

Agenda
Human Rights and Relations Commission
City Of Edina, Minnesota
Edina City Hall Community Room

Tuesday, July 25, 2017
7:00 PM

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - A. Minutes: Draft Minutes of June 27, 2017 HRRC Regular Meeting
- V. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VI. Reports/Recommendations
 - A. 2017 Work Plan Updates
 - B. Model City Discussion
 - C. Human Services Taskforce
 - D. 2018 Work Plan Brainstorm
 - E. 2018 Meeting Schedule
- VII. Correspondence And Petitions
 - A. Correspondence, July 1 2017
 - B. Bloomington Human Rights Commission Omar Bonderud Award
- VIII. Chair And Member Comments
- IX. Staff Comments
- X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: IV.A.

To: Human Rights and Relations Commission

Item Type:

Minutes

From: Chante Mitchell, City Management Fellow

Item Activity:

Action

Subject: Minutes: Draft Minutes of June 27, 2017 HRRC
Regular Meeting

ACTION REQUESTED:

Approve HRRC June 27, 2017 meeting minutes.

INTRODUCTION:

ATTACHMENTS:

June 27, 2017 Draft HRRC Meeting Minutes



Minutes
City Of Edina, Minnesota
Human Rights and Relations Commission
Edina City Hall, Community Room
June 27, 2017 7:00pm

I. Call To Order

Chair Nelson called the June 27th, 2017, meeting of the Human Rights and Relations Commission to order at 7:00 p.m.

II. Roll Call

Answering roll call were Chair Nelson, Commissioners Arseneault, Edwards, Martin, Rivera, Edelson, Student Commissioners Chao and Sinha.

Absent Members: Kennedy, Beringer

Staff present: Staff Liaison, MJ Lamon and City Management Fellow, Chante Mitchell

Late Arrival: Commissioner Meek

III. Approval Of Meeting Agenda

Motion by Commissioner Arseneault to approve the meeting agenda for June 27th, 2017. Motion seconded by Commissioner Martin. Motion carried.

IV. Approval Of Meeting Minutes

Motion by Commissioner Arseneault to approve the May 23, 2017 Human Rights and Relations Commission meeting minutes. Motion seconded by Commissioner Martin. Motion carried.

V. Community Comment

None.

Commissioner Meek arrived at 7:06 p.m.

VI. Reports and Recommendations

A. 2017 Workplan Updates

Bias offense response plan – The Bias Offense committee will convene to review the plan. Proposed changes, if any, will be brought back to the commission by August for approval.

Race and Equity Task Initiative Update – The Task Force has selected Citizens League as the initiative facilitator. Citizens League will be meeting with the Task Force at their July 10 meeting. Citizens League will be assisting with:

- Scope and framework of work
- Providing talking points to the Task Force and working groups

Comprehensive Plan – No updates at this time. The committee will plan to convene.

Human Rights Essay – A draft of a plan for the essay contest was first shared with the commission at the December meeting. The committee met in February to work on contest details but was not ready to present the details to the commission at that time. The Essay Contest committee still needs to present the contest details to the entire commission for approval.

- B. Sharing Community, Sharing Values: Immigration Panel – The committee has selected the event name as Refugees and Immigrants: Contributions and Conflicts. The event will share differences between an immigrant and a refugee. One panelist Zaynab Abdi, who is a student, requested an honorarium.

Commissioner Nelson made a motion to accept the title of the Sharing Community, Sharing Values event, “Refugees and Immigrants: Contributions and Conflicts.”
Commissioner Rivera seconded. Motion carried.

Commissioner Meek made a motion for panelist Zaynab Abdi to receive an honorarium of \$100. Commissioner Edelson seconded. Motion carried.

- C. 2018 Work Plan Brainstorm – The Commission discussed possible work plan ideas for their 2018 work plan. The following topics were shared:
- 1) Sharing Values, Sharing communities
 - 2) Days Of Remembrance
 - 3) Tom Oye
 - 4) Bias Offense
 - 5) Partnership with School District
 - 6) Essay Contest
 - 7) Indigenous People’s Day Event
 - 8) Focus on the issue of Aging
 - 9) Transgender Educational Event

The work plan timeline is:

1. Work plan submitted by September 20;
2. Commission chairs present to Council on October 3;
3. Liaisons meet with Council on November 8;
4. Council approves work plans on October 5;
5. 2018 work plans begin January 1.

VII. Correspondence

Received but not discussed.

VIII. Chair and Member Comments

Arseneault advised that questions were sent to the Edina Police on policies and practices with regard to immigration status. Arseneault plans to meet with the Police Chief and will report back to the commission.

IX. Staff Comments

Staff Liaison Lamon updated the commission that the Human Services Funding task force will start meeting this fall, possibly as early as August, and will finish up in November. HRRC has made a commitment in the past for one member to participate on the task force, and we should consider having a representative on the taskforce this year. Martin indicated she would like to be considered for the task force.

X. Adjournment

Motion by Martin to adjourn the June 27, 2017 meeting. Seconded by Commissioner Arseneault. Motion Carried.

Meeting adjourned at 9:00 p.m.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: July 25, 2017

Agenda Item #: VI.A.

To: Human Rights and Relations Commission

Item Type:
Report and Recommendation

From: MJ Lamon, Project Coordinator

Subject: 2017 Work Plan Updates

Item Activity:
Information

ACTION REQUESTED:

None.

INTRODUCTION:

- Bias Offense Response Plan
- Race and Equity Update
- Comprehensive Plan
- Essay Contest
- Sharing Values, Sharing Communities

ATTACHMENTS:

2017 Approved Work Plan

Committee and Working Group Rosters

Immigration Panel Questions

Meeting Agenda, Essay Contest

Essay Proposal

Essay, Press Release Information

Board/Commission: Human Rights and Relations Commission

2017 Annual Work Plan



Initiative 1	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility		April 2017	\$75 for plaque + possible cost for new printed materials	<ul style="list-style-type: none">• Register attendance at event• Track nominations• Update website
Tom Oye Award <ul style="list-style-type: none">• In 2017 the committee will develop an annual theme.				
Progress Report:				

Initiative 2	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility		August 2017	None.	<ul style="list-style-type: none">• Coordinate Meetings• Maintain record of meetings about incidents
Bias Offense Response Plan – review and update, if needed, annually				
Progress Report:				

Initiative 3	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility		April 2017	\$300 for marketing materials and refreshments	
Day of Remembrance Event				
Progress Report:				

Initiative 4	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		December 2017	\$1000 fee for workshop facilitators	<ul style="list-style-type: none">• Event coordination• Communications• Marketing
Serve as lead Commission for City’s new racial equity initiative as assigned by City Council and the task force. [Initiative attributes to Human Rights City Designation]				
Progress Report:				

Initiative 5	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility Sharing Values, Sharing Communities		October 2017	\$300 for marketing materials and refreshments, depending on event)	<ul style="list-style-type: none"> • Event coordination • Communications • Marketing
Progress Report:				

Initiative 6	Council Charge <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility Human Rights Essay Contest <ul style="list-style-type: none"> • Develop an annual theme • Develop age categories 		May 2017	\$200 for marketing \$100 for award	Communications Marketing Manage essays
Progress Report:				

Initiative 7	Council Charge <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility Assist as requested with development of the City's new Comprehensive Guide Plan. [Initiative attributes to Human Rights City Designation]		December 2017		
Progress Report:				

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)				
Transgender Rights – Educational presentation or other efforts to ensure welcome and safe environment for all within the city				
Recognition for Community Members whose work addresses issues of racism (e.g., an MLK Award)				

Proposed Month for Joint Work Session (one time per year, up to 60 minutes):	June
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EHRC ROSTER: 2017 Committees and Working Groups

Committee, Working Group, Rep to External Committee		Responsibilities	Chair	Members	Term	Notes
Committee	Tom Oye Award	Review nomination form & criteria to determine need for revision; Provide summary to commission; Update letters to nominees and nominators; Press Release / PSA on Ch. 16; Secure "award" for presentation; Present Award	Martin (2016)	Catherine Beringer Cindy Edwards Kristina Martin Prasoon Sinha	Renew Annually	Review of nomination criteria; Preparations for media/PR/announcements in fall; Volunteer Award Ceremony in spring (usually April)
Committee	Bias Offense Response Plan	Review plan, and if needed, propose updates to commission		Pat Arseneault Ellen Kennedy Michelle Meek Jim Nelson	Renew Annually	
Working Group	Days of Remembrance	Adopt theme, create agenda, determine speakers; Set up holocaust survivors videos to run on Ch. 16; Work with Communications Department on poster update and program; Ensure event is marketed; Distribute posters; Secure refreshments for event; Send thank you notes; Update DOR historical notebook		Pat Arseneault Catherine Beringer Michelle Meek Connie Chao Prasoon Sinha Lina Lin Jan Seidman Neeti Singhal	Renew Annually	Process usually starts in fall and ends in April to coincide with National Holocaust Museum Days of Remembrance
	Racial Equity Initiative	TBD				HRRC to serve as lead Commission for City's race and equity initiative
Committee	Sharing Values, Sharing Community	Plan an event to advocate and embrace social justice and understanding in our community		Heather Edelson Michelle Meek Jim Nelson Connie Chao	Terms end December 2017	

EHRRC ROSTER: 2017 Committees and Working Groups

Committee, Working Group, Rep to External Committee		Responsibilities	Chair	Members	Term	Notes
Committee	Human Rights Essay Content	Develop theme, criteria, age categories, and timeline for acceptance of entries, review of entries, and announcement of winners; Secure awards		Heather Edelson Cindy Edwards Ellen Kennedy Connie Chao Prasoon Sinha	Terms end December 2017	
Committee	Comprehensive Guide Plan	Assist as requested with development of City's new Comprehensive Plan		Heather Edelson Cindy Edwards Ellen Kennedy Jim Nelson Prasoon Sinha	Terms end December 2017	
HRRC Rep to External Committee	Edina Community Council	Council serves as Steering committee for Edina Family Services Collaborative; Attend meeting of the social service agencies serving Edina, the Edina school district, and other South Hennepin metro communities. Share information, participate in budget process	N/A	Ellen Kennedy (3 year term: 2015-16; 2016-2017; 2017-2018)	Renew every 3 years (before start of school year)	Meets (7:30-9:00 a.m.) every other month during the school year (September - May)
HRRC Rep to External Committee	Human Services Taskforce	Review requests for funding proposals from human service providers who serve Edina populations in need; Make recommendation to Council on the city's annual funding to providers	N/A		Renew biennially (at or before September Commission meeting)	Taskforce comprised of reps from Boards and Commissions; Meets every other year (next in 2017), 4 times in Oct/early Nov to consider requests; Meets with Council to make recommendation

Questions to Panelist

Kevin Staunton --- to be asked next --- Jim to ask. ***5 minutes***

- Emilia -- & Suud – **Connie**
- Zaynab & Professor Meili -- **Jim**

* Pick a few fun things about them. Super short – just give what they

1. Jim to turn over and set up for Professor Meili's presentation (Length of presentation 15 minutes) ***15 Minutes***
2. Thank you panelist for being here today. We would like to start with hearing from our additional panelist on their experiences. Can you tell us a little more about your experience getting to this country and what you are doing now? ***Approx. 5 minutes each***
3. What are the biggest challenges you see immigrants and refugees facing in our community and across the nation.
4. Can you speak to exploitation of undocumented persons – and their experience, specifically: Landlords, employment, health care, children and education.
5. Can you speak to the financial contributions of refugees of immigrants in the state of Minnesota? There are misperceptions within some communities and we would like
6. **Emilia.** You do incredible work to assure that regardless of status that every child has an opportunity to pursue higher education. Can you tell us more about this work – some of the struggles and some of the silver linings you have found in terms of the community coming to help or support your efforts.
7. **Suud.** You were a part of the largest refugee camps in Somalia, since you were 1 year old and 20 years after you lived in that same camp. What did you learn growing up there that helps drive you forward today? Reading your bio, it is clear that your advocacy work focuses on bringing home the messages that refugees are a dignified population. How did you the and how do you today see fellow refugees exemplifying dignity?
8. **Zaynad.** By age 17, you enrolled in school just 2 days after arriving to the U.S., you didn't speak a word of English; can you tell us about your experience?

9. Professor Meili. Can you share with us where your passion started to assure that the contributions of immigrants and refugees began?

10. Can you tell us the status of the travel ban and how it's impacting our Minnesota community?

**Jim or Connie to thank the panel and open questions up to the audience. We ask that each person keep their questions short to allow for everyone to participate -- and keep a respectful tone and remember that all our panelist have volunteered their time.

**Edina Human Rights and Relations Commission
Essay Contest Committee Meeting**

July 23, 2017

Agenda

1. Finalize wording of the essay title re the experience of women and girls.
2. Decide about an event. Options:
 - Plan a December event. Sunday, Dec. 10, 1:00-2:00, potential speaker Professor Barbara Frey, former UN Special Rapporteur and Director, Human Rights Program at the Humphrey Institute, University of Minnesota; with essay winners. Could do this as a Committee meeting, since it's not on our 2017 work plan.
 - Have no single event; have the winners acknowledged at a City Council meeting, Tuesday, December 5, including with the reading of the essays
 - Plan an event for another time
 - Host a special event as a City Council event in connection with the Dec. 5 Council meeting
 - Combine with an already-scheduled event other than those mentioned above
3. Finalize poster and marketing materials for August, roll-out, including exact title.

Edina Human Rights and Relations Commission Human Rights Essay Contest

Purposes of the contest

- To raise awareness about human rights challenges and opportunities among those who live, work, and study in the City of Edina;
- To raise awareness about the Edina Human Rights and Relations Commission;
- To acknowledge and recognize those who are giving thoughtful consideration to issues of human rights.

Levels of participation

- The Junior Level is open to students ages 13-17.
- The Adult Level is open to all people ages 18 and above.

Recognition of winners

- The winners will receive a gift card from Barnes and Noble for \$50, special mention in *About Town*, a reading of the essay at the City Celebration of Human Rights in December 2017, and a certificate of recognition from the EHRRC and the Mayor.

Submission details

- All essays will be submitted electronically to the city by **October 31**.
- Junior Level essays will be no longer than 800 words and Adult Level essays no longer than 1,200 words. Essays will be computer-typed, double-spaced, Calibri 12-point font. Names will appear only on the contact form and will not appear on the essays.
- A subcommittee of EHRRC will read and evaluate the essays and select winners according to criteria that the subcommittee determines appropriate.
- Winners will be notified by **December 1**.
- Winners will be invited to read their essays at the City Celebration of Human Rights in December 2017.

Generating awareness of the competition

- Notices will be put into the *Edina Sun Current* and *About Town*.
- Fliers will be distributed to all Edina teachers through the Edina Public School system and to the private schools *(Calvin Christian School and Our Lady of Grace School).
- Information will be posted online at the City and EHRRC websites, the Edina Community Resource site, and other public sites as appropriate.
- Fliers will be posted at apartment complexes, libraries, senior facilities, and other locations.

Suggested topic for Year 1

The City of Edina has passed a resolution supporting the United Nations Convention on the Elimination of Discrimination Against Women (known as CEDAW). This Convention has been ratified by 189 countries in the world. The six countries that have not yet ratified it are Iran, Sudan, Somalia, Palau, Tonga – and the United States.

HUMAN RIGHTS ESSAY QUESTION:

1) How does discrimination affect women and girls in our country, our state, and in our community today? Do race, nationality, socio-economic status, ability, or educational level play a role, and if so,

how? 2) Where in your life have you seen or experienced this discrimination personally? 3) What action can you take or have you taken, and what can we do as a community?

Writers are encouraged to refer to the United Nations Universal Declaration of Human Rights, found at <http://www.un.org/en/universal-declaration-human-rights/> and the United Nations Convention on the Elimination of Discrimination against Women, found at <http://www.un.org/womenwatch/daw/cedaw/cedaw.htm> in your essay. Please address all three parts to the question.

Submission Information Form

For those aged 18 and over:

Name

Address

Email address

Phone number

I give permission for the Edina Human Rights and Relations Commission to publish my essay, name, and photo in any and all forms.

Signature

Date

For those under age 18:

Name

School

Name of parent or guardian

Address

Email address

Phone Number

I, parent/guardian of _____, give permission for the Edina Human Rights and Relations Commission to publish my child's essay, name, and photo in any and all forms.

Signature

Date



More information: Dr. Ellen Kennedy
952-693-5206
kennedy@worldwithoutgenocide.org

Essay Competition on Women's Rights Announced by the Edina Human Rights and Relations Commission

(Edina, Minnesota, August 1, 2017) Edina is one of five Minnesota cities and one of 21 cities in the US that has endorsed the United Nations Convention on the Elimination of Discrimination against Women (known as CEDAW, pronounced SEE-daw). All but six nations in the world have ratified CEDAW. Those six? Sudan, Iran, Somalia, Palau, Tonga – and the US.

The Edina Human Rights and Relations Commission (EHRRC) is raising awareness about discrimination against women in our country and in our own communities to encourage positive actions to support and enhance women's human rights.

- 2,400,000 women in the United States are injured by current or former partners **every year**.
- The US ranks **41st** among 184 countries on maternal deaths during pregnancy and childbirth, below all other industrialized countries and many developing countries.
- U.S. women earn **78 cents** for every dollar a man makes – and that's if the woman is white.
- An estimated **684,000** Minnesota women will be subjected to rape, physical violence, or stalking by an intimate partner in their lifetimes.
- Minnesota district courts handle more than **27,000 cases** of domestic violence and more than **10,000** Orders for Protection are issued every year.
- At least **115 Minnesota women were murdered** by their intimate partners, 2010-2015.
- At least **300 women were sexually assaulted** on Minnesota college campuses in 2015.

The EHRRRC announces an essay contest, open to all who **live, work, or study in Edina**, to write about these important issues and what can and is being done. There are two categories of participation: a Junior Level, open to students ages 13-17, and a Adult Level for all those 18 and above.

The essay question, in three parts, is **1) How does discrimination affect women and girls in our country, our state, and in our community today? Do race, nationality, socio-economic status, ability, or educational level play a role, and if so, how? 2) Where in your life have you seen or experienced this discrimination personally? 3) What action can you take or have you taken, and what can we do as a community?**

Guidelines for submissions are at ***. All submissions must be made electronically and are due on or before October 30. Winners will be announced by December 1 and will be recognized at a city-wide Human Rights Celebration on Sunday, December 10, 1:00 pm at Edina City Hall, 4801 W. 50th Street, Edina, MN 55424. That date is the anniversary of the signing of the Universal Declaration of Human Rights in 1948.

###



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VI.B.

To: Human Rights and Relations Commission

Item Type:
Report and Recommendation

From: MJ Lamon, Project Coordinator

Subject: Model City Discussion

Item Activity:
Action, Discussion

ACTION REQUESTED:

Unspecified until the commission discusses.

INTRODUCTION:

Commission Arseneault will review Edina Police Department documents with the commission.

ATTACHMENTS:

Impartial Policing Policy

Form I-918

Q and A: Immigration Questions

Model City Document

ACLU Freedom City Template



Edina Police Operations Manual

Policy Number
690.00

Subject:

IMPARTIAL POLICING POLICY

Effective Date
12/17/2001

Revised Date
03/16/2005

Page 1 of 2

PURPOSE:

This policy is intended to reaffirm the City of Edina Police Department's commitment to impartial/unbiased policing and to reinforce procedures that serve to assure the public that the Department is providing service and enforcing laws in a fair and equitable manner to all.

690.01

POLICY

Subd. 1 Policing Impartially

- a) Investigative detentions, pedestrian and vehicle stops, arrests, searches and property seizures by officers will be based on a standard of reasonable suspicion or probable cause in accordance with the Fourth Amendment of the United States Constitution. Officers must be able to articulate specific facts, circumstances and conclusions that support reasonable suspicion or probable cause for investigative detentions, pedestrian and vehicle stops, arrests, nonconsensual searches and property seizures.
- b) Except as provided in paragraph (c), officers shall not consider race, ethnicity, national origin, gender, sexual orientation, and religion in establishing either reasonable suspicion or probable cause.
- c) Officers may take into account the descriptors in paragraph (b) of a specific suspect(s) based on information that links specific, suspected, unlawful or suspicious activity to a particular individual or group of individuals. This information may be used in the same manner officers use specific information regarding age, height, weight, etc. about specific suspects.

Subd. 2 Preventing Perceptions of Biased Policing – Procedural Guidelines

In an effort to prevent the perception of biased law enforcement, officers shall utilize the following guidelines:

- a) Be respectful and professional.
- b) Introduce or identify yourself to the citizen and state the reason for the contact as soon as practical, unless providing this information will compromise officer or public safety.
- c) Ensure that the detention is no longer than necessary when taking the appropriate action for the known or suspected offense.

EDINA POLICE OPERATIONS MANUAL

Policy Number
690.00

Subject:

IMPARTIAL POLICING POLICY

Page 2 of 2

- d) Attempt to answer any relevant questions the citizen may have regarding the citizen/officer contact, including relevant referrals to other agencies when appropriate.
- e) Provide your name and badge number when requested, preferably in writing or on a business card.
- f) If the reasonable suspicion for detaining a person was based on information or an identification that the officer later determines to be unfounded, the officer shall explain the reason for the contact to the person.

690.02

SUPERVISION AND ACCOUNTABILITY

Supervisors shall ensure that all personnel in their command are familiar with the content of this policy and are operating in compliance with it.



Supplement B, U Nonimmigrant Status Certification

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form I-918
OMB No. 1615-0104
Expires 02/28/2019

For USCIS Use Only	Remarks

► **START HERE** - Type or print in black or blue ink.

Part 1. Victim Information

1. Alien Registration Number (A-Number) (if any)

► A-

2.a. Family Name
(Last Name)

2.b. Given Name
(First Name)

2.c. Middle Name

Other Names Used (Include maiden names, nicknames, and aliases, if applicable.)

If you need extra space to provide additional names, use the space provided in **Part 7. Additional Information**.

3.a. Family Name
(Last Name)

3.b. Given Name
(First Name)

3.c. Middle Name

4. Date of Birth (mm/dd/yyyy)

5. Gender ☐ Male ☐ Female

Part 2. Agency Information

1. Name of Certifying Agency

Name of Certifying Official

2.a. Family Name
(Last Name)

2.b. Given Name
(First Name)

2.c. Middle Name

3. Title and Division/Office of Certifying Official

Name of Head of Certifying Agency

4.a. Family Name
(Last Name)

4.b. Given Name
(First Name)

4.c. Middle Name

Agency Address

5.a. Street Number
and Name

5.b. ☐ Apt. ☐ Ste. ☐ Flr.

5.c. City or Town

5.d. State

5.f. ZIP Code

5.g. Province

5.h. Postal Code

5.i. Country

Other Agency Information

6. Agency Type

☐ Federal ☐ State ☐ Local

7. Case Status

☐ On-going ☐ Completed

☐ Other

8. Certifying Agency Category

☐ Judge ☐ Law Enforcement ☐ Prosecutor

☐ Other

9. Case Number

10. FBI Number or SID Number (if applicable)

Part 3. Criminal Acts

If you need extra space to complete this section, use the space provided in **Part 7. Additional Information**.

1. The petitioner is a victim of criminal activity involving a violation of one of the following Federal, state, or local criminal offenses (or any similar activity). (Select **all applicable** boxes)

- | | |
|---|---|
| <input type="checkbox"/> Abduction | <input type="checkbox"/> Manslaughter |
| <input type="checkbox"/> Abusive Sexual Contact | <input type="checkbox"/> Murder |
| <input type="checkbox"/> Attempt to Commit Any of the Named Crimes | <input type="checkbox"/> Obstruction of Justice |
| <input type="checkbox"/> Being Held Hostage | <input type="checkbox"/> Peonage |
| <input type="checkbox"/> Blackmail | <input type="checkbox"/> Perjury |
| <input type="checkbox"/> Conspiracy to Commit Any of the Named Crimes | <input type="checkbox"/> Prostitution |
| <input type="checkbox"/> Domestic Violence | <input type="checkbox"/> Rape |
| <input type="checkbox"/> Extortion | <input type="checkbox"/> Sexual Assault |
| <input type="checkbox"/> False Imprisonment | <input type="checkbox"/> Sexual Exploitation |
| <input type="checkbox"/> Felonious Assault | <input type="checkbox"/> Slave Trade |
| <input type="checkbox"/> Female Genital Mutilation | <input type="checkbox"/> Solicitation to Commit Any of the Named Crimes |
| <input type="checkbox"/> Fraud in Foreign Labor Contracting | <input type="checkbox"/> Stalking |
| <input type="checkbox"/> Incest | <input type="checkbox"/> Torture |
| <input type="checkbox"/> Involuntary Servitude | <input type="checkbox"/> Trafficking |
| <input type="checkbox"/> Kidnapping | <input type="checkbox"/> Unlawful Criminal Restraint |
| | <input type="checkbox"/> Witness Tampering |

Provide the dates on which the criminal activity occurred.

- 2.a. Date (mm/dd/yyyy)
- 2.b. Date (mm/dd/yyyy)
- 2.c. Date (mm/dd/yyyy)
- 2.d. Date (mm/dd/yyyy)

3. List the statutory citations for the criminal activity being investigated or prosecuted, or that was investigated or prosecuted.

- 4.a.** Did the criminal activity occur in the United States (including Indian country and military installations) or the territories or possessions of the United States?

☐ Yes ☐ No

- 4.b. If you answered "Yes," where did the criminal activity occur?

- 5.a. Did the criminal activity violate a Federal extraterritorial jurisdiction statute? ☐ Yes ☐ No

☐ Yes ☐ No

- 5.b.** If you answered "Yes," provide the statutory citation providing the authority for extraterritorial jurisdiction.

6. Briefly describe the criminal activity being investigated and/or prosecuted and the involvement of the petitioner named in **Part 1**. Attach copies of all relevant reports and findings.

7. Provide a description of any known or documented injury to the victim. Attach copies of all relevant reports and findings.

Part 4. Helpfulness Of The Victim

For the following questions, if the victim is under 16 years of age, incompetent or incapacitated, then a parent, guardian, or next friend may act on behalf of the victim.

1. Does the victim possess information concerning the criminal activity listed in **Part 3**? ☐ Yes ☐ No
2. Has the victim been helpful, is the victim being helpful, or is the victim likely to be helpful in the investigation or prosecution of the criminal activity detailed above? ☐ Yes ☐ No
3. Since the initiation of cooperation, has the victim refused or failed to provide assistance reasonably requested in the investigation or prosecution of the criminal activity detailed above? ☐ Yes ☐ No

If you answer "Yes" to **Item Numbers 1. - 3.**, provide an explanation in the space below. If you need extra space to complete this section, use the space provided in **Part 7. Additional Information.**

4. Other. Include any additional information you would like to provide.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Part 5. Family Members Culpable In Criminal Activity


1. Are any of the victim's family members culpable or believed to be culpable in the criminal activity of which the petitioner is a victim? ☐ Yes ☐ No

If you answered "Yes," list the family members and their criminal involvement. (If you need extra space to complete this section, use the space provided in **Part 7. Additional Information.**)

2.a.	Family Name (Last Name)	<input type="text"/>
2.b.	Given Name (First Name)	<input type="text"/>
2.c.	Middle Name	<input type="text"/>
2.d.	Relationship	<input type="text"/>
2.e.	Involvement	<input type="text"/>
<hr/>		
3.a.	Family Name (Last Name)	<input type="text"/>
3.b.	Given Name (First Name)	<input type="text"/>
3.c.	Middle Name	<input type="text"/>
3.d.	Relationship	<input type="text"/>
3.e.	Involvement	<input type="text"/>
<hr/>		
4.a.	Family Name (Last Name)	<input type="text"/>
4.b.	Given Name (First Name)	<input type="text"/>
4.c.	Middle Name	<input type="text"/>
4.d.	Relationship	<input type="text"/>
4.e.	Involvement	<input type="text"/>

Part 6. Certification

I am the head of the agency listed in **Part 2.** or I am the person in the agency who was specifically designated by the head of the agency to issue a U Nonimmigrant Status Certification on behalf of the agency. Based upon investigation of the facts, I certify, under penalty of perjury, that the individual identified in **Part 1.** is or was a victim of one or more of the crimes listed in **Part 3.** I certify that the above information is complete, true, and correct to the best of my knowledge, and that I have made and will make no promises regarding the above victim's ability to obtain a visa from U.S. Citizenship and Immigration Services (USCIS), based upon this certification. I further certify that if the victim unreasonably refuses to assist in the investigation or prosecution of the qualifying criminal activity of which he or she is a victim, I will notify USCIS.

1. Signature of Certifying Official (sign in ink)

2. Date of Signature (mm/dd/yyyy)
3. Daytime Telephone Number
4. Fax Number

Part 7. Additional Information

If you need extra space to complete any item within this supplement, use the space below or attach a separate sheet of paper; type or print the agency's name, petitioner's name, and the Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet. If you need more space than what is provided, you may also make copies of this page to complete and file with this supplement.

1. Agency Name

Petitioner's Name

- 2.a. Family Name (Last Name)
- 2.b. Given Name (First Name)
- 2.c. Middle Name
3. A-Number (if any)

A-					
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- 4.a.** Page Number **4.b.** Part Number **4.c.** Item Number

4.d.

- 5.a.** Page Number **5.b.** Part Number **5.c.** Item Number

11/11/2011

11/11/2016

□

5.d.

[illegible]

- 6.a.** Page Number **6.b.** Part Number **6.c.** Item Number

11/11/2016

10

6.d.

[illegible]

General Questions regarding City Policy (for HR / Assistant City Manager / or other?)

- 1) Are any of the city's policies regarding assistance, services, or other benefits or opportunities conditioned upon citizenship or immigration status?
 - We do not have any city policies related to immigration

- 2) Does the city have any policies regarding citizenship or immigration status for individuals who apply for volunteer positions or who run for any elected positions?
 - Requirements for running for City Council are set by the state. More information can be found on our website:
http://edinamn.gov/index.php?section=city_council_candidate_information
 - You do not need to be a citizen in order to volunteer with the City. However, for the reserve program you need to be in the process of obtaining your citizenship. The rationale for this is that in order to become an officer you are required to be a US citizen.
 - You do not need to be a citizen in order to work for the City except for certain PD positions.
 - Here is some information from HR: Added to the folder is the I-9 which is what HR needs to complete on an employee's first day of employment (for all employees). On page 1, the employee has to check which work authorization status they fall into. On page 2, we have to fill out the documents that they show us to support their claim on page 1, and then on page 3/4, it talks about the different documents that the employee can show us for legal work authorization.
 - Also, here's a couple of good websites with some good info: <https://www.uscis.gov/green-card/green-card-processes-and-procedures/employment-authorization-document> and <https://www.uscis.gov/i-765>

ACLU's 9 "model" state and local law enforcement policies and rules.

Defend our friends, families and neighbors from Trump's mass deportation agenda:

#1) *The Judicial Warrant Rule:* [County/City/State] officials shall require a judicial warrant prior to detaining an individual or in any manner prolonging the detention of an individual at the request of U.S. Immigration and Customs Enforcement (ICE) or Customs and Border Protection (CBP).

#2) *No Facilitation Rule:* [County/City/State] officials shall not arrest, detain, or transport an individual solely on the basis of an immigration detainer or other administrative document issued by ICE or CBP, without a judicial warrant.

#3) *Defined Access/Interview Rule:* Unless acting pursuant to a court order or a legitimate law enforcement purpose that is unrelated to the enforcement of a civil immigration law, no [County/City/State] official shall permit ICE or CBP agents access to [County/City/State] facilities or any person in [County/City/State] custody for investigative interviews or other investigative purposes.

#4) *Clear Identification Rule:* To the extent ICE or CBP has been granted access to [County/City/State] facilities, individuals with whom ICE or CBP engages will be notified that they are speaking with ICE or CBP, and ICE or CBP agents shall be required to wear duty jackets and make their badges visible at all times while in [County/City/State] facilities.

Protect our friends, families and neighbors' privacy from the Trump administration:

#5) *Don't Ask Rule:* [County/City/State] officials shall not inquire into the immigration or citizenship status of an individual, except where the inquiry relates to a legitimate law enforcement purpose that is unrelated to the enforcement of a civil immigration law, or where required by state or federal law to verify eligibility for a benefit, service, or license conditioned on verification of status.

#6) *Privacy Protection Rule:* No [County/City/State] official shall voluntarily release personally identifiable data or information to ICE or CBP regarding an inmate's custody

status, release date or home address, or information that may be used to ascertain an individual's religion, ethnicity or race, unless for a law enforcement purpose unrelated to the enforcement of a civil immigration law.

#7) Discriminatory Surveillance Prohibition Rule: No [County/City/State] agency or official shall authorize or engage in the human or technological surveillance of a person or group based solely or primarily upon a person or group's actual or perceived religion, ethnicity, race, or immigration status.

Help our friends, families and neighbors get redress when abuses and mistakes occur:

#8) Redress Rule: Any person who alleges a violation of this policy may file a written complaint for investigation with [oversight entity].

Help ensure our friends, families, and neighbors are protected from discrimination:

#9) Fair and Impartial Policing Rule: No [County/City/State] official shall interrogate, arrest, detain or take other law enforcement action against an individual based upon that individual's perceived race, national origin, religion, language, or immigration status, unless such personal characteristics have been included in timely, relevant, credible information from a reliable source, linking a specific individual to a particular criminal event/activity.

Final Note: The Trump Administration has asserted, falsely, that if localities do not help advance Trump's mass deportation agenda, they are violating federal law. The following rule, which is the only applicable federal law in this area, would help ensure your city, county or town establishes its clear intent not to violate federal law. While not a necessary addition, this rule may be a useful complement to the above policies.

1373 Rule: Under 8 U.S.C. § 1373 and 8 U.S.C. § 1644, federal law prohibits [County/City/State] officials from imposing limits on maintaining, exchanging, sending, or receiving information regarding citizenship and immigration status with any Federal, State, or local government entity. Nothing in [County/City/State] policies is intended to violate 8 U.S.C. § 1373 and 8 U.S.C. § 1644.

Affirming the City of Edina's commitment to protecting all citizens from attempts to create a national registry or surveillance program based on ethnicity, national origin, or religious affiliation, and from attempts to detain them unlawfully at the request of ICE or CBP.

WHEREAS, the City of Edina welcomes and embraces individuals of all racial, ethnic, religious, and national backgrounds, and is strengthened and enriched by the diversity of our residents; and

WHEREAS, immigrants and their families in Edina contribute to the economic and social fabric of Edina by establishing and patronizing businesses, participating in the arts and culture, and achieving significant educational accomplishments; and

WHEREAS, the City of Edina seeks to secure for all citizens the equal protection of the laws guaranteed by the Fourteenth Amendment to the U.S. Constitution, and to protect all residents from unreasonable searches and seizures under the Fourth Amendment to the U.S. Constitution; and

WHEREAS, the City of Edina, through its Human Rights Commission and other boards and commissions as well as staff and administration, seeks to secure for all citizens equal opportunity in employment, housing, public accommodation, public services, and education; and

WHEREAS, the City of Edina Police Department is committed to protecting and maintaining a safe and secure environment for everyone in our community and fostering relationships of trust, respect, and open communication among city officials and residents; and

WHEREAS, the City of Edina works cooperatively with the U.S. Department of Homeland Security and other state and federal agencies, but does not operate City programs or use City resources for the purpose of enforcing federal immigration laws, and does not gather or disseminate information regarding the immigration status of individuals unless such assistance is required by Federal or State statute, regulation, or court decision;

In recognition of the City of Edina's continued commitment to the equal, respectful, and dignified treatment of all people, the City of Edina wishes to enact specific policies as follows:

NOW, THEREFORE BE IT RESOLVED

1. That the City of Edina affirms its intent to be a safe, welcoming place for all people, and declares itself to be a Freedom City.
2. That the City Council directs City departments to review their confidentiality policies to assure that eligible individuals are not deterred from seeking services or engaging with City services based on immigration status.
3. That the Edina Police Chief be commended for not involving his department with federal immigration policies and for building trust with all the communities the department serves.

That the City of Edina will continue to build a relationship of trust among immigrant residents and local agencies, including law enforcement, schools, healthcare providers, social services, and public health, that is essential to carrying out basic local functions.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VI.C.

To: Human Rights and Relations Commission

Item Type:
Correspondence

From: Chante Mitchell, City Management Fellow

Item Activity:
Information

Subject: Human Services Taskforce

ACTION REQUESTED:

Motion to select Human Rights and Relations Commissioner representative for the Human Services Task Force.

INTRODUCTION:

Review letter from City Manager, Scott Neal

ATTACHMENTS:

Human Services Invite

Dear Board Member or Commissioner:

Each year the City appropriates approximately \$80,000 from its General Fund to pay human services agencies to provide outsourced services to Edina residents. The process for appropriating these funds starts with a Council-appointed group called the Human Services Task Force, which is comprised of members of the City's various citizen advisory boards and commissions.

The Human Services Task Force will again consist of one representative from each of our official boards and commissions. The ad hoc Task Force will be created for this process only, and then it will be dissolved. This year the City has several initiatives which has created additional work and meetings for Board and Commission members. To reduce the time commitment for the Human Services Task Force volunteers, City Staff will support the Task Force in developing the Request for Proposal (RFP) to reduce the amount of meetings. The following timeline has been created.

- 1) **RFP** – The RFP will be sent to Task Force members by August 15. Task Force members will be asked to review the RFP and send feedback and comments to staff for incorporation. The RFP will be available for organizations to complete from September 1 to September 25.*
- 2) **October 9**, 5:30-7:00 PM (meal provided), to review the proposals for funding and develop selection process, City Hall Mayors Conference Room*
- 3) **October 30**, 5:30-8:30 PM (meal provided), to hear from the providers who have requested funding, City Hall Community Room*
- 4) **November 9**, 5:30-7:30 PM (meal provided) to form and approve a recommendation for human services funding, City Hall, Mayors Conference Room*
- 5) **November 21** 7:00 PM, to bring the recommendation for human services funding to the City Council for approval, City Hall Council Chambers*

I urge you to consider serving on this important task force. Our goal is to have one member from each Board and Commission. No co-appointees please. It is important that volunteers be available and willing to attend all meetings of the task force. While it is desirable that each Board and Commission be represented on this task force, it is not mandatory.

If you are interested in serving, notify your Board or Commission Chair or staff liaison as soon as possible. Boards and Commissions are required to name their appointed member by August 14.

This year the Human Services Task Force efforts will be coordinated by MJ Lamon, Project Coordinator. If you have any questions or require clarification, please contact MJ at mlamon@edinamn.gov or 952-826-0360.

Thanks,

*Scott Neal
City Manger*



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VI.D.

To: Human Rights and Relations Commission

Item Type:
Report and Recommendation

From: MJ Lamon, Project Coordinator

Item Activity:
Discussion

Subject: 2018 Work Plan Brainstorm

ACTION REQUESTED:

None.

INTRODUCTION:

The HRRC can start brainstorming ideas about 2018 work plan initiatives.

ATTACHMENTS:

2018 Work Plan Draft

Commission Work Plan Instructions Updated 2017.05.24



Instructions:

- ▶ Each section with a white background should be filled out.
- ▶ Do not fill out council charge. Scott will complete this section with his proposed charge to the Council.
- ▶ Liaisons are responsible for completing the budget and staff support columns.
- ▶ List initiatives in order of priority

Definitions

- ▶ **New Initiative** – not on previous work plan and has completion date
- ▶ **Continued Initiative** – carried over from a previous work plan with a revised target completion date
- ▶ **Ongoing Responsibility** – annually on the work plan and may or may not have a target completion date
- ▶ **Parking Lot** – initiatives considered by not proposed as part of the work plan. Not approved by Council
- ▶ **EVENT Initiatives** – if it is an annual event list the initiative as ongoing. If it is a new event list the items as a new initiative.

Dates

- ▶ Return proposed work plan to MJ by September 20, 2017
- ▶ The Annual work plan meeting with Council is October 3, 2017 – Chairs present
- ▶ Finalize work plans works session with Council is November 8, 2017 – Liaisons present
- ▶ Work Plans should be approved by Council by December 5, 2017



Study and Report

Charge 1

- Commission is asked to study a specific issue or event and report its findings to City Council.
- Advisory Communication required / staff report optional.
- No vote is taken by the Board or Commission.
- No official Commission recommendation is provided to the City Council.



Review and Comment

Charge 2

- Commission is asked to review a specific policy issue and to seek comments from each individual member of the group to pass on to City Council for further consideration.
- Member comments will be included in the Staff Report (optional Advisory Communication can be included with the staff report).
- No vote is taken by the Commission.
- No official Commission recommendation is provided to City Council.



Review and Recommend

Charge 3

- Commission is asked to review a specific policy issue and to issue a recommendation on the issue to the City Council.
- Individual member comments are not included in the Staff Report (optional, BC can include an Advisory Communication with the staff report).
- A majority vote is necessary for a recommendation to be formally submitted to City Council.



Review and Decide

Charge 4

- Commission is asked to study, review, and decide on an issue.
- The group's decision will be the City's official position on the matter unless the issue is formally considered and reversed by a majority vote of City Council.



Commission: Choose an item.
2018 Annual Work Plan Proposal

Initiative # 1	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		April 2017	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
Tom Oye Award (\$75 for plaque + possible cost for new printed materials) Register attendance at event Track nominations Update website			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 2	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> Ongoing Responsibility		August 2017	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
Bias Offense Response Plan – review and update, if needed, annually -Coordinate Meetings -Maintain record of meetings about incidents			<input checked="" type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 3	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
Sharing Values, Sharing Communities -\$300 for marketing materials and refreshments, depending on event -Event coordination -Communications -Marketing			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 4	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
Human Rights Essay Contest -Develop an annual theme -Develop age categories			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 5	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility	DOR	October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>				
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 6	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility	Partnership with School District	October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs_____
			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 7	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility	Indigenous Peoples Day	October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10
<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>			<input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs _____	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Initiative # 8	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility	Transgendered Educational Session	October 2017	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs__10
<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>			<input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs _____	
Liaison Comments: Click here to enter text.				
City Manager Comments: Click here to enter text.				
Progress Report: Click here to enter text.				

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)

Proposed Month for Joint Work Session (one time per year, up to 60 minutes):

☐ Mar ☐ April ☐ May ☐ June ☐ July ☐ Aug ☐ Sept ☐ Oct ☐ Nov

Council Comments:



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VI.E.

To: Human Rights and Relations Commission

Item Type:
Correspondence

From: Chante Mitchell, City Management Fellow

Item Activity:
Discussion

Subject: 2018 Meeting Schedule

ACTION REQUESTED:

None

INTRODUCTION:

HRRC should discuss the possibility of changing 2018 meeting dates that conflict with holidays.

ATTACHMENTS:

2018 Meeting Calendar

**2018 CITY OF EDINA COUNCIL AND ADVISORY COMMISSIONS
MEETINGS, HOLIDAYS, DAYS OF RELIGIOUS OBSERVANCE AND ELECTION DATES**

 Holidays	 City Council	 Nite to Unite	 Pln Comm	 Trns Comm	 Park Board
 Indicates a religious holiday's observance	 Election Day				
 HP Board	 Health Comm	 Human R/R Comm	 E& E Comm	 Arts & Culture Comm	

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
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CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VII.A.

To: Human Rights and Relations Commission

Item Type:
Correspondence

From: Chante Mitchell, City Management Fellow

Item Activity:
Information

Subject: Correspondence, July 1 2017

ACTION REQUESTED:

None

INTRODUCTION:

ATTACHMENTS:

Hennepin County Library

Unabashed Librarian

January 31, 2017

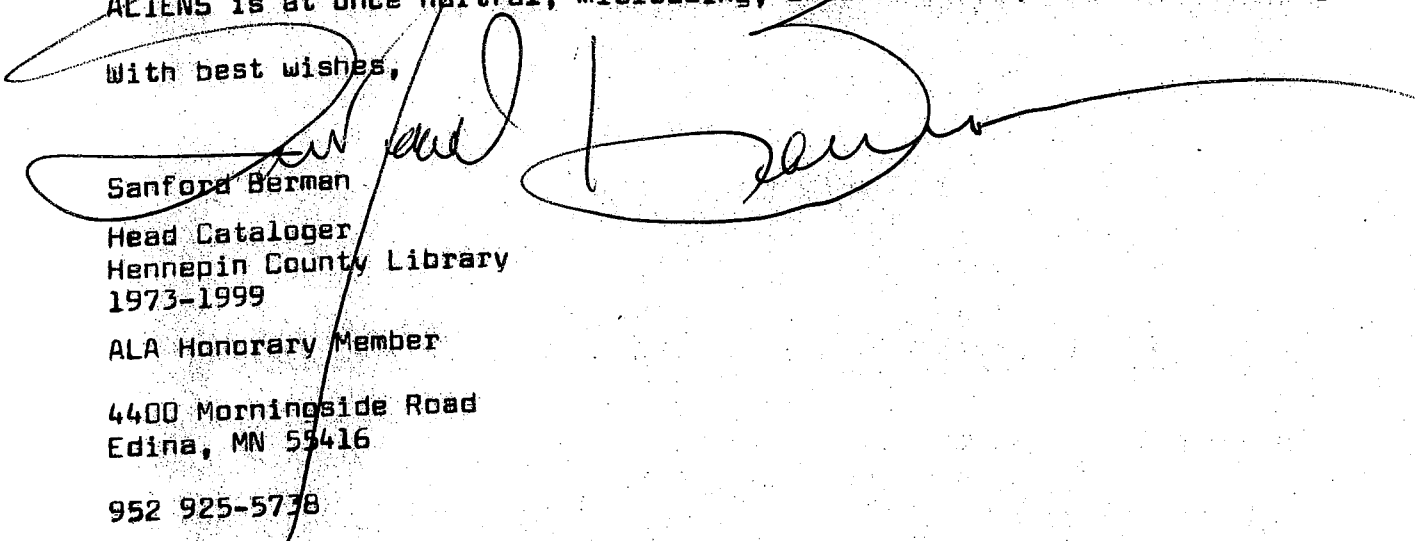
Lois Langer Thompson, Director
Hennepin County Library
12601 Ridgedale Drive
Minnetonka, MN 55305

Dear Director Thompson,

Why does the Hennepin County Library catalog still use the subject heading ILLEGAL ALIENS when the American Library Association last year condemned the term as "dehumanizing, offensive, inflammatory, and even a racial slur," recommending it be replaced by UNDOCUMENTED IMMIGRANTS?

Please don't "explain" that HCL must wait for the timid Library of Congress to make the change first. HCL could have done it long ago. And can surely do it right now. The continued presence of ILLEGAL ALIENS is at once hurtful, misleading, anachronistic, and embarrassing.

With best wishes,


Sanford Berman
Head Cataloger
Hennepin County Library
1973-1999

ALA Honorary Member
4400 Morningside Road
Edina, MN 55416

952 925-5738

Attachments:

ALA "Resolution on Replacing the Library of Congress Subject Heading 'Illegal Aliens' with 'Undocumented Immigrants'" (1-12-16)
Partial HCL heading list
Sample "Illegal Aliens" assignments

cc: Star Tribune
Edina Sun Current
City Pages
Edina Human Rights & Relations Commission
Sen. Melissa Franzen
American Libraries
Unabashed Librarian
Journal of Information Ethics
Southwest Journal
MPLS City Council Member Alondra Cano
Hon. Keith Ellison
Sen. Patricia Torres Ray

2015-2016 ALA CD#34_1016_act
2016 ALA Midwinter Meeting

**Resolution on Replacing the Library of Congress Subject Heading "Illegal Aliens" with
"Undocumented Immigrants"**

Whereas the terms "illegal" and "alien," when used in reference to people, have undergone pejoration and acquired derogatory connotations, becoming increasingly associated with nativist and racist sentiments;

Whereas the appropriateness of the word "alien" as a legal term is being questioned, with the New York Times Editorial Board calling for it to be retired and the state of California passing SB 432 to remove it from the state's labor code;

Whereas referring to undocumented immigrants as "illegal" is increasingly viewed as dehumanizing, offensive, inflammatory, and even a racial slur;

Whereas a national campaigns such as "Drop the I-Word" and #WordsMatter are urging news media to stop using the word "illegal" to describe immigrants;

Whereas many news organizations have committed to not using the word "illegal" to describe immigrants, including the Associated Press, USA Today, ABC, The Chicago Tribune, and the LA Times;

Whereas college students have petitioned the Library of Congress to retire the subject heading *Illegal aliens*;

Whereas there is no explicit mandate from Congress that LC must follow the U.S. Code terminology in this matter;

Whereas the ERIC (Education Resources Information Center) Thesaurus and MeSH (Medical Subject Headings) both use the term *Undocumented immigrants*, and both are produced by federal government agencies;

Whereas the ALA Policy B.3 (Diversity) states that "ALA recognizes the critical need for access to library and information resources, services, and technologies by all people, especially those who may experience... discrimination on the basis of appearance, ethnicity, immigrant status..." and

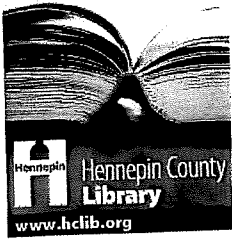
Whereas the ALA Policy B.1.1 (Core Values of Librarianship) states that all library users should receive "accurate, unbiased, and courteous responses to all requests;" now, therefore, be it

Resolved, that the American Library Association, on behalf of its members:

urges the Library of Congress to change the subject heading *Illegal aliens* to *Undocumented immigrants*.

Mover: Laura Koltutsky (SRRT Councilor)
Seconder: Peter Hepburn (Executive Board)

Approved by
American Library Association Council
Boston, MA
1-12-16



Administrative Offices

12601 Ridgedale Drive, Minnetonka, MN 55305
PHONE 612.543.8500 FAX 612.543.8600

February 21, 2017

Sanford Berman
4400 Morningside Road
Edina, MN 55416

Dear Mr. Berman,

Thank you for your letter on January 31, 2017 regarding your concern about the subject heading "illegal aliens." Hennepin County Library staff have also been watching the discussion intently and support a change to this subject heading. As you're aware, the Library of Congress announced the intent to change the subject heading "illegal aliens" to two new subject headings, "noncitizens" and "unauthorized immigration." This change was postponed for further comment and in response to concerns in the US Congress.

Just as Hennepin County Library supports the change of this subject heading, Hennepin County Library also highly values our partnership with other libraries in the Twin Cities, the state of Minnesota, the United States and around the world in resource sharing. Because of the high value the library places on partnering and resource sharing, this means that staff must use the same language of authorized subject headings as our partner libraries to provide the best possible customer service to our patrons. Furthermore, a manual change on our part to this subject heading is not possible due to bibliographic service to which the library subscribes. Hennepin County Library staff have hope that this subject heading change will happen soon as it is currently listed on Library of Congress' Tentative Monthly List 06a (*please see the Library of Congress website for more information: <https://classificationweb.net/tentative-subjects/1606a.html>*). As soon as "noncitizens" and "unauthorized immigration" become authorized subject heading, staff will make a global change in the HCL catalog.

Hennepin County Library supports the Library of Congress' autonomy to adjust outdated terminology. Library staff are exploring ways to collaborate with other interested organizations in Minnesota to better advocate for the Library of Congress' independence.

Thank you for expressing your concerns and your continued advocacy in the area of inclusive, plain language subject headings.

Sincerely,

Johannah Genett
Resource Services Division Manager
jrgenett@hclib.org

CC: Lois Langer Thompson, Hennepin County Library Director

2-24-17

Johannah Genett
Resource Services Division Manager
Hennepin County Library
12601 Ridgedale Drive
Minnetonka, MN 55305

Dear Colleague,

Many thanks for your 2-21-17 letter, stating why the subject heading ILLEGAL ALIENS (and its several permutations) remains in the catalog, despite having been condemned by the American Library Association as pejorative and untenable. ALA recommended a direct replacement by the accurate, familiar, and non-defamatory UNDOCUMENTED IMMIGRANTS. That same approach was proposed in July 2016 by the ALA/ALCTS/CoMMS Subject Analysis Committee Working Group On the LCSH "Illegal Aliens" (enclosed), which compellingly critiqued LC's intended two-heading substitution (NONCITIZENS plus UNAUTHORIZED IMMIGRATION).

It appears that due to bureaucratic inertia or Congressional intimidation or both ILLEGAL ALIENS may not soon be replaced. Hence our LC-dependent libraries are consigned to permanent acceptance of a manifestly unacceptable descriptor, or--at best--the belated imposition of a palpably awkward, clumsy, and unhelpful LC "solution."

The overriding issue, I fear, is decidedly not "the Library of Congress' independence" and its "autonomy to adjust outdated terminology."

It's the autonomy and independence of every library system to act fairly and ethically and responsibly, doing whatever necessary to make its resources truly accessible and its services--like the catalog--genuinely unbiased and helpful. That's the "autonomy" that's too often neglected, overlooked, and simply never asserted.

If HCL honestly "supports" abandoning ILLEGAL ALIENS, what does such support tangibly mean to library users who right now find ILLEGAL ALIENS and its variations as valid, primary subject headings in HCL's catalog? Who knows about this "support"? Has it been conveyed to LC, with an urgent request to act immediately? What if LC never replaces ILLEGAL ALIENS? Then HCL, too, will never supplant it? What if LC substitutes NONCITIZENS and UNAUTHORIZED IMMIGRATION for ILLEGAL ALIENS? Will HCL meekly accede to that Byzantine "remedy"--or instead institute the superbly-crafted SAC solution?

Has HCL no inclination, no impulse, to exercise leadership in this matter, swiftly executing the best substitution, announcing it with prideful fanfare, and perhaps thus initiating a total wave of similar actions among libraries everywhere?

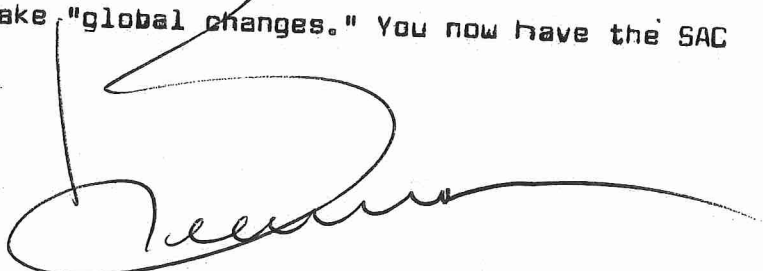
You admit that HCL can make "global changes." You now have the SAC template. Just do it!

With best wishes,


Sanford Berman

4400 Morningside Road
Edina, MN 55416

952 925-5738



The

Consecutive Issue Number 183 (2017)

US ISSN 0049-514X

U*N*A*B*A*S*H*E*D™

Librarian

the "how I run my library good"™ letter



**View of Lied Library and Las Vegas from inside Lied Library,
University of Las Vegas**

Photo: mjfreedman, July 2005

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Cover: photo: Lied Library, University of Las Vegas, mjfreedman
Maurice J. Freedman, MLS, PhD, Publisher & Editor-in-Chief. Marvin H. Scilken M.L.S., Creator, Paula S. Freedman, Managing Editor; Karen Vetrano, Associate Editor. The U*N*A*B*A*S*H*E*D™ LIBRARIAN, P.O. Box 287, Mount Kisco, N.Y. 10549. FAX 914-244-0941. Printed in the USA. Copyright 2015.
Web site: www.unabashedlibrarian.com e-mail: editor@unabashedlibrarian.com

Contributing Editors: Sanford Berman, Jenna Freedman, Bernadine Abbott Hoduski, Susan Polos

Contributions: We welcome contributions. U*L especially likes to receive articles of a practical nature. Very few things in book librarianship are really new in libraries. If they are not in general use, U*L would like to hear about them. Articles may be very short or fairly long, but they should contain sufficient detail to enable a reader to "do it" with no (or minimal) research.

We read everything we receive but usually cannot acknowledge or return contributions. (Be sure to keep copies.) All items sent to U*L are assumed to be sent with the idea of possible publication unless marked "not for publication." Submissions may be edited. Opinions expressed by contributors are their own. U*L cannot pay for contributions.

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PHILOSOPHY: "Books are for use." "Every reader, his [her] book." "Every book its reader." "Save the time of the reader." "A library is a growing organism." -- Ranganathan, 1931. "Library efficiency frequently consists of doing very well what need not be done at all." -- attributed to Jesse Shera. "The Library is more than information." -- Marvin Scilken. Books are basic.

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OCLS Loves Orlando Instagram Challenge

Get out and explore Orlando! Snap photos throughout April and tag them with #oclslovesorlando. We will repost our favorite submissions on our Instagram account, @ocls.

1. Weird Florida
2. Your Happy Place
3. Find a Rainbow Day
4. Favorite Lunch Spot
5. Your Current View
6. Giving Back to Orlando
7. Your Favorite Building
8. Orlando Hidden Gem
9. #bookshelfie
10. Your Library Card
11. Your Local Library
12. A Colorful Character
13. Favorite Reading Spot
14. What I'm Reading
15. Local Shopping
16. Local History
17. Favorite Coffee Shop
18. Favorite Local Team
19. Orlando #unfiltered
20. Local Art Scene
21. #bookfacefriday
22. Local Park
23. Orlando Love
24. Local Cuisine
25. Your Neighborhood
26. Street Art
27. Favorite Bakery
28. Downtown Orlando
29. Local Activity
30. Library Magazine Creation

*Orange County Library System,
Newsletter, April 2017,
Orange County Library System
101 East Central Blvd.
Orlando FL 32801, www.ocls.info*

**Berman's Bag: "Fake News" and Other
LCSH Proposals: Still "Illegal" at HCL
(And Everywhere Else): Disappearing
Libraries: Registering Muslims,
Forgetting Roma**

by Sanford Berman,
U*L Contributing Editor

I lately submitted these recommendations
to LC's Cataloging Policy and Support
Office (Washington, DC 20540-4305):

1/1/17

Dear Colleagues,
Based on the enclosed *Wikipedia*
entry, usage-examples, and
assignment-candidate citation,
I recommend establishing a subject
heading for

PLATFORM COOPERATIVISM

PN Here are entered materials on
the democratic ownership of websites,
apps, and other online platforms
by their workers, users, or other
key stakeholders.

UF Cooperativism, Platform
Online platform cooperativism

BT Cooperatives

With heartiest new year's greetings,
/s/Sanford Berman

1/24/17

Dear Colleagues,
Based on the attached documentation,
I recommend establishing a subject
heading for

MATTERING THEORY

SN Here are entered materials on
the feeling that one matters
and on the will to matter or
mattering instinct as a

significant human motivation.
UF Theory of mattering

BT Moral philosophy
Motivation (Psychology)
Ontology
Utilitarianism

With best wishes,
/s/Sanford Berman

2/17/17

Dear Colleagues,

Based on the attached, extensive documentation, including abundant citations for assignment candidates, I recommend establishing a subject heading for

CITIZEN SCIENCE

SN Here are entered materials on scientific work undertaken by members of the general public, often in collaboration with or under the direction of professional scientists and scientific institutions, which may include participatory monitoring and action research.

UF CS
Civic science
Crowd science
Crowd-sourced science
Networked science
Participatory monitoring (Science)
Science – Citizen participation
Science – Public participation
Volunteer monitoring (Science)

BT Science
Science – Methodology

With best wishes,
/s/Sanford Berman

3/21/17

Dear Colleagues,

Based on the enclosed documentation, including usage-examples and assignment candidate citations, I recommend creating a subject heading for

FAKE NEWS

SN Here are entered materials on both made-up news stories, appearing most commonly on television and in social media, designed to deceive readers or viewers and satirical news, whose purpose is not to mislead but rather to inform and comment humorously on real news and current events.

UF Deceptive news
False news
Faux news
Inaccurate news
Made-up news
News, Fake

RT Disinformation
Hoaxes
Propaganda

BT Disinformation
Hoaxes
Information literacy
Journalism
News agencies
Propaganda
Social media

With springtime greetings,
/s/Sanford Berman

On 1/31/17 I directed this missive to Lois Langer Thompson, Director, Hennepin County Library (12601 Ridgedale Drive, Minnetonka MN 55305):

Dear Director Thompson,

Why does the Hennepin County Library catalog still use the subject heading ILLEGAL ALIENS when the American Library Association last year condemned the term as "dehumanizing, offensive, inflammatory, and even a racial slur," recommending it be replaced by UNDOCUMENTED IMMIGRANTS?

Please don't "explain" that HCL must wait for the timid Library of Congress to make the change first. HCL could have done it long ago. And can surely do it **right now**. The continued presence of ILLEGAL ALIENS is at once hurtful, misleading, anachronistic and embarrassing.

With best wishes,
/s/Sanford Berman

Head Cataloger
Hennepin County Library
1973-1999

ALA Honorary Member

Attachments:
ALA "Resolution on Replacing the Library of Congress Subject Heading 'Illegal Aliens' with 'Undocumented Immigrants'" (1/12/16)

cc: *Star Tribune*
Edina Sun Current
City Pages
Edina Human Rights & Relations Commission

That generated a 2/21/17 response:

Dear Mr. Berman,

Thank you for your letter on January 31, 2017 regarding your concern about the subject heading "illegal aliens." Hennepin County Library staff have also been watching the discussion intently and support a change to this subject heading. As you're

aware, the Library of Congress announced the intent to change the subject heading "illegal aliens" to two new subject headings, "noncitizens" and "unauthorized immigration." This change was postponed for further comment and in response to concerns in the US Congress.

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of Congress' independence.

Thank you for expressing your concerns and your continued advocacy in the area of inclusive, plain language subject headings.

Sincerely,
/s/Johannah Genett
Resource Services Division Manager

cc: Lois Langer Thompson, Hennepin County Library Director

I replied on 2/24/17:

Dear Colleague,

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of *every* library system to act fairly and ethically and responsibly, doing whatever necessary to make its resources truly accessible and its services – like the catalog – genuinely unbiased and helpful. That's the "autonomy" that's too often neglected, overlooked, and simply never asserted.

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Has HCL no inclination, no impulse, to exercise leadership in this matter, swiftly executing the best substitution, announcing it with prideful fanfare, and perhaps thus initiating a tidal wave of similar actions among libraries everywhere?

With best wishes,
/s/Sanford Berman

You admit that HCL can make "global changes. You now have the SAC template. Just do it!!

Lest Americans smugly assume "it can't happen here," here's an enlightening (if also saddening) document from the Oregon Library Association:

January 18, 2017

Douglas County Commissioners
1036 SE Douglas Ave.
Roseburg. OR 97470

Commissioners Boice, Freeman, and Leif:

We here at the Oregon Library Association were deeply saddened to hear that Douglas County will be closing its libraries by the end of May. With your County's budget challenges, we understand that difficult decisions have to be made.

While OLA considers this closure a tragedy for the citizens of Douglas County and Oregon generally, we are hopeful. We were especially heartened to hear Commissioner Boice's comment that the County does not want to discuss closing the libraries but rather how to keep them open. The creation of the Library Futures committee is a fantastic step in that direction.

While you and the Douglas County community seek solutions, we encourage you to look to other counties that have faced similar situations. Alas, you are not the only Oregon county to have closed their libraries: the libraries in Hood River, Jackson, and Josephine Counties all closed in the near past. The Jackson and Hood River County libraries both reopened and now have stable funding through library districts, and Josephine County is on a path to having a library district for most of its citizens as well. With ingenuity, Douglas County's citizens will find a way to establish library service with stable funding just as other counties have.

A large reason for the successes in Josephine, Jackson, and Hood River Counties was that the commissioners gave their communities a chance to save their libraries. In all three counties, the libraries were left completely intact as they were the day they closed; all of the buildings, furnishings, equipment and collections were retained to

ensure that the citizens had something to come back to once their libraries reopened.

Speaking personally, I directed the newly-formed Hood River County Library District during its first five years, which followed a year of closure. Assistance from the County was essential. In addition to leaving the buildings and property as-is, Hood River County offered expertise, IT, finance, and maintenance support without which the library district would not have become the success story it is now. I am deeply grateful to the Hood River County Commissioners' support as the community worked to reopen their beloved libraries.

The Oregon Library Association has several individuals like me who worked through library closures and came out on the other side. We are eager to help you and your residents find a solution that works for Douglas County. It is our hope that you will help the library supporters in the county just as Commissioners from other Oregon counties helped theirs.

Thank you for all of the important work that you do on behalf of the citizens of Douglas County. If OLA can be of any assistance in your efforts to keep your libraries open, please do not hesitate to contact us.

Sincerely,
/s/Buzzy Nielsen
OLA President-Elect/Vice President

I transmitted this letter on 1/3/17:

Readers Write
Star Tribune
425 Portland Avenue
Minneapolis, MN 55488

Dear Friends,

Fred Amram ("Muslim registration may be just the start," 1/3/17) says he's "ready to stand in line, ready to sign up" if Muslims – like Jews during the Third Reich – are compelled to register by the government, which may be, as in Germany, a prelude to much worse persecution.

I'm also Jewish. And an atheist. I applaud Amram's declaration and would be proud to join him in the registration line, should it ever come to that. However, he neglects to mention that the Nazis not only required Jews to register and get identification cards in preparation for ultimate expulsion, imprisonment, and extermination. They mandated it for Roma ("Gypsies"), too. In fact, as early as 1899, Bavaria began collecting genealogical data, photos, and fingerprints of Roma over the age of 6, and in 1926 ordered the registration "of all domiciled and migratory Gypsies with the police, local registry offices, and labor exchanges." In June 1936, a Eugenic and Criminal Biological Research Unit within the Reich Department of Health becomes responsible "for the racial and genealogical registration of full and part Gypsies ... in the Reich." In 1936, a national headquarters to "Combat the Gypsy Plague" is established in Berlin, Austria decrees the registration of all migrant Roma, and "all foreign Gypsies" are ordered expelled from the Reich and Ostmark. Heinrich Himmler, in December, declares that all Roma over 6 years old be classified into three categories: "Gypsies, Gypsy Mischlinge, or nomadic persons behaving as Gypsies," recommending that the "Gypsy Question" be resolved "based on its essentially racial nature."

Formal implementation of Himmler's 1938 plan to combat the "Gypsy menace" begins in March 1939, including the "systematic residential and genealogical registration of all Gypsies by local police and health authorities, as well as issuing photo identity cards "to all Gypsies And part Gypsies." Brutalization, deportation, jailing, and murder had already been underway. Now they accelerated.

The simple point here is that two peoples, two ethnic groups, had been targeted for a final Solution – preceded by registration and IDs: Jews and Roma.

For the record: an even more recent example of group registration as a harbinger of ethnic cleansing and oppression happened in the early 1970s in Uganda, where dictator Idi Amin conducted a special "census" of all Asian (actually, South Asian) residents on the day of the Hindu Diwali celebration, a deliberately vicious and ominous act. Subsequently, the government and press relentlessly dehumanized the 10,000 Asians, defaming and maligning them with such racist, inflammatory terms as "saboteurs," "exploiters," and "so-called yellowish citizens." Ultimately, many were beaten, interned, or killed and most deported, being allowed to depart with only \$150 in cash and minimal belongings. (for more details, see my "Uganda: Speak in Whispers, If at All," *Newsletter, Intellectual Freedom*, March 1973; reprinted in *Worth Noting: Editorials, Letters, Essays, an Interview, and Bibliography* /McFarland, 1988/).

With best wishes,
/s/Sanford Berman

Sanford Berman, U*L Contributing Editor, Author of *Not in My Library*, *"Berman's Bag Columns from The U*N*A*B*A*S*H*E*D Librarian 2000-2013,"* (McFarland, 2013). en.wikipedia.org/wiki/Sanford_Berman

Library Partnership: Snack Time Keeps Kids Productive

By Pamela Willis

After-school homework help has become a staple at Columbus Metropolitan Library branches, but Reynoldsburg Branch Manager David Dennison said adding snacks to the mix made those hours even more productive.

"The snack is sponsored by the Children's Hunger Alliance," he said. "We offer it right before the homework help begins."

The snack is offered at 4 p.m. every weekday to students from kindergarten age to 12th grade in the Homework Help room, then homework help continues until 7 p.m.

"It is something that began here a few months ago, where we've partnered with Children's Hunger Alliance and they are serving snacks at several area libraries," homework help center specialist Garry Diehl said.

Erica Sevilla, from the Children's Hunger Alliance, said the agency started working with several library branches last fall. She said more than 20 percent of kids in Ohio live in "food insecure" households.

"We were really aware that the students coming to the library oftentimes did not have a healthy snack or meal waiting for them at home after school, so we knew if we could provide meals or snacks, they could focus better on homework," she said.

The program is funded by the U.S. Department of Agriculture's Child and Adult Food Care program.

"We work with 13 local libraries and provide snacks for 250 after-school programs around the state," Sevilla said.

Diehl said a vendor delivers the food, which meets FDA regulations for healthy snacks. Typical snacks are string cheese and grapes, SunChips with salsa or Cheez-It crackers and milk.

To avoid wasting food children won't eat, Diehl divides the snack area into two sections so there is a designated snack table and a share table.

"If a child does not want his milk, he would set it on the share table for another child to pick up, if they want a second milk, for example," he said.

He said outside food is not allowed and children are required to wash their hands first and then use hand sanitizer after they wash their hands.

The added snack means fewer kids are hungry and distracted when doing their homework, he said.

"We noticed that lunch period for some of these kids comes very early in the day," Diehl said. "So if they are eating at 10:30 a.m. and many kids come straight from school to the library, they are not getting anything else to eat."

"They want to get their homework finished, but their focus wanes when they are hungry," he said. "I love that they can come in and put some fuel into their bodies so they can concentrate better on schoolwork."

Before the snack program, he said he saw a lot of fast-food bags.

"The snacks that came into the library



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 25, 2017

Agenda Item #: VII.B.

To: Human Rights and Relations Commission

Item Type:
Correspondence

From: Chante Mitchell

Subject: Bloomington Human Rights Commission Omar
Bonderud Award

Item Activity:
Information

ACTION REQUESTED:

None

INTRODUCTION:

ATTACHMENTS:

Omar Bonderud Human Rights Award Letter and Application

Application Guidelines



July 17, 2017

Please find enclosed, an application for the ***Omar Bonderud Human Rights Award*** which is supported by the City of Bloomington Human Rights Commission.

Former recipients of this award were individuals and/or organizations who made a substantial effort in ensuring human rights for Bloomington citizens. If you know of a business, volunteer or religious group that is deserving of this recognition in the field of human rights, we would like you to nominate them for this award.

The application deadline is August 25, 2017. Applications can be mailed or faxed to the City of Bloomington Human Rights Commission, 1800 West Old Shakopee Road, Bloomington, MN 55431. Fax: 952-563-8715. Please call the Human Services Commission at 952-563-8733 or email us at humanrights@BloomingtonMN.gov for more information. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jared Leese", written in a cursive style.

Jared Leese, Chairperson
Bloomington Human Rights Commission



Omar Bonderud Award Application



- A. Please give name as it would appear on the award and press releases.
B. Refer questions to the Human Rights Commission at 952-563-8733, TTY 952-563-8740
C. Additional sheets may be used if necessary. PLEASE ANSWER ALL QUESTIONS.

Nominated individual/organization: _____ Phone: _____

Address: _____ Email: _____

Person making nomination: _____ Title: _____

Phone: _____ Email: _____

Necessary Criteria

1. Check those that apply for the time being considered for this award (a nominee MUST meet one or more of the following):
- ☐ The nominee(s) lived in Bloomington during the time of their contribution.
 - ☐ The nominee(s) conducted business/volunteers in Bloomington during the time of their contribution.
 - ☐ The nominee(s) accomplished their contribution to human rights in Bloomington.
2. Check the **"protected classes"** (as defined in the Minnesota Human Rights Act §363A) that were impacted by the nominee(s) efforts. The Commission MAY give priority to the nominee(s) whose contributions affected more than one protected class.

- | | | | |
|--------------------------------|--|--|---|
| <input type="checkbox"/> Age | <input type="checkbox"/> Dependence on public assistance | <input type="checkbox"/> Marital Status | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Color | <input type="checkbox"/> Disability | <input type="checkbox"/> National Origin | <input type="checkbox"/> Sex |
| <input type="checkbox"/> Creed | <input type="checkbox"/> Family Status | <input type="checkbox"/> Race | <input type="checkbox"/> Sexual Orientation |

3. For each of the acts or activities for which the individual or organization is being nominated, please describe the following:

A. Act/activity: _____ Protected Class: _____

Length of time: _____ # Bloomington residents: _____ # other people impacted: _____

- ☐ Effort was outside normal employment of the nominee

How did the act/activity demonstrate a substantial effort toward educating, winning or preserving equality and justice for the identified "protected classes."

List additional acts/activities on the back or additional sheets.

B. Act/activity: _____ Protected Class: _____

Length of time: _____ # Bloomington residents: _____ # other people impacted: _____

☐ Effort was outside normal employment of the nominee

How did the act/activity demonstrate a substantial effort toward educating, winning or preserving equality and justice for the identified "protected classes."

C. Act/activity: _____ Protected Class: _____

Length of time: _____ # Bloomington residents: _____ # other people impacted: _____

☐ Effort was outside normal employment of the nominee

How did the act/activity demonstrate a substantial effort toward educating, winning or preserving equality and justice for the identified "protected classes."



Bloomington Human Rights Commission Omar Bonderud Award Application Guidelines

Award

Eligible recipients are individuals and organizations (business, volunteer, or religious groups) that have shown special efforts to ensure citizens of Bloomington equal opportunities in employment, housing, public accommodations, public services, education and/or represent a substantial effort toward educating, winning or preserving equality and justice for protected groups.

Selection

A panel of judges will review the nominations. The Bloomington Human Rights Commission will select the recipient(s) of the Omar Bonderud Award.

Recognition

Award recipient(s) will be recognized and receive a plaque at a Bloomington City Council meeting. Award recipient(s) may be video taped for promotion and recognition purposes. All footage becomes the property of the City of Bloomington.

Criteria

Necessary Criteria

1. Nominee(s) MUST have lived, conducted business or volunteered in Bloomington during the time of their contribution or accomplished their contribution to human rights in Bloomington to be considered for this award.
2. The contribution MUST represent a substantial effort toward winning or preserving equality and justice for one or more groups of people whose circumstances make them vulnerable to prejudice, discrimination or injustice. Vulnerable groups must be the “protected classes” defined in the Minnesota Human Rights Act §363A, namely, those who may suffer discrimination because of age, color, creed, dependence on public assistance, disability, family status, marital status, national origin, race, religion, sex and sexual orientation.

Factors Considered

3. The contribution MAY be in the form of one act or a series of activities over a period of time, which should be cited specifically within the application.
4. The Bloomington Human Rights Commission MAY give priority to the nominee(s) whose contributions had an impact on a substantial number of Bloomington residents.
5. The Commission MAY give priority to the nominee(s) whose contributions affected more than one class of vulnerable people.
6. Priority MAY be given to nominee(s) who protect and/or enhance rights outside normal employment, instead of to person(s)/organizations who usually perform these services as part of their job description or business plan.
7. The Commission MAY decide not to give an award.
8. Bloomington Human Rights Commission members and City of Bloomington staff are ineligible for this award during the term of their service or for work accomplished for the Commission during their tenure, but may receive the award after they leave the Commission or Bloomington employment.

*As adapted from the League of Minnesota
Human Rights Commissions.*

Application deadline: **August 25, 2017**
Bloomington Human Rights Commission
1800 W. Old Shakopee Rd., Bloomington, MN 55431
humanrights@BloomingtonMN.gov

The City of Bloomington does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Bloomington services, programs, and activities. Upon request, this information can be available in Braille, large print, audio tape and/or computer disk.

Omar Bonderud Human Rights Award Recipients

1974: Elbert Clark

Instigated hiring of minorities at Thermo King, in Bloomington, where he served as Industrial Relations Assistant.

1974: Robert Timpfe

As Curriculum Coordinator for Bloomington high schools, introduced American Studies Program and Inter-Cultural History.

1975: Frances Berns

Sun-Current reporter/editor who was an activist for the rights of the disabled.

1975: David Cleary

Awarded for his work with persons who are mentally and physically disabled.

1977: Sally Bosanko

Former Human Rights Commissioner.

1977: Gail Cywinski

From Normandale Community College, organized Human Rights Day Observance.

1978: William V. Belanger, Jr.

State Senator who assisted the Commission in advocating for low and moderate income housing.

1978: Arlo Hasse

City staff member involved and committed to American Indian rights and culture.

1979: Evelyn Carter

Former Human Rights Commissioner and teacher in Bloomington schools.

1979: Donald Bartlette

City staff member coordinated the Office of Special Services. Served as a strong advocate for persons who are disabled.

1980: Patricia Helmberger

Former Human Rights Commissioner.

1980: Ellsworth Stenswick

Director of Special Education in Bloomington who worked with special needs children.

1981: Rev. Harry Stroessner

Former Human Rights Commissioner.

1983: Danny Berenberg

Owner of Lincoln Del who was recognized for his Kaiser Roll initiative and employment of persons with disabilities.

1988: Bill Kalina

Owner of Dave's Shoe Repair and an actively involved citizen who worked towards employing persons with disabilities.

1989: Decathlon Athletic Club

Awarded for their employment training program for persons with disabilities.

1989: Mavis Klefsaas

ESL teacher in Bloomington, who was actively involved in integrating new families into our community.

1989: Hedy Bolden

Teacher in Bloomington who established a multicultural education program for the School District.

1995: Yvonne Price

Former Human Rights Commissioner who was active in helping people with disabilities find housing and employment.

1996: Eloise Kelle

Indian Mounds Elementary School teacher promoted self-esteem and respect of cultural differences in the classroom and community. Committed to establishing global human rights practices.

1997: Bloomington Airport Marriott

Accommodated, mentored and provided job training, through a Vocational Internship Program for Bloomington students.

1998: Paven Malhotra

Youth member of the Human Rights Commission used education through hate crime workshops to improve student awareness.

1999: Flora Tsukayama

Committed to community leadership, promoting diversity, volunteering and mentoring. Provides cultural exchange programs with the city of Izumi, Japan.

2000: Progressive Technologies

Offered employment to people who are developmentally disabled, focusing on their abilities and gifts.

2001: Dr. Ghafar Lakanwal

Founded Minnesota Cultural Diversity Center, that promotes multicultural understanding and inclusiveness in the workplace and community.

2002: Seagate Technology's Diversity Action Council

Coordinated diversity training seminars, workshops and special events within the company to encourage understanding of cultures around them.

2003: The Toro Company

Promoted community projects and activities benefiting at-risk youth, elderly and civic organizations.

2004: Dinna Wade-Ardley

Diversity Coordinator for Bloomington Schools, 1995-2003. Started DDAC (District Diversity Advisory Council), 1995. Emphasized family involvement and collaboration with community agencies.

2004: Thomas Jefferson High School Diversity Committee

Made up of students, faculty and community organizations committed to an inclusive environment in which all students feel respected and valued.

2006: Larry Yazzie

International lecturer, educator, performer and world champion fancy dancer. Dedicated to understanding and promoting bridge building through traditional and cultural diversity.

2009: Oak Grove Presbyterian Church

An outstanding community organization with a long history of working with community partners to improve the lives of the diverse residents of Bloomington.

2012: Robert "Bob" Peters

Disability advocate and educator. Work includes first statewide handicapped parking legislation, accessibility design for Mall of America and patient care practices at the Courage Center and Sister Kenny Institute.

2013: Stephanie Hope Smith

Worked with the Dakota people on organization and implementation of the 2011 World Peace and Prayer Day.

2014: Frank White

Leader in Human Rights Commission activities including Dred and Harriet Scott recognition and Black History in Baseball.

2014: Cornerstone

Statewide human trafficking program entitled, "Day One," focuses on sexual exploitation, safe harbor law and no wrong door models that protect victims of trafficking.

2015: U.S. Chief Judge Michael J. Davis and Judge Donovan Frank

Committed to equal justice through innovative programs implemented during their tenure in the U.S. Supreme Courts. Programs include the Dred and Harriet Scott, local naturalization ceremonies, Freedom Riders exhibit, and Mr. Civil Rights: Thurgood Marshall.

2016: Normandale Community College

Selected for its work in inclusion and equity. This work included the President's Council on Diversity (PCOD) as part of the College's Diversity and Inclusiveness Campus Series. Which increase awareness, address biases (known and unknown), and promote acceptance.

Omar Bonderud Human Rights Award

Bloomington Human Rights Commission

Seeking individuals or organizations who make the extra effort in ensuring human rights for Bloomington citizens. If you would like to nominate someone or an organization (business, volunteer or religious group) to receive well-deserved recognition, complete the enclosed application. Describe what the nominee has done in the field of human rights, based on our established criteria. The selected individual or organization will receive the Omar Bonderud Award at a Bloomington City Council meeting in December.

*Omar Bonderud was the first chair of the Bloomington Human Rights Commission which was formed in 1968.



The nomination **deadline** is August 25, 2017

Send completed applications to:

Human Rights Commission

Bloomington Civic Plaza

1800 W. Old Shakopee Rd.

Bloomington, MN 55431

humanrights@BloomingtonMN.gov

Fax 952-563-8715

If you have any questions, please call

952-563-8733, TTY 952-563-8740

FIND US ONLINE!

BloomingtonMN.gov

