# **Agenda**

# Human Rights and Relations Commission City Of Edina, Minnesota City Hall, Edina MN

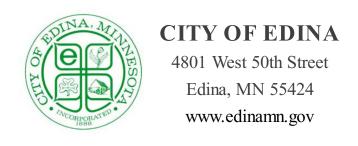
# Tuesday, December 18, 2018 7:00 PM

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
  - A. Minutes: November 27, 2018
- V. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VI. Reports/Recommendations
  - A. 2019 Human Rights & Relations Commission Work Plan
  - B. 2019 Days of Remembrance Working Group
  - C. City Council Community Comment
- VII. Chair And Member Comments
- VIII. Staff Comments
- IX. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



Date: December 18, 2018 Agenda Item #: IV.A.

To: Human Rights and Relations Commission Item Type:

Minutes

From: MJ Lamon, Community Engagement Coordinator

**Item Activity:** 

**Subject:** Minutes: November 27, 2018 Action

# **ACTION REQUESTED:**

Approve the November 27, 2018 meeting minutes.

# **INTRODUCTION:**

See attached.

# **ATTACHMENTS:**

Minutes: November 27, 2018



# Minutes City of Edina, Minnesota Human Rights and Relations Commission Edina City Hall, Community Room November 27, 2018 7:00 p.m.

#### I. Call to Order

Chair Nelson called the meeting to order at 7:00 p.m.

#### II. Roll Call

Answering Roll Call: Chair Nelson, Commissioners Arseneault, Beringer, Edelson, Edwards, Epstein,

Kennedy, Meek, and Moss Keys. Absent: Stringer-Moore, Waldron

Staff Present: MJ Lamon, Project Coordinator

#### III. Approval of Meeting Agenda

Motion by Commissioner Kennedy, seconded by Commissioner Arseneault approving the meeting agenda for November 27, 2018. Motion carried.

# IV. Approval of Meeting Minutes

Chair Nelson proposed an amendment to the October 23, 2018, meeting minutes to the section on the Housing Chapter of the Comprehensive Plan under Work Plan Updates, to indicate that housing chapter "comments" were provided, as follows: The Housing Chapter comments were drafted by Chair Nelson. No feedback was received. The chapter comments will be forwarded to the consultant.

Motion by Commissioner Arseneault to approve the October 23, 2018 meeting minutes as amended. Motion seconded by Kennedy. Motion carried.

#### V. Community Comment – None.

#### VI. Reports and Recommendations

#### A. Cross-Commission Committee: Arts & Culture Commission

- Arts and Culture Commission members Susan Chandler and Hannah Klein attended the meeting.
- The Arts & Culture Commission would like to partner with the HRRC on work plan initiatives.
- Project Coordinator, MJ Lamon, let each commission know that 2019 work plans will reveal several cross-commission committee initiatives.
- Members of both Commissions had positive conversation and idea sharing on collaborating, however, both commissions will wait for 2019 work plans to be approved before taking the next step to partner.

# B. 2018 Work Plan Updates

2018 Tom Oye

Commissioner Kennedy will present the Tom Oye Award at the December 4 City Council meeting.

The 2018 recipient Arnie Bigbee has been notified of the award. A commemorative certificate is being framed and will be ready for the presentation on December 4.

Committee members discussed whether to hold a December meeting prior to the presentation of the Tom Oye award at the December 4 City Council meeting. Members also noted possible changes to consider in the 2019 meeting schedule.

Motion by Commissioner Kennedy, seconded by Commissioner Edelson to set the December meeting date for December 18, 2018, starting at 7:00 p.m., and to move the January 22, 2019, meeting date to January 29, 2019 (at 7:00 p.m.). Motion carried.

#### C. 2019 Days of Remembrance Working Group

Commissioner Arseneault presented a draft Advisory Board and Commission Working Group Greenprint for the HRRC's Days of Remembrance (DOR) 2019 event. Commissioners requested that a press release announcing the formation of a DOR working group be issued as soon as possible to enable the Commission to approve working group members at the December meeting.

Motion by Commissioner Kennedy, seconded by Commissioner Arseneault to approve the Days of Remembrance Working Group Greenprint. Motion carried.

#### VI. Chair and Member Comments

Chair Nelson advised that he plans to attend a panel discussion at City Hall on December 5 on creating and maintaining affordable housing, hosted by Edina Affordable Housing Development Manager Stephanie Hawkinson.

Commissioner Kennedy advised of two speaking events of interest, one on November 29 on child brides at the Congregation Shir Tikvah, and another on the French Resistance during the Holocaust on December 11 at Mitchell Hamline Law School.

Commissioner Edwards noted that the VictoryFund.org website indicates that there were 432 LGBTQ candidates on the November ballot (nationwide), and 244 of those candidates were victorious.

Commissioner Meek reported that she saw offensive Anti-Semitic and race-based graffiti in Arden Park in late October, and that the Edina Police Department and Parks and Rec personnel responded quickly and appropriately, and the offensive language was covered by the next day.

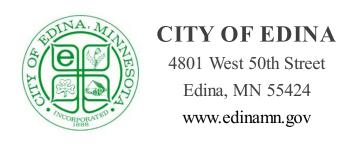
#### **VII. Staff Comments**

Liaison Lamon notified the commission that the Racial Equity Coordinator position has been posted.

#### **VIII.** Adjournment

Motion by Commissioner Kennedy to adjourn the meeting. Seconded by Commissioner Edelson. Motion carried.

Meeting adjourned at 8:00 p.m.



Date: December 18, 2018 Agenda Item #: VI.A.

To: Human Rights and Relations Commission **Item Type:** 

Report and Recommendation

From: MJ Lamon, Community Engagement Coordinator

**Item Activity:** 

**Subject:** 2019 Human Rights & Relations Commission Work

Discussion

Plan

# **ACTION REQUESTED:**

None.

# **INTRODUCTION:**

City Council approved commission work plans at their December 4, 2018 meeting.

# **ATTACHMENTS:**

2019 Work Plan - Approved



# Commission: Human Rights and Relations Commission 2019 Annual Work Plan

Initiative # 1	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: ☑ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility  R&E 8.D. Review and comment on staff developed protocol and procedures for applying a race and equity lens to communication content.  Lead Commissioners: Nelson/Arseneault		Q2 2019	☐ Funds available Funds are available for this project. ☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).	☐ Staff Liaison: Hrs_1  ☐ CTS (including Video)  ☐ Other Staff: Hrs
Progress Repor	t:			
Initiative # 2	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type:	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)  ☑ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility	December	☐ Funds available  Funds are available for this project.	☐ Staff Liaison: Hrs_1
<b>R&amp;E 2.A.</b> Serve on cross-commission committee to review the naming a public facility in the Grandview area after the BC and Ellen Yancey.			☑ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).	☐ CTS (including Video)
Lead Commissioners: Stringer-Moore/Epstein/Nelson Partners: Human Rights & Relations Commission and Parks & Recreation Commission [LEAD]				☐ Other Staff: Hrs
Progress Repor	t:			
Initiative # 3	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report) ☐ 2 (Review & Comment)  ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)

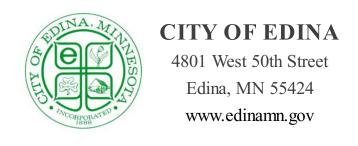
Initiative Type:  ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility		December	☐ Funds available	
		-	Funds are available for this project.	☐ Staff Liaison: Hrs_3
<b>R&amp;E 18.E.</b> Chair/co-chair a cross-commission committee (see partners) to ensure				
City facility artwork and décor reflects diversity of race and culture.			There are not funds available for this	☐ CTS (including Video)
			project (explain impact of Council approving initiative in liaison comments).	
Lead Commission	oners: Meek/Stringer-Moore/Kennedy/Moss-Keys			☐ Other Staff: Hrs
Partners: Arts 8	Culture Commission, Human Rights & Relations Commission [LEAD],			
and Heritage Pr	eservation Commission			
<b>Progress Repor</b>	t:			
Initiative # 4	Council Charge (Drangered Charge Completed by CRA)	Target	<b>Budget Required</b>	Staff Support
illitiative # 4	Council Charge (Proposed Charge Completed by CM)	Target	Buuget Keyuli eu	Stail Support
Illidative # 4	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion	(Staff Liaison)	Required
miliative # 4				
	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☑ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Completion		Required
	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion Date	(Staff Liaison)	Required
Initiative Type:	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☑ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Completion Date	(Staff Liaison)  ☐ Funds available	Required (Staff Liaison)
Initiative Type:	☐ 1 (Study & Report) ☐ 2 (Review & Comment)  ☑ 3 (Review & Recommend) ☐ 4 (Review & Decide)  ☑ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility	Completion Date	(Staff Liaison)  ☐ Funds available  Funds are available for this project.  ☐ Funds not available  There are not funds available for this	Required (Staff Liaison)
Initiative Type:	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide) ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility  //co-chair a cross-commission committee (see partners) in	Completion Date	(Staff Liaison)  ☐ Funds available Funds are available for this project.  ☐ Funds not available There are not funds available for this project (explain impact of Council	Required (Staff Liaison)  Staff Liaison: Hrs_3
Initiative Type: <b>R&amp;E 20.B.</b> Chair partnership wit programming.	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide) ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility  //co-chair a cross-commission committee (see partners) in	Completion Date	(Staff Liaison)  ☐ Funds available  Funds are available for this project.  ☐ Funds not available  There are not funds available for this	Required (Staff Liaison)  Staff Liaison: Hrs_3
Initiative Type:  R&E 20.B. Chair partnership wit programming.  Lead Commission	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide) ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility  //co-chair a cross-commission committee (see partners) in communities of color to identify barriers for participation in	Completion Date	(Staff Liaison)  □ Funds available Funds are available for this project.  □ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison	Required (Staff Liaison)  Staff Liaison: Hrs_3  CTS (including Video)
Initiative Type:  R&E 20.B. Chair partnership wit programming.  Lead Commission	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide) ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility  //co-chair a cross-commission committee (see partners) in communities of color to identify barriers for participation in oners: Edwards/Waldron/Stringer-Moore	Completion Date	(Staff Liaison)  □ Funds available Funds are available for this project.  □ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison	Required (Staff Liaison)  Staff Liaison: Hrs_3  CTS (including Video)
R&E 20.B. Chair partnership wit programming. Lead Commission Partners: Human	☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide) ☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility ☐ Co-chair a cross-commission committee (see partners) in a communities of color to identify barriers for participation in Coners: Edwards/Waldron/Stringer-Moore ☐ Rights & Relations Commission [LEAD] and Parks & Recreation	Completion Date	(Staff Liaison)  □ Funds available Funds are available for this project.  □ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison	Required (Staff Liaison)  Staff Liaison: Hrs_3  CTS (including Video)

Initiative # 5	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
	☐ 1 (Study & Report)     2 (Review & Comment)	Completion	(Staff Liaison)	Required
	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date		(Staff Liaison)
Initiative Type: ☑ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility		Q2 2019	☐ Funds available	☐ Staff Liaison: Hrs_1
			Funds are available for this project.	

<b>R&amp;E 21.C.</b> Review by City staff.	ew and comment on the Race and Equity policy statement developed		□ Funds not available	☐ CTS (including Video) ☐ Other Staff: Hrs
Lead Commissi	oners: Epstein/Edwards/Arseneault			
Progress Repor	rt:			
Initiative # 6	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion	(Staff Liaison)	Required
	☑ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date		(Staff Liaison)
Initiative Type:		August	☐ Funds available  Funds are available for this project.	☐ Staff Liaison: Hrs_8_
Bias Offense Response Plan review to determine if the plan should be broadened to include offenses outside of the state statute's definition of bias offense. (Review Racial Equity Recommendation 3. A.)			☐ Funds not available  There are not funds available for this project (explain impact of Council approving initiative in liaison	☐ CTS (including Video)
Lead Commissi	oners: Kennedy/Nelson/Epstein		comments).	☐ Other Staff: Hrs
<b>Progress Repor</b>	rt:			
Initiative # 7	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion	(Staff Liaison)	Required
	☐ 3 (Review & Recommend)	Date		(Staff Liaison)
Initiative Type: $\square$ New Initiative $\square$ Continued Initiative $\boxtimes$ Ongoing Responsibility		April	☐ Funds available  Funds are available for this project.	☐ Staff Liaison: Hrs_12_ ☑ CTS (including Video)
Days of Remembrance Event			☐ Funds not available	☐ Other Staff: Hrs
Lead Commission	oners: Arseneault/Edwards/Moss-Keys/Epstein/Beringer			
<b>Progress Repor</b>	rt:			
Initiative # 8	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report) ☐ 2 (Review & Comment)  ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type:		October	☐ Funds available  Funds are available for this project.	

Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.  -Complete Walk Audit Tool Kit provided by AARP  -October Senior Expo & Designation  Lead Commissioners: Beringer/Edelson/Edwards  Partners: Community Health Commission [LEAD], Human Rights & Relations			☐ Funds not available	☐ Staff Liaison: Hrs_12_
			There are not funds available for this project (explain impact of Council	
			approving initiative in liaison comments).	□ CTS (including Video)
				☐ Other Staff: Hrs
Progress Repor				
Initiative # 9	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion	(Staff Liaison)	Required
	☐ 3 (Review & Recommend)	Date		(Staff Liaison)
Initiative Type:	☐ New Initiative ☐ Continued Initiative ☒ Ongoing Responsibility	December	⊠ Funds available	☐ Staff Liaison: Hrs_8_
		_	Funds are available for this project.	□ CTS (including Video)
2019 Tom Oye	Award		☐ Funds not available	☐ Other Staff: Hrs
Lead Commission	oners: Arseneault/Edelson/Kennedy			
<b>Progress Repor</b>	t:			
Initiative #	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
10	☐ 1 (Study & Report) ☐ 2 (Review & Comment)	Completion	(Staff Liaison)	Required
	☐ 3 (Review & Recommend)	Date		(Staff Liaison)
Initiative Type:	$\square$ New Initiative $\boxtimes$ Continued Initiative $\square$ Ongoing Responsibility	October	⊠ Funds available	☐ Staff Liaison: Hrs_12_
Cl. : M. I	Cl. : 0 :: (0 5 :)		Funds are available for this project.	□ CTS (including Video)
Sharing Values,	Sharing Communities (One Event)		☐ Funds not available	☐ Other Staff: Hrs
Lead Commission	oners: Edelson/Meek/Stringer-Moore/Beringer			
Progress Repor				
Initiative #	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
11	☐ 1 (Study & Report)	Completion	(Staff Liaison)	Required
	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date		(Staff Liaison)
Initiative Type:	New Initiative □ Continued Initiative □ Ongoing Responsibility	May 2019	☐ Funds available  Funds are available for this project.	☑ Staff Liaison: Hrs 20

Program and recommend a 3-year plan for the program.	☐ ☐ Funds not available	☐ Other Staff:			
Lead Commissioners: Partners: Arts & Culture Commission [LEAD] and Human Rights and Relations Commission					
Progress Report:					
<b>Parking Lot:</b> (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)					
School District Partnership (Stringer-Moore/Meek)					



Date: December 18, 2018 Agenda Item #: VI.B.

To: Human Rights and Relations Commission Item Type:

Report and Recommendation

From: MJ Lamon, Community Engagement Coordinator

**Item Activity:** 

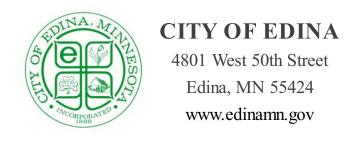
**Subject:** 2019 Days of Remembrance Working Group Action

# **ACTION REQUESTED:**

Approve applicants to serve on the 2019 Days of Remembrance working group.

# **INTRODUCTION:**

Application closed on December 13, 2018. There were a total of six applicants.



Date: December 18, 2018 Agenda Item #: VI.C.

To: Human Rights and Relations Commission Item Type:

Other

From: MJ Lamon, Project Coordinator

Item Activity:

Subject: City Council Community Comment Discussion

# **ACTION REQUESTED:**

None.

# **INTRODUCTION:**

Commission discussed requesting City Council no longer ask for addresses or list them on TV during community comment.