Agenda

Parks and Recreation Commission City Of Edina, Minnesota Braemar Golf Course - 6364 John Harris Dr.

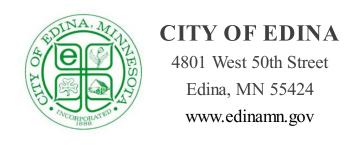
Tuesday, October 11, 2022 7:00 PM

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - A. Minutes: Parks & Recreation Commission Sept. 13, 2022
- V. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VI. Reports/Recommendations
 - A. 2022 Work Plan Updates
- VII. Chair And Member Comments
 - A. 2023 Work Plan Development Discussion
- VIII. Staff Comments
 - A. Informational Items
 - B. Upcoming Meetings and Events
- IX. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



Date: October 11, 2022 Agenda Item #: IV.A.

To: Parks and Recreation Commission Item Type:

Minutes

From: Perry Vetter, Parks & Recreation Director

Item Activity:

Subject: Minutes: Parks & Recreation Commission Sept. 13,

Action

2022

ACTION REQUESTED:

Approve minutes from the Sept. 13, 2022 Parks & Recreation Commission meeting.

INTRODUCTION:

ATTACHMENTS:

Minutes: Parks & Recreation Commission Sept. 13, 2022



Minutes City of Edina, Minnesota Edina Parks & Recreation Commission Braemar Golf Course September 13, 2022 7 p.m.

I. Call to Order

Vice-Chair Good called the meeting to order at 7 p.m.

II. Roll Call

Answering roll call were Commissioners Good, Haas, Ites, Pfuhl, Spanhake, Strother, Weaver, Welsh and Student Commissioners DeFor and Horsager.

Commissioner Doscotch arrived at 7:56 p.m.

Staff Present: Staff Liaison Perry Vetter, Assistant Director Parks and Natural Resources Tom Swenson, Assistant Director Recreation & Facilities Tracy Petersen, Administrative Coordinator Janet Canton, Recreation Supervisor Amanda Clarke and General Manager Edina Aquatic Center and Edinborough Park Patty McGrath

I. Approval of Meeting Agenda

Motion made by Haas to approve the meeting agenda. Motion seconded by Ites. Motion carried.

II. Approval of Meeting Minutes

Motion made by Haas to approve the Aug. 8, 2022 minutes. Motion seconded by Strother. Motion carried.

III. Special Recognitions and Presentations

A. Welcome Student Commissioners

New student members Andrew DeFor and William Horsager introduced themselves to the Commission. Each Commissioner then introduced themselves and welcomed the new student members.

IV. Community Comment

None

V. Reports/Recommendations

A. Summer Youth and Special Event Programming Update

Recreation Supervisor Amanda Clarke updated the Commission on the wide range of programs offered for youth and special events. She provided an overview of the camps that went on during this past summer and the difficulties that occurred. Commissioners asked questions about how the limited space for programming is prioritized, demographics of summer staff, and who oversees vehicle day.

B. Edina Aquatic Center Update

General Manager Patty McGrath shared the statistics, highlights, challenges, and repairs from the 2022 June-August season. She stated they are working to establish fees for the 2023 season. Commissioners asked questions regarding feedback on fees, no-group Fridays, functionality of locker rooms, entrance issues, capacity, unsupervised children, and major maintenance needed in upcoming years.

C. 2022 Work Plan Discussion

Initiative #I – Present Information about Parks and Recreation Facilities, Services, and Systems with up to Six Community Groups. Commissioner Good gave brief update on initiative.

Initiative #2 – Report and provide recommendations on alternative funding sources for park related improvements including parks, facilities, and enterprise upgrades. No update given.

Initiative #3 – Research Opportunities to Expand Volunteer Assistance for Park Initiatives. No updates given.

Initiative #4 – Provide Support with Educational Opportunities for the Local Option Sales Tax in the Community as Needed. Staff Liaison Vetter updated on the interactions and feedback from residents.

Initiative #5 – Review and Comment on Amendments to the Park Ordinances Being Recommended by Staff for Update. Initiative is in good shape, no update given.

Initiative #6 – Review and Comment on the Proposed Grandview Plan. Commissioner Haas updated on what was shared with the City Council.

D. 2023 Work Plan Development Discussion

Staff Liaison Vetter and Commissioner Ites will present the 2023 Work Plan draft to the City Council on Oct. 6. Commissioner Good discussed titles for each initiative, the type, and their potential deliverables. Commission discussed leads for each initiative.

Motion made by Strother that the Parks & Recreation Commission have their draft for initiatives to offer to the City Council for their 2023 annual Work Plan. Motion seconded by Doscotch. Motion Carried.

VI. Chair and Member Comments

Commissioner Good updated the Commission that the Fall into the Arts at Centennial Lakes Park was last weekend and went well.

VII. Staff Comments

A. Informational Items

Staff Liaison Vetter gave the following updates:

Sports Dome by Braemar Arena will go up on Oct. 21.

Senior Center is celebrating 20 years at Grandview Square this week.

Lewis Park's 26-year-old playground has been removed and the new structure will be installed soon.

Draft Minutes⊠
Approved Minutes
Approved Date:

Three Rivers Park District is having a celebration for the completion of the final segment of the Nine Mile Creek Regional Trail on Friday, Sept. 16.

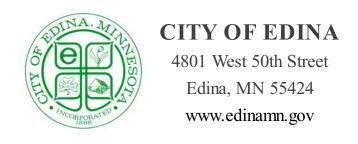
Gave a Strachauer Park update

B. Upcoming Meetings and Events

Regular November meeting will be on Tuesday, Nov. I because of the election being held on Tuesday, Nov. 8.

VIII.Adjournment

Motion made by Haas to adjourn the Sept. 13, 2022 meeting at 8:42 p.m. Motion seconded by Pfuhl. Meeting adjourned.



Date: October 11, 2022 Agenda Item #: VI.A.

To: Parks and Recreation Commission Item Type:

Report and Recommendation

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: 2022 Work Plan Updates Discussion

ACTION REQUESTED:

Discuss and provide updates to the 2022 Commission Work Plan.

INTRODUCTION:

The 2022 Commission Work Plan is attached for discussion and updates.

ATTACHMENTS:

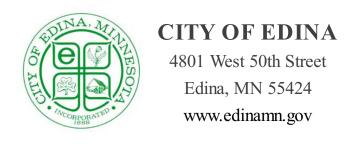
2022 PARC Work Plan



Commission: Parks & Recreation Commission 2022 Annual Work Plan Proposal

Initiative #1 Initiative Type ☐ Project ☒ Ongoing / Annual ☐ Event				
	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review	w & Comment) 🛚 3 (Review & Recon	nmend) 🛛 4 (Review & D	Decide)
Present informa	tion about Parks and Recreation facilities, services, and	Deliverable	Leads	Target
systems with up to six community groups.		Presentation	Good (lead), Haas,	Completion Date
			Weaver	
	ntent has been determined around 1) Parks, 2) Recreatind searching for other community-based opportunities.		· ·	
City Council Fee	dback: Council suggested to review any PTO groups for	possible presentations.		
Progress Q3: Fir	alizing the When, How and and Where portions. Expect	to have draft ready for review at end of	August.	
Initiative # 2		1		
Initiative # 2	Initiative Type ⊠ Project □ Ongoing / Annual □			: -l - \
	Council Charge 1 (Study & Report) 2 (Review			•
	ide recommendations on alternative funding sources	Deliverable:	Leads	Target
•	improvements including parks, facilities, and enterprise eport will include a philanthropic wish list	Report and recommendation to Council	Ites (lead), Haas, Pfuhl, Doscotch,	Completion Date
	· · · · · · · · · · · · · · · · · · ·		<u> </u>	am .
Progress Q1: Staff has shared draft information with initiative leads. Newly appointed members will meet with leads to onboard for this item.				
Progress Q2:				
Progress Q3:				
Initiative # 3	Initiative Type ⊠ Project ☐ Ongoing / Annual ☐	Fyent		
IIIIIative # 3	Council Charge ☑ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)			
Research opport	cunities to expand volunteer assistance for park	Deliverable	Leads	Target
initiatives.		Report to staff.	Strother (Lead), Weaver, Welsch	Completion Date
Progress Q1: All	leads have been newly assigned to this item and will m	eet with staff on prior members ideas fo	r this initiative.	
Progress Q2:				

Progress Q3:				
Initiative # 4	Initiative Type ⊠ Project ☐ Ongoing / Annual ☐	Fvent		
	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review		nmend) 🔲 4 (Review & D	ecide)
Provide support	with educational opportunities for the Local Option	Deliverable	Leads	Target Completion
Sales Tax in the	community as needed.	Attend events to share information.	Doscotch, Ites, Good, Spanhake	Date
Progress Q1: Lea	ads are willing to support staff driven opportunities on t	this initiative.		
City Council Fee	dback: Ensure commissioners receive educational mate	rials.		
Progress Q3:				
Initiative # 5	Initiative Type ☑ Project ☐ Ongoing / Annual ☐		N 🗆 4/2 : 0.5	
	Council Charge ☐ 1 (Study & Report) 🗵 2 (Review			·
	ment on amendments to the Park ordinances being y staff for update.	Deliverable	Leads	Target
recommended by	y stail for update.	Comment on ordinance updates	Strother (lead), Doscotch, Pfuhl,	Completion Date March 2022
Progress Q1: Sta	aff will deliver recommendations for commissioner review	ew.	, ,	
City Council Fee	dback: Suggested having Race and Equity review prior t	o bringing forward changes.		
Progress Q3: In	addition to feedback provided, recommended reviewing	g current ordinance for any volleyball an	nd fireworks related update	S.
	•		•	
Initiative # 6 Initiative Type ⊠ Project □ Ongoing / Annual □ Event				
Council Charge ☐ 1 (Study & Report) ☒ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)				
Review and comment on the proposed Grandview plan.		Deliverable	Leads	Target Completion
		Comment on plan.	Haas (lead), Pfuhl, Weaver, Spanhake	Date
Progress Q1: Review conducted as part of Jan. 11, 2022, regular meeting agenda. Engagement on the pedestrian bridge public art component is currently				
open for feedback. August 7, 2022.				
Progress Q2: HRA took action on the sale of the project during its June 2, 2022 agenda.				
Progress Q3: Wo	orking group provided feedback to Economic Developme	ent Manager – City Council review slate	d for October 6, 2022.	



Date: October 11, 2022 Agenda Item #: VII.A.

To: Parks and Recreation Commission Item Type:

From: Rick Ites, Chair - Parks and Recreation Commission

Item Activity:

Subject: 2023 Work Plan Development Discussion

ACTION REQUESTED:

None, informational only.

INTRODUCTION:

Chair Ites will recap of his October 6 presentation to the City Council on the 2023 Draft Work Plan.

ATTACHMENTS:

2023 Commission Draft Work Plan



Initiative # 1 Initiative Type M Project Congoing / Appual C Event

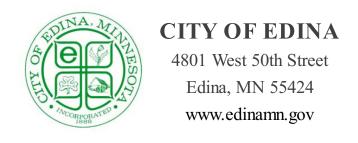
initiative Type Froject Golgonig / Annual Gevent				
Council Charge ☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)				
implementation groups to addre selection or imp	ves related to Fred Richards and Braemar project in if LOST referenda pass. Create task forces or subsess specific requests for Park Board input (e.g., amenity plementation for the details of the master plans). If ssist with identifying potential funding sources and	Deliverable Support initiatives via task force or other manner to advance the master plan aspects to ensure the community voice is represented.	Leads Fred Richards: Strother, Weaver, Pfuhl Braemar: Good, Spanhake, Williams (S)	Target Completion Date
Budget Require	ed: (Completed by staff) No budget required.			
Staff Support Roplan implement	equired (Completed by staff): PARC would support the wattion.	rork of staff by bring the community persp	pective to various compone	nts of the master
Liaison Comments: If the referendum is successful there will be a multitude of touch points with the community and user groups to move from master plan into detail design development. That process would likely include engagement opportunities for the community and have representatives from PARC to assist in those efforts.				
City Manager Comments:				
Initiative # 2 Initiative Type □ Project □ Ongoing / Annual □ Event				
Council Charge ☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)				
for park related				Completion Date
Budget Require	ed: (Completed by staff) No budget required.			
Staff Support Ro	equired (Completed by staff): 10-15 hours			
Liaison Comme	nts: Baseline information has been completed by staff for	PARC discussion and recommendation.		
City Manager C	omments:			

Initiative # 3 Initiative Type ⊠ Project ☐ Ongoing / Annual ☐	Initiative Type ⊠ Project □ Ongoing / Annual □ Event			
Council Charge ☑ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)				
Initiative Title Investigate and evaluate comparative community Park funding practices and compare to Edina process for park capital improvement project funding. Leverage prior alternative funding initiative work product to develop a recommended plan for future Edina Park project funding in view of current unfunded capital improvement projects.	Deliverable Investigate external comparison cities and other best practices for generating a report on recommended practices for Edina.	Leads Doscotch (L), Haas, DeFor (S)	Target Completion Date	
Budget Required: (Completed by staff) No budget required.				
Staff Support Required (Completed by staff): 20-30 hours of research assistance for PARC data collection				
Liaison Comments: This type of project was discussed at the City Council CIP meeting as an important set of data for future comparison and discussion.				
City Manager Comments:				

itiative # 4 Initiative Type ⊠ Project □ Ongoing / Annual ⊠ Event				
Council Charge □ 1 (Study & Report) □ 2 (Review & Comment) □ 3 (Review & Recommend) ☑ 4 (Review & Decide)				
Deliverable	Leads	Target		
Presentation Document with	Good, Welsh, Haas,	Completion Date		
Communications Div. Support and	Weaver	Deliverable by		
deliver presentation to six community		March,		
groups		presentations		
		ongoing		
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this				
Staff Support Required (Completed by staff): P&R 10-15; Communications / marketing support? TBD on Town Talk and any related presentation or marketing				
materials.				
Liaison Comments: Continuation of a 2022 initiative to utilize in-person and town talk formats.				
City Manager Comments:				
	& Comment) 3 (Review & Recommend Deliverable Presentation Document with Communications Div. Support and deliver presentation to six community groups project? If there are not funds available, and marketing support? TBD on Town Tale	& Comment) □ 3 (Review & Recommend) ☑ 4 (Review & Deliverable Presentation Document with Communications Div. Support and deliver presentation to six community groups project? If there are not funds available, explain the impact of Country / marketing support? TBD on Town Talk and any related presental		

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)

Review and comment on aspects of future Grandview Yard Park



Date: October 11, 2022 Agenda Item #: VIII.A.

To: Parks and Recreation Commission Item Type:

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: Informational Items

ACTION REQUESTED:

None, informational only.

INTRODUCTION:

Attached are informational items of note from the Parks and Recreation Department.

ATTACHMENTS:

Informational Items - October 2022

STAFF REPORT



Date:

October 11, 2022

To:

Park and Recreation Commission

From:

Perry Vetter, Parks & Recreation Director

Subject:

Informational Items

Information / Background:

Arts and Culture Commission

• The Arts and Culture Commission's Poetry in the Park initiative has been taking shape. Poems were etched in each of the following locations last week: Centennial Lakes Park, Arden Park, Yancy Park, Utley Park and Edina High School.

Braemar Arena/Field

- Work began in mid-August on parking lot improvements for the north and west lots. This project
 will address the deteriorating asphalt and also add needed lighting for safety and security. The
 majority of the work is to be completed by mid to late September with lighting to be completed
 next spring.
- The dome is scheduled to go up on October 21.

Braemar Golf Course/Dome

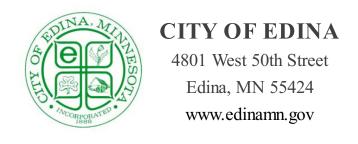
- Braemar Golf Course and driving range will close for the season October 31 and the Golf Dome will open November 1.
- Over 65,000 rounds of golf have already been played on the Championship 18 and the Academy 9. Over 43,000 buckets of range balls have been hit on the driving range.

Lewis Park Playground Replacement

 The new playground equipment has shipped from the vendor and is slated to be installed starting Monday October 10.

Strachauer Park Master Plan

 A neighborhood workshop was conducted on Thursday September 29. Participants provided feedback using the City's Values Viewfinder tool. Engagement continues through the Better Together Edina program at <u>bettertogetheredina.org</u>. The Parks and Recreation Commission is projected to review the plans in January.



Date: October 11, 2022 Agenda Item #: VIII.B.

To: Parks and Recreation Commission Item Type:

Other

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: Upcoming Meetings and Events Information

ACTION REQUESTED:

None, informational only.

INTRODUCTION:

Attached is a list of upcoming meetings and events for 2022.

ATTACHMENTS:

Upcoming 2022 Meetings and Events

STAFF REPORT



Date: October 11, 2022

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Upcoming 2022 Meetings and Events

Date	2022 Meetings	Time	Location*
Tues. Oct. 11	Regular Meeting	7:00 pm	Braemar Golf Course
**Tues. Nov. I Regular Meeting		7:00 pm	Braemar Golf Course
	Note: Presentation on Grand Rounds Trail System by		
	Transportation Planner Andrew Scipioni		
	(Energy & Environment Comm. Members attending)		
Tues. Dec. 13	Regular Meeting	7:00 pm	Braemar Golf Course
TBD	All Commission Chair and Liaison Meeting	-	TBD
Date	2022 Event	Time	Location
Oct. 6	2023 Work Plan Review w/ Council (Chair only)	5:30 pm	City Hall

^{*} Location update – Regular Commission meetings will be held in the Hoyt and Blanchard Room, lower level of Braemar Golf Course, 6364 John Harris Drive, Edina.

^{**} Date Adjustments – Due to the 2022 election season the August and November meeting dates have been adjusted as listed.