission (ETC)	18333	2.3	2.7
Recreation programs	31667	3.7	4.3
Management enterprise facilities including Braemar Golf Course, Centennial Lakes, Braemar Ar	31667	3.7	3.3
Planning	25000	3.0	2.0
Zoning	21667	3.0	3.0
Heritage preservation	8333	2.3	2.3
Residents assessments	15000	2.3	2.5
Homesteading Services	28333	2.0	2.0
Assessing	31667	2.3	2.3

