

Agenda
Energy and Environment Commission
City Of Edina, Minnesota
City Hall - Community Room
Meeting will take place in person. Masks are optional.
Thursday, August 11, 2022
7:00 PM

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - A. Minutes: Energy and Environment Commission July 14, 2022
- V. Special Recognitions And Presentations
 - A. Special Presentation: Time of Sale Energy Disclosure
- VI. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VII. Reports/Recommendations
 - A. 2022 WP #1: Support Natural Habitat
 - B. Monthly call for communication requests
 - C. 2023 Workplan Development Discussion
- VIII. Chair And Member Comments
- IX. Staff Comments
- X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: August 11, 2022

Agenda Item #: IV.A.

To: Energy and Environment Commission

Item Type:

Minutes

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: Minutes: Energy and Environment Commission July 14, 2022

Action

ACTION REQUESTED:

Approve EEC meeting minutes, July 14, 2022.

INTRODUCTION:

ATTACHMENTS:

EEC Minutes: July 14, 2022

Agenda
Energy and Environment Commission
City Of Edina, Minnesota
City Hall - Community Room
Meeting will take place in person. Masks are optional.
Thursday, July 14, 2022
7:00 PM

I. Call To Order

- Chair Martinez called the meeting to order at 7:01pm.

II. Roll Call

Answering roll call were Chair Martinez, Vice Chair Horan, Commissioners Haugen, Hovanec, Lukens and Schima

Late: Commissioner Dakane arrived at 7:41pm

Absent: Commissioners Lanzas, Tessman, and Student Commissioners Shumway, Rawat

III. Approval Of Meeting Agenda

Motion by Cory Lukens to Approve Meeting Agenda. Seconded by Hilda Martinez Salgado. Motion Carried.

IV. Approval Of Meeting Minutes

Motion by Michelle Horan to Approve Meeting Minutes. Seconded by John Haugen. Motion Carried.

A. Minutes: Energy and Environment Commission May 12, 2022

B. Minutes: Energy and Environment Commission June 9, 2022

V. Special Recognitions And Presentations

A. Special Presentation: 2023 Water Resources Update

- EEC received an annual presentation from Water Resources Manager Vanderwerff Wilson regarding the state of water resources in Edina.

VI. Community Comment

- No community comment was received

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair

or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VII. Reports/Recommendations

A. 2022 WP #1: Support Natural Habitat

- EEC provided comment on draft residential tree protection ordinance amendment proposal from Commissioner Haugen.
- EEC reviewed draft boulevard tree ordinance proposal from Edina Transportation Commission.

B. Monthly call for communication requests

- Staff Liaison Hancock called for any communication requests from the EEC pertaining to their work plan initiatives. None were received.

C. 2023 Workplan Development Discussion

- EEC began drafting 2023 work plan initiative proposals. EEC agreed to use a Google Docs document to add information about proposed initiatives.

VIII. Chair And Member Comments

- Chair Martinez invited all Members to make comments around the room.

IX. Staff Comments

X. Adjournment

- The EEC meeting was adjourned at 9:21pm.

Motion by Cory Lukens to Adjourn. Seconded by Michelle Horan. Motion Carried.

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Date: August 11, 2022

Agenda Item #: V.A.

To: Energy and Environment Commission

Item Type:

Other

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: Special Presentation: Time of Sale Energy Disclosure

Information

ACTION REQUESTED:

None, information only.

INTRODUCTION:

Katie Jones, Center for Energy and Environment, will present to the EEC on the concept of Time of Sale Energy Disclosure.



CITY OF EDINA

4801 West 50th Street

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Date: August 11, 2022

Agenda Item #: VII.A.

To: Energy and Environment Commission

Item Type:

Report and Recommendation

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: 2022 WP #1: Support Natural Habitat

Action

ACTION REQUESTED:

Approve EEC-proposed residential tree ordinance amendment, and ETC proposed boulevard tree addition for advancement to Council.

INTRODUCTION:

Initiative

Support new ordinance development or the modification of current ones to protect tree canopy and explore the benefit from initiatives like No Mow May that can help expand the green ground coverage on the City.

Deliverable

Review and recommend to Council on trees, greenspace, pollinators, and more sustainable private lawn management such as water sensor on lawn irrigation systems, bee lawns, pollinator friendly gardens, fall/spring cleanup practices.

ATTACHMENTS:

EEC-ETC Proposed Ordinance - Residential-Boulevard Tree Protection

ORDINANCE NO. 2022-__
AN ORDINANCE AMENDMENT REGARDING
TREE PROTECTION

The City Council Of Edina Ordains:

Section 1. Chapter 10, Article III of the Edina City Code is amended to add Division 3 as follows:

DIVISION III. TREE PROTECTION

Sec. 10-82. Preservation, protection and replacement of Protected Trees: This Division applies to: **grading permits**, demolition permits; subdivisions applications; building permit applications for principal and accessory structures including a garage, deck or a pool; and additions to principal and accessory structures. **This Division does not apply to City parkland, which follows tree protection guidelines outlined in Edina's Comprehensive Plan and City Park Master Plan.**

(1) Purpose: Edina is fortunate to have a robust inventory of mature trees that form an integral part of the unique character and history of the city, and that contribute to the long-term aesthetic, environmental, and economic well-being of the city. The goal of this Section is to preserve Edina's high valued trees, while allowing reasonable development to take place and not interfere with how existing property owners use their property. The purpose of the ordinance is to:

- a. Preserve and grow Edina's tree canopy cover by protecting mature trees throughout the city.
- b. Protect and enhance property values by conserving and adding to the distinctive and unique aesthetic character of Edina's tree population.
- c. Protect and enhance the distinctive character of Edina's neighborhoods
- d. Improve the quality of life for all stakeholders, including city residents, visitors and wildlife.
- e. Protect the environment by the filtering of air and soil pollutants, increasing oxygen levels and reducing CO₂; preventing and reducing erosion and stormwater by stabilizing soils; reducing heat convection; decreasing wind speeds; reducing noise pollution and decreasing the urban heat island effect.
- f. Protect and maintain healthy trees in the development and building permit processes as set forth herein; and prevent tree loss by eliminating or reducing compacted fill and excavation near tree roots.

(2) Definitions:

Existing text – XXXX

Stricken text – ~~XXXX~~

Added text – **XXXX**

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- a. Protected Tree. Any tree that is structurally sound and healthy, and that meets one of the following:
 - i. a deciduous tree that is at least 8-5 inches dbh, except box elders, poplar, willow, silver maple, black locust, fruit tree species, ash, and mulberry.
 - ii. a coniferous tree that is at least 20-15 feet in height.
- b. Removable Tree. Any tree not defined as a Protected Tree, and as defined as an invasive species by the Minnesota Department of Natural Resources.
- c. Critical Root Zone. The minimum area around a tree that is left undisturbed. The critical root radius is calculated by measuring the tree's diameter at breast height. For each inch of tree diameter, 1.5 feet of root zone radius must be protected. For example, if a tree's dbh is 10 inches, then its critical root zone radius is 15 feet (10 x 1.5 = 15). If the critical root zone of a tree on site or an adjacent property must be disturbed for construction or construction activity, a plan for the disturbance shall be submitted as part of the Tree Protection Plan subject to review and approval of the city forester to minimize the damage.
- d. Diameter at Breast Height (dbh). The dbh shall be measured at a height of 4.6 feet.
- e. Transplanted Tree. A protected tree which is removed from a lot and replanted to another private lot or a public space in Edina.

f. Heritage Tree. A protected deciduous tree above 30" dbh and a protected coniferous tree taller than 30 feet.

- (3) Applications for all permit types identified in Sec 10-82 must include a tree protection plan indicating where Protected and Heritage Trees are located and, their species, caliper, and health. The plan must show how Protected and Heritage Trees are preserved and protected during construction. The plan must also show if any Protected or Heritage Trees are proposed to be removed and the location, species and size of all replacement tree(s).

- (4) If a Protected Tree is removed, ~~except as allowed for in paragraph (5),~~ it must be replaced with ~~one (1) tree~~ trees equal to at least 75% of the dbh, subject to the following conditions:

- a. Protected trees must be replaced with species of a similar type (deciduous or coniferous) according to Part 11 that are normally found growing in similar conditions and that are included in Hennepin County's recommended tree list (xlsx). ~~on the list of acceptable replacement species on file with the city forester.~~

- ~~b. Replacement trees must be varied by species.~~

- c. Replacement trees must not be subject to known epidemic diseases or infestations. Disease or infestation resistant species and cultivars are allowed.
- d. Replacement trees must be at least three and one-half inches (23.5") in caliper for deciduous trees and a minimum of eight feet (78') tall for coniferous trees.
- e. Replacement tree plans are subject to approval by the City Forester before implementation.
- f. The tree protection plan shall be verified at the time of final inspection for the building permit.
- g. ~~If the city determines that there is no appropriate location for some or all the required replacement trees, those trees will not be required on site.~~

h. Failure to replace protected trees on site results in a payment fee of \$300 per dbh below 75% of the dbh removed.

~~(5) Protected Trees may be removed without mitigation, in the following areas:~~

- a. ~~Including, and within a ten-foot (10') radius of, the building pad, deck or patio of a new or remodeled building.~~
- b. ~~Including, and within a five-foot (5') radius of driveways and parking areas.~~
- c. ~~Including, and within ten-foot (10') radius of installation of public infrastructure improvements including public roadways, stormwater retention areas and utilities.~~

(5) If a Heritage Tree is removed, it must be replaced with protected trees at least 100% of the dbh, subject to the following conditions:

- a. **Heritage trees must be replaced with species of a similar type (deciduous or coniferous) that are normally found growing in similar conditions and that are included on the list of acceptable replacement species on file with the city forester.**
- b. **Replacement trees must not be subject to known epidemic diseases or infestations. Disease or infestation resistant species and cultivars are allowed.**
- c. **Replacement trees must be at least four and one-half inches (4.5") in caliper for deciduous trees and a minimum of ten feet (10') tall for coniferous trees.**
- d. **Replacement tree plans are subject to approval by the City Forester before implementation.**

e. The tree protection plan shall be verified at the time of final inspection for the building permit.

f. Failure to replace heritage trees results in a payment fee of \$500 per dbh below 100% of the dbh removed.

- (6) Before construction, grading or land clearing begins; city-approved tree protection fencing, or other method must be installed and maintained at the critical root zones of the trees to be protected. The location of the fencing must be in conformance with the approved tree protection plan. The fencing must be inspected by city staff before site work begins. The fencing must remain in place until all demolition and construction is complete.
- (7) No construction, compaction, construction access, stock piling of earth, storage of equipment or building materials, or grading may occur within the critical root zone areas of trees to be protected, unless there are no other on-site alternatives. If there are no other alternatives, a plan for this activity would need to be reviewed and approved by the city forester and included in the tree protection plan. A reasonable effort must be made when trenching utility lines to avoid the critical root zone.
- (8) When construction is complete all trees to remain must have the soil out to their drip line aerated and de-compacted. Aerating must include multiple concentric circles of 1" holes, 2" deep, or as recommended by an arborist.
- (9) If Protected Trees and/or Heritage Trees were removed within one (1) year prior to the date the development, subdivision application, demolition, grading and building permit applications were submitted, these Protected Trees and/or Heritage Trees are also subject to the replacement policy set forth in paragraphs (4) and (5) above.
- (10) Any tree transplanted on-site shall not be counted as a protected tree or heritage tree under this section and therefore does not requires replacement under this section, provided it is viable at 36 months after the permit's final inspection per Part 12.

(11) Amount of required replacement trees in (4) and (5) above shall be a variety of types and sizes as demonstrated below. Species should comply with Hennepin County's recommended tree list (xlsx).

Deciduous (dbh)	Coniferous (in feet)	Lot size < 1 acre	Lot size >= 1 acre
3½" or greater	8' or greater	70%	50%
4½" or greater	10' or greater	20%	25%

Existing text – XXXX

Stricken text – ~~XXXX~~

Added text – XXXX

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(12)	5½" or greater	12' or greater	10%	25%
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Financial Guarantee.

- a. The City may, at its option, require cash escrow or a letter of credit satisfactory to the City in the amount of 110 percent of the value of the tree replacement identified in the tree protection plan, securing the full performance of Tree Protection Plan. The amount of such security shall be calculated by the fees described in Parts 4f and 5f.
- b. Release of Financial Guarantee. The financial security shall be released based on the following schedule:
 - a. Upon issuance of a Certificate of Occupancy and approval by City Forester that the Tree Protection Plan has been met: Forester will inspect the site and calculate actual fee owed based on how much dbh preserved or replaced on site. The original escrow, minus this fee, is 50% released at this time.
 - b. 36 months after issuance of Certificate of Occupancy, an applicant must submit a landscape review by a certified arborist, indicating planted and preserved trees are still healthy. If any trees are found to be unhealthy, the certified arborist can replace these trees onsite and the balance of the escrow (50% of escrow net of fees in Part a) are released at this time. If the applicant does not opt to replace trees onsite, these fees are considered owed to the City and retained permanently.

Section 2. Chapter 24, Article I. Section 24-1 Definitions, in the Edina City Code is amended to add the following:

Right-of-Way means the surface and space above and below a public roadway, highway, street, cartway, bicycle lane and public sidewalk in which the city has an interest, including other dedicated rights-of-way for travel purposes and utility easements owned by the city for city utility purposes.

Section 3. Chapter 24, Article I. Section 24-2 through 4 is added as follows:

Sec. 24-2 - TREE PLANTING

The City of Edina, a Tree City USA, encourages the planting of trees in boulevards adjacent to homeowners' properties. Residents are responsible for planting trees on the boulevard area adjacent to their property and should consult the

unacceptable tree list (hyper link) to avoid planting tree species which detract from the environment.

The City of Edina may initiate tree-planting on the boulevard.

Sec. 24-3 - TREE MAINTENANCE

It is the responsibility of the adjacent property owner to maintain trees on their boulevard. Sightlines along roadways must be maintained at all times; Planted trees should comply with the regulations of City Code, Article VII – Clear Zone View. Pruning should be done between the months of November and March for best care of trees.

Sec. 24-4 - TREE REMOVAL

It is unlawful for any person to remove any tree which is on public property, including rights-of-way, boulevards, and/or easements without first obtaining from the City a permit to do so. With a permit, it is the responsibility of the resident to safely remove the tree. Utility franchise agreements are exempt from this permitting requirement.

Section 4. Chapter 24, Article III. Right-of-Way Management is amended to add the following:

(d) The City of Edina believes that it is in the best interest of the residents of Edina and the general public to regulate the planting, maintenance, and removal of trees on City boulevards, rights-of-way, and easements. The City encourages the proper planting and care of trees within the City, in order to increase our overall canopy for the purposes of aesthetics, traffic calming, and climate change response.

Section 5. This ordinance is effective January 1, 2023.

First Reading:

Second Reading:

Published:

ATTEST:

Sharon Allison, City Clerk

James B. Hovland, Mayor

Existing text – XXXX

Stricken text – ~~XXXX~~

Added text – **XXXX**

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Please publish in the Edina Sun Current on:
Send two affidavits of publication.
Bill to Edina City Clerk

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Ordinance was duly adopted by the Edina City Council at its Regular Meeting of _____, 2022, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2022.

City Clerk



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: August 11, 2022

Agenda Item #: VII.B.

To: Energy and Environment Commission

Item Type:

Report and Recommendation

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: Monthly call for communication requests

Action

ACTION REQUESTED:

Submit any communications requests to staff liaison for processing

INTRODUCTION:

ATTACHMENTS:

EEC Communication Channels

Energy and Environment Commission Communication Guidelines

Communication Channels

These channels are used by Edina's Communication Department and can be accessed by the EEC. While turnaround time is included, it is recommended that requests be made as early as possible for planning purposes. There will be a call for communication requests as a standing agenda item at each EEC meeting. The staff liaison will coordinate requests with Communications Director, Jennifer Bennerotte.

Type	Content	Materials from EEC	Publishing Frequency	Turnaround Time
Website	Press releases/news alerts (Hometown Heroes is a longer feature – also on social media and recognized at City Council meetings)	Topic/ nomination, willingness to be interviewed	Ad hoc	1 week (Hometown Heroes = 1-2 months)
Better Together Edina	Any topic that the Commission wants to get feedback on or engage with the public	Topic, drafted text, type of engagement, etc.	Ad hoc	1 week
Sun Current	Newspaper- Guest Column (cannot be submitted on behalf of the Commission/City). Anything coming from the City needs to be submitted by the Comms Dept.	Text	Weekly	Independent submission
Edition Edina	Newsletter	Topic, willingness to be interviewed	Monthly	60 days
Social Media	Facebook, Twitter, Instagram	Topic, # of posts	Ad hoc	Campaign = 1 month Basic post = 1 day
Video	Agenda: Edina /Mayor's Minute/ Youtube idea	Topic, willingness to be interviewed	2x/month	1 month
Direct Mailers	postcards, inserts, posters, flyers, etc.	Budget, topic	Ad hoc	1 month
Send Text	Text	Topic	Opt-in	1 month
Other Newsletters	PW Pipeline and Parks Activities Directory, The Times (Senior Center newsletter)	Topic, willingness to be interviewed	2x/year (The Times = 10x/yr)	3 months
City Extra Emails	Can choose topic area-bulk emails	Topic, draft text	Opt-in	1 week

Contact Information

Grace Hancock

Sustainability Manager

GHancock@EdinaMN.gov

Communication Department Project Lead Times

The following lead times are organized by level of work involved by Communication Department. These are recommended by the staff to provide guidance for marketing and communication development.

Level 1 <i>(1 day)</i>
<ul style="list-style-type: none">• Re-order of existing project
Level 2 <i>(3 days)</i>
<ul style="list-style-type: none">• Re-sizing existing project (no other edits)
<ul style="list-style-type: none">• Website banner images
<ul style="list-style-type: none">• Basic photo editing
Level 3 <i>(1 week- small changes)</i>
<ul style="list-style-type: none">• Copy changes where text doesn't move
<ul style="list-style-type: none">• Postcards
<ul style="list-style-type: none">• Rack cards
<ul style="list-style-type: none">• Social media graphics based on existing campaign
<ul style="list-style-type: none">• PowerPoint presentation graphics for public event
Level 4 <i>(2 weeks-updates)</i>
<ul style="list-style-type: none">• New social media graphics
<ul style="list-style-type: none">• Updates to existing pieces (new copy, colors, photos or combination thereof)
<ul style="list-style-type: none">• Posters and flyers
<ul style="list-style-type: none">• Ads
Level 5 <i>(3-4 weeks-significant projects)</i>
<ul style="list-style-type: none">• New campaigns
<ul style="list-style-type: none">• New art
<ul style="list-style-type: none">• Brochures
<ul style="list-style-type: none">• Reports
<ul style="list-style-type: none">• Pamphlets and booklets
Level 6 <i>(More than 1 month (to be negotiated or determined with Director-large projects))</i>
<ul style="list-style-type: none">• Re-brand
<ul style="list-style-type: none">• Logo design
<ul style="list-style-type: none">• Publication redesign



CITY OF EDINA

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Date: August 11, 2022

Agenda Item #: VII.C.

To: Energy and Environment Commission

Item Type:

Other

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: 2023 Workplan Development Discussion

Discussion

ACTION REQUESTED:

Continue drafting 2023 EEC workplan.

Google

Doc: <https://docs.google.com/spreadsheets/d/1DfAFr26HDc4bXZWJAc7RNMS6RIpZ6yxBnn8SeotKPuc/edit#gid=1646972763>

INTRODUCTION:

Commission Member Handbook is a resource to guide workplanning process. Commissions develop proposed work plans from June - August. Commission approves proposed workplan in September. Chair presents proposed work plan to Council in October. Staff present recommendations to Council in November. Council approves work plan in December.

ATTACHMENTS:

2023 Commissioner Work Plan Template

FYI - 2022 EEC Work Plan



Commission: Human Rights and Relations Commission

2023 Annual Work Plan Proposal

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)



Commission: Energy and Environment Commission 2022 Annual Work Plan Proposal

Initiative # 1	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event		
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Support Natural Habitat (Greenspace and Trees) Support new ordinance development or the modification of current ones to protect tree canopy and explore the benefit from initiatives like No Mow May that can help expand the green ground coverage on the City. Relates to CAP items GC1-4 & GC2-2		Deliverable Review and recommend to Council on trees, greenspace, pollinators, and more sustainable private lawn management such as water sensor on lawn irrigation systems, bee lawns, pollinator friendly gardens, fall/spring cleanup practices.	Leads: Hilda Martinez Support: Michelle Horan (pollinators/lawn), Teri Hovanec, Tom Tessman and John Haugen (Trees), Ava Shumway & Suryash Rawat (either)
Target Completion Date: Q4			
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support? <i>Consultation with City Forester.</i>			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Initiative # 2	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event			
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)			
Green Business Recognition Program - Strengthen and bring more business to the Green Business Recognition Program (promotion, outreach, etc.)	Deliverable: double the number of businesses participating in Green Business Recognition program	Leads: Michelle Horan Support: Cory Lukens, Teri Hovanec, Ukasha Dakane	Target Completion Date: Q4	
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.				
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?				
Progress Q1:				
Progress Q2:				
Progress Q3:				
Progress Q4:				

Initiative # 3	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event			
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)			
Review and comment on recycling and organic multi-family building program.	Deliverable: Comment on developed program	Leads: Hilda Martinez & Teri Hovanec Support: Bayardo Lanzas	Target Completion Date: Q4	

Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support? <i>Partner with Organics Recycling Coordinator</i>
Progress Q1:
Progress Q2:
Progress Q3:
Progress Q4:

Initiative # 4	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event		
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
Coordinate and table at City events to educate the community on initiatives by the EEC.	Deliverable -Presence at up to 4 City events to include Fourth of July, Open Streets, Arts Fair, and/or Farmers Market. Each EEC member commits to volunteering at least once.	Leads: Bayardo Lanzas Support: Hilda Martinez, Suryash Rawat	Target Completion Date: Q4
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Progress Q1:			
Progress Q2:			

Progress Q3:
Progress Q4:

Initiative # 5	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event			
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)			
Initiative Title: Plastic Bag Policy - Revise and update 2017 report on possible recommendations for a plastic bag ordinance.		Deliverable: updated report with recommendation.	Leads: Michelle Horan Support: Cory Lukens, Tom Tessman, Ava Shumway, Ukasha Dakane, Stephen Schima	Target Completion Date: Q4
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.				
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?				
Progress Q1:				
Progress Q2:				
Progress Q3:				
Progress Q4:				

Initiative # 6	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event		
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
Host 1-2 networking meetings with metro cities environmental commissions	Deliverable: 1-2 meetings	Leads: Cory Lukens Support: John Haugen, Tom Tessman, Suryash Rawat	Target Completion Date: Q4
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)
St. Louis Park inspired Rainwater Rewards Program

