

Agenda
Human Rights and Relations Commission
City Of Edina, Minnesota
Public Works Multi-Purpose Room

Tuesday, May 24, 2022
7:00 PM

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - A. Minutes: Human Rights & Relations Commission April 26, 2022
- V. Special Recognitions And Presentations
 - A. 2023 HRRC Work Plan Process and Goals
- VI. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VII. Reports/Recommendations
 - A. Work Session with City Council
 - B. 2022 Human Rights & Relations Commission Work Plan Update
- VIII. Chair And Member Comments
- IX. Staff Comments
- X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 24, 2022

Agenda Item #: IV.A.

To: Human Rights and Relations Commission

Item Type:

From: Jennifer Garske, Executive Assistant

Item Activity:

Subject: Minutes: Human Rights & Relations Commission
April 26, 2022

Action

ACTION REQUESTED:

Approve minutes from April 26, 2022, HRRC meeting.

INTRODUCTION:

ATTACHMENTS:

April 26, 2022 HRRC Meeting Minutes



Minutes
City of Edina, Minnesota
Human Rights & Relations Commission

Edina Public Works Building, Multi-Purpose Room
April 26, 2022, 7 p.m.

I. Call To Order

Chair Epstein called the meeting to order at 7:02 p.m.

II. Roll Call

Answering Roll Call: Chair Epstein, Commissioners Bennett, Felton, Guadarrama, Pastrana, Segall and Stringer Moore; Student Commissioners Lichtenberger and Mirza

Staff Present: Heidi Lee, Race & Equity Manager

Absent: Commissioners Ismail and Guadarrama

III. Approval of Meeting Agenda

Motion by Chair Epstein to approve the April 26, 2022 meeting agenda, seconded by Commissioner Segall. Motion carried.

IV. Approval of Meeting Minutes

Commissioners indicated the following changes to the draft minutes:

- Commissioner Stringer Moore suggested an edit to formatting on VI, line A.

Motion by Commissioner Felton to approve the March 22, 2022 revised meeting minutes as corrected, seconded by Commissioner Bennett. Motion carried.

V. Special Recognitions and Presentations

A. Introduction of New HRRC Commissioner

- New Commissioner Amir Missaghi was introduced to the Commission.

B. Quarterly Update with Police Chief

- Police Chief Todd Milburn shared Police Department updates with the Commission.
 - No bias-related events reported
 - Bias, bullying in the City is not a bias event
 - Community Service Officer program moving to Cadet program
 - Updating computer-aided dispatch and records management system
 - Data will be shared via dashboards on City's website
 - Trends in violent crimes
 - Gun safety for residents
 - Legislature looking at changes in sentencing
 - Recidivism of offenders

VI. Reports & Recommendations

A. 2022 Human Rights & Relations Commission Work Plan Update

- The Commission discussed the Work Plan with the following updates:
 - Initiative #1: Coordinate Sharing Values, Sharing Communities Event
 - Topic selected: How to Stop the Hate, follow-up to Stop the Hate event last year.
 - Restorative justice, mediation, criminal and civil remedies
 - Initiative #2: Coordinate Days of Remembrance to be held in alignment with the United States 2022 commemoration date
 - Speaker has been selected: Eva Moreimi, parents are Holocaust survivors
 - Virtual event at 2 p.m. May 22
 - Mayor will introduce event; Jewish Community Relations Council representative will introduce speaker
 - Initiative #3: Respond to bias events as described by the Bias Event Plan and receive updates from the Police Department quarterly
 - Police Chief reported no bias offenses reported
 - Commissioner Missaghi would like to join this initiative
 - Initiative #4: Tom Oye Award
 - Will start working on this in early June
 - Commissioner Pastrana has joined the initiative
 - Commission had indicated they would like to refine the selection process, creating a matrix
 - Initiative #5: Study and report on City facility naming policy/criteria
 - Gathering information from sources, including other cities, to write a report and perhaps even propose policy
 - Student Commissioner Lichtenberger would like to be added to this initiative
 - Initiative #6: Following completion of the staff development of internal process, assist staff with the promotion of City's Form to Report Bias or Discrimination
 - Staff has been meeting, will soon meet with the City Manager and Assistant City Manager
 - Commissioners Missaghi and Pastrana will both join this initiative

VII. Chair and Member Comments

- Received.

VIII. Staff Comments

- Received.

IX. Adjournment

Motion by Commissioner Stringer Moore to adjourn the meeting, seconded by Commissioner Pastrana. Motion carried.

Meeting adjourned at 9:09 p.m.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 24, 2022

Agenda Item #: V.A.

To: Human Rights and Relations Commission

Item Type:

Report and Recommendation

From: Heidi Lee, Race & Equity Manager

Item Activity:

Subject: 2023 HRRC Work Plan Process and Goals

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Community Engagement Manager MJ Lamon will present to the HRRC on development of the 2023 HRRC Work Plan, including the process and goals.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 24, 2022

Agenda Item #: VII.A.

To: Human Rights and Relations Commission

Item Type:
Report and Recommendation

From: Heidi Lee, Race & Equity Manager

Item Activity:
Information

Subject: Work Session with City Council

ACTION REQUESTED:

None.

INTRODUCTION:

At a Joint Work Session with City Council on Tuesday, May 17, Human Rights & Relations Commission members provided an update to City Council on current work plan initiatives and discuss possible future work plan items.

Attending members to share information about the session with City Council.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 24, 2022

Agenda Item #: VII.B.

To: Human Rights and Relations Commission

Item Type:

From: Heidi Lee, Race & Equity Manager

Item Activity:

Subject: 2022 Human Rights & Relations Commission Work
Plan Update

Discussion, Information

ACTION REQUESTED:

None.

INTRODUCTION:

The Commission will discuss initiative updates for the 2022 workplan.

ATTACHMENTS:

2022 HRRC Work Plan Updated



Commission: Human Rights and Relations Commission

2022 Annual Work Plan Proposal

Initiative # 1	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
Coordinate Sharing Values, Sharing Communities Event. Determine topic at least four months in advance of the scheduled event	Deliverable Event	Leads Bennett, Guadarrama, Ismail, Segall, Mirza	Target Completion Date October 2022
Budget Required: (Completed by staff): There is funding available for outside marketing opportunities such as ad paid in printed media and social media.			
Staff Support Required (Completed by staff): 10 hours for Staff Liaison in 2021, 10 hours for Communications Staff in 2020 for Community Conversation			
4.22.22: Committee has started generating ideas and speakers for the event.			

Initiative # 2	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
Coordinate Days of Remembrance to be held in alignment with the United States 2022 commemoration date.	Deliverable Event and/or Action	Leads Stringer-Moore, Epstein, Lichtenberger, Mirza	Target Completion Date April/May 2022
Budget Required: (Completed by staff) There is funding available for outside marketing opportunities such as ad paid in printed media and social media.			
Staff Support Required (Completed by staff): Hours by Staff liaison: 20 Communications / marketing support: 10			
2.18.22: Tentative dates of 4.24 or 5.1 have been decided and City Hall has been reserved. Sub-committee will meet on 2.19 to plan.			
3.18.22: Committee looking for speakers and date of event will be determined when a speaker is decided on.			
3.22.22: HRRC approved format to historical context, student panelist, restorative practices, and listen to stories of Holocaust survivors.			
4.22.22: 2022 Days of Remembrance event will be held virtually on Sunday, May 22 at 2pm with Eva Moreimi as the guest speaker. Marketing and press release are being worked on.			

Initiative # 3	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Respond to Bias events as described by the Bias Event Plan and receive updates from the Police Department Quarterly.	Deliverable Continue Bias events response plan and track how many times the plan is initiated	Leads Epstein, Guadarrama, Ismail, Missaghi	Target Completion Date December 2022
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): Hours by Staff liaison: 10			
2.18.22: Police Chief will provide updates on February, April, July and October meetings.			
4.22.22: Updates from Police Department and Q &A on department work plan items have taken place in February and April.			

Initiative # 4	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
Tom Oye Award: Coordinate and select one recipient for the 2021 Tom Oye Award.	Deliverable Planning and awarding of Tom Oye Award	Leads Felton, Mirza, Pastrana	Target Completion Date December 2022
Budget Required: (Completed by staff) There is funding available for outside marketing opportunities such as ad paid in printed media and social media.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
4.22.22: Planning for Tom Oye Award will start in August.			

Initiative # 5	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title Study and report on a City facility naming policy/criteria	Deliverable Report to Council	Leads Bennett, Stringer Moore, Segall, Mirza. Litchenberger	Target Completion Date December 2022
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
3.22.22: Committee has started research and will be meeting to discuss findings.			

Initiative # 6	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Following completion of staff development of internal process, assist staff with the promotion of city Form to Report Bias or Discrimination.	Deliverable Feedback and support to staff.	Leads: Felton, Pastrana, Missaghi	Target Completion Date December 2022
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff):			
3.22.22: Staff have been researching and developing process.			

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)

- Ageism: helping community understand, how to mitigate it, educate and assess

- Felony Rights and Education: Public education, voting rights access

- Assess how the City of Edina can continue to recognize and celebrate the diversity in our community and propose actions [for the City and/or volunteers] to implement, including for example, displays in Edina City Hall which recognize culturally significant holidays and flags or other symbols which recognize the many diverse cultures in Edina.