

**Agenda
City Council Meeting
City of Edina, Minnesota
Edina City Hall Council Chambers**

**Wednesday, May 4, 2022
7:00 PM**

**Watch the meeting on cable TV or at EdinaMN.gov/LiveMeetings or
Facebook.com/EdinaMN.**

**Participate in Community Comment and Public Hearing
Call 800-374-0221.**

Enter Conference ID 9735799.

Give the operator your name, street address and telephone number.

Press *1 on your telephone keypad when you would like to get in the queue to speak.

A City staff member will introduce you when it is your turn.

- I. Call To Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval Of Meeting Agenda
- V. Community Comment

During "Community Comment," the Mayor will invite residents to share issues or concerns that are not scheduled for a future public hearing. Items that are on tonight's agenda may not be addressed during Community Comment. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight. The City Manager will respond to questions raised during Community Comments at the next meeting.

- A. City Manager's Response to Community Comments

- VI. Adoption Of Consent Agenda

All agenda items listed on the Consent Agenda will be approved by one motion. There will be no separate discussion of items unless requested to be removed by a Council Member. If removed the item

will be considered immediately following the adoption of the Consent Agenda. (Favorable rollcall vote of majority of Council Members present to approve, unless otherwise noted in consent item.)

- A. Approve Minutes: Work Session and Regular, April 19, 2022
- B. Approve Payment of Claims
- C. Request for Purchase: Blake Road Reconstruction Construction Services
- D. Request for Purchase: Blake Road Reconstruction Materials Testing
- E. Request for Purchase: ENG 22-5 Morningside Flood Infrastructure, Phase 2
- F. Request for Purchase: Morningside D & E Reconstruction Materials Testing
- G. Request for Purchase: Morningside Flood Infrastructure Construction Services
- H. Request for Purchase: Professional Services for Police Security Design
- I. Request for Purchase: Public Works Facility Electric Hot Water Heaters
- J. Request for Purchase: 2022 Watermain Pipe Condition Assessment
- K. Request for Purchase: Sustainable Buildings Policy Year 1 Service Contract
- L. Approve Cooperative Agreement with Minnehaha Creek Watershed District and Request for Purchase: Clean Water Design Services
- M. Resolution 2022-42: Supporting the E Line BRT Recommended Corridor Plan
- N. Approve Traffic Safety Report of March 29, 2022
- O. Request for Purchase: Vehicle Mounted GPS Tracking Units
- P. Request for Purchase: Apple Computer Hardware for Investigations
- Q. Approve Funding Agreement with Tree Trust to Purchase and

Plant Trees in Edina

- R. Request for Purchase: Edina Aquatic Center Concrete Repairs
- S. Request for Purchase: Braemar Golf Course Driving Range Mobile Canopy
- T. Request for Purchase: Help Desk Software Subscription
- U. Resolution No. 2022-44: Approving Participation of Hennepin County Housing and Redevelopment Authority in Affordable Housing Project
- V. Commission Appointments
- W. Approve New On-Sale Wine and 3.2 On-Sale Beer Liquor License for 50th & Plants LLC dba Stalk & Spade
- X. Receive Petition Related to Fire Station 2 Site Selection
- Y. Request for Purchase: After-Hours Audio/Visual Support
- Z. Payment of Health Insurance Continuation Waiver

VII. Special Recognitions And Presentations

- A. Proclamation: Preservation Month
- B. 2022 Heritage Preservation Award: Town Hall Station
- C. Proclamation: Kids to Parks Day in Edina
- D. Proclamation: Annual Professional Municipal Clerks Week
- E. Hometown Hero Recognition

VIII. Public Hearings

During "Public Hearings," the Mayor will ask for public testimony after staff and/or applicants make their presentations. The following guidelines are in place to ensure an efficient, fair, and respectful hearing; limit your testimony to three minutes and to the matter under consideration; the Mayor may modify times, as deemed necessary; avoid repeating remarks or points of view made by previous speakers. The use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

- A. PUBLIC HEARING: Resolution No. 2022-43: Approving Right-of-Way Easement Vacation at Waterman Avenue
- B. PUBLIC HEARING: Resolution No. 2022-46: Site Plan Review for 4931 77th Street West

- IX. Reports/Recommendations: (Favorable vote of majority of Council Members present to approve except where noted)
 - A. Resolution No. 2022-45: Accepting Donations
 - B. Fire Station 2 Site Selection
- X. Commission Correspondence (Minutes and Advisory Communication)
 - A. Minutes: Human Rights & Relations Commission, February 22, 2022
 - B. Minutes: Arts and Culture Minutes February 24, 2022
 - C. Minutes: Transportation Commission, March 24, 2022
 - D. Minutes: Energy & Environment Commission March 10, 2022
 - E. Advisory Communication, Energy & Environment Commission: Funding Request to State Legislature for Climate Action
- XI. Manager's Comments
 - A. Quarterly Financial Report - Preliminary Q1 2022
- XII. Mayor And Council Comments
- XIII. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: V.A.

To: Mayor and City Council

Item Type:

Other

From: Sharon Allison, City Clerk

Item Activity:

Subject: City Manager's Response to Community Comments

Information

ACTION REQUESTED:

None.

INTRODUCTION:

City Manager Neal will respond to questions asked at the previous council meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: May 4, 2022

Agenda Item #: VI.A.

To: Mayor and City Council

Item Type:

Minutes

From: Sharon Allison, City Clerk

Item Activity:

Action

Subject: Approve Minutes: Work Session and Regular, April 19, 2022

ACTION REQUESTED:

Approve Minutes as presented.

INTRODUCTION:

ATTACHMENTS:

Minutes: Draft Work Session, Apr. 19, 2022

Minutes: Draft Regular, Apr. 19, 2022

**MINUTES
OF THE EDINA CITY COUNCIL
WORK SESSION
COMMUNITY ROOM, CITY HALL
TUESDAY, APRIL 19, 2022
5:30 P.M.**

CALL TO ORDER

Mayor Hovland called the meeting to order at 5:32 p.m.

ROLL CALL

Answering roll call were Members Anderson, Jackson, Pierce, Staunton, and Hovland.

Staff in attendance: Scott Neal, City Manager; Cary Teague, Community Development Director; Kris Aaker, Assistant City Planner; Emily Bodeker, Assistant City Planner; Bill Neuendorf, Economic Development Manager; Chad Millner, Engineering Director; Brian Olson, Public Works Director; David Yanagisawa, I.T. Specialist; and Sharon Allison, City Clerk.

Commissioners in attendance: Kate Agnew, Chair; James Bennett, Vice Chair; Louis Miranda, Bonnie Padilla, Gerard Strauss, Quincy Smith, and David Alkire.

JOINT MEETING: PLANNING COMMISSION

Planning Commission Chair Agnew updated the Council on their 2022 work plan.

OFF-STREET PARKING ORDINANCE: PUBLIC AND PRIVATE PARKING DISCUSSION

The commission discussed their goals, strategies, results, and timeline and said in the short term, a plan may be to remove all parking minimums while long term could be more transformative. The Council spoke about updating the 1970s parking ordinance to fit current parking needs, understanding the types of parking categories like office, medical, and restaurant, and how best to regulate each. For next steps, in the short term, Council asked staff to amend the ordinance to adopt a plan to reduce some parking minimums, and for the Planning Commission to continue working on long-term recommendations.

ADJOURNMENT

Mayor Hovland adjourned the meeting at 6:16 p.m.

Respectfully submitted,

Sharon Allison, City Clerk

Minutes approved by the Edina City Council, May 4, 2022.

James B. Hovland, Mayor

**MINUTES
OF THE REGULAR MEETING OF THE
EDINA CITY COUNCIL MEETING
APRIL 19, 2022
7:00 P.M.**

I. CALL TO ORDER

Mayor Hovland called the meeting to order at 7:00 p.m. then shared the procedure for public hearing and community comment.

II. ROLL CALL

Answering rollcall were Members Anderson, Jackson, Pierce, Staunton, and Mayor Hovland.

Absent: None.

III. PLEDGE OF ALLEGIANCE

IV. MEETING AGENDA APPROVED AS PRESENTED

Member Jackson made a motion, seconded by Member Pierce, to approve the meeting agenda as presented.

Rollcall:

Ayes: Anderson, Jackson, Pierce, Staunton, and Hovland

Motion carried.

V. COMMUNITY COMMENT

Nora Davis, 6921 Southdale Road, shared comments about the possibility of a new fire station and parking ramp at Rosland Park then shared input from children regarding the importance of the park.

Bob Kojetin, 5016 William Avenue, updated the Council on Veterans Memorial Park and the kiosk that highlighted former Edina resident Thomas Henderson who spent three tours in Vietnam and that while based on the City's criteria, his name could still be added. It was not included on the wall in Washington D.C. He spoke about the \$70,000 currently in the memorial fund for future upgrades and encouraged more people to get involved in this effort to ensure the park remained into the future.

David Frenkel, 4510 Lakeview Drive, shared concerns about fire department mutual aid and its need especially with the limited fire support in northeast Edina Minneapolis.

Roberta Castellano, 4854 France Avenue South, shared frustrations that her comments were not included from the last meeting regarding Fire Station 2 and not received or acknowledged on *Better Together Edina*. She concluded that Edina did not need a third fire station, shared concerns about the proposed location, and urged Council to choose the 76th Street location instead.

V.A. CITY MANAGER'S RESPONSE TO COMMUNITY COMMENTS

Manager Neal responded there were no Community Comments from the last meeting.

VI. CONSENT AGENDA ADOPTED AS PRESENTED

Member Anderson made a motion, seconded by Member Staunton approving the consent agenda as presented:

VI.A. Approve minutes of the Work Session and Regular Meetings of April 5, 2022

VI.B. Approve Claims for Payment for Check Register Pre-List Dated April 8, 2022, totaling \$1,155,842.64 and Check Register Pre-List Dated April 15, 2022, totaling \$549,946.01

VI.C. Request for Purchase, ENG 22-2 Blake Road Street Reconstruction, awarding the bid to the recommended low bidder, S.M. Hentges & Sons, Inc., \$10,941,270

- VI.D. Request for Purchase, ENG 22-3 Morningside D&E Neighborhood Roadway Reconstruction Project, awarding the bid to the recommended low bidder, GMH Asphalt Corporation, \$8,016,531**
- VI.E. Request for Purchase, GPS Survey Equipment and Software, awarding the bid to the recommended low bidder, Leica Geosystems, Inc., \$28,299**
- VI.F. Adopt Resolution 2022-39; Support for 2022 Resident Tree Giveaway**
- VI.G. Request for Purchase, Braemar Field Sports Dome Services Agreement, awarding the bid to the recommended low bidder, Joseph E. Johnson & Sons Construction, LLC, \$35,000**
- VI.H. Request for Purchase, Lewis Park Playground Equipment Replacement, awarding the bid to the recommended low bidder, Minnesota Playground, Inc., \$150,000**
- VI.I. Approve Braemar Arena Tenant Lease Amendment with General Sports Corporation**
- VI.J. Request for Purchase, Organics Recycling Compost for Education Events, awarding the bid to the recommended low bidder, Shakopee Mdewakanton Sioux Community (SMSC), \$73,500**
- VI.K. Adopt Ordinance No. 2022-03; Amending Chapter 12 of Edina City Code Regarding Sale of Tobacco**
- VI.L. Approve Amendment to Joint Powers Agreement with the Department of Public Safety Bureau of Criminal Apprehension**
- VI.M. Request for Purchase, City Fiber Expansion, awarding the bid to the recommended low bidder, LOGIS, \$409,457.52**
- VI.N. Request for Purchase, 2022 Commodities, awarding the bid to the recommended low bidder, unit pricing of bituminous material, concrete, water treatment chemicals, cover and castings, retaining wall, repair and concrete removal and replacement from multiple vendors**
- VI.O. Adopt Resolution No. 2022-41; Supporting H.R. 3172 and S. 2981, The Helper Act**

Rollcall:

Ayes: Anderson, Jackson, Pierce, and Staunton

Motion carried.

VII. SPECIAL RECOGNITIONS AND PRESENTATIONS

VII.A. ARBOR DAY 2022 – PROCLAIMED

Mayor Hovland read in full a proclamation to declare Arbor Day 2022 in the City of Edina and thanked all staff for their work.

City Forester Overholt shared about the Edina Arbor Day celebration on Friday, May 6, 10 a.m. at Rosland Park where staff would be planting 200 new trees with the help of Tree Trust and volunteers.

VII.B. 2021 PEDESTRIAN AND CYCLIST SAFETY FUND SUMMARY REPORT – RECEIVED

Transportation Planner Scipioni shared a summary report of the Pedestrian and Cyclist Safety Funds available in 2021 was \$1,361,499 which included \$132,113 in rollover funds from 2020. He outlined approximately \$523,54 was estimated to roll over into the current PACS Fund (2022) and \$837,950 (61%) of available funds were spent on PACS-related projects and items in 2021 (a decrease of approximately \$843,975 or 50% from 2020). 70% (\$587,757) was spent on new pedestrian and bicycle facilities. He shared approximately 1.6 miles of new pedestrian and bicycle facilities were installed in 2021 using the PACS Fund (1.5 miles less than 2020).

The Council asked questions and provided feedback.

VII.C. NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK – PROCLAIMED

Mayor Hovland read in full a proclamation to declare National Public Safety Telecommunicators Week in the City of Edina and thanked all staff for their work.

Lieutenant White said the City was very fortunate to have its own independent 911 Emergency Communications Center delivering exceptional service to the community and said the Communications

Center received and processed 911 and non-emergency calls for Edina Police and Fire, Richfield Police and Fire, as well as after-hours emergency calls for Public Works and other City resources. He said in 2021 staff answered 114,344 incoming phone calls which included 45,828 calls to 911 and highlighted the importance of their work for the community and safety services.

Janelle Harris, Supervisor 911 Dispatch Supervisor, shared the scope of calls and life-saving decisions the team dealt with each day and thanked the Council for their support then stated she was proud of the team's dedication and compassion.

VIII. REPORTS AND RECOMMENDATIONS

VIII.A. RESOLUTION NO. 2022-40 ACCEPTING DONATIONS – ADOPTED

Member Jackson introduced and moved adoption of Resolution No. 2022-40 accepting donations. Member Pierce seconded the motion.

Rollcall:

Ayes: Anderson, Jackson, Pierce, Staunton, and Hovland

Motion carried.

VIII.B. TRAFFIC SAFETY REPORT OF MARCH 1, 2022 – APPROVED

Engineering Director Millner reviewed the 2021 Traffic Safety Summary report from 2021 that included 180 traffic safety requests. He outlined the report that detailed the types of safety requests and their locations then reviewed traffic safety request process, categories and summarized the 2021 requests and actions taken. The Transportation Commission reviewed the report at their March 24 regular meeting; comments were shared and spoke about cut-through traffic on West 49th Street. He shared volume data and speeds which showed were trending downwards then spoke about the speed bumps and a petition for Wooddale Avenue in October. Mr. Millner spoke about acceleration at speed bumps and their limited effectiveness due to noise and other reasons and said the data did not support the evidence of an increase in traffic and speeds and if so would instead suggest narrower curbs and tree plantings instead as a way to address any concerns in this area.

The Council asked questions and provided feedback.

Member Jackson made a motion, seconded by Member Anderson, to approve and accept the Traffic Safety Report of March 1, 2022, as presented.

Rollcall:

Ayes: Anderson, Jackson, Pierce, Staunton, and Hovland

Motion carried.

VIII.C. RESOLUTION NO. 2022-38; APPROVING RIGHT-OF-WAY EASEMENT VACATION AT 5012 BEDFORD AVENUE – ADOPTED

Mr. Millner outlined an application received on February 7, 2022 from Steven Makowski and Beth Johnson, that requested the south half of the right-of-way alley easements be vacated. He said the public hearing closed at noon on April 11 and no comments were received on *Better Together Edina*.

The Council asked questions and provided feedback.

Member Pierce introduced and moved adoption of Resolution No. 2022-38 vacating alley right-of-way easement, 5012 Bedford Avenue. Member Staunton seconded the motion.

Rollcall:

Ayes: Anderson, Jackson, Pierce, Staunton, and Hovland

Motion carried

VIII.D. SKETCH PLAN FOR ST. PETER'S CHURCH, 5421 AND 5425 FRANCE AVENUE – REVIEWED

Community Development Director Teague stated the applicant was proposing to remodel and expand the existing church at 5421 France Avenue. The expansion would be a three-story 48-unit apartment. Twelve of

Minutes/Edina City Council/April 19, 2022

the units or 25% would be considered affordable housing and designated for young adults with intellectual and developmental disabilities. The proposal included a subdivision to build four single family homes. The properties were currently zoned R-1, Single Dwelling Unit District and guided LDR, Low Density Residential in the Comprehensive Plan, which allowed between 1-5 units per acre. The proposed density at the church site was 22 units per acre; therefore, would require a Comprehensive Plan amendment. The request would require a Comprehensive Plan Amendment to re-guide the site from LDR, Low Density Residential to HD, High Density Residential, rezoning from R-1, Single-Dwelling Unit District to PUD, Planned Unit Residential District. Flexibility from R-1 zoning district standards would be requested for building setbacks, height, parking stalls and building coverage, subdivision with lot area and lot width variances for the creation of the single-family lots on the south and north side of Fuller Street. He spoke about the proposed project's setbacks and height, traffic and parking study that would be required, and adherence to the City's sustainability policy if the process moved forward.

Chris Dettling, AbleLight Cornerstone Village, shared about their non-profit, faith-based organization that began in 1904 with a mission to support individuals with intellectual and development disabilities. He spoke about their goal to create multi-generational housing options where individuals could be supported and enriched then shared about the proposal for 48 new homes and the shared space with the church and early childhood education center. He said 25% of the units would be set aside for individuals with disabilities and income of 30% AMI with the remaining units as market rate to people of all ages although likely mostly seniors. He encouraged the City to consider the proposed project and lean into its values to be a welcoming and all-inclusive City to people at all stages of life.

Pastor Mark Shockey, St. Peter's Church, shared how the church had been present since 1929 and was currently being underutilized. He spoke about the difficulties in allocating funds to portions of the church and its current state of disrepair and their work to take action, similar to other congregations working to create sustainable models for ministry following the pandemic. He said they were aware of families underserved in the neighborhood then spoke about the need and how their members decided to work together with AbleLight to create a housing project that provided faith and physical support to those in our community. Pastor Shockey spoke about the contributions of all with the proper community support and confirmed the church would remain and the hope to partner with this unique housing opportunity.

Jackie Olson, neighborhood parent group, spoke about the need for this type of housing and shared about her adult son's specific needs for housing that included community and safety. She outlined barriers that included limited and unsafe housing options with long wait lists and the current moratorium on group homes and the need for new and innovative ideas that AbleLight could provide. She said they were a highly respected nonprofit organization that provided secure independent living options and gave possibilities for young adults.

David Haaland, Urbanworks Architecture, added further details about the proposal that included preservation of the current sanctuary and demolition of the 1984 gymnasium to allow for construction of the 48 units. He spoke about the efficient use of space and the 40 enclosed parking stalls below grade with 45 surface parking stalls on France Avenue and how the proposed single family homes would provide a buffer between the apartments and current single family neighborhood. He said the transition would work well between the project and single-family neighborhood and that density across from France Avenue near the 54th and France BRT line would be appropriate.

Mr. Dettling spoke about staff parking locations and shifts then commented on the consistency of the project with the Comprehensive Plan and the City's goals and said they looked forward to the feedback for inclusion in any formal application process.

The Council asked questions and provided feedback.

The Council recessed the meeting at 9:33 p.m. and reconvened at 9:40 p.m.

VIII.E. SKETCH PLAN FOR 7200 AND 7250 FRANCE AVENUE – REVIEWED

Mr. Teague stated the applicant proposed to construct a 45,000-square foot grocery store at the north side of the site and a five-story 130,000 square foot medical office building at the south side. He said access to the site would be off 72nd Street, France Avenue and Gallagher Drive. This site received a rezoning approval to Planned Unit Development-16 in 2019; however, the project approved for the site was never constructed. The underlying, or previous zoning on the site was POD, Planned Office District. The existing PUD would allow two six-story buildings with 299 units of housing and 30,000 square feet of retail/restaurants and 10 owner occupied townhomes. The previous POD, Planned Office District would allow 113,000 square feet of office/medical office use. Mr. Teague said this request would require rezoning to revise the existing Planned Unit Development District then reviewed proposed street standards, building height, floor area ratios, building coverage, and parking and shared proposals for big box retail, a future woonerf of the west promenade, building materials and transparency, and the truck entrance on 72nd Street.

Drew Stafford, Orion Investments, shared more about the project and the importance of neighborhood outreach then noted the team had already contacted the neighborhood within 1,000 feet of the proposed project and had been well received.

Nate Enger, ESG Architects, outlined the great interaction with the neighborhood who stated the proposed project was the best use of site presented so far. He said the team met with the Planning Commission and received great feedback and summarized their feedback into this presentation. He outlined how this site would be good for a mixed use project that included a grocer and other uses and while they were confident on the office usage were still working on identifying a grocer. Mr. Enger said the intent was still a mixed use development with a combination of two separate parcels but could be phased over time then spoke about stormwater and buried parking podium that would not be seen and the future woonerf and pedestrian experience that would pull away from the existing neighborhood and celebrate the open area.

Ted Carlson, Orion Investments, thanked the Council for their consideration and said the team was available for questions.

The Council asked questions and provided feedback.

IX. COMMISSION CORRESPONDENCE (MINUTES AND ADVISORY COMMUNICATION) -
Received

IX.A. MINUTES: PARKS AND RECREATION COMMISSION, MARCH 8, 2022

X. MANAGER'S COMMENTS – Received

X.A. BUDGET WORK PLAN AND RACE AND EQUITY WORK PLAN UPDATES

XI. MAYOR AND COUNCIL COMMENTS – Received

XII. ADJOURNMENT

Member Staunton made a motion, seconded by Member Jackson, to adjourn the meeting at 10:43 p.m.

Ayes: Anderson, Jackson, Pierce, Staunton, and Hovland.

Motion carried.

Respectfully submitted,

Minutes approved by Edina City Council, May 4, 2022.

Video Copy of the April 19, 2022, meeting available.

Sharon Allison, City Clerk

James B. Hovland, Mayor



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.B.

To: Mayor and City Council

Item Type:

Claims

From: Alisha McAndrews, Finance Director

Item Activity:

Subject: Approve Payment of Claims

Action

ACTION REQUESTED:

Approve claims for payment:

- Check Register Claims Pre-List Dated 4.22.22 TOTAL \$1,047,699.58
- Check Register Claims Pre-List Dated 4.29.22 TOTAL \$1,250,848.33

INTRODUCTION:

Claims information for approval is attached.

ATTACHMENTS:

Check Register Claims Pre-List Dated 4.22.22 TOTAL \$1,047,699.58

Check Register Claims Pre-List Dated 4.29.22 TOTAL \$1,250,848.33

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	SUB FUND	DUE TO	DUE FR
1000 General			82,659.19
2100 Police Special Revenue			1,563.65
2100 Police Special Revenue			190.00
2300 Pedestrian and Cyclist Safety			11,419.46
2500 Conservation & Sustainability			75,665.28
2600 Housing & Redvlpmt Authority			186.00
2600 Housing & Redvlpmt Authority			154.56
2600 Housing & Redvlpmt Authority			17,453.54
4000 Capital Projects			36,168.68
4200 Equipment Replacement			37,883.38
4400 PIR Capital Projects			41,211.16
5100 Art Center			1,740.41
5200 Braemar Golf Course			22,112.06
5200 Braemar Golf Course			1,372.08
5300 Aquatic Center			75.41
5400 Edinborough Park			2,629.04
5500 Braemar Arena			11,023.26
5600 Braemar Field			1,029.40
5700 Centennial Lakes			9,169.28
5800 Liquor			247,152.15
5900 Utility Fund			103,031.38
5900 Utility Fund			69,144.73
5900 Utility Fund			155,088.53
5900 Utility Fund			46,493.75
6000 Risk Management			10,345.00
6100 Equipment Operations			29,694.82
6200 Information Technology			11,639.43
6300 Facilities Management			8,433.22
7100 PS Training Facility			7,716.23
7200 MN Task Force 1			5,254.50
9999 Pooled Cash Fund		1,047,699.58	
	TOTAL	1,047,699.58	1,047,699.58

** END OF REPORT - Generated by Shirleng Tan Geil **

A/P CASH DISBURSEMENTS JOURNAL
 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
471185	04/22/2022	PRTD 133644 A DYNAMIC DOOR CO INC	22203231	03/27/2022	20220422	809.60
		A DYNAMIC DOOR CO INC	22203241	03/27/2022	20220422	2,574.92
		A DYNAMIC DOOR CO INC	22203232	03/27/2022	20220422	508.35
			CHECK	471185	TOTAL:	3,892.87
471186	04/22/2022	PRTD 135922 ACUSHNET COMPANY	912932853	04/04/2022	20220422	364.21
		ACUSHNET COMPANY	912933405	04/04/2022	20220422	215.40
		ACUSHNET COMPANY	912950343	04/06/2022	20220422	137.20
		ACUSHNET COMPANY	912995259	04/11/2022	20220422	137.20
			CHECK	471186	TOTAL:	854.01
471187	04/22/2022	PRTD 143557 ADIDAS AMERICA INC	6156298347	03/24/2022	20220422	561.36
			CHECK	471187	TOTAL:	561.36
471188	04/22/2022	PRTD 121667 ADVANCED FIRST AID INC	0322-087	03/25/2022	20220422	1,745.00
			CHECK	471188	TOTAL:	1,745.00
471189	04/22/2022	PRTD 160201 TB GLASS	8443	03/15/2022	20220422	75.00
			CHECK	471189	TOTAL:	75.00
471190	04/22/2022	PRTD 100575 AMERICAN CYLINDER LLC	195679	03/25/2022	20220422	223.89
			CHECK	471190	TOTAL:	223.89
471191	04/22/2022	PRTD 137833 PEREGRINE AWARDS AND PROMOTIONAL	10341	03/25/2022	20220422	208.00
			CHECK	471191	TOTAL:	208.00
471192	04/22/2022	PRTD 160095 AM CRAFT SPIRITS SALES & MARKETIN	14230	03/22/2022	20220422	128.95
		AM CRAFT SPIRITS SALES & MARKETIN	14292	03/30/2022	20220422	109.75
		AM CRAFT SPIRITS SALES & MARKETIN	14290	03/30/2022	20220422	130.70
		AM CRAFT SPIRITS SALES & MARKETIN	14317	04/05/2022	20220422	112.75

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE

INV DATE

PO

CHECK RUN

NET

CHECK 471192 TOTAL: 482.15

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
471193	04/22/2022	PRTD	141960	AMAZON CAPITAL SERVICES	11N9-KWT9-GWHD	03/22/2022	20220422	256.49
				AMAZON CAPITAL SERVICES	1DXV-9W6L-MN4X	03/22/2022	20220422	84.06
				AMAZON CAPITAL SERVICES	1FC4-GD4W-PCVP	03/22/2022	20220422	112.59
				AMAZON CAPITAL SERVICES	1CJD-9F9D-RNNN	03/22/2022	20220422	235.68
				AMAZON CAPITAL SERVICES	1RFR-LPKR-VH4Y	03/22/2022	20220422	273.20
				AMAZON CAPITAL SERVICES	1RFR-YGCV-YM4J	03/22/2022	20220422	68.88
				AMAZON CAPITAL SERVICES	1791-6NGR-6RLX	03/23/2022	20220422	382.86
				AMAZON CAPITAL SERVICES	1WMY-R4J9-D3R3	03/22/2022	20220422	40.89
				AMAZON CAPITAL SERVICES	1YG4-FV7M-H3LT	03/23/2022	20220422	161.64
				AMAZON CAPITAL SERVICES	1WMY-R4J9-H3GM	03/23/2022	20220422	282.25
				AMAZON CAPITAL SERVICES	1791-6NGR-JQ4C	03/23/2022	20220422	58.26
				AMAZON CAPITAL SERVICES	17DV-7WXG-4CWR	03/23/2022	20220422	43.90
				AMAZON CAPITAL SERVICES	1W6T-GGLJ-6K4J	03/23/2022	20220422	63.44
				AMAZON CAPITAL SERVICES	14VQ-P1VT-7HKV	03/23/2022	20220422	111.81
				AMAZON CAPITAL SERVICES	1WCQ-RFRN-1WDH	03/24/2022	20220422	9.99
				AMAZON CAPITAL SERVICES	1GKW-LQ4W-6FPW	03/24/2022	20220422	7.99
				AMAZON CAPITAL SERVICES	1NR9-NCJW-9HN7	03/26/2022	20220422	1,816.02
				AMAZON CAPITAL SERVICES	1WK6-16TW-G3JN	03/26/2022	20220422	239.96
				AMAZON CAPITAL SERVICES	11TT-RXQC-R9C7	03/27/2022	20220422	13.97
				AMAZON CAPITAL SERVICES	144D-YHLX-39ML	03/27/2022	20220422	70.50
				AMAZON CAPITAL SERVICES	1XW1-FLGY-3NXT	03/27/2022	20220422	588.83
				AMAZON CAPITAL SERVICES	1CFX-DJRP-7CQW	03/27/2022	20220422	56.98
				AMAZON CAPITAL SERVICES	1H6X-QF97-FMW1	04/13/2022	20220422	-19.99

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						CHECK	471193	TOTAL:	4,960.20
471194	04/22/2022	PRTD	151441	ARAMARK UNIFORM AND CAREER APPEAL	250000116674	03/22/2022		20220422	180.62
				ARAMARK UNIFORM AND CAREER APPEAL	250000116830	03/22/2022		20220422	127.73
				ARAMARK UNIFORM AND CAREER APPEAL	250000118087	03/23/2022		20220422	262.16
						CHECK	471194	TOTAL:	570.51
471195	04/22/2022	PRTD	151756	ARBEITER BREWING COMPANY LLC	640	03/31/2022		20220422	96.00
						CHECK	471195	TOTAL:	96.00
471196	04/22/2022	PRTD	138214	ASHPOOL, LILLEBEL VALBORG	APRMODEL	04/15/2022		20220422	500.00
						CHECK	471196	TOTAL:	500.00
471197	04/22/2022	PRTD	130264	BLOOMINGTON LOCK AND SAFE COMPANY	219457	03/22/2022		20220422	258.00
						CHECK	471197	TOTAL:	258.00
471198	04/22/2022	PRTD	101718	AUTO PLUS - FORMERLY PARTS PLUS	380098520	03/22/2022		20220422	47.89
				AUTO PLUS - FORMERLY PARTS PLUS	380098719	03/23/2022		20220422	23.84
				AUTO PLUS - FORMERLY PARTS PLUS	380098750	03/23/2022		20220422	16.56
				AUTO PLUS - FORMERLY PARTS PLUS	380099096	03/25/2022		20220422	14.08
				AUTO PLUS - FORMERLY PARTS PLUS	380098932	03/25/2022		20220422	27.70
				AUTO PLUS - FORMERLY PARTS PLUS	380097578	03/24/2022		20220422	42.18
				AUTO PLUS - FORMERLY PARTS PLUS	380099091	03/25/2022		20220422	50.70
				AUTO PLUS - FORMERLY PARTS PLUS	380099404	03/28/2022		20220422	21.14
				AUTO PLUS - FORMERLY PARTS PLUS	380099345	03/28/2022		20220422	27.70
				AUTO PLUS - FORMERLY PARTS PLUS	380099089	03/25/2022		20220422	42.85
						CHECK	471198	TOTAL:	314.64

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471199	04/22/2022	PRTD	138681	AVOLVE SOFTWARE CORP	6860	03/23/2022	20220422	1,800.00
				AVOLVE SOFTWARE CORP	6861	03/23/2022	20220422	450.00
						CHECK	471199 TOTAL:	2,250.00
471200	04/22/2022	PRTD	100643	BARR ENGINEERING CO	23270354.00-280	03/24/2022	20220422	19,753.50
				BARR ENGINEERING CO	23271917.00-2	03/24/2022	20220422	2,732.00
				BARR ENGINEERING CO	23271926.00-2	03/24/2022	20220422	2,710.00
				BARR ENGINEERING CO	23271898.00-6	03/23/2022	20220422	49,631.30
				BARR ENGINEERING CO	23271794.00-2	03/24/2022	20220422	4,714.50
				BARR ENGINEERING CO	23271913.00-4	03/24/2022	20220422	28,196.50
				BARR ENGINEERING CO	23271918.00-2	03/24/2022	20220422	11,718.00
				BARR ENGINEERING CO	23271869.00-11	03/25/2022	20220422	100,546.75
				BARR ENGINEERING CO	23271892.00-7	03/28/2022	20220422	508.00
						CHECK	471200 TOTAL:	220,510.55
471201	04/22/2022	PRTD	100646	BECKER ARENA PRODUCTS INC	604339	03/28/2022	20220422	245.00
						CHECK	471201 TOTAL:	245.00
471202	04/22/2022	PRTD	101355	BELLBOY CORPORATION	0094164800	03/24/2022	20220422	2,275.75
				BELLBOY CORPORATION	0104899500	03/24/2022	20220422	26.67
				BELLBOY CORPORATION	0094164900	03/24/2022	20220422	239.30
				BELLBOY CORPORATION	0104918600	03/31/2022	20220422	208.95
				BELLBOY CORPORATION	0094212200	03/31/2022	20220422	130.65
				BELLBOY CORPORATION	0094252400	03/31/2022	20220422	1,368.40
				BELLBOY CORPORATION	0094252500	03/31/2022	20220422	1,018.25
				BELLBOY CORPORATION	0104931200	03/31/2022	20220422	119.66
				BELLBOY CORPORATION	0104918100	03/31/2022	20220422	121.25

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	BELLBOY CORPORATION	0104931600	03/31/2022		20220422	34.70
	BELLBOY CORPORATION	0094211800	03/31/2022		20220422	186.30
	BELLBOY CORPORATION	0094265200	03/31/2022		20220422	964.60
			CHECK	471202	TOTAL:	6,694.48
471203	04/22/2022 PRTD 127340 BIDDLE CONSULTING GROUP INC	70514	03/25/2022		20220422	1,495.00
			CHECK	471203	TOTAL:	1,495.00
471204	04/22/2022 PRTD 142153 BLACK STACK BREWING INC	16871	03/24/2022		20220422	235.00
	BLACK STACK BREWING INC	16954	03/31/2022		20220422	495.00
	BLACK STACK BREWING INC	16953	03/31/2022		20220422	400.00
	BLACK STACK BREWING INC	16952	03/31/2022		20220422	526.00
			CHECK	471204	TOTAL:	1,656.00
471205	04/22/2022 PRTD 105367 BOUND TREE MEDICAL LLC	84454319	03/22/2022		20220422	86.28
	BOUND TREE MEDICAL LLC	84461136	03/28/2022		20220422	56.09
			CHECK	471205	TOTAL:	142.37
471206	04/22/2022 PRTD 119351 BOURGET IMPORTS	185717	03/29/2022		20220422	991.75
	BOURGET IMPORTS	185719	03/29/2022		20220422	195.50
	BOURGET IMPORTS	185716	03/29/2022		20220422	1,453.00
	BOURGET IMPORTS	185899	04/05/2022		20220422	461.25
			CHECK	471206	TOTAL:	3,101.50
471207	04/22/2022 PRTD 117040 BOYER FORD TRUCKS INC	003P5052CR	02/07/2022		20220422	-104.10
	BOYER FORD TRUCKS INC	002P9180	04/05/2022		20220422	230.76
	BOYER FORD TRUCKS INC	008P7895	03/02/2022		20220422	-74.20
	BOYER FORD TRUCKS INC	008P7896	03/02/2022		20220422	-23.80

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						CHECK	471207 TOTAL :	28.66
471208	04/22/2022	PRTD	120143	BRAKE & EQUIPMENT WAREHOUSE INC	01KE3210	03/23/2022	20220422	1,833.42
				BRAKE & EQUIPMENT WAREHOUSE INC	01KE2880	03/22/2022	20220422	2,042.66
				BRAKE & EQUIPMENT WAREHOUSE INC	01KE3365	03/23/2022	20220422	-1,488.35
						CHECK	471208 TOTAL :	2,387.73
471209	04/22/2022	PRTD	100664	BRAUN INTERTEC CORPORATION	B287932	03/24/2022	20220422	828.00
				BRAUN INTERTEC CORPORATION	B288117	03/25/2022	20220422	217.00
						CHECK	471209 TOTAL :	1,045.00
471210	04/22/2022	PRTD	124291	BREAKTHRU BEVERAGE MINNESOTA WINE	343420237	03/23/2022	20220422	226.30
				BREAKTHRU BEVERAGE MINNESOTA WINE	343420239	03/23/2022	20220422	23.87
				BREAKTHRU BEVERAGE MINNESOTA WINE	343420240	03/23/2022	20220422	289.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343420236	03/23/2022	20220422	205.84
				BREAKTHRU BEVERAGE MINNESOTA WINE	409476949	02/28/2022	20220422	-226.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343464924	03/25/2022	20220422	620.30
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514044	03/30/2022	20220422	1,374.35
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514043	03/30/2022	20220422	178.10
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514041	03/30/2022	20220422	41.27
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514045	03/30/2022	20220422	4,746.89
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514064	03/30/2022	20220422	556.60
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514066	03/30/2022	20220422	2,281.05
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514065	03/30/2022	20220422	1,439.30
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514059	03/30/2022	20220422	1,343.95
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514057	03/30/2022	20220422	1,843.50
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514061	03/30/2022	20220422	1,371.50
				BREAKTHRU BEVERAGE MINNESOTA WINE	343514062	03/30/2022	20220422	2,281.05

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				BREAKTHRU BEVERAGE MINNESOTA WINE	343514058	03/30/2022		20220422	178.10
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573564	04/01/2022		20220422	143.43
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573565	04/01/2022		20220422	190.90
				BREAKTHRU BEVERAGE MINNESOTA WINE	343485398	03/28/2022		20220422	76.83
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573573	04/01/2022		20220422	190.90
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573571	04/04/2022		20220422	1,082.30
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573572	04/01/2022		20220422	143.43
						CHECK	471210	TOTAL:	20,602.76
471211	04/22/2022	PRTD	124529	BREAKTHRU BEVERAGE MINNESOTA BEER	343397950	03/22/2022		20220422	1,782.90
				BREAKTHRU BEVERAGE MINNESOTA BEER	343487567	03/29/2022		20220422	4,692.40
				BREAKTHRU BEVERAGE MINNESOTA BEER	343487581	03/29/2022		20220422	1,742.25
				BREAKTHRU BEVERAGE MINNESOTA BEER	343487580	03/29/2022		20220422	2,685.00
				BREAKTHRU BEVERAGE MINNESOTA BEER	360961464	03/29/2022		20220422	-13.85
						CHECK	471211	TOTAL:	10,888.70
471212	04/22/2022	PRTD	141523	BURNSVILLE AUTOMOTIVE INC	27240-2	03/28/2022		20220422	242.00
						CHECK	471212	TOTAL:	242.00
471213	04/22/2022	PRTD	102149	CALLAWAY GOLF	934391478	03/02/2022		20220422	159.08
				CALLAWAY GOLF	934391499	03/02/2022		20220422	405.90
				CALLAWAY GOLF	934513593	03/22/2022		20220422	259.20
						CHECK	471213	TOTAL:	824.18
471214	04/22/2022	PRTD	119455	CAPITOL BEVERAGE SALES LP	2665336	03/22/2022		20220422	42.00
				CAPITOL BEVERAGE SALES LP	2665337	03/22/2022		20220422	1,026.00
				CAPITOL BEVERAGE SALES LP	2665338	03/22/2022		20220422	2,312.25
				CAPITOL BEVERAGE SALES LP	2668056	03/29/2022		20220422	3,544.10

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				CAPITOL BEVERAGE SALES LP	2668055	03/29/2022		20220422	73.98
				CAPITOL BEVERAGE SALES LP	2671022	04/05/2022		20220422	175.50
				CAPITOL BEVERAGE SALES LP	2671023	04/05/2022		20220422	50.99
				CAPITOL BEVERAGE SALES LP	2671024	04/05/2022		20220422	2,006.70
				CAPITOL BEVERAGE SALES LP	2669914	04/01/2022		20220422	180.00
				CAPITOL BEVERAGE SALES LP	2669915	04/01/2022		20220422	1,110.55
				CAPITOL BEVERAGE SALES LP	2669913	04/01/2022		20220422	37.70
						CHECK	471214	TOTAL:	10,559.77
471215	04/22/2022	PRTD	144675	CARLOS CREEK WINERY INC	22974	03/28/2022		20220422	168.00
						CHECK	471215	TOTAL:	168.00
471216	04/22/2022	PRTD	160160	CHRISTIANSON'S BUSINESS FURNITURE	6462-1-KR	03/22/2022		20220422	480.00
				CHRISTIANSON'S BUSINESS FURNITURE	6162-2-KR	03/22/2022		20220422	4,948.34
				CHRISTIANSON'S BUSINESS FURNITURE	6519-1-KR	03/22/2022		20220422	575.00
						CHECK	471216	TOTAL:	6,003.34
471217	04/22/2022	PRTD	142028	CINTAS CORPORATION	4113255069	03/14/2022		20220422	89.49
				CINTAS CORPORATION	4114632930	03/28/2022		20220422	27.65
				CINTAS CORPORATION	4114633110	03/28/2022		20220422	18.52
				CINTAS CORPORATION	4114632959	03/28/2022		20220422	33.63
				CINTAS CORPORATION	4114633043	03/28/2022		20220422	11.78
				CINTAS CORPORATION	4114632944	03/28/2022		20220422	25.49
				CINTAS CORPORATION	4115210168	04/01/2022		20220422	64.24
						CHECK	471217	TOTAL:	270.80
471218	04/22/2022	PRTD	104800	CITY OF COON RAPIDS	CRFD-03/2022	03/22/2022		20220422	683.32

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			CHECK	471218	TOTAL:	683.32
471219	04/22/2022	PRTD 101837 EDINA FIRE DEPARTMENT	EDINA-03/2022-2	03/23/2022	20220422	4,428.81
			CHECK	471219	TOTAL:	4,428.81
471220	04/22/2022	PRTD 101837 COMMUNICATIONS	COM-2620	03/28/2022	20220422	279.89
			CHECK	471220	TOTAL:	279.89
471221	04/22/2022	PRTD 101837 COMMUNICATIONS	COM-2621	03/30/2022	20220422	122.04
			CHECK	471221	TOTAL:	122.04
471222	04/22/2022	PRTD 101837 COMMUNICATIONS	COM-2607	03/12/2022	20220422	100.00
			CHECK	471222	TOTAL:	100.00
471223	04/22/2022	PRTD 103216 MINNEAPOLIS FINANCE DEPARTMENT	431-0005.300-01/22	02/04/2022	20220422	11,139.29
		MINNEAPOLIS FINANCE DEPARTMENT	26647CR	02/04/2022	20220422	-22,427.73
		MINNEAPOLIS FINANCE DEPARTMENT	431-0005.300-02/22	03/04/2022	20220422	9,366.58
		MINNEAPOLIS FINANCE DEPARTMENT	431-0005.300-03/22	04/05/2022	20220422	6,477.52
			CHECK	471223	TOTAL:	4,555.66
471224	04/22/2022	PRTD 103141 CMI INC	8048193	03/22/2022	20220422	178.03
			CHECK	471224	TOTAL:	178.03
471225	04/22/2022	PRTD 120433 COMCAST	0023973-04/22	04/03/2022	20220422	9.00
			CHECK	471225	TOTAL:	9.00
471226	04/22/2022	PRTD 120433 COMCAST	0540232-04/22	04/08/2022	20220422	95.62
			CHECK	471226	TOTAL:	95.62
471227	04/22/2022	PRTD 142022 COMPASS MINERALS AMERICA INC	980592	03/28/2022	20220422	1,741.63

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					CHECK	471227	TOTAL:	1,741.63
471228	04/22/2022	PRTD	104928	SMITH CONSTRUCTION SERVICES INC	26003	03/28/2022	20220422	327.56
				SMITH CONSTRUCTION SERVICES INC	23573	03/28/2022	20220422	327.56
					CHECK	471228	TOTAL:	655.12
471229	04/22/2022	PRTD	101329	CONSTRUCTION MATERIALS INC	0216090-IN	03/28/2022	20220422	111.72
				CONSTRUCTION MATERIALS INC	0216093-IN	03/28/2022	20220422	137.50
					CHECK	471229	TOTAL:	249.22
471230	04/22/2022	PRTD	160189	COYLE, ANN	1033	03/25/2022	20220422	630.00
					CHECK	471230	TOTAL:	630.00
471231	04/22/2022	PRTD	160305	OPSHL-MITCHELL, WANDA	03242022-A	03/24/2022	20220422	128.00
					CHECK	471231	TOTAL:	128.00
471232	04/22/2022	PRTD	101403	CRYSTEEL MANUFACTURING INC	LC00076208	03/22/2022	20220422	85.39
					CHECK	471232	TOTAL:	85.39
471233	04/22/2022	PRTD	130171	CTM SERVICES INC	5255	02/16/2022	20220422	65.40
					CHECK	471233	TOTAL:	65.40
471234	04/22/2022	PRTD	100699	CULLIGAN SOFTWATER SERVICE COMPAN	114x85699003	03/31/2022	20220422	14.35
					CHECK	471234	TOTAL:	14.35
471235	04/22/2022	PRTD	104020	DALCO ENTERPRISES INC	3913586	03/24/2022	20220422	258.24
					CHECK	471235	TOTAL:	258.24
471236	04/22/2022	PRTD	100718	DELEGARD TOOL COMPANY	141892/1	03/23/2022	20220422	692.26
				DELEGARD TOOL COMPANY	118994/1	03/25/2022	20220422	944.25

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				INVOICE	INV DATE	PO	CHECK RUN	NET
							CHECK 471236 TOTAL:	1,636.51
471237	04/22/2022	PRTD	121103 DIRECTV GROUP INC	016523692X220413	04/13/2022		20220422	103.98
							CHECK 471237 TOTAL:	103.98
471238	04/22/2022	PRTD	150827 DRASTIC MEASURES BREWING, LLC	2057	03/22/2022		20220422	137.00
							CHECK 471238 TOTAL:	137.00
471239	04/22/2022	PRTD	129718 DREW'S CONCESSIONS LLC	2795	03/28/2022		20220422	245.16
							CHECK 471239 TOTAL:	245.16
471240	04/22/2022	PRTD	160310 E&T PLASTICS MANUFACTURING CO INC MN190528		03/24/2022		20220422	700.00
							CHECK 471240 TOTAL:	700.00
471241	04/22/2022	PRTD	132810 ECM PUBLISHERS INC	882251	03/17/2022		20220422	190.40
			ECM PUBLISHERS INC	882250	03/17/2022		20220422	124.95
			ECM PUBLISHERS INC	882249	03/17/2022		20220422	160.65
							CHECK 471241 TOTAL:	476.00
471242	04/22/2022	PRTD	103594 EDINALARM INC	75369	04/01/2022		20220422	216.13
							CHECK 471242 TOTAL:	216.13
471243	04/22/2022	PRTD	100549 ELECTRIC PUMP INC	0073108-IN	03/24/2022		20220422	5,921.76
							CHECK 471243 TOTAL:	5,921.76
471244	04/22/2022	PRTD	160062 ELM CREEK BREWING COMPANY	E-2144	03/31/2022		20220422	204.00
			ELM CREEK BREWING COMPANY	E-2143	03/30/2022		20220422	136.00
							CHECK 471244 TOTAL:	340.00
471245	04/22/2022	PRTD	127057 GENERAL PARTS LLC	1820083	03/22/2022		20220422	75.41

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			CHECK	471245	TOTAL:	75.41
471246	04/22/2022	PRTD 100146 ELLIOTT AUTO SUPPLY CO, INC	75-436497	03/22/2022	20220422	15.85
		ELLIOTT AUTO SUPPLY CO, INC	1-7480323	03/22/2022	20220422	61.11
		ELLIOTT AUTO SUPPLY CO, INC	69-445639	03/23/2022	20220422	83.76
		ELLIOTT AUTO SUPPLY CO, INC	124-190971	03/23/2022	20220422	90.72
		ELLIOTT AUTO SUPPLY CO, INC	1-7485279	03/23/2022	20220422	13.38
		ELLIOTT AUTO SUPPLY CO, INC	158-067733	03/22/2022	20220422	368.96
		ELLIOTT AUTO SUPPLY CO, INC	1-228826	03/22/2022	20220422	148.21
		ELLIOTT AUTO SUPPLY CO, INC	69-445539	03/22/2022	20220422	141.10
		ELLIOTT AUTO SUPPLY CO, INC	69-445684	03/23/2022	20220422	288.52
		ELLIOTT AUTO SUPPLY CO, INC	69-445901	03/25/2022	20220422	16.98
		ELLIOTT AUTO SUPPLY CO, INC	69-445893	03/25/2022	20220422	18.64
		ELLIOTT AUTO SUPPLY CO, INC	75-436798	03/25/2022	20220422	26.31
		ELLIOTT AUTO SUPPLY CO, INC	69-445753	03/24/2022	20220422	6.34
		ELLIOTT AUTO SUPPLY CO, INC	1-7490725	03/25/2022	20220422	17.77
		ELLIOTT AUTO SUPPLY CO, INC	69-446065	03/28/2022	20220422	141.60
		ELLIOTT AUTO SUPPLY CO, INC	69-445881	03/25/2022	20220422	106.82
		ELLIOTT AUTO SUPPLY CO, INC	69-446002	03/28/2022	20220422	22.93
		ELLIOTT AUTO SUPPLY CO, INC	69-445618	03/23/2022	20220422	46.44
		ELLIOTT AUTO SUPPLY CO, INC	69-446064	03/28/2022	20220422	5.40
		ELLIOTT AUTO SUPPLY CO, INC	1-7498046	03/28/2022	20220422	125.88
		ELLIOTT AUTO SUPPLY CO, INC	1-7459987	03/14/2022	20220422	7.16
		ELLIOTT AUTO SUPPLY CO, INC	7-3551192	03/17/2022	20220422	46.12
			CHECK	471246	TOTAL:	1,800.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471247	04/22/2022	PRTD	147181	FALLING BREWERY - BERGMAN LEDGE L E-6067	03/23/2022		20220422	201.00
				FALLING BREWERY - BERGMAN LEDGE L E-6099	03/29/2022		20220422	195.00
				FALLING BREWERY - BERGMAN LEDGE L E-6098	03/29/2022		20220422	331.00
					CHECK	471247	TOTAL:	727.00
471248	04/22/2022	PRTD	116492	BRIDGETOWER OPCO, LLC	745352467	03/24/2022	20220422	231.67
					CHECK	471248	TOTAL:	231.67
471249	04/22/2022	PRTD	141837	DAIOHS USA INC	602647	03/28/2022	20220422	196.26
					CHECK	471249	TOTAL:	196.26
471250	04/22/2022	PRTD	102456	GALLS PARENT HOLDINGS LLC	BC1574664	03/22/2022	20220422	41.98
				GALLS PARENT HOLDINGS LLC	BC1580204	03/29/2022	20220422	482.91
				GALLS PARENT HOLDINGS LLC	019105024	08/19/2021	20220422	-270.78
				GALLS PARENT HOLDINGS LLC	016192586	08/03/2020	20220422	-200.88
				GALLS PARENT HOLDINGS LLC	017407576	01/12/2021	20220422	-49.00
					CHECK	471250	TOTAL:	4.23
471251	04/22/2022	PRTD	101931	HANESBRANDS INC	41903256	03/25/2022	20220422	988.78
					CHECK	471251	TOTAL:	988.78
471252	04/22/2022	PRTD	100775	GENERAL SPORTS CORPORATION	98218	03/28/2022	20220422	120.00
					CHECK	471252	TOTAL:	120.00
471253	04/22/2022	PRTD	160231	BOLDENOW, CINDY	GG220413	04/15/2022	20220422	1,398.00
					CHECK	471253	TOTAL:	1,398.00
471254	04/22/2022	PRTD	101103	WW GRAINGER	9254311054	03/22/2022	20220422	27.82
				WW GRAINGER	9256681561	03/24/2022	20220422	542.61

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		INVOICE	INV DATE	PO	CHECK RUN	NET
	WW GRAINGER	9260075032	03/28/2022		20220422	325.28
	WW GRAINGER	9259550037	03/28/2022		20220422	8.36
	WW GRAINGER	9259550045	03/28/2022		20220422	64.30
			CHECK	471254	TOTAL:	968.37
471255 04/22/2022 PRTD 144412	WINEBOW	MN00110016	03/22/2022		20220422	512.00
	WINEBOW	MN00110340	03/29/2022		20220422	159.00
	WINEBOW	MN00110339	03/29/2022		20220422	697.00
	WINEBOW	MN00110365	03/29/2022		20220422	772.98
	WINEBOW	MN00110682	04/05/2022		20220422	294.00
	WINEBOW	MN00110683	04/05/2022		20220422	860.00
			CHECK	471255	TOTAL:	3,294.98
471256 04/22/2022 PRTD 160108	GREAT RIVER OFFICE PRODUCTS, INC.	220677-00	03/24/2022		20220422	61.78
			CHECK	471256	TOTAL:	61.78
471257 04/22/2022 PRTD 100798	HAYDEN-MURPHY EQUIPMENT COMPANY	W0228201	03/22/2022		20220422	1,390.15
			CHECK	471257	TOTAL:	1,390.15
471258 04/22/2022 PRTD 143563	HEADFLYER BREWING	E-3505	03/22/2022		20220422	126.00
			CHECK	471258	TOTAL:	126.00
471259 04/22/2022 PRTD 103085	HENNEPIN COUNTY ACCOUNTING SERVIC	1000183610	03/25/2022		20220422	7,500.00
	HENNEPIN COUNTY ACCOUNTING SERVIC	1000183202	03/02/2022		20220422	2,316.60
			CHECK	471259	TOTAL:	9,816.60
471260 04/22/2022 PRTD 102070	HENNEPIN COUNTY CHIEFS OF POLICE	1067	03/25/2022		20220422	35.00
			CHECK	471260	TOTAL:	35.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471261	04/22/2022	PRTD	104375	HOHENSTEINS INC	489628	03/22/2022	20220422	183.00
				HOHENSTEINS INC	489638	03/22/2022	20220422	755.70
				HOHENSTEINS INC	491631	03/29/2022	20220422	1,888.60
				HOHENSTEINS INC	491622	03/29/2022	20220422	1,050.95
				HOHENSTEINS INC	491639	03/29/2022	20220422	351.50
				HOHENSTEINS INC	491638	03/29/2022	20220422	1,198.45
				HOHENSTEINS INC	493741	04/05/2022	20220422	2,208.20
					CHECK	471261	TOTAL:	7,636.40
471262	04/22/2022	PRTD	100417	HORIZON CHEMICAL CO	INV12605	03/23/2022	20220422	562.58
				HORIZON CHEMICAL CO	CM10084	04/01/2022	20220422	-110.00
				HORIZON CHEMICAL CO	CM10212	03/31/2022	20220422	-89.90
				HORIZON CHEMICAL CO	CM10213	03/31/2022	20220422	-89.90
					CHECK	471262	TOTAL:	272.78
471263	04/22/2022	PRTD	160239	HUEBSCH LAUNDRY CO	20140179	03/28/2022	20220422	191.93
					CHECK	471263	TOTAL:	191.93
471264	04/22/2022	PRTD	129508	IMPACT MAILING OF MINNESOTA INC	157668	03/22/2022	20220422	3,605.33
					CHECK	471264	TOTAL:	3,605.33
471265	04/22/2022	PRTD	160361	SARDELIS, ANN ELIZABETH	03-28-2022	03/28/2022	20220422	997.50
					CHECK	471265	TOTAL:	997.50
471266	04/22/2022	PRTD	100828	JERRY'S ENTERPRISES INC	FACILITIES-03/2022	03/25/2022	20220422	402.42
				JERRY'S ENTERPRISES INC	STREETS-03/2022	03/25/2022	20220422	58.63
				JERRY'S ENTERPRISES INC	ELEC-03/2022	03/25/2022	20220422	20.73
				JERRY'S ENTERPRISES INC	EQUIP OPS-03/2022	03/25/2022	20220422	6.71

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		INVOICE	INV DATE	PO	CHECK RUN	NET
	JERRY'S ENTERPRISES INC	PARKS-03/2022	03/25/2022		20220422	858.38
	JERRY'S ENTERPRISES INC	POLICE-03/2022	03/25/2022		20220422	91.76
	JERRY'S ENTERPRISES INC	FIRE-03/2022	03/25/2022		20220422	82.37
	JERRY'S ENTERPRISES INC	GOLF-03/2022	03/25/2022		20220422	32.35
				CHECK	471266 TOTAL:	1,553.35
471267	04/22/2022 PRTD 132592 JF AHERN CO	497176	03/31/2022		20220422	265.00
				CHECK	471267 TOTAL:	265.00
471268	04/22/2022 PRTD 100741 JJ TAYLOR DISTRIBUTING CO OF MINN	3279725	03/23/2022		20220422	109.50
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279724	03/23/2022		20220422	3,924.65
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279760	03/30/2022		20220422	4,179.35
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279761	03/30/2022		20220422	127.00
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279759	03/30/2022		20220422	1,320.90
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279763	03/30/2022		20220422	109.50
	JJ TAYLOR DISTRIBUTING CO OF MINN	3279762	03/30/2022		20220422	2,210.35
				CHECK	471268 TOTAL:	11,981.25
471269	04/22/2022 PRTD 100833 JOHN HENRY FOSTER MINNESOTA INC	10589801-00	03/24/2022		20220422	369.12
				CHECK	471269 TOTAL:	369.12
471270	04/22/2022 PRTD 100835 ARTISAN BEER COMPANY	3527073	03/24/2022		20220422	2,208.30
	ARTISAN BEER COMPANY	3528269	03/31/2022		20220422	1,832.20
	ARTISAN BEER COMPANY	3521354CR	02/17/2022		20220422	-71.20
	ARTISAN BEER COMPANY	3528268	03/31/2022		20220422	563.60
	ARTISAN BEER COMPANY	3528270	03/31/2022		20220422	298.50
	ARTISAN BEER COMPANY	3528271	03/31/2022		20220422	149.80

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		INVOICE	INV DATE	PO	CHECK RUN	NET
			CHECK	471270	TOTAL:	4,981.20
471271	04/22/2022	PRTD 100835 PHILLIPS WINE & SPIRITS	6369262	03/25/2022	20220422	366.80
		PHILLIPS WINE & SPIRITS	6369260	03/25/2022	20220422	325.40
		PHILLIPS WINE & SPIRITS	6369261	03/25/2022	20220422	1,677.74
		PHILLIPS WINE & SPIRITS	6369256	03/25/2022	20220422	271.35
		PHILLIPS WINE & SPIRITS	6369259	03/25/2022	20220422	1,044.05
		PHILLIPS WINE & SPIRITS	6372957	03/31/2022	20220422	1,345.50
		PHILLIPS WINE & SPIRITS	6372958	03/31/2022	20220422	1,096.25
		PHILLIPS WINE & SPIRITS	6372961	03/31/2022	20220422	641.55
		PHILLIPS WINE & SPIRITS	6372960	03/31/2022	20220422	178.60
		PHILLIPS WINE & SPIRITS	6372959	03/31/2022	20220422	921.65
		PHILLIPS WINE & SPIRITS	6372956	03/31/2022	20220422	1,781.40
		PHILLIPS WINE & SPIRITS	6372948	03/31/2022	20220422	696.30
		PHILLIPS WINE & SPIRITS	6372949	03/31/2022	20220422	875.25
		PHILLIPS WINE & SPIRITS	6372955	03/31/2022	20220422	236.80
		PHILLIPS WINE & SPIRITS	6372954	03/31/2022	20220422	1,665.60
		PHILLIPS WINE & SPIRITS	6372953	03/31/2022	20220422	542.85
		PHILLIPS WINE & SPIRITS	6372952	03/31/2022	20220422	98.70
		PHILLIPS WINE & SPIRITS	6372951	03/31/2022	20220422	81.35
		PHILLIPS WINE & SPIRITS	6372950	03/31/2022	20220422	630.19
		PHILLIPS WINE & SPIRITS	6372971	03/31/2022	20220422	545.45
		PHILLIPS WINE & SPIRITS	6372966	03/31/2022	20220422	1,080.90
		PHILLIPS WINE & SPIRITS	6372965	03/31/2022	20220422	1,954.34
		PHILLIPS WINE & SPIRITS	6372967	03/31/2022	20220422	651.20
		PHILLIPS WINE & SPIRITS	6372968	03/31/2022	20220422	450.75
		PHILLIPS WINE & SPIRITS	6372969	03/31/2022	20220422	740.25

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				PHILLIPS WINE & SPIRITS	6372970	03/31/2022		20220422	105.45
				PHILLIPS WINE & SPIRITS	6369266	03/25/2022		20220422	767.60
				PHILLIPS WINE & SPIRITS	662151	03/29/2022		20220422	-19.89
						CHECK	471271	TOTAL:	20,753.38
471272	04/22/2022	PRTD	100835	WINE MERCHANTS	7373096	03/25/2022		20220422	7,437.33
				WINE MERCHANTS	7373099	03/25/2022		20220422	3,127.01
				WINE MERCHANTS	7373098	03/25/2022		20220422	26.35
				WINE MERCHANTS	7373097	03/25/2022		20220422	1,305.45
				WINE MERCHANTS	7373989	03/31/2022		20220422	1,769.90
				WINE MERCHANTS	7373990	03/31/2022		20220422	2,422.95
				WINE MERCHANTS	7373987	03/31/2022		20220422	2,454.95
				WINE MERCHANTS	7373986	03/31/2022		20220422	1,080.75
				WINE MERCHANTS	7373984	03/31/2022		20220422	24.35
				WINE MERCHANTS	7373983	03/31/2022		20220422	1,815.45
				WINE MERCHANTS	7373991	03/31/2022		20220422	24.35
				WINE MERCHANTS	7373992	03/31/2022		20220422	490.70
				WINE MERCHANTS	7373993	03/31/2022		20220422	2,390.95
				WINE MERCHANTS	7373100	03/25/2022		20220422	1,305.45
				WINE MERCHANTS	7373102	03/25/2022		20220422	4,756.47
						CHECK	471272	TOTAL:	30,432.41
471273	04/22/2022	PRTD	100835	JOHNSON BROTHERS LIQUOR CO	192054	03/11/2022		20220422	-12.67
				JOHNSON BROTHERS LIQUOR CO	193097	03/18/2022		20220422	-25.34
				JOHNSON BROTHERS LIQUOR CO	2017761	03/25/2022		20220422	266.80
				JOHNSON BROTHERS LIQUOR CO	2017333	03/25/2022		20220422	732.55
				JOHNSON BROTHERS LIQUOR CO	2017332	03/25/2022		20220422	1,163.11

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JOHNSON BROTHERS LIQUOR CO	2017331	03/25/2022	20220422	879.71
JOHNSON BROTHERS LIQUOR CO	2017330	03/25/2022	20220422	612.80
JOHNSON BROTHERS LIQUOR CO	2017329	03/25/2022	20220422	776.70
JOHNSON BROTHERS LIQUOR CO	2017328	03/25/2022	20220422	1,826.42
JOHNSON BROTHERS LIQUOR CO	2017327	03/25/2022	20220422	1,672.17
JOHNSON BROTHERS LIQUOR CO	2017326	03/25/2022	20220422	1,115.98
JOHNSON BROTHERS LIQUOR CO	2017325	03/25/2022	20220422	181.05
JOHNSON BROTHERS LIQUOR CO	2017316	03/25/2022	20220422	388.35
JOHNSON BROTHERS LIQUOR CO	2017341	03/25/2022	20220422	646.45
JOHNSON BROTHERS LIQUOR CO	2022036	03/31/2022	20220422	1,053.50
JOHNSON BROTHERS LIQUOR CO	2022035	03/31/2022	20220422	104.02
JOHNSON BROTHERS LIQUOR CO	2022033	03/31/2022	20220422	1,010.88
JOHNSON BROTHERS LIQUOR CO	2022032	03/31/2022	20220422	625.45
JOHNSON BROTHERS LIQUOR CO	2022031	03/31/2022	20220422	729.35
JOHNSON BROTHERS LIQUOR CO	2022030	03/31/2022	20220422	962.87
JOHNSON BROTHERS LIQUOR CO	2022029	03/31/2022	20220422	802.75
JOHNSON BROTHERS LIQUOR CO	2022028	03/31/2022	20220422	1,088.20
JOHNSON BROTHERS LIQUOR CO	2022027	03/31/2022	20220422	1,388.49
JOHNSON BROTHERS LIQUOR CO	2022026	03/31/2022	20220422	1,326.81
JOHNSON BROTHERS LIQUOR CO	2018222	03/28/2022	20220422	1,066.75
JOHNSON BROTHERS LIQUOR CO	2022025	03/31/2022	20220422	1,032.35
JOHNSON BROTHERS LIQUOR CO	2022024	03/31/2022	20220422	492.15
JOHNSON BROTHERS LIQUOR CO	2022023	03/31/2022	20220422	3,742.10
JOHNSON BROTHERS LIQUOR CO	2022022	03/31/2022	20220422	625.45
JOHNSON BROTHERS LIQUOR CO	2022020	03/31/2022	20220422	391.84
JOHNSON BROTHERS LIQUOR CO	2022019	03/31/2022	20220422	81.35

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JOHNSON BROTHERS LIQUOR CO	2022018	03/31/2022	20220422	884.10
JOHNSON BROTHERS LIQUOR CO	2022017	03/31/2022	20220422	954.80
JOHNSON BROTHERS LIQUOR CO	2022016	03/31/2022	20220422	354.13
JOHNSON BROTHERS LIQUOR CO	2022015	03/31/2022	20220422	1,534.36
JOHNSON BROTHERS LIQUOR CO	2022042	03/31/2022	20220422	38.35
JOHNSON BROTHERS LIQUOR CO	2022044	03/31/2022	20220422	232.44
JOHNSON BROTHERS LIQUOR CO	2022048	03/31/2022	20220422	303.43
JOHNSON BROTHERS LIQUOR CO	2022053	03/31/2022	20220422	2,454.85
JOHNSON BROTHERS LIQUOR CO	2022054	03/31/2022	20220422	1,564.82
JOHNSON BROTHERS LIQUOR CO	2022043	03/31/2022	20220422	825.49
JOHNSON BROTHERS LIQUOR CO	2022045	03/31/2022	20220422	954.80
JOHNSON BROTHERS LIQUOR CO	2022047	03/31/2022	20220422	671.97
JOHNSON BROTHERS LIQUOR CO	2022050	03/31/2022	20220422	642.80
JOHNSON BROTHERS LIQUOR CO	2022046	03/31/2022	20220422	2,359.75
JOHNSON BROTHERS LIQUOR CO	2022052	03/31/2022	20220422	362.80
JOHNSON BROTHERS LIQUOR CO	2022037	03/31/2022	20220422	3,294.27
JOHNSON BROTHERS LIQUOR CO	2023354	04/01/2022	20220422	5.40
JOHNSON BROTHERS LIQUOR CO	194095	03/28/2022	20220422	-26.25
JOHNSON BROTHERS LIQUOR CO	2017340	03/25/2022	20220422	717.50
JOHNSON BROTHERS LIQUOR CO	2017342	03/25/2022	20220422	459.66
JOHNSON BROTHERS LIQUOR CO	2022049	03/31/2022	20220422	446.95
JOHNSON BROTHERS LIQUOR CO	194098	03/28/2022	20220422	-13.79

CHECK 471273 TOTAL: 45,771.02

471274 04/22/2022 PRTD 142504 JOHNSON CONTROLS FIRE PROTECTION 22851997 04/01/2022 20220422 598.91

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				INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK	471274	TOTAL:	598.91
471275	04/22/2022	PRTD	102113 AUDRANN INC	1361839	03/24/2022		20220422	28.86
					CHECK	471275	TOTAL:	28.86
471276	04/22/2022	PRTD	145396 JUNKYARD BREWING COMPANY LLC	003831	03/25/2022		20220422	213.00
			JUNKYARD BREWING COMPANY LLC	003863	03/31/2022		20220422	134.00
			JUNKYARD BREWING COMPANY LLC	003865	03/30/2022		20220422	183.00
					CHECK	471276	TOTAL:	530.00
471277	04/22/2022	PRTD	103409 KELBRO COMPANY	2741413	03/24/2022		20220422	112.40
			KELBRO COMPANY	2743080	03/31/2022		20220422	86.32
					CHECK	471277	TOTAL:	198.72
471278	04/22/2022	PRTD	138279 KFT FIRE TRAINER LLC	160.00003949	10/21/2021		20220422	3,986.00
					CHECK	471278	TOTAL:	3,986.00
471279	04/22/2022	PRTD	100944 KIWI KAI IMPORTS INC	159556	03/22/2022		20220422	690.00
			KIWI KAI IMPORTS INC	160261	03/29/2022		20220422	1,860.25
			KIWI KAI IMPORTS INC	160276	03/30/2022		20220422	593.25
			KIWI KAI IMPORTS INC	160252	03/29/2022		20220422	992.50
					CHECK	471279	TOTAL:	4,136.00
471280	04/22/2022	PRTD	116776 JASPERSEN ENTERPRISES INC	86945	10/09/2020		20220422	190.00
					CHECK	471280	TOTAL:	190.00
471281	04/22/2022	PRTD	151024 LA DONA SBC	5374	03/23/2022		20220422	72.00
					CHECK	471281	TOTAL:	72.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471282	04/22/2022	PRTD	143544 LADY A LITERARY	62	03/27/2022		20220422	315.00
						CHECK	471282 TOTAL:	315.00
471283	04/22/2022	PRTD	101220 LANO EQUIPMENT INC	03-899584	03/22/2022		20220422	323.06
			LANO EQUIPMENT INC	03-900302	03/25/2022		20220422	49.24
						CHECK	471283 TOTAL:	372.30
471284	04/22/2022	PRTD	100852 LAWSON PRODUCTS INC	9309410614	03/25/2022		20220422	377.52
						CHECK	471284 TOTAL:	377.52
471285	04/22/2022	PRTD	101552 LEAGUE OF MINNESOTA CITIES	40002474-03/22-1	03/25/2022		20220422	10,345.00
						CHECK	471285 TOTAL:	10,345.00
471286	04/22/2022	PRTD	135867 LIBATION PROJECT	43970	03/22/2022		20220422	260.00
			LIBATION PROJECT	44187	03/29/2022		20220422	212.00
			LIBATION PROJECT	44186	03/30/2022		20220422	496.00
						CHECK	471286 TOTAL:	968.00
471287	04/22/2022	PRTD	160043 LIFE SAFETY SYSTEMS INC.	89891	03/22/2022		20220422	412.00
						CHECK	471287 TOTAL:	412.00
471288	04/22/2022	PRTD	100858 LOGIS	51897	03/23/2022		20220422	9,952.00
						CHECK	471288 TOTAL:	9,952.00
471289	04/22/2022	PRTD	101078 LUBE-TECH ESI	2870147	03/22/2022		20220422	105.00
						CHECK	471289 TOTAL:	105.00
471290	04/22/2022	PRTD	146601 LUCIC, CAITLIN	22EP0304	03/04/2022		20220422	50.00
			LUCIC, CAITLIN	22EP0311	03/11/2022		20220422	50.00
			LUCIC, CAITLIN	22EP0325	03/25/2022		20220422	50.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
LUCIC, CAITLIN				22EP0401	04/01/2022		20220422	50.00
					CHECK	471290	TOTAL:	200.00
471291	04/22/2022	PRTD	141916	LUPULIN BREWING COMPANY	43858	03/23/2022	20220422	207.00
				LUPULIN BREWING COMPANY	43992	03/30/2022	20220422	272.00
					CHECK	471291	TOTAL:	479.00
471292	04/22/2022	PRTD	100864	MACQUEEN EQUIPMENT LLC	P40802	03/22/2022	20220422	27.49
					CHECK	471292	TOTAL:	27.49
471293	04/22/2022	PRTD	134063	MANSFIELD OIL COMPANY	23113537	03/23/2022	20220422	16,920.96
					CHECK	471293	TOTAL:	16,920.96
471294	04/22/2022	PRTD	120851	MAUI JIM USA INC	9107788376	03/23/2022	20220422	151.25
					CHECK	471294	TOTAL:	151.25
471295	04/22/2022	PRTD	141215	MAVERICK WINE LLC	INV748626	03/29/2022	20220422	197.52
				MAVERICK WINE LLC	INV748605	03/29/2022	20220422	220.02
				MAVERICK WINE LLC	INV748611	03/29/2022	20220422	491.46
				MAVERICK WINE LLC	INV748625	03/29/2022	20220422	229.50
				MAVERICK WINE LLC	INV748608	03/29/2022	20220422	133.50
				MAVERICK WINE LLC	INV752176	04/05/2022	20220422	253.50
					CHECK	471295	TOTAL:	1,525.50
471296	04/22/2022	PRTD	130477	MCDONALD DISTRIBUTING COMPANY	623698	03/23/2022	20220422	670.00
				MCDONALD DISTRIBUTING COMPANY	624668	03/30/2022	20220422	2,060.90
				MCDONALD DISTRIBUTING COMPANY	624617	03/30/2022	20220422	309.00
				MCDONALD DISTRIBUTING COMPANY	624667	03/30/2022	20220422	267.60
				MCDONALD DISTRIBUTING COMPANY	624663	03/30/2022	20220422	306.00

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		INVOICE	INV DATE	PO	CHECK RUN	NET
	MCDONALD DISTRIBUTING COMPANY	624671	03/30/2022		20220422	869.70
	MCDONALD DISTRIBUTING COMPANY	(VR)3/30/22	03/23/2022		20220422	-110.00
			CHECK	471296	TOTAL:	4,373.20
471297	04/22/2022 PRTD 101483 MENARDS	58016	03/24/2022		20220422	348.99
	MENARDS	58021	03/24/2022		20220422	161.60
	MENARDS	58049	03/24/2022		20220422	58.25
	MENARDS	58275	03/28/2022		20220422	51.88
	MENARDS	58270	03/28/2022		20220422	79.74
	MENARDS	58273	03/28/2022		20220422	22.31
	MENARDS	57060	03/08/2022		20220422	124.35
			CHECK	471297	TOTAL:	847.12
471298	04/22/2022 PRTD 100885 METRO SALES INC	INV1993620/2012871	03/25/2022		20220422	3,756.57
			CHECK	471298	TOTAL:	3,756.57
471299	04/22/2022 PRTD 102729 METROPOLITAN FORD LLC	527594	03/22/2022		20220422	22.77
	METROPOLITAN FORD LLC	527593	03/22/2022		20220422	325.34
	METROPOLITAN FORD LLC	527476	03/14/2022		20220422	32.40
	METROPOLITAN FORD LLC	527453	03/11/2022		20220422	248.36
			CHECK	471299	TOTAL:	628.87
471300	04/22/2022 PRTD 138732 TRADITION WINE & SPIRITS LLC	30981	03/31/2022		20220422	165.00
	TRADITION WINE & SPIRITS LLC	30980	03/31/2022		20220422	141.00
	TRADITION WINE & SPIRITS LLC	30982	03/31/2022		20220422	1,038.00
			CHECK	471300	TOTAL:	1,344.00

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471301	04/22/2022	PRTD 134387 MIDWEST MAILING SYSTEMS INC	79394	03/23/2022	20220422	2,430.42
				CHECK	471301 TOTAL:	2,430.42
471302	04/22/2022	PRTD 122201 MILLER TOWING INC	282019	02/15/2022	20220422	350.00
				CHECK	471302 TOTAL:	350.00
471303	04/22/2022	PRTD 102174 MINNEAPOLIS OXYGEN COMPANY	20227960	03/25/2022	20220422	1,394.12
				CHECK	471303 TOTAL:	1,394.12
471304	04/22/2022	PRTD 116498 MINNEAPOLIS POLICE BAND	22EP0515	04/18/2022	20220422	175.00
				CHECK	471304 TOTAL:	175.00
471305	04/22/2022	PRTD 127062 MINNEHAHA BUILDING MAINTENANCE IN 180202004		03/20/2022	20220422	18.28
		MINNEHAHA BUILDING MAINTENANCE IN 180201733		03/20/2022	20220422	6.45
		MINNEHAHA BUILDING MAINTENANCE IN 180202003		03/20/2022	20220422	24.73
				CHECK	471305 TOTAL:	49.46
471306	04/22/2022	PRTD 146902 MINNESOTA ASSOCIATION OF GOVERNME INV-317		03/28/2022	20220422	80.00
				CHECK	471306 TOTAL:	80.00
471307	04/22/2022	PRTD 136248 MINNESOTA EQUIPMENT	P89546	03/22/2022	20220422	-162.93
		MINNESOTA EQUIPMENT	P89547	03/22/2022	20220422	162.93
		MINNESOTA EQUIPMENT	P89571	03/24/2022	20220422	17.10
		MINNESOTA EQUIPMENT	P89595	03/25/2022	20220422	196.07
				CHECK	471307 TOTAL:	213.17
471308	04/22/2022	PRTD 128914 BJKK DEVELOPMENT	32640	03/22/2022	20220422	891.00
		BJKK DEVELOPMENT	32679	03/27/2022	20220422	43.21
		BJKK DEVELOPMENT	32683	03/27/2022	20220422	54.59

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				INVOICE	INV DATE	PO	CHECK RUN	NET
							CHECK 471308 TOTAL:	988.80
471309	04/22/2022	PRTD	140955	MODIST BREWING LLC	E-29769	03/22/2022	20220422	532.67
				MODIST BREWING LLC	E-29995	03/29/2022	20220422	174.00
				MODIST BREWING LLC	E-29993	03/29/2022	20220422	242.00
				MODIST BREWING LLC	E-29994	03/29/2022	20220422	565.50
				MODIST BREWING LLC	E-30211	04/05/2022	20220422	242.00
							CHECK 471309 TOTAL:	1,756.17
471310	04/22/2022	PRTD	100906	MTI DISTRIBUTING INC	1337473-00	03/22/2022	20220422	430.70
				MTI DISTRIBUTING INC	1338216-00	03/24/2022	20220422	345.13
				MTI DISTRIBUTING INC	1331453-00	03/25/2022	20220422	9,734.05
							CHECK 471310 TOTAL:	10,509.88
471311	04/22/2022	PRTD	144438	INTERNATIONAL IDENTIFICATION INC	159872	03/22/2022	20220422	487.28
							CHECK 471311 TOTAL:	487.28
471312	04/22/2022	PRTD	100076	NEW FRANCE WINE CO	185262	03/23/2022	20220422	457.00
				NEW FRANCE WINE CO	185551	03/30/2022	20220422	561.00
				NEW FRANCE WINE CO	185549	03/30/2022	20220422	1,161.58
				NEW FRANCE WINE CO	185553	03/30/2022	20220422	470.75
							CHECK 471312 TOTAL:	2,650.33
471313	04/22/2022	PRTD	102138	NORTHERN WINDS CONCERT BAND	22EP0508	04/18/2022	20220422	100.00
							CHECK 471313 TOTAL:	100.00
471314	04/22/2022	PRTD	121497	NORTHWEST ASPHALT INC	ENG 21-12 #2	03/09/2022	20220422	8,299.80
							CHECK 471314 TOTAL:	8,299.80

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					INVOICE	INV DATE	PO	CHECK RUN	NET
471315	04/22/2022	PRTD	103578	OFFICE DEPOT	236166654001	03/28/2022		20220422	245.06
						CHECK	471315	TOTAL:	245.06
471316	04/22/2022	PRTD	118591	OFFICE OF CHILD SUPPORT ENFORCEME	104791550924	04/18/2022		20220422	1,199.80
						CHECK	471316	TOTAL:	1,199.80
471317	04/22/2022	PRTD	100936	OLSEN CHAIN & CABLE CO INC	683096	03/11/2022		20220422	459.11
				OLSEN CHAIN & CABLE CO INC	683734	03/25/2022		20220422	122.34
						CHECK	471317	TOTAL:	581.45
471318	04/22/2022	PRTD	141965	OMNI BREWING COMPANY LLC	E-11776	03/28/2022		20220422	118.00
						CHECK	471318	TOTAL:	118.00
471319	04/22/2022	PRTD	999999	Kamer, Rachael	01/01/21-03/25/21	04/20/2022		20220422	388.15
						CHECK	471319	TOTAL:	388.15
471320	04/22/2022	PRTD	999995	TJB Homes	ED193398-REFUND	04/15/2022		20220422	2,500.00
						CHECK	471320	TOTAL:	2,500.00
471321	04/22/2022	PRTD	999994	Faber, Susan	ED196537-REFUND	04/08/2022		20220422	400.00
						CHECK	471321	TOTAL:	400.00
471322	04/22/2022	PRTD	999994	Kraft Mechanical LLC	ED194452-REFUND	04/15/2022		20220422	412.28
						CHECK	471322	TOTAL:	412.28
471323	04/22/2022	PRTD	999994	O'Neill, Gabrielle	ORGANICS-2022-GAB	04/15/2022		20220422	100.00
						CHECK	471323	TOTAL:	100.00
471324	04/22/2022	PRTD	999994	O'Neill, Lucy	ORGANICS-2022-LUCY	04/15/2022		20220422	100.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK	471324	TOTAL:	100.00
471325	04/22/2022	PRTD	999994 Speranza, Pauline	30785374	04/12/2022		20220422	717.74
					CHECK	471325	TOTAL:	717.74
471326	04/22/2022	PRTD	999994 Stewart, James	Stewart-03/18/22	03/18/2022		20220422	100.00
					CHECK	471326	TOTAL:	100.00
471327	04/22/2022	PRTD	999996 Anderson, Mikkel	1960755-REFUND	04/14/2022		20220422	698.91
					CHECK	471327	TOTAL:	698.91
471328	04/22/2022	PRTD	999996 Jr. Gold B Black	1912435-REFUND	04/13/2022		20220422	496.00
					CHECK	471328	TOTAL:	496.00
471329	04/22/2022	PRTD	999997 Gangani, Salima	00116850-4/18/22	04/18/2022		20220422	173.26
					CHECK	471329	TOTAL:	173.26
471330	04/22/2022	PRTD	999997 Weber, Ronald	00090903-4/18/22	04/18/2022		20220422	325.00
					CHECK	471330	TOTAL:	325.00
471331	04/22/2022	PRTD	144339 ORION 4500 FRANCE LLC	TIF Payment 3/30/22	03/30/2022		20220422	17,453.54
					CHECK	471331	TOTAL:	17,453.54
471332	04/22/2022	PRTD	151973 PAINTING BY NAKASONE INC	6167	03/16/2022		20220422	1,259.00
					CHECK	471332	TOTAL:	1,259.00
471333	04/22/2022	PRTD	118899 PARK CONSTRUCTION COMPANY	ENG 20-2 #12	03/01/2022		20220422	58,652.75
					CHECK	471333	TOTAL:	58,652.75
471334	04/22/2022	PRTD	100945 PEPSI-COLA COMPANY	84293104	04/05/2022		20220422	253.32

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		INVOICE	INV DATE	PO	CHECK RUN	NET
			CHECK	471334	TOTAL:	253.32
471335	04/22/2022	PRTD 149249 PEQUOD DISTRIBUTING	W-140602	03/31/2022	20220422	122.00
		PEQUOD DISTRIBUTING	W-140603	03/31/2022	20220422	174.00
		PEQUOD DISTRIBUTING	W-140753	03/31/2022	20220422	96.00
		PEQUOD DISTRIBUTING	W-140601	03/31/2022	20220422	222.50
		PEQUOD DISTRIBUTING	W-140604	03/31/2022	20220422	326.50
		PEQUOD DISTRIBUTING	W-140752	03/31/2022	20220422	266.00
			CHECK	471335	TOTAL:	1,207.00
471336	04/22/2022	PRTD 138081 PETERSON SALT & WATER TREATMENT	196357	03/22/2022	20220422	95.76
			CHECK	471336	TOTAL:	95.76
471337	04/22/2022	PRTD 160202 PIONEER POWER INC	202201003 #4	03/23/2022	20220422	91,124.86
			CHECK	471337	TOTAL:	91,124.86
471338	04/22/2022	PRTD 140243 PK BLOODY MARY CORP	1849	03/22/2022	20220422	82.68
		PK BLOODY MARY CORP	1852	04/01/2022	20220422	165.36
			CHECK	471338	TOTAL:	248.04
471339	04/22/2022	PRTD 129706 PREMIUM WATERS INC	318707574	03/31/2022	20220422	14.00
			CHECK	471339	TOTAL:	14.00
471340	04/22/2022	PRTD 106322 SCHENCK, DAVID	159406	03/23/2022	20220422	694.95
		SCHENCK, DAVID	159417	03/24/2022	20220422	817.12
			CHECK	471340	TOTAL:	1,512.07
471341	04/22/2022	PRTD 143618 PRYES BREWING COMPANY LLC	W-34390	03/24/2022	20220422	888.00
		PRYES BREWING COMPANY LLC	W-34677	03/30/2022	20220422	434.00
		PRYES BREWING COMPANY LLC	W-34664	03/29/2022	20220422	364.00

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			PRYES BREWING COMPANY LLC	W-35007	04/05/2022	20220422	837.00
					CHECK	471341 TOTAL:	2,523.00
471342	04/22/2022	PRTD	112097 PUMP & METER SERVICE	35462-1	03/24/2022	20220422	361.68
					CHECK	471342 TOTAL:	361.68
471343	04/22/2022	PRTD	138144 QED ENVIRONMENTAL SYSTEMS INC	0000298237	03/25/2022	20220422	446.09
					CHECK	471343 TOTAL:	446.09
471344	04/22/2022	PRTD	131685 QUADIENT LEASING US, INC.	N9334859	03/24/2022	20220422	454.05
					CHECK	471344 TOTAL:	454.05
471345	04/22/2022	PRTD	144674 RAMPION USA INC	UINV043816	03/22/2022	20220422	1,677.15
					CHECK	471345 TOTAL:	1,677.15
471346	04/22/2022	PRTD	133091 RANGE SERVANT AMERICA INC	114203	03/25/2022	20220422	444.06
					CHECK	471346 TOTAL:	444.06
471347	04/22/2022	PRTD	138298 RED BULL DISTRIBUTION COMPANY INC	5001313192	03/28/2022	20220422	294.00
					CHECK	471347 TOTAL:	294.00
471348	04/22/2022	PRTD	100975 MULTI SERVICE TECHNOLOGY SOLUTION	268-1-115087	03/19/2022	20220422	182.69
					CHECK	471348 TOTAL:	182.69
471349	04/22/2022	PRTD	125936 REINDERS INC	3086065-00	03/29/2022	20220422	5,734.35
					CHECK	471349 TOTAL:	5,734.35
471350	04/22/2022	PRTD	133627 REPUBLIC SERVICES #894	0894-005673276	03/31/2022	20220422	46,493.75
					CHECK	471350 TOTAL:	46,493.75

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471351	04/22/2022	PRTD 102420 RETROFIT COMPANIES INC	0115380-IN	03/24/2022	20220422	1,640.00
				CHECK	471351 TOTAL:	1,640.00
471352	04/22/2022	PRTD 100980 ROBERT B HILL COMPANY	399666	03/24/2022	20220422	224.16
				CHECK	471352 TOTAL:	224.16
471353	04/22/2022	PRTD 101659 ORKIN	223651077	03/22/2022	20220422	32.10
				CHECK	471353 TOTAL:	32.10
471354	04/22/2022	PRTD 100991 SCHWAB VOLLHABER LUBRATT SERVICE	INV167351	03/23/2022	20220422	450.60
				CHECK	471354 TOTAL:	450.60
471355	04/22/2022	PRTD 141332 SOUTH TOWN REFRIGERATION INC	W74345	03/25/2022	20220422	2,531.83
				CHECK	471355 TOTAL:	2,531.83
471356	04/22/2022	PRTD 160369 JOHNSON, JOY DIANNE	22EP0501	04/18/2022	20220422	100.00
				CHECK	471356 TOTAL:	100.00
471357	04/22/2022	PRTD 111824 SIDEKICK INC	1223	03/25/2022	20220422	910.66
				CHECK	471357 TOTAL:	910.66
471358	04/22/2022	PRTD 120784 WALSH GRAPHICS INC	16979	03/22/2022	20220422	353.00
		WALSH GRAPHICS INC	17021	03/22/2022	20220422	456.65
		WALSH GRAPHICS INC	17028	03/24/2022	20220422	186.00
				CHECK	471358 TOTAL:	995.65
471359	04/22/2022	PRTD 132195 SMALL LOT MN	MN51551	04/05/2022	20220422	164.69
		SMALL LOT MN	MN51552	04/05/2022	20220422	112.68
				CHECK	471359 TOTAL:	277.37

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						INVOICE	INV DATE	PO	CHECK RUN	NET
471360	04/22/2022	PRTD	100430	SNAP-ON INDUSTRIAL		ARV/52311045	03/28/2022		20220422	74.34
				SNAP-ON INDUSTRIAL		ARV/52349795	03/26/2022		20220422	214.86
				SNAP-ON INDUSTRIAL		ARV/52368770	03/28/2022		20220422	321.76
							CHECK	471360	TOTAL:	610.96
471361	04/22/2022	PRTD	127878	SOUTHERN GLAZERS WINE & SPIRITS L	2192104		03/23/2022		20220422	198.80
				SOUTHERN GLAZERS WINE & SPIRITS L	2192103		03/23/2022		20220422	228.00
				SOUTHERN GLAZERS WINE & SPIRITS L	2192106		03/23/2022		20220422	1,688.32
				SOUTHERN GLAZERS WINE & SPIRITS L	2192099		03/23/2022		20220422	1,358.20
				SOUTHERN GLAZERS WINE & SPIRITS L	2192101		03/23/2022		20220422	175.60
				SOUTHERN GLAZERS WINE & SPIRITS L	2192100		03/23/2022		20220422	173.02
				SOUTHERN GLAZERS WINE & SPIRITS L	2192102		03/23/2022		20220422	312.60
				SOUTHERN GLAZERS WINE & SPIRITS L	2192105		03/23/2022		20220422	148.65
				SOUTHERN GLAZERS WINE & SPIRITS L	2192107		03/23/2022		20220422	176.80
				SOUTHERN GLAZERS WINE & SPIRITS L	2194521		03/30/2022		20220422	450.75
				SOUTHERN GLAZERS WINE & SPIRITS L	2194522		03/30/2022		20220422	167.31
				SOUTHERN GLAZERS WINE & SPIRITS L	2194518		03/30/2022		20220422	128.80
				SOUTHERN GLAZERS WINE & SPIRITS L	2194517		03/30/2022		20220422	604.00
				SOUTHERN GLAZERS WINE & SPIRITS L	2194515		03/30/2022		20220422	387.20
				SOUTHERN GLAZERS WINE & SPIRITS L	2194514		03/30/2022		20220422	527.20
				SOUTHERN GLAZERS WINE & SPIRITS L	2194516		03/30/2022		20220422	2,932.80
				SOUTHERN GLAZERS WINE & SPIRITS L	2194509		03/30/2022		20220422	3,622.40
				SOUTHERN GLAZERS WINE & SPIRITS L	2194510		03/30/2022		20220422	261.20
				SOUTHERN GLAZERS WINE & SPIRITS L	2194511		03/30/2022		20220422	495.20
				SOUTHERN GLAZERS WINE & SPIRITS L	2194512		03/30/2022		20220422	209.05
				SOUTHERN GLAZERS WINE & SPIRITS L	2194508		03/30/2022		20220422	168.80

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				INVOICE	INV DATE	PO	CHECK RUN	NET
			SOUTHERN GLAZERS WINE & SPIRITS L	2194507	03/30/2022		20220422	316.60
			SOUTHERN GLAZERS WINE & SPIRITS L	2194506	03/30/2022		20220422	290.40
			SOUTHERN GLAZERS WINE & SPIRITS L	2194513	03/30/2022		20220422	128.80
			SOUTHERN GLAZERS WINE & SPIRITS L	2194528	03/30/2022		20220422	1,068.40
			SOUTHERN GLAZERS WINE & SPIRITS L	2194525	03/30/2022		20220422	604.00
			SOUTHERN GLAZERS WINE & SPIRITS L	2194523	03/30/2022		20220422	251.20
			SOUTHERN GLAZERS WINE & SPIRITS L	2194527	03/30/2022		20220422	1,143.42
					CHECK	471361	TOTAL:	18,217.52
471362	04/22/2022	PRTD 101023	SOUTHWEST SUBURBAN CABLE COMMISSI	202207	04/11/2022		20220422	15,497.00
					CHECK	471362	TOTAL:	15,497.00
471363	04/22/2022	PRTD 119715	SPARTAN PROMOTIONAL GROUP	586867	02/01/2022		20220422	3,779.94
					CHECK	471363	TOTAL:	3,779.94
471364	04/22/2022	PRTD 101004	SPS COMPANIES INC	S4616574.001	03/24/2022		20220422	194.61
					CHECK	471364	TOTAL:	194.61
471365	04/22/2022	PRTD 129360	STANLEY CONVERGENT SECURITY SOLUT	6002296976	03/28/2022		20220422	1,054.68
					CHECK	471365	TOTAL:	1,054.68
471366	04/22/2022	PRTD 101007	STAR TRIBUNE	12416723-04/03/2022	04/03/2022		20220422	582.30
					CHECK	471366	TOTAL:	582.30
471367	04/22/2022	PRTD 139006	DEPARTMENT OF CORRECTIONS	00000696084	04/04/2022		20220422	12,562.50
					CHECK	471367	TOTAL:	12,562.50
471368	04/22/2022	PRTD 139006	BUREAU OF CRIMINAL APPREHENSION	00000695432	03/31/2022		20220422	1,920.00
					CHECK	471368	TOTAL:	1,920.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471369	04/22/2022	PRTD	133068	STEEL TOE BREWING LLC	44952	03/23/2022	20220422	342.00
				STEEL TOE BREWING LLC	45028	03/30/2022	20220422	138.00
				STEEL TOE BREWING LLC	45031	03/30/2022	20220422	372.00
					CHECK	471369	TOTAL:	852.00
471370	04/22/2022	PRTD	101015	STREICHERS INC	11558688	03/23/2022	20220422	149.99
				STREICHERS INC	11558706	03/23/2022	20220422	69.99
				STREICHERS INC	11558708	03/23/2022	20220422	40.00
				STREICHERS INC	11558709	03/23/2022	20220422	115.96
				STREICHERS INC	11558710	03/23/2022	20220422	163.69
				STREICHERS INC	11558711	03/23/2022	20220422	49.98
				STREICHERS INC	11558723	03/23/2022	20220422	179.99
				STREICHERS INC	11558727	03/23/2022	20220422	191.98
					CHECK	471370	TOTAL:	961.58
471371	04/22/2022	PRTD	105874	SUBURBAN TIRE WHOLESALE INC	10185665	03/22/2022	20220422	1,002.60
				SUBURBAN TIRE WHOLESALE INC	10185710	03/24/2022	20220422	259.00
					CHECK	471371	TOTAL:	1,261.60
471372	04/22/2022	PRTD	142316	T-MOBILE USA INC	477067848-03/22	03/27/2022	20220422	35.00
					CHECK	471372	TOTAL:	35.00
471373	04/22/2022	PRTD	151143	TALKING WATERS BREWING CO LLC	2747	03/31/2022	20220422	280.00
					CHECK	471373	TOTAL:	280.00
471374	04/22/2022	PRTD	137993	TALKPOINT TECHNOLOGIES INC	0016805	03/23/2022	20220422	68.65
					CHECK	471374	TOTAL:	68.65

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471375	04/22/2022	PRTD	104932	TAYLOR MADE	35381874	10/19/2021	20220422	103.51
				TAYLOR MADE	35388110	10/22/2021	20220422	476.15
				TAYLOR MADE	35387807	10/21/2021	20220422	-783.96
				TAYLOR MADE	35387660	10/21/2021	20220422	-254.08
				TAYLOR MADE	35388611	10/20/2021	20220422	-371.68
				TAYLOR MADE	35412298	11/19/2021	20220422	-593.40
				TAYLOR MADE	35412112	11/19/2021	20220422	-730.00
				TAYLOR MADE	35412111	11/19/2021	20220422	-1,580.56
				TAYLOR MADE	35412110	11/19/2021	20220422	-183.20
				TAYLOR MADE	35412304	11/19/2021	20220422	-139.84
				TAYLOR MADE	35595340	02/18/2022	20220422	139.11
				TAYLOR MADE	35598269	02/18/2022	20220422	211.56
				TAYLOR MADE	35599168	02/18/2022	20220422	1,147.78
				TAYLOR MADE	35598270	02/18/2022	20220422	211.56
				TAYLOR MADE	35595341	02/18/2022	20220422	556.42
				TAYLOR MADE	35611992	02/24/2022	20220422	1,023.23
				TAYLOR MADE	35517986	01/27/2022	20220422	399.27
				TAYLOR MADE	35529125	01/28/2022	20220422	590.79
				TAYLOR MADE	35529390	01/28/2022	20220422	137.86
						CHECK	471375 TOTAL:	360.52
471376	04/22/2022	PRTD	111002	TEE JAY NORTH INC	43651	03/17/2022	20220422	10,000.00
				TEE JAY NORTH INC	43697	03/24/2022	22200017 20220422	15,292.00
						CHECK	471376 TOTAL:	25,292.00
471377	04/22/2022	PRTD	150844	TENVOORDE FORD INC	INV26060	04/12/2022	22100012 20220422	37,386.38

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				INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK	471377	TOTAL:	37,386.38
471378	04/22/2022	PRTD	160214 THOMPSON PUMP AND MANUFACTURING C	606007	03/25/2022	22100052	20220422	59,185.88
					CHECK	471378	TOTAL:	59,185.88
471379	04/22/2022	PRTD	124753 TOSHIBA FINANCIAL SERVICES	5019663294	04/06/2022		20220422	195.58
					CHECK	471379	TOTAL:	195.58
471380	04/22/2022	PRTD	134673 TOTAL MECHANICAL SYSTEMS INC	S2965	03/28/2022		20220422	5,051.43
					CHECK	471380	TOTAL:	5,051.43
471381	04/22/2022	PRTD	122302 TOUCHPOINT LOGIC LLC	5176	03/23/2022		20220422	255.00
					CHECK	471381	TOTAL:	255.00
471382	04/22/2022	PRTD	136342 TRAVISMATHEW LLC	90678645	03/23/2022		20220422	373.39
					CHECK	471382	TOTAL:	373.39
471383	04/22/2022	PRTD	138581 TRUST IN US LLC	93686	03/22/2022		20220422	90.00
					CHECK	471383	TOTAL:	90.00
471384	04/22/2022	PRTD	103973 ULINE INC	146766971	03/24/2022		20220422	403.55
			ULINE INC	146870819	03/28/2022		20220422	86.43
					CHECK	471384	TOTAL:	489.98
471385	04/22/2022	PRTD	100689 ULTIMATE SAFETY CONCEPTS INC	199076	03/25/2022		20220422	3,298.49
					CHECK	471385	TOTAL:	3,298.49
471386	04/22/2022	PRTD	100050 USPS	03620836-04/2021	04/20/2022		20220422	8,000.00
					CHECK	471386	TOTAL:	8,000.00

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					INVOICE	INV DATE	PO	CHECK RUN	NET
471387	04/22/2022	PRTD	101058	VAN PAPER COMPANY	605473-01	03/28/2022		20220422	587.75
				VAN PAPER COMPANY	607207-00	03/31/2022		20220422	519.58
						CHECK		471387 TOTAL:	1,107.33
471388	04/22/2022	PRTD	144209	VENN BREWING COMPANY LLC	3180	03/19/2022		20220422	166.50
						CHECK		471388 TOTAL:	166.50
471389	04/22/2022	PRTD	101064	VESSCO INC	087131	03/28/2022		20220422	3,816.10
						CHECK		471389 TOTAL:	3,816.10
471390	04/22/2022	PRTD	101066	VIKING ELECTRIC SUPPLY	S005647433.002	03/24/2022		20220422	82.78
				VIKING ELECTRIC SUPPLY	S005647433.001	03/24/2022		20220422	33.38
						CHECK		471390 TOTAL:	116.16
471391	04/22/2022	PRTD	119454	VINOCOPIA INC	0301047-IN	03/31/2022		20220422	1,476.00
				VINOCOPIA INC	0301160-IN	03/31/2022		20220422	28.00
				VINOCOPIA INC	0301066-IN	03/31/2022		20220422	1,052.50
				VINOCOPIA INC	0301161-IN	03/31/2022		20220422	56.00
				VINOCOPIA INC	0301046-IN	03/31/2022		20220422	105.25
				VINOCOPIA INC	0300553-IN	03/24/2022		20220422	154.50
						CHECK		471391 TOTAL:	2,872.25
471392	04/22/2022	PRTD	160301	VISION INC	112942	01/31/2022		20220422	1,279.73
						CHECK		471392 TOTAL:	1,279.73
471393	04/22/2022	PRTD	143468	PORTAGE BREWING COMPANY	001875	03/23/2022		20220422	352.50
				PORTAGE BREWING COMPANY	001932	03/31/2022		20220422	289.50
				PORTAGE BREWING COMPANY	001933	03/30/2022		20220422	237.00

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		INVOICE	INV DATE	PO	CHECK RUN	NET
			CHECK	471393	TOTAL:	879.00
471394	04/22/2022	PRTD 103088 WASTE MANAGEMENT OF WI-MN	0091192-2808-9	04/01/2022	20220422	4,961.10
			CHECK	471394	TOTAL:	4,961.10
471395	04/22/2022	PRTD 123616 WATER CONSERVATION SERVICES INC	12199	03/25/2022	20220422	802.12
			CHECK	471395	TOTAL:	802.12
471396	04/22/2022	PRTD 135181 WATERFORD OIL CO INC	146379	03/28/2022	20220422	2,806.74
			CHECK	471396	TOTAL:	2,806.74
471397	04/22/2022	PRTD 101033 WINE COMPANY	199570	03/23/2022	20220422	864.00
		WINE COMPANY	200132	03/30/2022	20220422	3,474.40
		WINE COMPANY	200131	03/30/2022	20220422	2,252.00
		WINE COMPANY	200133	03/30/2022	20220422	2,232.00
			CHECK	471397	TOTAL:	8,822.40
471398	04/22/2022	PRTD 124503 WINSUPPLY EDEN PRAIRIE MN CO	225130 01	03/22/2022	20220422	92.13
		WINSUPPLY EDEN PRAIRIE MN CO	225276 01	03/25/2022	20220422	233.90
		WINSUPPLY EDEN PRAIRIE MN CO	225365 01	03/28/2022	20220422	191.04
			CHECK	471398	TOTAL:	517.07
471399	04/22/2022	PRTD 142162 WOODEN HILL BREWING COMPANY LLC	3292	03/24/2022	20220422	221.40
		WOODEN HILL BREWING COMPANY LLC	3314	04/01/2022	20220422	185.10
			CHECK	471399	TOTAL:	406.50
471400	04/22/2022	PRTD 160299 WOODEN SHIP BREWING COMPANY	000122	03/23/2022	20220422	100.80
		WOODEN SHIP BREWING COMPANY	000120	03/24/2022	20220422	100.80
		WOODEN SHIP BREWING COMPANY	000121	03/23/2022	20220422	249.60

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					CHECK	471400	TOTAL:	451.20
471401	04/22/2022	PRTD	105740	WSB & ASSOCIATES	R-019522-000-3	03/22/2022	20220422	960.00
				WSB & ASSOCIATES	R-018642-000-6	03/22/2022	20220422	380.00
				WSB & ASSOCIATES	R-019788-000-2	03/22/2022	20220422	469.00
				WSB & ASSOCIATES	R-018471-000-8	03/28/2022	20220422	2,277.75
					CHECK	471401	TOTAL:	4,086.75
471402	04/22/2022	PRTD	136192	ZOLL MEDICAL CORPORATION	3476453	03/28/2022	20220422	1,906.08
					CHECK	471402	TOTAL:	1,906.08
					NUMBER OF CHECKS	218	*** CASH ACCOUNT TOTAL ***	1,049,287.53
					COUNT		AMOUNT	
					TOTAL PRINTED CHECKS	218	1,049,287.53	
					*** GRAND TOTAL ***			1,049,287.53

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 JOURNAL ENTRIES TO BE CREATED

FUND	SUB FUND	DUE TO	DUE FR
1000 General			338,889.39
2500 Conservation & Sustainability			806.96
2600 Housing & Redvlpmt Authority			1,600.00
2600 Housing & Redvlpmt Authority			1,530.00
3000 Debt Service			3,000.00
4000 Capital Projects			43,872.64
4200 Equipment Replacement			146,727.40
4400 PIR Capital Projects			90,823.00
5100 Art Center			370.58
5200 Braemar Golf Course			10,664.93
5200 Braemar Golf Course			64.24
5300 Aquatic Center			500.00
5400 Edinborough Park			5,080.14
5500 Braemar Arena			21,075.14
5600 Braemar Field			751.12
5700 Centennial Lakes			6,713.58
5800 Liquor			309,612.54
5900 Utility Fund			103,976.16
5900 Utility Fund			42,013.58
5900 Utility Fund			18,331.00
5900 Utility Fund			841.70
6000 Risk Management			55.50
6100 Equipment Operations			10,671.55
6200 Information Technology			15,000.98
6300 Facilities Management			30,313.00
7100 PS Training Facility			20,849.73
7200 MN Task Force 1			26,713.47
9999 Pooled Cash Fund		1,250,848.33	
	TOTAL	1,250,848.33	1,250,848.33

** END OF REPORT - Generated by Shirleng Tan Geil **

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471403	04/29/2022	PRTD 151171 7TH STREET BEER COMPANY	2014	04/13/2022	20220429	840.00
				CHECK	471403 TOTAL:	840.00
471404	04/29/2022	PRTD 112786 SPAIN, MARK	04-04-2022	04/04/2022	20220429	5,050.00
				CHECK	471404 TOTAL:	5,050.00
471405	04/29/2022	PRTD 101304 ABM EQUIPMENT & SUPPLY	0170515-IN	04/01/2022	20220429	413.45
				CHECK	471405 TOTAL:	413.45
471406	04/29/2022	PRTD 100614 ACE SUPPLY COMPANY INC	039505	04/04/2022	20220429	24.72
				CHECK	471406 TOTAL:	24.72
471407	04/29/2022	PRTD 129458 ACME ELECTRIC MOTOR INC	9792638	04/01/2022	20220429	549.98
				CHECK	471407 TOTAL:	549.98
471408	04/29/2022	PRTD 143143 TORRES, ARMANDO CHAVEZ	1974	04/01/2022	20220429	1,000.00
				CHECK	471408 TOTAL:	1,000.00
471409	04/29/2022	PRTD 135922 ACUSHNET COMPANY	913034192	04/14/2022	20220429	458.36
		ACUSHNET COMPANY	913045847	04/15/2022	20220429	137.20
				CHECK	471409 TOTAL:	595.56
471410	04/29/2022	PRTD 143557 ADIDAS AMERICA INC	6156394792	04/01/2022	20220429	462.32
				CHECK	471410 TOTAL:	462.32
471411	04/29/2022	PRTD 100575 AMERICAN CYLINDER LLC	195867	03/31/2022	20220429	720.87
		AMERICAN CYLINDER LLC	195869	03/31/2022	20220429	1,045.37
		AMERICAN CYLINDER LLC	195871	03/31/2022	20220429	321.71
		AMERICAN CYLINDER LLC	195866	03/31/2022	20220429	123.64
		AMERICAN CYLINDER LLC	195868	03/31/2022	20220429	210.00

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		INVOICE	INV DATE	PO	CHECK RUN	NET
	AMERICAN CYLINDER LLC	195870	03/31/2022		20220429	335.93
			CHECK	471411	TOTAL:	2,757.52
471412	04/29/2022 PRD 137833 PEREGRINE AWARDS AND PROMOTIONAL	10408	03/30/2022		20220429	806.96
			CHECK	471412	TOTAL:	806.96
471413	04/29/2022 PRD 160095 AM CRAFT SPIRITS SALES & MARKETIN	14315	04/05/2022		20220429	63.25
	AM CRAFT SPIRITS SALES & MARKETIN	14316	04/05/2022		20220429	130.75
	AM CRAFT SPIRITS SALES & MARKETIN	14350	04/12/2022		20220429	112.70
	AM CRAFT SPIRITS SALES & MARKETIN	14352	04/12/2022		20220429	67.75
			CHECK	471413	TOTAL:	374.45
471414	04/29/2022 PRD 141960 AMAZON CAPITAL SERVICES	1PJM-RPWN-9CR1	03/29/2022		20220429	51.99
	AMAZON CAPITAL SERVICES	1LVF-11FN-394P	03/29/2022		20220429	292.59
	AMAZON CAPITAL SERVICES	1LTD-3NHM-1RGX	03/29/2022		20220429	9.99
	AMAZON CAPITAL SERVICES	1YG6-JD3F-6QKL	03/29/2022		20220429	235.99
	AMAZON CAPITAL SERVICES	17J6-6VY9-9FRC	03/29/2022		20220429	16.09
	AMAZON CAPITAL SERVICES	19NY-HNR3-9LP7	03/29/2022		20220429	17.50
	AMAZON CAPITAL SERVICES	1WCV-WV44-G7QL	03/30/2022		20220429	9.99
	AMAZON CAPITAL SERVICES	1WCV-WV44-GCW6	03/30/2022		20220429	44.36
	AMAZON CAPITAL SERVICES	17J6-6VY9-KVD4	03/30/2022		20220429	353.08
	AMAZON CAPITAL SERVICES	1KMR-V19Q-LMLW	03/30/2022		20220429	70.69
	AMAZON CAPITAL SERVICES	1XR7-CR4K-NTCW	03/30/2022		20220429	112.20
	AMAZON CAPITAL SERVICES	1YG6-JD3F-WXJX	03/30/2022		20220429	277.77
	AMAZON CAPITAL SERVICES	1PHF-1YDK-Y3FJ	03/30/2022		20220429	-12.82
	AMAZON CAPITAL SERVICES	1G3C-NQN1-GG7L	03/31/2022		20220429	130.74
	AMAZON CAPITAL SERVICES	1GHD-VWLH-DCVV	04/02/2022		20220429	10.99
	AMAZON CAPITAL SERVICES	1196-F6F9-JQ34	04/02/2022		20220429	60.76

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			AMAZON CAPITAL SERVICES	1YQR-KWWJ-YQGC	04/03/2022	20220429	20.29
			AMAZON CAPITAL SERVICES	1JYV-JDLX-1XYN	04/03/2022	20220429	48.89
			AMAZON CAPITAL SERVICES	1VP6-6VNJ-D6XC	04/03/2022	20220429	275.47
			AMAZON CAPITAL SERVICES	1K3V-VLMV-CKFN	04/03/2022	20220429	863.84
			AMAZON CAPITAL SERVICES	117C-G4XG-1LYV	04/04/2022	20220429	10.99
			AMAZON CAPITAL SERVICES	1VYP-QPQ6-1TRK	04/04/2022	20220429	65.00
			AMAZON CAPITAL SERVICES	117C-G4XG-41HF	04/04/2022	20220429	59.95
			AMAZON CAPITAL SERVICES	14QQ-KX9W-3PPG	04/04/2022	20220429	1,199.99
			AMAZON CAPITAL SERVICES	1HQ7-6TKM-71VC	04/04/2022	20220429	251.76
			AMAZON CAPITAL SERVICES	1HQ7-6TKM-CGXL	04/04/2022	20220429	130.99
			AMAZON CAPITAL SERVICES	1CYH-N9DD-FWVR	04/04/2022	20220429	19.34
					CHECK	471414 TOTAL:	4,628.42
471415	04/29/2022	PRTD 118171	AMERICAN PRESSURE IN	126171	03/28/2022	20220429	106.00
			AMERICAN PRESSURE IN	125767	03/08/2022	20220429	25.50
			AMERICAN PRESSURE IN	125727	03/04/2022	20220429	680.55
					CHECK	471415 TOTAL:	812.05
471416	04/29/2022	PRTD 160340	ANIMALS OF WALTONS HOLLOW LLC	711	02/25/2022	20220429	1,704.00
					CHECK	471416 TOTAL:	1,704.00
471417	04/29/2022	PRTD 134220	US DEPARTMENT OF AGRICULTURE	3004175739	04/04/2022	20220429	2,513.61
					CHECK	471417 TOTAL:	2,513.61
471418	04/29/2022	PRTD 151441	ARAMARK UNIFORM AND CAREER APPEAL	250000123032	03/30/2022	20220429	341.21
					CHECK	471418 TOTAL:	341.21

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471419	04/29/2022	PRTD 142465 THE ARBITRAGE GROUP INC	85372	04/04/2022	20220429	3,000.00
				CHECK	471419 TOTAL:	3,000.00
471420	04/29/2022	PRTD 106304 ASPEN MILLS INC	291666	04/01/2022	20220429	129.60
		ASPEN MILLS INC	291667	04/01/2022	20220429	317.54
				CHECK	471420 TOTAL:	447.14
471421	04/29/2022	PRTD 100636 ASTLEFORD EQUIPMENT COMPANY INC	01P6675	03/31/2022	20220429	324.17
		ASTLEFORD EQUIPMENT COMPANY INC	01P66782	04/04/2022	20220429	387.13
				CHECK	471421 TOTAL:	711.30
471422	04/29/2022	PRTD 151126 DANIEL Q MCDOWELL JR AND JENNIFER MAR 2022		03/31/2022	20220429	520.00
				CHECK	471422 TOTAL:	520.00
471423	04/29/2022	PRTD 101718 IEH AUTO PARTS LLC	380100081	04/01/2022	20220429	9.86
		IEH AUTO PARTS LLC	380100092	04/01/2022	20220429	8.55
		IEH AUTO PARTS LLC	ADJUST-2/12/20	04/20/2022	20220429	176.83
				CHECK	471423 TOTAL:	195.24
471424	04/29/2022	PRTD 138681 AVOLVE SOFTWARE CORP	6893	03/31/2022	20220429	4,464.00
				CHECK	471424 TOTAL:	4,464.00
471425	04/29/2022	PRTD 129624 BARNA GUZY & STEFFEN LTD	244437	03/31/2022	20220429	4,964.00
				CHECK	471425 TOTAL:	4,964.00
471426	04/29/2022	PRTD 101355 BELLBOY CORPORATION	0094326700	04/05/2022	20220429	-19.04
		BELLBOY CORPORATION	0094346100	04/07/2022	20220429	2,330.71
		BELLBOY CORPORATION	0104956400	04/07/2022	20220429	26.67
		BELLBOY CORPORATION	0094335000	04/07/2022	20220429	722.25

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	BELLBOY CORPORATION	0104956300	04/07/2022		20220429	220.35
	BELLBOY CORPORATION	0094346000	04/07/2022		20220429	1,159.60
	BELLBOY CORPORATION	0094335100	04/07/2022		20220429	990.30
			CHECK	471426	TOTAL:	5,430.84
471427	04/29/2022 PRTD 117379 BENIEK PROPERTY SERVICES INC	157961	04/01/2022		20220429	760.00
			CHECK	471427	TOTAL:	760.00
471428	04/29/2022 PRTD 130069 BFG SUPPLY COMPANY	1973259-00	04/01/2022		20220429	638.42
			CHECK	471428	TOTAL:	638.42
471429	04/29/2022 PRTD 142153 BLACK STACK BREWING INC	17047	04/07/2022		20220429	406.00
	BLACK STACK BREWING INC	17046	04/07/2022		20220429	280.00
	BLACK STACK BREWING INC	17150	04/14/2022		20220429	406.00
			CHECK	471429	TOTAL:	1,092.00
471430	04/29/2022 PRTD 125268 BLUE COMPACTOR SERVICES LLC	EDINAAPR22	04/01/2022		20220429	386.00
			CHECK	471430	TOTAL:	386.00
471431	04/29/2022 PRTD 132444 BOLTON & MENK INC	0286638	03/31/2022		20220429	1,371.00
			CHECK	471431	TOTAL:	1,371.00
471432	04/29/2022 PRTD 105367 BOUND TREE MEDICAL LLC	84463212	03/29/2022		20220429	98.16
	BOUND TREE MEDICAL LLC	84463214	03/29/2022		20220429	110.28
	BOUND TREE MEDICAL LLC	84463213	03/29/2022		20220429	717.12
	BOUND TREE MEDICAL LLC	84465430	03/30/2022		20220429	1,240.64
			CHECK	471432	TOTAL:	2,166.20
471433	04/29/2022 PRTD 119351 BOURGET IMPORTS	185902	04/05/2022		20220429	959.00
	BOURGET IMPORTS	185900	04/05/2022		20220429	365.25

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				BOURGET IMPORTS	186039	04/12/2022	20220429	696.75
				BOURGET IMPORTS	186042	04/12/2022	20220429	1,159.75
				BOURGET IMPORTS	186041	04/12/2022	20220429	323.48
						CHECK	471433 TOTAL:	3,504.23
471434	04/29/2022	PRTD	125155	BRAUN, MICHAEL	3121	04/04/2022	20220429	715.21
						CHECK	471434 TOTAL:	715.21
471435	04/29/2022	PRTD	124291	BREAKTHRU BEVERAGE MINNESOTA WINE	343420238	03/23/2022	20220429	7,736.42
				BREAKTHRU BEVERAGE MINNESOTA WINE	343573563	04/01/2022	20220429	1,623.45
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614225	04/06/2022	20220429	178.30
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614224	04/06/2022	20220429	841.75
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614222	04/06/2022	20220429	283.10
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614226	04/06/2022	20220429	2,136.95
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614221	04/06/2022	20220429	4,178.05
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614223	04/06/2022	20220429	142.12
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614212	04/06/2022	20220429	89.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614208	04/06/2022	20220429	84.59
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614207	04/06/2022	20220429	286.46
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614206	04/06/2022	20220429	1,519.60
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614210	04/06/2022	20220429	808.18
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614209	04/06/2022	20220429	2,999.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614227	04/06/2022	20220429	89.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614228	04/06/2022	20220429	61.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614232	04/06/2022	20220429	481.15
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614229	04/06/2022	20220429	178.10
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614230	04/06/2022	20220429	2,553.26

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				BREAKTHRU BEVERAGE MINNESOTA WINE	343614231	04/06/2022		20220429	1,415.50
				BREAKTHRU BEVERAGE MINNESOTA WINE	343683506	04/12/2022		20220429	1,750.96
				BREAKTHRU BEVERAGE MINNESOTA WINE	343683507	04/12/2022		20220429	1,449.75
				BREAKTHRU BEVERAGE MINNESOTA WINE	343683509	04/12/2022		20220429	1,776.63
				BREAKTHRU BEVERAGE MINNESOTA WINE	343683508	04/12/2022		20220429	942.90
				BREAKTHRU BEVERAGE MINNESOTA WINE	343614211	04/06/2022		20220429	2,264.80
						CHECK	471435	TOTAL:	35,870.62
471436	04/29/2022	PRTD	124529	BREAKTHRU BEVERAGE MINNESOTA BEER	343589260	04/05/2022		20220429	7,385.40
				BREAKTHRU BEVERAGE MINNESOTA BEER	343589270	04/05/2022		20220429	1,250.10
				BREAKTHRU BEVERAGE MINNESOTA BEER	343589269	04/05/2022		20220429	89.70
				BREAKTHRU BEVERAGE MINNESOTA BEER	343589268	04/05/2022		20220429	1,094.90
				BREAKTHRU BEVERAGE MINNESOTA BEER	409601468	04/06/2022		20220429	-172.00
				BREAKTHRU BEVERAGE MINNESOTA BEER	409601469	04/06/2022		20220429	-278.40
				BREAKTHRU BEVERAGE MINNESOTA BEER	343682946	04/13/2022		20220429	7,437.30
				BREAKTHRU BEVERAGE MINNESOTA BEER	343682945	04/12/2022		20220429	89.70
				BREAKTHRU BEVERAGE MINNESOTA BEER	343682947	04/12/2022		20220429	960.00
						CHECK	471436	TOTAL:	17,856.70
471437	04/29/2022	PRTD	160367	BSN SPORTS LLC	916517333	03/24/2022		20220429	609.00
						CHECK	471437	TOTAL:	609.00
471438	04/29/2022	PRTD	100648	BERTELSON BROTHERS INC	WO-1178866-1	03/30/2022		20220429	30.29
				BERTELSON BROTHERS INC	WO-1178866-2	04/04/2022		20220429	18.49
						CHECK	471438	TOTAL:	48.78
471439	04/29/2022	PRTD	120935	CAMPBELL KNUTSON PA	03-2022-2851	03/31/2022		20220429	15,626.63

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			CHECK	471439	TOTAL:	15,626.63
471440	04/29/2022	PRTD 100676 CAMPBELL, KATHRYN K	2022-02	03/08/2022	20220429	160.00
			CHECK	471440	TOTAL:	160.00
471441	04/29/2022	PRTD 119455 CAPITOL BEVERAGE SALES LP	2672621	04/08/2022	20220429	636.00
		CAPITOL BEVERAGE SALES LP	2672622	04/08/2022	20220429	3,045.10
		CAPITOL BEVERAGE SALES LP	2672620	04/08/2022	20220429	50.99
		CAPITOL BEVERAGE SALES LP	2673800	04/12/2022	20220429	87.98
		CAPITOL BEVERAGE SALES LP	2673801	04/12/2022	20220429	2,045.70
			CHECK	471441	TOTAL:	5,865.77
471442	04/29/2022	PRTD 151132 CARDNO INC	329610	04/01/2022	20220429	9,000.00
			CHECK	471442	TOTAL:	9,000.00
471443	04/29/2022	PRTD 142533 CADD ENGR SUPPLY INC	INV138411	03/31/2022	20220429	99.65
		CADD ENGR SUPPLY INC	INV138412	03/31/2022	20220429	279.00
			CHECK	471443	TOTAL:	378.65
471444	04/29/2022	PRTD 142028 CINTAS CORPORATION	4115318930	04/04/2022	20220429	25.20
		CINTAS CORPORATION	4115319017	04/04/2022	20220429	87.50
		CINTAS CORPORATION	4115315997	04/04/2022	20220429	27.65
		CINTAS CORPORATION	4115316205	04/04/2022	20220429	18.52
		CINTAS CORPORATION	4115316047	04/04/2022	20220429	25.49
		CINTAS CORPORATION	4115316189	04/04/2022	20220429	33.63
		CINTAS CORPORATION	4115316097	04/04/2022	20220429	11.78
		CINTAS CORPORATION	4115894538	04/08/2022	20220429	64.24
			CHECK	471444	TOTAL:	294.01

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471445	04/29/2022	PRTD 103216 CITY OF MINNEAPOLIS	MPLS-04/2022	04/01/2022	20220429	12,307.49
				CHECK	471445 TOTAL:	12,307.49
471446	04/29/2022	PRTD 100687 CITY OF RICHFIELD	7989	03/30/2022	20220429	465.89
				CHECK	471446 TOTAL:	465.89
471447	04/29/2022	PRTD 139927 CITY OF ROCHESTER MN	ROCHESTER-03/2022-3	03/23/2022	20220429	3,890.46
				CHECK	471447 TOTAL:	3,890.46
471448	04/29/2022	PRTD 100087 CITY OF SAINT PAUL	SPFD-03/2022	03/31/2022	20220429	7,922.36
				CHECK	471448 TOTAL:	7,922.36
471449	04/29/2022	PRTD 146472 CITY WIDE MAINTENANCE OF MN	42009003451	03/29/2022	20220429	756.00
		CITY WIDE MAINTENANCE OF MN	42009003452	03/29/2022	20220429	756.00
		CITY WIDE MAINTENANCE OF MN	42009003457	03/29/2022	20220429	2,000.00
		CITY WIDE MAINTENANCE OF MN	42009003458	03/29/2022	20220429	2,825.00
		CITY WIDE MAINTENANCE OF MN	42009003502	03/29/2022	20220429	795.00
		CITY WIDE MAINTENANCE OF MN	42009003503	03/29/2022	20220429	795.00
		CITY WIDE MAINTENANCE OF MN	32009008088	04/01/2022	20220429	1,464.75
		CITY WIDE MAINTENANCE OF MN	32009007962	04/01/2022	20220429	4,032.00
		CITY WIDE MAINTENANCE OF MN	32009007881	04/01/2022	20220429	4,039.61
				CHECK	471449 TOTAL:	17,463.36
471450	04/29/2022	PRTD 146851 CLIFTON LARSON ALLEN LLP	3205591	03/30/2022	20220429	5,000.00
				CHECK	471450 TOTAL:	5,000.00
471451	04/29/2022	PRTD 101994 CMC RESCUE INC	535688	03/31/2022	20220429	1,455.00
				CHECK	471451 TOTAL:	1,455.00

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471452	04/29/2022	PRTD 160351 CNH ARCHITECTS INC	2264	03/31/2022	20220429	6,750.00
				CHECK	471452 TOTAL:	6,750.00
471453	04/29/2022	PRTD 120433 COMCAST	0740105-04/22	04/18/2022	20220429	76.96
		COMCAST	0373022-04/22	04/17/2022	20220429	33.90
				CHECK	471453 TOTAL:	110.86
471454	04/29/2022	PRTD 160002 COMMERCIAL INFRASTRUCTURE CABLING I10217		04/04/2022	20220429	1,917.10
				CHECK	471454 TOTAL:	1,917.10
471455	04/29/2022	PRTD 142022 COMPASS MINERALS AMERICA INC	981198	03/29/2022	20220429	28,281.67
		COMPASS MINERALS AMERICA INC	981761	03/30/2022	20220429	33,861.91
		COMPASS MINERALS AMERICA INC	982478	03/31/2022	20220429	21,483.16
		COMPASS MINERALS AMERICA INC	983014	04/01/2022	20220429	7,214.18
		COMPASS MINERALS AMERICA INC	983703	04/04/2022	20220429	3,580.89
				CHECK	471455 TOTAL:	94,421.81
471456	04/29/2022	PRTD 118805 DISCOUNT STEEL INC	5271374	04/04/2022	20220429	1,190.35
				CHECK	471456 TOTAL:	1,190.35
471457	04/29/2022	PRTD 137199 COVERTTRACK GROUP INC	49144	03/30/2022	20220429	600.00
				CHECK	471457 TOTAL:	600.00
471458	04/29/2022	PRTD 160189 COYLE, ANN	1034	04/01/2022	20220429	960.00
				CHECK	471458 TOTAL:	960.00
471459	04/29/2022	PRTD 142772 CREATIVE ARCADE	1359	04/01/2022	20220429	950.00
				CHECK	471459 TOTAL:	950.00

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471460	04/29/2022	PRTD	100718	DELEGARD TOOL COMPANY	142898/1	03/29/2022	20220429	97.10
						CHECK	471460 TOTAL:	97.10
471461	04/29/2022	PRTD	123995	DICKS SANITATION INC	DT0004516642	03/31/2022	20220429	1,159.33
						CHECK	471461 TOTAL:	1,159.33
471462	04/29/2022	PRTD	129157	DO-GOOD.BIZ	14880-01	03/30/2022	20220429	657.11
						CHECK	471462 TOTAL:	657.11
471463	04/29/2022	PRTD	129079	DRAIN KING INC	112243	04/01/2022	20220429	1,000.00
						CHECK	471463 TOTAL:	1,000.00
471464	04/29/2022	PRTD	150827	DRASTIC MEASURES BREWING, LLC	2123	04/12/2022	20220429	169.20
						CHECK	471464 TOTAL:	169.20
471465	04/29/2022	PRTD	145811	EASTLAKE CRAFT BREWERY LLC	1710	04/07/2022	20220429	60.00
						CHECK	471465 TOTAL:	60.00
471466	04/29/2022	PRTD	132810	ECM PUBLISHERS INC	884587	03/31/2022	20220429	89.25
						CHECK	471466 TOTAL:	89.25
471467	04/29/2022	PRTD	100744	EDINA CHAMBER OF COMMERCE	43136	01/18/2022	20220429	2,000.00
						CHECK	471467 TOTAL:	2,000.00
471468	04/29/2022	PRTD	104733	EMERGENCY MEDICAL PRODUCTS INC	2329076	03/29/2022	20220429	386.00
						CHECK	471468 TOTAL:	386.00
471469	04/29/2022	PRTD	114509	ENERGY SALES INC	44071	03/31/2022	20220429	593.12
						CHECK	471469 TOTAL:	593.12

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471470	04/29/2022	PRTD 160355 EVENTPRO360 LLC	11340	04/01/2022	20220429	1,750.00
				CHECK	471470 TOTAL:	1,750.00
471471	04/29/2022	PRTD 100146 ELLIOTT AUTO SUPPLY CO, INC	69-446734	04/04/2022	20220429	95.37
		ELLIOTT AUTO SUPPLY CO, INC	69-446155	03/29/2022	20220429	37.28
		ELLIOTT AUTO SUPPLY CO, INC	69-446308	03/30/2022	20220429	17.44
		ELLIOTT AUTO SUPPLY CO, INC	1-7503996	03/30/2022	20220429	49.26
		ELLIOTT AUTO SUPPLY CO, INC	1-7509822	04/01/2022	20220429	200.00
		ELLIOTT AUTO SUPPLY CO, INC	112-183747	03/30/2022	20220429	2.86
		ELLIOTT AUTO SUPPLY CO, INC	69-446523	04/01/2022	20220429	50.00
		ELLIOTT AUTO SUPPLY CO, INC	128-138759	04/01/2022	20220429	9.19
		ELLIOTT AUTO SUPPLY CO, INC	69-447893	04/15/2022	20220429	-77.28
				CHECK	471471 TOTAL:	384.12
471472	04/29/2022	PRTD 147181 FALLING BREWERY - BERGMAN LEDGE L E-6168		04/05/2022	20220429	195.00
		FALLING BREWERY - BERGMAN LEDGE L E-6252		04/14/2022	20220429	201.00
				CHECK	471472 TOTAL:	396.00
471473	04/29/2022	PRTD 106035 FASTENAL COMPANY	MNTC1269551	04/04/2022	20220429	75.39
				CHECK	471473 TOTAL:	75.39
471474	04/29/2022	PRTD 103600 FERGUSON US HOLDINGS INC	0489312	03/29/2022	20220429	5,295.30
		FERGUSON US HOLDINGS INC	0491077	03/31/2022	20220429	2,144.15
				CHECK	471474 TOTAL:	7,439.45
471475	04/29/2022	PRTD 160292 FORECAST PUBLIC ARTWORKS	2052	03/31/2022	20220429	1,600.00
				CHECK	471475 TOTAL:	1,600.00

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471476	04/29/2022	PRTD 160289 GOLF COMPETE INC	51670	04/01/2022	20220429	1,655.00
				CHECK	471476 TOTAL:	1,655.00
471477	04/29/2022	PRTD 160348 FUTRELL FIRE CONSULT & DESIGN INC 24467		03/31/2022	20220429	232.50
				CHECK	471477 TOTAL:	232.50
471478	04/29/2022	PRTD 102456 GALLS PARENT HOLDINGS LLC	BC1580142	03/29/2022	20220429	399.95
		GALLS PARENT HOLDINGS LLC	BC1580284	03/29/2022	20220429	168.16
		GALLS PARENT HOLDINGS LLC	BC1580703	03/30/2022	20220429	125.79
		GALLS PARENT HOLDINGS LLC	BC1581886	03/31/2022	20220429	2,000.76
		GALLS PARENT HOLDINGS LLC	BC1584990	04/04/2022	20220429	47.25
		GALLS PARENT HOLDINGS LLC	020842047	04/04/2022	20220429	-382.93
				CHECK	471478 TOTAL:	2,358.98
471479	04/29/2022	PRTD 160328 GARDINIER, RONALD	705854	03/31/2022	20220429	50.00
				CHECK	471479 TOTAL:	50.00
471480	04/29/2022	PRTD 101931 HANESBRANDS INC	41904333	03/31/2022	20220429	396.69
				CHECK	471480 TOTAL:	396.69
471481	04/29/2022	PRTD 100775 GENERAL SPORTS CORPORATION	98230	03/31/2022	20220429	123.00
				CHECK	471481 TOTAL:	123.00
471482	04/29/2022	PRTD 100780 GOPHER STATE ONE CALL	2030359	03/31/2022	20220429	610.20
				CHECK	471482 TOTAL:	610.20
471483	04/29/2022	PRTD 101103 WW GRAINGER	9262598148	03/30/2022	20220429	182.28
		WW GRAINGER	9264100166	03/31/2022	20220429	51.84
		WW GRAINGER	9263598055	03/31/2022	20220429	111.30

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		INVOICE		INV DATE	PO	CHECK RUN	NET
				CHECK	471483	TOTAL:	345.42
471484	04/29/2022	PRTD 144412	WINEBOW	MN00110637	04/05/2022	20220429	1,132.00
			WINEBOW	MN00110636	04/05/2022	20220429	423.00
			WINEBOW	MN00110635	04/05/2022	20220429	324.00
			WINEBOW	MN00111172	04/14/2022	20220429	567.00
				CHECK	471484	TOTAL:	2,446.00
471485	04/29/2022	PRTD 150691	HALLMARK CLEANERS	208160-033122	03/31/2022	20220429	1,777.81
				CHECK	471485	TOTAL:	1,777.81
471486	04/29/2022	PRTD 102320	HAMCO DATA PRODUCTS	173515	03/29/2022	20220429	82.50
				CHECK	471486	TOTAL:	82.50
471487	04/29/2022	PRTD 130116	HARRIS	160006269	03/31/2022	20220429	7,990.00
				CHECK	471487	TOTAL:	7,990.00
471488	04/29/2022	PRTD 103085	HENNEPIN COUNTY ACCOUNTING SERVIC	1000184311	04/04/2022	20220429	1,879.02
			HENNEPIN COUNTY ACCOUNTING SERVIC	1000184267	04/04/2022	20220429	3,268.98
			HENNEPIN COUNTY ACCOUNTING SERVIC	1000184043	03/31/2022	20220429	1,195.68
			HENNEPIN COUNTY ACCOUNTING SERVIC	1000184266	04/04/2022	20220429	2,316.60
			HENNEPIN COUNTY ACCOUNTING SERVIC	1000180164	02/22/2022	20220429	67.00
				CHECK	471488	TOTAL:	8,727.28
471489	04/29/2022	PRTD 143585	HENNEPIN COUNTY MEDICAL CENTER	72679	03/31/2022	20220429	3,230.22
				CHECK	471489	TOTAL:	3,230.22
471490	04/29/2022	PRTD 115377	METRO FURNITURE SOLUTIONS BY HENR	723720	01/09/2022	20220429	216.30
				CHECK	471490	TOTAL:	216.30

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471491	04/29/2022	PRTD 104375 HOHENSTEINS INC	493757	04/05/2022	20220429	1,263.90
		HOHENSTEINS INC	493750	04/05/2022	20220429	1,748.05
		HOHENSTEINS INC	495820	04/12/2022	20220429	2,365.50
		HOHENSTEINS INC	495830	04/12/2022	20220429	76.50
		HOHENSTEINS INC	495826	04/12/2022	20220429	3,073.95
		HOHENSTEINS INC	495827	04/12/2022	20220429	51.00
		HOHENSTEINS INC	495831	04/12/2022	20220429	318.00
		HOHENSTEINS INC	495823	04/12/2022	20220429	780.80
		HOHENSTEINS INC	496890	04/14/2022	20220429	-135.00
			CHECK	471491	TOTAL:	9,542.70
471492	04/29/2022	PRTD 146407 INGCO INTERNATIONAL	601517	03/07/2022	20220429	1,000.00
		INGCO INTERNATIONAL	601506	03/02/2022	20220429	13,000.00
		INGCO INTERNATIONAL	601508	03/02/2022	20220429	1,000.00
		INGCO INTERNATIONAL	601509	03/02/2022	20220429	1,000.00
		INGCO INTERNATIONAL	601507	03/02/2022	20220429	1,000.00
			CHECK	471492	TOTAL:	17,000.00
471493	04/29/2022	PRTD 160035 INTEGRATED PROCESS SOLUTIONS INC #6R1 PWK 20-003		04/04/2022	20220429	113,565.39
			CHECK	471493	TOTAL:	113,565.39
471494	04/29/2022	PRTD 102146 JESSEN PRESS INC	688758	03/31/2022	20220429	3,233.30
			CHECK	471494	TOTAL:	3,233.30
471495	04/29/2022	PRTD 100741 JJ TAYLOR DISTRIBUTING CO OF MINN 3279790		04/06/2022	20220429	2,806.80
		JJ TAYLOR DISTRIBUTING CO OF MINN 3279794		04/06/2022	20220429	67.70
		JJ TAYLOR DISTRIBUTING CO OF MINN 3279792		04/06/2022	20220429	2,732.90
		JJ TAYLOR DISTRIBUTING CO OF MINN 3279791		04/06/2022	20220429	694.50

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				JJ TAYLOR DISTRIBUTING CO OF MINN	3279793	04/06/2022		20220429	33.85
				JJ TAYLOR DISTRIBUTING CO OF MINN	3293432	04/13/2022		20220429	177.20
				JJ TAYLOR DISTRIBUTING CO OF MINN	3293433	04/13/2022		20220429	727.15
				JJ TAYLOR DISTRIBUTING CO OF MINN	3293436	04/13/2022		20220429	4,944.70
				JJ TAYLOR DISTRIBUTING CO OF MINN	3293437	04/13/2022		20220429	386.40
				JJ TAYLOR DISTRIBUTING CO OF MINN	3293438	04/13/2022		20220429	50.75
						CHECK	471495	TOTAL:	12,621.95
471496	04/29/2022	PRTD	100833	JOHN HENRY FOSTER MINNESOTA INC	10586951-00	03/29/2022		20220429	364.93
						CHECK	471496	TOTAL:	364.93
471497	04/29/2022	PRTD	100835	ARTISAN BEER COMPANY	3529420	04/07/2022		20220429	3,276.95
				ARTISAN BEER COMPANY	3529421	04/07/2022		20220429	3,941.75
				ARTISAN BEER COMPANY	3529419	04/07/2022		20220429	2,227.80
				ARTISAN BEER COMPANY	3529557	04/07/2022		20220429	88.85
						CHECK	471497	TOTAL:	9,535.35
471498	04/29/2022	PRTD	100835	PHILLIPS WINE & SPIRITS	6369258	03/25/2022		20220429	6,502.08
				PHILLIPS WINE & SPIRITS	6369265	03/25/2022		20220429	6,222.13
				PHILLIPS WINE & SPIRITS	6376709	04/07/2022		20220429	1,757.80
				PHILLIPS WINE & SPIRITS	6376712	04/07/2022		20220429	37.25
				PHILLIPS WINE & SPIRITS	6376711	04/07/2022		20220429	165.20
				PHILLIPS WINE & SPIRITS	6376710	04/07/2022		20220429	2,384.39
				PHILLIPS WINE & SPIRITS	6376715	04/07/2022		20220429	1,832.32
				PHILLIPS WINE & SPIRITS	6376716	04/07/2022		20220429	2,703.53
				PHILLIPS WINE & SPIRITS	6376717	04/07/2022		20220429	37.25
				PHILLIPS WINE & SPIRITS	6376708	04/07/2022		20220429	220.05

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		INVOICE	INV DATE	PO	CHECK RUN	NET
	PHILLIPS WINE & SPIRITS	6376707	04/07/2022		20220429	1,407.03
	PHILLIPS WINE & SPIRITS	6376706	04/07/2022		20220429	709.47
			CHECK	471498	TOTAL:	23,978.50
471499	04/29/2022	PRTD 100835 WINE MERCHANTS	7373988	03/31/2022	20220429	7,002.45
		WINE MERCHANTS	7373985	03/31/2022	20220429	5,965.05
		WINE MERCHANTS	7374873	04/07/2022	20220429	2,758.52
		WINE MERCHANTS	7374874	04/07/2022	20220429	3,928.93
		WINE MERCHANTS	7374872	04/07/2022	20220429	3,465.12
			CHECK	471499	TOTAL:	23,120.07
471500	04/29/2022	PRTD 100835 JOHNSON BROTHERS LIQUOR CO	2022034	03/31/2022	20220429	8,153.11
		JOHNSON BROTHERS LIQUOR CO	2022021	03/31/2022	20220429	5,377.95
		JOHNSON BROTHERS LIQUOR CO	2022051	03/31/2022	20220429	8,284.95
		JOHNSON BROTHERS LIQUOR CO	2023353	04/01/2022	20220429	12,376.00
		JOHNSON BROTHERS LIQUOR CO	2023355	04/01/2022	20220429	8,379.05
		JOHNSON BROTHERS LIQUOR CO	2026933	04/07/2022	20220429	291.71
		JOHNSON BROTHERS LIQUOR CO	2026932	04/07/2022	20220429	466.85
		JOHNSON BROTHERS LIQUOR CO	2026931	04/07/2022	20220429	33.35
		JOHNSON BROTHERS LIQUOR CO	2026934	04/07/2022	20220429	1,397.39
		JOHNSON BROTHERS LIQUOR CO	2026927	04/07/2022	20220429	1,855.36
		JOHNSON BROTHERS LIQUOR CO	2026929	04/07/2022	20220429	894.85
		JOHNSON BROTHERS LIQUOR CO	2026928	04/07/2022	20220429	1,418.76
		JOHNSON BROTHERS LIQUOR CO	2026930	04/07/2022	20220429	691.41
		JOHNSON BROTHERS LIQUOR CO	2026926	04/07/2022	20220429	1,650.61
		JOHNSON BROTHERS LIQUOR CO	2026925	04/07/2022	20220429	630.48
		JOHNSON BROTHERS LIQUOR CO	2026918	04/07/2022	20220429	822.15

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				INVOICE	INV DATE	PO	CHECK RUN	NET
			JOHNSON BROTHERS LIQUOR CO	2026944	04/07/2022		20220429	2,098.82
			JOHNSON BROTHERS LIQUOR CO	2026945	04/07/2022		20220429	133.35
			JOHNSON BROTHERS LIQUOR CO	2026942	04/07/2022		20220429	743.23
			JOHNSON BROTHERS LIQUOR CO	2026943	04/07/2022		20220429	116.54
			JOHNSON BROTHERS LIQUOR CO	2026941	04/07/2022		20220429	33.35
			JOHNSON BROTHERS LIQUOR CO	2026940	04/07/2022		20220429	268.05
			JOHNSON BROTHERS LIQUOR CO	2026939	04/07/2022		20220429	1,418.76
			JOHNSON BROTHERS LIQUOR CO	2026938	04/07/2022		20220429	1,205.34
			JOHNSON BROTHERS LIQUOR CO	2026937	04/07/2022		20220429	1,169.77
			JOHNSON BROTHERS LIQUOR CO	2026916	04/07/2022		20220429	132.56
			JOHNSON BROTHERS LIQUOR CO	2026917	04/07/2022		20220429	913.50
			JOHNSON BROTHERS LIQUOR CO	2026924	04/07/2022		20220429	1,827.75
			JOHNSON BROTHERS LIQUOR CO	2026923	04/07/2022		20220429	396.59
			JOHNSON BROTHERS LIQUOR CO	2026922	04/07/2022		20220429	533.88
			JOHNSON BROTHERS LIQUOR CO	2026921	04/07/2022		20220429	33.35
			JOHNSON BROTHERS LIQUOR CO	2026920	04/08/2022		20220429	549.40
					CHECK	471500	TOTAL:	64,298.22
471501	04/29/2022	PRTD 145396	JUNKYARD BREWING COMPANY LLC	003892	04/08/2022		20220429	236.00
					CHECK	471501	TOTAL:	236.00
471502	04/29/2022	PRTD 103409	KELBRO COMPANY	6701191324	04/14/2022		20220429	197.24
					CHECK	471502	TOTAL:	197.24
471503	04/29/2022	PRTD 138279	KFT FIRE TRAINER LLC	160.00004162	03/31/2022		20220429	3,902.88
			KFT FIRE TRAINER LLC	160.00004177	03/31/2022		20220429	9,022.50
					CHECK	471503	TOTAL:	12,925.38

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471504	04/29/2022	PRTD	124002	KIMLEY-HORN AND ASSOCIATES INC	21231156	03/31/2022	20220429	10,154.81
						CHECK	471504 TOTAL:	10,154.81
471505	04/29/2022	PRTD	100944	KIWI KAI IMPORTS INC	161000	04/05/2022	20220429	1,895.25
				KIWI KAI IMPORTS INC	161001	04/05/2022	20220429	2,164.50
				KIWI KAI IMPORTS INC	160998	04/06/2022	20220429	1,981.45
				KIWI KAI IMPORTS INC	160989	04/05/2022	20220429	2,284.75
				KIWI KAI IMPORTS INC	160990	04/05/2022	20220429	1,563.25
				KIWI KAI IMPORTS INC	160972	04/05/2022	20220429	807.95
				KIWI KAI IMPORTS INC	161709	04/12/2022	20220429	186.25
				KIWI KAI IMPORTS INC	161722	04/12/2022	20220429	2,463.95
				KIWI KAI IMPORTS INC	161706	04/12/2022	20220429	1,124.55
				KIWI KAI IMPORTS INC	161713	04/12/2022	20220429	1,170.15
						CHECK	471505 TOTAL:	15,642.05
471506	04/29/2022	PRTD	116776	JASPERSEN ENTERPRISES INC	89228	03/09/2022	20220429	115.00
				JASPERSEN ENTERPRISES INC	88908	03/31/2022	20220429	100.00
				JASPERSEN ENTERPRISES INC	88905	03/17/2022	20220429	100.00
						CHECK	471506 TOTAL:	315.00
471507	04/29/2022	PRTD	151024	LA DONA SBC	5412	04/06/2022	20220429	116.00
				LA DONA SBC	5411	04/06/2022	20220429	76.00
				LA DONA SBC	5413	04/06/2022	20220429	182.00
						CHECK	471507 TOTAL:	374.00
471508	04/29/2022	PRTD	101220	LANO EQUIPMENT INC	01-901203	03/30/2022	20220429	2,769.84
						CHECK	471508 TOTAL:	2,769.84

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					INVOICE	INV DATE	PO	CHECK RUN	NET
471509	04/29/2022	PRTD	133014	SOCCER SHOTS	04-02-2022	04/02/2022		20220429	5,060.00
						CHECK		471509 TOTAL:	5,060.00
471510	04/29/2022	PRTD	100852	LAWSON PRODUCTS INC	9309429257	03/31/2022		20220429	530.00
				LAWSON PRODUCTS INC	9309438268	04/04/2022		20220429	192.49
						CHECK		471510 TOTAL:	722.49
471511	04/29/2022	PRTD	134957	LEACH LAW OFFICE LLC	03-2022	03/31/2022		20220429	22,112.40
						CHECK		471511 TOTAL:	22,112.40
471512	04/29/2022	PRTD	101552	LEAGUE OF MINNESOTA CITIES	362933	04/12/2022		20220429	20.00
						CHECK		471512 TOTAL:	20.00
471513	04/29/2022	PRTD	101552	LEAGUE OF MINNESOTA CITIES	40002183-04/22	04/07/2022		20220429	2,108.00
						CHECK		471513 TOTAL:	2,108.00
471514	04/29/2022	PRTD	113952	LEICA GEOSYSTEMS INC	902804187	03/30/2022	22200037	20220429	19,980.40
						CHECK		471514 TOTAL:	19,980.40
471515	04/29/2022	PRTD	135867	LIBATION PROJECT	44413	04/06/2022		20220429	130.00
				LIBATION PROJECT	44414	04/06/2022		20220429	520.00
				LIBATION PROJECT	44628	04/12/2022		20220429	74.00
				LIBATION PROJECT	44627	04/12/2022		20220429	504.00
				LIBATION PROJECT	44629	04/12/2022		20220429	154.00
						CHECK		471515 TOTAL:	1,382.00
471516	04/29/2022	PRTD	144426	LIFE LINE BILLING SYSTEMS LLC	60738	03/31/2022		20220429	18.73
				LIFE LINE BILLING SYSTEMS LLC	60737	03/31/2022		20220429	9,961.32

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				INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK	471516	TOTAL:	9,980.05
471517	04/29/2022	PRTD	160043	LIFE SAFETY SYSTEMS INC.	89608	03/30/2022	20220429	290.00
				LIFE SAFETY SYSTEMS INC.	89601	03/30/2022	20220429	297.00
					CHECK	471517	TOTAL:	587.00
471518	04/29/2022	PRTD	116575	LIFELINE INC	LL-16039	03/31/2022	20220429	3,717.00
					CHECK	471518	TOTAL:	3,717.00
471519	04/29/2022	PRTD	100858	LOGIS	51903	04/01/2022	20220429	31,174.00
				LOGIS	51968	03/31/2022	20220429	2,437.50
				LOGIS	52004	03/31/2022	20220429	15.00
					CHECK	471519	TOTAL:	33,626.50
471520	04/29/2022	PRTD	146427	LUCID BREWING LLC	13349	04/05/2022	20220429	150.00
				LUCID BREWING LLC	13404	04/14/2022	20220429	238.00
					CHECK	471520	TOTAL:	388.00
471521	04/29/2022	PRTD	141916	LUPULIN BREWING COMPANY	44390	04/14/2022	20220429	276.00
					CHECK	471521	TOTAL:	276.00
471522	04/29/2022	PRTD	160297	MARIE RIDGEWAY	1676	03/31/2022	20220429	1,645.00
					CHECK	471522	TOTAL:	1,645.00
471523	04/29/2022	PRTD	100869	MARTIN-MCALLISTER CONSULTING PSYC	14517	03/31/2022	20220429	1,200.00
					CHECK	471523	TOTAL:	1,200.00
471524	04/29/2022	PRTD	122878	MARTTI, DOROTHEA J	269	03/31/2022	20220429	165.00
					CHECK	471524	TOTAL:	165.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
471525	04/29/2022	PRTD 141215	MAVERICK WINE LLC	INV752163	04/05/2022		20220429	779.04
			MAVERICK WINE LLC	INV752188	04/05/2022		20220429	221.52
			MAVERICK WINE LLC	INV752191	04/05/2022		20220429	225.54
			MAVERICK WINE LLC	INV756741	04/12/2022		20220429	245.52
			MAVERICK WINE LLC	INV756749	04/12/2022		20220429	133.50
			MAVERICK WINE LLC	CM65440	04/12/2022		20220429	-15.33
			MAVERICK WINE LLC	INV756757	04/12/2022		20220429	527.04
			MAVERICK WINE LLC	INV756756	04/12/2022		20220429	225.54
							CHECK 471525 TOTAL:	2,342.37
471526	04/29/2022	PRTD 130477	MCDONALD DISTRIBUTING COMPANY	625619	04/06/2022		20220429	238.75
			MCDONALD DISTRIBUTING COMPANY	625575	04/06/2022		20220429	641.83
			MCDONALD DISTRIBUTING COMPANY	626669	04/13/2022		20220429	156.75
			MCDONALD DISTRIBUTING COMPANY	626674	04/13/2022		20220429	848.44
			MCDONALD DISTRIBUTING COMPANY	626671	04/13/2022		20220429	287.50
							CHECK 471526 TOTAL:	2,173.27
471527	04/29/2022	PRTD 101483	MENARDS	38581	03/30/2022		20220429	3.06
			MENARDS	38610	03/31/2022		20220429	49.36
							CHECK 471527 TOTAL:	52.42
471528	04/29/2022	PRTD 101483	MENARDS	58578	04/01/2022		20220429	122.94
			MENARDS	58500	03/31/2022		20220429	59.39
			MENARDS	58411	03/30/2022		20220429	89.93
			MENARDS	58506	03/31/2022		20220429	38.54
			MENARDS	58502	03/31/2022		20220429	19.99
			MENARDS	57265	03/11/2022		20220429	65.65

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				INVOICE	INV DATE	PO	CHECK RUN	NET
			MENARDS	57003	03/07/2022		20220429	108.67
			MENARDS	57031	03/07/2022		20220429	38.34
			MENARDS	57077	03/08/2022		20220429	21.70
			MENARDS	57080	03/08/2022		20220429	325.32
			MENARDS	57125	03/09/2022		20220429	105.64
			MENARDS	57134	03/09/2022		20220429	49.99
			MENARDS	58275-1	04/20/2022		20220429	.99
			MENARDS	57481-1	04/20/2022		20220429	3.97
					CHECK	471528	TOTAL:	1,051.06
471529	04/29/2022	PRTD	100883	MESSERLI & KRAMER	409201	03/29/2022	20220429	12,375.00
					CHECK	471529	TOTAL:	12,375.00
471530	04/29/2022	PRTD	102729	METROPOLITAN FORD LLC	527459	03/17/2022	20220429	19.04
				METROPOLITAN FORD LLC	527845	04/15/2022	20220429	236.59
				METROPOLITAN FORD LLC	CM527846	04/19/2022	20220429	-236.59
					CHECK	471530	TOTAL:	19.04
471531	04/29/2022	PRTD	101161	MIDWEST CHEMICAL SUPPLY INC	44284	04/01/2022	20220429	335.10
				MIDWEST CHEMICAL SUPPLY INC	44285	03/31/2022	20220429	1,293.64
					CHECK	471531	TOTAL:	1,628.74
471532	04/29/2022	PRTD	100913	MINNEAPOLIS & SUBURBAN SEWER & WA	36378	04/04/2022	20220429	2,420.00
					CHECK	471532	TOTAL:	2,420.00
471533	04/29/2022	PRTD	144836	MINNEAPOLIS COMMERCIAL MOWER INC	033122	03/31/2022	20220429	59.98
					CHECK	471533	TOTAL:	59.98

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471534	04/29/2022	PRTD 102174 MINNEAPOLIS OXYGEN COMPANY	00091090	03/31/2022	20220429	24.18
				CHECK	471534 TOTAL:	24.18
471535	04/29/2022	PRTD 136248 MINNESOTA EQUIPMENT	P89685	03/31/2022	20220429	157.59
		MINNESOTA EQUIPMENT	P89686	03/31/2022	20220429	78.73
		MINNESOTA EQUIPMENT	P89687	03/31/2022	20220429	131.76
		MINNESOTA EQUIPMENT	P89688	03/31/2022	20220429	107.07
				CHECK	471535 TOTAL:	475.15
471536	04/29/2022	PRTD 101471 MINNESOTA GOLF COURSE SUPERINTEND	06144	04/01/2022	20220429	85.00
				CHECK	471536 TOTAL:	85.00
471537	04/29/2022	PRTD 144066 MIAMA	INV329	04/18/2022	20220429	25.00
				CHECK	471537 TOTAL:	25.00
471538	04/29/2022	PRTD 101459 MINNESOTA RECREATION AND PARK ASS	10406	03/30/2022	20220429	125.00
				CHECK	471538 TOTAL:	125.00
471539	04/29/2022	PRTD 128914 BJKK DEVELOPMENT	32697	03/31/2022	20220429	27.00
				CHECK	471539 TOTAL:	27.00
471540	04/29/2022	PRTD 140955 MODIST BREWING LLC	E-30352	04/12/2022	20220429	675.00
		MODIST BREWING LLC	E-30353	04/12/2022	20220429	502.00
		MODIST BREWING LLC	E-30351	04/12/2022	20220429	480.00
				CHECK	471540 TOTAL:	1,657.00
471541	04/29/2022	PRTD 143339 MR CUTTING EDGE	4417	03/31/2022	20220429	647.00
				CHECK	471541 TOTAL:	647.00

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					INVOICE	INV DATE	PO	CHECK RUN	NET
471542	04/29/2022	PRTD	100906	MTI DISTRIBUTING INC	1338458-00	03/29/2022		20220429	436.36
				MTI DISTRIBUTING INC	1338565-00	03/30/2022		20220429	99.94
						CHECK	471542	TOTAL:	536.30
471543	04/29/2022	PRTD	100076	NEW FRANCE WINE CO	185798	04/06/2022		20220429	1,157.50
				NEW FRANCE WINE CO	185796	04/06/2022		20220429	605.50
				NEW FRANCE WINE CO	185794	04/06/2022		20220429	779.75
				NEW FRANCE WINE CO	186084	04/13/2022		20220429	338.75
				NEW FRANCE WINE CO	186083	04/13/2022		20220429	641.50
				NEW FRANCE WINE CO	186081	04/13/2022		20220429	585.92
						CHECK	471543	TOTAL:	4,108.92
471544	04/29/2022	PRTD	151528	NO WAIT INSIDE LLC	2137	03/31/2022		20220429	54.20
						CHECK	471544	TOTAL:	54.20
471545	04/29/2022	PRTD	142880	NORDIC SOLAR HOLDCO LLC	INV-NSH002729	03/31/2022		20220429	5,287.43
						CHECK	471545	TOTAL:	5,287.43
471546	04/29/2022	PRTD	104232	NORTHERN SAFETY TECHNOLOGY INC	53807	03/30/2022		20220429	86.42
						CHECK	471546	TOTAL:	86.42
471547	04/29/2022	PRTD	103578	OFFICE DEPOT	232920833001	03/30/2022		20220429	57.81
						CHECK	471547	TOTAL:	57.81
471548	04/29/2022	PRTD	138155	OIL AIR PRODUCTS LLC	702604-001	04/01/2022		20220429	674.89
						CHECK	471548	TOTAL:	674.89
471549	04/29/2022	PRTD	100936	OLSEN CHAIN & CABLE CO INC	683787	03/28/2022		20220429	157.48
				OLSEN CHAIN & CABLE CO INC	684057	04/01/2022		20220429	577.82

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		INVOICE	INV DATE	PO	CHECK RUN	NET
			CHECK	471549	TOTAL:	735.30
471550	04/29/2022	PRTD 141965 OMNI BREWING COMPANY LLC	E-11828	04/04/2022	20220429	110.00
		OMNI BREWING COMPANY LLC	E-11829	04/04/2022	20220429	138.00
		OMNI BREWING COMPANY LLC	E-11901	04/11/2022	20220429	156.00
			CHECK	471550	TOTAL:	404.00
471551	04/29/2022	PRTD 999994 Decora, Jaysin	ORGANICS-2022-JAY	04/25/2022	20220429	300.00
			CHECK	471551	TOTAL:	300.00
471552	04/29/2022	PRTD 999996 Allen, Julie	37652738-REFUND	04/15/2022	20220429	75.00
			CHECK	471552	TOTAL:	75.00
471553	04/29/2022	PRTD 999997 Benning, Kathleen	00127483-4/19/22	04/19/2022	20220429	248.60
			CHECK	471553	TOTAL:	248.60
471554	04/29/2022	PRTD 999997 Beuerlein, John	00081062-4/19/22	04/19/2022	20220429	462.66
			CHECK	471554	TOTAL:	462.66
471555	04/29/2022	PRTD 999997 Borrell, Charles	00127773-4/19/22	04/19/2022	20220429	37.02
			CHECK	471555	TOTAL:	37.02
471556	04/29/2022	PRTD 999997 Harvey, Brad	00084940-4/19/22	04/19/2022	20220429	113.00
			CHECK	471556	TOTAL:	113.00
471557	04/29/2022	PRTD 999997 Larson, William	00113866-4/19/22	04/19/2022	20220429	226.10
			CHECK	471557	TOTAL:	226.10
471558	04/29/2022	PRTD 999997 Legky, Tony	00121251-4/19/22	04/19/2022	20220429	48.23
			CHECK	471558	TOTAL:	48.23

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471559	04/29/2022	PRTD 999997 Minnesota Development Group LLC	00127382-4/19/22	04/19/2022	20220429	173.00
				CHECK	471559 TOTAL:	173.00
471560	04/29/2022	PRTD 999997 NR Properties Inc	00127746-4/19/22	04/19/2022	20220429	48.92
				CHECK	471560 TOTAL:	48.92
471561	04/29/2022	PRTD 999997 wedl, John	00105060-4/19/22	04/19/2022	20220429	47.15
				CHECK	471561 TOTAL:	47.15
471562	04/29/2022	PRTD 129485 PAPCO INC	224565	03/30/2022	20220429	105.42
				CHECK	471562 TOTAL:	105.42
471563	04/29/2022	PRTD 100945 PEPSI-COLA COMPANY	88041410	04/11/2022	20220429	297.59
		PEPSI-COLA COMPANY	LF220217743689	02/17/2022	20220429	5.34
		PEPSI-COLA COMPANY	LF220416761359	04/16/2022	20220429	2.01
		PEPSI-COLA COMPANY	84450405	04/08/2022	20220429	451.02
				CHECK	471563 TOTAL:	755.96
471564	04/29/2022	PRTD 149249 PEQUOD DISTRIBUTING	W-141899	04/07/2022	20220429	37.00
		PEQUOD DISTRIBUTING	W-143070	04/14/2022	20220429	48.00
		PEQUOD DISTRIBUTING	W-143069	04/14/2022	20220429	405.00
				CHECK	471564 TOTAL:	490.00
471565	04/29/2022	PRTD 120831 1ST SCRIBE INC	257020	04/01/2022	20220429	425.00
				CHECK	471565 TOTAL:	425.00
471566	04/29/2022	PRTD 160261 PETERSON, RACHAEL	MAR 2022	03/31/2022	20220429	1,545.00
				CHECK	471566 TOTAL:	1,545.00

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					INVOICE	INV DATE	PO	CHECK RUN	NET
471567	04/29/2022	PRTD	160352	PLACER LABS INC	10.5775	03/23/2022		20220429	19,000.00
							CHECK	471567 TOTAL:	19,000.00
471568	04/29/2022	PRTD	145866	PLATINUM DANCE CENTER LLC	1082	03/29/2022		20220429	3,675.00
							CHECK	471568 TOTAL:	3,675.00
471569	04/29/2022	PRTD	100958	PLUNKETT'S PEST CONTROL	7473580	03/31/2022		20220429	108.00
							CHECK	471569 TOTAL:	108.00
471570	04/29/2022	PRTD	119620	POMP'S TIRE SERVICE INC	210587242	03/31/2022		20220429	239.50
				POMP'S TIRE SERVICE INC	210587391	04/01/2022		20220429	540.00
							CHECK	471570 TOTAL:	779.50
471571	04/29/2022	PRTD	108681	PRAIRIE ELECTRIC COMPANY INC	54510	03/29/2022		20220429	2,084.86
							CHECK	471571 TOTAL:	2,084.86
471572	04/29/2022	PRTD	108875	PRESCRIPTION LANDSCAPE	88730	04/01/2022		20220429	1,222.17
				PRESCRIPTION LANDSCAPE	88729	04/01/2022		20220429	872.16
				PRESCRIPTION LANDSCAPE	88808	04/01/2022		20220429	471.43
				PRESCRIPTION LANDSCAPE	88804	04/01/2022		20220429	906.54
				PRESCRIPTION LANDSCAPE	88805	04/01/2022		20220429	880.32
				PRESCRIPTION LANDSCAPE	88807	04/01/2022		20220429	567.27
							CHECK	471572 TOTAL:	4,919.89
471573	04/29/2022	PRTD	143618	PRYES BREWING COMPANY LLC	W-35008	04/05/2022		20220429	534.00
				PRYES BREWING COMPANY LLC	W-35009	04/05/2022		20220429	658.00
				PRYES BREWING COMPANY LLC	W-35496	04/14/2022		20220429	828.67
							CHECK	471573 TOTAL:	2,020.67

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		INVOICE	INV DATE	PO	CHECK RUN	NET
471574	04/29/2022	PRTD 112097 PUMP & METER SERVICE	517613	03/31/2022	20220429	128.00
				CHECK	471574 TOTAL:	128.00
471575	04/29/2022	PRTD 123078 QUALIFIED LABORATORIES INC	59694	04/01/2022	20220429	154.00
				CHECK	471575 TOTAL:	154.00
471576	04/29/2022	PRTD 160142 QUINLIVAN & HUGHES, PA	154860	04/04/2022	20220429	387.00
				CHECK	471576 TOTAL:	387.00
471577	04/29/2022	PRTD 100972 R & R SPECIALTIES INC	0075522-IN	04/01/2022	20220429	2,672.00
				CHECK	471577 TOTAL:	2,672.00
471578	04/29/2022	PRTD 160318 RAPP STRATEGIES INC	1265	03/31/2022	20220429	15,000.00
				CHECK	471578 TOTAL:	15,000.00
471579	04/29/2022	PRTD 100975 MULTI SERVICE TECHNOLOGY SOLUTION 268-1-115788		03/31/2022	20220429	200.00
				CHECK	471579 TOTAL:	200.00
471580	04/29/2022	PRTD 125936 REINDERS INC	3086065-01	04/04/2022	20220429	625.21
				CHECK	471580 TOTAL:	625.21
471581	04/29/2022	PRTD 100977 RICHFIELD PLUMBING COMPANY	84267	03/30/2022	20220429	290.00
				CHECK	471581 TOTAL:	290.00
471582	04/29/2022	PRTD 102614 ROTARY INTERNATIONAL EDINA ROTARY 7955		04/02/2022	20220429	305.00
		ROTARY INTERNATIONAL EDINA ROTARY 7987		04/02/2022	20220429	315.00
				CHECK	471582 TOTAL:	620.00
471583	04/29/2022	PRTD 144553 SALTCO LLC	83199	03/31/2022	20220429	385.14

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					INVOICE	INV DATE	PO	CHECK RUN	NET
								CHECK 471583 TOTAL:	385.14
471584	04/29/2022	PRTD	104151	SCHINDLER ELEVATOR CORP	8105907854	04/01/2022		20220429	943.26
								CHECK 471584 TOTAL:	943.26
471585	04/29/2022	PRTD	132210	RUSCIANO GROUP INC	67927	03/31/2022		20220429	1,530.00
								CHECK 471585 TOTAL:	1,530.00
471586	04/29/2022	PRTD	134643	SHAKOPEE MDEWAKANTON SIOUX COMMUN	SALES000000007429	03/31/2022		20220429	259.75
								CHECK 471586 TOTAL:	259.75
471587	04/29/2022	PRTD	120784	WALSH GRAPHICS INC	16922	04/01/2022		20220429	1,476.50
					WALSH GRAPHICS INC	16837	03/02/2022	20220429	485.60
								CHECK 471587 TOTAL:	1,962.10
471588	04/29/2022	PRTD	132195	SMALL LOT MN	MN51550	04/05/2022		20220429	230.36
					SMALL LOT MN	MN51800	04/12/2022	20220429	164.96
								CHECK 471588 TOTAL:	395.32
471589	04/29/2022	PRTD	100430	SNAP-ON INDUSTRIAL	ARV/52385557	03/30/2022		20220429	148.84
								CHECK 471589 TOTAL:	148.84
471590	04/29/2022	PRTD	101000	RJM PRINTING INC	120252013	03/30/2022		20220429	137.48
								CHECK 471590 TOTAL:	137.48
471591	04/29/2022	PRTD	122368	SOUTH METRO PUBLIC SAFETY	10156	04/04/2022		20220429	17,915.00
								CHECK 471591 TOTAL:	17,915.00
471592	04/29/2022	PRTD	127878	SOUTHERN GLAZERS WINE & SPIRITS L	2197207	04/06/2022		20220429	1,099.60
					SOUTHERN GLAZERS WINE & SPIRITS L	2197205	04/06/2022	20220429	342.40
					SOUTHERN GLAZERS WINE & SPIRITS L	2197206	04/06/2022	20220429	1,002.90

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PO

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SOUTHERN GLAZERS WINE & SPIRITS L 5083168	04/01/2022	20220429	372.80
SOUTHERN GLAZERS WINE & SPIRITS L 2197208	04/06/2022	20220429	1,396.00
SOUTHERN GLAZERS WINE & SPIRITS L 2197203	04/06/2022	20220429	387.20
SOUTHERN GLAZERS WINE & SPIRITS L 2197204	04/06/2022	20220429	526.53
SOUTHERN GLAZERS WINE & SPIRITS L 2197202	04/06/2022	20220429	4,779.30
SOUTHERN GLAZERS WINE & SPIRITS L 2197197	04/06/2022	20220429	86.51
SOUTHERN GLAZERS WINE & SPIRITS L 2197201	04/06/2022	20220429	216.80
SOUTHERN GLAZERS WINE & SPIRITS L 2197192	04/06/2022	20220429	86.51
SOUTHERN GLAZERS WINE & SPIRITS L 2197189	04/06/2022	20220429	2,979.20
SOUTHERN GLAZERS WINE & SPIRITS L 2197191	04/06/2022	20220429	1,117.86
SOUTHERN GLAZERS WINE & SPIRITS L 2197190	04/06/2022	20220429	96.80
SOUTHERN GLAZERS WINE & SPIRITS L 2197193	04/06/2022	20220429	1,275.20
SOUTHERN GLAZERS WINE & SPIRITS L 2197187	04/06/2022	20220429	761.56
SOUTHERN GLAZERS WINE & SPIRITS L 04072022	04/07/2022	20220429	-250.00
SOUTHERN GLAZERS WINE & SPIRITS L 2199692	04/13/2022	20220429	228.00
SOUTHERN GLAZERS WINE & SPIRITS L 2199691	04/13/2022	20220429	3,689.30
SOUTHERN GLAZERS WINE & SPIRITS L 2199689	04/13/2022	20220429	1,174.16
SOUTHERN GLAZERS WINE & SPIRITS L 2199693	04/13/2022	20220429	1,757.20
SOUTHERN GLAZERS WINE & SPIRITS L 2199687	04/13/2022	20220429	160.80
SOUTHERN GLAZERS WINE & SPIRITS L 2199688	04/13/2022	20220429	771.31
SOUTHERN GLAZERS WINE & SPIRITS L 2199680	04/13/2022	20220429	261.60
SOUTHERN GLAZERS WINE & SPIRITS L 2199675	04/13/2022	20220429	2,114.30
SOUTHERN GLAZERS WINE & SPIRITS L 2199674	04/13/2022	20220429	1,964.64
SOUTHERN GLAZERS WINE & SPIRITS L 2199677	04/13/2022	20220429	290.40
SOUTHERN GLAZERS WINE & SPIRITS L 2199678	04/13/2022	20220429	886.40
SOUTHERN GLAZERS WINE & SPIRITS L 2199676	04/13/2022	20220429	924.40

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				INVOICE	INV DATE	PO	CHECK RUN	NET
							CHECK 471592 TOTAL:	30,499.68
471593	04/29/2022	PRTD 104408	SPEEDWAY LLC	057501042200	04/01/2022		20220429	15.00
							CHECK 471593 TOTAL:	15.00
471594	04/29/2022	PRTD 102371	STANDARD SPRING PARTS	392353	03/30/2022		20220429	1,644.46
							CHECK 471594 TOTAL:	1,644.46
471595	04/29/2022	PRTD 139006	DEPARTMENT OF CORRECTIONS	00000696081	04/04/2022		20220429	12,562.50
			DEPARTMENT OF CORRECTIONS	00000696087	04/04/2022		20220429	12,562.50
			DEPARTMENT OF CORRECTIONS	00000696083	04/04/2022		20220429	12,562.50
							CHECK 471595 TOTAL:	37,687.50
471596	04/29/2022	PRTD 139006	BUREAU OF CRIMINAL APPREHENSION	00000696766	04/07/2022		20220429	200.00
							CHECK 471596 TOTAL:	200.00
471597	04/29/2022	PRTD 139006	MN DEPT OF LABOR AND INDUSTRY	00000685019	03/23/2022		20220429	55.50
							CHECK 471597 TOTAL:	55.50
471598	04/29/2022	PRTD 133068	STEEL TOE BREWING LLC	45119	04/06/2022		20220429	285.00
			STEEL TOE BREWING LLC	45116	04/06/2022		20220429	225.00
			STEEL TOE BREWING LLC	45115	04/06/2022		20220429	222.00
			STEEL TOE BREWING LLC	45242	04/13/2022		20220429	165.00
							CHECK 471598 TOTAL:	897.00
471599	04/29/2022	PRTD 101015	STREICHERS INC	11558954	03/24/2022		20220429	69.99
							CHECK 471599 TOTAL:	69.99
471600	04/29/2022	PRTD 105874	SUBURBAN TIRE WHOLESALE INC	10185808	04/01/2022		20220429	48.00

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				INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK	471600	TOTAL:	48.00
471601	04/29/2022	PRTD	122511 SWANK MOTION PICTURES INC	RG 3166004	03/30/2022		20220429	225.00
					CHECK	471601	TOTAL:	225.00
471602	04/29/2022	PRTD	104932 TAYLOR MADE	35642267	03/07/2022		20220429	322.53
					CHECK	471602	TOTAL:	322.53
471603	04/29/2022	PRTD	160353 THE INNER HERO	Event-7/23/22	03/31/2022		20220429	1,000.00
					CHECK	471603	TOTAL:	1,000.00
471604	04/29/2022	PRTD	102798 THOMSON REUTERS - WEST	846185820	04/01/2022		20220429	765.05
					CHECK	471604	TOTAL:	765.05
471605	04/29/2022	PRTD	123129 TIMESAVER OFF SITE SECRETARIAL IN M27201		03/30/2022		20220429	417.50
					CHECK	471605	TOTAL:	417.50
471606	04/29/2022	PRTD	101826 TK ELEVATOR CORPORATION	3006510269	04/01/2022		20220429	631.24
					CHECK	471606	TOTAL:	631.24
471607	04/29/2022	PRTD	101038 TOLL COMPANY	40153178	03/31/2022		20220429	36.09
					CHECK	471607	TOTAL:	36.09
471608	04/29/2022	PRTD	134673 TOTAL MECHANICAL SYSTEMS INC	PM4341	04/04/2022		20220429	2,554.00
					CHECK	471608	TOTAL:	2,554.00
471609	04/29/2022	PRTD	101374 THE FENCE STORE, LLC	1220024	02/09/2022		20220429	3,375.00
					CHECK	471609	TOTAL:	3,375.00
471610	04/29/2022	PRTD	103982 TRAFFIC CONTROL CORPORATION	135137	03/30/2022		20220429	2,340.00

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		INVOICE	INV DATE	PO	CHECK RUN	NET
			CHECK	471610	TOTAL:	2,340.00
471611	04/29/2022	PRTD 136342 TRAVISMATHEW LLC	90689189	03/29/2022	20220429	1,205.16
			CHECK	471611	TOTAL:	1,205.16
471612	04/29/2022	PRTD 102150 TWIN CITY SEED CO	51343	03/31/2022	20220429	500.00
			CHECK	471612	TOTAL:	500.00
471613	04/29/2022	PRTD 146436 TYLER TECHNOLOGIES INC	130-127262	03/31/2022	20220429	126,747.00
		TYLER TECHNOLOGIES INC	045-370588	02/28/2022	20220429	8,400.00
			CHECK	471613	TOTAL:	135,147.00
471614	04/29/2022	PRTD 103973 ULINE INC	147030711	03/30/2022	20220429	67.10
			CHECK	471614	TOTAL:	67.10
471615	04/29/2022	PRTD 114236 USA BLUE BOOK	931311	04/01/2022	20220429	185.46
		USA BLUE BOOK	849231	01/18/2022	20220429	1,584.14
			CHECK	471615	TOTAL:	1,769.60
471616	04/29/2022	PRTD 100050 USPS	688847	04/21/2022	20220429	5,577.76
			CHECK	471616	TOTAL:	5,577.76
471617	04/29/2022	PRTD 103590 VALLEY-RICH COMPANY INC	30621	04/01/2022	20220429	4,000.00
			CHECK	471617	TOTAL:	4,000.00
471618	04/29/2022	PRTD 101058 VAN PAPER COMPANY	607084-00	03/30/2022	20220429	646.00
		VAN PAPER COMPANY	607085-00	03/30/2022	20220429	53.25
		VAN PAPER COMPANY	607086-00	03/30/2022	20220429	154.20
		VAN PAPER COMPANY	607087-00	03/30/2022	20220429	193.47
		VAN PAPER COMPANY	607088-00	03/30/2022	20220429	199.08

A/P CASH DISBURSEMENTS JOURNAL
 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
	VAN PAPER COMPANY	607090-00	03/30/2022		20220429	189.67
	VAN PAPER COMPANY	607086-01	04/04/2022		20220429	126.08
	VAN PAPER COMPANY	607087-01	04/04/2022		20220429	126.08
	VAN PAPER COMPANY	607084-01	04/04/2022		20220429	504.32
			CHECK	471618	TOTAL:	2,192.15
471619	04/29/2022 PRTD 160036 VAULT HEALTH	FL00500683	04/04/2022		20220429	770.91
			CHECK	471619	TOTAL:	770.91
471620	04/29/2022 PRTD 144209 VENN BREWING COMPANY LLC	3213	04/06/2022		20220429	175.50
	VENN BREWING COMPANY LLC	3212	04/06/2022		20220429	171.00
	VENN BREWING COMPANY LLC	3211	04/06/2022		20220429	171.00
			CHECK	471620	TOTAL:	517.50
471621	04/29/2022 PRTD 101063 VERSATILE VEHICLES	76082	04/01/2022		20220429	156.95
	VERSATILE VEHICLES	75987	03/30/2022		20220429	204.97
			CHECK	471621	TOTAL:	361.92
471622	04/29/2022 PRTD 101064 VESSCO INC	087138	03/29/2022		20220429	10,619.00
	VESSCO INC	000197	03/29/2022		20220429	-1,319.00
	VESSCO INC	087149	03/29/2022		20220429	4,719.00
			CHECK	471622	TOTAL:	14,019.00
471623	04/29/2022 PRTD 101066 VIKING ELECTRIC SUPPLY	S005677217.001	04/01/2022		20220429	80.70
			CHECK	471623	TOTAL:	80.70
471624	04/29/2022 PRTD 144654 VINEYARD VINES LLC	1296333	03/31/2022		20220429	495.26
			CHECK	471624	TOTAL:	495.26

A/P CASH DISBURSEMENTS JOURNAL
 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
471625	04/29/2022	PRTD	119454 VINOCOPIA INC	0301610-IN	04/07/2022		20220429	127.50
			VINOCOPIA INC	0301611-IN	04/07/2022		20220429	127.50
			VINOCOPIA INC	0301612-IN	04/07/2022		20220429	534.25
			VINOCOPIA INC	0301613-IN	04/07/2022		20220429	296.50
			VINOCOPIA INC	0301609-IN	04/07/2022		20220429	306.50
			VINOCOPIA INC	0301608-IN	04/07/2022		20220429	296.50
			VINOCOPIA INC	0302119-IN	04/14/2022		20220429	236.25
			VINOCOPIA INC	0302118-IN	04/14/2022		20220429	150.25
					CHECK		471625 TOTAL:	2,075.25
471626	04/29/2022	PRTD	160301 VISION INC	114306	03/31/2022		20220429	1,060.86
					CHECK		471626 TOTAL:	1,060.86
471627	04/29/2022	PRTD	100023 VOGEL, ROBERT C	222008	04/01/2022		20220429	4,000.00
					CHECK		471627 TOTAL:	4,000.00
471628	04/29/2022	PRTD	143468 PORTAGE BREWING COMPANY	001982	04/04/2022		20220429	168.00
			PORTAGE BREWING COMPANY	002010	04/11/2022		20220429	168.00
			PORTAGE BREWING COMPANY	002009	04/13/2022		20220429	168.00
					CHECK		471628 TOTAL:	504.00
471629	04/29/2022	PRTD	132751 WARNING LITES OF MINNESOTA	235477	04/04/2022		20220429	727.65
					CHECK		471629 TOTAL:	727.65
471630	04/29/2022	PRTD	103088 WASTE MANAGEMENT OF WI-MN	8696065-2282-7	04/05/2022		20220429	512.91
					CHECK		471630 TOTAL:	512.91
471631	04/29/2022	PRTD	101033 WINE COMPANY	200734	04/06/2022		20220429	1,846.00
			WINE COMPANY	200733	04/06/2022		20220429	790.00

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE

INV DATE

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CHECK RUN

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				WINE COMPANY	200732	04/06/2022	20220429	2,623.33
				WINE COMPANY	200731	04/06/2022	20220429	668.00
				WINE COMPANY	201399	04/13/2022	20220429	1,574.67
				WINE COMPANY	201400	04/13/2022	20220429	1,088.00
				WINE COMPANY	201398	04/13/2022	20220429	390.00
				WINE COMPANY	201396	04/13/2022	20220429	358.00
				WINE COMPANY	201395	04/13/2022	20220429	2,346.80
						CHECK	471631 TOTAL:	11,684.80
471632	04/29/2022	PRTD	124503	WINSUPPLY EDEN PRAIRIE MN CO	225532 01	03/31/2022	20220429	121.34
				WINSUPPLY EDEN PRAIRIE MN CO	225592 01	04/01/2022	20220429	37.86
						CHECK	471632 TOTAL:	159.20
471633	04/29/2022	PRTD	148067	WITLINGO INC	INV-COE-042022	04/01/2022	20220429	250.00
						CHECK	471633 TOTAL:	250.00
471634	04/29/2022	PRTD	142162	WOODEN HILL BREWING COMPANY LLC	3324	04/07/2022	20220429	131.40
				WOODEN HILL BREWING COMPANY LLC	3326	04/07/2022	20220429	51.00
				WOODEN HILL BREWING COMPANY LLC	3325	04/07/2022	20220429	289.80
				WOODEN HILL BREWING COMPANY LLC	3337	04/14/2022	20220429	176.40
						CHECK	471634 TOTAL:	648.60
471635	04/29/2022	PRTD	105740	WSB & ASSOCIATES	R-017897-000-11	03/30/2022	20220429	90,053.00
				WSB & ASSOCIATES	R-017423-000-10	03/30/2022	20220429	770.00
						CHECK	471635 TOTAL:	90,823.00
471636	04/29/2022	PRTD	103266	YORKDALE SHOPPES PARTNERS, LLC	MAY 2022	04/18/2022	20220429	1,092.31
				YORKDALE SHOPPES PARTNERS, LLC	2021 CAM RECON	04/18/2022	20220429	1,120.94

A/P CASH DISBURSEMENTS JOURNAL
 CASH ACCOUNT: 9999 1012 Control BS - CashAP
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE

INV DATE

PO

CHECK RUN

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						CHECK	471636	TOTAL:	2,213.25
471637	04/29/2022	PRTD	101572	ZARNOTH BRUSH WORKS INC	0188821-IN	03/31/2022		20220429	249.75
						CHECK	471637	TOTAL:	249.75
471638	04/29/2022	PRTD	101091	ZIEGLER INC	IN000483685	04/02/2022		20220429	262.19
						CHECK	471638	TOTAL:	262.19
471639	04/29/2022	PRTD	160252	HANCE UTILITY SERVICE, INC.	30418	04/04/2022		20220429	2,317.50
						CHECK	471639	TOTAL:	2,317.50

NUMBER OF CHECKS 237 *** CASH ACCOUNT TOTAL *** 1,250,848.33

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	237	1,250,848.33

*** GRAND TOTAL *** 1,250,848.33



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.C.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Aaron T. Ditzler, P.E., Assistant City Engineer

Item Activity:
Action

Subject: Request for Purchase: Blake Road Reconstruction
Construction Services

ACTION REQUESTED:

Approve Request for Purchase for Blake Road Street Reconstruction Construction Services to WSB for \$654,331.

INTRODUCTION:

The construction contract for the Blake Road Street Reconstruction improvements was awarded by the City Council on April 19, 2022. WSB provided design phase services and will perform construction observation and staking due to the unique nature of the project. This contract amount is within budget.

ATTACHMENTS:

Request for Purchase: Blake Road Reconstruction Construction Services

Construction Services Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200115

Request for Purchase

Department: Engineering

Buyer: Chad Millner

Date: 04/25/2022

Requisition Description: Blake Rd Construction Phase Services

Vendor: WSB & ASSOCIATES

Cost: \$654,311.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION:

This purchase will provide construction phase services to support the Blake Road Reconstruction Project. These services include construction administration, construction surveying, and construction inspection.

BUDGET IMPACT:

This purchase is funded from a combination of Municipal State Aid and City Utility Funds. This expense was accounted for in the feasibility study.

COMMUNITY IMPACT:

The Blake Road project will provide premier, long term core service facilities and provide access and mobility for all transportation modes while enhancing safety and convenience. It is necessary to improve the infrastructure and comply with the City's Living Streets Policy as well as Vision Edina's mission statement to "provide effective and valued public services and maintain a sound public infrastructure".

The roundabout will reduce vehicle queues and delays during peak hours, slow traffic along Blake Road and Interlachen Boulevard, and improve safety for pedestrian, bicyclists and motor vehicles traveling along the corridor.

The new pedestrian option and improved bike lanes provide an improved connection to the future Southwest Light Rail Transit Station on Blake Road just north of Excelsior Boulevard in Hopkins

ENVIRONMENTAL IMPACT: NA Service Contract



April 22, 2022

Chad Millner, PE
City Engineer
City of Edina
7450 Metro Boulevard
Edina, MN 55439

**RE: Blake Road Roadway Improvements
Construction Administration and Additional Services Scope and Proposal
S.A.P. 120-147-014, S.A.P. 120-177-006**

Dear Mr. Millner:

WSB is excited about the opportunity to present this scope of work and deliverables for construction services for the City's Blake Road Roadway Improvement Project. The scope of work WSB will provide are the staff and services as necessary to meet the expected outcomes of this contract, which include the following tasks:

- Project Management
- Contract Administration
- Construction Observation and Inspection
- Survey

Deliverables and responsibilities provided for each of the above tasks are described in the Project Approach/Scope of Services below. The intent of the scope is to outline the major tasks required for this project and highlight areas of importance that are needed to complete the requested services. The scope does not list all responsibilities to be performed.

PROJECT UNDERSTANDING

The Blake Road Roadway Improvement Project consists of installing 58,000 SF of permanent sheet piling, along with almost 5,000 SF of prefabricated modular block wall. This project also includes adding a pedestrian walkway, ADA improvements, replacing existing watermain, lining sanitary sewer, drainage improvements, roundabout construction, and a new street section with curb and gutter.

Construction is expected to begin in late spring, as weather permits.

PROJECT APPROACH/SCOPE OF SERVICES

A. Project Management

WSB will provide project management throughout the duration of this project. This will include the following deliverables:

- Prepare materials for and attend the preconstruction meeting and weekly on-site meetings for the duration of the project.
- Prepare materials and coordinate private utility relocations prior to construction
- Communicate with the City Engineer and Contractor to address project related issues.
- Provide understanding of City's standard construction practices as they relate to the project.

- Provide the necessary resources and direction to WSB personnel to ensure project compliance and quality results.
- Review and verify prepared pay vouchers and documented quantities.
- Provide the tools and equipment needed to WSB personnel to perform and meet the expected outcomes of the project including cell phones, computers, iPad's, PPE, testing equipment, and additional supplies needed to perform the work.
- Provide services required under this contract as necessary to accommodate the contractor's schedule.

B. Contract Administration

WSB will provide contract administration for this project. Our project team will work with the contractor and the city to ensure construction work and activities will be constructed in accordance with the plans and standards and are correctly and adequately documented throughout the project. Scope of work for this task includes:

- Attend construction meetings for close coordination of day-to-day progress of work and ensure the project is being completed as intended.
- Communicate regularly with involved stakeholders to keep them informed regarding the impact of construction to the area, including neighbors, businesses, and local agencies.
- Review, document and file contractor permits, submittals, test reports, and certificates of compliance.
- Verify and review all labor submittals meet requirements.
- Accurately verify contract pay items daily.
- Prepare all pay vouchers in accordance to project revenues and expenses.
- Prepare contract change documents and cost estimates with negotiations with the contractor on any contract changes.
- Respond to all contractor requests for information (RFI).
- Complete all necessary field finalizing of the project documentation in accordance with project specifications.

C. Construction Observation and Inspection

WSB will provide Construction Observation and Inspection services through construction of the project and final project closeout. This task will include:

- Record all construction activities daily, making a complete and accurate record of all events.
- Ensure construction practices and materials used on site are compliant with project specifications.
- Accurately measure and record contract pay items daily.
- Perform daily reviews of construction signing, detour signing, and construction traffic control maintenance.
- Perform monthly labor compliance interviews.
- Communicate regularly with the Project Manager, Contractor, City, and involved stakeholders.
- Perform reviews of temporary and permanent erosion control measures on the project for compliance to applicable permits and specifications.
- Provide services required under this contract as necessary to accommodate the contractors schedule and needs.
- Exercise the "Authority and Duties of the Inspector" as necessary.

D. Survey

WSB will provide Survey services through project construction. This will include:

- Verifying datum points are accurate and correct.
- Provide all required construction staking including setting benchmark elevation locations.
- Providing and maintain records for as-builts.
- Coordinate with contractor on private utility relocations.

Depending on project sequencing and workload, as determined by the contractor, we will adjust our staffing needs accordingly.

ADDITIONAL TASKS SCOPE OF SERVICES

In addition, WSB performed the following tasks that were considered outside the original preliminary and final design scope.

A. Vernon Avenue to Scriver Road Paving Plan:

Centerpoint Energy completed their belt line project along Blake Road from Vernon Avenue to Scriver Road. WSB created a plan set for restoring the pavement in the area and quantifying the materials used.

B. Parcel Sketches and Legal Descriptions:

WSB developed a scope for parcel sketches and legal descriptions, however several iterations were created due to resident requests. In addition, WSB needed to send a survey crew to the project area to capture official property corners.

C. 5117 Scriver Road Coordination:

Multiple options were generated to avoid impact to 5117 Scriver Road.

D. Retaining Wall Revisions:

The original design included significant impact to Mirror Lake in terms of floodplain fill. WSB developed an idea to cantilever the sidewalk over Mirror Lake and thereby reducing the floodplain fill and impact to the OHW of the lake significantly.

E. Blake Road Shift to avoid Right of Way at 5020 Blake Road:

Blake Road is shifting approximately 3' to avoid impact the 5020 property that is located adjacent to Mirror Lake. This shift will require the design of a modular block retaining wall and revising all associated plan sheets.

F. Edina Monument Sign:

WSB created plan sheets for the Edina monument sign and associated lighting.

G. Landscape Plan and Bidding Documents:

WSB will prepare a landscape plan which will include detailing tree replacement and other landscape components. They will produce bidding documents and specifications for bidding in late summer/early fall.

PROPOSED FEE

The estimated cost proposal we are providing is based on the contract documents and anticipated schedule for the work. A better understanding of the level of effort needed will be realized once the contractor presets their approach to the work. WSB will provide the services as outlined in Project Approach/Scope of Services. Our budget was developed based on our understanding of the scope and experience on similar projects including the Blake Road project that was completed just north of this project location. Our 2022 estimate used an assumed 32-weeks of construction, working 5 days a week, and 11 hours per day during construction activities. All travel time is included in the estimated fee.

The proposed scope and fee presented herein represents our complete understanding of the project based on site visits and work performed. If you have any questions or concerns, please feel free to contact me at (612) 360-1311. Once again, we appreciate the opportunity to submit this proposal and look forward to working with you and your staff.

Sincerely,

WSB

Andrew Plowman, PE,
Project Manager

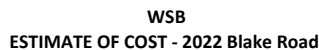
Attachments

ACCEPTED BY:

City of Edina

By: _____

Date: _____



	Project Design Manager	Project Manager Construction	Project Lead Inspector	Project Engineer	Structural Engineer	Survey Specialist	Lighting Specialist	Landscape Architect	CAD	Asst Project	Environmental	EEQ/ Labor	Senior Survey	Two Person			
WORK TASK	Andrew Plowman	Paul Kyle	Xavier Kopp	Isabel Panek	Jeremy Burke	Jeremy Honga	Erik Seiberlich	Jeff Feulner	Technician	Inspector	Compliance	State Aid	Technician	Survey Crew	Clerical	Total Hours	Cost
Description																	
PROJECT MANAGEMENT																	
Project Management (2 hour per week CM, and .5 hours per week for DM)	16	64													24	104	\$15,768.00
Submittal Review/Shop Drawing Review	36	24			72											132	\$20,520.00
CONTRACT ADMINISTRATION																	
Pre-Construction Conference	4	6	2	4												16	\$2,510.00
Private Utility Meetings	16	16	12	12												56	\$8,664.00
Weekly Meeting (Assume 1 meeting a week for 32 weeks, 2 hours per meeting)	24	64	64	12												164	\$23,956.00
Labor Compliance (4 hours per week)		4										128				132	\$12,296.00
Documentation Review (1/2 hour a week)	16	16		8	24		12									76	\$11,904.00
Contract Administration (1.5 hours a week)		48														48	\$7,776.00
Monthly Pay Estimates (7 estimates)		14	8												28	50	\$5,904.00
Final Pay Voucher		4	12												5	21	\$2,513.00
CONSTRUCTION INSPECTION SERVICES																	
Pre-Project Inspection / Removal Measurements			40													40	\$4,600.00
Full Time Construction Inspection (32 Weeks)			1760							800						2560	\$287,200.00
Punchlist / Final Inspection			40													40	\$4,600.00
Record Plan Measurements			16													16	\$1,840.00
CONSTRUCTION SURVEYING SERVICES																	
Construction Survey														480		480	\$99,360.00
Office Support													30			30	\$5,160.00
Record Plans				8					16				40	16		80	\$13,832.00
ENVIRONMENTAL																	
Weekly NPDES Inspections (2 hours per week, for 40 weeks)											80					80	\$7,920.00
On Site Documentation (1 hours per week, for 40 weeks)											40					40	\$3,960.00
Post Rain Event Inspections (Assume 1 rain event every other week)											40					40	\$3,960.00
Agency Coordination											4					4	\$396.00
Assume 32 weeks construction inspection, 5 days per week, 11 hours per day																	
Assume 16 weeks construction inspection for assistant when multiple operations are going on.																	
ADDITIONAL TASKS SCOPE OF SERVICES																	
Vernon Avenue to Scriver Road Paving Plans	10			54					16							80	\$11,770.00
Parcel Sketches and Legal Descriptions	8			16		64			8					16		112	\$18,528.00
5117 Scriver Road Coordination	4			24					16					2		46	\$6,982.00
Retaining Wall Revisions	4			36	84				64							188	\$27,208.00
Blake Road Shift to avoid Right of Way - 5020 Blake Road	8			48	16				40							112	\$16,576.00
Edina Monument Sign	4			8			24		32							68	\$10,808.00
Landscape Plan and Bidding Documents	4			4				64	36							108	\$17,820.00
Total Hours	154	260	1954	234	196	64	36	64	228	800	164	128	70	514	57	4	



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.D.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Aaron T. Ditzler, P.E., Assistant City Engineer

Item Activity:
Action

Subject: Request for Purchase: Blake Road Reconstruction
Materials Testing

ACTION REQUESTED:

Approve Request for Purchase for Blake Road Street Reconstruction Materials Testing to Braun Intertec for \$76,438.

INTRODUCTION:

The construction contract for the Blake Road Street Reconstruction improvements was awarded by the City Council on April 19, 2022. Braun Intertec will perform sampling, field and laboratory testing for concrete, bituminous and aggregate materials to meet MnDOT State Aid standards.

ATTACHMENTS:

Request for Purchase: Blake Road Street Reconstruction Materials Testing

Materials Testing Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200113

Request for Purchase

Department: Engineering

Buyer: Aaron Ditzler

Date: 04/22/2022

Requisition Description: ENG 22-2 Blake Road Street Recon Materials Testing

Vendor: BRAUN INTERTEC CORPORATION

Cost: \$76,438.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: SERVICE - SERVICE CONTRACT

DESCRIPTION:

The construction contract for the Blake Road Street Reconstruction improvements was awarded by the City Council on April 19, 2022. Braun Intertec will perform sampling, field and laboratory testing for concrete, bituminous and aggregate materials to meet MnDOT State Aid standards.

BUDGET IMPACT:

Funding for this contract is from the Municipal State Aid fund. The recommended quote is within the budget.

COMMUNITY IMPACT:

The Blake Road project will provide premier, long term core service facilities and provide access and mobility for all transportation modes while enhancing safety and convenience. It is necessary to improve the infrastructure and comply with the City's Living Streets Policy as well as Vision Edina's mission statement to "provide effective and valued public services and maintain a sound public infrastructure".

The roundabout will reduce vehicle queues and delays during peak hours, slow traffic along Blake Road and Interlachen Boulevard, and improve safety for pedestrian, bicyclists and motor vehicles traveling along the corridor.

The new pedestrian option and improved bike lanes provide an improved connection to the future Southwest Light Rail Transit Station on Blake Road just north of Excelsior Boulevard in Hopkins.

ENVIRONMENTAL IMPACT: NA Service Contract

April 21, 2022

Proposal QTB156866

Aaron Ditzler, PE
City of Edina
7450 Metro Boulevard
Edina, MN 55439

Re: Proposal for Construction Materials Testing Services
Blake Road Street Reconstruction
Eng 22-2, BA-463, STS 467, WM-595, SS-529, S-177
S.A.P. 120-147-014, 120-177-006
Edina, Minnesota

Dear Mr. Ditzler:

Braun Intertec Corporation is pleased to submit this proposal to provide construction materials testing services for the Blake Road Street Reconstruction project in Edina, Minnesota.

We have completed the geotechnical evaluation for this project, so we have a unique understanding of the site and construction challenges. We can aid the construction team by applying this experience and transferring our knowledge developed during the design phase which will provide professional continuity to the construction. Our work on the project to date gives us familiarity with the project team and design development which allows us to understand some of the considerations used when developing the project's design.

Since our inception in 1957, we have grown into one of the largest employee-owned engineering firms in the nation. With more than 1,000 employee owners, retaining our firm gives you access to a diverse range of services and professionals you can consult with if the unforeseen occurs. The size of our company also allows us to respond quickly when schedule constraints occur.

Our Understanding of Project

We understand the project will include removal of the existing roadways and reconstruction of the same roads. The intersection of Blake Road and Interlachen Boulevard will have a new roundabout constructed. To make room for the proposed roundabout, modular block and driven sheet pile retaining walls will be constructed. This project will also include roadway and sidewalk subgrade preparation, aggregate base placement, new concrete curb and gutter, sidewalk, driveways along with bituminous pavement. Improvements to the sanitary, storm, and water main utilities will also be part of this project. This project involves the portions of Blake Road from Scriver Road north to Interlachen Boulevard and then along Interlachen Boulevard north to Spruce Road.

This is a City of Edina project with state-aid funding. Projects that are constructed with state-aid funding are required to perform Quality Control and Quality Assurance (QC/QA) testing in accordance with the Minnesota Department of Transportation's (MnDOT's) 2020 Standard Specifications for Construction and MnDOT's Schedule of Materials Control. This project is using MnDOT's 2022 State Aid for Local Transportation (SALT) Schedule of Materials Control. Personnel with MnDOT certifications must complete the monitoring and testing. Braun Intertec will perform the QA field testing on the project as listed in our scope of services and as shown on our attached cost estimate table. The contractor will be responsible for performing all of the required QC testing and submitting all the documentation upon completion of the project. An audit of the project could be conducted upon completion. The audit may include reviewing tests and paperwork provided by your QC/QA representative.

Available Project Information

This proposal was prepared using the following documents and information.

- Project plans for the Blake Road Street Reconstruction project prepared by the WSB Inc., dated March 16, 2022.
- Project specifications prepared by the City of Edina, dated March 21, 2022.
- Email correspondence with Aaron Ditzler from the City of Edina.

Braun Intertec Project Personnel

For this project, we will provide technicians that are MnDOT certified in each specialized field. For the proposed scope of services, our staff will have the following certifications:

- Aggregate Production
- Grading & Base I
- Concrete Field I
- Bituminous Street
- MnDOT or ACI Strength Testing

Accredited Laboratory

In the 2022 SALT Schedule of Material Control, which is part of this project's testing requirements, MnDOT requires laboratories performing acceptance tests for payment to be accredited by the AASHTO Resource (formerly AASHTO Materials Reference Laboratory [AMRL]) for all test procedures performed.

Braun Intertec is one of the few independent testing companies that is accredited in the metro area/state. With Braun Intertec's Metro Material Laboratory typically operating 24 hours a day, laboratory test results are delivered in a timely manner.

Scope of Services

Services are performed under the direction of a licensed professional engineer. Testing services will be performed on an on-call, as-needed basis as requested and scheduled by you or your on-site project representative. After reviewing available information to determine compliance with project plans and/or specifications and other design or construction documents, our scope of services for the project will be limited to the tasks defined below.

Soil Related Services

- Perform nuclear gauge density tests on retaining wall backfill, sheet pile wall backfill and utility backfill materials.
- Perform laboratory standard Proctor tests on backfill and fill materials.
- Perform moisture content tests at time of compaction on utility backfill, full depth reclaim, subgrade preparation, retaining and sheet pile wall backfill, full depth reclaim and aggregate base materials at the written direction of the engineer as the project is specified as quality compaction for all soils and aggregate base materials except for the retaining walls and sheet pile wall backfill areas.
- Perform gradation tests on stabilizing aggregate, granular embankment, structural backfill, granular bedding, fine filter aggregate, filter medium, and aggregate base materials.
- Observe and evaluate the soils exposed in the bottoms of excavations to determine if the soils are similar to those encountered with the geotechnical evaluation and suitable for support of fill, foundations or pavements. Our engineer can provide consultation for conditions that appear to differ from the geotechnical evaluation.
- Prepare the preliminary and final grading and base report along with assembling the random sampling locations report for the aggregate base according to MnDOT Specifications.

Concrete Related Services

- Sample and test fresh concrete associated with general concrete placements for compliance with the project documents and cast test cylinders for laboratory compressive strength testing. We assume that we will be able to appropriately dispose of excess concrete (and associated wash water) on site at no additional cost to us.
- Measure and report the compressive strength of the concrete test cylinders for compliance with the project documents. A set of five cylinders will be tested at the following schedule one cylinder at 7 days, three cylinders at 28 days, and one hold 56-day cylinder if needed for each set cast of structural concrete and a set of 3 cylinders tested at 28 days for all other concrete types. If field cure cylinders are requested, each additional cylinder will be charged at the unit price listed in our cost estimate.

Bituminous Related Services

- Collect verification samples per MnDOT's 2360 specification. Perform quality assurance tests on the verification samples which include the following tests: Rice specific gravity, asphalt content, extracted aggregate gradation, gyratory density, coarse aggregate angularity, and fine aggregate angularity. Compare agency test results with contractor's test results for compliance with MnDOT 2360 specification.

Reporting and Project Management

Test results will be issued weekly for the project as the various tasks are performed. If, at any time, there are failing tests which do not appear to be in accordance with the plans and specifications or MnDOT's Schedule of Materials Control, we will notify the engineer's representative and any others that we are directed to notify.

Before the final project closeout, we will issue a final report for this project. The report will include the following:

- Braun Intertec technician roster for technicians that conducted testing on the project.
- Completed MnDOT Materials Certification Exceptions Summary for items tested by Braun Intertec.
- Completed Preliminary and Final Grading and Base Report.
- Moisture, Density, DCP, Proctor and Gradation tests.
- Concrete mix designs.
- Concrete compressive strength results.
- Bituminous mix designs.
- Bituminous verification test results.
- Bituminous contractor's summary sheets.
- Completed density incentive/disincentive worksheets.

Basis of Scope of Work

The costs associated with the proposed scope of services were estimated using the following assumptions. If the construction schedule is modified or the contractor completes the various phases of the project at different frequencies or durations than shown in this proposal, we may need to adjust the overall cost accordingly. The scope of work and number of trips required to perform these services are as shown in the attached table. Notable assumptions in developing our estimate include:

- We assume that sixteen gradation tests will be requested for project.
- We assume it will take three trips to complete the nuclear density gauge testing on utility backfill on this project. We understand the project is specified as quality compaction but have estimated three trips per your request.
- We assume nineteen trips to complete the nuclear density gauge testing on the modular block retaining walls and sheet pile walls as we understand they are specified as “specified density” on this project. We understand all other soils and base materials outside of the retaining wall and sheet pile wall are quality compaction and have not included any additional time/trips in our proposal besides the aforementioned three trips for utility backfill.
- We have not included any trips or time in our estimate for moisture at time of compaction testing for the materials that are specified as quality compaction as the 2022 SALT Schedule of Materials Control notes this testing is directed by the engineer. We can provide the testing as needed but request in writing from the engineer what materials and how frequently they would like testing and may need to revise this proposal based on the engineer’s request.
- We assume one hundred and eight sets of concrete tests will be required to complete the project. Many concrete samples are expected to be able to be picked up on a following days’ concrete placement but we have also assumed fifty additional trips to site to pick up previous concrete samples when subsequent days do not have concrete being placed for a total of 158 trips for concrete.
- We assume an on-site construction inspector will observe the concrete reinforcement for this project and not provided by Braun Intertec.
- We understand an on-site construction observer from WSB will observe the test rolling and quality compaction requirements for this project.
- We assume bituminous paving will be completed in six days for this project.
- We assume the project engineer of record will review and approve contractor’s quality control submittals and test results.
- We assume City of Edina will not be requesting and/or requiring bituminous cores be collected and tested as the project is specified as ordinary compaction.
- We assume MnDOT Metro Inspections will perform concrete batch plant monitoring and testing for this project.
- We assume MnDOT Metro Inspections will perform bituminous plant monitoring and testing for this project.

- You, or others you may designate, will provide us with current and approved plans and specifications for the project. Modification to these plans must also be sent to us so we can review their incorporation into the work.
- We will require a minimum of 24 hours' notice for scheduling inspections for a specific time. Shorter than 24 hours' notice may impact our ability to perform the requested services, and the associated impacts will be the responsibility of others.

If the work is completed at different rates than described above, this proposal should be revised. If the pace of construction is different than described above, this proposal should be revised.

Cost and Invoicing

We will furnish the services described herein for an estimated fee of **\$76,438**. **Our estimated costs are based on industry averages for construction production. Depending on the contractor's performance, our costs may be significantly reduced or slightly higher than estimated.** A tabulation showing our estimated hourly and/or unit rates associated with our proposed scope of services is also attached. The actual cost of our services will be based on the actual units or hours expended to meet the requirements of the project documents.

This cost estimate was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 6:00 a.m. to 4:00 p.m., Monday through Friday. Services that we are asked to provide to meet the project requirements or the contractor's construction schedule **outside** our normal business hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the listed hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the listed hourly rate for the service provided. We have not included premiums for overtime in our cost estimate; however, we recommend that allowances and contingencies be made for overtime charges based on conversations with the contractor. You will be billed only for services provided on a time and materials basis.

Because our services are directly controlled by the schedule and performance of others, the actual cost may vary from our estimate. It is difficult to project all of the services and the quantity of services that may be required for any project. If services are required that are not discussed above, we will provide them at the rates shown in the attached table or, if not shown, at our current Schedule of Charges. We will invoice you on a monthly basis.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. After reviewing this proposal, **please sign and return one copy to our office as notification of acceptance and authorization to proceed.** If anything in this proposal is not consistent with your requirements, please let us know immediately. Braun Intertec will not release any written reports until we have received a signed agreement. Also, ordering services from Braun Intertec constitutes acceptance of the terms of this proposal (including the attached General Conditions).

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Jacob Collins at 612.418.8570 (jacollins@braunintertec.com) or Andrew Valerius at 952.995.2242 (avalerius@braunintertec.com).

Sincerely,

BRAUN INTERTEC CORPORATION



Jacob D. Collins
Project Manager



Andrew M. Valerius
Account Leader, Senior Project Manager



Charles M. Cadenhead, Jr., PE
Vice President, Principal Engineer

Attachments:
Project Proposal
General Conditions – CMT (1/1/18)

The proposal is accepted. We will reimburse you in accordance with this agreement, and you are authorized to proceed:

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Project Proposal

QTB156866

City of Edina - Blake Road Imp SAP 120-147-014, Eng 22-2

Client:

City of Edina
Aaron Ditzler
7450 Metro Blvd
Edina, MN 55439
(926) 826-0300

Work Site Address:

Blake Road, Interlachen Boulevard
Edina, MN 55436

Service Description:

Construction Materials Testing
SAP 120-177-006
BA-463, STS-464, WM-595
SS-529, S-177

	Description	Quantity	Units	Unit Price	Extension
Phase 1	Construction Materials Testing				
Activity 1.1	Soil Testing				\$15,468.00
207	Compaction Testing - Nuclear	61.00	Hour	84.00	\$5,124.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Utilities	3.00	Trips	2.50	7.50
	Modular Block Retaining Walls	4.00	Trips	4.00	16.00
	Sheet Pile Wall, Granular Under Slab	15.00	Trips	2.50	37.50
1308	Nuclear moisture-density meter charge, per hour	61.00	Each	24.00	\$1,464.00
126	Project Engineer	10.00	Hour	164.00	\$1,640.00
128	Senior Engineer	6.00	Hour	190.00	\$1,140.00
1318	Moisture Density Relationship (Standard), per sample	6.00	Each	185.00	\$1,110.00
1228	Topsoil Testing with nutrients, per sample	1.00	Each	370.00	\$370.00
1530AG	Asphalt Content of Aggregate Base, per sample	1.00	Each	150.00	\$150.00
209	Sample pick-up	16.00	Hour	84.00	\$1,344.00
1162	Sieve Analysis with 200 wash, per sample	16.00	Each	136.00	\$2,176.00
1861	CMT Trip Charge	38.00	Each	25.00	\$950.00
Activity 1.2	Concrete Testing				\$44,270.00
261	Concrete Testing	270.00	Hour	84.00	\$22,680.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Curb and Gutter	30.00	Trips	2.50	75.00
	RTW Level Pad, Slabs, Stairs, and Sidewalks	30.00	Trips	2.50	75.00
	Structural Concrete	34.00	Trips	2.50	85.00
	Monument Sign / Pole Foundations	5.00	Trips	2.50	12.50
	Concrete Barrier	9.00	Trips	2.50	22.50
1364	Compressive strength of concrete cylinders, per specimen	420.00	Each	32.00	\$13,440.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Structural Concrete	34.00	Sets	5.00	170.00
	Curb and Gutter	30.00	Sets	3.00	90.00
	RTW Level Pad, Slabs, Stairs, and Sidewalks	30.00	Sets	3.00	90.00
	Monument Sign / Pole Foundations	5.00	Sets	5.00	25.00
	Concrete Barrier	9.00	Sets	5.00	45.00
1861	CMT Trip Charge	158.00	Each	25.00	\$3,950.00
278	Concrete Cylinder Pick up - Assumes 50 Additional Trips	50.00	Hour	84.00	\$4,200.00
Activity 1.3	Pavement Testing				\$5,208.00
2689	MnDOT Bituminous Verification, per sample	6.00	Each	679.00	\$4,074.00
209	Sample pick-up - Split Samples	12.00	Hour	82.00	\$984.00
1861	CMT Trip Charge	6.00	Each	25.00	\$150.00
Activity 1.4	Project Management				\$11,492.00
226	Project Manager	44.00	Hour	164.00	\$7,216.00
228	Senior Project Manager	4.00	Hour	190.00	\$760.00



The Science You Build On.

Project Proposal

QTB156866

City of Edina - Blake Road Imp SAP 120-147-014, Eng 22-2

238	Project Assistant	24.00	Hour	84.00	\$2,016.00
1230	Final Report	1.00	Each	1,500.00	\$1,500.00
Phase 1 Total:					\$76,438.00

Proposal Total:	\$76,438.00
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General Conditions

Construction Material Testing and Special Inspections

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and

further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional

costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional Insured under your liability insurance policies and to require subrogation be waived against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is

creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of*

business opportunity, loss of profit or revenue, loss of product or output, or business interruption.

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

6.5 *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.E.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Ross Bintner, P.E., Engineering Services Manager

Item Activity:
Action

Subject: Request for Purchase: ENG 22-5 Morningside Flood
Infrastructure, Phase 2

ACTION REQUESTED:

Approve Request for Purchase for Phase 2 of the Morningside Flood Infrastructure Project with Rachel Contracting, LLC for \$7,995,424.

INTRODUCTION:

This contract is the next step in constructing the Morningside Flood Infrastructure project. It includes the installation of pipe, lift station, and mass grading to create stormwater storage, park fields and swale grading, and temporary restoration.

Phase 3 will include natural resource restoration or the landscaping phase. Phase 3 as well as park irrigation and fiber optic will be quoted and contracted separately.

ATTACHMENTS:

Request for Purchase: ENG22-5 Morningside Flood Infrastructure, Phase 2

ENG22-5 Contract



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200117

Request for Purchase

Department: Engineering

Buyer: Ross Bintner

Date: 04/25/2022

Requisition Description: Morningside Flood Risk Reduction Phase 2

Vendor: RACHEL CONTRACTING, LLC

Cost: \$7,995,424.97

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION:

The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

The flood infrastructure project coincides with planned roadway reconstruction in the neighborhood in 2022 and 2023

BUDGET IMPACT:

This project is funded by the Stormwater Utility Fund.

ENVIRONMENTAL IMPACT:

Installation of infrastructure uses natural resources and the lift station pumps use energy but the project will create a community more resilient to flooding. The project will also restore ecological integrity in the park.

- Selectively removed invasive, diseased, and disease-prone trees in upland areas
- Replanting trees. with species that will thrive in a changing climate as well as fruit and nut-bearing species to provide forage for animals and people.
- The pond edge will be planted with wetland plants and support species including waterfowl, turtles, and frogs. Native shrubs, grasses, and wildflowers will be seeded to restore soil health and provide habitat for wildlife, including pollinators.

CONTRACT NO. ENG 22-5
Morningside Flood Infrastructure Phase 2

THIS AGREEMENT made this 4th day of May, 2022, by and between the **CITY OF EDINA**, a Minnesota municipal corporation ("City") and **Rachel Contracting, LLC, 4180 Napier Court NE, St Michael, MN 55376**, ("Contractor"). City and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

1. CONTRACT DOCUMENTS. The following documents shall be referred to as the "Contract Documents," all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

- A. This Agreement.
- B. Instructions to Bidders.
- C. City of Edina General Contract Conditions.
- D. Addenda numbers 1 & 2.
- E. Specifications prepared by Chad A. Millner, P.E., dated April 15, 2022.
- F. Plan sheets numbered 1 to 60.
- G. Performance Bond.
- H. Payment Bond.
- I. Responsible Contractor Verification of Compliance
- J. Contractor's Bid dated April 25, 2022.

The Contract Documents are to be read and interpreted as a whole. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work and to require Contractor to provide the highest quality and greatest quantity consistent with the Contract Documents. If there are inconsistencies within or among part of the Contract Documents or between the Contract Documents and applicable standards, codes or ordinances, the Contractor shall provide the better quality or greater quantity of Work or comply with the more stringent requirements.

- 1.1** Before ordering any materials or doing any Work, the Contractor shall verify measurements at the Project site and shall be responsible for the correctness of such measurements. No extra charges or compensation will be allowed on account of differences between actual dimensions and the dimensions indicated on the Drawings. Any difference that may be found shall be submitted to the City for resolution before proceeding with the Work.
- 1.2** If a minor change in the Work is necessary due to actual field conditions, the Contractor shall submit detailed drawings of such departure to the City for approval before making the change.

The City shall not be required to make any adjustment to either the Contract Sum or Contract Time because of any failure by the Contractor to comply with the requirements of this paragraph. Actual or alleged conflicts or inconsistencies between the Plans and Specifications or other Contract Documents shall be brought to the City's attention in writing, prior to performing the affected Work. The City's directions shall be followed by the Contractor.

2. OBLIGATIONS OF THE CONTRACTOR. The Contractor shall provide the goods, services, and perform the work in accordance with the Contract Documents.

3. OBLIGATIONS OF THE CITY. The City agrees to pay and the Contractor agrees to receive and accept payment in accordance with the Contractor's bid **\$7,995,424.97.**

4. PAYMENT PROCEDURES.

- A. Contractor shall submit Applications for Payment. Applications for Payment will be processed by City as provided in the General Conditions.
- B. Progress Payments; Retainage. City shall make 95% progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work.
- C. Payments to Subcontractor.

- (1) Prompt Payment to Subcontractors. Pursuant to Minn. Stat. § 471.25, Subd. 4a, the Contractor must pay any subcontractor within ten (10) days of the Contractor's receipt of payment from the City for undisputed services provided by the subcontractor. The Contractor must pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the Contractor shall pay the actual penalty due to the subcontractor.
- (2) Form IC-134 required from general contractor. Minn. Stat. § 290.92 requires that the City of Edina obtain a Withholding Affidavit for Contractors, Form IC-134, before making final payments to Contractors. This form needs to be submitted by the Contractor to the Minnesota Department of Revenue for approval.

The form is used to receive certification from the state that the vendor has complied with the requirement to withhold and remit state withholding taxes for employee salaries paid.

- D. Final Payment. Upon final completion of the Work, City shall pay the remainder of the Contract Price as recommended by City.

5. COMPLETION DATE.

The Work must be completed and ready for final payment by **November 15, 2022.**

6. CONTRACTOR'S REPRESENTATIONS.

- A. Contractor has examined and carefully studied the Contract Documents and other related data identified in the Contract Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the General Conditions; and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site.
- E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions

(surface, subsurface, and underground facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.

- F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by City and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- I. Contractor has given City written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by City is acceptable to Contractor.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- K. Subcontracts:
 - (1) Unless otherwise specified in the Contract Documents, the Contractor shall, upon receipt of the executed Contract Documents, submit in writing to the City the names of the subcontractors proposed for the work. Subcontractors may not be changed except at the request or with the consent of the City.
 - (2) The Contractor is responsible to the City for the acts and omissions of the Contractor's subcontractors, and of their direct and indirect employees, to the same extent as the Contractor is responsible for the acts and omissions of the Contractor's employees.
 - (3) The Contract Documents shall not be construed as creating any contractual relation between the City and any subcontractor.
 - (4) The Contractor shall bind every subcontractor by the terms of the Contract Documents.

7. WARRANTY. The Contractor guarantees that all new equipment warranties as specified within the bid shall be in full force and transferred to the City upon payment by the City. The Contractor shall be held responsible for any and all defects in workmanship, materials, and equipment which may develop in any part of the contracted service, and upon proper notification by the City shall immediately replace, without cost to the City, any such faulty part or parts and damage done by reason of the same in accordance with the bid specifications.

8. INDEMNITY. The Contractor agrees to indemnify and hold the City harmless from any claim made by third parties as a result of the services performed by it. In addition, the Contractor shall reimburse the City for any cost of reasonable attorney's fees it may incur as a result of any such claims.

9. MISCELLANEOUS.

- A. Terms used in this Agreement have the meanings stated in the General Conditions.
- B. City and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

- C. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon City and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provisions.
- D. Data Practices/Records.
- (1) All data created, collected, received, maintained or disseminated for any purpose in the course of this Contract is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy.
 - (2) All books, records, documents and accounting procedures and practices to the Contractor and its subcontractors, if any, relative to this Contract are subject to examination by the City.
- E. Copyright/Patent. Contractor shall defend actions or claims charging infringement of any copyright or patent by reason of the use or adoption of any designs, drawings or specifications supplied by it, and it shall hold harmless the City from loss or damage resulting there from. If the equipment provided by the Contractor pursuant to this Agreement contains software, including that which the manufacturer may have embedded into the hardware as an integral part of the equipment, the Contractor shall pay all software licensing fees. The Contractor shall also pay for all software updating fees for a period of one year following cutover. The Contractor shall have no obligation to pay for such fees thereafter. Nothing in the software license or licensing agreement shall obligate the City to pay any additional fees as a condition for continuing to use the software.
- F. Assignment. Neither party may assign, sublet, or transfer any interest or obligation in this Agreement without the prior written consent of the other party, and then only upon such terms and conditions as both parties may agree to and set forth in writing.
- G. Waiver. In the particular event that either party shall at any time or times waive any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or any succeeding breach of this Agreement by either party, whether of the same or any other covenant, condition or obligation.
- H. Governing Law/Venue. The laws of the State of Minnesota govern the interpretation of this Agreement. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Hennepin County.
- I. Severability. If any provision, term or condition of this Agreement is found to be or becomes unenforceable or invalid, it shall not affect the remaining provisions, terms and conditions of this Agreement, unless such invalid or unenforceable provision, term or condition renders this Agreement impossible to perform. Such remaining terms and conditions of the Agreement shall continue in full force and effect and shall continue to operate as the parties' entire agreement.
- J. Entire Agreement. This Agreement represents the entire agreement of the parties and is a final, complete and all inclusive statement of the terms thereof, and supersedes and terminates any prior agreement(s), understandings or written or verbal representations made between the parties with respect thereto.
- K. Permits and Licenses; Rights-of-Way and Easements. The Contractor shall procure all permits and licenses, pay all charges and fees therefore, and give all notices necessary and incidental to the construction and completion of the Project. The City will obtain all necessary rights-of-way and easements. The Contractor shall not be entitled to any additional compensation for any construction delay resulting from the City's not timely obtaining rights-of-way or easements.

- L. If the work is delayed or the sequencing of work is altered because of the action or inaction of the City, the Contractor shall be allowed a time extension to complete the work but shall not be entitled to any other compensation.
- M. Responsible Contractor. This contract may be terminated by the City at any time upon discovery by the City that the prime contractor or subcontractor has submitted a false statement under oath verifying compliance with any of the minimum criteria set forth in Minn Stat. § 16C.285, subd. 3.

CITY OF EDINA

CONTRACTOR

BY: _____
Its Mayor

BY: _____
Its

AND _____
Its City Manager

AND _____
Its



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.F.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Aaron T. Ditzler, P.E., Assistant City Engineer

Item Activity:
Action

Subject: Request for Purchase: Morningside D & E
Reconstruction Materials Testing

ACTION REQUESTED:

Approve Request for Purchase for Morningside D & E Materials Testing to Braun Intertec for \$39,212.

INTRODUCTION:

The construction contract for the Morningside D & E Neighborhood Roadway Reconstruction improvements was awarded by the City Council on April 19, 2022. Braun Intertec will perform sampling, field and laboratory testing for concrete, bituminous and aggregate materials to meet City standards.

ATTACHMENTS:

Request for Purchase: Morningside D& E Materials Testing

Materials Testing Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200108

Request for Purchase

Department: Engineering

Buyer: Aaron Ditzler

Date: 04/21/2022

Requisition Description: ENG 22-3 Morningside D& E Materials Testing

Vendor: BRAUN INTERTEC CORPORATION

Cost: \$39,212.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: SERVICE K - SERVICE CONTRACT

DESCRIPTION:

The construction contract for the Morningside D & E Neighborhood Roadway Reconstruction improvements was awarded by the City Council on April 19, 2022. Braun Intertec will perform sampling, field and laboratory testing for concrete, bituminous and aggregate materials to meet City standards.

BUDGET IMPACT:

Funding for this contract is from special assessments, the storm fund and Pedestrian and Cyclist Safety (PACS) fund. The recommended quote is within the budget.

COMMUNITY IMPACT:

This project will provide premier, long term core service facilities and provide access and mobility for all transportation modes while enhancing safety and convenience. It is necessary to improve the infrastructure and comply with the City's Living Streets Policy as well as Vision Edina's mission statement to "provide effective and valued public services and maintain a sound public infrastructure".

The Morningside Neighborhood has several low and landlocked areas prone to flooding. The project will increase flood hazard resiliency across the neighborhood with no increase in risk to any property.

ENVIRONMENTAL IMPACT: NA Service Contract

April 19, 2022

Proposal QTB156867

Aaron Ditzler, PE
City of Edina
7450 Metro Boulevard
Edina, MN 55439

Re: Proposal for Construction Materials Testing Services
Morningside D & E Neighborhood Roadway Improvements
Eng 22-3, BA-461, S-176, SS-530, STS-465, and WM-596
Edina, Minnesota

Dear Mr. Ditzler:

Braun Intertec Corporation is pleased to submit this proposal to provide construction materials testing services for the Morningside D & E Neighborhood Roadway Improvements project in Edina, Minnesota.

We have completed the geotechnical evaluation for this project, so we have a unique understanding of the site and construction challenges. We can aid the construction team by applying this experience and transferring our knowledge developed during the design phase which will provide professional continuity to the construction. Our work on the project to date gives us familiarity with the project team and design development which allows us to understand some of the considerations used when developing the project's design

Since our inception in 1957, we have grown into one of the largest employee-owned engineering firms in the nation. With more than 1,000 employee owners, retaining our firm gives you access to a diverse range of services and professionals you can consult with if the unforeseen occurs. The size of our company also allows us to respond quickly when schedule constraints occur.

Our Understanding of Project

We understand the project will include removal of the existing roadway surfaces and some adjacent concrete curbs and sidewalks. Some utilities will be removed and replaced. The roadways will then be reconstructed using the full depth reclamation materials. This project involves the portions of Grimes Avenue from West 44th Street to West 42nd Street as well as West 42nd Avenue from Alden Avenue to Oakdale Avenue. Other roadways part of the project include Morningside Road, Oakdale Avenue, Crocker Avenue, Branson Street, Lynn Avenue, and Littel Street.

Available Project Information

This proposal was prepared using the following documents and information.

- Project plans and specifications for the Morningside D & E Roadway Reconstruction by the City of Edina, dated March 23, 2022 and March 22, 2022.

AA/EOE

- Email correspondence with Aaron Ditzler from the City of Edina.

Scope of Services

Services are performed under the direction of a licensed professional engineer. Testing services will be performed on an on-call, as-needed basis as requested and scheduled by you or your on-site project representative. After reviewing available information to determine compliance with project plans and/or specifications and other design or construction documents, our scope of services for the project will be limited to the tasks defined below.

Soil Related Services

- Observe and evaluate the soils exposed in the bottoms of excavations to determine if the soils are similar to those encountered with the geotechnical evaluation and suitable for support of utilities or pavements. Our engineer can provide consultation for conditions that appear to differ from the geotechnical evaluation.
- Measure the in-place dry density, moisture content and relative compaction of fill placed for pavement and/or utility support, and of utility backfill for compliance with the project documents. This task includes performing laboratory Proctor tests to provide maximum dry densities from which the relative compaction of fill can be determined, as well as the use of a nuclear density gauge to measure in-place dry densities and moisture contents.
- Perform gradation tests on granular, full depth reclaim and imported aggregate base materials.

Concrete Related Services

- Sample and test fresh concrete associated with pavement, retaining walls and/or curb-and-gutter for compliance with the project documents, and cast test cylinders for laboratory compressive strength testing. We assume that we will be able to appropriately dispose of excess concrete (and associated wash water) on site at no additional cost to us.
- Measure and report the compressive strength of the concrete test cylinders for compliance with the project documents. A set of three cylinders will be tested at 28 days for each set cast. If field cure cylinders are requested, each additional cylinder will be charged at the unit price listed in our cost estimate.

Bituminous Related Services

- Sample and test bituminous pavement materials for compliance with the project documents. This task includes asphalt content and extracted aggregate gradation tests of the bituminous.

Consulting, Project Communication and Reporting Services

- Project management, including scheduling of our field personnel.
- Review test reports and communicate with you and the parties you may designate such as the project contractor(s), and other project team members, as needed.
- Transmit test results to the project team on a weekly basis.

Basis of Scope of Work

The costs associated with the proposed scope of services were estimated using the following assumptions. If the construction schedule is modified or the contractor completes the various phases of the project at different frequencies or durations than shown in this proposal, we may need to adjust the overall cost accordingly. The scope of work and number of trips required to perform these services are as shown in the attached table. Notable assumptions in developing our estimate include:

- We assume it will take eight trips to complete the nuclear density gauge testing on this project. We understand the project is specified as quality compaction but have estimated eight trips per your request.
- We assume that twelve gradation tests will be requested for project full depth reclaim, aggregate base and for granular materials used on site.
- We assume fifty-nine sets of concrete tests will be required to complete the project. Many concrete samples are expected to be able to be picked up on a following days' concrete placement but we have also assumed thirty additional trips to site to pick up previous concrete samples when subsequent days do not have concrete being placed for a total of eight-nine trips for concrete.
- We understand an on-site construction observer from the City of Edina will observe the test rolling and quality compaction requirements for this project.
- We assume bituminous paving will be completed in eight days for this project.
- We assume the project engineer of record will review and approve contractor's quality control submittals and test results.
- We assume City of Edina will not be requesting and/or requiring bituminous cores be collected and tested.
- You, or others you may designate, will provide us with current and approved plans and specifications for the project. Modification to these plans must also be sent to us so we can review their incorporation into the work.
- We will require a minimum of 24 hours' notice for scheduling inspections for a specific time. Shorter than 24 hours' notice may impact our ability to perform the requested services, and the associated impacts will be the responsibility of others.

If the work is completed at different rates than described above, this proposal should be revised. If the pace of construction is different than described above, this proposal should be revised.

Cost and Invoicing

We will furnish the services described herein for an estimated fee of **\$39,212**. **Our estimated costs are based on industry averages for construction production. Depending on the contractor's performance, our costs may be significantly reduced or slightly higher than estimated.** A tabulation showing our estimated hourly and/or unit rates associated with our proposed scope of services is also attached. The actual cost of our services will be based on the actual units or hours expended to meet the requirements of the project documents.

This cost estimate was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 6:00 a.m. to 4:00 p.m., Monday through Friday. Services that we are asked to provide to meet the project requirements or the contractor's construction schedule **outside** our normal business hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the listed hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the listed hourly rate for the service provided. We have not included premiums for overtime in our cost estimate; however, we recommend that allowances and contingencies be made for overtime charges based on conversations with the contractor. You will be billed only for services provided on a time and materials basis.

Because our services are directly controlled by the schedule and performance of others, the actual cost may vary from our estimate. It is difficult to project all of the services and the quantity of services that may be required for any project. If services are required that are not discussed above, we will provide them at the rates shown in the attached table or, if not shown, at our current Schedule of Charges. We will invoice you on a monthly basis.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. After reviewing this proposal, **please sign and return one copy to our office as notification of acceptance and authorization to proceed.** If anything in this proposal is not consistent with your requirements, please let us know immediately. Braun Intertec will not release any written reports until we have received a signed agreement. Also, ordering services from Braun Intertec constitutes acceptance of the terms of this proposal (including the attached General Conditions).

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Jacob Collins at 612.418.8570 (jacollins@braunintertec.com) or Andrew Valerius at 952.995.2242 (avalerius@braunintertec.com).

Sincerely,

BRAUN INTERTEC CORPORATION



Jacob D. Collins
Project Manager



Andrew M. Valerius
Account Leader, Senior Project Manager



Charles M. Cadenhead, Jr., PE
Vice President, Principal Engineer

Attachments:
Project Proposal
General Conditions – CMT (1/1/18)

The proposal is accepted. We will reimburse you in accordance with this agreement, and you are authorized to proceed:

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Project Proposal

QTB156867

City of Edina - Morningside D & E Roadway Imps., Eng 22-3

Client:

City of Edina
Aaron Ditzler
7450 Metro Blvd
Edina, MN 55439
(926) 826-0300

Work Site Address:

Morningside Road and Grimes Avenue
Edina, MN 55436

Service Description:

Construction Materials Testing
Edina Imp. No. BA-461, S-176,
SS-530, STS-465, and WM-596

	Description	Quantity	Units	Unit Price	Extension
Phase 1	Construction Materials Testing				
Activity 1.1	Soil Testing				\$7,957.00
126	Project Engineer	8.00	Hour	164.00	\$1,312.00
128	Senior Engineer	2.00	Hour	190.00	\$380.00
207	Compaction Testing - Nuclear	20.00	Hour	84.00	\$1,680.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Utility / Subgrade Testing	8.00	Trips	2.50	20.00
1308	Nuclear moisture-density meter charge, per hour	20.00	Each	24.00	\$480.00
1228	Topsoil Testing with nutrients, per sample	2.00	Each	370.00	\$740.00
209	Sample pick-up	12.00	Hour	84.00	\$1,008.00
1530AG	Asphalt Content of Aggregate Base, per sample	1.00	Each	150.00	\$150.00
1162	Sieve Analysis with 200 wash, per sample	12.00	Each	136.00	\$1,632.00
1861	CMT Trip Charge	23.00	Each	25.00	\$575.00
Activity 1.2	Concrete Testing				\$22,799.00
261	Concrete Testing	147.50	Hour	84.00	\$12,390.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Curb and Gutter	25.00	Trips	2.50	62.50
	Slabs, Ramps, and Stairs	34.00	Trips	2.50	85.00
1364	Compressive strength of concrete cylinders, per specimen	177.00	Each	32.00	\$5,664.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Curb and Gutter	25.00	Sets	3.00	75.00
	Slabs, Ramps, and Stairs	34.00	Sets	3.00	102.00
278	Concrete Cylinder Pick up - Assumes 30 Additional Trips	30.00	Hour	84.00	\$2,520.00
1861	CMT Trip Charge	89.00	Each	25.00	\$2,225.00
Activity 1.3	Pavement Testing				\$3,544.00
209	Sample pick-up - 8 Trips @ 2 Hours	16.00	Hour	82.00	\$1,312.00
1530	Asphalt Content, per sample	8.00	Each	150.00	\$1,200.00
1532	Extracted Aggregate Gradation, per sample	8.00	Each	104.00	\$832.00
1861	CMT Trip Charge	8.00	Each	25.00	\$200.00
Activity 1.4	Project Management				\$4,912.00
226	Project Manager	22.00	Hour	164.00	\$3,608.00
228	Senior Project Manager	2.00	Hour	190.00	\$380.00
238	Project Assistant	11.00	Hour	84.00	\$924.00
Phase 1 Total:					\$39,212.00

Proposal Total: \$39,212.00

General Conditions

Construction Material Testing and Special Inspections

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and

further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional

costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional Insured under your liability insurance policies and to require subrogation be waived against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is

creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of*

business opportunity, loss of profit or revenue, loss of product or output, or business interruption.

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

6.5 *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.G.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Ross Bintner, P.E., Engineering Services Manager

Item Activity:

Subject: Request for Purchase: Morningside Flood
Infrastructure Construction Services

Action

ACTION REQUESTED:

Approve Request for Purchase for Morningside Flood Infrastructure Construction Services with Barr Engineering Company for \$418,200.

INTRODUCTION:

This contract is for construction phase services including construction administration and inspection. The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

ATTACHMENTS:

Request for Purchase: Morningside Flood Infrastructure Construction Services
Construction Services Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200120

Request for Purchase

Department: Engineering

Buyer: Ross Bintner

Date: 04/26/2022

Requisition Description: Construction Support Services for Morningside Flood

Vendor: BARR ENGINEERING CO

Cost: \$418,200.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: SERVICE - SERVICE CONTRACT

DESCRIPTION:

This contract is for construction phase services including construction administration and inspection. The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

The flood infrastructure project coincides with planned roadway reconstruction in the neighborhood in 2022 and 2023.

BUDGET IMPACT:

This project is funded by the Stormwater Utility Fund.

COMMUNITY IMPACT:

The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

The project will also restore ecological integrity in the park.

- Selectively removed invasive, diseased, and disease-prone trees in upland areas
- Replanting trees with species that will thrive in a changing climate as well as fruit and nut-bearing species to provide forage for animals and people.
- The pond edge will be planted with wetland plants and support species including waterfowl, turtles, and frogs. Native shrubs, grasses, and wildflowers will be seeded to restore soil health and provide habitat for wildlife, including pollinators.

ENVIRONMENTAL IMPACT: NA Service Contract

April 25, 2022

Chad Millner, Ross Bintner, and Jessica Wilson
Engineering Department
City of Edina
7450 Metro Boulevard
Edina, MN 55439

Re: Proposal for City of Edina Morningside Flood Infrastructure Project – Phase 2

Dear Mr. Millner, Mr. Bintner, and Ms. Wilson:

This letter presents our proposed scope of services and associated cost estimate for providing construction support services for Phase 2 of the city of Edina's (City's) Morningside Flood Infrastructure Project (MFIP). The scope of work presented below is based on our general knowledge of the project per our design work completed in Phase 1 and per communication with City engineering staff regarding the general scope of services necessary for implementation and completion of construction of the MFIP. The work for this scope will be conducted in conjunction with the City's 2022 and 2023 street reconstruction projects within the Morningside neighborhood.

1 Project Scope of Work

The following subsections provide Barr's detailed scope of work, associated assumptions, anticipated deliverables, and estimated costs to support the construction phase (Phase 2) of the MFIP, with expected award on May 3, 2022, and substantial completion by November 11, 2022. We anticipate that there will be a portion of this work that extends into summer 2023, likely due to product delays and supply shortages. This scope of work does not include design support for the City's 2023 street reconstruction project in the Morningside neighborhood because there are no proposed storm sewer changes in that part of the neighborhood, and the City has already received our recommendations for street grades along W 40th Street.

1.1 Construction Administration and Project Management

We understand that City staff would like Barr to lead the construction administration and project management during construction including day-to-day interaction with the construction contractor (Contractor), managing pay requests, and managing change orders. Construction administration will also include managing requests for information, reviewing submittals, and approving shop drawings. As part of this task Barr staff will also attend and lead one (1) on-site preconstruction meeting to provide an overview to the contractor(s) prior to construction.

Assumptions

- City of Edina staff and Contractor will perform all construction staking and surveying (i.e., Barr/subcontractor survey is not required).
- This task primarily covers office work for administration and project management, plus one (1) on-site preconstruction meeting.

- 8 hours per week for construction administration over 25 weeks of construction (200 hours total)
- 160 hours reviewing and approving submittals for storm sewer, structural items, the pump station, and electrical items, throughout summer/fall 2022
- 4 hours per week over 25 weeks of construction for a Barr senior staff member to respond to requests for information.
- Construction engineering changes may be required from the electrical, structural, and civil design teams, and we've assumed that each team will require 40 hours of time over 25 weeks of construction.

Deliverables

- Data files of all submittals, comments, and approvals for a complete record of the process, if requested by the City, noting that final approved submittals will become part of the construction report.
- Documentation of the preconstruction meeting (notes), and regular notes from interactions with contractor(s).

1.2 Construction Oversight

Construction oversight will include general, environmental, pump station and electrical, and turf establishment and stabilization oversight during the construction process and warranty period. As these elements are nearing completion and Barr staff perform checks and review in the field, we will generate punch lists of items that are non-conforming or still need to be completed and will track those items until they are all complete.

Barr will develop a safe work plan that incorporates Barr and City safety requirements.

We will coordinate with City staff for survey at important milestones such as prior to laying the pump station base slab, after excavation and dredging to quantify materials removed, to establish quantities for pay applications, etc. We will also coordinate with the City to perform a final record drawing survey upon completion of the project.

1.2.1 General Oversight

Field staff will be on-site for 6 hours per day on average for the anticipated 25 weeks of construction to monitor progress, record data, attend weekly construction meetings with Contractor, check items as they are constructed, and to report back to office staff and task/design leads. Some of the specific tasks for the field staff person include the following: inspecting excavation progress, checking that the tree protection fence is maintained, regularly checking on stormwater management and erosion control, confirming control of noise, confirming proper use of entrance and exit routes, and other items as they occur and require observation.

After excavation is complete at both the Lynn/Kipling Inundation Area (LKIA) and Weber Pond, and prior to the Contractor stopping the dewatering operation, Barr will coordinate with City staff to survey those excavated areas to quantify the final removal of material. If those ponds are not fully dewatered, a bathymetric survey may be needed and will require a change to this scope of work. If needed, Barr can perform a bathymetric survey using a remotely-controlled sonar boat. As part of this general construction oversight, Barr will produce final as-built drawings of the final grading, the storm sewer infrastructure

associated with Phase 2 (this scope of construction), and utilities. Drawings will be in the same format as the original design, with elevations, contours, and locations of features updated.

Assumptions

- One field staff on-site an average of six (6) hours per day, including performing documentation, managing notes, travel, and 4 hours per week to coordinate with senior staff, for the 25-week construction period
- Barr will have a minimum of one field staff attend weekly construction meetings (up to 25 meetings over 6 months).
- 100 hours of answering Contractor questions throughout the 25 weeks of construction
- 30 hours to coordinate with the surveyors specific to grading of the ponds and storm sewer. Barr and City staff will coordinate survey in a timely manner after grading is complete so the Contractor can stop dewatering as soon as possible.
- Weekly internal meetings as task leads, weekly meetings with the City, and regular meetings between the lead and the field staff for the duration of construction.
- Bathymetric survey is not needed.

Deliverables

- One digital as-built drawing set for the City's records. This will be produced by January 31, 2023, assuming the Contractor is able to meet the substantial completion date of November 11, 2022.

1.2.2 Environmental Oversight

We will coordinate with the Contractor regarding the sequence of excavation for areas of identified contamination. During excavation of the documented contaminated locations and the sediment in Weber Pond and the LKIA, environmental staff will be on-site full-time providing field screening, sampling, and general oversight services for an assumed duration of up to twelve (12) working days. The field screening and analytical testing will guide the limits for removal of contaminated soil and sediments to a local landfill, following MPCA guidelines. Following the removal of the contaminated areas, the Contractor will remove the balance of the soil suitable for off-site reuses under MPCA's Unregulated Fill Best Management Practice.

Soil samples will be field screened for evidence of contamination and analyzed on a rush basis for polyaromatic hydrocarbons (PAHs), diesel range organics (DRO) w/silica gel and Resource Conservation and Recovery Act (RCRA) metals. Based on the identified areas of impact, up to 20 analytical samples are anticipated. After the contaminated material is removed from site, we have assumed staff will be available in the office to answer questions from the Contractor, and can be on-site if the remaining excavation encounters additional contamination to be managed.

If dewatering is necessary, we anticipate that the water can be discharged to the storm sewer following provisions of the stormwater pollution prevention plan (SWPPP) to control sediment, and that a special discharge permit for discharge to the sanitary sewer will not be needed based on the water quality sampling that was conducted during the Phase 1 design. We do not have a schedule yet from a selected Contractor, but we anticipate that the sediment removal will involve up to seven (7) days to dredge, stage the sediments for draining, and loadout.

Following the field work, Barr will prepare a summary report for City review and approval. The report will document the excavation and dredging soil management and provide analytical results and landfill weigh tickets to document contaminated materials management.

Assumptions

- One field staff on-site for twelve (12) days, six to eight hours each day for environmental oversight (~80 hours).
- 70 hours for coordinating testing of up to 20 analytical samples, office support and final documentation report.
- 30 hours for internal meetings, and for the lead to be present at update meetings with the City.

Deliverables

- One digital copy of a final documentation report summarizing analytical results and landfill weigh tickets for contaminated materials.

1.2.3 Pump Station and Appurtenances Oversight

Barr will have one dedicated field staff for the pump station and the associated appurtenances (inlet structure, valve vault, discharge structure, forcemain, etc.). The Barr staff member will be on site to observe progress related to important milestones. Barr will coordinate with City staff for surveying these features as necessary, providing as much notice as possible given the construction progress and activities.

Barr staff will be present for testing of the pump station after the pumps are installed and for hydrostatic testing of the forcemain. Testing of the pump station will be performed to check operation, power usage, backflow elevations in pipes, etc. Hydrostatic testing of the forcemain will be observed, with data collected and reported in the construction report, as outlined in the contract documents special provisions.

Barr staff will be available as needed from the office or on-site as Opti (smart infrastructure contractor) is implementing their system so that we can answer any questions that come up and to manage progress and schedule.

Assumptions

- Pump station construction will primarily occur over 3 months as a pre-cast structure and may not start until late July or early August
- 55 hours for construction observation and for testing over 4 on-site visits
- 65 hours reviewing 21 submittals related to the pump station and managing pay apps.
- 20 hours over 3 months of pump station construction for answering contractor questions
- 30 hours of internal meetings and meetings with the City for progress updates.
- 40 hours of coordination with surveyors (either City staff or the Contractor) and coordination with Opti during the implementation and optimization period.
- During Opti's 3-month implementation and optimization period, which is part of their support contract, Barr staff will be available to answer questions, both on site and in the office. We assume

one field staff half day, once per week, and one senior level staff one half day every other week for coordination.

- We assume there will be no installation of downstream monitoring equipment at this time.
- The City will be procuring the Opti system and subscription service directly.
- Any additionally ongoing support from Barr to work with Opti beyond the scope of this construction and startup phase will be a part of Barr's general services agreement with the City or a separate scope of work.

Deliverables

- Regular punch list tracking as the project is nearing completion so the City is aware of progress towards completion.
- Information related to the pump station and the appurtenances will be included in the as-built drawing set for the City's records

1.2.4 Electrical Oversight

Barr will have element-specific staff on site for the electrical components, to check both installation and testing. We anticipate having staff on site to check the installation of the major system components at the pump station, at the sanitary lift station, at the new supply and generator near the warming house, and in the warming house. We anticipate the electrical lead will also be on site for the pump station startup. The dates for receiving electrical components are highly uncertain at this time. This construction oversight will require coordination with the Contractor on timing, and while part of this scope, some of these particular tasks may not occur until 2023.

The Barr electrical lead will track punch list items after the first on-site visit and will do a final site visit when the Contractor reports that the punch list items are completed.

Assumptions

- 35 hours for construction observation on-site, including the site kickoff meeting.
- 20 hours for internal meetings and meetings with the City to coordinate and track progress.
- 70 hours for reviewing submittals, pay apps, and answering questions from the Contractor.
- 45 hours for miscellaneous tasks such as coordination with Xcel on their design, considering alternate temporary sources of power, coordinating for survey, and availability for irrigation system startup in the event there are electrical issues.
- All electrical components will be received by May 1, 2023 (roughly 12 months from award).

Deliverables

- Regular punch list tracking as the project is nearing completion so the City is aware of progress towards completion.
- Information related to the electrical components will be included in the as-built drawing set for the City's records.

1.2.5 Turf Establishment and Temporary Stabilization Oversight

During site stabilization and turf establishment, we have assumed one Barr staff member will be available for up to ten (10) half-day site visits. Site visits would happen at the following project milestones:

- During site preparation, seeding, and installation of temporary erosion control.
- Site walk through to prepare initial punch list.
- At end of turf establishment period to confirm punch list items have been completed.
- At end of warranty period (one year after seeding).

Assumptions

- Phase 3 Landscape Restoration support will be provided as a separate scope of work and will include removal of temporary erosion control, seeding and planting native vegetation, tree planting, vegetation maintenance period inspections and plant warranty support.

Deliverables

- Regular punch list tracking as the project is nearing completion so the City is aware of progress towards completion.

1.2.6 Other Oversight (Geotechnical, Groundwater, Structural, Permitting)

We anticipate there will be other milestones of construction where it will be important to have specific Barr technical staff on site to review progress.

With regards to geotechnical work, these expected milestones include the following: a few key moments during excavation of Weber Pond to confirm soils at slope changes, during the initial helical pile installation of the boardwalks to ensure proper installation and torque, during the helical pile installation under the new large manhole at LKIA, and to review soils below the pump station and valve vault to confirm proper bedding.

With regards to groundwater work, there are no expected submittal reviews required. However, Barr staff will want to confirm that the wells are closed properly by a properly-licensed well driller, and that the paperwork is correctly filed with the Minnesota Department of Health on the City's behalf. A Barr field staff dedicated to the groundwater work will be on-site twice during construction to download groundwater level data from the remaining wells and will review and process the data to understand the effects of the project. Finally, Barr will review the pond level and groundwater level data taken during the pumping test to gain a better understanding of inflow rates, which will be important for the pumping plan and volume monitoring requirements from Minnehaha Creek Watershed District.

With regard to structural work, Barr staff will review submittals related to the boardwalks, and will plan on three visits as the boardwalks are being constructed; one early on, one near the end to create a punch list of items, and a final walk through when the Contractor reports the punch list items are complete.

With regard to permitting, we do not anticipate much work required. However, there will be requirements to report construction dewatering to the DNR, and there may be other permitting needs or questions that arise. We have included a nominal budget to account for known and potential permitting support.

Assumptions

- Four site visits from geotechnical staff for helical pile installation, soil confirmation at Weber Pond slope changes, and soil/bedding confirmation under the pump station and valve vault.
- 15 hours for geotechnical staff to review submittals, and 10 hours to respond to Contractor questions.
- 45 hours of time for groundwater staff to download data from the site over two visits, and to analyze the data to understand system flows.
- 25 hours of time for groundwater staff for meetings and confirming the proper closing of the two wells.
- 45 hours of time for structural staff for submittal reviews and three visits to the site during boardwalk construction.
- 25 hours of time for structural staff for meetings and other communications.
- \$5,000 for permitting support.

Deliverables

- Regular punch list tracking as the project is nearing completion so the City is aware of progress towards completion.

1.3 Additional/Miscellaneous Support Tasks

There are several additional tasks that will be important for successful completion of this construction project.

The project has received a MN DNR flood damage reduction grant for the pump station. We anticipate the DNR will request information on the construction and completion, and will wish to have a site visit of the pump station. Barr will support City staff by providing the necessary information in a timely manner for reporting to the DNR. We assume City staff will continue to be the main contact for the DNR with respect to this grant, and that City staff will manage refunds, reimbursement, and/or receipt of grant funds. Barr will be on-site during the DNR's site visit to assist with technical questions.

We expect there will be coordination between the Contractor and the irrigation supplier and installer. Barr's on-site day-to-day field staff will be present to check the installation of the drain tile and the irrigation pump sump, and the orientation of the top slab so the irrigation installer may work efficiently to start irrigation at the end of summer 2022. Additional coordination with Barr office staff is also expected.

Barr has been conducting drone flights for project documentation purposes up to this point and will continue to do so through construction. We expect up to four more drone flights to be completed within Phase 2: one in early summer as construction is underway, one in fall 2022 as leaves are off and construction is nearly complete, once in spring of 2023 prior to leaf out, and one last one in fall 2023 after leaves have fallen and the neighborhood-wide MFIP construction is complete. The drone video will then be compiled together in a short video to document the evolution of the site throughout this project.

We anticipate City staff may request graphics for the project website and/or for signage related to construction. For this task, Barr has estimated a nominal amount of time (up to 26 hours of designer time and 4 hours of internal senior review) on an as-requested basis.

We expect that there will be regular questions from residents and that City staff will answer those, requesting support from Barr as needed. We anticipate that one senior level Barr staff member will spend approximately two half-days per month over 25 weeks of construction answering questions from City staff to help them respond to residents or other stakeholders.

Finally, when the project is substantially complete, and the grading is final and infrastructure is in place, we will re-produce estimates of the project benefits. We will use the XPSWMM model to check the function of the as-built condition, and estimate the benefits of the project using the same process we have used in previous phases of the project. We will also produce flood inundation and structure impact maps of the Morningside neighborhood for final documentation.

Assumptions

- 15 hours of support related to the MN DNR grant funding, including one site visit with City and DNR staff.
- 40 hours for four (4) drone flights and one compiled summary video.
- 30 hours of time from a graphic designer and senior review to create graphics and/or signage.
- Two half-days per month from senior level Barr staff to support City staff responses to questions from residents and/or downstream stakeholders.
- 30 hours for final XPSWMM modeling and compiling project benefits.

Deliverables

- Drone footage, both the original files, and an edited summary video showing the evolution of the project.
- Graphics for the project website and/or signage.
- A technical memo documenting the flood risk reduction benefits of the as-built condition, delivered by the end of 2022 assuming the contractor substantially completes construction by November 11, 2022.

2 Project Cost Estimate

The total cost for the estimated scope of work described above is \$418,200. The table below summarizes the cost and estimated number of hours for each main task, including all anticipated meetings and management of the tasks. Our cost estimate assumes the project will be completed based on the assumptions listed in Section 1 above and within the schedule outlined below in Section 3.

Task	Estimated Barr Labor Hours ¹	Estimated Total Cost ¹
General Observation / Storm Sewer / Grading	1,450	\$195,000
As-builts	130	\$16,200
Sediment / Soil Management	180	\$36,100 ²
Pump Station and Appurtenances	210	\$30,900
Electrical	170	\$29,300
Landscape / Turf	60	\$8,000
Other Disciplines (Geotechnical, Groundwater, Structural, and Permitting)	250	\$35,900
Admin Staff (managing submittals, pay apps) Project Management (communications, invoices, etc.)	200	\$30,000
Additional / Miscellaneous (DNR grant support, irrigation system support, drone flights, graphics, support for residents and stakeholders, flood risk reduction/project benefits tech memo)	230	\$36,800
Project Total:	2,880	\$418,200

¹Based on project assumptions detailed in Section 1, Project Scope of Work.

²The total price for sediment / soil management includes \$12,000 in laboratory testing and subcontractor fees.

3 Estimated Project Schedule

The following table provides the assumed schedule used to develop the proposed scope of work and associated cost estimate. Please note that the estimated completion dates listed below are tentative and will need to be reevaluated in coordination with City staff and the selected Contractor at the beginning of the project. Any substantial (greater than 3 weeks) extension of the project due to input from the Contractor, once selected, may require changes to this proposed scope work and associated cost estimate and schedule.

The schedule below also assumes the project will be completed based on the assumptions listed in Section 1 above and within 6 months (accounting for a minimal amount of potential project delays and/or project closeout). The estimated completion dates assume that we will have notice to proceed by May 16, 2022.

Major Project Milestone	Major Deliverables	Estimated Completion Date ¹
Notice to Proceed	Signed work order. ESC Plan to the MCWD required Contractor Selection to the MCWD required	Mid May, 2022
Contractor Mobilizes	Pumping and Volume Monitoring Plan required	June 1, 2022
Contaminated Soil Managed	Weigh tickets for pay applications	Late June
Park Excavation Complete Irrigation Plan Complete	Survey of park and irrigation system	Early July
Ball Fields Constructed and Park Stabilized Irrigation System Ready	Survey of Ball fields	Mid August
Pump Station Work Begins	None	Early August
Grading of Both Ponds Complete	As-built survey of grading	Mid September
Clean Soil Managed	Sediment / Soil Management Report	Mid September
Storm Sewer Pipe Complete	As-built survey of pipes	Early October
Pump Station Complete, including installation of the Opti system Boardwalks Complete Initial Site Walkthrough / Punch List	As-built survey of pump station and appurtenances As-built survey of boardwalks	Mid October
Final Site Walkthrough Checking Punch List Items	Punch list summary with all items completed	Mid November
Summary of Project benefits	Technical Memo on Flood Risk Reduction of the as-built condition	End of 2022
As-built drawings	Full drawing set of as-builts	January 2023
Electrical Component Installation Complete	Updated Construction Report with electrical components and manuals	Summer 2023
OptiRTC System Implemented and optimized	Operating system with an accessible dashboard	Fall 2023

Major Project Milestone	Major Deliverables	Estimated Completion Date ¹
Drone Flights Complete	Done footage and edited video	Fall 2023

¹ Based on project assumptions detailed in Section 1, Project Scope of Work

We propose completing this work on a time and expense basis and will begin work as soon as the City provides notice to proceed. Barr will complete the proposed scope of work in accordance with the Master Agreement for Professional Engineering Services.

We appreciate the opportunity to continue providing engineering services to the City of Edina and look forward to working with you on this project. If the proposed scope of services is satisfactory, please sign a copy of this letter in the space provided and return it to us. If you have any questions about the scope of services, please contact Sarah Stratton (Principal-in-Charge) at 952-832-2860 (sstratton@barr.com) or Cory Anderson (Project Manager) at 952-832-2872 (canderson@barr.com).

Sincerely yours,

BARR ENGINEERING CO.



Sarah Stratton

Its Vice President

Accepted this _____ day of _____, 2022

City of Edina

By _____

Its _____



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.H.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Rachel Finberg, Project Manager

Item Activity:

Subject: Request for Purchase: Professional Services for
Police Security Design

Action

ACTION REQUESTED:

Approve Request for Purchase for Professional Services for Police Security Design with BKV for \$41,600.

INTRODUCTION:

This project addresses security issues identified with Police entry point vulnerability at both pedestrian and vehicle entry points. The project scope includes cameras, lighting, high speed garage doors, ballistic doors and frames, as well as site modification to parking and entrance structures for the Police Department.

ATTACHMENTS:

Request for Purchase: Professional Services for Police Security Design

BKV Agreement

BKV Professional Services Contract



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200103

Request for Purchase

Department: Engineering

Buyer: Rachel Finberg

Date: 04/19/2022

Requisition Description: Professional Services for Police Security Design

Vendor: BOARMAN KROOS VOGEL GROUP INC

Cost: \$41,600.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: SERVICE K - SERVICE CONTRACT

DESCRIPTION:

This project will review replacing the existing police garage doors with new high-speed doors, replace the west entry door with a ballistic frame & glazing and review site screening for safety.

BUDGET IMPACT:

This project is funded by the City Hall operations and maintenance budget.

COMMUNITY IMPACT:

The project will increase the security at City Hall for the Police Department.

ENVIRONMENTAL IMPACT: NA Service Contract



Architecture
Interior Design
Landscape Architecture
Engineering

Boarman
Kroos
Vogel
Group
Inc.

222 North Second Street
Minneapolis, MN 55401
Telephone: 612.339.3752
Facsimile: 612.339.6212
www.bkvgroup.com
EOE

March 22, 2022

City of Edina
7450 Metro Blvd.
Edina, MN 55439

Attention: Derik Otten, Facility Manager
E-mail: DOtten@EdinaMN.gov

RE: Professional Service Proposal for City of Edina – Police Security Upgrades Proposal

Dear Derik,

On behalf of the BKV Group team, thank you for considering our proposal to assist you and the City with this project. As the firm that designed the Edina City Hall, we take pride in the symbol of quality and support that it represents to the Community. We are a Minneapolis based firm that provides full services in architectural, engineering, interior design, and planning services to support our client's needs. Providing all these services in our Minneapolis office helps to create efficiency and thoroughness in our projects. Since the firm started over 42 years ago, government facility planning, design and construction has been a focus of our firm. We have completed well over 100 city projects and are currently assisting 7 cities on studies and projects in Minnesota. Our experience in planning, design and security will be an asset to the City during this project.

To support you and the project I will be the lead and main point of contact. Mike Healy will be the senior project architect assisting on the project. Our team is very experienced in remodeling projects as well as the design focus of the building.

Based on the study summary we submitted on December 16, 2021, the scope of the project is as follows:

1. Replace the existing police garage doors with new high-speed doors
2. Replace the west entry door with a ballistic frame and glazing, UL level 5.
3. Site Changes as noted on attachment A.

Based on the initial findings in December 2021 the estimated construction estimate was as noted below:

	Low Range	High Range
High Speed Garage Doors	\$60,000.00	\$65,000.00
Site Work & New Wall	\$220,000.00	\$250,000.00
Ballistic Door & Frame Changes	\$16,000.00	\$20,000.00
Sub - Total	\$296,000.00	\$335,000.00
10% Contingency	\$29,600.00	\$33,500.00
Estimated Total Construction Cost	\$325,600.00	\$368,500.00

Once construction documents are finalized with City input an updated estimate will be prepared.

A. Construction Document Phase: (Duration 5 to 7 weeks)

1. Prepare all required construction drawings and specifications, such as:
 - Civil Plans
 - Demolition Plan
 - Site Plan
 - Elevation of the new wall, garage doors and new entry door
 - Details as required
 - Hardware and frame information
 - Structural Information for the new wall
 - Electrical Plan
 - Specifications
2. **Workshop 2** – once the items noted in item A1 above are completed, we would review them with you and others at the City.
3. Based on input from the city, finalize construction documents will be completed for bids.
4. A set of construction documents will be submitted to the City for final review prior to issuing for bids.

C. Bidding & Award Phase: (Estimated Duration 4 to 7 weeks)

1. Assist the City for the City to issue the bid documents.
2. Assist the City to address and questions from contractors. The City will issue the addendum information to the Contractors.
3. The City will receive, review and make recommendations on the bids received. BKV to assist in bid review as needed.

D. Construction Phase: (Estimated Duration 4 to 6 months, confirm with selected contractor)

1. Construction support will include RFI responses, field review, application for payment reviews, submittal reviews and final construction reviews and punch list.

Our firms' goal is to establish fees that are fair and reasonable based on the services required. Our fee includes the services for Civil Engineering, Landscape, Structural, Architectural and Electrical to accomplish the work identified in attachment A.

For the professional services noted from Construction Documents through Construction Administration our total proposed fee is \$64,000. This fee would breakdown as follows:

CD's	65%	\$41,600
Bidding & Award	8%	\$5,120
CA	27%	\$17,280

Contract for Construction Documents

We would propose to invoice the project based on an hourly basis, not to exceed the totals identified. If the scope of the project should change from what is shown in attachment A, BKV will work with the City to identify and adjust the scope and fee as required.

In addition to the base fee, we will have industry standard reimbursable expenses for travel, printing and shipping as needed. We only invoice for expenses incurred and do not include any administrative mark up. For the project we would propose a not to exceed amount \$2,000.

Items that are not included that will need to be addressed as separate services will be a site survey, geotechnical data, and plan review fees. BKV will assist the City to obtain quotes and execute this work.

Thank you for the opportunity and we look forward to working with you on this project. Our team is prepared to begin this project immediately. If our proposal is acceptable, please sign and date below and we will contact you immediately to set schedule dates. We will also prepare an AIA contract for review and execution.

If you have any questions, please don't hesitate to contact me.

Sincerely,
BKV Group, Inc.



Bruce Schwartzman, AIA
Partner - Managing Architect

Signature of approval to proceed based on information as noted in this proposal

Construction Document Contract

Signature

Date

Print Name and Title

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made this _____ day of _____, 2022, by and between the **CITY OF EDINA**, a Minnesota municipal corporation ("City") and **BKV Boorman Kroos Vogel** Group, an Architectural and Engineering Firm (hereinafter referred to as "Architect").

IN CONSIDERATION OF THEIR MUTUAL COVENANTS, THE PARTIES AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. The City of Edina retains Architect for Construction Designs and Documents for the City Hall Police Department Security Upgrades.

2. CONTRACT DOCUMENTS. The following documents shall be referred to as the "Contract Documents," all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

- A. This Professional Services Agreement;
- B. Insurance Certificate;
- C. Architect's Professional Service Proposal dated March 22, 2022 for the City of Edina- Police Security Upgrades Proposal

In the event of conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts, with Contract Document "A" having the first priority and Contract Document "C" having the last priority.

3. COMPENSATION. Architect shall be paid by the City for the services described in the Proposal a not to exceed fee of \$41,600, inclusive of expenses. Services shall be paid at an hourly rate in accordance with the Proposal, subject to the not to exceed fee. The not to exceed fees and expenses shall not be adjusted if the estimated hours to perform a task, the number of required meetings, or any other estimate or assumption is exceeded. Additional reimbursement and expenses are proposed not to exceed \$2,000. Architect shall bill the City as the work progresses. Payment shall be made by the City within thirty-five (35) days of receipt of an invoice.

4. DOCUMENT OWNERSHIP. All reports, plans, models, diagrams, analyses, and information generated in connection with performance of this Agreement shall be the property of the City. The City may use the information for its purposes.

5. CHANGE ORDERS. All change orders, regardless of amount, must be approved in advance and in writing by the City. No payment will be due or made for work done in advance of such approval.

6. COMPLIANCE WITH LAWS AND REGULATIONS. In providing services hereunder, Architect shall abide by all statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided.

7. STANDARD OF CARE. Architect shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional Architect under similar circumstances. No other warranty, expressed or implied, is included in this Agreement. City shall not be responsible for discovering deficiencies in the accuracy of Architect's services.

8. INDEMNIFICATION. Architect shall indemnify and hold harmless the City, its officers, agents, and employees, of and from any and all claims, demands, actions, causes of action, including costs and attorney's fees, arising out of or by reason of the execution or performance of the services provided for herein and further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising hereunder.

9. INSURANCE. Architect shall secure and maintain such insurance as will protect Architect from claims under the Worker's Compensation Acts, automobile liability, and from claims for bodily injury, death, or property damage which may arise from the performance of services under this Agreement. Such insurance shall be written for amounts not less than:

Commercial General Liability	\$1,000,000 each occurrence/aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability	\$1,000,000 each occurrence/aggregate

The City shall be named as an additional insured on the general liability policy on a primary and non-contributory basis. Before commencing work, the Architect shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to City.

10. INDEPENDENT CONTRACTOR. The City hereby retains Architect as an independent contractor upon the terms and conditions set forth in this Agreement. Architect is not an employee of the City and is free to contract with other entities as provided herein. Architect shall be responsible for selecting the means and methods of performing the work. Architect shall furnish any and all supplies, equipment, and incidentals necessary for Architect's performance under this Agreement. City and Architect agree that Architect shall not at any time or in any manner represent that Architect or any of Architect's agents or employees are in any manner agents or employees of the City. Architect shall be exclusively responsible under this Agreement for Architect's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

11. SUBCONTRACTORS. Architect shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Architect shall comply with Minnesota Statutes § 471.425. Architect must pay subcontractors for all undisputed services provided by subcontractors within ten (10) days of Architect's receipt of payment from

City. Architect must pay interest of one and five-tenths percent (1.5%) per month or any part of a month to subcontractors on any undisputed amount not paid on time to subcontractors. The minimum monthly interest penalty payment for an unpaid balance of One Hundred Dollars (\$100.00) or more is Ten Dollars (\$10.00).

12. CONTROLLING LAW/VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Carver County Minnesota.

13. MINNESOTA GOVERNMENT DATA PRACTICES ACT. Architect must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by Architect pursuant to this Agreement. Architect is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Architect receives a request to release data, Architect must immediately notify City. City will give Architect instructions concerning the release of the data to the requesting party before the data is released. Architect agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Architect's officers', agents', city's, partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

14. COPYRIGHT. Architect shall defend actions or claims charging infringement of any copyright or software license by reason of the use or adoption of any software, designs, drawings or specifications supplied by it, and it shall hold harmless the City from loss or damage resulting therefrom.

15. PATENTED DEVICES, MATERIALS AND PROCESSES. If the Contract requires, or the Architect desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, the Architect shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the City. If no such agreement is made or filed as noted, the Architect shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract, and shall indemnify and defend the City for any costs, liability, expenses and attorney's fees that result from any such infringement.

16. RECORDS. Architect shall maintain complete and accurate records of hours worked and expenses involved in the performance of services.

17. ASSIGNMENT. Neither party shall assign this Agreement, or any interest arising herein, without the written consent of the other party.

18. WAIVER. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

19. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

20. TERMINATION. This Agreement may be terminated by the City for any reason or for convenience upon written notice to the Architect. In the event of termination, the City shall be obligated to the Architect for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination.

Dated: _____, 2022.

CITY OF EDINA

BY: _____
James Hovland, Mayor

BY: _____
Scott Neal, City Manager

Dated: _____, 2022.

BY: _____

Its _____



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.I.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Rachel Finberg, Project Manager

Item Activity:
Action

Subject: Request for Purchase: Public Works Facility Electric
Hot Water Heaters

ACTION REQUESTED:

Approve Request for Purchase of Public Works Facility electric hot water heaters from Gilbert Mechanical for \$36,898.

INTRODUCTION:

This purchase will replace two gas water heaters with two new electric water heaters at the Public Works and Park Maintenance Facility. This work is needed due to failure of one unit and suggested replacement of second unit based on age. Replacement allows for the conversion from gas to electric water heaters.

ATTACHMENTS:

Request for Purchase: Public Works Facility Electric Hot Water Heaters

Gilbert Electric Water Heater Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200110

Request for Purchase

Department: Engineering

Buyer: Rachel Finberg

Date: 04/22/2022

Requisition Description: Public Works Electric Hot Water Heaters

Vendor: GILBERT MECHANICAL CONTRACTORS LLC

Cost: \$36,898.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION:

The purchase will replace two gas water heaters with two new electric water heaters at the Public Works and Park Maintenance Facility.

BUDGET IMPACT:

The purchase is funded from the facility operating budget and the Conservation and Sustainability Fund.

COMMUNITY IMPACT:

The purchase continues to reduce green house gas emissions and contributes to the goals identified in the Climate Action Plan.

ENVIRONMENTAL IMPACT:

The purchase continues to reduce green house gas emissions and contributes to the goals identified in the Climate Action Plan.



Gilbert Mechanical Contractors, LLC
Gilbert Electrical Technologies
5251 West 74th Street
Minneapolis, MN 55439
Phone: (952) 835-3810
Fax: (952) 835-4765

HVAC • Plumbing • Electrical • Controls • Fire Protection • Service

Company:	City Of Edina	Date:	3/21/22 (revised from 2/1/22)
Street:	7450 Metro Blvd	Project:	Water Heater Replacements
City/State:	Edina, MN 55439		Revised
ATTN:	Terry Klapperick	Pages	1

Proposal

Gilbert Mechanical Contractors will provide the necessary labor and materials to complete the following at 7450 Metro Blvd in Edina:

Water Heater Replacements:

Replace (2) existing high efficient State Industries 100 gallon 150,000 btuh water heaters with (2) new 120 gallon 45kW Rheem electric hot water heaters that match the capacity of the existing. Work specifically includes: (2) new Rheem hot water heaters, removal and disposal of old water heater, setting of new, capping of gas piping after shut off valves, capping of PVC flue/intake piping, disconnection and reconnection of cold water inlet and hot water outlet piping, new expansion tank (this is required for warranty), insulation of new and disturbed piping, providing and installing new relief valve and associated discharge piping to the floor, new electrical run from the electrical room shown onsite with new fused twin vacubreak in the existing electrical panel for the new water heaters, labor, material, trucking & delivery, taxes, check/test/start, and one year labor & material warranty.

Amount: \$36,898.00

Note: Due to the current volatility in material & equipment costs. Gilbert Mechanical reserves the right to adjust the material & equipment cost of this project up (or down) in direct proportion to the escalation (de-escalation) of the material & equipment costs at the time of installation. Back-up data will be provided if necessary to support any changes in cost. Beyond the volatility of material, this project has been priced based on labor costs through May 1st 2022.

Exclusions:

Work to be performed during normal working hours.
We have assumed that we can use the onsite forklift if needed.

Payment Terms: Project will be invoiced monthly as work progresses. Invoice terms are net 30 days.

Proposed By:
Gilbert Mechanical Contractors, LLC

Accepted By:

Alex Dahlgren Date: 3/21/22
Alex Dahlgren
HVAC Project Manager

Date: _____
Print Name: _____



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.J.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Chad A. Millner, P.E., Director of Engineering

Item Activity:
Action

Subject: Request for Purchase: 2022 Watermain Pipe
Condition Assessment

ACTION REQUESTED:

Approve Request for Purchase for 2022 Watermain Pipe Condition Assessments Services with Short Elliot Hendrickson, Inc. for \$139,567.

INTRODUCTION:

Since September 2014, it has been advantageous to assess watermain pipe conditions in project areas of future street reconstruction. The non-invasive watermain testing provides us with more data about the condition of our watermain system similar to closed circuit televising does for sanitary sewer trunk pipes. This data, plus watermain break data proves to be a powerful tool in determining where to spend our watermain funds to get the greatest value to our watermain system. See attached request for purchase.

ATTACHMENTS:

Request for Purchase: 2022 Watermain Pipe Condition Assessment

2022 Watermain Pipe Condition Assessment Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200114

Request for Purchase

Department: Engineering

Buyer: Chad Millner

Date: 04/22/202

Requisition Description: 2022 Watermain Condition Assessment

Vendor: SHORT-ELLIOT-HENDRICKSON INCORPORATED

Cost: \$139,567.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: SERVICE K - SERVICE CONTRACT

DESCRIPTION:

Since September of 2014, it has been advantageous to assess water main pipe conditions in project areas of future street reconstruction. The non-invasive water main testing provides us with more data about the condition of our water main system similar to closed circuit televising does for sanitary sewer trunk pipes. This data, plus water main break data proves to be a powerful tool in determining where to spend our water main funds to get the greatest value to our water main system.

BUDGET IMPACT:

This proposal includes assessment of approximately 26,741 linear feet of watermain in portions of our anticipated street reconstruction project areas. This will be funded by the water utility fund.

COMMUNITY IMPACT:

The watermain utility is able to provide better service to the community by only replacing the watermain pipes that need it. This leads to less service interruptions.

ENVIRONMENTAL IMPACT:

The watermain condition data allows us to only replace the pipes that need it with this infrastructure replacement cycle. By getting the most life out of the existing watermain pipes, we are reducing the need for new resources where they are not needed. This lowers our potential carbon footprint and uses only the necessary resources to provide the level of service required.



Building a Better World
for All of Us®

April 22, 2022

RE: City of Edina
2022 Watermain Pipe Condition
Assessment Project
SEH No. EDINA 165336 10.03

Chad Millner, PE
Director of Engineering
City of Edina
Engineering and Public Works Facility
7450 Metro Boulevard
Edina, MN 55439

Dear Chad:

Thank you for expressing interest in SEH's professional services to non-invasively assess the condition of the City of Edina's (City's) water main pipes (pipes). SEH teams with Echologics, a division of Mueller Company, to use their Echo Shore e-pulse tool (tool) to complete the City's acoustic pipe condition assessment. We will provide these services in accordance with the City's June 14, 2013 Master Agreement for Professional Engineering Services with SEH, herein called the Agreement.

SUMMARY

The City desires to assess the condition of 26,741 linear feet of less than 16-inch diameter watermain pipe at various locations throughout the City.

During this trip to Minnesota, the tool will assess the condition of pipes in several other Minnesota cities. Working in more than one city per trip allows us to spread the tool's mobilization cost among multiple cities. This reduces the cost that any one city will pay for an assessment of its pipes.

DELIVERABLES

Below is a list of deliverables we will provide to the City at the conclusion of the assessment. We will submit a draft report to the City within 8 weeks of completing field work. At this time the exact schedule for the field work has not been determined, but it is anticipated to be this summer. It largely depends on: a) the schedule of the field crews and b) the number and schedules of all other cities participating in the program. As soon as Echologics has a final schedule for our 2022 Minnesota assessment program, we will inform you of a more exact start date.

1. An update to the City GIS shape file or geodatabase (geodatabase) for each reach of pipe. We define a reach of pipe as between fire hydrants or main line valves. The update will add the following attributes to the shape file or geodatabase.
 - a. An estimate how much pipe wall has been lost to date.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10400 Yellow Circle Drive, Suite 500, Minnetonka, MN 55343-9229

952.912.2600 | 800.734.6757 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

- b. An estimate of the pipe's corrosion rate.
- c. An estimate of the pipe's remaining wall thickness.
- 2. A written report summarizing the results of the condition assessment and leak detection containing the following information.
 - a. Introduction.
 - b. A discussion of the purpose of leak detection and condition assessment.
 - c. A discussion of the background of leak detection and condition assessment.
 - d. A discussion of the methodology of leak detection and condition assessment.
 - e. A description of the instrumentation used to complete the work.
 - f. Tabulation of condition assessment results.
 - g. Description of deficiencies the crew found in the field along the pipe network.
 - h. An appendix showing the measured results for each reach of pipe.
 - i. An appendix containing a summary tabulation of condition assessment ranked from worst to best.

ESTIMATED COSTS

We will complete our work for an estimated fee of \$139,567 which consists of a total of 26,741 LF of pipe less than 16-inch diameter and 0 LF of pipe 16-inch diameter and greater. Pipe greater than 16-inch does have a higher unit price for the testing portion of the fee. Our fee includes fixed costs such as mobilization and the final report, along with the unit cost for field testing, but not the service life analysis option. We will invoice the City for our work on a lump sum basis plus expenses.

The total fee consists of \$126,128 for our subconsultant Echologics and \$13,439 for SEH staff time and expenses. The breakdown is as follows:

- 1. Echologics sub consultant 2022 unit rates are as follows:
 - a. Mobilization – fixed fee \$4,500
 - b. Field Testing/Pipe Assessment – per foot fee 16" or less \$3.97 per foot
 - c. Field Testing/Pipe Assessment 16" diameter or greater \$5.38 per foot
 - d. Report writing – fixed fee \$4,000
- 2. SEH scope includes data collection, GIS mapping, advance field planning for valves location and condition, traffic control review, sub coordination, on site testing observation, etc. The fee is based on our 2021 hourly rates as listed in the Master Agreement.

Exhibit 2 enclosed with this letter is Echologics Technical Requirements, Specifications, and Constraints. Exhibit 2 outlines the work we assume will be undertaken by City forces at their own expense. Asking us to accomplish work in Exhibit 2 will cause an additional expense.

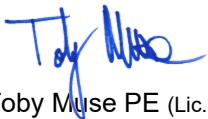
This Supplemental Letter Agreement and the Agreement represent the entire understanding between the City of Edina and SEH in respect to the project and may only be modified in writing if signed by both parties.

As always, we look forward to serving the City and applying our expertise assessing the condition of the City's water main pipes. Please contact me with questions and comments at 952-797-2329 or dhutton@sehinc.com.

Chad Millner PE
April 22, 2022
Page 3

Respectfully submitted,

SHORT ELLIOTT HENDRICKSON INC.



Toby Muse PE (Lic. MN)
Principal, Client Service Manager



David E. Hutton, PE (Lic. MN, ND, WI)
Project Manager

Accepted this ____ day of _____, 2022

CITY OF EDINA, MINNESOTA

By: _____
Name

Title: _____

Enclosure
c: Anna Breland, SEH

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EXHIBIT 1

Project: **2022 Pipe Condition Assessment Program**
 Client: **City of Edina**
 Project #: **165336**
 Date: **4/22/2022**

Item	Description								Price
Condition Assessment	Area Name	Pipe < 16" diameter (LF)	Pipe > 16" diameter (LF)	Cost for Pipe < 16" diameter	Cost for Pipe > 16" diameter	Total Cost Field Work	Total Cost Admin & Reporting	Subtotal	\$ 130,217.17
		26,741		\$ 116,777.95	\$ -	\$ 116,777.95	\$ 13,439.22	\$ 130,217.17	
				\$ -	\$ -	\$ -	\$ -	\$ -	
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	(Subtotal)	26,741	-						
	Total (Footage)		26,741						
Report									\$ 4,400.00
Mobilization									\$ 4,950.00
TOTAL									\$ 139,567.17

7. Technical Requirements, Specifications, and Constraints

7.1. Operational Requirements

- 7.1.1. Owner shall supply an experienced crew for operation of all Owner owned apparatus. The size of the crew depends on the details of the job. Echologics is not responsible for any operation or modification of Owner owned apparatus.
- 7.1.2. All fittings must be cleaned, exercised and in safe working condition prior to survey. Closed valves or other appurtenances must not be passing water. Hydrants must not be leaking. If cleaning cannot be performed prior to site-work, on site cleaning must be arranged by Client on request.
- 7.1.3. Client shall provide traffic management (including man power and equipment) as and when required. Echologics is not responsible for any traffic control requirements, unless explicitly included in this proposal. It is expected that the client will be proficient in all local laws and regulations.
- 7.1.4. If indicated as a requirement during the Project Planning phase, Echologics shall supply one crew member trained as a confined space entrant. All other aspects of confined space entry shall be of the responsibility of Client, unless explicitly included in this proposal.
- 7.1.5. Fall protection, including supply of fall prevention equipment and harnesses, shall be of the responsibility of Client.
- 7.1.6. Echologics shall follow any Lock out Tag and Tag out procedures specified by Client. Client is responsible for informing Echologics of any such procedures in effect at the work sites applicable for this project.
- 7.1.7. All required information regarding the pipes to be tested must be provided in advance to Echologics. The information must be up to date and in a form that can be easily interpreted. This includes as-built drawings, repair history, nominal pipe information, GIS information, pressure and flow information, locations of PRVs, pumps, reservoirs, cross-connections, reducers, tie-ins, valves, services, backflow preventers, hydrants, corp valves, and any other possible noise producing apparatus.
- 7.1.8. If De-chlorination / Chlorination and/or backflow preventers are required, these shall be the responsibility of Client.

7.2. General Technical Specifications and Constraints

- 7.2.1. Fluid temperature must be between 33° and 100° F (0.5° and 38° C)



- 7.2.2. Liquid flow velocities above 5 ft/s (1.5 m/s) may result in turbulence in the line, introducing noise which can reduce the sensitivity of leak detection, and prevent collection of pipe integrity testing data. Echologics recommends that Client take steps to ensure velocities are below these levels, but will conduct testing nonetheless if Client elects to leave them at higher levels.
- 7.2.3. Operating pressure must be between 15 and 150psi (100 to 1000 kpa). Pressures outside of this range will require special consideration.
- 7.2.4. Large air pockets cannot be present in the pipe. Purging of all air may be required.
- 7.2.5. Significant amounts of dispersed air (milky water) can skew results. Purging of dispersed air may be required.
- 7.2.6. All forms of non-destructive testing involve an inherent and unavoidable level of uncertainty. The results provided by Echologics are not guaranteed. The methods used for leak detection and condition assessment are highly dependent on input parameters therefore it is not possible to certify the results. Echologics is not responsible any actions taken or recommendations made by Client based on the results of the report.

7.3. Leak Detection Technical Specifications and Constraints

- 7.3.1. Acceptable pipe materials are: Pit Cast Iron, Spun Cast Iron, Steel, Ductile Iron, Asbestos Cement, Reinforced or Bar-wrapped Concrete, PVC, PE and other Plastics
- 7.3.2. Surface mounted sensors can be magnetically attached to appurtenances such as line valves, hydrant secondary valves or to the top of the pipe at a maximum sensor-to-sensor spacing of 1000ft (300m)
- 7.3.3. Longer sensor-to-sensor spacing will require the use of hydrophones
 - 7.3.3.1. Suitable access is required to attach or adapt a 1.5" NPT female fitting to a valved fitting such as a corp valves, air blow offs, fire hydrants or tapped blind flanges.
 - 7.3.3.2. The maximum sensor-to-sensor spacing for Hydrophone sensors is 2500ft (750m)
- 7.3.4. Vertical access is required to lower the sensor down from the surface. Angled or broken valve chamber are not suitable.



- 7.3.5. The connection point must be free of dirt and debris and in good working order
- 7.3.6. Performance specifications are based on a sensor spacing of 330ft (100m)
- 7.3.7. Performance specifications assume that accurate information has been provided regarding pipe location including locations of bends and elevation changes.
- 7.3.8. Performance specifications assume that accurate information regarding pipe type (material) and diameter has been provided.
- 7.3.9. Diameters may range from 1" to 120" (25mm to 3050mm) in diameter. Larger mains are possible but special consideration must be taken.
- 7.3.10. Leaks location accuracies depend on sensor spacing, pipe material consistency, and other factors, but are generally within 10 ft (3 m) of its actual position when accurate information for pipe type and diameter is provided.
- 7.3.11. Sensitivity to small leaks varies depending on pipe diameter and material, as well as sensor spacing and the presence of noise inside the pipe. Leaks as small as 2.5 GPM (9.5 l/m) can consistently be located, and leaks as small as 0.5 GPM (2 l/m) can be located under good conditions.

7.4. Condition Assessment Technical Specifications and Constraints

- 7.4.1. Acceptable pipe materials are: Pit Cast Iron, Spun Cast Iron, Steel, Ductile Iron, Asbestos Cement and Reinforced or Bar-wrapped Concrete
- 7.4.2. Surface mounted sensors can be magnetically attached to appurtenances such as line valves, hydrant secondary valves or to the top of the pipe at a maximum sensor-to-sensor spacing of 500ft (150m)
- 7.4.3. Longer sensor-to-sensor spacing will require the use of hydrophones
 - 7.4.3.1. Suitable access is required to attach or adapt a 1.5" NPT female fitting to a valved fitting such as a corp valves, air blow offs, fire hydrants or tapped blind flanges.
 - 7.4.3.2. The maximum sensor-to-sensor spacing for Hydrophone sensors is 1500ft (450m)
- 7.4.4. Vertical access is required to lower the sensor down from the surface. Angled or broken valve chamber are not suitable.



- 7.4.5. For every location, there must be a local fitting where liquid temperature and pressure can be measured. Fittings include fire hydrants, pitot taps, sampling stations and other similar appurtenances.
- 7.4.6. The connection point must be free of dirt and debris and in good working order
- 7.4.7. Diameters may range from 1" to 60" (25mm to 1525mm) in diameter. Larger mains are possible but special consideration must be taken.
- 7.4.8. Concrete, Mortar and Bitumen linings are acceptable if the thickness is specified
- 7.4.9. PVC, PE and other plastic mains are not suitable for acoustic condition assessment.
- 7.4.10. Performance specifications are based on a sensor spacing of 330ft (100m)
- 7.4.11. Performance specifications assume that accurate information has been provided regarding and pipe location including locations of bends and elevation changes.
- 7.4.12. Performance specifications assume that accurate information regarding pipe type (material) and diameter has been provided.
- 7.4.13. Accuracy of average pipe wall thickness calculations varies depending on many factors, including the consistency of the pipe materials, accuracy of the design information provided, accuracy of the pipe alignment information provided, consistency of the fluid's bulk modulus, and consistency of the water's temperature. In most cases, accuracies shall fall within the following ranges:
 - 7.4.13.1. For metallic mains, average minimum pipe wall thickness will be provided within 0.15" (3.8mm). For metallic mains with lining, this will be provided as an equivalent structural thickness.
 - 7.4.13.2. For asbestos cement mains, the average minimum structural wall thickness will be provided within 0.15" (3.8mm)
 - 7.4.13.3. For Reinforced and Bar-wrapped concrete mains, the average minimum structural stiffness will be provided within 7200 kpsi or 50Gpa
- 7.4.14. For liquids other than potable or raw water, a bulk modulus calibration must be performed when needed. Normally at the outset of testing and any other



times during the testing when the bulk modulus may change (during a rain event for sewer force mains)



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.K.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Grace Hancock, Sustainability Manager

Item Activity:
Action

Subject: Request for Purchase: Sustainable Buildings Policy
Year 1 Service Contract

ACTION REQUESTED:

Approve Request for Purchase for Year 1 Sustainable Buildings Policy support with LHB, Inc. for \$34,907.

INTRODUCTION:

In 2021, City Council approved a new Sustainable Buildings Policy, which requires sustainability components beyond existing code for developments receiving financial and planning incentives from the City. The requirements include complying with one sustainability rating system, which is selected from a list, as well as with an Edina-specific overlay. The overlay targets specific sustainability strategies that align with existing Edina goals and are not necessarily covered by all rating system options. The policy came into effect on April 1, 2022, and is expected to affect 2/3 of new large developments in Edina annually.

Implementing this policy requires third party technical support and guidance for both City staff and development applicants. LHB, Inc. will provide educational services, technical advice, and project management support to guide developments through policy compliance and ensure City staff receive complete progress reports in a timely manner. LHB will coordinate compliance within existing development management processes to minimize additional staff workload and optimize development engagement with the City.

ATTACHMENTS:

Request for Purchase: Sustainable Buildings Policy Year 1 Service Contract

LHB Agreement



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200118

Request for Purchase

Department: Engineering

Buyer: Grace Hancock

Date: 04/25/2022

Requisition Description: Sustainable Buildings Policy Support Services

Vendor: LHB INC

Cost: \$34,907.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: SERVICE - SERVICE CONTRACT

DeSCRIPTION: In 2021 City Council approved a new Sustainable Buildings Policy, which requires sustainability components beyond existing code for developments receiving financial and planning incentives from the City. The requirements include complying with one sustainability rating system, which is selected from a list, as well as with an Edina-specific overlay. The overlay targets specific sustainability strategies that align with existing Edina goals and are not necessarily covered by all rating system options. The policy came into effect on April 1, 2022, and is expected to affect ~2/3 of new large developments in Edina annually.

Implementing this policy requires third party technical support and guidance for both City staff and development applicants. LHB, Inc. will provide educational services, technical advice, and project management support to guide developments through policy compliance and ensure City staff receive complete progress reports in a timely manner. LHB will coordinate compliance within existing development management processes to minimize additional staff workload and optimize development engagement with the City.

BUDGET IMPACT:

Year 1 support includes costs to develop and integrate processes to streamline policy implementation. Ongoing costs include support for an expected seven projects' compliance annually.

COMMUNITY IMPACT:

Reducing the amount of CO₂ and Methane emitted from building energy use improves the chances to limit global warming to 1.5 degrees Celsius. An efficient and renewable building stock allows the community to be more resilient to changes in the climate we already experience in Minnesota.

ENVIRONMENTAL IMPACT:

Large buildings are the greatest emitter of greenhouse gas emissions in Edina; LHB's policy support will drive new construction to adopt more efficient building techniques and achieve efficiency targets that meaningfully contribute to making progress on the City's greenhouse gas emission reduction goals.

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made this 4th day of May, 2022, by and between the **CITY OF EDINA**, a Minnesota municipal corporation ("City") and LHB Corp., a corporation (hereinafter referred to as "Consultant").

IN CONSIDERATION OF THEIR MUTUAL COVENANTS, THE PARTIES AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. The City retains Consultant for services for the Sustainable Buildings Policy implementation support.

2. CONTRACT DOCUMENTS. The following documents shall be referred to as the "Contract Documents," all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

- A. This Professional Services Agreement;
- B. Insurance Certificate;
- C. Consultant's April 26, 2022 proposal for project support services for Sustainable Buildings Policy implementation.

In the event of conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts, with Contract Document "A" having the first priority and Contract Document "C" having the last priority.

3. COMPENSATION. Consultant shall be paid by the City for the services described in the Proposal a not to exceed fee of \$34,907, excluding reimbursable expenses. Services shall be paid at an hourly rate in accordance with the Proposal, subject to the not to exceed fee. The not to exceed fees and expenses shall not be adjusted if the estimated hours to perform a task, the number of required meetings, or any other estimate or assumption is exceeded. Consultant shall bill the City as the work progresses. Payment shall be made by the City within thirty-five (35) days of receipt of an invoice.

4. DOCUMENT OWNERSHIP. All reports, plans, models, diagrams, analyses, and information generated in connection with performance of this Agreement shall be the property of the City. The City may use the information for its purposes.

5. CHANGE ORDERS. All change orders, regardless of amount, must be approved in advance and in writing by the City. No payment will be due or made for work done in advance of such approval.

6. COMPLIANCE WITH LAWS AND REGULATIONS. In providing services hereunder, Consultant shall abide by all statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided.

7. STANDARD OF CARE. Consultant shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional Consultant under similar circumstances. No other warranty, expressed or implied, is included in this Agreement. City shall not be responsible for discovering deficiencies in the accuracy of Consultant's services.

8. INDEMNIFICATION. Consultant shall indemnify and hold harmless the City, its officers, agents, and employees, of and from any and all claims, demands, actions, causes of action, including costs and attorney's fees, arising out of or by reason of the execution or performance of the services provided for herein and further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising hereunder.

9. INSURANCE. Consultant shall secure and maintain such insurance as will protect Consultant from claims under the Worker's Compensation Acts, automobile liability, and from claims for bodily injury, death, or property damage which may arise from the performance of services under this Agreement. Such insurance shall be written for amounts not less than:

Commercial General Liability	\$1,000,000 each occurrence/aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability	\$1,000,000 each occurrence/aggregate

The City shall be named as an additional insured on the general liability policy on a primary and non-contributory basis. Before commencing work, the Consultant shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to City.

10. INDEPENDENT CONTRACTOR. The City hereby retains Consultant as an independent contractor upon the terms and conditions set forth in this Agreement. Consultant is not an employee of the City and is free to contract with other entities as provided herein. Consultant shall be responsible for selecting the means and methods of performing the work. Consultant shall furnish any and all supplies, equipment, and incidentals necessary for Consultant's performance under this Agreement. City and Consultant agree that Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's agents or employees are in any manner agents or employees of the City. Consultant shall be exclusively responsible under this Agreement for Consultant's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

11. SUBCONTRACTORS. Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Consultant shall comply with Minnesota Statutes § 471.425. Consultant must pay subcontractors for all undisputed services provided by subcontractors within ten (10) days of Consultant's receipt of payment from City. Consultant must pay interest of one and five-tenths percent (1.5%) per month or any part of a month to subcontractors on any undisputed amount not paid on time to subcontractors. The minimum monthly interest penalty payment for an unpaid balance of One Hundred Dollars (\$100.00) or more is Ten Dollars (\$10.00).

12. CONTROLLING LAW/VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Carver County Minnesota.

13. MINNESOTA GOVERNMENT DATA PRACTICES ACT. Consultant must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. Consultant is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Consultant receives a request to release data, Consultant must immediately notify City. City will give Consultant instructions concerning the release of the data to the requesting party before the data is released. Consultant agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Consultant's officers', agents', city's, partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

14. COPYRIGHT. Consultant shall defend actions or claims charging infringement of any copyright or software license by reason of the use or adoption of any software, designs, drawings or specifications supplied by it, and it shall hold harmless the City from loss or damage resulting therefrom.

15. PATENTED DEVICES, MATERIALS AND PROCESSES. If the Contract requires, or the Consultant desires, the use of any design, devise, material or process covered by letters, patent or copyright, trademark or trade name, the Consultant shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the City. If no such agreement is made or filed as noted, the Consultant shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract, and shall indemnify and defend the City for any costs, liability, expenses and attorney's fees that result from any such infringement.

16. RECORDS. Consultant shall maintain complete and accurate records of hours worked and expenses involved in the performance of services.

17. ASSIGNMENT. Neither party shall assign this Agreement, or any interest arising herein, without the written consent of the other party.

18. WAIVER. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

19. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

20. TERMINATION. This Agreement may be terminated by the City for any reason or for convenience upon written notice to the Consultant. In the event of termination, the City shall be obligated to the Consultant for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination.

Dated: _____, 2022.

CITY OF EDINA

BY: _____
James Hovland, Mayor

BY: _____
Scott Neal, City Manager

Dated: _____, 2022.

BY: _____
Its _____



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.L.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Ross Bintner, P.E., Engineering Services Manager

Item Activity:

Subject: Approve Cooperative Agreement with Minnehaha
Creek Watershed District and Request for Purchase:
Clean Water Design Services

Action

ACTION REQUESTED:

Approve Cooperative Agreement with Minnehaha Creek Watershed District (MCWD) and Request for Purchase for Clean Water Design Services with Barr Engineering for \$72,225.

INTRODUCTION:

As a condition of permit for the Morningside Flood Risk Reduction Project the MCWD requests a cooperative agreement for a collaborative study to extend the benefits of the flood project for clean water purposes to Lake Bde Mka Ska.

Attached are the MCWD permit and report to the MCWD board, a cooperative agreement and a scope of service for clean water design services. This work is split between two phases. Phase 1 is clean water opportunities as part of the Morningside Flood Project within Edina and Phase 2 is opportunities outside of Edina with other project partners.

ATTACHMENTS:

MCWD Cooperative Agreement

Request for Purchase: Clean Water Design Services

Barr Engineering Agreement

MCWD Staff Report, April 14, 2022

MCWD Permit

COOPERATIVE AGREEMENT
Bde Maka Ska Water Quality Improvement Project

This Cooperative Agreement ("Agreement") is made by and among the City of Edina, a statutory city ("Edina"); the Minneapolis Park and Recreation Board, a department of the City of Minneapolis governed independently by a board of nine elected commissioners (MPRB); and the Minnehaha Creek Watershed District, a watershed district with purposes and powers as set forth at Minnesota Statutes Chapters 103B and 103D (MCWD) (together, the "parties").

Recitals

A. Pursuant to Minnesota Statutes §103D.345, Edina has applied to the MCWD for a permit to construct the Morningside Flood Risk Reduction project. The project purpose is to reduce flood risk for the Morningside neighborhood, in Edina, by excavating and expanding two stormwater detention ponds and employing a pumping regime to maintain flood storage and move water into the municipal conveyance system, and ultimately to Bde Maka Ska, in a manner that reserves storage capacity for large rainfall events.

B. The project as designed will reduce the annual load of total phosphorus by 34 pounds, and of total suspended solids (TSS) by 14,600 pounds, at the Edina municipal boundary. Before reaching Bde Maka Ska, the conveyance discharges into a system of stormwater treatment ponds adjacent to the lake, constructed in the 1990's in a cooperative effort of the City of Minneapolis, the MPRB and the MCWD, and maintained by the MCWD. As a result of the altered flow regime that Edina proposes, the MCWD has determined that these ponds will operate less efficiently, so that at the point of discharge into Bde Maka Ska, there will be a net increase in annual loading of about eight pounds of total phosphorus and about 1,900 pounds of TSS.

C. As a condition of the MCWD permit, Edina agrees to prevent this water quality impact by effecting an equivalent removal of total phosphorus from the stormwater flow within the catchment before its discharge into Bde Maka Ska. The need for a water quality project auxiliary to the Morningside project offers an opportunity for a project with a more substantial water quality benefit.

D. Bde Maka Ska is a highly valued public resource within Minneapolis and is subject to intensive recreational use. The MPRB and the MCWD prioritize the careful management of the lake for its water quality, its ecological health and its other beneficial uses. Their cooperative efforts over the past 30 years have served to substantially reduce phosphorus level within Bde Maka Ska and to maintain it at a level of quality exceeding state standards.

E. The parties wish to cooperate to identify and evaluate project options for Edina to meet the permit condition ("Edina project"), and for the parties together to achieve a more substantial water quality benefit for Bde Maka Ska ("cooperative project"). Accordingly, the parties enter into this Agreement, intending it to be legally binding.

Terms

1. Edina Commitment

a. Edina will provide for a durable structural or designed practice that reduces total phosphorus, at the point of discharge into Bde Maka Ska, by at least eight pounds per year. A "durable" practice is one that

is reliable, is designed for at least a 20-year life, can be measured for performance, and is subject to a legally enforceable maintenance operation. Edina will calculate the TSS flux to Bde Maka Ska, and the reduction in flux, resulting from the practice.

b. If the practice is not constructed pursuant to a subsequent agreement to which the MCWD is a party, the following terms apply:

(i) The practice design is subject to MCWD review and MCWD concurrence as to design performance and durability within the meaning of paragraph 1.a, before construction.

(ii) Edina and the MCWD will agree to a reasonable performance measurement and reporting regime. If the practice does not sustain a removal of eight pounds per year of total phosphorus at the point of discharge into Bde Maka Ska during the first ten years, Edina will take feasible steps to achieve that performance.

(iii) Edina and the MCWD will enter into a maintenance agreement by which Edina will provide for maintenance of the practice in perpetuity.

c. Edina's obligation under this section 1 arises on the MCWD's written determination and notice to the Parties that a cooperative project will not move forward. Edina's unilateral practice will be functional within 18 months of the notice date.

2. Commitments of the Parties

a. Each party will fulfill its obligations under this Agreement.

b. Each party will contribute technical and data resources, and coordinate in good faith, to support the feasibility scope under this Agreement with respect to the identification and assessment of both Edina and cooperative projects.

c. This Agreement does not commit a party to a cooperative project. However, each party recognizes that the public expenditure to be made hereunder, to identify and assess potential cooperative projects, rests on its representation that it is willing to contribute human and financial resources to implement such a project. Any binding commitment of the parties with respect to project implementation will be made by means of a further agreement.

d. In parallel to the feasibility work under this Agreement, the parties will review financing, funding and scheduling elements of a cooperative project. Each party will participate in good faith to: (i) determine, at a staff level, its capacity and willingness to participate in a cooperative project and (ii) share this information with the parties, in order to foster a timely and efficient transition to project implementation in the event the parties determine to proceed.

e. The MCWD, with the cooperation of the parties as it may request, will explore sources of external project funding or financing.

3. Feasibility Study

a. Edina will retain Barr Engineering to perform a feasibility review of both cooperative and unilateral practices. Edina will circulate a proposed scope of services for the parties' review and concurrence.

b. The scope of services will conform to the following:

(i) Barr will develop a proposed set of Edina and cooperative project alternatives for its assessment. The parties will consult to adjust and concur on the set of alternatives. The set will include Edina alternatives sufficient to provide a high level of certainty that a feasible Edina project exists if a cooperative project does not proceed.

(ii) Review of project alternatives will assess feasibility to a degree of confidence typical for such assessments. The review will consider, but not be limited to, the following:

- Technical function
- Operation and maintenance requirements
- Performance reliability (uncertainties surrounding 20-year operation)
- Site ownership, availability, existing encumbrances and potential use conflicts
- Permits and approvals needed
- Need for historic site or species of concern review
- Need for review of environmental site conditions

(iii) When Barr has assessed technical, siting and construction feasibility, the parties will consult to concur on deletion of infeasible alternatives. As to remaining alternatives, the scope will provide for the following:

- Conceptual design
- Expected performance (total phosphorus and TSS removal, other water quality benefits)
- Concept-level construction, operation and lifecycle cost estimates

(iv) The final feasibility report will be issued about six months from Barr's initiation of work.

c. Each party will be responsive to information or data requests from Barr, and will provide staff-level guidance as to feasibility questions within that party's control.

d. The assessment will include the following participation of the parties. The form in which engagements occur (in-person or remote meeting, correspondence, etc.) will be decided by informal party consensus. The parties will:

(i) Review and concur in the Barr scope of services.

(ii) Collaboratively identify and concur in the minimum sets of Edina and cooperative alternatives to be assessed.

(iii) Support Barr's work by providing information and data.

(iv) Review Barr's preliminary assessment and concur in elimination of infeasible alternatives prior to step 3.b(iii), above.

(v) Review Barr's draft feasibility report, provide comment, and consult on request of a party.

(vi) Review final report and consult to consider feasible project alternatives, select one or more preferred project(s), and frame process to determine desire to proceed on cooperative project and transition to project development.

e. Edina will provide for the Barr project-specific agreement to name the MCWD as a third-party beneficiary with respect to performance of the project-specific scope and duty of care. However, only Edina will direct Barr in the performance of the work.

f. Edina will provide in the Barr project-specific agreement that Barr retains no right of property in the final feasibility report or any products derivative thereof. All such materials will be public materials and no party will assert a property interest or copyright therein. The agreement may state that any reuse of such materials without written verification or adaptation by Barr for the specific purpose intended will be at the user's sole risk and without liability to Barr.

g. If, in performing the work, Barr requires from a party any data or information in which the party asserts an intellectual property right or a trade secret classification, the party will consult in good faith to determine how Barr may make use of the necessary data or information while the party's interest or legal duty is protected. A party shares data and information without representation or warranty including but not limited to a warranty of fitness, merchantability, accuracy or completeness.

4. Cost of Feasibility Assessment.

a. The Barr scope will be in the form of task lump sum or hourly not-to-exceed. The scope will separate tasks relating to Edina projects and those relating to cooperative projects, except that tasks common to both categories of project will indicate an appropriate allocation of cost to each category.

b. Edina will bear the cost of the feasibility review for Edina projects. Of the \$68,900 cost of the feasibility review for cooperative projects, the MPRB will contribute \$15,000, Edina will contribute \$17,225, and the MCWD will contribute \$36,675. Edina will be responsible for any cost in excess of that set forth in the Barr scope. On transmittal of the final feasibility report, Edina may invoice the MPRB and the MCWD for their reimbursement shares, which each will pay within 30 days.

c. Each party will bear the cost of its participation under the Agreement.

5. Parties Independent. This Agreement is not a joint powers agreement. No party hereto agrees to be responsible for the actions or omissions of another party within the meaning of Minnesota Statutes §471.59, subdivision 1a(a). No employee, representative or contractor of a party acts in any respect as the agent or representative of another party. Nothing in this Agreement limits or waives any immunity, defense or liability limit with respect to any other party or any third party, nor does anything herein create any right in any third party.

6. Public Communication. Each party may communicate with the public as to the Agreement and the work being performed under it, but will note the participation and collaboration of the other parties. At the request of a party, the parties will consult to consider common public communication activity.

7. Party Representatives. The following individuals will represent their party under this Agreement. By executing this Agreement, each party delegates to its representative the authority to take or direct all actions of its party for which the Agreement provides. A party may change its representative by advising the other parties in writing.

[insert representative, title and contact information]

8. Legally Binding. The Agreement incorporates the above Recitals, is made for mutual consideration and is legally binding on the parties.

9. Effective Date; Termination. The Agreement is effective when fully executed by the parties and terminates six months after delivery of the final feasibility report.

MINNEHAHA CREEK WATERSHED DISTRICT

Approved for Form & Execution

MCWD Attorney

Sherry White, President

Date:

BY: _____ Date _____ .
Scott Neal, City Manager
CITY of EDINA

BY: _____ Date _____ .

MINNEAPOLIS PARK & RECREATION BOARD



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200122

Request for Purchase

Department: Engineering

Buyer: Chad Millner

Date: 04/27/2022

Requisition Description: Morningside Clean Water Services for MFIP

Vendor: BARR ENGINEERING CO

Cost: \$72,225.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: SERVICE - SERVICE CONTRACT

DESCRIPTION:

This contract is for clean water design services as a condition of the Minnehaha Creek Watershed District permit. The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

The flood infrastructure project coincides with planned roadway reconstruction in the neighborhood in 2022 and 2023.

BUDGET IMPACT:

This project is funded by the Stormwater Utility Fund.

COMMUNITY IMPACT:

The Morningside Neighborhood has several low and landlocked areas prone to flooding. Climate change has already increased the risk of flooding and will continue to do so. This project helps the community be more resilient to flooding. Project benefits are balanced across the neighborhood and there is no increase in risk to any property.

The project will also restore ecological integrity in the park.

- Selectively removed invasive, diseased, and disease-prone trees in upland areas
- Replanting trees with species that will thrive in a changing climate as well as fruit and nut-bearing species to provide forage for animals and people.
- The pond edge will be planted with wetland plants and support species including waterfowl, turtles, and frogs. Native shrubs, grasses, and wildflowers will be seeded to restore soil health and provide habitat for wildlife, including pollinators.

ENVIRONMENTAL IMPACT: NA Service Contract

April 5, 2022
Chad Millner, Ross Bintner, and Jessica Wilson
Engineering Department
City of Edina
7450 Metro Boulevard
Edina, MN 55439

Re: Proposal for City of Edina MFIP Clean Water Retrofit

Dear Mr. Millner, Mr. Bintner and Ms. Wilson:

This letter presents our proposed scope of services and associated cost estimate for providing services to evaluate clean water (water quality) retrofit alternatives related to the city of Edina's (City's) Morningside Flood Improvement Project (MFIP). The scope of services presented below is based on general work tasks discussed with the City's engineering staff and informed by our previous work on the MFIP and associated meetings with other stakeholders and potential project partners including Minnehaha Creek Watershed District (MCWD), the City of Minneapolis, and the Minneapolis Park and Recreation Board (MPRB).

When signed by both parties, this proposed scope of work services constitutes a Project Specific Supplemental Agreement (PSSA) to the Master Services Agreement between the City of Edina and Barr Engineering Co (Barr).

1.0 Project Understanding

Final design of the Morningside Flood Improvement Project (MFIP) is nearing completion. Construction is anticipated to begin in May 2022, in conjunction with street reconstruction planned for the Morningside neighborhood in both 2022 and 2023. While the MFIP will provide a water quality benefit to the water leaving Edina (lower total phosphorus and lower total suspended solids), the additional volume of water passing downstream and into stormwater ponds adjacent to Bde Maka Ska has the potential to decrease the efficiency of those ponds (i.e., flush them out more quickly, not allowing for as much "settling"), which results in an estimated average increase of 8 pounds of total phosphorus and about 1,900 lbs of total suspended solids leaving the stormwater ponds and entering Bde Maka Ska on an annual basis.

Mitigating the estimated additional load is not a requirement for the MCWD permit; however, we understand the City of Edina would like to partner with MCWD, City of Minneapolis, and the MPRB (collectively referred to as "project partners" throughout this document) on a separate project to identify and evaluate retrofit project alternatives to improve the water quality performance of the stormwater system extending from the MFIP to Bde Maka Ska with the goal of not only mitigating the additional 8 pounds (annual average) of total phosphorus and 1,900 pounds (annual average) of total suspended solids, but also further improving the quality of water entering Bde Maka Ska.

Construction of the MFIP requires a permit from the MCWD. The permit has been submitted and has been reviewed and deemed complete by MCWD staff, and will go before MCWD's Board on April 14th,

2022, for consideration of granting the permit. We understand that at the same meeting, MCWD's Board will also consider a partnership to evaluate a clean water (water quality) retrofit project.

We understand the City would like to collaborate with project partners to investigate two separate but related clean water retrofit project alternatives. The first (Scope 1, Edina Project Alternatives), described below in Section 2.1 is limited to what the City can do within the City of Edina's municipal limits, either with more infrastructure or modifications to the function of the currently proposed MFIP. The second (Scope 2, Cooperative Project Alternatives), described below in Section 2.2 would evaluate additional alternatives outside the City of Edina, to reduce loading to Bde Maka Ska and further improve the water quality entering the lake. We also understand that Scope 1 is intended to develop alternatives sufficient to provide a high level of certainty that a feasible Edina project exists if a cooperative project does not proceed.

While the City is seeking a cooperative agreement with project partners, we understand that we will be directed only by City of Edina staff. We also understand that City staff will be leading collaboration and coordination with the project partners who will be providing (1) relevant data, (2) input on and review of project alternatives, (3) guidance related to feasibility questions, and (4) review of our final feasibility report.

2.0 Project Scope of Work

The following subsections provide Barr's detailed scope of work, associated assumptions, and estimated costs to evaluate potential water quality retrofit alternatives related to the MFIP.

2.1 Scope 1 – Evaluate Retrofit Alternatives Within Edina (“Edina Project Alternatives”)

The focus of Scope 1 will be to modify physical components of the MFIP or function of the MFIP within the City of Edina's municipal limits to reduce total phosphorus and sediment loads to Bde Maka Ska, such that the future average annual loading to Bde Maka Ska is equal to or better than the existing water quality condition.

2.1.1 Task 1 - Define Alternatives for Further Evaluation

The first task will be to collaborate with the project partners to define retrofit alternatives for further evaluation during an initial project kick-off meeting (Meeting 1 – All Project Partners). For the purposes of developing a cost estimate associated with this first task, City and Barr staff have identified four likely alternatives to evaluate further and our cost estimate also assumes evaluation of a fifth alternative (please note that all retrofit alternatives will be further adjusted and agreed upon during the initial project kick-off meeting with all project partners):

1. Operate Weber Pond at a higher normal water level to reduce influx of water and mass.
2. Predictively pump Weber Pond prior to smaller events (smaller than the 10% annual-chance event) when the water is less turbid, to make room for more storage volume and holding time, to improve particle settling.

3. Amend the bottom and/or banks of Weber Pond with iron-enhanced sand to remove dissolved phosphorus load as it flows into the pond.
4. Operate filtration system downstream of Weber Pond, which may require a pump system, or modifications to the currently proposed pump system.
5. Additional alternative to be determined.

If more than five alternatives are identified during the initial project kick-off meeting with the project partners, this scope of services and associated cost estimate may need to be amended.

2.1.2 Task 2 – Conduct Quantitative Analysis, Modeling, and Feasibility Assessment

Barr will estimate the reductions that can be achieved by each of the five alternatives defined in Task 1. We intend to continue using P8 where feasible, however P8 may not be able to model or represent the pumping system strategy described in Alternative 2 listed in Section 2.1.1. We expect that the other four alternatives can be modeled in P8 by adjusting flow rates, removal rates, and other parameters. The goal is to determine the magnitude of the modifications necessary so that the future total phosphorus and sediment loading is equal to or better than the existing loading to Bde Maka Ska.

Beyond assessing the technical function as described above, this task will also include concept-level assessments of the following:

- operation and maintenance requirements
- performance reliability
- site ownership, availability, existing encumbrances and potential use conflicts
- permits and approvals needed
- need for historic site or species of concern review
- need for review of environmental conditions

This task will include one meeting with City staff (Meeting 2 – Barr and City of Edina) to provide an update on the preliminary modeling results and make any necessary revisions based on City input, and then an additional meeting with the project partners (Meeting 3 – All Project Partners) to discuss the preliminary results and agree upon removal of alternatives that are infeasible or are cost-prohibitive.

2.1.3 Task 3 – Refine Alternatives and Develop Planning-level Opinion of Probable Costs

This task will consist of refining the remaining alternatives and developing planning-level opinion of probable construction costs, including both initial capital and future operating expenses to estimate an annual, long-term cost for each of the remaining alternatives (5 or less). The cost estimates will be considered screening-level, order-of-magnitude estimates, based on the limited level of project detail. The cost estimates are valid in the context of a relative comparison of the alternatives. The costs developed are intended to be used as criteria in comparing the different alternatives.

2.1.4 Task 4 – Develop Feasibility Report

Finally, we will develop a feasibility report to document the work conducted during Tasks 1 through 3 and to provide a summary of the feasible retrofit alternatives within the City of Edina’s municipal limits that could reduce the loading into Bde Maka Ska. The feasibility report will include descriptions of each option, a quantitative summary of water quality and flow results, concept level figures/sketches of each option where applicable, and planning-level opinions of probable cost. The report will also include a description of potential drawbacks or limitations of the physical or functional retrofits, where applicable.

The draft feasibility report will be shared with all project partners for their review and comment.

One meeting will be held after the draft feasibility report is shared with the project partners (Meeting 4 – All Project Partners) to discuss any remaining review comments and to identify the most likely path(s) forward.

2.1.5 Scope 1 (“Edina Project Alternatives”) Deliverables

- Task 1 - A documented list of alternatives to be evaluated within Edina’s municipal limits.
- Task 2 – Model files will be delivered to MCWD’s consultant (Stantec) for review, and will be made available to any other project partners upon request.
- Task 4 – A feasibility report (draft and final versions will be provided).

2.1.6 Scope 1 (“Edina Project Alternatives”) Assumptions

- Up to five (5) alternatives for consideration, limited to within Edina’s municipal limits, to reduce the future loading to Bde Maka Ska to match, or improve, the existing loading.
- Up to four (4) meetings, assumed to be held virtually unless the group preference is in person at that time:
 - Meeting 1 – All Project Partners - to define alternatives.
 - Meeting 2 – Barr and City of Edina - to discuss preliminary model results.
 - Meeting 3 – All Project Partners - to discuss the preliminary results and agree upon removal of alternatives that are infeasible.
 - Meeting 4 – All Project Partners - to discuss any feasibility report review comments and to identify the most likely path(s) forward.
- Meeting format (in-person, remote, hybrid) will be decided by informal project partner consensus.
- For the draft feasibility report, project partners will provide one set of review comments per partner. Each project partner will provide review comments within 2 weeks of receiving the draft report.
- Barr will incorporate one round of review comments from the project partners after their review of the draft feasibility report.

2.2 Scope 2 – Evaluate Retrofit Alternatives to Achieve Greater Loading Reduction (“Cooperative Project Alternatives”)

The focus of Scope 2 will be to modify physical components of the larger stormwater management system, extending from within the Morningside neighborhood to Bde Maka Ska, to gain additional phosphorus and sediment load reduction to Bde Maka Ska, such that the future average annual loading to Bde Maka Ska is improved over the existing condition. While the modifications will primarily be focused on opportunities in Minneapolis, some but may include alternatives from Scope 1 that are limited to Edina’s municipal limits.

2.2.1 Task 1 - Define Alternatives For Further Evaluation

The first task will be to collaborate with the project partners to define retrofit alternatives for further evaluation during an initial project kick-off meeting (Meeting 1 – All Project Partners). Based on initial input from project partners, and for the purposes of developing our cost estimate, we anticipate five alternatives to evaluate that would be located within Minneapolis, and our cost estimate assumes evaluation of two additional alternatives that may be defined during the initial project kick-off meeting (please note that all retrofit alternatives will be further adjusted and agreed upon during the initial project kick-off meeting with all project partners):

1. Stormwater reuse, such as in the Minikahda Golf Course.
2. Pumped iron-enhanced sand filter at Bde Maka Ska water quality ponds.
3. Pumped cartridge filter at Bde Maka Ska water quality ponds.
4. Alum dosing of the Bde Maka Ska water quality ponds.
5. Split flow in Minneapolis to send regular low flows with largely a dissolved nutrient load straight to Bde Maka Ska, bypassing the Bde Maka Ska water quality ponds.
6. Additional option determined by the project partners.
7. Additional option determined by the project partners.

If more than seven alternatives are identified during the initial project kick-off meeting with the project partners, this scope of services and associated cost estimate may need to be amended.

2.2.2 Task 2 – Conduct Quantitative Analysis, Modeling, and Feasibility Assessment

Barr will estimate the load reductions that can be achieved by each of the seven alternatives defined in Task 1. We intend to continue using P8 where feasible. The goal is to determine the magnitude of the benefits that can be achieved with realistic retrofit projects within Minneapolis. We also anticipate that XPSWMM modeling will need to be performed for any alternatives where there are flow routing changes, such as the alternative to split flow in Minneapolis.

Beyond assessing the technical function as described above, this task will also include concept-level assessments of the following:

- operation and maintenance requirements
- performance reliability
- site ownership, availability, existing encumbrances and potential use conflicts
- permits and approvals needed
- need for historic site or species of concern review
- need for review of environmental conditions

This task will include one meeting with City staff (Meeting 2 – Barr and City of Edina) to provide an update on the preliminary modeling results and make any necessary revisions based on City input, and then an additional meeting with the project partners (Meeting 3 – All Project Partners) to discuss the preliminary results and agree upon removal of alternatives that are infeasible.

2.2.3 Task 3 – Refined Alternatives and Develop Planning-level Opinion of Probable Costs

This task will consist of refining the remaining alternatives and developing planning-level opinion of probable construction costs, including both initial capital and future operating expenses to estimate an annual, long-term cost for each of the remaining alternatives (7 or less). The cost estimates will be considered screening-level, order-of-magnitude estimates, based on the limited level of project detail. The cost estimates are valid in the context of a relative comparison of the alternatives. The costs developed are intended to be used as criteria in comparing the different alternatives.

2.2.4 Task 4 – Develop Feasibility Report

Finally, we will develop a feasibility report to document the work conducted during Tasks 1 through 3 and to provide a summary of the feasible retrofit alternatives that could be undertaken to reduce the loading into Bde Maka Ska. The feasibility report will include descriptions of each option, a quantitative summary of water quality and flow results, concept level figures/sketches of each option where applicable, and planning-level opinions of probable cost. The report will also include a description of potential drawbacks or limitations of the physical or functional retrofits, where applicable.

The draft feasibility report will be shared with all project partners for their review and comment.

One meeting will be held after the draft feasibility report is shared with the project partners (Meeting 4 – All Project Partners) to discuss any remaining review comments and to identify the most likely path(s) forward.

2.2.5 Scope 2 (“Cooperative Project Alternatives”) Deliverables:

- Task 1 - A documented list of alternatives to be evaluated to provide the most benefit to Bde Maka Ska regarding phosphorus and sediment load reduction.

- Task 2 – Model files will be delivered to MCWD’s consultant (Stantec) for review, and will be made available to any other project partners upon request.
- Task 3 – A feasibility report (draft and final versions will be provided).

2.2.6 Scope 2 (“Cooperative Project Alternatives”) Assumptions:

- Up to seven (7) alternatives for consideration, to reduce the future loading to Bde Maka Ska.
- Four (4) meetings:
 - Meeting 1 – All Project Partners - to define alternatives (same meeting listed in Scope 1)
 - Meeting 2 – Barr and City of Edina - to discuss preliminary model results. (same meeting listed in Scope 1, or can be separated into two shorter meetings if necessary)
 - Meeting 3 – All Project Partners - to discuss the preliminary results and agree upon removal of alternatives that are infeasible. (same meeting listed in Scope 1)
 - Meeting 4 – All Project Partners - to discuss any feasibility report review comments and to identify the most likely path(s) forward. (same meeting listed in Scope 1)
- Meeting format (in-person, remote, hybrid) will be decided by informal project partner consensus.
- For the draft feasibility report, project partners will provide one set of review comments per partner. Each project partner will provide review comments within 2 weeks of receiving the draft report.
- Barr will incorporate one round of review comments from the project partners after their review of the draft feasibility report.

2.3 Project Management

Project management and coordination with both internal staff, City staff, and all project partners will be critical to keep the project on schedule and within scope and budget. We anticipate bi-weekly internal meetings, and bi-weekly email updates to City staff and/or Teams meetings with City staff, depending on preference.

3.0 Quality Control Plan

Barr will establish review and checking procedures for deliverables for the project. The Quality Assurance/Quality Control (QA/QC) measures will generally include review of all technical work by internal independent QA/QC reviewers. Quality control includes quality control checks of data, computations, concept figures/sketches, report text, opinions of cost, materials received, and deliverables. Project quality control will generally be accomplished via two levels of review: task lead review (typically conducted Barr’s task leads or someone designated by them), and QA/QC review team review (conducted by Barr’s Senior Reviewer assigned to the relevant task - the purpose of this review will be primarily to offer “big picture” advice).

4.0 Project Cost Estimate and Estimated Schedule

The total estimated cost for the scopes of work described above is \$123,900; \$55,000 for Scope 1 and \$68,900 for Scope 2. The table below summarizes the cost and estimated completion date for each task. Our cost estimate and estimated schedule assumes the project will be completed based on the assumptions listed in Sections 2.01.6 and 2.2.6 above.

Scope 1 – Tasks	Estimated Total Cost ^{1,2}	Estimated 2022 Completion Date ³
Meeting 1 (all project partners)	--	Mid-May
Task 1 – Define Alternatives for Further Evaluation	\$10,200	May 30
Meeting 2 (Edina/Barr)	--	Mid-June
Meeting 3 (all project partners)	--	Late-June / Early-July
Task 2 – Conduct Quantitative Analysis, Modeling, and Feasibility Assessment	\$19,000	July 22
Task 3 – Refine Alternatives and Develop Planning-level Opinion of Costs	\$10,600	August 3
Meeting 4 (all project partners)	--	Early-August
Task 4 – Develop Feasibility Report	\$15,200	September 15
Project Total:	\$55,000	--

¹Based on project assumptions detailed in Section 2.1.6

²Costs associated with quality control and project management are included with each separate task listed above

³Assumes Barr is provided notice to proceed by May 1, 2022

Scope 2 – Tasks	Estimated Total Cost ^{1,2}	Estimated 2022 Completion Date ³
Meeting 1 (all project partners)	--	Mid-May
Task 1 – Define Alternatives for Further Evaluation	\$11,600	May 30
Meeting 2 (Edina/Barr)	--	Mid-June
Meeting 3 (all project partners)	--	Late-June / Early-July
Task 2 – Conduct Quantitative Analysis, Modeling, and Feasibility Assessment	\$24,700	July 22
Task 3 – Refine Alternatives and Develop Planning-level Opinion of Costs	\$14,200	August 3
Meeting 4 (all project partners)	--	Early-August
Task 4 – Develop Feasibility Report	\$18,400	September 15
Project Total:	\$68,900	--

¹Based on project assumptions detailed in Section 2.2.6

²Costs associated with quality control and project management are included with each separate task listed above

³Assumes Barr is provided notice to proceed by May 1, 2022

We propose to complete this work on a time and expense basis and will begin work as soon as the City provides notice to proceed, which we assume to be by May 1, 2022. As to the City of Edina only, Barr will complete the proposed scope of work in accordance with the Master Agreement for Professional Engineering Services and this PSSA.

Per this PSSA:

- Barr names the signatories of the Morningside Feasibility Partnership Cooperative Agreement as third-party beneficiaries with respect to performance of services under this PSSA only. However, only Edina will direct Barr in the performance of the work. The Master Agreement for Professional Engineering Services between Barr and the City of Edina is not incorporated by reference into this PSSA as to any third-party beneficiaries. A named third-party beneficiary is a third-party beneficiary with regard to the PSSA only.
- Barr retains no right of property in the final feasibility report or any products derivative therefrom. All such materials will be public materials and no party will assert a property interest or copyright therein. Any reuse of such materials without written verification or adaptation by Barr for the specific purpose intended will be at the user's sole risk and without liability to Barr.
- Barr shall perform its services consistent with the professional skill and care ordinarily provided by firms practicing in the same or similar locality under the same or similar circumstances. This is Barr's sole commitment with respect to the performance of professional services.

We appreciate the opportunity to continue providing engineering services to the City of Edina and look forward to working with you on this project. If the proposed scope of services is satisfactory, please sign a copy of this letter in the space provided and return it to us. If you have any questions about the scope of services, please contact Sarah Stratton (Principal-in-Charge) at 952-832-2860 (sstratton@barr.com) or Cory Anderson (Project Manager) at 952-832-2872 (canderson@barr.com).

Sincerely yours,

BARR ENGINEERING CO.



Sarah Stratton

Its Vice President

Accepted this _____ day of _____, 2022

City of Edina

By _____

Its _____



MINNEHAHA CREEK
WATERSHED DISTRICT
QUALITY OF WATER, QUALITY OF LIFE

Meeting: Board Meeting
Meeting date: 4/14/2022
Agenda Item #: 10.1
Item type: Permit Consideration

Title: Permit 22-016: Morningside Flood Risk Reduction Project

Prepared by: Name: Abigail Ernst
Phone: 952-641-4504
aernst@minnehahacreek.org

Purpose:

Present staff review of the Morningside Flood Risk Reduction Project permit application for Board of Managers consideration, and review the proposed cooperative agreement recommended as a condition of permit approval.

Executive Summary:

The City of Edina (Applicant) has applied for a Minnehaha Creek Watershed District (MCWD) permit for the Morningside Flood Risk Reduction Project. The project's principal goal of reducing flood risk for the Morningside Neighborhood is proposed to be accomplished by excavating and expanding two stormwater detention ponds in the Lynn/Kipling and Weber Park areas. During normal precipitation events, water will flow from Lynn/Kipling to Weber ponds. The Weber pond is proposed to be fitted with a pumping system that would manage water levels in the pond and create storage by moving water downstream before, during, and after storm events, while not exacerbating downstream flood risk. Water conveyed downstream from the proposed project passes through the municipal storm sewer system of St. Louis Park, before entering the City of Minneapolis' system and discharging into stormwater ponds constructed in the 1990s by the Minneapolis Park and Recreation Board, the City of Minneapolis and the Minnehaha Creek Watershed District (MCWD), adjacent to Bde Mka Ska in the City of Minneapolis.

Based on the submitted design information the project complies with applicable MCWD regulations (Erosion Control, Floodplain Alteration, Stormwater Management). The project meets volume control and downstream impacts requirements of the MCWD stormwater management rule and will not increase peak water levels in downstream Bde Mka Ska during design storm events. The rate control criteria of the rule do not apply, but nevertheless are met.

However, a consequence of the proposed pumping is a decrease in efficiency in the downstream stormwater management ponds adjacent to Bde Mka Ska, due to their receiving a larger annual volume of water under the proposed project conditions. Therefore, as presently designed, while providing upstream water quality improvements, the project would have the unintended effect of increasing total phosphorus (TP) on the order of 8lbs annually and increasing total suspended solids (TSS) on the order of 1900lbs annually to Bde Mka Ska. This represents roughly 1% of the annual watershed phosphorus load to Bde Mka Ska.

The MCWD stormwater management rule does not contain a specific criterion addressing this type of volume or water quality impact, although counsel advises that the Board of Managers, on the basis of the atypical nature of the impact, does have the authority to impose conditions to address it. The City of Edina is interested in working collaboratively with the Minnehaha Creek Watershed District and the Minneapolis Park and Recreation Board to explore solutions to offset this impact, which may also present the opportunity to create a net improvement in water quality by reducing phosphorus discharge to Bde Mka Ska beyond the eight pounds annually needed to mitigate the project increase. This collaboration would take place through a cooperative agreement which is a recommended condition of approval to the permit.

April 14, 2022 Board Meeting

At the April 14, 2022 meeting staff will summarize for the Board of Managers the proposed project, and how it meets applicable criteria in MCWD regulations, and frame opportunities for collaboration among the City of Edina the Minneapolis Park and Recreation Board, and the MCWD.

The permit is being brought before the Board due to the high level of interest expressed by the public and other agencies, in addition to the potential for a partnership project.

The Board will consider a decision on the permit application, including recommended condition requiring that a cooperative agreement be in place before permit issuance. Edina advises that this condition is acceptable. The Board also will be asked to authorize the Administrator to enter into the cooperative agreement.

Project Summary:

Location:

The Morningside neighborhood is in the northeast corner of the City of Edina. It is bordered by St. Louis Park on the west and north, and by Minneapolis on the east. The project is made up of three areas all within the Morningside Neighborhood of Edina: Weber Park, Weber Pond, and Lynn/Kipling areas (see attached site maps). Water flows east from the Lynn/Kipling area to Weber Pond via Edina storm sewer located on West 42nd Street and, in parallel, through pipes that run underneath the adjacent residential block, before entering Weber Pond. From Weber Pond, the stormwater travels northeast through St. Louis Park and Minneapolis stormwater conveyances before discharging into the Bde Maka Ska stormwater ponds (see attached flow map). Both Weber Pond and the Lynn/Kipling Area are groundwater fed and therefore, have baseflow entering and discharging from the ponding areas; this flow is interchangeably referred to as baseflow and/or groundwater flow throughout this memo and the accompanying Stantec memo.

Project Goals:

Below is a summary subset of project goals:

1. Reduce flood risk, and protect principal residential structures, in Morningside neighborhood through a combination of additional flood storage, increased storm sewer capacity, and smart infrastructure.
2. Maintain or lower flood levels on the surface in the adjacent cities of St. Louis Park and Minneapolis such that no principal residential structures in these cities have an increase in flood risk.
3. Limit increases in flood volume to Bde Maka Ska and the adjacent ponds, such that the estimated rise for modeled design storm events can be considered negligible by applicable regulatory standards
4. Maintain usability of Weber Woods as a recreational area, particularly its use as an informal dog park.

Project Areas and Proposed Improvements:

The proposed project consists of work in three areas:

- Area 1 – Lynn/Kipling
- Area 2 – Weber Park
- Area 3 – Weber Pond/Weber Woods

Lynn/Kipling:

This total area is around 3 acres in size and the existing pond footprint is 1.6 acres. The change to the pond footprint is negligible, while the pond bottom will be substantially lowered to provide additional storage capacity. Currently, the basin provides 10 acre-feet of storage between the Normal Water Level (NWL) of 865 feet and elevation of 870 feet (equal to elevation of Lynn and Kipling Avenues). The proposed area will provide a net 20 acre-feet of storage by lowering and expanding the ponding area. The outlet of the Lynn/Kipling area will be modified such that the NWL will be lowered from 865-feet to 862.5-feet.

Additionally, storm sewer infrastructure will be modified. Currently, the storm sewer pipe north of this area is lower than the inlets to the pond, which causes runoff to bypass this area and flow downstream. This pipe will be

decommissioned to force high flows into the pond, allowing for particulate settling and improving water quality after leaving the pond, The existing northeast outlet will be maintained at elevation 865.3 to convey these high flows to Bde Maka Ska stormwater ponds after bypassing Weber Pond. The pond will gain a larger inlet in the southwest corner to accept potential outflow from Lynn Avenue area which will protect homes from flooding. Finally, low flows will be routed to Weber Pond via a new southeast pipe at elevation 862.5-feet that outlets to storm sewer infrastructure on West 42nd Street.

Weber Park:

Improvements proposed in 12-acre Weber Park include new pedestrian trails, reoriented baseball/softball areas, and a stormwater drainage swale. The drainage swale and adjacent corridor will provide (1) local drainage of the park during rainfall and snowmelt events, (2) overflow and conveyance of water from Grimes Avenue to Weber Pond during larger (5-year or 3.6-inches in a 24-hour period) storm events, and (3) a walking trail that connects the park to the trails in Weber Woods.

Weber Pond and Weber Woods:

Weber Pond is an existing stormwater pond of 3.1 acres, bordered by single-family homes on the south and east, Weber Park on the west, and Weber Woods to the north. Weber Pond is proposed to be expanded in footprint to 6.1 acres, via excavation into the Weber Woods. The expanded pond will be accompanied with an earthen trail system around the perimeter, and two boardwalks traversing the ponds which will provide walking loops for the public. In addition to the existing gravity outlet, the expanded Weber Pond will include a pumped outlet, which will have three modes of operation:

1. Periodic pumping:
 - a. The pond will be pumped for several hours each day to maintain the normal water level (NWL) below the gravity outlet to compensate for groundwater inflows. The current design proposes periodic pumping occurring over the course of 1-3 hours daily in order to draw pond levels down from 859.2-859.5 (depending on groundwater inflow) back to 859 feet. This will discharge around 0.82 acre-feet daily downstream.
2. Predictive pumping:
 - a. The pump will also be used in advance of storm events to draw the water level down. The amount of drawdown will be determined through monitoring data from the water level in Weber Pond and the National Weather Service forecast. The predictive pumping is only proposed to be used for 10-year (4.3-inches in a 24 hour period) and above storm events. In advance of these storm events, the pond will be lowered by up to 3 feet (~16.7 acre-feet discharged downstream). The system will receive updated weather forecasts and water level data every 15 minutes and adapt accordingly. By pumping ahead of storms, the City will create more storage in Weber Pond to accept water from the surrounding neighborhood. The pond will draw down below the NWL in advance of large storm events.
3. Pumping during and after events:
 - a. The pond will be pumped during and after large (10-year and above) storm events to manage Weber Pond water levels. The amount pumped will be determined by water levels at Weber Pond and the National Weather Service forecast. The exact parameters for this operation mode will be based on the developed algorithm.

District Rule Analysis:

The proposed project will trigger MCWD regulations for Erosion Control, Floodplain Alteration and Stormwater Management. Based on review to date, the project meets all criteria in applicable MCWD rules. Below is a summary of applicable rules and project compliance.

Erosion Control

The District's erosion control rule requires a sediment and erosion control plan for sites that disturb greater than 5,000 square feet of land or excavate, fill, or stockpile 50 cubic yards of material. The project is proposing close to 700,000 square feet (16-acres) of land disturbance; therefore, the rule is triggered.

Per section 5(a) and 5(b) of the rule, an erosion and sediment control (ESC) plan is required. The Applicant has opted to turn in the ESC plan once the contractor is selected, to allow the contractor to prepare a plan that is best coordinated with the contractor's construction sequencing. Submission and approval of an ESC plan is recommended as a condition of permit issuance.

Per section 6 of the rule, a geotechnical report and soil boring results have been provided.

Section 7 of the rule does not apply, no additional information was requested.

Section 8 of the rule does not apply as the applicant is a public entity.

In summary, upon satisfaction of 5(a) and 5(b), the project meets the requirements of the Erosion Control rule.

Floodplain Alteration

The District's Floodplain Alteration rule regulates grading, fill and excavation within the 100-year floodplain of waterbodies and requires no net loss of floodplain storage by requiring projects to provide compensatory flood storage to offset any fill. The project proposes excavating below the 100-year high water elevation of Weber Pond; therefore, the rule is triggered.

Per section 3(a) of the rule, fill shall not cause a net decrease in storage capacity below the projected 100-year high water elevation of a waterbody. The project proposes a net increase in floodplain storage capacity of ~130,000 -cubic yards.

Section 3(b) of the rule does not apply, the alteration occurs in the floodplain of a waterbody, not a watercourse.

Section 3(c) of the rule does not apply.

Per Section 3(d), impervious surface within the 10-year floodplain cannot account for more than 10% of the floodplain area of the parcels. ~3,000 square-feet of the new trails in Weber Park are in the 10-year floodplain which is 0.8% of that floodplain, and therefore within the allowable amount.

Section 3(f) of the rule only applies to construction of new structures; therefore, the rule does not apply.

In summary, the project meets the requirements of the Floodplain Alteration rule.

Stormwater Management

The project will include concrete pad additions to ballfield areas and sidewalk reconstruction. The District's Stormwater Management Rule is applied to projects that propose the creation of new or replacement of existing impervious surface. The project proposes redevelopment of a site greater than five acres; greater than 40% of the site will be disturbed; the site impervious surface is proposed to decrease from 1.27 to 1.24 acres. Therefore, per paragraph 4(e) of the rule, volume control will be required for the site's non-exempt impervious surface. The Applicant has proposed to meet the District's Stormwater Management rule by amending site soils to provide for enhanced infiltration per MCWD's Abstraction Credit Schedule in Appendix A of the Stormwater Management Rule. Paragraph 8(b) of the rule, limiting impact to downstream waterbodies, also is applicable.

Table 1: Existing and Proposed Site Conditions	
<i>Existing impervious</i>	<i>Proposed impervious</i>
1.27 acres 57,014 square feet	1.23 acres 53,771 square feet

Section 3(a) does not apply as the applicant is only required to provide volume control for the site.

Section 3(b) does not apply as the applicant is only required to provide volume control for the site.

Per section 3(c), the Project proposes redevelopment of a site greater than five acres with more than 40% site disturbance. Therefore, volume control is required for the entire site's non-exempt impervious surface (12,470 square feet of proposed trail surface would be exempt under District rule, due to pervious buffer at least half the width of the trail on either side). The site's proposed non-exempt impervious surface is 1.23 acres (approximately 53,500 square feet). The Applicant is required to abstract the first 1-inch of rainfall from the site's non-exempt impervious surface and is proposing to accomplish the abstraction through soil amendments in the irrigated sport fields and greenspaces. The Volume Abstraction Credit Schedule of MCWD's Stormwater Management Rule states that soil amendments will receive a 0.5-inch credit over the soil amendment area. For this site, this is equivalent to approximately 108,000 square feet of required soil amendment area. The Applicant has exceeded this requirement by proposing 120,900 square feet of soil amendment area. Soil amendments must be designed in compliance with the Minnesota Stormwater Manual and MCWD guidance. The guidance requires that of the top one foot of soil, the bottom four inches be loosened and eight inches of compost amended soil be added on top.

Section 3(d) does not apply as the applicant is required only to provide volume control.

Per section 3(e) of the rule, the applicant must provide two-feet of vertical freeboard between the 100-year high water level (HWL) and the low openings of structures, from stormwater BMPs and waterbodies. The applicant has provided sufficient modeling to confirm that the HWLs of the Lynn/Kipling and Weber Ponds will be reduced.

Section 7 of the rule does not apply as the Applicant does not propose using a regional stormwater facility for treatment.

Section 8(a) of the rule regulates new point source discharges into waterbodies. The project does not propose a new point source to any waterbody.

Per section 8(b) of the rule, no activity subject to this rule may alter a site in a manner that results in an increase in the bounce of water level for any downstream lake or wetland, beyond those specified in Table 1 of the rule. In this instance the downstream receiving waterbody is Bde Mka Ska. For lakes, the rule does not permit any water level rise during the 1-, 10-, and 100-year design storms. Modeling shows that there will be no impact to water level during these events. The project as proposed is in conformance with the impact on downstream waterbody requirements of the rule.

Table 2: Existing and Proposed Peak Water Levels for Bde Maka Ska			
	<i>1-year</i>	<i>10-year</i>	<i>100-year</i>
<i>Existing</i>	853.66	854.33	855.68
<i>Proposed</i>	853.64	854.29	855.65
<i>Change ft</i>	-0.02	-0.04	-0.03

Section 9 of the rule does not apply as the Applicant is a public agency.

Rate Control:

As noted above, paragraph 3(b) limiting an increase in peak flows from a site during specified storm events, does not apply to the project. Nevertheless, because of the public interest in the project, the City of Edina modeled peak flows at

the City of Edina boundary, and at the point of discharge into Bde Maka Ska, during one-, 10-, and 100-year storm events. The modeling results indicate no increase in peak flow at these locations during any event:

Table 3: Existing and Proposed Rate Summary			
<i>Location</i>	<i>Storm Event</i>	<i>Pre-Development Discharge Rates CFS</i>	<i>Post-Development Discharge Rates CFS</i>
City Boundary	1-year	20	12
	10-year	29	14
	100-year	65	34
Bde Maka Ska	1-year	59	58
	10-year	91	90
	100-year	229	227

Increased Pollutant Load:

As noted at the top of this memorandum, this project will have an atypical water quality impact on the downgradient receiving water, Bde Maka Ska. The drainage catchment area of about 340 acres outlets into the District-managed stormwater ponds adjacent to Bde Maka Ska for treatment before ultimately discharging into Bde Maka Ska. The added volume discharged from the project will reduce the residence time, or the average length of time water spends, in the District ponds. This will reduce the pond's efficiency in removing total phosphorus (TP) and total suspended sediment (TSS). The District engineer estimates that the net effect of the project will increase total phosphorus loading by eight additional pounds per year of TP, and about 1,900 additional pounds of TSS, entering Bde Maka Ska.

The District stormwater rule regulates TP increase resulting from land disturbance and increase in hard surface. It does not contain criteria to address TP increase resulting from an engineered system that will collect and discharge added volumes of water to a downgradient receiving water. District counsel advises that there is legal authority to impose a condition to mitigate an unusual impact even where there is not a specific criterion in the rule. There is not District permitting experience with this sort of system or volume impact, and so the District has not had a reason to develop specific rule criteria. The City of Edina advises that the condition is acceptable.

The District engineer advises that there are means within the catchment of removing TP such that a net increase in annual TP discharge to Bde Maka Ska can be avoided, with TSS incidentally managed as well. The City of Edina has indicated a willingness to undertake such a project in conjunction with the Morningside Flood Risk Reduction project. If the Board exercises its authority to require that the TP increase be addressed, staff recommends that an agreement between the District and the City, by which the City commits to providing for no net TP increase at Bde Maka Ska, be a condition of the permit. The City concurs in the condition.

Additional Partnership Opportunity

As the Board is aware, the Minneapolis Park and Recreation Board (MPRB) and the City of Minneapolis have been engaged in the District review of this project, with concerns about impacts on Bde Maka Ska. The MPRB and the City of Edina have expressed a willingness to explore a cooperative project that can achieve the eight-pound annual reduction for the purpose of this permit, but also provide for a perhaps substantially larger water quality benefit for the lake.

MCWD has had numerous conversations with the Cities of Edina and Minneapolis and the MPRB to investigate this opportunity. Through these conversations, Edina and MPRB staff have agreed to bring to their boards a proposed cooperative agreement for a feasibility study. City of Minneapolis staff have advised that they are not advancing participation in the agreement to policymakers at this time. The District prepared an agreement, which has been reviewed and modified and now has the concurrence of staff of all three agencies. Under the agreement, the City of Edina would contract with its engineer, Barr Engineering, to identify and assess both larger projects that the parties might undertake collaboratively, and smaller projects that Edina could undertake on its own, to meet its permit obligation, if a collaborative project does not proceed for any reason. The feasibility process would engage the parties in identifying the universe of project options to be reviewed, and in support and review of Barr's assessment. The report

will provide, for selected alternatives, conceptual designs and concept-level performance and cost estimates. The proposed cost allocation is as follows: Edina would bear that part of the cost relating to its own, unilateral project options; of the cost to assess collaborative projects, the MPRB would contribute \$15,000, Edina would contribute \$17,225, and the MCWD would contribute \$36,675. The proposed agreement is included in the meeting packet.

The cooperative agreement would not commit any party to participating in or contributing funding to a project. Staff will meet to review the feasibility report and will report to their boards. If there is interest in a collaborative project, a second cooperative agreement, for project implementation, would be negotiated and brought before the Board for review. It is possible that the City of Minneapolis could be reengaged at this time as well. Absent a collaborative project, the City of Edina would be obligated to proceed with a smaller project.

Conclusion

At the April 14, 2022 Board Meeting, staff will present the Morningside Flood Risk Reduction project, a regulatory summary, and a cooperative agreement to work in partnership with the City of Edina and the Minneapolis Park and Recreation Board to study solutions to mitigate or go beyond the eight-pound annual reduction in phosphorus loading to Bde Mka Ska.

Staff recommends permit approval with:

The following conditions for permit issuance:

1. Submission of Erosion and Sediment control plan to comply with sections 5a and 5b of the Erosion Control rule
2. Submission of name and contract information for individual responsible for compliance with ESC plan
3. Signing of cooperative agreement under which the City of Edina commits to securing an annual eight- pound reduction in TP discharge to Bde Maka Ska

And the following stipulation:

4. Within 60 days of permit approval, the City of Edina will prepare and obtain the District administrator's approval of a pumping plan that conforms the volume and frequency of water discharge into the conveyance system to design assumptions in the application, and includes volume monitoring sufficient to compare operation against assumptions. The plan will provide that if operation may increase total phosphorus load to Bde Maka Ska beyond design assumptions, the City, after consulting with the District, will take reasonable steps to modify operation to address the increase.

In addition, staff recommends that the Board approve permit #22-016 and authorize the District administrator to sign the proposed cooperative agreement, with any appropriate minor modifications.

Supporting documents (list attachments):

- Cooperative agreement
- Barr Feasibility Scope
- [March 10th Operations and Programming Committee Packet Items](#)
 - Memo
 - Weber Pond Site Map
 - Lynn/Kipling Site Map
 - Flow Map
 - Stantec Memo

MINNEHAHA CREEK

QUALITY OF WATER



WATERSHED DISTRICT

QUALITY OF LIFE

April 18, 2022

City of Edina
4801 W 50th Street
Edina, MN 55424
Attn: Ross Bintner, City of Edina

RE: **Notice of Conditional Approval** for MCWD Permit Application #22-016: Morningside Flood Infrastructure Project

Dear Mr. Bintner,

Thank you for submitting an application for a Minnehaha Creek Watershed District permit for Erosion Control, Stormwater Management, and Floodplain Alternation for the work associated with the Morningside Flood Infrastructure Project. The public comment period and review of this application has concluded and the Minnehaha Creek Watershed District has determined the above mentioned permit application to be complete. On April 14, 2022, the District Board of Managers approved the application with the following conditions to be fulfilled before permit issuance:

- Submission of Erosion and Sediment Control plan in compliance with sections 5a and 5b of Erosion Control rule
- Submission of name and contact information for individual responsible for compliance with ESC plan
- Signing of a cooperative agreement under which the City of Edina commits to securing an annual eight-pound reduction in TP at the point of discharge to Bde Maka Ska

And the following stipulation

- Within 60 days of permit approval, the City of Edina will prepare and obtain the District administrator's approval of a pumping plan that conforms the volume and frequency of water discharge into the conveyance system to design assumptions in the application, and includes volume monitoring sufficient to compare operation against assumptions. The plan will provide that if operation may increase total phosphorus load to Bde Maka Ska beyond design assumptions, the City, after consulting with the District, will take reasonable steps to modify operation to address the increase.

Once the conditions have been fulfilled, staff will issue the permit. You are reminded that work on the project cannot begin until the permit has been issued. The approval expires one year from the date of

We collaborate with public and private partners to protect and improve land and water for current and future generations.

MINNEHAHA CREEK



WATERSHED DISTRICT

QUALITY OF WATER

QUALITY OF LIFE

this letter. If final municipal approval of the project results in changes to the project you must submit revised plans to the MCWD for review.

Please contact me at aernst@minnehahacreek.org if you have any questions or concerns.

Respectfully,

A handwritten signature in black ink that reads "Abigail Ernst". The script is cursive and elegant.

Abigail Ernst
Permitting Technician

We collaborate with public and private partners to protect and improve land and water for current and future generations.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.M.

To: Mayor and City Council

Item Type:

Report / Recommendation

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Resolution 2022-42: Supporting the E Line BRT
Recommended Corridor Plan

Action

ACTION REQUESTED:

Adopt Resolution 2022-42, supporting the Recommended Corridor Plan for the METRO E Line bus rapid transit project with exception.

INTRODUCTION:

The City of Edina is supportive of Metro Transit's proposed E Line bus rapid transit project to the extent that it supports community goals related to improved mobility, accessibility and sustainable growth. While the City recognizes that Metro Transit's analysis predicts no significant impact to traffic operations on France Avenue due to the E Line, the City also recognizes that the 50th & France Business Association has expressed concerns about traffic impacts and visual obstruction of storefronts caused by the proposed shelters and furnishings. In order to balance these concerns with the desire to provide high-quality transit service to the district, the City supports the relocation of the proposed station platforms at the intersection of West 50th Street/France Avenue to the intersection of West 51st Street/France Avenue. The City supports the remainder of the station platforms as they are currently recommended.

Metro Transit will present the Recommended Corridor Plan to the Metropolitan Council's Transportation Committee May 23 before seeking approval from the entire Council in June. Given this timeline, it is necessary for City Council to adopt Resolution 2022-42 at the May 4 regular meeting in order to be included with other agency comments on the Plan.

See attached resolution, staff report and supporting materials.

ATTACHMENTS:

Resolution No. 2022-42: Supporting the E Line BRT Recommended Corridor Plan

Staff Report: METRO E Line BRT Recommended Corridor Plan

E Line Recommended Station Platform Locations

BRT Shelter Graphics

Letter from Residents Adjacent to 47th & France

Letter from 50th & France Business Association



**RESOLUTION NO. 2022-42
SUPPORTING THE RECOMMENDED CORRIDOR PLAN FOR
THE METRO E LINE BUS RAPID TRANSIT PROJECT
WITH EXCEPTION**

WHEREAS, The City of Edina recognizes Metro Transit is an operating division of the Metropolitan Council, providing an integrated transit network that serves the residents of the City and the region; and

WHEREAS, Metro Transit intends to implement the E Line Bus Rapid Transit project to improve transit service and facilities in Edina and Minneapolis; and

WHEREAS, The E Line project supports the City's transportation goals by providing reliable, high-performance transit service and improving mobility for residents, visitors and businesses; and

WHEREAS, The City of Edina recognizes that Metro Transit has gathered significant stakeholder input in the development of the Recommended Corridor Plan, which will guide the detailed design of station platforms by confirming station intersections and platform locations;

NOW, THEREFORE, BE IT RESOLVED, the City Council supports the E Line Recommended Corridor Plan with the following exception:

- The City of Edina supports relocation of the proposed station platforms at the intersection of West 50th Street/France Avenue to the intersection of West 51st Street/France Avenue.

Adopted this 4th Day of May, 2022.

Attest: _____
Sharon Allison, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of May 4, 2022 and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2022.

City Clerk



Date: May 4, 2022

To: Mayor and City Council

From: Scott Neal, City Manager

Subject: METRO E Line BRT Recommended Corridor Plan

Action Requested:

Adopt Resolution 2022-42, supporting the Recommended Corridor Plan for the METRO E Line Bus Rapid Transit Project with exception.

Executive Summary

The City of Edina is supportive of Metro Transit's proposed E Line bus rapid transit project to the extent that it supports community goals related to improved mobility, accessibility and sustainable growth. While the City recognizes that Metro Transit's analysis predicts no significant impact to traffic operations on France Avenue due to the E Line, the City also recognizes that the 50th & France Business Association has expressed concerns about traffic impacts and visual obstruction of storefronts caused by the proposed shelters and furnishings. In order to balance these concerns with the desire to provide high-quality transit service to the district, the City supports the relocation of the proposed station platforms at the intersection of West 50th Street/France Avenue to the intersection of West 51st Street/France Avenue. The City supports the remainder of the station platforms as they are currently recommended.

Metro Transit will present the Recommended Corridor Plan to the Metropolitan Council's Transportation Committee May 23 before seeking approval from the entire Council in June. Given this timeline, it is necessary for City Council to adopt Resolution 2022-42 at the May 4 regular meeting in order to be included with other agency comments on the Plan.

Background

The METRO E Line is a planned bus rapid transit (BRT) service that will provide faster and more reliable service in the Route 6 corridor along University Avenue/4th Street, Hennepin Avenue and France Avenue from the University of Minnesota to Southdale. This service aligns with the City's comprehensive goals of encouraging and supporting high-performance transit service and connections; reducing dependence on single-occupancy vehicles; and improving mobility for residents, visitors, and businesses through a multimodal transportation system. Additionally, the Small Area Plans for 44th & France, 50th & France, and the Greater Southdale District acknowledge the importance of enhanced transit service. The City has previously expressed support for this project through the adoption of Resolution 2019-113, and is represented on the project's Technical Advisory Committee.

What is Bus Rapid Transit?

Bus rapid transit (BRT) is a high-frequency, limited-stop service which offers an improved customer experience over traditional bus service. Upgrades to buses, stations and travel routes provide improved speed, frequency and passenger experience without the higher costs, construction impacts and right-of-way

requirements of light rail transit (LRT). Metro Transit currently operates four BRT services in the Twin Cities, including the A Line which connects Roseville, St. Paul and Minneapolis via Snelling Avenue and 46th Street, and the C Line which connects Brooklyn Center and Minneapolis via Penn Avenue.

Recommended Station Locations

The E Line is proposed to include eight stations within Edina, spaced approximately ½ mile apart:

- West 44th Street/France Avenue
- West 47th Street/France Avenue
- West 50th Street/France Avenue
- West 54th Street/France Avenue
- West 58th Street/France Avenue
- West 62nd Street/France Avenue
- West 65th Street (Fairview Southdale Hospital)
- Southdale Transit Center

Each location would feature two station platforms, one for each direction of travel. Each platform will include a curb extension, enhanced shelter, ticketing machine, pylon marker with real-time departure information, security cameras, emergency phones, and other context-sensitive furnishings.

Recommended Corridor Plan/Station Platform Locations

The Recommended Corridor Plan is the result of four years of planning, study, analysis and stakeholder engagement. Public input was solicited through open houses, paper and digital surveys, the Technical Advisory and Community Advisory Committees and direct engagement with community groups. In September/October 2021, the draft Corridor Plan was available for public comment. The proposed station at West 50th Street/France Avenue received 12% of the station-specific comments, with the majority of feedback opposed to the proposal or requesting changes. In addition, Metro Transit received letters signed by adjacent residents and the 50th & France Business Association voicing opposition to the proposed platform locations at West 47th and 50th Streets. In response to this feedback, alternative platform locations were evaluated:

- At West 47th Street/France Avenue, the alternative locations were determined to provide less convenient access for Southwest High School students; would be too close to the 44th & France station, reducing the efficiency of the service; and would have similar impact to on-street parking and residential visibility as the recommended locations.
- At West 50th Street/France Avenue, the alternative locations were determined to provide less convenient access to destinations within the district and transit service on 50th; would have similar or worse impact to traffic operations; and would have similar impact to storefront visibility and boulevard trees.

For these reasons, Metro Transit is continuing to recommend the station platforms at these intersections as they were originally proposed.

Staff believes that the reported concerns related to visual impacts, noise and light pollution at West 47th Street/France Avenue can be mitigated during final design of the platforms. However, at West 50th Street/France Avenue, staff believes the platforms can be relocated in a manner that addresses the concerns of the adjacent businesses without compromising traffic operations or the quality of the transit service. Therefore, the City supports the relocation of the proposed platforms at the intersection of West 50th Street/France Avenue to the intersection of West 51st Street/France Avenue. The City supports the remainder of the platforms as they are currently recommended.

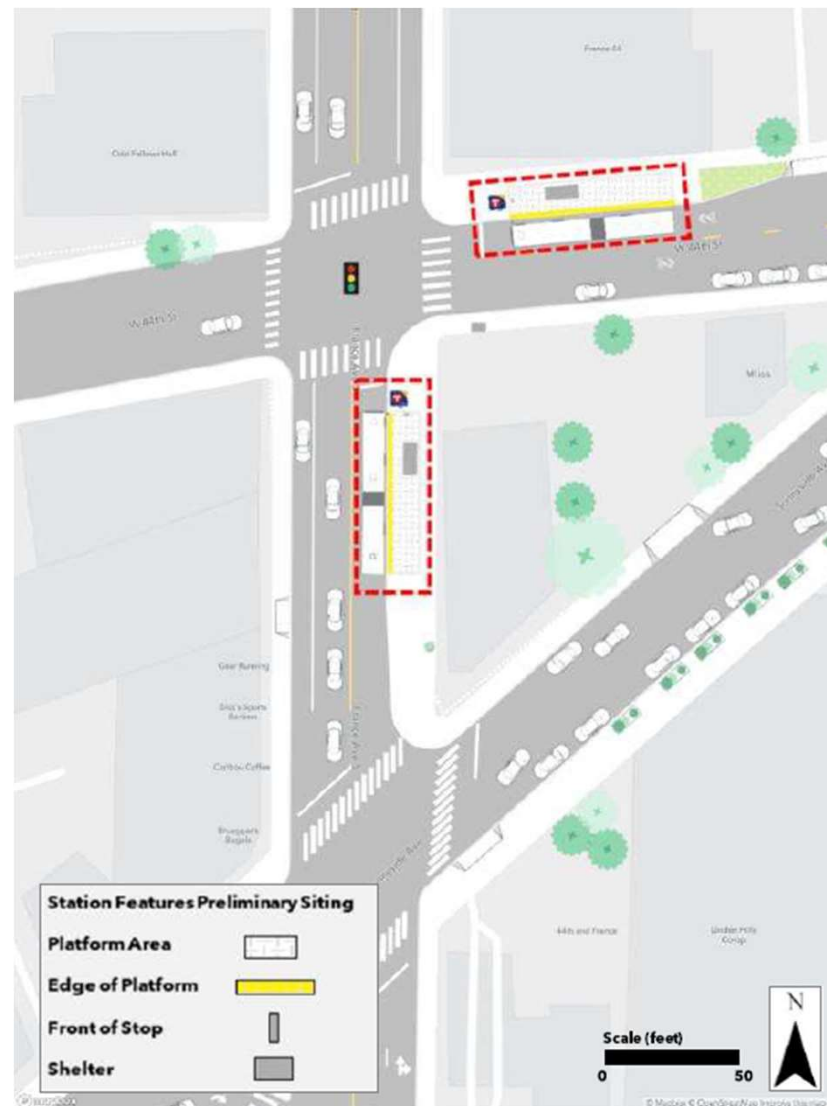
Encl:

E Line Recommended Station Platform Locations
BRT Shelter Graphics
Letter from Residents Adjacent to 47th & France
Letter from 50th & France Business Association

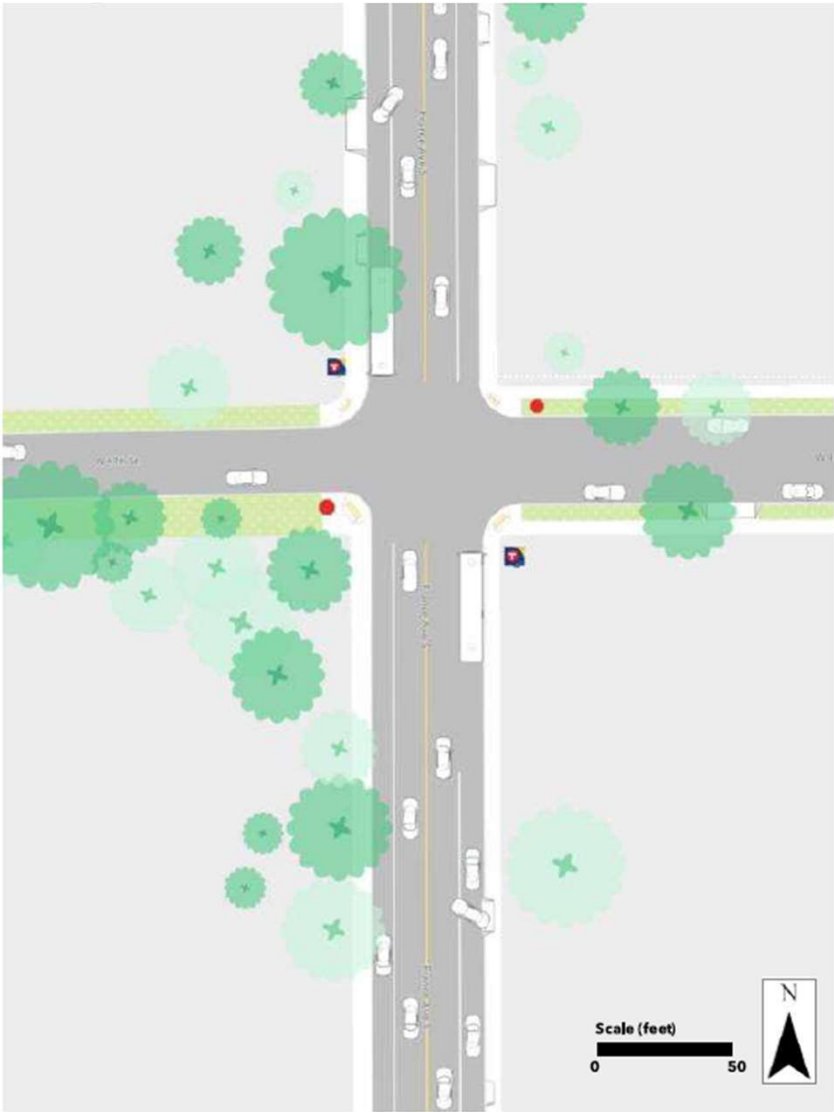
Existing Station Area: 44th & France



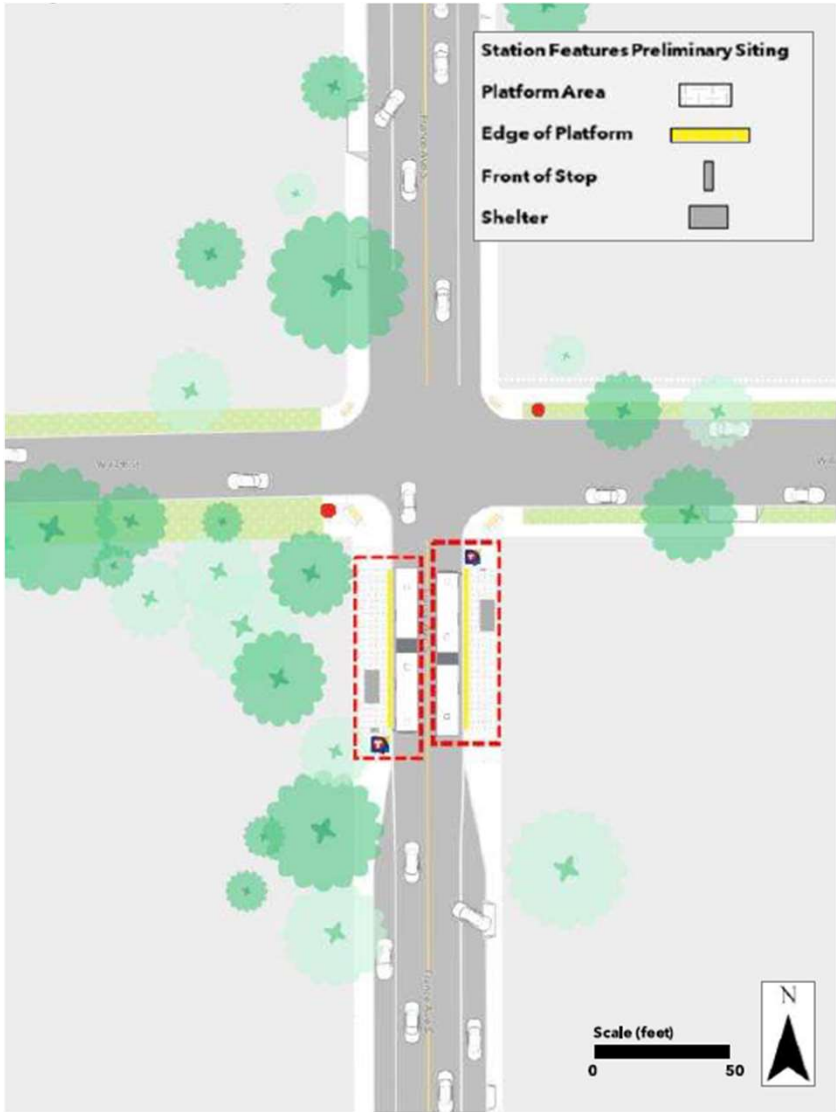
Proposed Station Plan: 44th & France



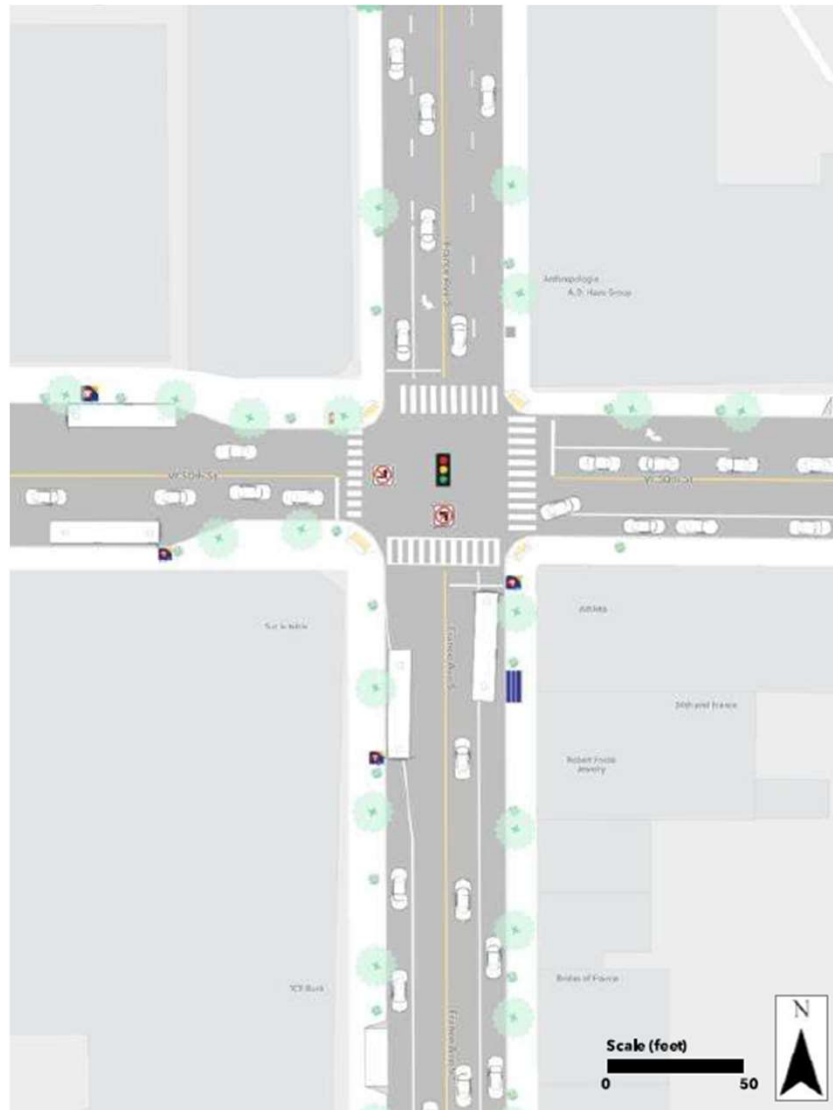
Existing Station Area: 47th & France



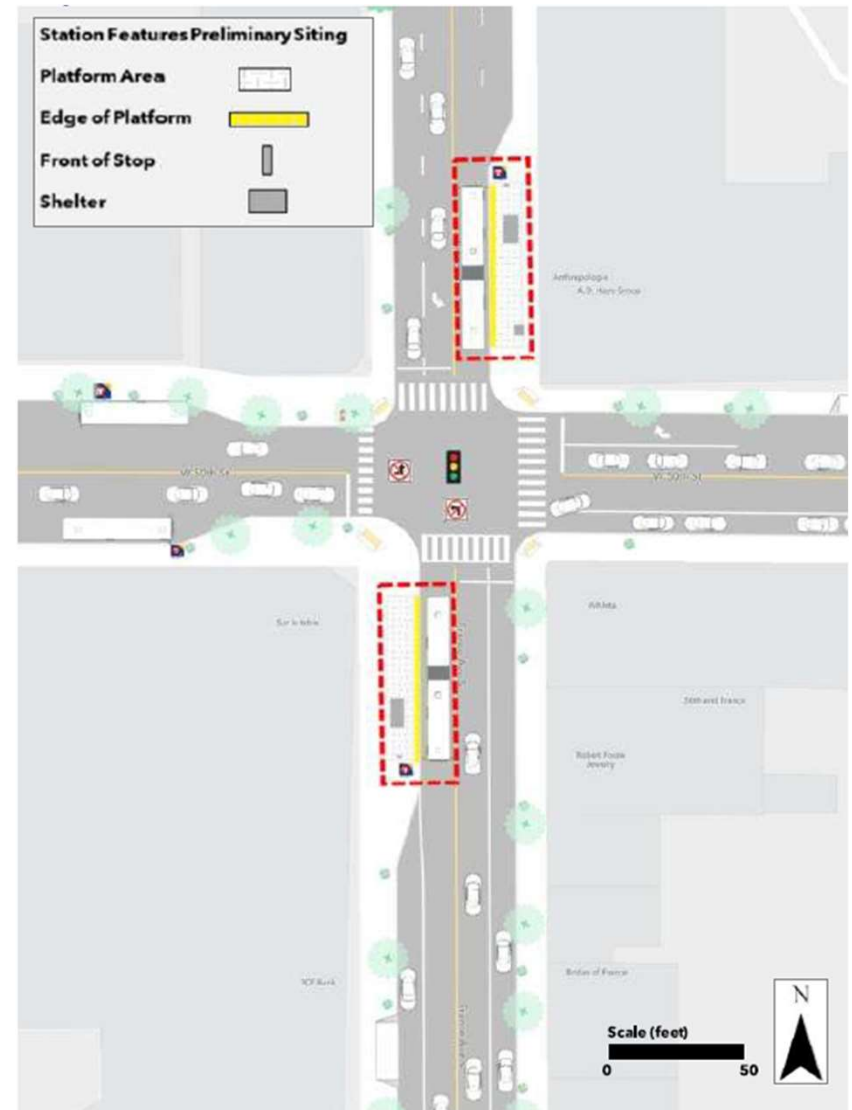
Proposed Station Plan: 47th & France



Existing Station Area: 50th & France



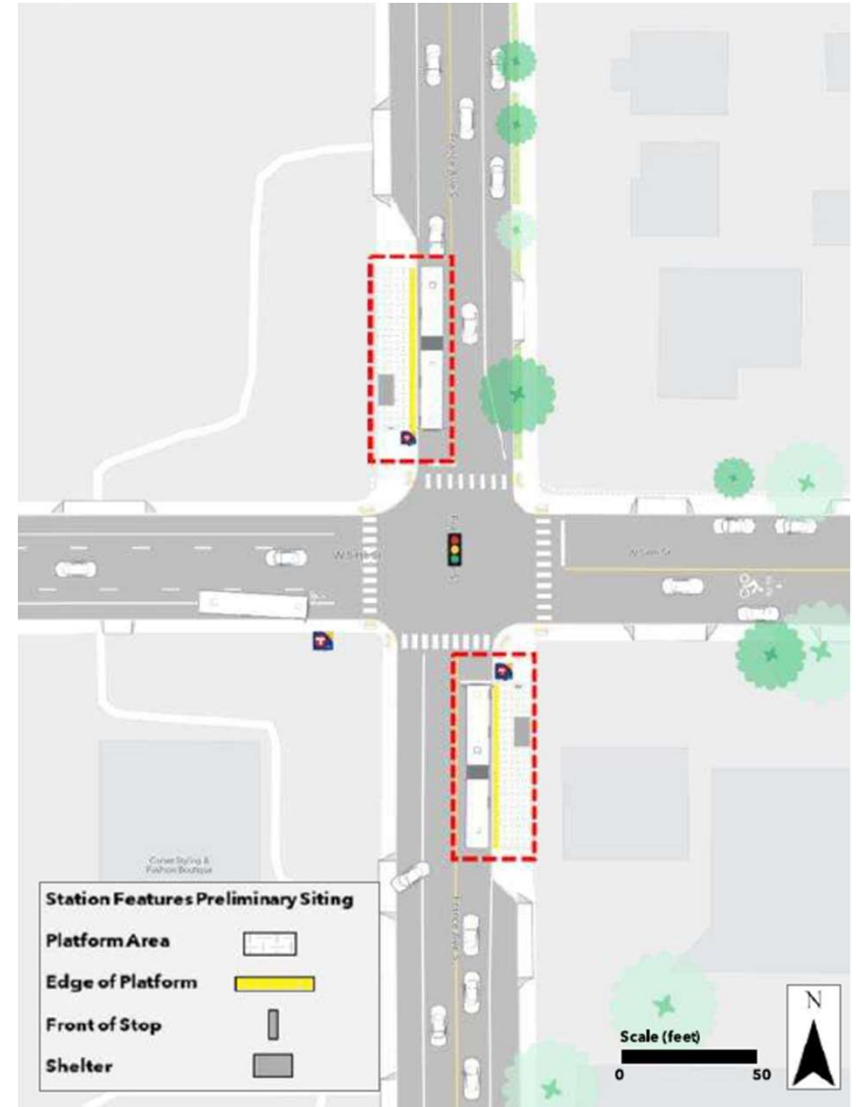
Proposed Station Plan: 50th & France



Existing Station Area: 54th & France



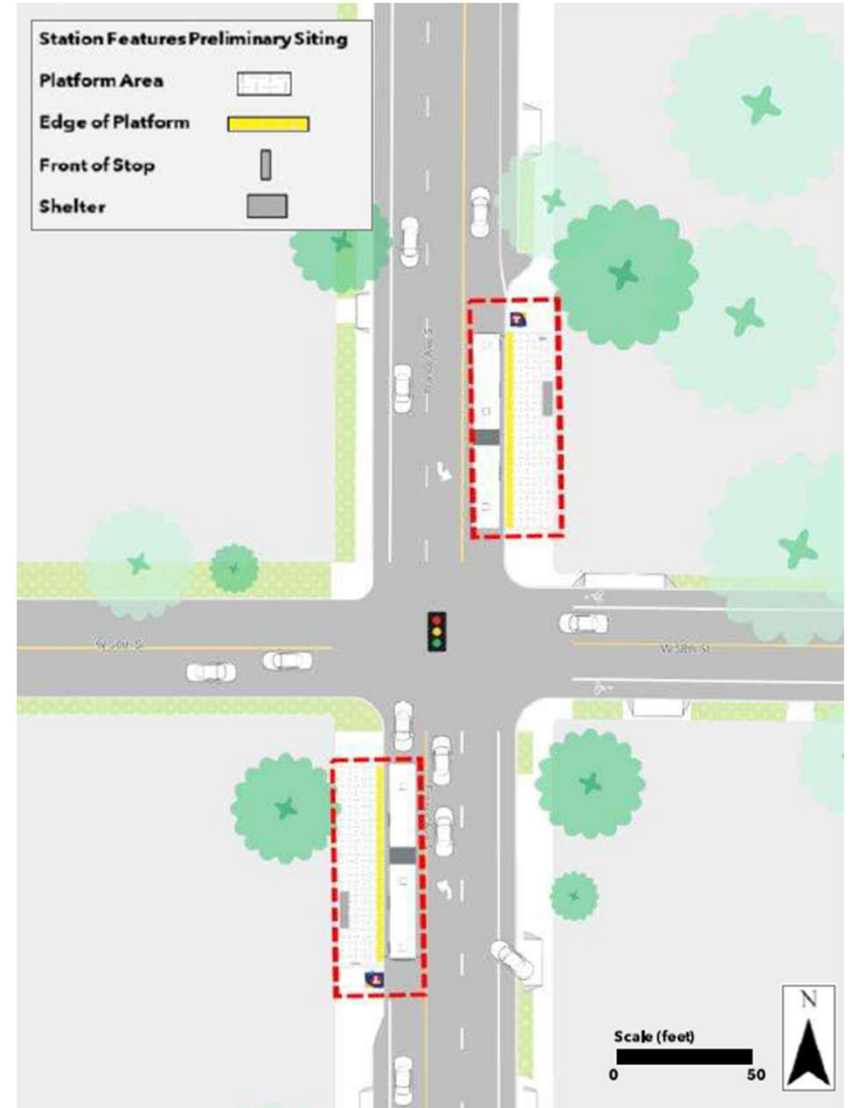
Proposed Station Plan: 54th & France



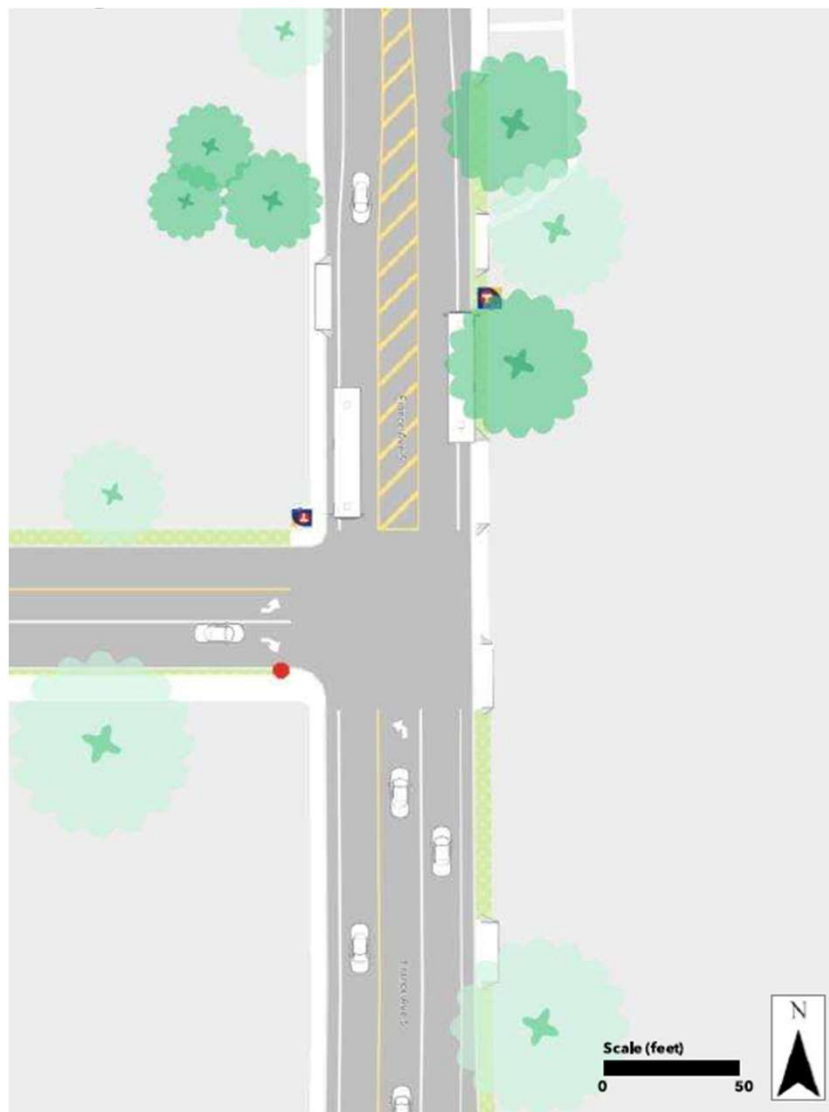
Existing Station Area: 58th & France



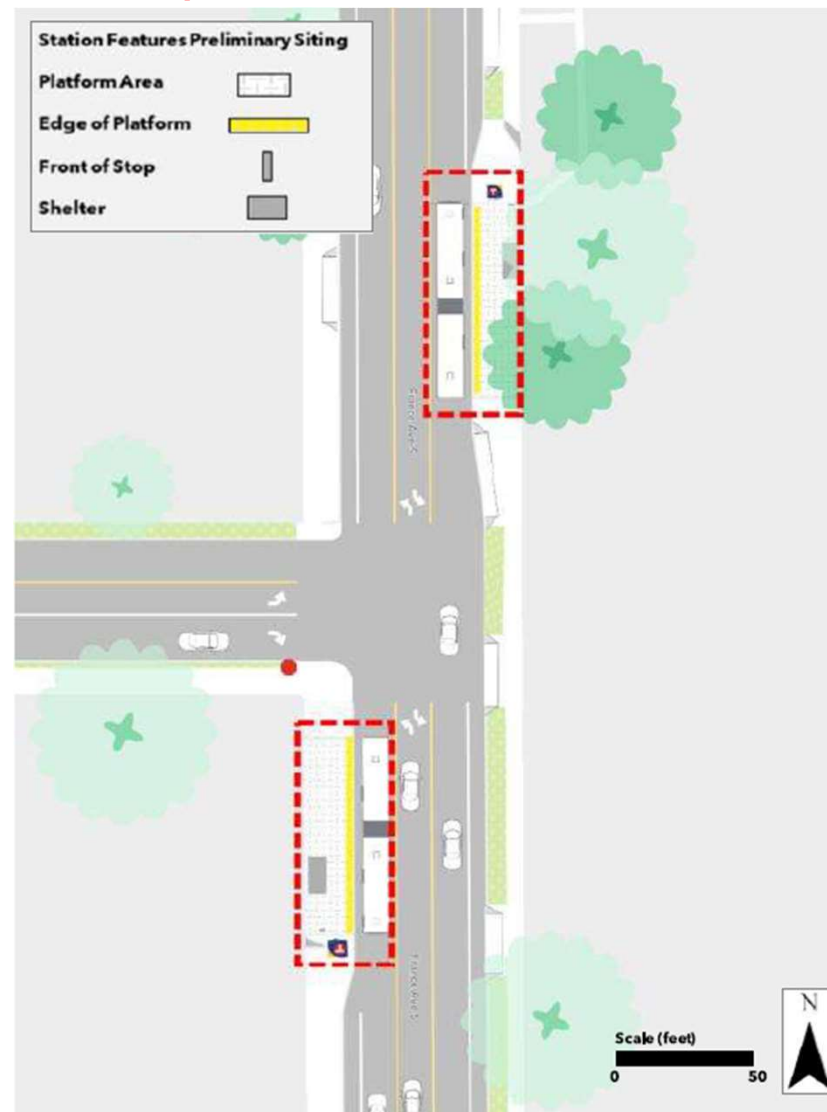
Proposed Station Plan: 58th & France



Existing Station Area: 62nd & France



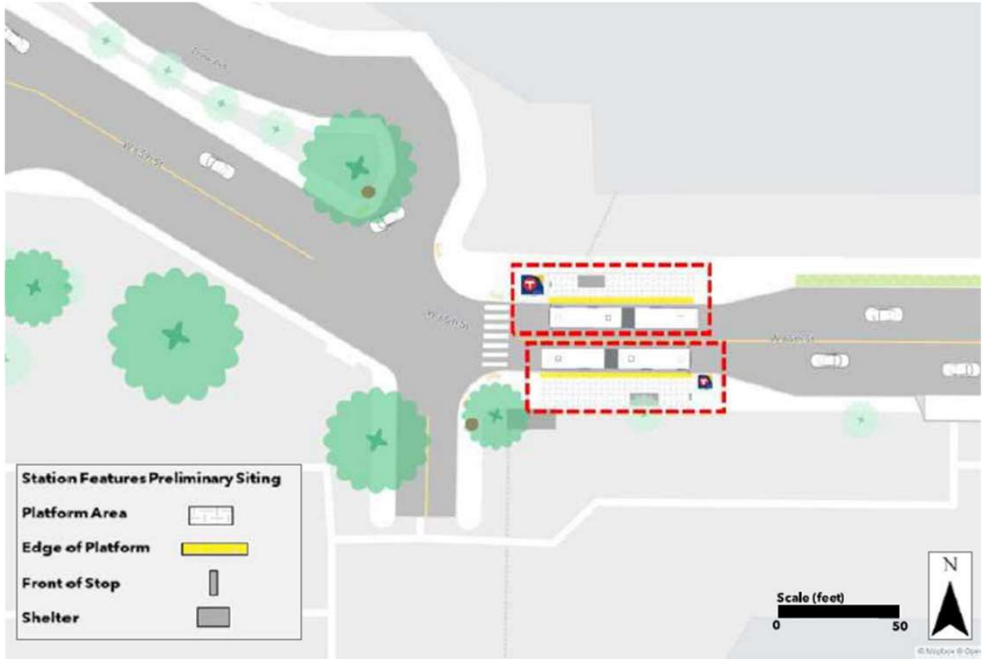
Proposed Station Plan: 62nd & France



Existing Station Area: 65th (Fairview Southdale Hospital)



Proposed Station Plan: 65th (Fairview Southdale Hospital)



**Figure 1: Existing Northbound
Bus Shelter at 50th & France**



**Figure 2: Proposed Southbound
BRT Shelter* at 50th & France**



***Concept rendering. Details are subject to
change during the design phase.**

Figure 3: Existing A Line BRT Shelter at Snelling & St. Clair (St. Paul)



Figure 4: Existing A Line BRT Shelter at Ford & Kenneth (Minneapolis)



To: Metro Transit, Edina Mayor and City Council

We are writing to express our concern about the proposed BRT E line bus stations on the SW and SE corners of 47th & France. This stop is only one of 5 residential stops on a line with 34 stops, and the **only** stop, other than in commercial areas, where the stations are directly across the street from each other. The Edina side of France between 47th & 48th is entirely single family residential; the Minneapolis side may have some duplexes, but no multifamily housing.

In addition to placing the stops at 47th directly across the street from each other, MetroTransit proposes to use the parking lanes on France to extend the station platforms out into the street. Many residents of White Oaks use 47th Street to access France. The narrowing of France and the placement of the bus platforms means it will be impossible to turn south onto France from 47th when a bus is there.

We have been assured that a BRT bus stop takes only “seconds.” While that may be true, the buses will be running every 10 minutes, 7 days a week, from 5:50 am to midnight. That means a bus could potentially be stopping on the west side of France at 47th 111 times per day. In addition to making it difficult for White Oaks residents to access France, the bus platforms, in that location, will encourage southbound drivers on France to turn west onto 47th and “cut around” on Meadow Road to 48th.

Meadow Road curves around the meadow and sight lines are short. Also, Meadow Road and adjacent streets are bucolic and are used daily by many walkers from our neighborhood and beyond. Such cut-through (likely speeding) traffic is a safety issue for pedestrians as well as our students at the school bus stops at 47th & Meadow and 48th & Meadow, and it will disrupt our neighborhood in general.

Having 2 stations directly across from each other on a single family housing block is not appropriate. In addition to the noise of buses starting and stopping (potentially) 222 times a day (on both sides of the street), the platforms include tall pylon signs with read out screens, shelters with lights, and an audible annunciator. That is significant visual, light and noise pollution for one corner of one residential block to absorb. If business on-street parking can be considered in the placement of stations, the peace and quiet of single family neighborhoods should be, too.

For all these reasons, we respectfully request that these stations be relocated closer to the higher density/commercial area toward 46th & France. If the stations remain on this single family block, appropriate noise and light mitigation, and visual screening, must be provided.

Keith and Robin Harmon
4703 Meadow Road
Edina, MN 55424

Steve and Jen Rewey
4012 W. 48th St.
Edina, MN 55424

Jen and Eric Johnson
4617 Meadow Road
Edina, MN 55424

Nimnuan Wannasri
4613 Meadow Road
Edina, MN 55424

Cathy and Brian Wood
4808 Maple Road
Edina, MN 55424

Dan Holtey and Anne Tofteland
4615 Meadow Road
Edina, MN 55424

Christie Rhodes Dekko
4703 White Oaks Road
Edina, MN 55424

Tom Schnettler and Cheryl Appeldorn
4611 Townes Circle
Edina, MN 55424

Heather and Duane Isaacs
4640 France Ave. So.
Edina, MN 55410

Ted and Amy Stark
4621 Townes Circle
Edina, MN 55424

Carol and Frank Bennett
4704 White Oaks Road
Edina, MN 55424

Dave and Ali Wirth
4908 Maple Road
Edina, MN 55424

Michelle and Jon Pauley
9 Bridge Lane
Edina, MN 55424

Patty and Brooks O'Neil
8 Bridge Lane
Edina, MN 55424

David Cartwright
4005 West 48th St.
Edina, MN 55424

Bette and John DeMars
4600 Townes Road
Edina, MN 55424

Barry Gerst
3909 W. 48th St.
Edina, MN 55424

Dan Shand
4824 Townes Road
Edina, MN 55424

Heidi and David Daly
4601 Meadow Road
Edina, MN 55424

Betty Goodman
4707 Meadow Road
Edina, MN 55424

Tanya Korpi
4713 Meadow Road
Edina, MN 55424

Karin Wille and Mike Casserly
4701 Meadow Road
Edina, MN 55424

Katharine Winston
4634 France Ave. So.

Edina, MN 55410

Molly Rice and Andrew Slothower
4705 Meadow Road
Edina, MN 55424

Kathleen Carlson
3918 W. 49th St.
Edina, MN 55424

Molly and Peter Opp
4702 Townes Road
Edina, MN 55424

Brynn Stember-Albrecht and James Albrecht
4646 France Ave. So.
Edina, MN 55410

Ann and Taige Thornton
4719 Townes Road
Edina, MN 55424

Jane Farrell and Greg Smith
4801 Maple Road
Edina, MN 55424

John and Sallie March
4709 Townes Road
Edina, MN 55424

Cheryle and Ed Clausman
4544 Meadow Road
Edina, MN 55424

Patrick and Heidi Judge

4707 Townes Road
Edina, MN 55424

Scott and Liz Clemente
4700 Townes Road
Edina, MN 55424

Susan and Gary Wahman
4715 Meadow Road
Edina, MN 55424

Bill and Tiki Spell
4706 White Oaks Road
Edina, MN 55424

Mark and Karen Larson
4802 Maple Road
Edina, MN 55424

Rolf and Trina Johnsen
4717 Townes Road
Edina, MN 55424

Ede and Jack Rice
4001 W. 49th St.
Edina, MN 55424

Peggy and Frank Johnson
4701 White Oaks Road
Edina, MN 55424

Ann and Bob Besinger
4702 White Oaks Road
Edina, MN 55424

Dan and Maureen Smith
4820 Townes Road
Edina, MN 55424

Jill and Lance Iserman
4709 Meadow Road
Edina, MN 5424

Sarah and Jase Wagner
4619 Townes Circle
Edina, MN 55424

Dave and Lora Opsahl
4717Meadow Road
Edina, MN 55424

Eric Bestrom and Sherry Bestrom, Melanie Harrison
3900 W. 47th St.
Edina, MN 55424

Sara and Mark Veldman
4600 Meadow Road
Edina, MN 55424

Dayna and Don Deutsch
4921 Maple Road
Edina, MN 55424

Chris and Annie O'Brien
4713 Townes Road
Edina, MN 55424

Bobbi Hersch Augustine
4703 Townes Road
Edina, MN 55424

Ashley and Brendan McCarthy
3938 W. 48th St.
Edina, MN 55424

Tom Amatruda
4001 W. 48th St.
Edina, MN 55424

Sydney Kase and Scott Glickstein
4829 Maple Road
Edina, MN 55424

James and Teri Cloyd
4820 Maple Road
Edina, MN 55424

Marianne and Charlie Bennett
4900 Ewing Ave.
Minneapolis, MN 55410

Jay and Heather Strommen
4700 White Oaks Road
Edina, MN 55424

To: Kyle O'Donnell Burrows, Sr. Planner, Arterial BRT

Cc: Metropolitan Council District 5 Commissioner Molly Cummings
City of Edina Mayor Jim Hovland

From: 50th & France Business and Professional Association

Dear E-Line Project Team,

This comment letter is submitted on behalf of the Board of Directors and the membership of the 50th and France Business and Professional Association, representing over 175 businesses and property owners in the area. We appreciate the opportunity to provide input on the E-Line Corridor Plan to ensure it provides the most benefit for all involved.

We affirm our belief that commercial districts thrive when there is maximum access and few barriers to customers stopping to fill their retail, service and other needs. We welcome the enhanced transit service and features that the E-line will provide to district visitors, residents, and employees.

As such, after consultation with many members of our association, we have a number of comments and recommendations around how the implementation of this transit service can best serve the district and the people who live, work, and play there. The comments are centered around:

1. Locating on and off boarding at the intersection of France Avenue and 51st Streets
2. Ensuring that traffic signal coordination is maintained to support eastbound traffic on 50th Street
3. Having high quality station amenities and design
4. Robust construction mitigation efforts to support area businesses

Recommendation 1: Locating on and off boarding at the intersection of France Ave and 51st St.

The Association and its members feel that this location for on and off boarding is by far the optimal option. We support whatever station alignment at 51st Street best supports traffic flow through the district.

This location ensures:

- A coherent transit stop
- Brings pedestrian activity to a part of the district that would benefit from it
- Minimizes disruptions to district car travel and risks of through traffic moving to residential streets due to congestion caused by bus on/off boarding
- Minimizes visual obstruction of storefronts



Further, we recommend that street closures for public events must still be possible once the new transit service is in place.

Recommendation 2: Ensuring that traffic signal coordination is maintained to support eastbound traffic on 50th Street

If traffic signals are adjusted to support the E-line buses along France, we insist that they be done in such a way to maintain coordination with those traffic signals on 50th that support ease of east bound car traffic on 50th Street. We know first hand that when 50th or France are backed up - due to road and highway construction or otherwise - our businesses suffer

Recommendation 3: Streetscape Character

50th & France is a top-tier neighborhood commercial node and major investments like rapid bus improvements present significant opportunities to elevate the transit assets to a similar level. We commend Metro Transit for its commitment to including light and heat in the E-Line stations and basic services like trash and recycling for transit customers. We also encourage Metro Transit to include aesthetic treatments for the station paneling and pavement to match district character.

Recommendation 4: Mitigate Construction Impacts

Our businesses have sustained significant construction disruption from public and private projects throughout the last two years. The next two years will see three mixed use construction projects disrupt pedestrian and car right of way in addition to the E-line work. We request inclusion of business support grants, creative construction phasing and/or project programming to ensure minimal disruption to business operations. Detours and weekend work should be minimized.

Thank you for your consideration and collaboration.

Sincerely,

Max Musicant
Director
50th and France Business and Professional Association





CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.N.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Nick Bauler, Traffic Safety Coordinator

Item Activity:
Action

Subject: Approve Traffic Safety Report of March 29, 2022

ACTION REQUESTED:

Approve the Traffic Safety Report of March 29, 2022.

INTRODUCTION:

The Transportation Commission reviewed the report at their April 21 regular meeting; comments are included in the attached staff report.

ATTACHMENTS:

Traffic Safety Report of March 29, 2022



Date: May 4, 2022

To: Mayor and City Council

From: Nick Bauler, Traffic Safety Coordinator

Subject: Traffic Safety Report of March 29, 2022

Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on March 29. The Traffic Safety Coordinator, Transportation Planner, Streets Public Service Worker, Public Works Director, Police Sergeant and Assistant City Planner was in attendance for this meeting. The City Engineer was not able to attend but was informed of the decisions and had no objections to the recommendations.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, they can submit correspondence to the Transportation Commission and/or to City Council prior to the May 4 regular meeting.

Section B: Items on which the Traffic Safety Committee recommends no action

BI. Pedestrian crossing concerns at W 51st St & Halifax Ave

- Resident concerned with vehicles not stopping for pedestrians using crosswalk.
- W 51st St ADT in 2021 was 6,750.
- On-street parking is permitted on both sides of W 51st St.
- Crosswalk is equipped with a High-Intensity Activated Crosswalk (HAWK) beacon, Rectangular Rapid Flashing Beacons (RRFBs), and advanced warning lights.
- Two accidents have been reported at this intersection in the last 10 years, one involving a cyclist traveling eastbound in the street.
- Recent video study observed no noticeable pattern of vehicles failing to stop for pedestrians.
 - i. 370 pedestrian/bicycle crossings were observed; combined peak of 37 at 5:30 pm.
 - ii. 46% of pedestrians/cyclists activated the flashers before crossing.



HAWK crossing on W 51st St facing west

Staff recommends no action. Crossing treatment exceeds City standards and posted signage encourages users to activate the flashers and use caution before crossing.

B2. Request for signage to alert drivers to sidewalk users on W 50th St approaching Browndale Ave

- Resident claims stopped drivers attempting to turn right (westbound) onto W 50th St don't look west for pedestrians or cyclists on the sidewalk.
- WB 50th St ADT ranges from 13,700-17,500.
- WB 50th has two travel lanes.
- Four crashes have been reported at this intersection in the last 10 years, with only one involving a cyclist traveling on the sidewalk.
- Recent 24-hour video study observed 33 pedestrians and 19 cyclists using the north sidewalk on W 50th St.



W 50th St at Browndale Ave facing west

Staff recommends no action. Cyclists on sidewalks are required to ride less than 10 mph and slow to a walking pace when approaching an intersection.

Section D: Other traffic safety items handled

D1. A resident reported an operational issue with a flashing yellow arrow at Highway 169 and Londonderry Rd. MnDOT reviewed all signals and determined that all signals were functioning properly.

D2. A request was made for a No Outlet sign at the entrance of Bruce Pl cul-de-sac citing high turnaround traffic. A three-day turn count observed 12 total U-turns and the end of the cul-de-sac is visible from the adjacent street; no sign is warranted.

D3. A submission was made reporting a vehicle entering Vernon Ave from Jerry's Foods not yielding properly, leading to close calls. This concern was referred to Hennepin County and the resident was informed of a future roadway improvement project is anticipated along this stretch of Vernon Ave.

D4. A crosswalk was requested over Wooddale Ave at Wooddale Ln/Edina Country Club driveway. Eight crosses were observed in the peak hour; crosswalk is not warranted.

D5. A resident was concerned with a neighbor using a plow service who moved snow onto another neighbor's property within the 5500 block of Highland Rd. City staff placed signs stating "No Snow Dumping" until snow is fully melted.

D6. A resident had concerns with a neighbor moving snow onto Hibiscus Ave as it was impeding safety for pedestrians as no sidewalk is available. The EPD was contacted to notify the resident of moving snow onto a public street is against the City Code.

D7. A resident requested added No Outlet signage for W 64th St east of St. Johns Ave. A sign is already posted and visible to all directions of traffic.

D8. A crosswalk was requested over W 58th St at Chowen Ave. Observed crossing volume did not meet warrants.

D9. A resident reported that the lane markings at the intersection of the WB Highway 62 ramps and Tracy Ave/Valley View Rd don't align properly and cause confusion. Staff reviewed existing markings and determined that they are spaced appropriately.

D10. A resident requested to update a street blade sign for homes within the west Skyline Dr cul-de-sac. The street sign was replaced to reflect current addresses with access to the cul-de-sac.

D11. A parking restriction sign was requested on Waterford Ct. Staff determined that there is no location within the cul-de-sac for a vehicle to legally park due to the wide driveways, mailboxes and fire hydrant. The resident was informed this issue is enforceable without signage and can contact EPD for enforcement. The Transportation Commission recommended that the Traffic Safety Coordinator consider educating the neighbors about current parking regulations (using a City mailing, for example).



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.O.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Jeff Elasky, Deputy Chief

Item Activity:

Subject: Request for Purchase: Vehicle Mounted GPS
Tracking Units

Action

ACTION REQUESTED:

Approve Request for Purchase for vehicle mounted GPS tracking units with StarChase LLC for \$34,358.

INTRODUCTION:

Requesting the purchase of four vehicle mounted GPS tracking units and software to assist with locating stolen vehicles. The units are mounted on the front of patrol vehicles and are deployed by the officer at the stolen vehicle. Once the unit is deployed and attached to the stolen vehicle, officers can track at a safe distance.

ATTACHMENTS:

Request for Purchase: Vehicle Mounted GPS Tracking Units



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200106

Request for Purchase

Department: Police

Buyer: Jeffrey Elasky

Date: 04/21/2022

Requisition Description: Four Vehicle Mounted GPS Launchers

Vendor: STARCHASE LLC

Cost: \$34,358.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION: Vehicle Mounted GPS Launchers

BUDGET IMPACT: DWI forfeiture Account

COMMUNITY IMPACT: N/A

ENVIRONMENTAL IMPACT: N/A

Environmental Impact - item specific:

Vehicle - Make/Model/Year requested vehicle: N/A

Vehicle - Make/Model/Year current vehicle (if replacement): N/A

Vehicle - Does purchase meet Green Fleet Recommendations? NO - NO

Vehicle - If does not meet Green Fleet Recommendations, justification: COSTTECH - NEW TECH COST > EST BY 100%

MPG: N/A

Carbon Emissions: N/A



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.P.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Aaron White, Lieutenant

Item Activity:
Action

Subject: Request for Purchase: Apple Computer Hardware for Investigations

ACTION REQUESTED:

Approve Request for Purchase of Apple computer hardware for Investigations from Apple Inc for \$23,728.

INTRODUCTION:

Computer forensics involves the identification, preservation, and documentation of evidence stored as data. The technology has been integral in the investigation and prosecution of crimes related to fraud, burglary, domestic violence, stalking, crimes against children, and narcotics. This computer hardware will replace existing equipment that has reached the end of its useful life. This purchase is part of the capital improvement plan and is within budget.

ATTACHMENTS:

Request for Purchase: Apple Computer Hardware for Investigations



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200111

Request for Purchase

Department: Police

Buyer: David Lindman

Date: 04/22/2022

Requisition Description: Computer Equipment

Vendor: APPLE INC

Cost: \$23,728.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: STATE K - STATE CONTRACT

DESCRIPTION: Add computer tower for forensic use

BUDGET IMPACT: Funding source - Approved capital improvement

ENVIRONMENTAL IMPACT: Apple strives to use recycled materials, build with clean energy

Environmental Impact - item specific:

Vehicle - Make/Model/Year requested vehicle: N/A

Vehicle - Make/Model/Year current vehicle (if replacement): N/A

Vehicle - Does purchase meet Green Fleet Recommendations? -

Vehicle - If does not meet Green Fleet Recommendations, justification: -

MPG:

Carbon Emissions:



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.Q.

To: Mayor and City Council

Item Type:

Other

From: Tom Swenson, Assistant Director of Parks and
Natural Resources

Item Activity:

Subject: Approve Funding Agreement with Tree Trust to
Purchase and Plant Trees in Edina

Action

ACTION REQUESTED:

Approve Funding Agreement with Tree Trust for \$100,000 American Rescue Plan Act (ARPA) funds to purchase and plant trees in Edina.

INTRODUCTION:

This project has a dual focus on reducing the impacts exasperated by the COVID-19 pandemic and utilizes climate change mitigation strategies to respond to the effects of health disparities and the social determinants of health that exacerbated the impacts of the pandemic for Edina residents that have the most need. The planting of new trees in the City will promote outdoor activity, improve air quality, reduce exposure to ultraviolet radiation and excess heat, and reduce stress. The specific location of tree installations can have stacked social and health benefits, leading to a stronger, inclusive and more equitable recovery.

Tree Trust will assist the City of Edina in its efforts to curb the spread of COVID-19 and address the social determinates of community health in the south-east corner of the City of Edina by November 2022 by coordinating and overseeing the purchase of 460 climate-adaptive trees, and coordinating with property owners and installing 125 of those trees with the Career Pathways Youth Employment crews, a youth workforce training program, adjacent to multi-family affordable housing properties approved by the City of Edina.

ATTACHMENTS:

Subrecipient Tree Trust Agreement

ARPA State and Local Fiscal Recovery Funds SUBRECIPIENT AGREEMENT

This ARPA Subrecipient Agreement (“Agreement”) is made this ___ day of _____, 2022, between the City of Edina, a Minnesota municipal corporation ("CITY"), and Tree Trust, a Minnesota nonprofit corporation ("SUBRECIPIENT").

DEFINITIONS

- A. Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

RECITALS

- A. CITY has been allocated \$4,932,493 of federal stimulus funding by the U.S. Department of the Treasury as Coronavirus State and Local Fiscal Recovery Funds under CFDA No. 21.027 (“ARPA Funds”) and Section 603(b) of the Social Security Act, as amended by Section 9901 of the American Rescue Plan Act ("ARPA")
- B. CITY has duly established its American Rescue Plan Act State and Local Fiscal Recovery Funds Program (the “Program”) and is bound to follow all guidelines and rules approved by the City Council and published by the U.S. Department of the Treasury regarding ARPA funds (the “ARPA Implementation Plan – Round 1”).
- C. SUBRECIPIENT has been identified by City staff and CITY has approved a grant to the SUBRECIPIENT in the maximum principal amount of \$100,000.00 (the “Grant”) to pay a portion of the costs of qualifying expenditures under the Grant Guidelines, in connection with SUBRECIPIENT’s participation in the activities of the NextGen Trees program including the planting of trees and utilization of its Branches youth job training program in the City of Edina, Minnesota (the “City”) (the “Grant Activities”).
- D. The CITY and SUBRECIPIENT acknowledge that there shall be no R&D activities as part of the covered activities provided for in this Grant.
- E. The CITY and SUBRECIPIENT have negotiated the terms of the Grant, and now desire to memorialize such terms in this Agreement.

ACCORDINGLY, to induce CITY to make the Grant to SUBRECIPIENT, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Grant Amount. Subject to and upon the terms and conditions of this Agreement, the ARPA Implementation Plan – Round 1, and the Grant Guidelines

(together, the “Grant Documents”), CITY agrees to grant to SUBRECIPIENT the sum of one hundred thousand and no/100ths Dollars (\$100,000.00). Proceeds of the Grant shall be disbursed for the Grant Activities approved pursuant to the Grant Documents in accordance with Section 2 hereof.

2. Disbursement of Grant Proceeds.

- (a) All Grant proceeds shall be paid to SUBRECIPIENT in accordance with the terms and conditions of the Grant Documents. Notwithstanding anything to the contrary herein, any costs of the Grant Activities exceeding the amount to be reimbursed under this Agreement shall be the sole responsibility of the SUBRECIPIENT.
- (b) Grant proceeds shall be disbursed to the SUBRECIPIENT quarterly. SUBRECIPIENT must submit proof of eligible expenses in order to be reimbursed. All disbursements are subject to the conditions of this Agreement. The disbursement of proceeds of the Grant will be made subject to all requirements and conditions precedent that exist prior to or as of the date of disbursement:
 - a. The CITY has received from SUBRECIPIENT, without expense to CITY, an executed copy of this Agreement;
 - b. SUBRECIPIENT is in compliance with the terms of the Grant Documents.

3. Representations and Warranties. SUBRECIPIENT represents and warrants to CITY that:

- (a) SUBRECIPIENT is duly authorized and empowered to execute, deliver, and perform this Agreement and to receive the Grant from CITY.
- (b) The execution and delivery of this Agreement, and the performance by SUBRECIPIENT of its obligations under the Grant Documents, do not and will not materially violate or conflict with any applicable provision of law and do not and will not materially violate or conflict with, or cause any default or event of default to occur under, any material agreement binding upon SUBRECIPIENT.
- (c) The execution and delivery of this Agreement has been duly approved by all necessary action of SUBRECIPIENT, and this Agreement has in fact been duly executed and delivered by SUBRECIPIENT and constitutes its lawful and binding obligation, legally enforceable against it.

- (d) SUBRECIPIENT warrants that it shall keep and maintain books, records, and other documents relating directly to the receipt and disbursements of Grant proceeds and that any duly authorized representative of CITY shall, with reasonable advance notice, have access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of SUBRECIPIENT pertaining to the Grant until the completion of all closeout procedures and the final settlement and conclusion of all issues arising out of this Grant for a minimum of 5 years after all funds have been expended.
- (e) SUBRECIPIENT warrants that to the best of its knowledge, it has fully complied with all applicable state and federal laws reasonably relevant to this Agreement and will continue to comply with all state and federal statutes throughout the terms of this Agreement. If at any time SUBRECIPIENT receives notice of noncompliance from any governmental entity, SUBRECIPIENT agrees to take any necessary action to comply with the state or federal law in question.
- (f) SUBRECIPIENT warrants that it will use the proceeds of the Grant made by CITY solely for the Grant Activities, and that SUBRECIPIENT shall provide to CITY in writing quarterly reports specifying how the Grant funds have been utilized and provide a final report after all funds have been expended as outlined in the Grant Guidelines.
- (g) SUBRECIPIENT warrants that it is responsible for ensuring compliance with the following sections in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR Part 200), as applicable: 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding Single Audit requirements.
- (h) SUBRECIPIENT warrants that it is responsible for ensuring that all funds it receives from the CITY pursuant to this agreement are used in a manner that is consistent with the ARPA, as well as any implementing regulations and federal guidance including any amendments, clarifications, or updated thereto that may be issued by the federal government.

4. Event of Default by SUBRECIPIENT. The following shall be Events of Default under this Agreement:

- (a) failure to complete any part of the Grant Activities by January 10, 2023 unless this date is explicitly extended in writing by the CITY;

- (b) any representation or warranty made by SUBRECIPIENT herein is false when made;
 - (c) any material breach or failure of SUBRECIPIENT to perform any material term or condition of this Agreement not specifically described as an Event of Default in this Agreement and such breach or failure continues for a period of thirty (30) days after CITY has given written notice to SUBRECIPIENT specifying such default or breach, unless CITY agrees in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, CITY will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by SUBRECIPIENT within the applicable period and is being diligently pursued until the Event of Default is corrected, but no such extension shall be given for an Event of Default that can be cured by the payment of money (i.e., payment of taxes, insurance premiums, or other amounts required to be paid hereunder).
- 5. CITY's Remedy upon SUBRECIPIENT's Default. Upon an Event of Default by SUBRECIPIENT and after provision by CITY of written notice, CITY shall have the right to suspend or terminate its performance under this Agreement. In addition, SUBRECIPIENT will be ineligible for future grants under the Program.
- 6. Indemnification.
 - (a) SUBRECIPIENT shall and does hereby agree to indemnify against and to hold CITY, and its officers, agents, and employees, harmless of and from any and all liability, loss, or damage that it may incur under or by reason of this Agreement, and of and from any and all claims and demands whatsoever that may be asserted against CITY by reason of any alleged obligations or undertakings on its part to perform or discharge any of the terms, covenants, or agreements contained herein.
 - (b) This indemnification and hold harmless provision shall survive the execution, delivery, and performance of this Agreement and the payment by CITY of any portion of the Grant.
 - (c) Nothing in this Agreement shall constitute a waiver of or limitation on any immunity from or limitation on liability to which SUBRECIPIENT is entitled under law.
- 7. Government Data.

In accordance with Minnesota Statute Section 13.599, all applications and their contents are private or nonpublic until the applications are opened. Once the applications are opened, the name and address of each applicant and the amount

requested is public. All other data in an application is private or nonpublic data until completion of the evaluation process, which is defined by statute as when the CITY has completed negotiating the grant agreement with the selected applicant.

After the CITY has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in Minn. Stat. § 13.37, Subd. 1(b). A statement by an applicant that the application is copyrighted or otherwise protected does not prevent public access to the application or its contents. (Minn. Stat. § 13.599, subd. 3(a)).

If an applicant submits any information in an application that it believes to be trade secret information, as defined by Minnesota Statute Section 13.37, the applicant must:

- Clearly mark all trade secret materials in its application at the time it is submitted,
- Include a statement attached to its application justifying the trade secret designation for each item, and
- Defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless CITY, its agents and employees, from any judgments or damages awarded against the CITY in favor of the party requesting the materials, and any and all costs connected with that defense.
- This indemnification survives CITY's award of a grant agreement. The applicant agrees that this indemnification survives as long as the trade secret materials are in possession of CITY. The CITY will not consider the prices submitted by the responder to be proprietary or trade secret materials.

CITY reserves the right to reject a claim that any particular information in an application is trade secret information if it determines the applicant has not met the burden of establishing that the information constitutes a trade secret. CITY will not consider the budgets submitted by applicants to be proprietary or trade secret materials. Use of generic trade secret language encompassing substantial portions of the application or simple assertions of trade secret without substantial explanation of the basis for that designation will be insufficient to warrant a trade secret designation.

If a grant is awarded to an applicant, CITY may use or disclose the trade secret data to the extent provided by law. Any decision by the CITY to disclose information determined to be trade secret information will be made consistent with the Minnesota Government Data Practices Act (Minnesota Statutes chapter 13) and other relevant laws and regulations.

If certain information is found to constitute trade secret information, the remainder of the application will become public; in the event a data request is received for application information, only the trade secret data will be removed and remain nonpublic.

8. Miscellaneous.

- (a) Waiver. The performance or observance of any promise or condition set forth in this Agreement may be waived, amended, or modified only by a writing signed by SUBRECIPIENT and CITY. No delay in the exercise of any power, right, or remedy operates as a waiver thereof, nor shall any single or partial exercise of any other power, right, or remedy.
- (b) Assignment. This Agreement shall be binding upon the parties, their successors and assigns. All rights and powers specifically conferred upon CITY may be transferred or delegated by CITY to any of its successors and assigns. SUBRECIPIENT's rights and obligations under this Agreement may be assigned only when such assignment is approved in writing by CITY; except that if such assignment is made to an affiliate or subsidiary of SUBRECIPIENT, SUBRECIPIENT may assign any of its rights or obligations to such affiliate or subsidiary upon written notice to the CITY.
- (c) Governing Law. This Agreement is made and shall be governed in all respects by the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.
- (d) Severability. If any provision or application of this Agreement is held unlawful or unenforceable in any respect, such illegality or unenforceability shall not affect other provisions or applications that can be given effect, and this Agreement shall be construed as if the unlawful or unenforceable provision or application had never been contained herein or prescribed hereby.
- (e) Notice. All notices required hereunder shall be given by depositing in the U.S. mail, postage prepaid, certified mail, return receipt requested, to the following addresses (or such other addresses as either party may notify the other):

To CITY: Edina City Hall
 4801 West 50th Street
 Edina, MN 55424

Copy to:

City Attorney
Campbell Knutson, P.A.
860 Blue Gentian Road, Suite 290
Eagan, MN 55121

To SUBRECIPIENT:

Tree Trust
Attn: Jared Smith
1419 Energy Park Drive
St. Paul, MN 55108

- (f) Termination. This Agreement shall terminate when all obligations have been satisfactorily fulfilled, including the CITY's receipt of SUBRECIPIENT's written report on SUBRECIPIENT's expenditure of Grant proceeds as described in paragraph 3(f) of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or cancellation of this Agreement: Governing Law, Government Data, paragraph 3(d) relating to records management and audits, and Indemnification.
- (g) Independent Contractor. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting SUBRECIPIENT as the agent, representative, or employee of the CITY for any purpose. SUBRECIPIENT is and shall remain an independent contractor under this Agreement.
- (h) Nondiscrimination. SUBRECIPIENT shall not exclude any person from full employment rights nor prohibit participation in or the benefits of any program, service or activity on the grounds of any protected status or class including but not limited to race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin. No person who is protected by applicable federal or state laws against discrimination shall be subjected to discrimination.
- (i) Entire Agreement. This Agreement, together with the Grant Documents, which are incorporated by reference, constitutes the complete and exclusive statement of all mutual understandings between the parties with respect to this Agreement, superseding all prior or contemporaneous proposals, communications, and understandings, whether oral or written, concerning the Grant.
- (j) Headings. The headings appearing at the beginning of the several sections contained in this Agreement have been inserted for identification and reference purposes only and shall not be used in the construction and interpretation of this Agreement.

[Signature pages follow.]

IN WITNESS WHEREOF, this Agreement has been duly executed and delivered by the proper officers thereunto duly authorized on the day and year first written above.

CITY OF EDINA

By: _____

[SIGNATURE PAGE TO GRANT AGREEMENT – CITY]

SUBRECIPIENT:

Tree Trust, Inc.

By: Jared Smith
Title: Executive Director/CEO

[SIGNATURE PAGE TO GRANT AGREEMENT – SUBRECIPIENT]



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.R.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Patty McGrath, General Manager - Edinborough Park
& Edina Aquatic Center

Item Activity:

Subject: Request for Purchase: Edina Aquatic Center Concrete
Repairs

Action

ACTION REQUESTED:

Approve Request for Purchase for concrete repairs at the Edina Aquatic Center from Carciofini Company for \$25,470.

INTRODUCTION:

The Edina Aquatic Center concrete deck areas are in poor condition, specifically at the expansion and control joints. Some areas are becoming trip hazards for users and guests due to frost settling. Repairs would cut out and recaulk all walkable deck areas with the exception of the fenced in zero-depth pool entrance area and the interior pool shells.

ATTACHMENTS:

Request for Purchase: Edina Aquatic Center Concrete Repairs



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200121

Request for Purchase

Department: P&R Aquatic Center

Buyer: Patty McGrath

Date: 04/26/2022

Requisition Description: Edina Aquatic Center Concrete Repairs

Vendor: CARCIOFINI COMPANY

Cost: \$25,470.00

REPLACEMENT or NEW: REPLACEMENT - REPLACEMENT

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION: Repair concrete deck areas expansion and control joints.

BUDGET IMPACT: CIP Asset Preservation Fund

COMMUNITY IMPACT: Provide safe deck surfaces and fix trip hazard areas

ENVIRONMENTAL IMPACT: N/A

Environmental Impact - item specific:

Vehicle - Make/Model/Year requested vehicle: N/A

Vehicle - Make/Model/Year current vehicle (if replacement): N/A

Vehicle - Does purchase meet Green Fleet Recommendations? -

Vehicle - If does not meet Green Fleet Recommendations, justification: -

MPG: N/A

Carbon Emissions: N/A



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.S.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Joe Abood, General Manager - Braemar Golf Course
& Golf Dome

Item Activity:

Subject: Request for Purchase: Braemar Golf Course Driving
Range Mobile Canopy

Action

ACTION REQUESTED:

Approve Request for Purchase for Driving Range Mobile Canopy from Covershots Mobile Canopies International, LLC for \$31,792.

INTRODUCTION:

The Braemar Golf Association has approved the purchase of a Driving Range Mobile Canopy to be utilized as a central point of the Braemar Golf Course instructional program. The Mobile Canopy will provide shade and cover to students participating in the golf instruction programming as well as serve as a meeting location for our programs.

ATTACHMENTS:

Request for Purchase: Braemar Golf Course Mobile Canopy



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200104

Request for Purchase

Department: P&R Braemar Golf Course

Buyer: Joseph Abood

Date: 04/19/2022

Requisition Description: Braemar Golf Course Driving Range Mobile Canopy

Vendor: COVERSHOTS MOBILE CANOPIES INTERNATIONAL LLC

Cost: \$31,792.00

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION: Driving Range Mobile Canopy For Instruction Program

BUDGET IMPACT: Memorial Fund

COMMUNITY IMPACT: Amenity for Instruction Programming

ENVIRONMENTAL IMPACT: N/A

Environmental Impact - item specific:

Vehicle - Make/Model/Year requested vehicle: N/A

Vehicle - Make/Model/Year current vehicle (if replacement): N/A

Vehicle - Does purchase meet Green Fleet Recommendations? -

Vehicle - If does not meet Green Fleet Recommendations, justification: -

MPG: N/A

Carbon Emissions: N/A



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.T.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Ryan Browning, I.T. Director

Item Activity:
Action

Subject: Request for Purchase: Help Desk Software
Subscription

ACTION REQUESTED:

Approve Request for Purchase for a help desk software subscription from HappyFox for \$28,790.40 annually.

INTRODUCTION:

Our current software for handling internal service requests has reached the end of support. In addition, we need a solution that can handle additional staff and ticket volume. This new solution will be expanded beyond I.T. and Communications and will add Facilities and Park Maintenance staff and requests.

ATTACHMENTS:

Request for Purchase: Help Desk Software Subscription



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200116

Request for Purchase

Department: Information Technology

Buyer: Ryan Browning, I.T. Director

Date: 5/4/2022

Requisition Description: Internal Services
Help Desk Software Subscription

Vendor: HAPPYFOX INC

Cost: \$28,790.40/yr

REPLACEMENT or NEW: NEW - NEW

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

DESCRIPTION:

This is a request for purchase of a one-year subscription to HappyFox help desk software. Multiple City departments have expressed an interest in having a ticketing system to track work. This HappyFox plan allows for unlimited agents, and ticket users. It will be a cost effective solution to bring many staff onto a ticketing system.

BUDGET IMPACT:

This request is within budget and will be paid for out of the I.T. budget.

COMMUNITY IMPACT:

This software should improve service to internal customers which could assist in better service to our residents.

ENVIRONMENTAL IMPACT:

This software is cloud based and should have a minimal environmental impact. The software includes a mobile app so staff can address issues faster without needing to return to the office to check new work requests which should improve efficiency.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.U.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Stephanie Hawkinson, Affordable Housing
Development Manager

Item Activity:

Subject: Resolution No. 2022-44: Approving Participation of
Hennepin County Housing and Redevelopment
Authority in Affordable Housing Project

Action

ACTION REQUESTED:

Adopt Resolution 2022-44 approving participation of Hennepin County Housing and Redevelopment Authority in the Affordable Housing Project.

INTRODUCTION:

Hennepin County awarded Aeon additional funding for their development at 4100 W. 76th St. called the Sound on 76th. These funds were awarded to help off-set cost overruns due to the pandemic and supply chain issues. The County requires the City of Edina to approve this Resolution in order to enter into a contract with Aeon for these funds.

ATTACHMENTS:

Resolution No. 2022-44: Approving Participation of Hennepin County Housing and Redevelopment Authority in Affordable Housing Project



RESOLUTION NO. 2022-44
RESOLUTION APPROVING THE PARTICIPATION OF THE HENNEPIN
COUNTY HOUSING AND REDEVELOPMENT AUTHORITY IN AN
AFFORDABLE HOUSING PROJECT

WHEREAS, the Hennepin County Housing and Redevelopment Authority (“HCHRA”) has allocated funds from its Pandemic Recovery Fund to assist Aeon with the development of The Sound on 76th located at 4100 West 76th Street in the City of Edina (“Project”); and

WHEREAS, proposed housing or redevelopment projects undertaken by the HCRA pursuant to authority established at Minnesota Statutes, Section 383B.77, subdivision 3 (“Statute”) require approval of the local governing body where the project(s) will be located; and

WHEREAS, the HCHRA intends to rely on the Statute to assist the Project.

NOW, THEREFORE, BE IT RESOLVED that the City of Edina hereby grants its approval of the Project under the Statute.

BE IT FURTHER RESOLVED that nothing in this Resolution shall create a pecuniary obligation of the City to assist the Project, nor shall the City be in any way responsible for any financing obligation or agreement of the HCHRA with respect to its provision of financial assistance to the Project.

BE IT FURTHER RESOLVED this Resolution shall neither serve to endorse the Project nor operate as a substitute for any other required City approvals required for the Project.

PASSED AND ADOPTED by the City Council of the City of Edina this 4th day of May, 2022.

Attest: _____
Sharon Allison, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of May 4, 2022, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2022.

City Clerk



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.V.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: MJ Lamon, Community Engagement Manager

Item Activity:
Action

Subject: Commission Appointments

ACTION REQUESTED:

Appoint Tricia Rubenstein to the Transportation Commission and Matt Giljahn to the Community Health Commission with terms ending March 1, 2023.

INTRODUCTION:

Both the Transportation and Community Health commissions had unscheduled vacancies. As part of the 2022 annual board and commission onboarding session, Tricia Rubenstein and Matt Giljahn were identified as alternates. Both individuals have indicated interest in serving.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.W.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Sharon Allison, City Clerk

Item Activity:
Action

Subject: Approve New On-Sale Wine and 3.2 On-Sale Beer
Liquor License for 50th & Plants LLC dba Stalk &
Spade

ACTION REQUESTED:

Approve new On-Sale Wine and 3.2 On-Sale Beer Liquor License for 50th & Plants LLC dba Stalk & Spade for period beginning May 5, 2022 through March 31, 2023.

INTRODUCTION:

50th & Plants LLC applied for on-sale wine and 3.2 on-sale beer liquor licenses for Stalk & Spade located at 3925 West 50th St.

The Administration and Planning departments reviewed the application and find that they comply with code requirements. The Health Department is satisfied with the applicant's plan for storage and service. A background investigation was completed by the Police Department and Lt. White's findings are attached. Staff recommends approval of the liquor licenses.

ATTACHMENTS:

Police Background Report



BACKGROUND INVESTIGATION SUMMARY LIQUOR LICENSE APPLICATION

Establishment: 50th & Plants LLC (dba: Stalk & Spade)
License: On-Sale Wine, On-Sale 3.2

The Edina Police Department has conducted a background investigation relating to a City of Edina application for an On-Sale Wine License and On-Sale 3.2 License. The application was submitted by 50th & Plants LLC (dba: Stalk & Spade), which will operate at 3925 W 50th St in Edina.

50th & Plants LLC (dba: Stalk & Spade) is registered with the State of Minnesota and is currently active in good standing with the Minnesota Secretary of State.

50th & Plants LLC (dba: Stalk & Spade) and/or its representatives are aware of the requirement for employee alcohol awareness training.

Owners/Partners/Members:

Backes, Kelly Marie	Newport Beach, CA
Backes, David Anthony	Newport Beach, CA

The owners/partners/members have been investigated. No criminal records which would negatively affect their license application were found.

From the information gathered during the course of the investigation, I have found nothing to preclude 50th & Plants LLC (dba: Stalk & Spade) from obtaining this license.

April 20, 2022

Lt. Aaron White
Edina Police Department



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.X.

To: Mayor and City Council

Item Type:

Other

From: Sharon Allison, City Clerk

Item Activity:

Subject: Receive Petition Related to Fire Station 2 Site
Selection

Action

ACTION REQUESTED:

Receive petition.

INTRODUCTION:

The attached petition urges Council to select a site other than Rosland Park for the new fire station.

ATTACHMENTS:

Petition

Sharon A. (City Clerk) -

attached is a petition to the Edina City Council
urging NOT to build the new Fire House on the Rosland
Park site. Contains 261 signatures from Edina
Property owners.



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:
April 27, 2022

Kathy T. & Mary B.
4-27-2022

PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK
- ☐ ALLEY PAVING
- ☐ WATER MAIN
- ☐ STORM SEWER
- ☐ SANITARY SEWER
- ☐ STREET LIGHTING
- ☐ CURB AND GUTTER ONLY
- ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER
- ☒ OTHER

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S SIGNATURE	OWNER'S NAME (PRINTED)	PROPERTY ADDRESS (PRINTED)

This petition was circulated by:

Kathleen Runchey	6566 France Avenue So, Edina	612-261-86
NAME	ADDRESS	PHONE



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK ☐ ALLEY PAVING ☐ WATER MAIN
☐ STORM SEWER ☐ SANITARY SEWER ☐ STREET LIGHTING
☐ CURB AND GUTTER ONLY ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER ☒ OTHER
- We urge the Edina City Council to select a site other than Rosland Park for the new fire station.

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

George L. Peltier

GEORGE PELTIER

4609 Gilford Dr

Claudia Peltier

CLAUDIA PELTIER

4609 - Gilford Dr.

Ferdinanda L. Otness

Ferdinanda L. Otness

5435 Kellogg Ave

Richard A. Holtan

RICHARD A. HOLTAN

6801 - W. Shore Dr.

Peggy J. Holtan

Peggy J. Holtan

6801 - W. Shore Drive

This petition was circulated by:

Kathleen Runchey
NAME

6566 France Avenue Se, Edina 612-701-86
ADDRESS PHONE

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

Charles Geadelmann
Charles Geadelmann
Rhonda Hartman
Kari Geadelmann
Kristen Miner
Nathan Miner
Alayna Bell
Dana Prust
Hannah Elersmann
Lori Ellingson
Mark Gasner
Isahq Abdullahi
JEFF SPIZALE
Annie Spizale
Shantae Sekair
Sue Woor
Beverly Macholda
Marge Ellingson
EUGENIA HIRSCHER
Elen Hirschey

RAIM ZICKERT
Levi Geadelmann
Charles Geadelmann
Rhonda Hartman
[Signature]
[Signature]
Alayna Bell
Dana Prust
Hannah Elersmann
Lori Ellingson
Mark Gasner
[Signature]
SPIZALE
Annie Spizale
Shantae Sekair
Sue Woor
BEVERLY MACHOLDA
Marge Ellingson
EUGENIA HIRSCHER
Elen Hirschey

4311 CORNELIA CIRCLE
6917 Southdale Rd
6912 Hillside Lane
6912 Hillside Lane
6917 Southdale Rd.
6908 Southdale Rd
6908 Southdale Rd.
6650 Vernon Ave S
6801 HILLSIDE LANE
6444 Wilryan Ave
6324 Westwood Ct.
6229 Hansen Rd.
6929 Southdale Rd.
6904 SOUTHDALE RD
6901 Southdale Rd
6937 Southdale Rd
6929 Southdale Rd
6605 SOUTHDALE RD
5225 Grandview St #108
6804 SOUTHDALE RD
6804 Southdale Rd

This petition was circulated by:

Vera Dan
NAME

6921 Southdale Rd
ADDRESS

952-929-4421
PHONE

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form.
Under the law, your telephone number is private data. This petition when submitted will become public information. There is no
consequence for refusing to supply this information.

You may attach extra pages with signatures.

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

<u>John W. Carlson</u>	<u>John W. Carlson</u>	<u>4433 Ellsworth Dr</u>
<u>Sandra L. Carlson</u>	<u>Sandra L. Carlson</u>	<u>4433 Ellsworth Dr</u>
<u>Elizabeth Schnier</u>	<u>Elizabeth Schnier</u>	<u>6924 Southdale Rd</u>
<u>Claire Jensen</u>	<u>Claire Jensen</u>	<u>6704 Wooddale Ave. S</u>
<u>Robert Kuhn</u>	<u>Robert Kuhn</u>	<u>6933 Southdale Rd</u>
<u>Mary Kuhn</u>	<u>Mary Kuhn</u>	<u>6933 Southdale Rd</u>
<u>Kristen Knutsen</u>	<u>Kristen Knutsen</u>	<u>6912 Southdale Rd</u>
<u>Ruth R. Stein</u>	<u>Ruth R. Stein</u>	<u>7016 Bristol Blvd</u>
<u>Helen S. Lewis</u>	<u>HELEN S. LEWIS</u>	<u>6948 Hillcrest Ln</u>
<u>Gary Lewis</u>	<u>Gary Lewis</u>	<u>6948 Hillcrest Ln</u>
<u>Samantha Ansley</u>	<u>Samantha Ansley</u>	<u>6925 Southdale Rd</u>
<u>Mary E. Holmes</u>	<u>Mary E. Holmes</u>	<u>6909 Southdale Rd</u>
<u>Ida Pedries</u>	<u>Ida Pedries</u>	<u>6901 Southdale Rd</u>
<u>GARY R. Thacher</u>	<u>GARY R. Thacher</u>	<u>6901 Southdale Rd</u>
<u>John Connolly</u>	<u>John Connolly</u>	<u>5525 Hansen Rd</u>
<u>Scott Roberts</u>	<u>Scott Roberts</u>	<u>6801 Southdale Rd</u>
<u>Richard Vining</u>	<u>Richard Vining</u>	<u>6617 W. Shore Dr.</u>
<u>Tim Ertlin</u>	<u>Tim Ertlin</u>	<u>6920 Southdale Rd</u>
<u>Lina Goh/John Ng</u>	<u>Lina Goh/John Ng</u>	<u>6945 Southdale Rd</u>
<u>Nora Davis</u>	<u>Nora Davis</u>	<u>6921 Southdale Rd</u>
<u>Carmela Hobbins</u>	<u>Carmela Hobbins</u>	<u>4708 Upper Terrace</u>

This petition was circulated by:

Nora M. Davis
NAME

6921 Southdale Rd
ADDRESS

952-929-4421
PHONE

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Under the law, your telephone number is private data. This petition when submitted will become public information. There is no consequence for refusing to supply this information.

You may attach extra pages with signatures.





PROPERTY ADDRESS
(PRINTED)

This petition was circulated by:

NAME DANN N LORBER ADDRESS 6902 Danson PHONE 62990.7658

ΔΡΕΙ, ΤΗΝ

PROPERTY ADDRESS
(PRINTED)

SIGNATURE	(PRINTED)	(PRINTED)
	Patsy Hechter	4301 W. 66 th St.
	Marjorie Rishavy	6705 Cornelia Drive
	Jim Thomson	6620 Cornelia Dr.
	David & Tracy Fisher	6709 Cornelia Dr

Tracy Fisher
NAME

6709 Cornelia Dr
ADDRESS

612-859-5638

ΔΕΥΤΗ, 2008

jbtthomson7@gmail.com

thomsonbern@gmail.com

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

1-Thomas Stoltman
2-Mary Stoltman

Thomas STOLTMAN
~~Thomas STOLTMAN~~ MARY STOLTMAN

6813-ST. PATRICKS LN
6813-SD. PATRICKS LN

Shawn Travis

~~Shawn Travis~~

4432 Garrison Ln

Sarah Travis

~~Sarah Travis~~


4432 Garrison Ln

Elyse Miner

Elyse Miner

6908 Southdale rd.

This petition was circulated by:


NAME

6908 Southdale

ADDRESS

Edina, MN 55435

952-210-9641

PHONE

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Under the law, your telephone number is private data. This petition when submitted will become public information. There is no consequence for refusing to supply this information.

You may attach extra pages with signatures.

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City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK
- ☐ STORM SEWER
- ☐ CURB AND GUTTER ONLY
- ☐ ALLEY PAVING
- ☐ SANITARY SEWER
- ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER
- ☐ WATER MAIN
- ☐ STREET LIGHTING
- ☒ OTHER

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S SIGNATURE	OWNER'S NAME (PRINTED)	PROPERTY ADDRESS (PRINTED)
	Lee A. Gill	6721 West Shore Dr.
	ROBERT A. GILL	6721 WEST SHORE DR.

This petition was circulated by:

Kathleen Runchey	6566 France Avenue Se, Edina	612-261-86
NAME	ADDRESS	PHONE

[illegible]

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[illegible]

NAME

6620 West Shore Dr 952-927-8537

952-927-8537

ΔΕΔΗΕ, 2008



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

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PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK ☐ ALLEY PAVING ☐ WATER MAIN
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☐ CURB AND GUTTER ONLY ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER ☒ OTHER
- We urge the Edina City Council to select a site other than Rosland Park for the new fire station.**

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

	Paula S. Oja	5405 Hansen Rd
	Katharine McArron	5405 Hansen Rd.
	Patricia Genereux	5408 Abbott Pl
	Martin Plitnick	5408 Abbott Place
	Richard M. Swenson	6324 BAR RIE 12WAP

This petition was circulated by:

	6566 France Avenue So, Edina	612-207-885
NAME	ADDRESS	PHONE

PROPERTY ADDRESS
(PRINTED)

5501 Village Dr

4701 Meadow Rd.

5501 CHEROKEE TRAIL

3613 W. 55th St

7250 Leavelle #217

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<https://doi.org/10.1016/j.jmb.2019.05.005>

612-207-8655
PHONE

APF



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- | | | |
|---|--|---|
| <input type="checkbox"/> SIDEWALK | <input type="checkbox"/> ALLEY PAVING | <input type="checkbox"/> WATER MAIN |
| <input type="checkbox"/> STORM SEWER | <input type="checkbox"/> SANITARY SEWER | <input type="checkbox"/> STREET LIGHTING |
| <input type="checkbox"/> CURB AND GUTTER ONLY | <input type="checkbox"/> PERMANENT STREET SURFACING WITH CURB AND GUTTER | <input checked="" type="checkbox"/> OTHER |

We urge the Edina City Council
to select a site other than Rosland Park
for the new fire station.

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

Doreen Bresnahan

DOREEN BRESNAHAN

6525 JOSEPHINE AVE

David LaVelle

David LaVelle

4452 Fordell Dr

Mark Weinstein

MARK WEINSTEIN

6932 HILLCREST LN

Emily Cromett

Unakeya Blumley

6021 Chowne Av. S

Emily Cromett

Emily Cromett

7120 Gloucester ave.

This petition was circulated by:

Kathleen Runchey
NAME

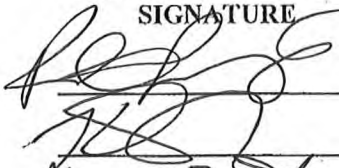

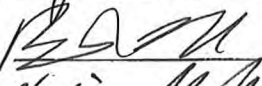
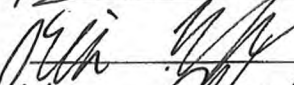
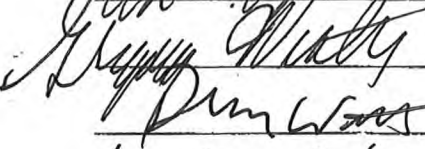

6566 France Avenue S, Edina
ADDRESS

612-767-86
PHONE

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

	Peter Leszko	6508 SHERWOOD AVE
	Kati Smukla	7213 Fleetwood Dr
Megan Fort	Megan Fortune	6508 Parnell Ave.
	Brendan Fortune	6508 Parnell Ave.
	Elise Moonen	6143 Brookview ave
	Gregory Winter	6201 Westridge Blvd
	Doug Watson	4904 Lakewood Ln
Anne Marie Plante	Anne Marie Plante	4801 West 70 th St.
R.L. Dawson. Ole	RICHARD DENISON CLARKE	6566 FRANCE AVE SOUTH
Em Lewis	Em. Lewis	6566 France Ave. S.
Kathryn Freese	KATHRYN FREED	6566 France Ave. S.
David Sahr	DAVID SAHR	6566 FRANCE AVES ⁸⁰⁷
Faye Sahr	FAYE SAHR	6566 PRANERAVES # 807
John Benton	John Benton	6566 France A.S. # 4
Connie Weinman	Connie Weinman	6566 France Ave # 910
George Kosmides	GEORGE KOSMIDES	6566 France ave # 1109
Dana George	DANA GEORGE	6566 FRANCE AVE. S. # 905

This petition was circulated by:

Chuck (and Mary Lou) Prinn	6566 FRANCE AVE S. # 1106	612 850-6596
NAME	ADDRESS	PHONE

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You may attach extra pages with signatures.



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

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PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK ☐ ALLEY PAVING ☐ WATER MAIN
☐ STORM SEWER ☐ SANITARY SEWER ☐ STREET LIGHTING
☐ CURB AND GUTTER ONLY ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER ☒ OTHER
- We urge the Edina City Council to select a site other than Rosland Park for the new fire station.

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SIGNATURE

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(PRINTED)

	W.W. Bednarczyk	6566 France Ave. S. #1004
	Nicky Bredeson	6566 France Ave. S. #302
	George Weinman	6566 France Ave. S. #910
	LINDA SPENCER	6566 France Ave. S. #712
	Michelle Pulles	" " 1204

This petition was circulated by:

	6566 France Avenue S., Edina	612-261-86
NAME	ADDRESS	PHONE

PROPERTY OWNER'S
SIGNATURE

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(PRINTED)

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(PRINTED)

[Signature]
Sandra Voydetich

Clyde Rhode
Sandra Voydetich

6566 #PH06
6566 #1004

Robert McColis

RT McColis

6566 #304

Judy Lewis

Judy Lewis

6566 #501

Barbara Waterston

Barbara Waterston

6566 #1203

Mark Waterston

Mark Waterston

6566 #1203

This petition was circulated by:

Mary Bethnes
NAME

6566 France Ave
ADDRESS

612-812-4843
PHONE

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(PRINTED)

[Signature]
[Signature]
[Signature]
[Signature]

John Russell
Lisa Melander
K. F. Melander
Jackie Grandstand

6717 Cornelia Dr.
6813 Cornelia Dr.
6941 Cornelia Dr.
7117 Gloucester Ave

[Signature]
[Signature]
[Signature]

Shawn Aldrich
Ann Wanchena
Mark Andrie

4421 Clarence Dr.
6904 Cornelia Drive
6924 Cornelia Dr.

Amanda Petri
TAMAS ZSIRAI

Amanda Petri
TAMAS ZSIRAI

6920 Cornelia DR
6805 CORNELIA DR

Tom Hurley

Tom Hurley

5839 Brown

Mary Elder
[Signature]
Tricia Schreiber

Mary Elder
James Platt
Tricia Schreiber

6328 Mildred
7723 Taylor St
6713 Cornelia Dr.

This petition was circulated by:

Tricia Schreiber
NAME

6713 Cornelia Dr.
ADDRESS

952927-2765
PHONE

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- | | | |
|---|--|---|
| <input type="checkbox"/> SIDEWALK | <input type="checkbox"/> ALLEY PAVING | <input type="checkbox"/> WATER MAIN |
| <input type="checkbox"/> STORM SEWER | <input type="checkbox"/> SANITARY SEWER | <input type="checkbox"/> STREET LIGHTING |
| <input type="checkbox"/> CURB AND GUTTER ONLY | <input type="checkbox"/> PERMANENT STREET SURFACING WITH CURB AND GUTTER | <input checked="" type="checkbox"/> OTHER: <i>We urge the Edina City Council to select a site other than Rosland Park for the new fire station.</i> |

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<i>Peter Dress</i>	Peter Dress	6566 France Ave S #612
<i>Steve Simon</i>	Steve Simon	6566 France Ave S #603
<i>Catherine T. Abbott</i>	Catherine T. Abbott	6566 France Ave S #803
<i>Marie Kalich</i>	Marie Kalich	6566 France Ave S #48
<i>Esther Feldman</i>	Esther Feldman	6566 France Ave S #603

This petition was circulated by:

<i>Kathleen Runchey</i>	6566 France Avenue So, Edina	612-207-8685
NAME	ADDRESS	PHONE

There is space for more signatures on the back.

[illegible][illegible][illegible]

NAME	ADDRESS	PHONE
------	---------	-------

APRIL 2008

PROPERTY OWNER'S
SIGNATURE

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PROPERTY ADDRESS
(PRINTED)

Mara Saulitis	MARA SAULITIS	6566 France Ave #902
Holly Branch	Holly Branch	6566 France Ave #1211
Ed + Katie Colon	Ed + Katie Colon	6566 France Ave #906
Bruce L. Kerber	Bruce L. Kerber	6566 France Ave So 1211
Marilyn Breckenridge	Marilyn Breckenridge	6566 France Ave S #110
Tom Breckenridge	Tom Breckenridge	6566 France Ave S #110
Eugene Eldredge	Eugene Eldredge	6566 France #411
Berryuea Noble	Berryuea Noble	6566 France #806
Molly Smith	Molly Smith	6566 France Ave S #1205
Penny J. Freeman	PENNY J. FREEMAN	6566 FRANCE AVES, #108
Phyllis Goldhirsch	Phyllis Goldhirsch	6566 France Ave S, #407
J.C. Anderson	J.C. ANDERSON	" #411
Diane Eldredge	Diane Eldredge	6566 France Ave #411
Susan Sell	Susan Sell	6566 France Ave S #209
Hiern Hallman	HIERN HALLMAN	6566 FRANCE AV 207
William A. Fredell	William A. Fredell	6566 France #710
James W. Kuether	JAMES W. Kuether	6566 France #505
Lisa Nelson	LISA NELSON	" " #PH12
Jonathan Odell	Jonathan Odell	6566 France #505
Jean Faklis	Jean Faklis	" " #607
James J. Faklis	James J. Faklis	" " #607

This petition was circulated by:

Mary Jo Butcher	6566 France Ave	612-812-4813
NAME	ADDRESS	PHONE

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	Carol Erdall	4700 Wilford Way
	Jackie Lokkesmo	6809 West Shore Dr.
	Mike Erdall	4700 Wilford Way
	Coby Laventure	6717 W Shore Drive
	Judy Norback	6620 W Shore Dr.

This petition was circulated by:

	6566 France Avenue So. Edina	612-261-86
NAME	ADDRESS	PHONE

PROPERTY ADDRESS
(PRINTED)

This petition was circulated by:

612-599-7101
PHONE

You may attach extra pages with signatures.



City of Edina, Minnesota
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PROPERTY OWNER'S SIGNATURE	OWNER'S NAME (PRINTED)	PROPERTY ADDRESS (PRINTED)
<i>Arlene Clapp</i>	Arlene Clapp	6925 Cornelia
<i>Priscilla Barott</i>	Priscilla Barott	5137 Duggan Pl
<i>Connie Nelson</i>	Connie Nelson	6215 St Albans Cir
<i>Shirley Burr</i>	Shirley Burr	5516 Ridge Park Rd
<i>Jo Ann Stromberg</i>	Jo Ann Stromberg	4819 Oakdale Ave

This petition was circulated by:

<i>Kathleen Kanchey</i>	6566 France Avenue So Edina	612-201-86
NAME	ADDRESS	PHONE

PROPERTY ADDRESS
(PRINTED)

This petition was circulated by:

NAME Kathy Post ADDRESS 6566 FRANCE #09 PHONE _____

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(PRINTED)

Carolyn Solberg
Scott Solberg

Carolyn Solberg
Scott Solberg

4701 W. 66th St
4701 N. 66th St

Emma Newman

Emma Newman

5800 Long Brake Trail

Don Newman

Don Newman

5800 Long Brake Trail

Ashley Yentz

Ashley Yentz

4313 Gimus Ave S.

This petition was circulated by:

Kathleen Runchey
NAME

6566 France Avenue S. Edina
ADDRESS

612-201-86
PHONE

Blank lined paper for writing.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slightly textured appearance and some minor blemishes or dust specks. The edges of the paper are slightly irregular.

[illegible][illegible]

ΔΡΟΜΗ ΖΗΤΗΣ

PROPERTY OWNER'S
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(PRINTED)

PROPERTY ADDRESS
(PRINTED)

<i>Keith E. Eastman</i>	KEITH E. EASTMAN	6566 France Ave S #102
<i>Carol Eastman</i>	Carol Eastman	6566 France Ave S #102
<i>Kary J. Bettner</i>	MARY J. BETTNER	6566 FRANCE AVE #305
<i>Kathleen Runchey</i>	Kathleen Runchey	6566 France Ave #204, Edina
<i>Judith Mattison</i>	Judith Mattison	6566 France Ave S 908
<i>Francis Runchey</i>	FRANCIS RUNCHEY	6566 FRANCE AVE S #504
<i>Pat Andrus</i>	PAT ANDRUS	6566 FRANCE #1007
<i>Jeanne Emrich</i>	Jeanne Emrich	6566 France Ave S. 508
<i>Judith Beaton</i>	Judith Beaton	6566 France Ave S. #104
<i>Karen Black</i>	Karen Black	6566 France Ave S #809
<i>Mary Lou Price</i>	MARY LOU PRICE	6566 France Ave S. H1106
<i>Charles Price</i>	Charles Price	6566 France Ave S. #1106
<i>Mary L. Wagner</i>	MARY L. WAGNER	6566 FRANCE Ave #107
<i>Shirley Thieme</i>	Shirley Thieme	6566 France Ave S. 404
<i>Lawrence Anderson</i>	LAWRENCE ANDERSON	6566 FRANCE AVE 203
<i>Esperanza Guerrero</i>	ESPERANZA GUERRERO	6566 FRANCE AVE 203
<i>Susan Larison</i>	Susan Larison	6566 France Ave 608
<i>Mark Larison</i>	Mark Larison	6566 France Ave 608
<i>Marsha McDonald</i>	Marsha McDonald	6566 France Ave S. #1108
<i>Alan Rieke</i>	ALAN RIEKE	6566 France Ave S. #1108
<i>Harold Olson</i>	HAROLD OLSON	6566 France Ave S. #309

This petition was circulated by:

<i>Kary J. Bettner</i>	6566 France Ave	612-812-4843
NAME	ADDRESS	PHONE

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(PRINTED)

	TC Brook	6566 France Ave S #810
	John Mauriel	6566 France #410
	Robert Adams	6566 France Ave S, 1005
	LeMar Bettner	6566 France Ave #305
	KRIZMA BROOKS	6566 France Ave So #810

This petition was circulated by:

Kathleen Runchey 6566 France Avenue So, Edina 612-207-8685
NAME ADDRESS PHONE

There is space for more signatures on the back.

PROPERTY OWNER'S
SIGNATURE

Phorothy Olo
Joan Feinke
ROBERT Thi
SANDRA Fuller

Edith Stein
4497 Barrie Rd
Edina, MN 55435

[Signature]

PROPERTY ADDRESS
(PRINTED)

#309
6566 FRANCE AVES
#10 6566 FRANCE AVE S
6566 France Ave So #209
6566 France Ave So #109
6566 FRANCE AVES APT
#106
6566 France AVES
6566 France Ave.
6566 France Ave
6566 France Ave S #1010
6566 France Ave S #1010
6566 France Ave S #208
6566 France Ave S #208
" " " #709
" " #1709
" " #PH11
" " #311
" " #509
6566 France Ave S #509
6566 France Ave So. #1204
6566 France Ave. #1011
6566 France Ave #1011

Judy Moore

Judy Moore

Laurel Gackle Mallon

Laurel Gackle Mallon

George Gackle

George Gackle

Janice Hahn

Janice Hahn

Robert Hahn

Robert Hahn

Rosa Post

Rosa Post

K.M. Post

K.M. Post

Mauricio Rodriguez

GENEVA SWARTWOUT

Janet Lynne Lorenzen

Robert T. Lorenzen

Gregory J. Pulles

Andrew Hong

Marilyn Mellor

This petition was circulated by:

H.J. Bittner
NAME

6566 France Ave
ADDRESS

612-812-4843
PHONE

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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This petition was circulated by:

Kathleen Runchey
NAME

6566 France Avenue So, Edina
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612-207-86
PHONE



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	MARCUS ANDRUSKO	4521 Garrison Lane
	ELLEN WESTIN	4501 Garrison Ln
	DAVE MELANDER	4443 Garrison Ln
	CHRIS HAMMON	4420 GARRISON LN

This petition was circulated by:

Kathleen Kunchey
NAME

6566 France Avenue So, Edina
ADDRESS

952-412-8074
612-207-86
PHONE

PROPERTY ADDRESS
(PRINTED)

Steve & Michelle Halverson	Steve - Michelle Halverson	6333 Muller's lane
Lea Bottem	Lea Bottem	4516 Garrison Ln
Abby Anelusk	Abby Anelusk	4521 Garrison lane
Shannon Matson	Shannon Matson	6337 St Johns Ave
Laura Eugen	Laura Eugen	4517 Garrison Ln

NAME Haunt Mallon

Laurel Mallon
ADDRESS

952-412-8074
PHONE

You may attach extra pages with signatures.



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK ☐ ALLEY PAVING ☐ WATER MAIN
☐ STORM SEWER ☐ SANITARY SEWER ☐ STREET LIGHTING
☐ CURB AND GUTTER ONLY ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER ☒ OTHER
- We urge the Edina City Council to select a site other than Rosland Park for the new fire station.

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

LOCATION OF IMPROVEMENT BY STREET NAME	between	ADDRESS	and	ADDRESS
LOCATION OF IMPROVEMENT BY STREET NAME	between	ADDRESS	and	ADDRESS
LOCATION OF IMPROVEMENT BY STREET NAME	between	ADDRESS	and	ADDRESS
LOCATION OF IMPROVEMENT BY STREET NAME	between	ADDRESS	and	ADDRESS

IMPORTANT NOTE: THE PERSONS WHO HAVE SIGNED THIS PETITION UNDERSTAND THAT THE CITY COUNCIL MAY ASSESS THE COSTS OF THESE IMPROVEMENTS AGAINST THE PROPERTIES BENEFITING FROM THE IMPROVEMENTS IN AMOUNTS DETERMINED BY THE COUNCIL AS AUTHORIZED BY CHAPTER 429, MINNESOTA STATUTES.

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

Patricia B. Larson

PATRICIA B. LARSON

6300 WILBYN AVE, EDINA

Andrea Estrem

Andrea Estrem

6115 Lincoln Dr, Edina

Michael Rasmussen

Michael Rasmussen

8221 Blaisdell Ave S.

Dan Cusky

DAN CUSKY

4412 GOLFASH DR

Eric Bruggemann

Eric Bruggemann

6529 Barwell Ave

This petition was circulated by:

Kathleen Runchey
NAME

6566 France Avenue Se, Edina
ADDRESS

612-201-86
PHONE

PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

Nancy Marhart
7656
Pulaski
Mary Noonan
W. Hill
Pulaski

Nancy Marhart
Tony Schoenecker
Tony Rubin
MARY NOONAN
WILLIAM KLEIN
RICHARD THOMAS

3400 Overlook Dr Blington
" " " " " 55431
6517 Paineil Ave EDINA 55435
6204 CROWN SO,
6840 OAKLAWN AVE
6566 FRANCE Ave S UNIT 404

This petition was circulated by:

JACK KEMME
NAME

6566 FRANCE AV. S.
#1206 ADDRESS

952-200-0237
PHONE

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form.
Under the law, your telephone number is private data. This petition when submitted will become public information. There is no
consequence for refusing to supply this information.

You may attach extra pages with signatures.



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- ☐ SIDEWALK ☐ ALLEY PAVING ☐ WATER MAIN
☐ STORM SEWER ☐ SANITARY SEWER ☐ STREET LIGHTING
☐ CURB AND GUTTER ONLY ☐ PERMANENT STREET SURFACING WITH CURB AND GUTTER ☒ OTHER
- We urge the Edina City Council to select a site other than Rosland Park for the new fire station.**

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

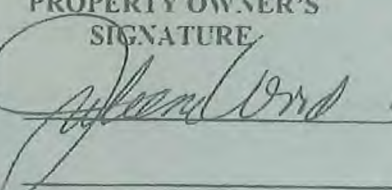
LOCATION OF IMPROVEMENT BY STREET NAME	between	ADDRESS	and	ADDRESS
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PROPERTY OWNER'S
SIGNATURE

OWNER'S NAME
(PRINTED)

PROPERTY ADDRESS
(PRINTED)

	Julieene Wood	6566 France Ave #408 55435
_____	_____	_____
_____	_____	_____
_____	_____	_____

This petition was circulated by:

Kathleen Runchey	6566 France Avenue Se Edina	612-741-51
NAME	ADDRESS	PHONE

Scanned -
Julieene in Florida
7/1



City of Edina, Minnesota
CITY COUNCIL
4801 West 50th Street • Edina, Minnesota 55424
(952) 927-8861 • (952) 927-7645 FAX • (612) 927-5461 TDD

DATE RECEIVED:

PETITION TO THE CITY COUNCIL

- | | | |
|---|--|--|
| <input type="checkbox"/> SIDEWALK | <input type="checkbox"/> ALLEY PAVING | <input type="checkbox"/> WATER MAIN |
| <input type="checkbox"/> STORM SEWER | <input type="checkbox"/> SANITARY SEWER | <input type="checkbox"/> STREET LIGHTING |
| <input type="checkbox"/> CURB AND GUTTER ONLY | <input type="checkbox"/> PERMANENT STREET SURFACING WITH CURB AND GUTTER | <input checked="" type="checkbox"/> OTHER: <i>We urge the Edina City Council to select a site other than Rosford Park for the new fire station</i> |

To the Mayor and City Council:

The persons who have signed this petition ask the City Council to consider the improvements listed above to the locations listed below.

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PROPERTY OWNER'S SIGNATURE	OWNER'S NAME (PRINTED)	PROPERTY ADDRESS (PRINTED)
<i>[Signature]</i>	Peter Dress	6566 France #612
<i>[Signature]</i>	Steve Simon	6566 France #602
Kandace Ellis	Kandace Ellis	6566 France #306
David A. Ellis	DAVID ELLIS	6566 France #306

This petition was circulated by:

Kathleen Runchey	6566 France Avenue So, Edina	612-267-8682
NAME	ADDRESS	PHONE

There is space for more signatures on the back.

APRIL 2008

*Scanned -
Kandace & David
in arg.*



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.Y.

To: Mayor and City Council

Item Type:

Request For Purchase

From: Jennifer Bennerotte, Communications Director

Item Activity:

Subject: Request for Purchase: After-Hours Audio/Visual
Support

Action

ACTION REQUESTED:

Request for Purchase for after-hours audio/visual support from Alpha Video & Audio for \$7,200 per month for four to six televised meetings.

INTRODUCTION:

In September 2021, a construction project in the area of Eden and Brookside avenues experienced an Xcel Energy failure/electrical fault within a connection cabinet. The energy of the fault was enough to blow a hole through the top of the steel cabinet. Multiple Xcel Energy customers in the area experienced electrical equipment interruption or failure from this event. HVAC Electrical Supervisor Noah Silver said it seems likely that equipment in the Council Chambers and AV Control Room was also impacted, with several pieces unexpectedly failing in the months that followed.

After the most recent failure, Alpha Video was hired to do a comprehensive examination of the equipment in the Control Room. Until equipment is reconfigured, repaired or replaced later this year, staff would like to have Alpha Video staff on hand for the start of televised meetings. Because the City does not have any AV or broadcast engineers on staff, Alpha Video staff may be able to more quickly identify the source of a problem if one occurs. (Alpha Video may or may not be able to fix the issue on the spot, though, depending on equipment needs.)

ATTACHMENTS:

Request for Purchase: After-Hours Audio/Visual Support



CITY OF EDINA

4801 W 50th St., Edina, MN 55424
www.EdinaMN.gov | 952-927-8861

Requisition Number

12200125

Request for Purchase

Department: Communications

Buyer: Jennifer Bennerotte

Date: 04/29/2022

Requisition Description: AV Support for Televised Meetings

Vendor: ALPHA VIDEO & AUDIO INC

Cost: \$7,200.00

REPLACEMENT or NEW: -

PURCHASE SOURCE: QUOTE/BD - QUOTE/BID

Environmental Impact - item specific:

Vehicle - Make/Model/Year requested vehicle:

Vehicle - Make/Model/Year current vehicle (if replacement):

Vehicle - Does purchase meet Green Fleet Recommendations? -

Vehicle - If does not meet Green Fleet Recommendations, justification: -

MPG:

Carbon Emissions:



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VI.Z.

To: Mayor and City Council

Item Type:

Other

From: Kelly Curtin, Human Resources Director

Item Activity:

Subject: Payment of Health Insurance Continuation Waiver

Action

ACTION REQUESTED:

Approve settlement agreement as attached.

INTRODUCTION:

The attached agreement was negotiated by the City's legal counsel to settle continuation of health insurance requirements as determined by PERA. Staff recommends approval of this settlement.

ATTACHMENTS:

Settlement Agreement and Release of Claims

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (hereinafter "Agreement") is made and entered into by and between Phillip Spanjers ("Spanjers") and the City of Edina ("City"). Spanjers and the City may be referred to collectively as the "Parties" or individually as a "Party."

WHEREAS, on or about May 5, 2021, Public Employees Retirement Association of Minnesota ("PERA") issued a determination that Spanjers has a disability arising out of the performance of inherently dangerous duties that would last at least one year thus entitling him to continued health insurance coverage pursuant to Minn. Stat. §299A.465; and

WHEREAS, the City denied that Spanjers had a disability arising out of the performance of inherently dangerous duties that would last at least one year and appealed PERA's determination by petitioning for review of the determination and requesting a contested case hearing before the Office of Administrative Hearings in the matter entitled *City of Edina, Petitioner, v. Philip Spanjers and Public Employees Retirement Association of Minnesota, Respondents*, OAH Docket No. 5-3600-37665 (the "Appeal"); and

WHEREAS, the Appeal is scheduled for hearing on May 9, 2022; and

WHEREAS, Spanjers is not currently receiving health insurance coverage through the City's plan; and

WHEREAS, the Parties attended mediation with mediator Michael Forde on February 21, 2022 and subsequently agreed to the terms of this settlement; and

WHEREAS, the Parties have determined that it is desirable and beneficial for them to settle, compromise and resolve their dispute regarding what, if any, disability benefits are owed to Spanjers and in order to avoid the costs, inconvenience and uncertainty of litigation, have reached a settlement on the terms set forth below.

NOW, THEREFORE, it is hereby stipulated and agreed by and between the parties as follows:

1. Recitals. The recitals and facts set forth above are incorporated into this Settlement Agreement as part of the terms hereof.
2. Payment. The City agrees to pay to Spanjers the sum of \$48,000 (the "Payment") in settlement of any and all claims for past and future health insurance coverage and benefits in accordance with Minn. Stat. §299A.465. The City shall make the Payment within thirty (30) days of execution of this Agreement by all parties via check payable to Phillip Spanjers and Meuser, Yackley & Rowland, P.A.
3. Release. In consideration of the Payment as set forth in paragraph 2, Spanjers hereby releases and forever discharges the City, its employees, board members, agents, directors, officers, representatives, assigns and successors from all charges, complaints, claims,

damages, actions and causes of action and demands of every kind and nature, known and unknown, liquidated or unliquidated, at law or inequity, which Spanjers may have against the City arising out of or in connection with the City's obligations under Minn. Stat. §299A.465 except those obligations agreed to in this Agreement.

4. The Appeal. The City agrees that upon execution of this Agreement by all parties, it will dismiss the Appeal. The City agrees to notify the Office of Administrative Hearings and/or the Administrative Law Judge that this matter has been settled and the Appeal is dismissed. If the Office of Administrative Hearings requires the Parties execute a stipulation of dismissal, attorneys for the Parties agree to do so.

5. Non-Admission. Nothing in this Agreement shall be construed to be an admission by any party.

6. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all prior oral or written agreements between the Parties as it relates to the continuation of health care. Any subsequent modification of this Agreement must be in writing and signed by all Parties to this Agreement to be effective.

7. Governing Law. This Agreement is governed by and is to be construed in accordance with the laws of the state of Minnesota.

8. Survival. If one or more of the provisions of this Agreement are stricken or declared invalid by any court, the remainder of this Agreement shall survive and remain enforceable.

9. Authority. Each of the persons signing on behalf of the respective Parties to this Agreement acknowledge that they have authority to execute this Agreement on behalf of their respective party or entity.

10. Costs and Attorneys' Fees. Each of the Parties to this Agreement shall bear their own costs and attorneys' fees with respect to their disputes and this Agreement.

11. Counsel. The Parties acknowledge that they have consulted with legal counsel or have had the opportunity to consult with legal counsel of their choice regarding the terms and conditions of this Agreement. The Parties further acknowledge that they are entering into this Agreement of their own free will.


12. Tax Liability. It shall be Spanjers' sole responsibility to pay his attorneys' fees, costs, disbursements and taxes, if any, on the Payment. The City will provide a tax form 1099 to Spanjers and it is understood that the City makes no representations or warranties with respect to the tax consequences of the Payment. Spanjers acknowledges that if, at a later date, it is determined by federal, state or local taxing authorities or a court of competent jurisdiction that any additional taxes should have been paid on the Payment, the payment of such taxes shall be his sole responsibility. Spanjers hereby indemnifies the City and holds the City harmless from

the assessment of any such taxes, interest and/or penalties that the IRS or any other taxing authority, court or tribunal determines should have been paid on the Payment.

13. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original. Facsimile or electronic signatures shall have the same force and effect as original signatures.

WHEREFORE, the Parties by setting forth their signature below agree to the foregoing terms.

Dated: 4/25, 2022


Phillip Spanjers

THE CITY OF EDINA

Dated: _____, 2022

By: _____

Its: _____



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VII.A.

To: Mayor and City Council

Item Type:

Other

From: Emily Bodeker, Assistant City Planner

Item Activity:

Subject: Proclamation: Preservation Month

Action

ACTION REQUESTED:

Adopt proclamation declaring May 2022 Preservation Month.

INTRODUCTION:

The City joins other local and state preservation groups and organizations in celebrating May as Preservation Month. Preservation month is designed to raise awareness of historic properties, and to celebrate history, culture, and historic places.

ATTACHMENTS:

Proclamation: Preservation Month May 2022

**PROCLAMATION
PRESERVATION MONTH
MAY 2022**

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, Preservation Month 2022 is sponsored by the Edina Heritage Preservation Commission.

NOW, THEREFORE, we, the City Council of the City of Edina, do proclaim May 2022, as Preservation Month, and call upon the people of Edina to join their fellow citizens in recognizing and participating in this special observance.

Preservation Month May 2022

Dated this 4th day of May 2022.

James B. Hovland
Mayor



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VII.B.

To: Mayor and City Council

Item Type:

Other

From: Emily Bodeker, Assistant City Planner

Item Activity:

Subject: 2022 Heritage Preservation Award: Town Hall Station

Information

ACTION REQUESTED:

None; information only.

INTRODUCTION:

The Heritage Preservation Commission has awarded the 2022 Edina Heritage Award to Town Hall Station, 4500 Valley View Road. In 2016, the Town Hall Brewery Team transformed the former Wally's Service Station into a small restaurant inspired by the era of car travel and "road food."

The nomination states, "the resulting property is a neighborhood social hub, often accessed on foot or bike, that honors the city's past and avoids the excessive massing, negative environmental impacts, and carbon emissions of new construction."

ATTACHMENTS:

Town Hall Station Nomination

Staff Presentation

<https://www.edinamn.gov/1032/Edina-Heritage-Award>

Name of Property: Town Hall Station

Owner Name and Email: Pete Rifake,s [REDACTED]

Property Address: 4500 Valley View Road, 55424-1835

Reason: What was done to preserve and/or restore the historic integrity of the nominated property?*

In 2016, the Town Hall Brewery team transformed the former Wally's Service Station into a small restaurant inspired by the era of car travel and "road food." The resulting Town Hall Station, which sits on the corner of Valley View Road and Wooddale Avenue, preserved key features from Wally Grothe's gas station and repair shop that operated from 1953-2014, including the iconic sign showing the price of gas. The renovation transformed a 2,000 square foot space, adding a commercial kitchen and 640-square-foot three-season porch which is accessed through garage doors. Like the other three restaurants in the Town Hall Brewery family, this property features an old, refurbished bar, this one salvaged from a small town bar in central Illinois. The resulting property is a neighborhood social hub, often accessed on foot or bike, that honors the city's past and avoids the excessive massing, negative environmental impacts, and carbon emissions of new construction.

For more on the history of this neighborhood, see the Winter, 2015 issue of About Town <https://www.edinamn.gov/Archive/ViewFile/Item/209> including a picture of the gas station on page 11.

Professionals (if any) involved in the project. Please provide contact information for any realtors, architects, builders, designers or other professionals.

Pat Dorn Construction

Shea Design

- Breana Detzler ([REDACTED]) architect/design contact
- Josie Franske ([REDACTED]) Marketing/Communications Manager

Dan Korbmacher, General Manager, Town Hall Station, [REDACTED]

Photo credit: TJ Turner







The CITY of
EDINA

2022

EDINA HERITAGE AWARD

TOWN HALL STATION

4500 Valley View Road

2022 Edina Heritage Award Winner: Town Hall Station



The CITY of
EDINA



Courtesy of the Edina Historical Society



This is how Wally's Mobil looked in 1959.





CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VII.C.

To: Mayor and City Council

Item Type:

Other

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: Proclamation: Kids to Parks Day in Edina

Action

ACTION REQUESTED:

Adopt proclamation declaring Saturday May 21, 2022 as Kids to Parks Day in Edina.

INTRODUCTION:

National Park Trust has organized the 12th annual Kids to Parks day on May 21, 2022. On this day and all days we encourage kids and families to go outdoors and visit local parks, public lands and participate in the many offerings that the Edina Parks and Recreation Department has planned in the current spring and summer Activities Directory.

ATTACHMENTS:

Proclamation: Kids to Parks Day in Edina

PROCLAMATION
KIDS TO PARKS DAY
MAY 21, 2022

WHEREAS, May 21, 2022, is the 12th Kids to Parks Day organized and launched by the National Park Trust held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit local parks, public lands, and waters; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat issues of childhood obesity, diabetes, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

WHEREAS, Kids to Parks Day will recognize the importance of recreating responsibly while enjoying the benefits of the outdoors; and

WHEREAS, Edina Parks and Recreation has created many program offerings through the spring and summer Activities Directory; and

NOW, THEREFORE, the City Council of the City of Edina, MN, hereby proclaim May 21, 2022, as

Kids to Parks Day

Dated this 4th day of May 2022.

James B. Hovland, Mayor



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VII.D.

To: Mayor and City Council

Item Type:

Other

From: Scott H. Neal, City Manager

Item Activity:

Subject: Proclamation: Annual Professional Municipal Clerks
Week

Action

ACTION REQUESTED:

Adopt proclamation declaring May 1-7, 2022, Professional Municipal Clerks Week in Edina.

INTRODUCTION:

May 1 through 7, 2022 will be the 53rd Annual Professional Municipal Clerks Week. Initiated in 1969 by the International Institute of Municipal Clerks (IIMC) and endorsed by all of its members throughout the United States, Canada and 15 other countries, the week is a time of celebration and reflection on the importance of the work and the role of Municipal Clerk's in city governments around the world. In the United States, President Ronald Reagan signed a proclamation in 1984 that officially declared Municipal Clerks Week the first full week of May. The City of Edina has been blessed with a history of highly skilled City Clerks. Current City Clerk Sharon Allison and Deputy Clerk Jane Timm are recognized inside city government, in the community and by their peers as being exceptional in their field.

City Clerk Allison also earned the designation of Minnesota Certified Municipal Clerk from the Municipal Clerks and Finance Officers Association of Minnesota (MCFOA) after participating in the three-year certification program. This prestigious certification recognizes her professional competency in the execution of her duties as City Clerk. She was honored at the MCFOA annual conference in March.

We are fortunate to have both City Clerk Allison and Deputy Clerk Timm on our team and grateful for the opportunity to recognize them both during Municipal Clerks Week.

ATTACHMENTS:

Proclamation: Annual Municipal Clerks Week

PROCLAMATION
53rd Annual Professional Municipal Clerks Week
May 1-7, 2022

WHEREAS, the Office of the Professional Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and,

WHEREAS, the Office of the Professional Municipal Clerk is the oldest among public servants; and,

WHEREAS, the Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and,

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and,

WHEREAS, the Professional Municipal Clerk serves as the information center on functions of local government and community; and,

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and,

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, the City Council of the City of Edina, MN, hereby proclaims May 1-7, 2022, as

Professional Municipal Clerks Week

In the City of Edina, MN and further extend appreciation to our Professional Municipal Clerk Sharon Allison and Deputy City Clerk Jane Timm and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 4th day of May 2022.

James B. Hovland, Mayor



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VII.E.

To: Mayor and City Council

Item Type:
Other

From: Jennifer Bennerotte, Communications Director

Item Activity:
Information

Subject: Hometown Hero Recognition

ACTION REQUESTED:

None; information only. Recognize Edina Public Schools health services staff as Hometown Heroes for their extraordinary work during the COVID-19 pandemic.

INTRODUCTION:

For more than a decade, the City of Edina has recognized exceptional residents and others as "Hometown Heroes." Recognition has been in the form of stories on the City's website and features on the City's social media accounts. In 2022, we will also recognize them at City Council meetings.

Read the story about the team of health services staff deserving of this recognition online at <https://edinamn.gov/1921/Edina-Public-Schools-Health-Services-Sta>.

LSNs (Licensed School Nurses)

Cesley Bergsten, Normandale Elementary; Beth Gissibl, Edina High School; Gretchen Gosh, Edina High School; Kim Guettler, Concord and Countryside Elementary; Laci Haviland, Highlands and Creek Valley Elementary; Stephanie Janasko, Cornelia Elementary; Anne Lindquist, Valley View Middle School; Nicole Polk Singer, South View Middle School; and Anna Sondag, Early Childhood Center.

HSAs (Health Services Associates)

Christina Anderson (substitute); Janine Baker, Countryside Elementary; Leslie Bourgeault, Cornelia Elementary; Miriam Campbell, Creek Valley Elementary; Donna Dyson, Edina High School; Alyssa Hentges, South View Middle School; Anne Jennen, Early Childhood Center; Annika Joy (substitute); Sheri Kylo, Normandale Elementary; Deb Link, Edina High School; Anne Little, Cornelia Elementary; Sasha Rickerd, Concord Elementary; Denise Smith, South View Middle School; Jenn Smith, Valley View Middle School; Lisa Ungerman (substitute); and Heidi Youngdahl, Highlands Elementary.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VIII.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Chad A. Millner, P.E., Director of Engineering

Item Activity:

Subject: PUBLIC HEARING: Resolution No. 2022-43:
Approving Right-of-Way Easement Vacation at
Waterman Avenue

Action

ACTION REQUESTED:

Close the public hearing at noon on May 9 and continue action to the May 17 City Council meeting.

INTRODUCTION:

An application was received on March 25, 2022 from Interlachen Country Club, requesting that a portion of the right-of-way street easement of Waterman Avenue be vacated.

ATTACHMENTS:

Resolution No. 2022-43: Approving Right-of-Way Easement Vacation at Waterman Avenue

Public Hearing Notice

Application

Staff Presentation



**RESOLUTION NO. 2022-43
VACATING ALLEY RIGHT-OF-WAY EASEMENT
WATERMAN AVENUE**

WHEREAS, an application was received on March 25, 2022 from Interlachen Country Club of 6200 Interlachen Boulevard, dedicated in the plat of Auditor's Subdivision No. 248, requesting that the Waterman Avenue street right-of-way be vacated; and

WHEREAS, two weeks published and posted notice was given and the hearing was held on May 4, 2022, at which time all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, the City Council has determined that the right-of-way is not needed for public purposes; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Edina, Hennepin County, Minnesota:

- I. That the following described right-of-way is hereby vacated:

That part of Waterman Avenue as dedicated in the plats of MENDELSSOHN, MENDELSSOHN-SORENSEN REPLAT and MIRROR LAKE VIEW, all in Hennepin County, Minnesota, which lies within the Southeast Quarter of the Northeast Quarter of Section 30, Township 117, Range 121, Hennepin County, Minnesota, and which lies westerly of the southerly extension of the easterly line of Block 23, said plat of MENDELSSOHN and which lies easterly of the following described "Line A": Commencing at the southeast corner of Lot 2, Block 1, MENDELSSOHN-SORENSEN REPLAT, Hennepin County, Minnesota; hence North 89 degrees 2 minutes 07 seconds West (assumed bearing) along the south line of said Lot 2 a distance of 55.41 feet to the point of beginning of said "Line A"; thence South 00 degrees 37 minutes 53 seconds West 50.00 feet to the north line of lot 3, Block 1, MIRROR LAKE VIEW, Hennepin County, Minnesota, and said "Line A" there terminating. Reserving an easement for utility purposes over, under and across all of vacated Waterman Avenue described above.

2. The vacation shall not affect the authority of any person, corporation, or municipality owning or controlling the electric or telephone poles and lines, gas and sewer lines, water pipes, mains and hydrants thereon or thereunder, if any, to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace, remove, or otherwise attend thereto.
3. That the Mayor and the City Manager are authorized to execute all documents necessary, in the opinion of the City Attorney, to affect the transfer of this property.

Adopted this 17th day of May, 2022.

ENGINEERING DEPARTMENT

7450 Metro Boulevard • Edina, Minnesota 55439
www.EdinaMN.gov • 952-826-0371 • Fax 952-826-0392

Attest: _____

Sharon Allison, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of May 17, 2022, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2022.

City Clerk



Public Hearing Notice

City Council, 7 p.m. Wednesday, May 4, 2022

April 21, 2022

English:

This and other public hearing notices can be viewed online at EdinaMN.gov/PublicNotices.

Español:

Este y otros avisos de audiencia pública se pueden ver en línea en EdinaMN.gov/PublicNotices.

Soomaali:

Tan iyo ogeysiisyo kale oo dhagaysi dadweyne ayaa lagu daawan karaa onlayn ahaan EdinaMN.gov/PublicNotices.

Vacation of Public Right-of-Way Easement at Waterman Avenue

LEGAL DESCRIPTION OF EASEMENT:

That part of Waterman Avenue as dedicated in the plats of MENDELSSOHN, MENDELSSOHN-SORENSEN REPLAT and MIRROR LAKE VIEW, all in Hennepin County, Minnesota, which lies within the Southeast Quarter of the Northeast Quarter of Section 30, Township 117, Range 121, Hennepin County, Minnesota, and which lies westerly of the southerly extension of the easterly line of Block 23, said plat of MENDELSSOHN and which lies easterly of the following described "Line A": Commencing at the southeast corner of Lot 2, Block 1, MENDELSSOHN-SORENSEN REP LAT, Hennepin County, Minnesota; hence North 89 degrees 2 minutes 07 seconds West (assumed bearing) along the south line of said Lot 2 a distance of 55.41 feet to the point of beginning of said "Line A"; thence South 00 degrees 37 minutes 53 seconds West 50.00 feet to the north line of lot 3, Block 1, MIRROR LAKE VIEW, Hennepin County, Minnesota, and said "Line A" there terminating. Reserving an easement for utility purposes over, under and across all of vacated Waterman Avenue described above.

REQUEST:

Vacate street, utility easements will remain. See drawing enclosed in this mailing.

HOW TO PARTICIPATE:

Public hearing input can be provided in a variety of ways to the Planning Commission and City Council.

Options 1 & 2 are available now:

- 1) Complete the Public Hearing Comment Form online at: www.bettertogetheredina.org/public-hearings
- 2) Leave a voicemail with your feedback. (952-826-0377)

Options 3 & 4 are available the night of the public hearing meetings:

- 3) Watch the meeting and call in to provide testimony.
 - a. Edina TV (Comcast Channels 813 or 16)
 - b. [Facebook.com/EdinaMN](https://www.facebook.com/EdinaMN)
 - c. EdinaMN.gov/LiveMeetings
 - City Council: Call in to provide live testimony at the May 4 meeting, 1-800-374-0221. The Conference ID 9735799.
- 4) Attend the meetings to provide testimony, City Hall Council Chambers, 4801 W. 50th St.



Public Hearing Notice

City Council, 7 p.m. Wednesday, May 5 2022

DEADLINES:

The City Council is scheduled to make a decision at its May 17 meeting.
Deadline for comments via voicemail or BetterTogetherEdina.org is **Noon, Monday, May 9.**

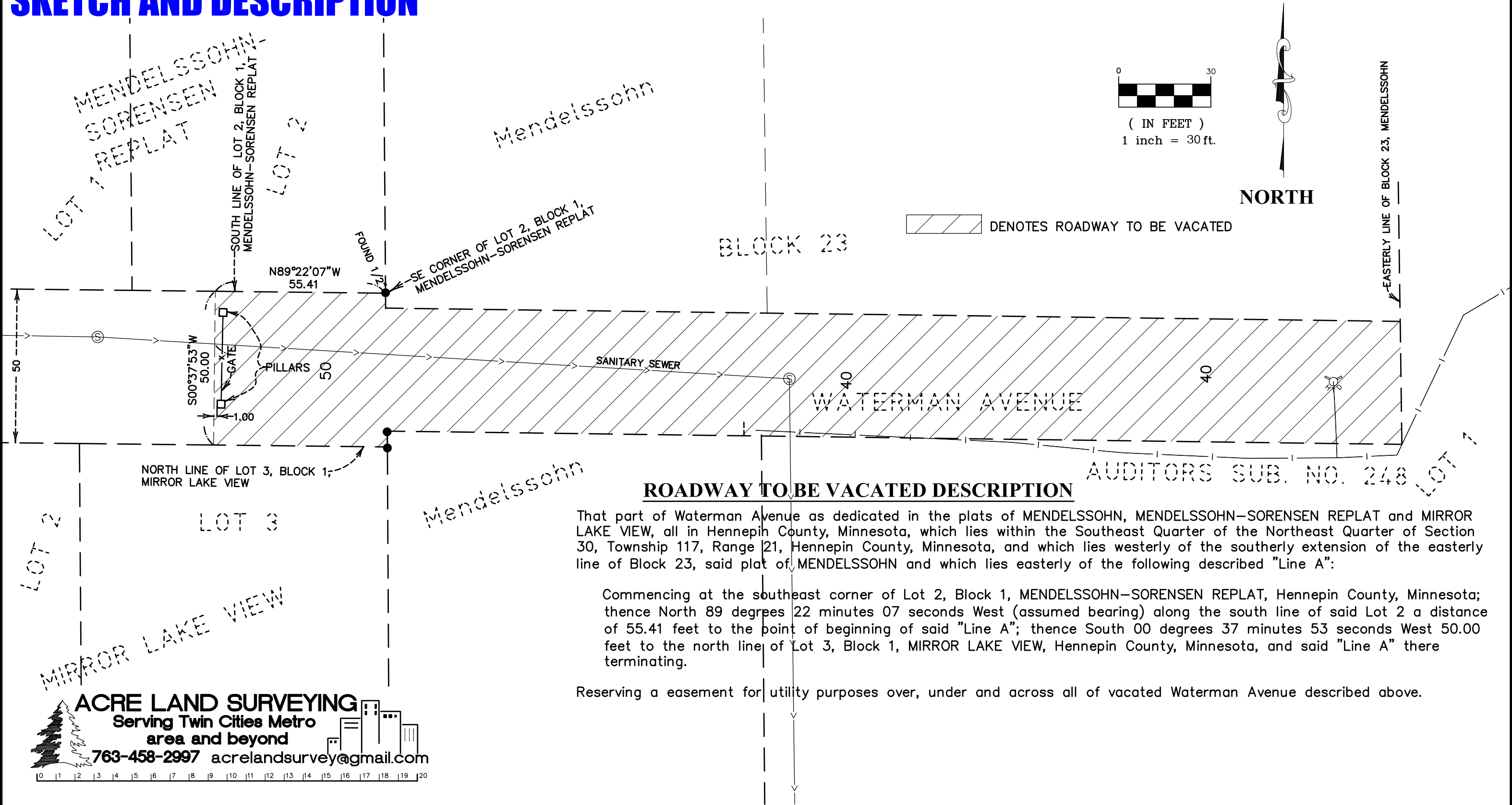
FURTHER INFORMATION:

City of Edina Engineering, 7450 Metro Blvd, Edina, MN 55439, 952-826-0371

To view the proposed easement vacation, visit the Better Together Edina website for this specific project at:

www.bettertogetheredina.org/5012-bedford-avenue-2

SKETCH AND DESCRIPTION



I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

ERIC R. VICKARYOUS

Date: March 23rd, 2022 Reg. No. 44125

JOB #17310

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**City Of Edina, Minnesota
ENGINEERING DEPARTMENT**

7450 Metro Blvd, Edina, Minnesota 55439
Phone ☐ (952) 826-0371 Fax ☐ (952) 826-0392

PUBLIC RIGHT OF WAY VACATION APPLICATION

Applicant Interlachen Country Club

Print Name

Address 6200 Interlachen Blvd.
Street

Edina, MN
City/State

55436
Zip

Telephone No. 952-924-7401

Fax No. N/a

I hereby petition the City Council of the City of Edina to vacate all of the following described public right of way pursuant to M.S. 412.851 and Edina Code Section 24-191:

- ☒ Street ☐ Alley ☐ Utility Easement
☐ Drainage Easement ☐ Other _____

Legal description of the area proposed to be vacated (***Please note all legal descriptions shall be transmitted electronically in a Word documents to the City of Edina Engineering Department: Liz Moore at lmoore@edinamn.gov***):

Enclosed _____

Does the area proposed to be vacated or any part thereof terminate at or abut upon any public water?

☐ Yes ☒ No

Please note if the area requested to be vacated terminates at or abuts upon any public water, no vacation shall be made unless written notice of the petition is served by certified mail upon the commissioner of natural resources by the City of Edina thirty days before any Council action.

- ***Attach a copy of a scaled drawing showing in full detail the area proposed to be vacated.***
- ***Include the vacation fee of \$450.00 with your application.***

THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a license from the City of Edina. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data, however, refusing to supply the data may cause your license to not be processed. Under MS 270.72, the City of Edina is required to provide the Minnesota Department of Revenue your MN Tax ID Number and Social Security Number. The Department of Revenue may supply information to the Internal Revenue Service. In addition, this data can be shared by Edina City Staff, Department of Public Safety, Hennepin County Auditor, Bureau of Criminal Apprehension, Hennepin County Warrant Office, Ramsey County Warrant Office and other persons or entities deemed necessary for verification of information submitted in the application. Your signature on this application indicates you understand these rights.

I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:

Address _____ Telephone Number _____

Date Initiated 3/25/2022

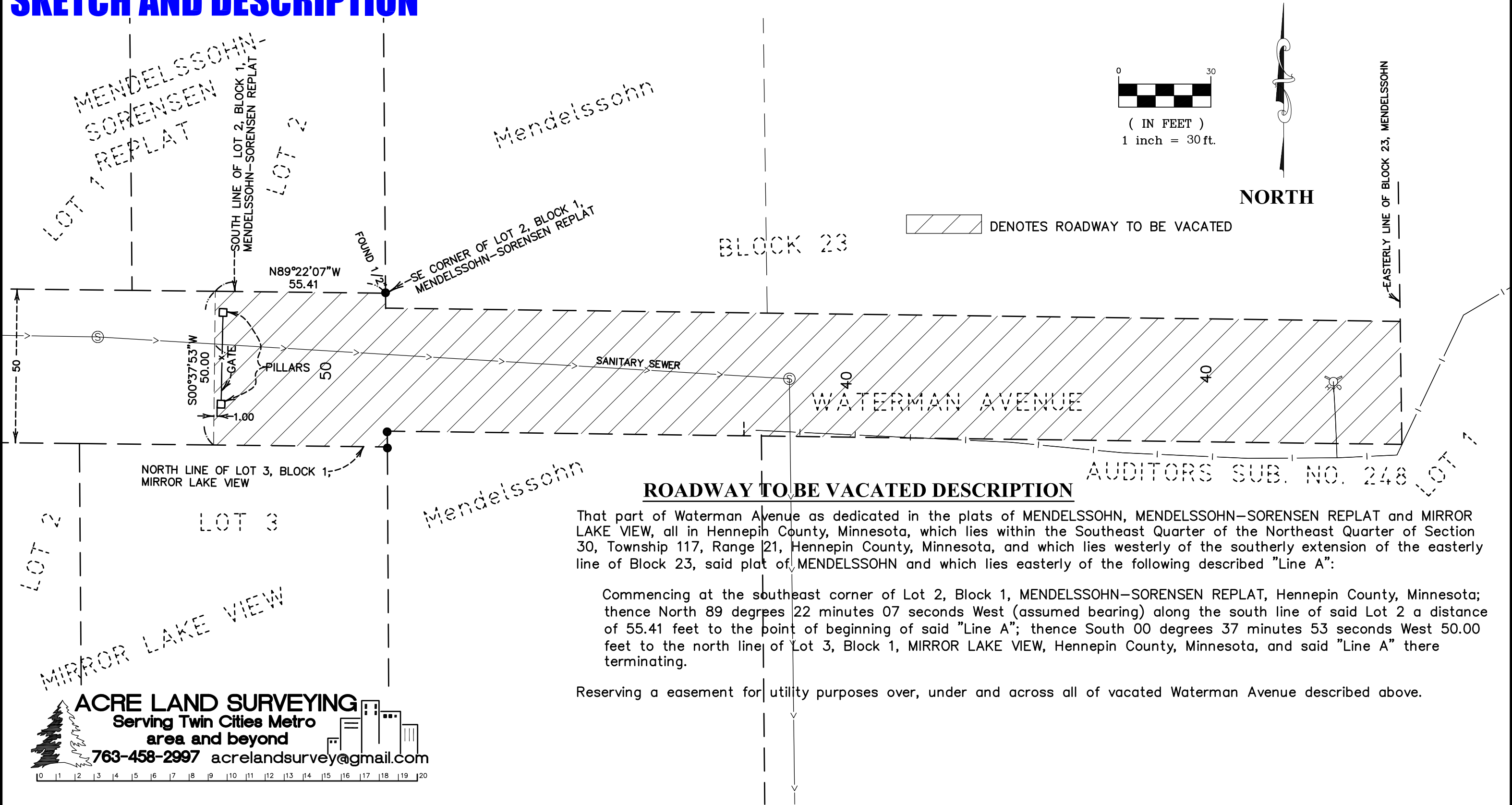
Signature

A handwritten signature in black ink, appearing to be "M. J. Smith", written over a horizontal line.

LEGAL DESCRIPTION of the area proposed to be vacated:

That part of Waterman Avenue as dedicated in the plats of MENDELSSOHN, MENDELSSOHN-SORENSEN REPLAT and MIRROR LAKE VIEW, all in Hennepin County, Minnesota, which lies within the Southeast Quarter of the Northeast Quarter of Section 30, Township 117, Range 121, Hennepin County, Minnesota, and which lies westerly of the southerly extension of the easterly line of Block 23, said plat of MENDELSSOHN and which lies easterly of the following described "Line A": Commencing at the southeast corner of Lot 2, Block 1, MENDELSSOHN-SORENSEN REP LAT, Hennepin County, Minnesota; hence North 89 degrees 2 minutes 07 seconds West (assumed bearing) along the south line of said Lot 2 a distance of 55.41 feet to the point of beginning of said "Line A"; thence South 00 degrees 37 minutes 53 seconds West 50.00 feet to the north line of lot 3, Block 1, MIRROR LAKE VIEW, Hennepin County, Minnesota, and said "Line A" there terminating. Reserving an easement for utility purposes over, under and across all of vacated Waterman Avenue described above.

SKETCH AND DESCRIPTION



I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

ERIC R. VICKARYOUS

Date: March 23rd, 2022 Reg. No. 44125

JOB #17310

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The CITY of
EDINA

Vacation of Easements Waterman Avenue

Resolution 2022-43

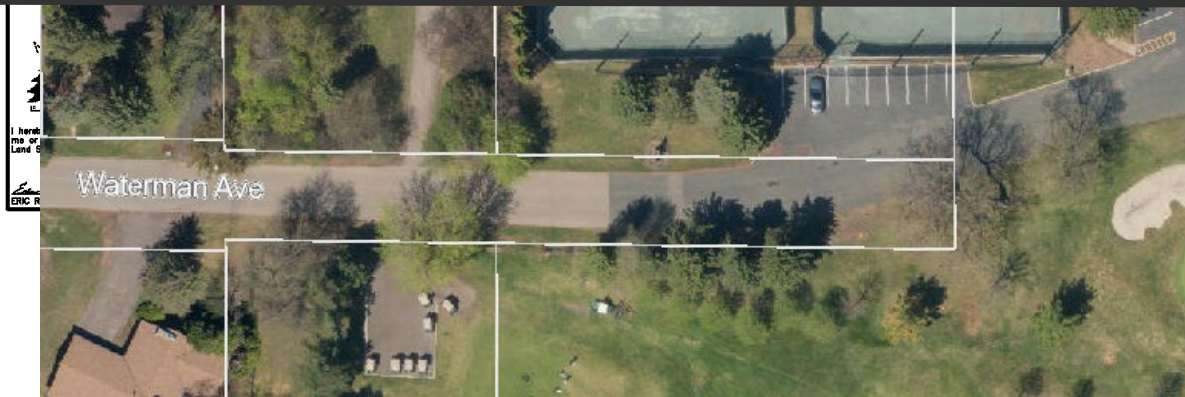
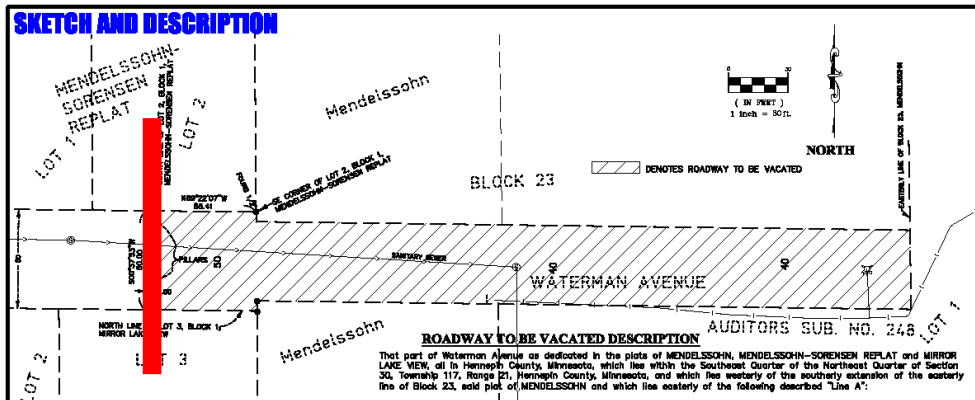
Public Hearing

May 4, 2022

Existing Easements



The CITY of
EDINA



Vacated Area



The CITY of
EDINA

City: Supports Vacated Area

Private Utilities: No Issues Noted

Recommendation



The CITY of
EDINA

Motion to close the public hearing at noon, May 9, and to continue action on the item to the May 17 City Council meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: VIII.B.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Cary Teague, Community Development Director

Item Activity:

Subject: PUBLIC HEARING: Resolution No. 2022-46: Site
Plan Review for 4931 77th Street West

Action

ACTION REQUESTED:

Motion to close the public hearing May 9, 2022 at noon and continue the item to the May 17, 2022 City Council meeting.

INTRODUCTION:

William Bauer, SEH, on behalf of Prince Bhakta, JR Hospitality, is requesting a Site Plan review for a project within the Pentagon Park South (PUD-17) known as Pentagon Village. Pentagon Village was approved in 2019. The site at 4931 77th St. received a Site Plan approval to construct a five-story 235-room hotel. Construction of the hotel was delayed in 2020 due to Covid-19. The Site Plan approvals therefore have expired. The applicant is proposing to construct the same hotel that was approved in 2019.

ATTACHMENTS:

Resolution No. 2022-46

Planning Commission Staff Memo, April 13, 2022

Better Together Edina Comment Report

Engineering Review Memo

Site Location, Zoning, & Comp. Plan

Proposed Plans and Narrative

Original Traffic and Parking Study

Updated Traffic and Parking Study

2018 Approved Site Plan & Hotel

Pentagon Village Approved Overall Plan

Applicant Presentation

Staff Presentation

RESOLUTION NO. 2022-46

APPROVING A SITE PLAN FOR 4931 77TH STREET WEST FOR PENTAGON VILLAGE AND JR HOSPITALITY

BE IT RESOLVED by the City Council of the City of Edina, Minnesota, as follows:

Section 1. BACKGROUND.

- 1.00 Pentagon Village was approved in 2019. The site at 4931 77th Street received a Site Plan approval to construct a five-story 235-room hotel. Construction of the hotel was delayed in 2020 due to Covid-19. The Site Plan approvals therefore have expired. The applicant is proposing to construct the same hotel that was approved in 2019; the proposal is City Code compliant.
- 1.01 The overall development site for PUD-17 is 12.5 acres. The uses approved for the PUD include retail space, a 235-room hotel, a 200-unit apartment, a parking ramp, and office buildings.
- 1.03 To accommodate the request the following is required:
 - Site Plan Review.
- 1.04 The property is legally described as follows:

Lot 2, Block 1, Pentagon Village, Hennepin County, Minn.
- 1.05 On April 13, 2022, after published and mailed notice in accordance with Minnesota Statutes and the City Code, the Planning Commission held a public hearing, at which time all persons desiring to be heard concerning this application were given the opportunity to speak thereon. Motion to approve with conditions passed unanimously.
- 1.06 On May 4, the City Council held a public hearing and considered the request.

Section 2. FINDINGS

- 2.01 Approval is based on the following findings:
 - 1. The proposed land uses, and development meet all city code requirements.
 - 2. The proposed plans are consistent with plans approved for this site in 2019.

Section 3. APPROVAL

NOW THEREFORE, it is hereby resolved by the City Council of the City of Edina, approves the Site Plan based on the findings above and subject to the following conditions:

1. The Project must be consistent with the Plans date stamped March 11, 2022.
2. The Final Landscape Plan must meet all minimum landscaping requirements per Chapter 36 of the Zoning Ordinance. A performance bond, letter-of-credit, or cash deposit must be submitted for one and one-half times the cost amount for completing the required landscaping, screening, or erosion control measures at the time of any building permit.
3. Provision of code compliant bike racks for each use near the building entrances.
4. The Final Lighting Plan must meet all minimum requirements per Section 36-1260 of the City Code.
5. Roof-top mechanical equipment and ground level equipment must be screened per Section 36-1459 of the City Code.
6. Submit a copy of the Nine Mile Creek Watershed District permit. The City may require revisions to the approved plans to meet the district's requirements.
7. Compliance with the conditions outlined in the director of engineering's memo and transportation planner dated April 8, 2022.
8. Hours of construction must be consistent with City Code.

Adopted by the City Council of the City of Edina, Minnesota, on May 17, 2022.

ATTEST: _____
Sharon Allison, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN)SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting May 17, 2022, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this ____ day of _____, 2022.

Sharon Allison, City Clerk



Date: April 13, 2022

To: Planning Commission

From: Cary Teague, Community Development Director

Subject: Site Plan Review – 4931 77th Street West

Information / Background:

William Bauer, SEH on behalf of Prince Bhakta, JR Hospitality is requesting a Site Plan review for a project within the Pentagon Park South (PUD-17) known as Pentagon Village. Pentagon Village was approved in 2019. The site at 4931 77th Street received a Site Plan approval to construct a five-story 235-room hotel. Construction of the hotel was delayed in 2020 due to Covid-19. The Site Plan approvals therefore have expired. The applicant is proposing to construct the same hotel that was approved in 2019; the proposal is City Code compliant. (See attached plans and narrative.)

The overall development site for PUD-17 is 12.5 acres. The uses approved for the PUD include retail space, a 235-room hotel, a 200-unit apartment, a parking ramp, and office buildings. (See approved Overall PUD-17 Plans.)

The request requires the following:

- I. Site Plan review.

The proposed site plan has not changed from the original approval. Internal drive aisles/road and parking lots have not changed. The footprint of the building, building height and building materials proposed have not changed. Landscaping has slightly increased, and the number of rooms within the structure has increased by four.

SUPPORTING INFORMATION

Surrounding Land Uses

Northerly: Multi-family residential and retail; zoned MDD-6, Mixed Development District and guided OR, Office Residential.

Easterly: Office/light industrial uses; zoned PID, Planned Industrial District and guided OR, Office Residential.
Southerly: City of Bloomington.
Westerly: Highway 100.

Existing Site Features

The subject site within the PUD is vacant and relatively flat.

Planning

Guide Plan designation: Office/Residential (20-75 residential units per acre)
Zoning: PUD-17, Planned Unit Development District-17

Site Circulation/Traffic

The proposal would not change the vehicular or pedestrian circulation of the overall development plan for Pentagon Village. Vehicle access would be by the interior roadway. There would be sidewalks provided on all three sides of the building.

WSB and Wenck Associates conducted traffic studies for this development. The studies concluded that the existing roadways can be supported by the project, and no roadway improvements are necessary. (See attached traffic studies.)

Parking

When the project was approved in 2019, a parking study was done by WSB. The study determined that the amount of parking proposed within this project is adequate. There are 1,422 parking stalls in the existing ramp and surface parking areas. The study concluded that 1,359 spaces is adequate for the overall development. (See attached study.) The ramp and adjacent surface parking lot would serve the hotel.

Landscaping

The landscape plan is consistent with the previously approved landscape plan for the site. (See the approved overall development plan.) There would be overstory trees planted near the front entrance and along the back of the hotel. A full complement of understory shrubs and bushes are proposed.

Grading/Drainage/Utilities

There have been no changes to the approved plans from 2019. The city engineer has reviewed the proposed plans and found them to be acceptable subject to the comments and conditions outlined in the attached engineering memo. (See attached memo.)

Building/Building Material

The building materials would be a combination Ledgestone with Nichiha fiber cement siding and EIFS. These materials are consistent with the approved 2019 Plans. (See attached renderings and building materials and the previously approved building material plan.)

Mechanical Equipment/Trash Enclosures

Any rooftop and/or ground level equipment and trash enclosures would have to be screened if visible from adjacent property lines. Mechanical equipment and the trash enclosure would be located at the southeast corner of the building. The enclosures must match the building.

Compliance Table

	PUD-17	Proposed
<u>Setbacks - Buildings</u> 77 th Street Computer Avenue Normandale Boulevard Viking Drive	15 feet 15 feet 50 feet 10 Feet	75+ feet 100+ feet NA 100+ feet
Building Height	12 stories & 144 feet per the height overlay district	6 stories and 68 feet
Parking lot and drive aisle setback	20 feet	20+ feet
Maximum Floor Area Ratio (FAR)	1.5%	1.5%

STAFF RECOMMENDATION

Recommend the City Council approve the Site Plan request for 4931 77th Street West.

Approval is based on the following findings:

1. The proposed land uses, and development meet all city code requirements.
2. The proposed plans are consistent with plans approved for this site in 2019.

Approval is subject to the following Conditions:

1. The Plan must be consistent with the Plans date stamped March 11, 2022.

2. The Final Landscape Plan must meet all minimum landscaping requirements per Chapter 36 of the Zoning Ordinance. A performance bond, letter-of-credit, or cash deposit must be submitted for one and one-half times the cost amount for completing the required landscaping, screening, or erosion control measures at the time of any building permit.
3. Provision of code compliant bike racks for each use near the building entrances.
4. The Final Lighting Plan must meet all minimum requirements per Section 36-1260 of the City Code.
5. Roof-top mechanical equipment and ground level equipment must be screened per Section 36-1459 of the City Code.
6. Submit a copy of the Nine Mile Creek Watershed District permit. The City may require revisions to the approved plans to meet the district's requirements.
7. Compliance with the conditions outlined in the director of engineering's memo and transportation planner dated April 8, 2022.
8. Hours of construction must be consistent with City Code.

Staff Recommendation

Staff recommends approval of the request subject to the findings listed above.

Deadline for a city decision: June 21, 2022

Public Hearing Comments- 4931 77th St Pentagon Park South

SURVEY RESPONSE REPORT

PROJECT NAME:

Public Hearing: 4931 77th Street for Pentagon Park South

Q1 First and Last Name

Ryan S

Ryan Siemers

4/04/2022 07:47 AM

Mandatory Question (1 response(s))

Question type: Single Line Question

Q2 Address

Ryan S

5821 Wooddale Ave Edina MN

4/04/2022 07:47 AM

Mandatory Question (1 response(s))

Question type: Single Line Question

Q3 Comment

Ryan S

4/04/2022 07:47 AM

From the ONE rendering I can see of this main facade, I like the breakdown of scale and massing. I would hope to see that carry through around the building and not just on the main entrance. Simple but contemporary materials. It doesn't appear to be trying TOO hard to make the faced just a bunch of visual busyness.

Mandatory Question (1 response(s))

Question type: Essay Question



DATE: April 8, 2022

TO: 4931 77th Street, Owner and Development Team

FROM: Chad Millner PE – Director of Engineering

RE: 4931 77th Street – **Lot 2, Hotel Pentagon Park South**

The Engineering Department has reviewed the subject property for pedestrian facilities, utility connections, grading, and storm water. Plans reviewed were; Preliminary Plat, Site and Utilities, Grading and Erosion Control, Landscape, and Survey drawings dated 08/13/2020.

Review Comment		Required For
General		
1.	Deliver as-built records of public and private utility infrastructure post construction	Certificate of Occupancy
2.	Provide MPCA NPDES Construction permit	Grading/Building Permit

Living Streets

3.	Design sidewalks to meet ADA requirements.	Grading/Building Permit
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Sanitary and Water Utilities

4.	Verify fire demand and hydrant locations.	Grading/Building Permit
5.	Domestic water shall be sized by the developer's engineer.	Grading/Building Permit
6.	Domestic sanitary shall be sized by the developer's engineer.	Grading/Building Permit
7.	Apply for a sewer and water connection permit with public works.	Prior to Starting Utility Work
8.	Meter required for building service line and combined lines. No meter required for fire only service line.	Grading/Building Permit
	Public works to determine acceptable installation methods.	Grading/Building Permit
9.	A SAC determination will be required by the Metropolitan Council. The SAC determination will be used by the city to calculate sewer and water connection charges	Grading/Building Permit

Storm Water Utility

10.	Provide geotechnical report with soil borings.	Grading/Building Permit
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ENGINEERING DEPARTMENT

7450 Metro Boulevard • Edina, Minnesota 55439
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11.	Provide hydraulic and hydrologic report meeting watershed and state construction site permit requirements. <ul style="list-style-type: none">Report should reference prior master development stormwater management plan and describe how this site changes and modifies the prior assumptions for stormwater.	Grading/Building Permit
12.	Submit watershed district permit and copies of private maintenance agreement in favor of watershed.	Grading/Building Permit
13.	Lowest opening required at no less than 824.4'.	Grading/Building Permit
14.	Provide net cut/fill calculations to ensure no net fill below 822.4'.	Grading/Building Permit

Grading Erosion and Sediment Control

15.	A SWPPP consistent with the state general construction site stormwater permit is required to be issued and followed. The city will enforce these permit requirements.	Grading/Building Permit
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Constructability and Safety

16.	Construction staging, traffic control, and pedestrian access plans will be required for public roadway work.	Grading/Building Permit
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Sustainability

17.	Staff recommends installing EV chargers for a minimum of 5% of proposed parking in addition to wiring 10% for EV conversion in the future.	General Comment
18.	The Metropolitan Council's Extreme Heat map shows that during an extreme heat event (when air temperatures are 90 or above), this area of Edina can be 10-30 degrees F hotter than surrounding areas. Green roofs reduce the urban heat island effect, reducing amount of greenhouse gas emissions trapped in the atmosphere and energy needs to cool a building. Staff recommends adding a green roof or garden to reduce this urban heat island effect and energy costs to cool the building.	General Comment
19.	The University of Minnesota's Solar Suitability map rates this site as "good" for solar roof installations with a grade of 83 out of 100. Staff recommends considering rooftop solar panels to maximize benefits of renewable energy.	General Comment
20.	The City of Edina is committed to increasing its tree canopy in areas experiencing high heat and low vegetation, and has	General Comment

ENGINEERING DEPARTMENT



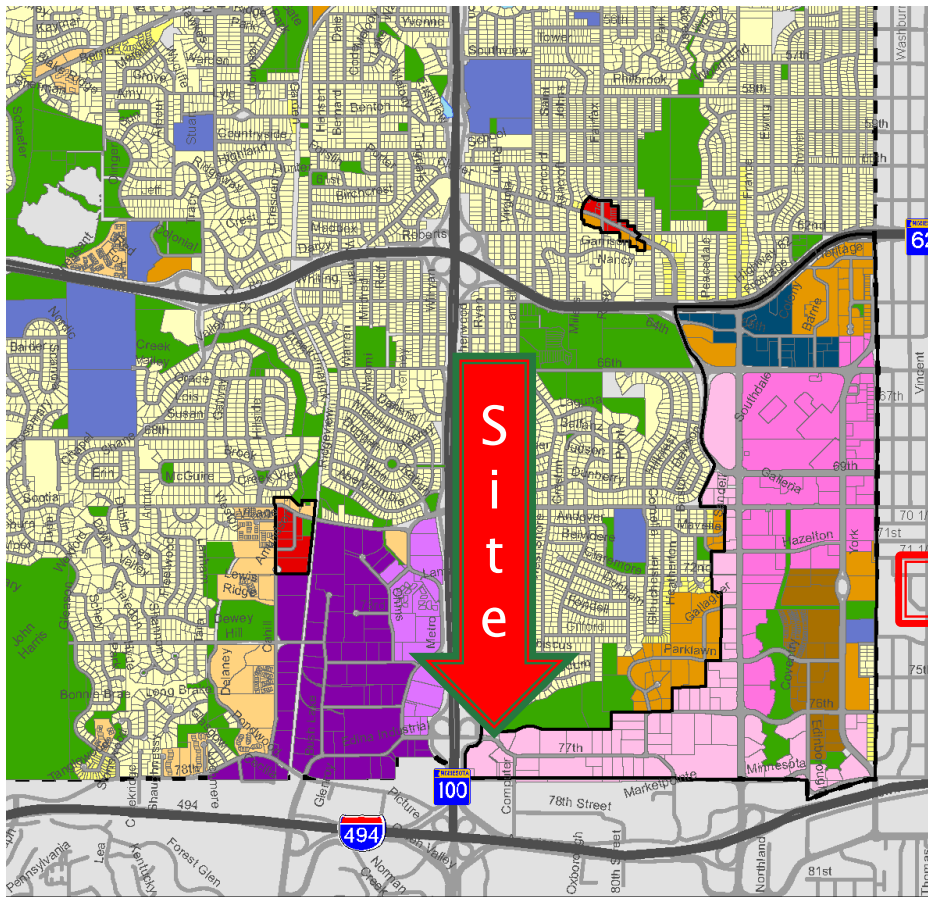
	identified the southeast quadrant of Edina as an opportunity area. Staff recommends planting native and climate-adaptive plants and trees to increase the healthy tree canopy in this area.	
21.	See Sustainable Design Questionnaire for additional considerations.	General Comment

Other Agency Coordination

22.	Nine Mile Creek Watershed District permits are required.	Grading/Building Permit
-----	--	-------------------------

ENGINEERING DEPARTMENT

7450 Metro Boulevard • Edina, Minnesota 55439
www.EdinaMN.gov • 952-826-0371 • Fax 952-826-0392



The CITY of EDINA

- | | | | |
|--|--|--|---------------------------|
| | Low Density Residential | | Neighborhood Node |
| | Low Density Attached Residential | | Mixed Use Center |
| | Medium Density Residential | | Community Activity Center |
| | High Density Residential | | Industrial |
| | Office Residential | | Open Space and Parks |
| | Office | | Public/Semi Public |
| | Greater Southdale District Residential | | Regional Medical |
| | City Limits | | |

3,700

Feet

Source: City of Edina, Hennepin County, MetCouncil, MnDOT

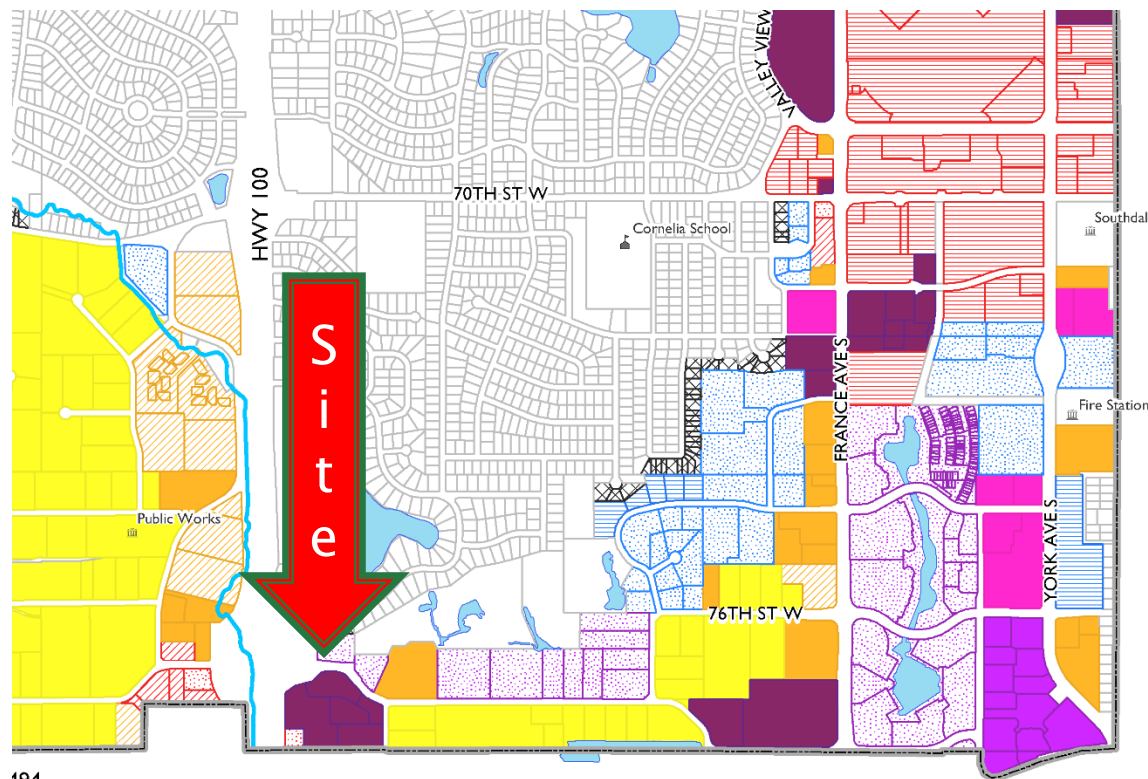




Zoning Map

Legend

- R-1 - Single Dwelling Unit
- R-2 - Double Dwelling Unit
- PRD-1 - Planned Residence
- PRD-2 - Planned Residence
- PRD-3 - Planned Residence
- PRD-4 - Planned Residence
- PRD-5 - Planned Residence
- PCD-1 - Planned Commercial
- PCD-2 - Planned Commercial
- PCD-3 - Planned Commercial
- PCD-4 - Planned Commercial
- POD-1 - Planned Office
- POD-2 - Planned Office
- RMD - Regional Medical
- PID - Planned Industrial
- PUD - Planned Unit Development
- APD - Automotive Parking
- PSR-4 - Planned Residence
- MDD-4 - Mixed Development
- MDD-5 - Mixed Development
- MDD-6 - Mixed Development
- Lakes
- Creeks





TOWNEPLACE SUITES®

BY MARRIOTT

Fairfield

INN & SUITES
BY MARRIOTT

PROTOTYPE VERSION: PROTOTYPE
VERSION-FFIS: GEN 4.5, DECEMBER 2016
TPS: GEN 5, JUNE 2019

FFIS PROJECT NO: 50109
TPS PROJECT NO: 50113

EDINA, MINNESOTA

PROJECT NO: B4-133-1809



BASE4
2801 CLINT LACROIX ROAD, #114
BOCA RATON, FLORIDA 33496
888.901.8008 www.base4.com

RICARDO J. MUNOZ-GUILLET, AIA
2022 HANSEN/VALE TRICE
CUMMING, GA 30041

DATE:



Hansen/Valence
1801 N. ROOSEVELT AVE.
SARASOTA, FLORIDA 34231
888.344.3333

Fairfield
INN & SUITES
BY MARRIOTT

TOWNEPLACE SUITES
BY MARRIOTT

LOT 2, BLOCK 1, PRENTISS PARK
EDINA, MINNESOTA 55425
PROTOTYPE VERSION
FFIS: GEN 4.5, DECEMBER 2016
TPS: GEN 5, JUNE 2019

NO.	REV.	DATE	DESCRIPTION
1		2020.04.15	ISSUED FOR PERMIT REVIEW

CURRENT ISSUE

ISSUED FOR PERMIT

CURRENT ISSUE DATE:

2020.06.15

ISSUED BY:

NS

CHECKED BY:

RB/MP

PROJECT NO:

133-1809

SHEET NAME:

TITLE SHEET

DRAWINGS NO:

G-000

Intended Use Statement

The proposed hotel will provide lodging accommodations for both leisure and business travelers visiting the area. The dual branded hotel will provide larger shared amenities (pool, breakfast, fitness, etc.), while also giving guests the option to choose between two hotel brands that each offer their own unique amenities. JR Hospitality and Hawkeye Hotels both have decades of hotel experience. The current members are all 3rd generation hotel owners that grew up in the hotel business. Our group has recently constructed and opened the Holiday Inn Express in Bloomington, MN. We also fully remodeled the Courtyard Hotel that is in close vicinity to this property.



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BASE⁴
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2901 CLINT MOORE ROAD #114
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WWW.BASE-4.COM



01 NICHHA - FIBER CEMENT SIDING - ASH



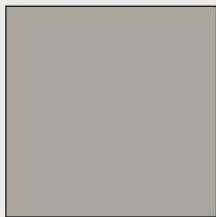
02 EFS - BENJAMIN MOORE - DEEP SPACE



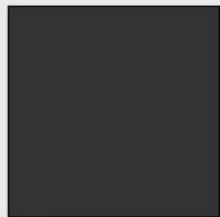
03 EFS - BENJAMIN MOORE - MANOR BLUE



07 PRO FIT ALPINE LEDGESTONE - BLACK MOUNTAIN



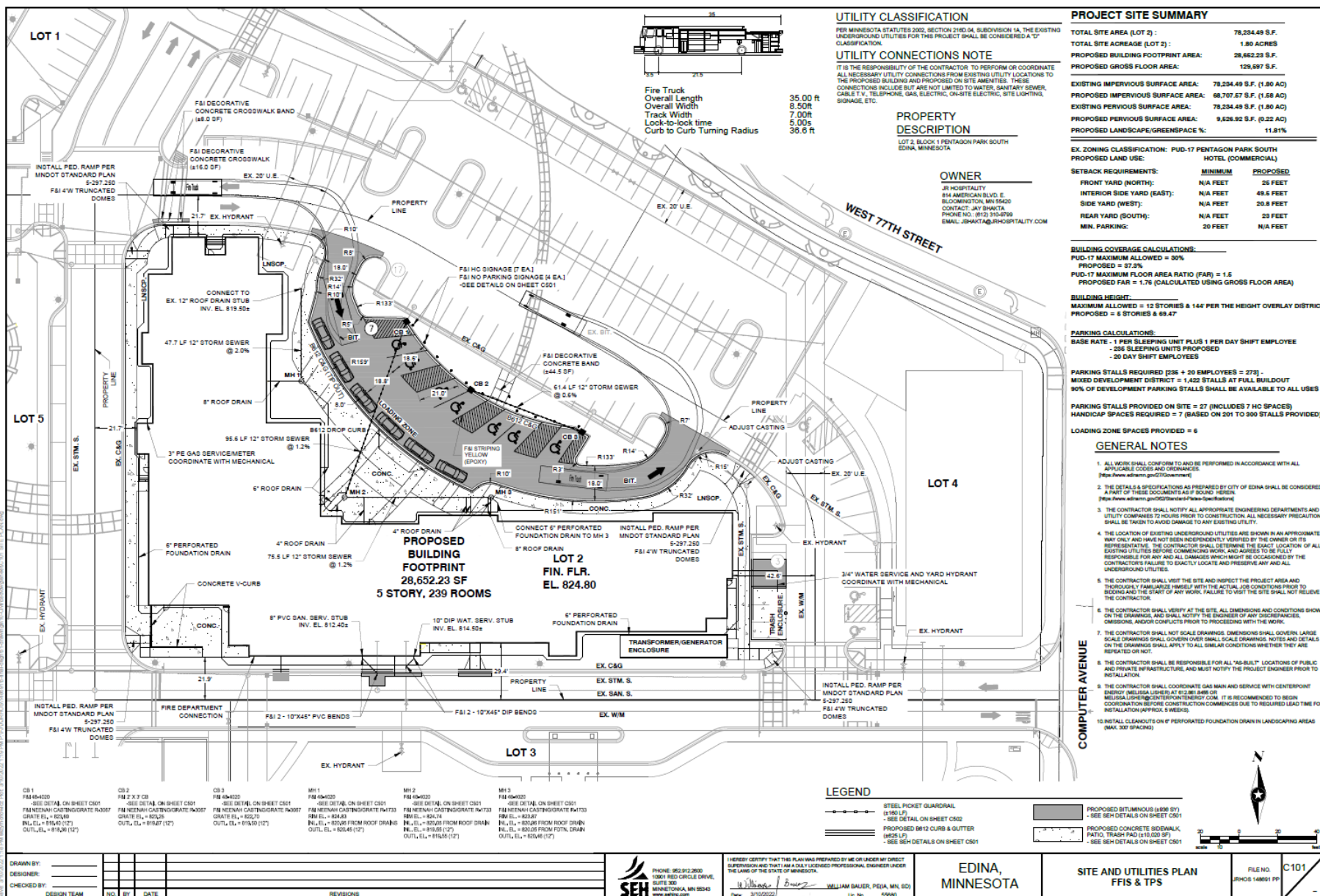
04 EFS - SHERWIN WILLIAMS - DORIAN GRAY

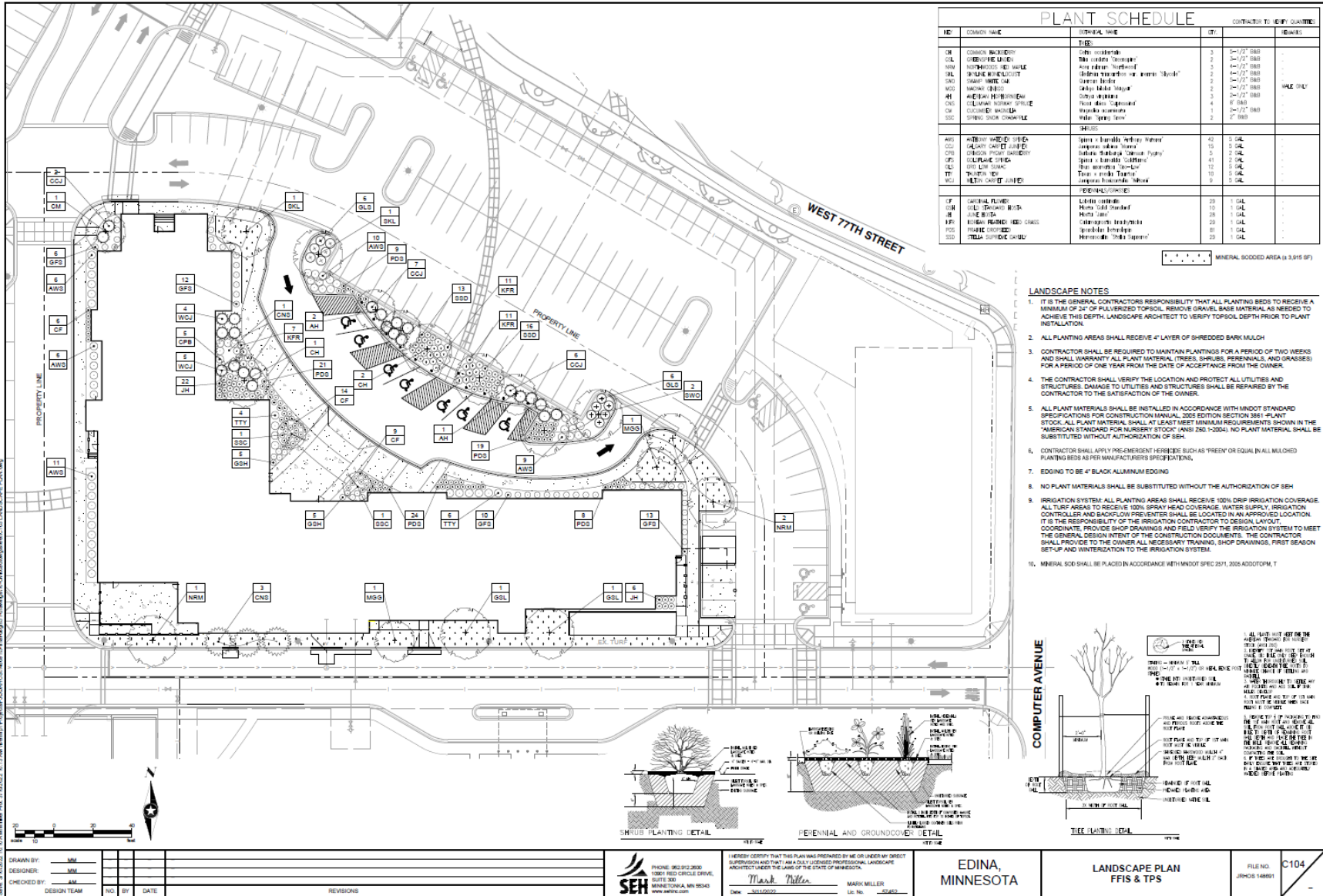


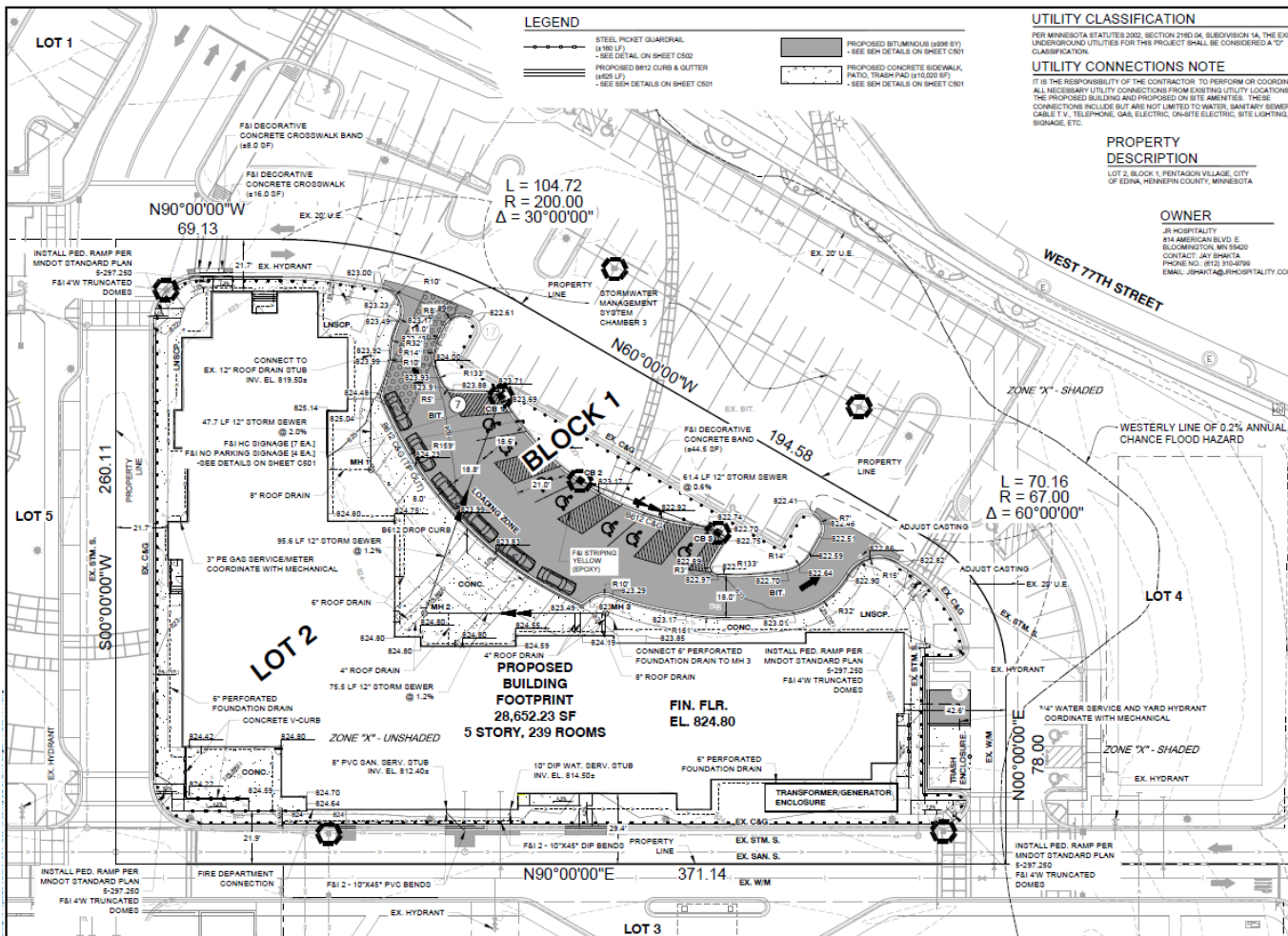
05 EFS - BENJAMIN MOORE - SPACE BLACK



06 EFS - BENJAMIN MOORE - DISTANT GRAY







UTILITY CLASSIFICATION

PER MINNESOTA STATUTES 2002, SECTION 216D.04, SUBDIVISION 1A, THE EXISTING UNDERGROUND UTILITIES FOR THIS PROJECT SHALL BE CONSIDERED A "V" CLASSIFICATION.

UTILITY CONNECTIONS NOTE

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PERFORM OR COORDINATE ALL NECESSARY UTILITY CONNECTIONS FROM EXISTING UTILITY LOCATIONS TO THE PROPOSED BUILDING AND PROPOSED ON SITE AMENITIES. THESE CONNECTIONS INCLUDE BUT ARE NOT LIMITED TO WATER, SANITARY SEWER, GAS, CABLE TV, TELEPHONE, GAS, ELECTRIC, ON-SITE ELECTRIC, SITE LIGHTING, SIGNAGE, ETC.

PROPERTY DESCRIPTION

LOT 2, BLOCK 1, PENTAGON VILLAGE, CITY OF EDNA, HENNEPIN COUNTY, MINNESOTA

OWNER

JR HOSPITALITY
814 AMERICAN BLVD. E
BLOOMINGTON, MN 55403
CONTACT: JAY SHAKAT
PHONE NO: (612) 310-0909
EMAIL: JSHAKAT@JRHOSPITALITY.COM

PROJECT SITE SUMMARY

TOTAL SITE AREA (LOT 2) :	78,234.49 S.F.
TOTAL SITE ACRES (LOT 2) :	1.80 ACRES
PROPOSED BUILDING FOOTPRINT AREA :	28,652.23 S.F.
PROPOSED GROSS FLOOR AREA :	125,697 S.F.
EXISTING IMPERVIOUS SURFACE AREA :	78,234.49 S.F. (1.80 AC)
PROPOSED IMPERVIOUS SURFACE AREA :	68,707.67 S.F. (1.58 AC)
EXISTING PERVIOUS SURFACE AREA :	78,234.49 S.F. (1.80 AC)
PROPOSED PERVIOUS SURFACE AREA :	9,526.82 S.F. (0.22 AC)
PROPOSED LANDSCAPE/GREENSPACE % :	11.81%

EX. ZONING CLASSIFICATION: PUD-17 PENTAGON PARK SOUTH

PROPOSED LAND USE: HOTEL (COMMERCIAL)

SETBACK REQUIREMENTS:	MINIMUM	PROPOSED
FRONT YARD (NORTH):	N/A FEET	25 FEET
INTERIOR SIDE YARD (EAST):	N/A FEET	49.5 FEET
SIDE YARD (WEST):	N/A FEET	20.8 FEET
REAR YARD (SOUTH):	N/A FEET	23 FEET
MIN. PARKING:	20 FEET	N/A FEET

BUILDING COVERAGE CALCULATIONS:

PUD-17 MAXIMUM ALLOWED = 30%
PROPOSED = 37.2%
PUD-17 MAXIMUM FLOOR AREA RATIO (FAR) = 1.5
PROPOSED FAR = 1.78 (CALCULATED USING GROSS FLOOR AREA)

BUILDING HEIGHT:

MAXIMUM ALLOWED = 12 STORIES & 144 PER THE HEIGHT OVERLAY DISTRICT
PROPOSED = 5 STORIES & 69.47'

PARKING CALCULATIONS:

BASE RATE - 1 PER SLEEPING UNIT PLUS 1 PER DAY SHIFT EMPLOYEE
- 205 SLEEPING UNITS PROPOSED
- 300 DAY SHIFT EMPLOYEES

PARKING STALLS REQUIRED [306 + 20 EMPLOYEES = 326]
- MIXED DEVELOPMENT DISTRICT = 1,432 STALLS AT FULL BUILDOUT
90% OF DEVELOPMENT PARKING STALLS SHALL BE AVAILABLE TO ALL USES

PARKING STALLS PROVIDED ON SITE = 27 (INCLUDES 7 HO SPACES)
HANDICAP SPACES REQUIRED = 7 (BASED ON 201 TO 300 STALLS PROVIDED)

LOADING ZONE SPACES PROVIDED = 6

GENERAL NOTES

- ALL WORK SHALL CONFORM TO AND BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE CODES AND ORDINANCES (https://www.edna.gov/Government/).
- THE DETAILS & SPECIFICATIONS AS PREPARED BY CITY OF EDNA SHALL BE CONSIDERED A PART OF THESE DOCUMENTS AS IF BOUND HEREIN (https://www.edna.gov/Government/Details-Specifications/).
- THE CONTRACTOR SHALL NOTIFY ALL APPROPRIATE ENGINEERING DEPARTMENTS AND UTILITY COMPANIES TO INSURE PRIOR TO CONSTRUCTION, ALL NECESSARY PRECAUTIONS SHALL BE TAKEN TO AVOID DAMAGE TO ANY EXISTING UTILITY.
- THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREE TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MAY BE OCCURRED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
- THE CONTRACTOR SHALL VISIT THE SITE AND INSPECT THE PROJECT AREA AND THOROUGHLY FAMILIARIZE HIMSELF WITH THE ACTUAL JOB CONDITIONS PRIOR TO BEGINNING AND THE START OF ANY WORK. FAILURE TO VISIT THE SITE SHALL NOT RELIEVE THE CONTRACTOR.
- THE CONTRACTOR SHALL VERIFY AT THE SITE, ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS, AND SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES, OMISSIONS, AND/OR CONFLICTS PRIOR TO PROCEEDING WITH THE WORK.
- THE CONTRACTOR SHALL NOT SCALE DRAWINGS. DIMENSIONS SHALL GOVERN LARGE SCALE DRAWINGS SHALL GOVERN OVER SMALL SCALE DRAWINGS. NOTES AND DETAILS ON THE DRAWINGS SHALL APPLY TO ALL SIMILAR CONDITIONS WHETHER THEY ARE REPEATED OR NOT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL "AS-BUILT" LOCATIONS OF PUBLIC AND PRIVATE INFRASTRUCTURE, AND SHALL NOTIFY THE PROJECT ENGINEER PRIOR TO INSTALLATION.
- THE CONTRACTOR SHALL COORDINATE GAS MAIN AND SERVICE WITH CENTERPOINT ENERGY (MELISSA.LISHER@CENTERPOINTENERGY.COM). IT IS RECOMMENDED TO BEGIN COORDINATION BEFORE CONSTRUCTION COMMENCES DUE TO REQUIRED LEAD TIME FOR INSTALLATION (APPROX. 8 WEEKS).
- INSTALL CLEANOUTS ON 8" PERFORATED FOUNDATION DRAIN IN LANDSCAPING AREAS (MIN. 30" SPACING).

CONSTRUCTION NOTES

- ALL CONSTRUCTION TO BE PER CITY OF EDNA STANDARD DETAILS AND SPECIFICATIONS. CONTRACTOR TO OBTAIN ALL UTILITY CONNECTION PERMITS FROM THE CITY PUBLIC WORKS.
- ALL DISTURBED AREAS TO BE COVERED WITH TOPSOIL, AND SEEDS MAY NOT BE SPECIFIED WITHIN A PERIOD OF 7 DAYS FOLLOWING THE COMPLETION OF CONSTRUCTION (SEE NOTE 3). FOR TEMPORARY SEEDING USE WHOLE SEED MIX 35-141 AT 50 LBS/AC AND 2 TONS/AC OF TYPE 1 MULCH - DISK ANCHORED.
- ALL EROSION AND POLLUTION CONTROL MEASURES SHALL BE IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS.
- THE CONTRACTOR MUST STABILIZE ALL EXPOSED SOIL AREAS (INCLUDING STOCKPILES). STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHENEVER ANY CONSTRUCTION ACTIVITY HAS TEMPORARILY OR PERMANENTLY CAUSED OR ANY PORTION OF THE SITE AND WILL NOT RESUME FOR A PERIOD EXCEEDING 7 CALENDAR DAYS. THE CONTRACTOR MUST STABILIZE THE NORMAL WETTED PERIMETER OF ANY TEMPORARY OR PERMANENT DRAINAGE DITCH OR SHALL THAT DRAINING WATER FROM ANY PORTION OF THE CONSTRUCTION SITE, OR DIVERTS WATER AROUND THE SITE, WITHIN 24 HOURS OF THE CONSTRUCTION SITE, OR FROM THE POINT OF DISCHARGE INTO ANY SURFACE WATER. STABILIZATION OF THE LAST 20' LINEAL FEET MUST BE COMPLETED WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.
- SLOPES IN EXCESS OF 4:1 TO BE SODDED AND STAKED OR SEEDS AND PROTECTED WITH EROSION CONTROL BLANKETS.
- SILT FENCE AND TEMP. ROCK CONE ENTRANCE MUST BE INSTALLED BEFORE CONSTRUCTION STARTS.
- THE OWNERS ARE AWARE THAT SOME SLOPES ARE LESS THAN 4:1 AND THEY ACCEPT RESPONSIBILITY FOR ANY PROBLEMS ASSOCIATED WITH THE LESS THAN 4:1 SLOPES.
- CONTRACTOR TO PROVIDE ADEQUATE MEASURES TO CONTROL SPRING EROSION & SEDIMENTATION IF TEMPORARY OR PERMANENT COVER WILL NOT BE COMPLETE BY NOVEMBER 15TH.
- ALL SLOPES WITHIN GRADING LIMITS STEEPER THAN 4:1 SHALL BE CONSTRUCTED IN STRICT COMPLIANCE WITH THIS PLAN. THE DESIGN OF THESE SLOPES AS DETAILED ON THIS PLAN WILL PRESENT UNDESIRABLE AND SURFACE EROSION AS LONG AS THE CONSTRUCTION IS DONE IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.
- CONSTRUCTION TRAFFIC SHALL BE LIMITED TO A SINGLE CONSTRUCTION TRAFFIC ACCESS POINT TO MINIMIZE TRUCKING FROM THIS JOB SITE. TRUCKS SHALL BE STOPPED AND TIRMS SWEEP PRIOR TO LEAVING THE CONSTRUCTION SITE. CONTRACTOR SHALL REGULARLY REPORT STREET SWEEPING TO MINIMIZE EXCESS LEAVING THE CONSTRUCTION SITE. ON THE CONTRACTOR SHALL INSTALL A TEMPORARY ROCK CONSTRUCTION ENTRANCE AT THE LOCATION AS SHOWN ON THE PLAN AND PER THE DETAIL.
- CONCRETE TRUCK WASHOUT MANAGEMENT BMP TO BE PROVIDED ON SITE. THE CONTRACTOR MUST PROVIDE EFFECTIVE CONTAINMENT FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS. CONSTRUCTION CONTAINMENT TO CONSTRUCTION ACTIVITY. THE LIQUID AND SOLID WASHOUT WASTES MUST NOT CONTACT THE GROUND, AND THE CONTAINMENT MUST BE DESIGNED SUCH THAT IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS AREA.
- TEMPORARY STOCKPILES INCLUDE ADDITIONAL SEDIMENT CONTROL AND TEMPORARY COVER AFTER 7 DAYS.

DRAWN BY:

DESIGNER:

CHECKED BY:

DESIGN TEAM

NO. REV. DATE

REVISIONS



PHONE: 952.912.2600
1900 RED OXLEY DRIVE,
SUITE 300
MINNETONKA, MN 55345
www.sehinc.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Date: 03/07/2022
CHRISTOPHER D. MURPHY
Lic. No.: 45418

EDNA,
MINNESOTA

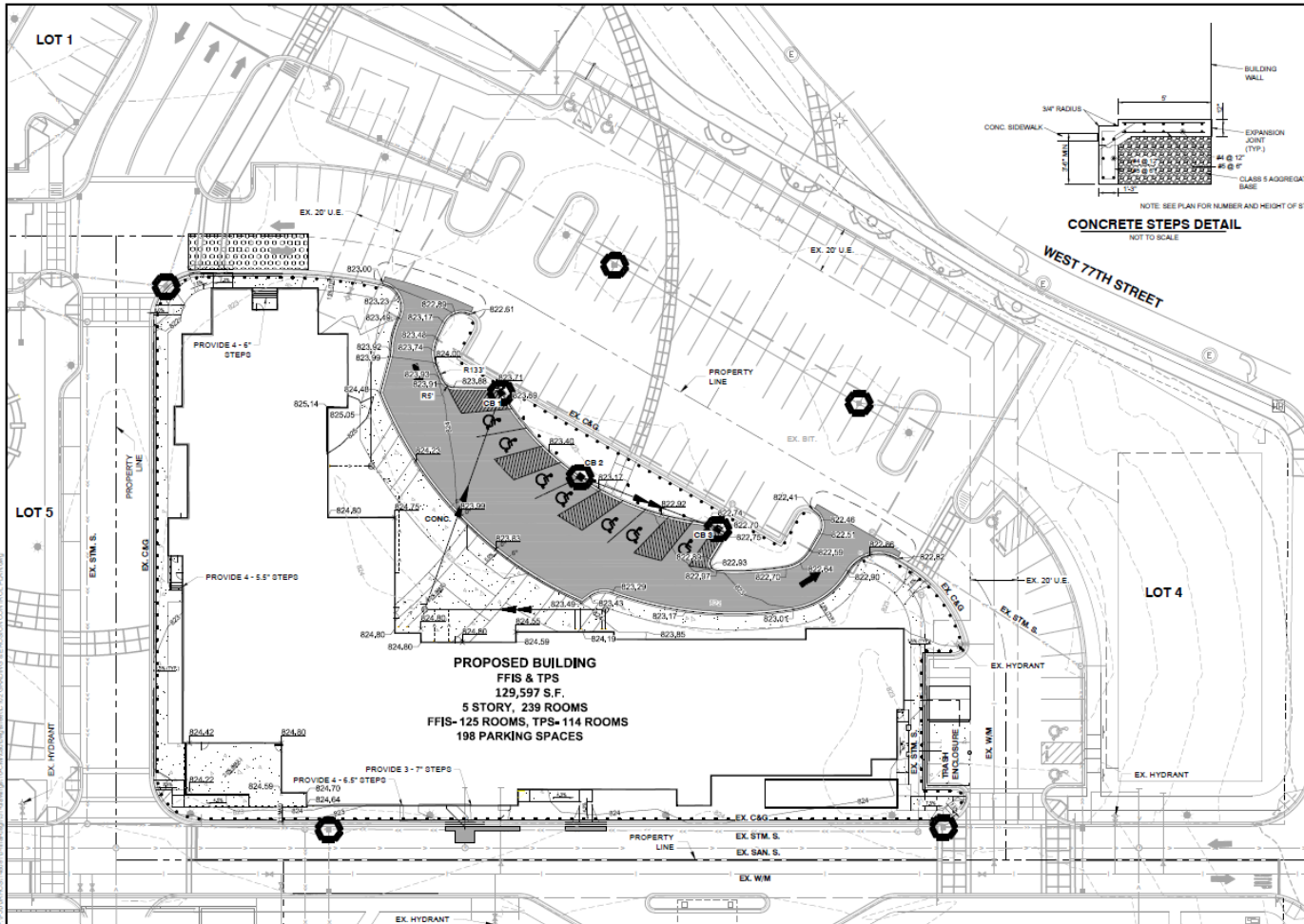
PRELIMINARY PLAN

FILE NO.

1

JPH05 14861 P1

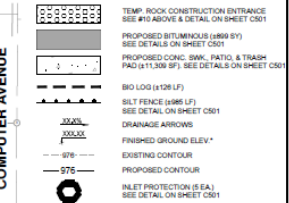
1



CONSTRUCTION NOTES

- ALL CONSTRUCTION TO BE PER CITY OF EDINA STANDARD DETAILS AND SPECIFICATIONS. CONTRACTOR TO OBTAIN ALL UTILITY CONNECTION PERMITS FROM THE CITY PUBLIC WORKS.
- ALL DISTURBED AREAS TO BE COVERED W/4" OF TOPSOIL AND SEEDED PER MNDOT SPEC. 2675 WITHIN A PERIOD OF 7 DAYS FOLLOWING THE COMPLETION OF CONSTRUCTION (SEE NOTE 9). FOR TEMPORARY SEEDING USE MNDOT SEED MIX 25-141 AT 60 LBS/AC AND 2 TONS/AC OF TYPE 1 MULCH - DISK ANCHORED.
- THE CONTRACTOR MUST STABILIZE ALL EXPOSED SOIL AREAS (INCLUDING STOCKPILES). STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHENEVER ANY CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WILL NOT RESUME FOR A PERIOD EXCEEDING 7 CALENDAR DAYS. THE CONTRACTOR MUST STABILIZE THE NORMAL WETTED PERIMETER OF ANY TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE THAT DRAINS WATER FROM ANY PORTION OF THE CONSTRUCTION SITE, OR DIVERTS WATER AROUND THE SITE, WITHIN 200 LINEAL FEET FROM THE PROPERTY EDGE, OR FROM THE POINT OF DISCHARGE INTO ANY SURFACE WATER. STABILIZATION OF THE LAST 200 LINEAL FEET MUST BE COMPLETED WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.
- ALL EROSION AND POLLUTION CONTROL MEASURES SHALL BE IN ACCORDANCE WITH STATE AND LOCAL REQUIREMENTS.
- SLOPES IN EXCESS OF 4:1 TO BE SODDED AND STAKED OR SEEDED AND PROTECTED WITH EROSION CONTROL BLANKETS.
- SILT FENCE AND TEMP. ROCK CONSTR. ENTRANCE MUST BE INSTALLED BEFORE CONSTRUCTION STARTS.
- THE OWNERS ARE AWARE THAT SOME SLOPES ARE LESS THAN 2% AND THEY ACCEPT RESPONSIBILITY FOR ANY PROBLEMS ASSOCIATED WITH THE LESS THAN 2% SLOPES.
- ALL SLOPES WITHIN GRADING LIMITS STEEPER THAN 4:1 SHALL BE CONSTRUCTED IN STRICT COMPLIANCE WITH THIS PLAN. THE DESIGN OF THESE SLOPES AS DETAILED ON THIS PLAN WILL PREVENT LANDSLIDING AND SURFACE EROSION AS LONG AS THE CONSTRUCTION IS DONE IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.
- CONTRACTOR TO PROVIDE ADEQUATE MEASURES TO CONTROL SPRING EROSION & SEDIMENTATION IF TEMPORARY OR PERMANENT COVER WILL NOT BE COMPLETE BY NOVEMBER 15TH.
- CONSTRUCTION TRAFFIC SHALL BE LIMITED TO A SINGLE CONSTRUCTION TRAFFIC ACCESS POINT TO MINIMIZE TRACKING FROM THIS JOB SITE. TRUCKS SHALL BE STOPPED AND TIRMS SWEEPED PRIOR TO LEAVING THE CONSTRUCTION SITE. CONTRACTOR SHALL REGULARLY PERFORM STREET SWEEPING TO MINIMIZE SILT LEAVING THE CONSTRUCTION SITE, OR THE CONTRACTOR SHALL INSTALL A TEMPORARY ROCK CONSTRUCTION ENTRANCE AT THE LOCATION AS SHOWN ON THE PLAN AND PER THE DETAIL.
- CONCRETE TRUCK WASHOUT MANAGEMENT EMP TO BE PROVIDED ON SITE. THE CONTRACTOR MUST PROVIDE EFFECTIVE CONTAINMENT FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS (CONCRETE) RELATED TO CONSTRUCTION ACTIVITY. THE LIQUID AND SOLID WASHOUT WASTES MUST NOT CONTACT THE GROUND, AND THE CONTAINMENT MUST BE DESIGNED SO THAT IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS AREA.
- TEMPORARY STOCKPILES INCLUDE ADDITIONAL SEDIMENT CONTROL AND TEMPORARY COVER AFTER 7 DAYS.

LEGEND



UTILITY CLASSIFICATION

PER MINNESOTA STATUTES 2002, SECTION 216D.01, SUBDIVISION 1A, THE EXISTING UNDERGROUND UTILITIES FOR THIS PROJECT SHALL BE CONSIDERED A "P" CLASSIFICATION.

UTILITY CONNECTIONS NOTE

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PERFORM OR COORDINATE ALL NECESSARY UTILITY CONNECTIONS FROM EXISTING UTILITY LOCATIONS TO THE PROPOSED BUILDING AND PROPOSED ON-SITE AMENITIES. THESE CONNECTIONS INCLUDE BUT ARE NOT LIMITED TO WATER, SANITARY SEWER, CABLE, TV, TELEPHONE, GAS, ELECTRIC, ON-SITE ELECTRIC, SITE LIGHTING, DRAINAGE, ETC.

PROJECT AREAS

TOTAL PROJBOT (DISTURBED) AREA:	1.33 ACRES
TOTAL EXISTING IMPERVIOUS AREA:	1.80 ACRES
TOTAL EXISTING PERVIOUS AREA:	0.00 ACRES
TOTAL PROPOSED IMPERVIOUS AREA:	1.88 ACRES
TOTAL PROPOSED PERVIOUS AREA:	0.02 ACRES

OWNER

JR HOSPITALITY
814 AMERICAN BLVD. E.
BLOOMINGTON, MN 55405
CONTACT: JAY BHAKTA
PHONE NO. (612) 351-0708
EMAIL: JBHAKTA@JRHOSPITALITY.COM

PROPERTY DESCRIPTION

LOT 3, BLOCK 1 PENTAGON PARK SOUTH
EDINA, MINNESOTA
Parcel ID: 11026455028

EROSION CONTROL TABULATION

ITEM	QUANTITY
TEMP. ROCK CONSTR. ENT.	1 EA.
CONC. WASHOUT BMP	1 EA.
INLET PROTECTION	6 EA.
WOOD FIBER BLANKET	IF NEEDED
SILT FENCE	585 LF
TEMP. SEEDING	IF NEEDED

ALL EXISTING ONSITE STORM SEWER IS PRIVATE UNLESS OTHERWISE NOTED.

MNDOT CONSTRUCTION STORMWATER PERMIT NOTE:
GENERAL CONTRACTOR, UNLESS DISCUSSED OTHERWISE WITH OWNER, TO OBTAIN / PAY FOR NPDES (ONLINE, PERMIT & CIVIL ENGINEER) TO PREPARE STORM WATER POLLUTION PREVENTION PLAN (SWPPP).

DRAWN BY:	
DESIGNER:	
CHECKED BY:	
DESIGN TEAM	NO BY DATE
REVISIONS	



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Date: _____ WILLIAM J. BAUER, License No. _____

EDINA, MINNESOTA

GRADING & EROSION CONTROL PLAN
FFIS & TPS

FILE NO.
JPHCS 14891

C102

SWPPP SUMMARY/OVERVIEW:
THIS STORM WATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED TO ADDRESS THE REQUIREMENTS OF MNDES PERMIT 100001. THIS SWPPP INCLUDES A COMBINATION OF NARRATIVE AND PLAN SHEETS THAT DESCRIBE THE TEMPORARY AND PERMANENT STORM WATER MANAGEMENT PLAN FOR THE PROJECT.

PROJECT INFORMATION:

LOCATION:	EDINA MINNESOTA
LATITUDE/LONGITUDE:	44.851, -93.3474
PROJECT DESCRIPTION:	GRADING, CURB & GUTTER, WALKS, PAVING, STORM AND UTILITY SERVICES
SOIL DISTURBING ACTIVITIES:	TRENCHING, GRADING & PAVING
CONTACTS:	
OWNER:	JR HOSPITALITY, INC
CONTACT:	JAY BHAKTA
ADDRESS:	114 AMERICAN BLVD E, BLOOMINGTON, MN 55420
PHONE:	612.310.9799
EMAIL:	JBHAKTA@JRHOSPITALITY.COM
ENGINEER:	SHORT ELLIOTT HENDERICKSON INC. (SEH)
CONTACT:	WILLIAM BAUER
PHONE:	952.912.2620
EMAIL:	WBAUER@SEHINC.COM
PROJECT NO.:	JRHOS 148691

KNOWLEDGEABLE PERSON/CHIEF OF RESPONSIBILITY
THE CONTRACTOR SHALL IDENTIFY A PERSON KNOWLEDGEABLE AND EXPERIENCED IN THE APPLICATION OF EROSION PREVENTION AND SEDIMENT CONTROL BMPs WHO WILL COORDINATE WITH ALL CONTRACTORS, SUBCONTRACTORS, AND OPERATORS ON-SITE TO OVERSEE THE IMPLEMENTATION OF THE SWPPP.

CONTRACTOR	X
CONTACT	X
PHONE	X
EMAIL	X

THE CONTRACTOR SHALL ESTABLISH A CHAIN OF RESPONSIBILITY FOR ALL CONTRACTORS AND SUB-CONTRACTORS ON-SITE TO ENSURE THE SWPPP IS BEING PROPERLY IMPLEMENTED AND MAINTAINED. THE CONTRACTOR SHALL PROVIDE THE CHAIN OF RESPONSIBILITY TO THE OWNER AND ATTACH TO THE SWPPP PRIOR TO ANY CONSTRUCTION ACTIVITY.

GENERAL SWPPP RESPONSIBILITIES:

THE CONTRACTOR SHALL KEEP THE SWPPP, INCLUDING ALL AMENDMENTS AND INSPECTION AND MAINTENANCE RECORDS ON-SITE DURING CONSTRUCTION.

THE SWPPP WILL BE AMENDED AS NEEDED AND/OR AS REQUIRED BY PROVISIONS OF THE PERMIT. PERMITTEES MUST AMEND THE SWPPP TO INCLUDE ADDITIONAL, OR MODIFIED BMPs AS NECESSARY TO CORRECT PROBLEMS IDENTIFIED DURING CONSTRUCTION, OR WHEN THERE IS A CHANGE IN DESIGN, CONSTRUCTION, OPERATION, MAINTENANCE, WEATHER OR SEASONAL CONDITIONS HAVING A SIGNIFICANT EFFECT ON THE DISCHARGE OF POLLUTANTS TO THE WATERWAY. ANY CHANGES TO THE SWPPP, INCLUDING AMENDMENTS WILL BE APPROVED BY BOTH THE OWNER AND CONTRACTOR AND WILL BE ATTACHED TO THE SWPPP DOCUMENTS. THE SWPPP AMENDMENTS SHALL BE INITIATED, FACILITATED, AND PROCESSED BY THE CONTRACTOR.

ALL SWPPP CHANGES MUST BE DONE BY AN INDIVIDUAL TRAINED IN ACCORDANCE WITH SECTION 214 OR 215, CHANGES INVOLVING THE USE OF A LESS STRINGENT BMP MUST INCLUDE A JUSTIFICATION DESCRIBING HOW THE REPLACEMENT BMP IS EFFECTIVE FOR THE SITE CHARACTERISTICS.

BOTH THE OWNER AND CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPER TERMINATION AND/OR TRANSFER OF THE PERMIT.

LONG TERM OPERATION AND MAINTENANCE
THE OWNER WILL BE RESPONSIBLE OR WILL OTHERWISE IDENTIFY WHO WILL BE RESPONSIBLE FOR THE LONG TERM OPERATION AND MAINTENANCE OF THE PERMANENT STORMWATER MANAGEMENT SYSTEM(S).

THE OWNER WILL PREPARE AND IMPLEMENT A PERMANENT STORMWATER TREATMENT SYSTEM(S) MAINTENANCE PLAN.

TRAINING DOCUMENTATION:

PREPARED/DESIGNER OF SWPPP:	MATHEW STEELY
EMPLOYER:	SHORT ELLIOTT HENDERICKSON INC. (SEH)
DATE OBTAINED / REFRESHED:	REFRESHED JUNE 1ST 2021
INSTRUCTOR/INSTITUTION:	UNIVERSITY OF MINNESOTA

CONTENT OF TRAINING AVAILABLE UPON REQUEST.

THE CONTRACTOR (OPERATOR) SHALL ADD TO THE SWPPP TRAINING RECORDS FOR THE FOLLOWING PERSONNEL:

INDIVIDUALS OVERSEEING THE IMPLEMENTATION OF, REVISING, AND AMENDING THE SWPPP
INDIVIDUALS PERFORMING INSPECTIONS
INDIVIDUALS PERFORMING OR SUPERVISING THE INSTALLATION, MAINTENANCE AND REPAIR OF BMPs

TRAINING MUST RELATE TO THE INDIVIDUAL'S JOB DUTIES AND RESPONSIBILITIES AND SHALL INCLUDE:

- DATES OF TRAINING
- NAME OF INSTRUCTORS
- CONTENT AND ENTITY PROVIDING TRAINING

THE CONTRACTOR SHALL ENSURE THAT THE INDIVIDUALS ARE TRAINED BY LOCAL STATE, FEDERAL AGENCIES, PROFESSIONAL ORGANIZATIONS, OR OTHER ENTITIES WITH EXPERTISE IN EROSION PREVENTION, SEDIMENT CONTROL, PERMANENT STORMWATER MANAGEMENT AND THE MINNESOTA NONPOINT SOURCE CONSTRUCTION STORMWATER PERMIT.

PROJECT SUMMARY:

TOTAL DISTURBED AREA:	1.33 AC
PRE-CONSTRUCTION IMPERVIOUS AREA:	1.33 AC
POST-CONSTRUCTION IMPERVIOUS AREA:	1.12 AC
IMPERVIOUS AREA ADDED:	- 0.21 AC

RECEIVING WATER(S) WITHIN ONE MILE FROM PROJECT BOUNDARIES:
(<http://pcpa.grd2.pca.state.mn.us/CS/Winbox.html>)

ID	NAME	TYPE	SPECIAL WATER?	IMPAIRED WATER?	CONSTRUCTION RELATED IMPAIRMENT OR SPECIAL WATER CLASSIFICATION	TMDL
	Ninemile Creek	Creek	Y	Y	Benthic macroinvertebrate bioassessments; Fishes bioassessments	
	Ninemile Creek, South Fork	Creek	Y	Y	Benthic macroinvertebrate bioassessments; Fishes bioassessments	
	Lake Edina	Lake	N	Y	Nutrients	

ADDITIONAL BMPs AND/OR ACTIONS REQUIRED:
These river segments have an EPA-approved impairment for: Fishes bioassessments.

These impairments are considered to be construction related parameters and require the additional best management practices (BMPs) found in items 23.9 and 23.10 of the permit if the project has a discharge point on the project within 1 mile (airial value measurement), and flows to the impaired stream.

23.9:
Permittees must immediately initiate stabilization of exposed soil areas, as described in item 8.4, and complete the stabilization within seven (7) calendar days after the construction activity in that portion of the site temporarily or permanently ceases.

23.10:
Permittees must provide a temporary sediment basin as described in Section 14 for common drainage locations that serve an area with five (5) or more acres disturbed at one time.

Also, a mandatory Stormwater Pollution Prevention Plan (SWPPP) review is required by the MPCA if the project will disturb over 50 acres and has a discharge point on the project within 1 mile (airial radius measurement), and flows to the impaired water. Owners must submit the application for coverage and the Storm Water Pollution Prevention Plan at least 30 days before the construction start date. The SWPPP can be attached electronically when using the online application.

SEE SECTION 23 OF THE PERMIT AND APPLICABLE TMDL WLVS

WATERBODY	NO WORK DURING
LAKES	APRIL 1 - JUNE 30
NON-TRIBUTARY STREAMS	MARCH 15 - JUNE 15
TRIBUTARY STREAMS	SEPTEMBER 1 - APRIL 1

SEE DNR PERMIT FOR MORE INFORMATION

SITE SOIL INFORMATION: (http://websoilsurvey.nrc.usda.gov/pa/WebSoilSurvey.aspx) SOIL INFORMATION PROVIDED IS FOR MPDES PERMIT INFORMATION ONLY. SOIL INFORMATION WAS OBTAINED FROM THE USGS WEBSITE. THE CONTRACTOR SHALL NOT RELY ON THIS SOIL INFORMATION FOR CONSTRUCTION PURPOSES.)		
SOIL NAME:		HYDROLOGIC CLASSIFICATION:
UFA - URBAN LAND-WOODSTOCKS, WET SUBSTRATUM, COMPLEX		C
ANTICIPATED RANGE OF PARTICLE SIZES		VARIES

IMPLEMENTATION SEQUENCE:
THE CONTRACTOR SHALL COMPLY WITH THE FOLLOWING SEQUENCE. THE ENGINEER MAY APPROVE ADJUSTMENTS TO THE SEQUENCE AS NEEDED.

1. INSTALL ROCK CONSTRUCTION ENTRANCE(S)
2. INSTALL PERIMETER CONTROL AND STABILIZE DOWN GRADIENT BOUNDARIES
3. INSTALL INLET PROTECTION ON EXISTING CATCH BASINS
4. COMPLETE SITE GRADING
5. INSTALL UTILITIES, STORM SEWER, INLET PROTECTION, CURB & GUTTER, PAVING
6. COMPLETE FINAL GRADING AND STABILIZE DISTURBED AREAS
7. AFTER CONSTRUCTION IS COMPLETE AND THE SITE IS STABILIZED, REMOVE ACCUMULATED SEDIMENT, REMOVE BMPs, AND RE-STABILIZE ANY AREAS DISTURBED BY THEIR REMOVAL.
8. INSTALL FILTRATION MEDIA

PROJECT SPECIFIC NOTES:
THIS PROJECTS STORM SYSTEM SITES INTO A NEW UNDERGROUND STORM WATER DETENTION SYSTEM. THIS DETENTION SYSTEM SHOULD BE PROTECTED, AND IS THE FIRST LINE OF DEFENSE BEFORE LEADING TO NINEMILE CREEK.

THE FOLLOWING DOCUMENTS ARE CONSIDERED PART OF THE SWPPP:

- GRADING & EROSION CONTROL PLAN
- LANDSCAPING PLAN SHEETS
- SWPPP NOTE AND DETAIL SHEETS
- PROJECT SPECIFICATIONS
- PROJECT BID FORM

TEMPORARY BMP DESIGN FACTORS:

EROSION PREVENTION AND SEDIMENT CONTROL BMPs MUST BE DESIGNED TO ACCOUNT FOR:

THE EXPECTED ANNUAL, FREQUENCY, INTENSITY, AND DURATION OF PRECIPITATION

THE NATURE OF STORMWATER RUNOFF AND NON-POINT AT THE SITE, INCLUDING FACTORS SUCH AS EXPECTED FLOW FROM IMPERVIOUS SURFACES, SLOPES, AND SITE DRAINAGE FEATURES

THE STORMWATER VOLUME, VELOCITY, AND PEAK FLOW RATES TO MINIMIZE DISCHARGE OF POLLUTANTS TO STORMWATER AND TO MINIMIZE CHANNEL AND STREAMBANK EROSION AND SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS

THE RANGE OF SOIL PARTICLE SIZES EXPECTED TO BE PRESENT.

TEMPORARY SEDIMENT BASINS
THE CONTRACTOR SHALL INSTALL TEMPORARY SEDIMENT BASINS INDICATED ON PLANS AND REQUIRED BY THE MPDES CONSTRUCTION PERMIT.

THE TEMPORARY BASIN MUST PROVIDE LIVE STORAGE FOR A CALCULATED VOLUME OF RUNOFF FROM A TWO (2) YEAR, 24 HOUR STORM FROM EACH ACRES OF THE BASIN OR 1,800 CUBIC FEET OF LIVE STORAGE PER ACRE DRAINED, WHICHEVER IS GREATER.

TEMPORARY SEDIMENT BASIN OUTLETS SHALL BE CONSTRUCTED TO PREVENT SHORT-CIRCUITING AND PREVENT THE DISCHARGE OF FLOATING DEBRIS.

OUTLET STRUCTURES MUST BE DESIGNED TO WITHDRAW WATER FROM THE SURFACE TO MINIMIZE THE DISCHARGE OF POLLUTANTS.

BASINS MUST INCLUDE A STABILIZED EMERGENCY OVEFLOW, WITHDRAW WATER FROM THE SURFACE, AND PROVIDE ENERGY DISSIPATION AT THE OUTLET.

TEMPORARY SEDIMENT BASINS SHALL BE PROVIDED WITH ENERGY DISSIPATION AT ANY BASIN OUTLET TO PREVENT SOIL EROSION.

SEDIMENT BASINS MUST BE SITUATED OUTSIDE OF SURFACE WATERS AND ANY BUFFER ZONES, AND MUST BE DESIGNED TO AVOID THE DRAINING WATER FROM WETLANDS.

EROSION PREVENTION MEASURES AND TIMING:

THE CONTRACTOR IS RESPONSIBLE FOR ALL EROSION PREVENTION MEASURES FOR THE PROJECT.

EROSION PREVENTION MEASURES SHOWN ON PLANS ARE THE ABSOLUTE MINIMUM REQUIREMENTS. THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL EROSION PREVENTION MEASURES AS NECESSARY TO PROPERLY MANAGE THE PROJECT AREA.

THE CONTRACTOR SHALL PLAN AND IMPLEMENT APPROPRIATE CONSTRUCTION PRACTICES AND CONSTRUCTION PHASING TO MINIMIZE EROSION AND RETAIN VEGETATION WHENEVER POSSIBLE.

THE PERMITTEE SHALL DELINEATE AREAS NOT TO BE DISTURBED. PERMITTEES MUST MINIMIZE THE NEED FOR DISTURBANCE OF PORTIONS OF THE PROJECT WITH STEEP SLOPES. WHEN STEEP SLOPES MUST BE DISTURBED, PERMITTEES MUST USE TECHNIQUES SUCH AS PHASING AND STABILIZATION PRACTICES DESIGNED FOR STEEP SLOPES.

THE CONTRACTOR SHALL STABILIZE OF ALL EXPOSED SOILS IMMEDIATELY TO LIMIT SOIL EROSION.

IN NO CASE SHALL ANY EXPOSED AREAS, INCLUDING STOCK PILES, HAVE EXPOSED SOILS FOR MORE THAN 7 DAYS WITHOUT PROVIDING TEMPORARY OR PERMANENT STABILIZATION. STABILIZATION MUST BE COMPLETED WITHIN 7 DAYS AFTER CONSTRUCTION ACTIVITY HAS CEASED. TEMPORARY STOCKPILES WITHOUT SIGNIFICANT CLAY, SILT, OR ORGANIC COMPONENTS DO NOT REQUIRE STABILIZATION.

DRAINAGE PATHS, DITCHES, AND/OR SWALES SHALL HAVE TEMPORARY OR PERMANENT STABILIZATION WITHIN 24 HOURS OF CONNECTING TO A SURFACE WATER OR 24 HOURS AFTER CONSTRUCTION ACTIVITY IN THE DITCH/SWALE HAS TEMPORARILY OR PERMANENTLY CEASED.

THE CONTRACTOR SHALL COMPLETE THE STABILIZATION OF ALL EXPOSED SOILS WITHIN 24 HOURS THAT LIE WITHIN 200 FEET OF PUBLIC WATERS FORMULATED WORK IN WATER RESTRICTIONS* BY THE MN DNR DURING SPECIFIED FISH SPawning TIMES.

THE CONTRACTOR SHALL IMPLEMENT EROSION CONTROL BMPs AND VELOCITY DISSIPATION DEVICES ALONG CONSTRUCTED STORMWATER CONVEYANCE CHANNELS AND OUTLETS.

THE CONTRACTOR SHALL STABILIZE TEMPORARY AND/OR PERMANENT DRAINAGE DITCHES OR SWALES WITHIN 200 LINEAL FEET FROM PROPERTY EDGE, OR DISCHARGE POINT(S) WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.

TEMPORARY OR PERMANENT DITCHES OR SWALES USED AS A SEDIMENT CONTAINMENT SYSTEM DURING CONSTRUCTION MUST BE STABILIZED WITHIN 24 HOURS AFTER NO LONGER BEING USED AS A SEDIMENT CONTAINMENT SYSTEM.

THE CONTRACTOR SHALL NOT UTILIZE HYDROMULCH, TACKIFIER, POLYACRYLAMIDE OR SIMILAR EROSION PREVENTION PRACTICES AS A FORM OF STABILIZATION FOR TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALE SECTION WITH A CONTINUOUS SLOPE OF GREATER THAN 2 PERCENT.

THE CONTRACTOR SHALL ENSURE PIPE OUTLETS HAVE TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS OF CONNECTION TO A SURFACE WATER.

THE CONTRACTOR SHALL DIRECT DISCHARGES FROM BMPs TO VEGETATED AREAS TO INCREASE SEDIMENT REMOVAL AND MAXIMIZE STORMWATER INFILTRATION. VELOCITY DISSIPATION DEVICES MUST BE USED TO PREVENT EROSION WHEN DIRECTING STORMWATER TO VEGETATED AREAS.

SEDIMENT CONTROL, MEASURES AND TIMING:

THE CONTRACTOR IS RESPONSIBLE FOR ALL SEDIMENT CONTROL MEASURES FOR THE PROJECT.

SEDIMENT CONTROL MEASURES SHOWN ON PLANS ARE THE ABSOLUTE MINIMUM REQUIREMENTS. THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL SEDIMENT CONTROL MEASURES AS NECESSARY TO PROPERLY MANAGE THE PROJECT AREA.

THE CONTRACTOR SHALL ENSURE SEDIMENT CONTROL MEASURES ARE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS BEFORE ANY UPGRADE/INLET AND DISTURBING ACTIVITIES BEGIN. THESE MEASURES SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION HAS BEEN ESTABLISHED.

THE CONTRACTOR SHALL ENSURE SEDIMENT CONTROL PRACTICES REMOVED OR ADJUSTED FOR SHORT-TERM ACTIVITIES BE RE-INSTALLED IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY HAS BEEN COMPLETED. SEDIMENT CONTROL PRACTICES MUST BE RE-INSTALLED BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.

THE CONTRACTOR SHALL ENSURE STORM DRAIN INLETS ARE PROTECTED BY APPROPRIATE BMPs DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING

TO THE INLET HAVE BEEN STABILIZED.

THE CONTRACTOR SHALL PROVIDE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROL AT THE BASE OF THE STOCKPILES.

THE CONTRACTOR SHALL INSTALL PERIMETER CONTROL AROUND ALL STAGING AREAS, BORROW PITS, AND AREAS CONSIDERED ENVIRONMENTALLY SENSITIVE.

THE CONTRACTOR SHALL ENSURE VEHICLE TRACKING BE MINIMIZED WITH EFFECTIVE BMPs. WHERE THE BMPs FAIL TO PREVENT SEDIMENT FROM TRACKING ONTO STREETS THE CONTRACTOR SHALL CONDUCT STREET SWEEPING TO REMOVE ALL TRACKED SEDIMENT.

THE CONTRACTOR SHALL IMPLEMENT CONSTRUCTION PRACTICES TO MINIMIZE SOIL COMPACTION.

THE CONTRACTOR SHALL ENSURE ALL CONSTRUCTION ACTIVITY REMAINS WITHIN PROJECT LIMITS AND THAT ALL IDENTIFIED RECEIVING WATER BUFFERS ARE MAINTAINED.

RECEIVING WATER	NATURAL BUFFER	IS THE BUFFER BEING ENCLOSED ON?	REASON FOR BUFFER ENCROACHMENT
Ninemile Creek	50 FT	NO	
Ninemile Creek, South fork	50 FT	NO	
Lake Edina	50 FT	NO	

A 50 FOOT NATURAL BUFFER MUST BE PRESERVED OR PROVIDE REDUNDANT (DOUBLE) PERIMETER SEDIMENT CONTROLS IF NATURAL BUFFER IS INEFFECTIVE.

THE CONTRACTOR SHALL NOT UTILIZE SEDIMENT CONTROL CHEMICALS ON SITE.

INSPECTION AND MAINTENANCE:

ALL BMPs MUST BE MAINTAINED, REPAIRS, REPLACEMENTS, AND REMOVAL OF BMPs IS TO BE CONSIDERED INCIDENTAL TO THE BMP BID ITEMS.

THE PERMITTEE(S) IS RESPONSIBLE FOR COMPLETING SITE INSPECTIONS, AND BMP MAINTENANCE TO ENSURE COMPLIANCE WITH THE PERMIT REQUIREMENTS.

THE PERMITTEE(S) SHALL INSPECT THE CONSTRUCTION SITE ONCE EVERY 7 DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS.

THE PERMITTEE(S) SHALL DOCUMENT A WRITTEN SUMMARY OF ALL INSPECTIONS AND MAINTENANCE ACTIVITIES CONDUCTED WITHIN 24 HOURS OF OCCURRENCE. RECORDS OF EACH ACTIVITY SHALL INCLUDE THE FOLLOWING:

- DATE AND TIME OF INSPECTIONS
- NAME OF PERSON(S) CONDUCTING INSPECTION
- FINDINGS AND RECOMMENDATIONS FOR CORRECTIVE ACTIONS IF NECESSARY
- CORRECTIVE ACTIONS TAKEN
- DATE AND AMOUNT OF RAINFALL EVENTS
- POINTS OF DISCHARGE OBSERVED DURING INSPECTION AND DESCRIPTION OF THE DISCHARGE
- AMENDMENTS MADE TO THE SWPPP

THE PERMITTEE(S) SHALL SUBMIT A COPY OF THE WRITTEN INSPECTIONS TO THE ENGINEER AND OWNER ON A MONTHLY BASIS. IF MONTHLY INSPECTION REPORTS ARE NOT SUBMITTED, MONTHLY PAYMENTS MAY BE HELD.

THE CONTRACTOR SHALL DOCUMENT AMENDMENTS TO THE SWPPP AS A RESULT OF INSPECTIONS WITHIN 7 DAYS.

THE CONTRACTOR SHALL KEEP THE SWPPP, ALL INSPECTION REPORTS, AND AMENDMENTS ON-SITE. THE CONTRACTOR SHALL DESIGNATE A SPECIFIC ON-SITE LOCATION TO KEEP THE RECORDS.

THE CONTRACTOR IS RESPONSIBLE FOR THE OPERATION AND MAINTENANCE OF TEMPORARY AND PERMANENT WATER QUALITY BMPs, AS WELL AS EROSION AND SEDIMENT CONTROL BMPs.

THE CONTRACTOR SHALL INSPECT EROSION PREVENTION AND SEDIMENTATION CONTROL BMPs TO ENSURE INTEGRITY AND EFFECTIVENESS. ALL NONFUNCTIONAL BMPs SHALL BE REPAIRED, REPLACED, OR SUPPLEMENTED WITH FUNCTIONAL BMPs WITHIN 24 HOURS OF FINDING. THE CONTRACTOR SHALL INVESTIGATE AND COMPLY WITH THE FOLLOWING INSPECTION AND MAINTENANCE REQUIREMENTS:

PERIMETER CONTROL DEVICES, INCLUDING SILT FENCE SHALL BE REPAIRED, OR REPLACED, WHEN THEY BECOME NONFUNCTIONAL, OR THE SEDIMENT REACHES 1/2 OF THE DEVICE HEIGHT. THESE REPAIRS SHALL BE MADE WITHIN 24 HOURS OF DISCOVERY.

TEMPORARY AND PERMANENT SEDIMENT BASINS SHALL BE DRAINED AND THE SEDIMENT REMOVED WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES TO THE STORAGE VOLUME. DRAINAGE AND REMOVAL MUST BE COMPLETED WITHIN 72 HOURS OF DISCOVERY.

SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS, MUST BE INSPECTED FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION. THE CONTRACTOR SHALL REMOVE ALL DELLTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS. THE CONTRACTOR SHALL RE-STABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN 7 DAYS OF DISCOVERY, UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL CONSTRAINTS. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL LOCAL, REGIONAL, STATE AND FEDERAL AUTHORITIES AND OBTAIN ANY APPLICABLE PERMITS, PRIOR TO CONDUCTING ANY WORK IN SURFACE WATERS.

CONSTRUCTION SITE VEHICLE EXIT LOCATIONS SHALL BE INSPECTED DAILY FOR EVIDENCE OF SEDIMENT TRACKING ONTO PAVED SURFACES. TRACKED SEDIMENT MUST BE REMOVED FROM ALL PAVED SURFACES WITHIN 24 HOURS OF DISCOVERY.

IF SEDIMENT ESCAPES THE CONSTRUCTION SITE, OFF-SITE ACCUMULATIONS OF SEDIMENT MUST BE REMOVED IN A MANNER AND AT A FREQUENCY SUFFICIENT TO MINIMIZE OFF-SITE IMPACTS.

EROSION PREVENTION BMP SUMMARY:
SEE EROSION AND SEDIMENT CONTROL PLAN SHEET AND BID FORM FOR TYPE, LOCATION, AND QUANTITY OF EROSION PREVENTION BMPs.

SEDIMENT CONTROL BMP SUMMARY:
SEE EROSION AND SEDIMENT CONTROL PLAN SHEETS AND BID FORM FOR TYPE, LOCATION, AND QUANTITY OF SEDIMENT CONTROL BMPs.

DEWATERING AND BASIN DRAINING ACTIVITIES:

THE CONTRACTOR IS RESPONSIBLE FOR ADHERING TO ALL DEWATERING AND SURFACE DRAINAGE REQUIREMENTS.

WATER FROM DEWATERING ACTIVITIES SHALL DISCHARGE TO A TEMPORARY AND/OR PERMANENT SEDIMENT BASIN.

IF WATER CANNOT BE DISCHARGED TO A SEDIMENTATION BASIN, IT SHALL BE TREATED WITH OTHER APPROPRIATE BMPs, TO EFFECTIVELY REMOVE SEDIMENT.

DISCHARGE THAT CONTAINS OIL OR GREASE MUST BE TREATED WITH AN OIL-WATER SEPARATOR OR SUITABLE FILTRATION DEVICE PRIOR TO DISCHARGE.

WATER FROM DEWATERING SHALL BE DISCHARGED IN A MANNER THAT DOES NOT CAUSE NUISANCE CONDITIONS, EROSION, OR INUNDATION OF WETLANDS.

BACKWASH WATER USED FOR FILTERING SHALL BE HAULED AWAY FOR DISPOSAL, RETURNED TO THE BEGINNING OF TREATMENT PROCESS, OR INCORPORATED INTO THE SITE IN A MANNER THAT DOES NOT CAUSE EROSION. THE CONTRACTOR SHALL REPLACE AND CLEAN FILTER MEDIA USED IN DEWATERING DEVICES WHEN REQUIRED TO MAINTAIN ADEQUATE FUNCTION.

POLLUTION PREVENTION MANAGEMENT MEASURES:

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL POLLUTION PREVENTION MANAGEMENT MEASURES.

ALL POLLUTION PREVENTION MEASURES ARE CONSIDERED INCIDENTAL TO THE MOBILIZATION BID ITEM, UNLESS OTHERWISE NOTED.

THE CONTRACTOR IS RESPONSIBLE FOR THE PROPER DISPOSAL, IN COMPLIANCE WITH MPDA DISPOSAL REQUIREMENTS, OF ALL HAZARDOUS MATERIALS, SOLID WASTE, AND PRODUCTS ON-SITE.

THE CONTRACTOR SHALL ENSURE BUILDING PRODUCTS THAT HAVE THE POTENTIAL TO LEAK POLLUTANTS ARE KEPT UNDER COVER TO PREVENT THE DISCHARGE OF POLLUTANTS.

THE CONTRACTOR SHALL ENSURE PESTICIDES, HERBICIDES, INSECTICIDES, FERTILIZERS, TREATMENT CHEMICALS, AND LANDSCAPE MATERIALS ARE COVERED TO PREVENT THE DISCHARGE OF POLLUTANTS.

THE CONTRACTOR SHALL ENSURE HAZARDOUS MATERIALS AND TOXIC WASTE IS PROPERLY STORED IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS, OR OTHER DISCHARGE. STORAGE AND DISPOSAL OF HAZARDOUS WASTE OR HAZARDOUS MATERIALS MUST BE IN COMPLIANCE WITH MNPA, R. CH. 176, INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.

THE CONTRACTOR SHALL ENSURE ASPHALT SUBSTANCES USED ON-SITE SHALL BE APPLIED IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.

THE CONTRACTOR SHALL ENSURE PAINT CONTAINERS AND CURING COMPOUNDS SHALL BE TIGHTLY SEALED AND STORED WHEN NOT REQUIRED FOR USE. EXCESS PAINT AND/OR CURING COMPOUNDS SHALL NOT BE DISCHARGED INTO THE STORM SEWER SYSTEM AND SHALL BE PROPERLY DISPOSED OF ACCORDING TO MANUFACTURER'S INSTRUCTION.

THE CONTRACTOR SHALL ENSURE SOLID WASTE BE STORED, COLLECTED AND DISPOSED OF PROPERLY IN COMPLIANCE WITH MNPA, R. CH. 705.

THE CONTRACTOR SHALL ENSURE POTABLE TOILETS ARE POSITIONED SO THAT THEY ARE SECURE AND WILL NOT BE TIPPED OR KNOCKED OVER. SANITARY WASTE MUST BE DISPOSED OF PROPERLY IN COMPLIANCE WITH MNPA, R. CH. 714.

THE CONTRACTOR SHALL MONITOR ALL VEHICLES ON-SITE FOR LEAKS AND RECEIVE REGULAR PREVENTION MAINTENANCE TO REDUCE THE CHANCE OF LEAKAGE.

THE CONTRACTOR SHALL ENSURE WASHOUT WASTE MUST CONTACT THE GROUND AND BE PROPERLY DISPOSED OF IN COMPLIANCE WITH MPDA RULES.

THE CONTRACTOR SHALL INCLUDE SPILL KITS WITH ALL FUELING SOURCES AND MAINTENANCE ACTIVITIES. SECONDARY CONTAINMENT MEASURES SHALL BE INSTALLED AND MAINTAINED BY THE CONTRACTOR.

THE CONTRACTOR SHALL ENSURE SPILLS ARE CONTAINED AND CLEANED UP IMMEDIATELY UPON DISCOVERY. SPILLS LARGE ENOUGH TO REACH THE STORM WATER CONVEYANCE SYSTEM SHALL BE REPORTED TO THE MINNESOTA DUTY OFFICER AT 1.800.422.0788.

PERMIT TERMINATION CONDITIONS:

THE CONTRACTOR IS RESPONSIBLE FOR ENSURING FINAL STABILIZATION OF THE ENTIRE SITE. PERMIT TERMINATION CONDITIONS INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

ALL SOIL DISTURBING ACTIVITIES HAVE BEEN COMPLETED.

ALL EXPOSED SOILS HAVE BEEN UNIFORMLY STABILIZED WITH AT LEAST 70% VEGETATION COVERAGE.

PERMANENT STORM WATER MANAGEMENT SYSTEM(S) ARE CONSTRUCTED AND ARE OPERATING AS DESIGNED.

ALL DRAINAGE DITCHES, PONDS, AND ALL STORM WATER CONVEYANCE SYSTEMS HAVE BEEN CLEARED OF SEDIMENT AND STABILIZED WITH PERMANENT COVER TO PRECLUDE EROSION.

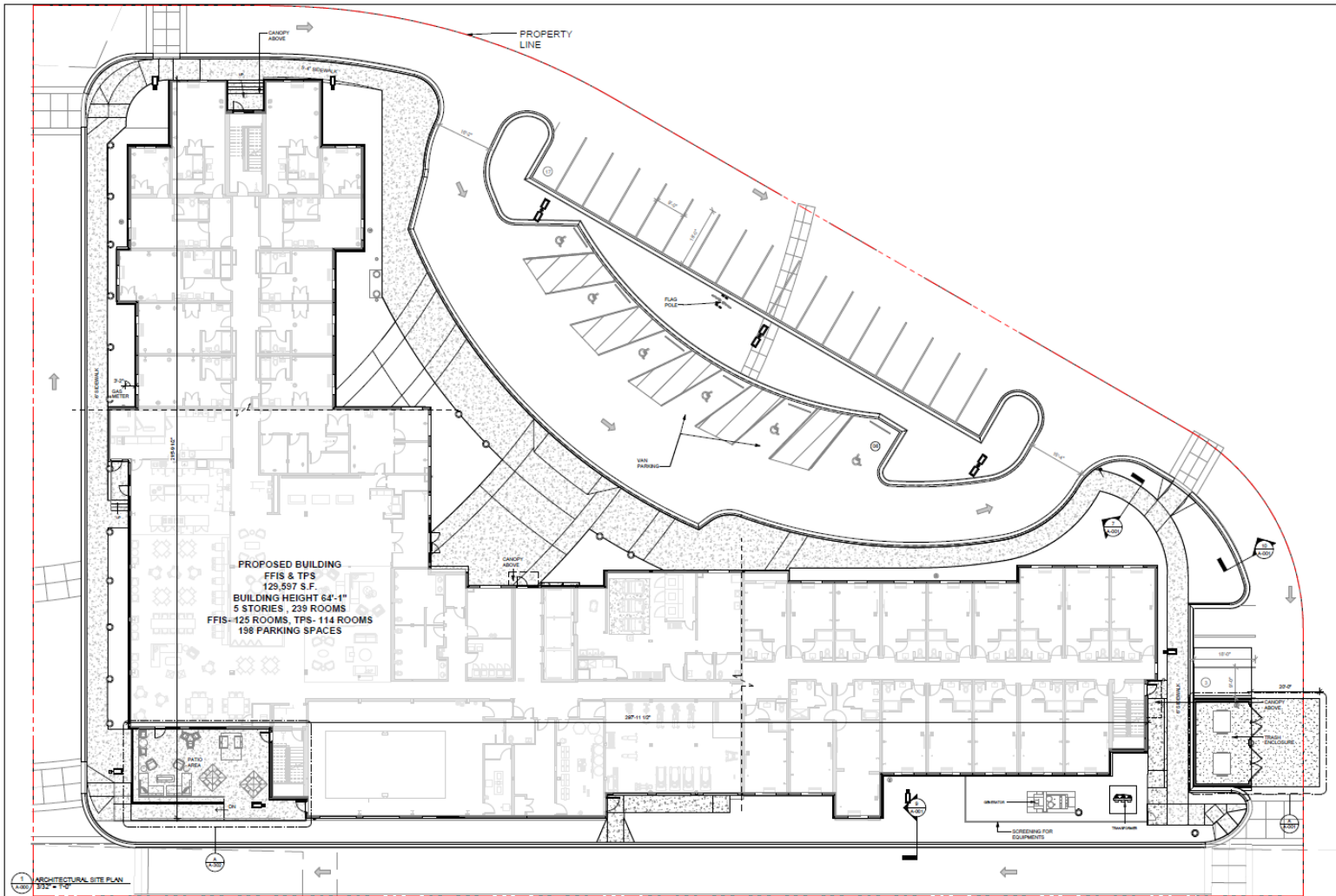
ALL TEMPORARY SYNTHETIC BMPs HAVE BEEN REMOVED AND PROPERLY DISPOSED OF.

CONTAMINATION SCREENING CHECKLIST

This checklist addresses mobilization of contaminants by stormwater infiltration. See Part III.D of the Construction Stormwater Permit for additional provisions.

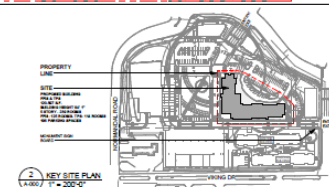
If the site being investigated receives discharges from vehicle fueling or maintenance facilities, STOP - Infiltration is prohibited under the CSW permit

Box	Question	Criteria or check box
1	Is the project located in a well head protection area	
2	Is the project located in a Drinking Water Supply Management Area (DWSMA)	
3	Is the project located in a Karst area	
4	If any of the above are checked, what measures will be implemented to ensure protection of drinking water supply	
Assess the site and proposed location of the BMP		
1	Is the site contaminated or does it have a history of soil or groundwater contamination at levels of concern? If Yes, proceed to Box 2. If No, proceed to Box 3.	
2	If the answer to Box 1 is yes, has the contaminated soil or groundwater been remediated to acceptable levels? NOTE: closure letters sent by the MPCA do not assure that a site is not contaminated. Click on the link in Cell B8 for more information.	If no or unknown, Stop. There is sufficient information to suggest that contaminants may be mobilized by infiltration. For Construction Stormwater permittees, infiltration is prohibited when the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE FOOTNOTE
3	For Boxes 4 through 12, check each box in which the item occurs on the site with the proposed BMP?	
4	Underground storage tank vent(s) or fill point(s)	
5	Monitoring well(s)	
6	Soil pile(s) covered with plastic sheeting or tarp(s)	
7	Staining of soils and/or dead vegetation	
8	Unusual odors	
9	Mismanaged drums(s) or chemical container(s)	
10	Excavation(s) that is/are not backfilled with clean material	
11	Presence of debris that may indicate presence of structures (or activities) that could result in contamination	
12	Site is a confirmed stormwater hotspot	
13	Are there any potential sources identified (checked) in Boxes 4 through 12? If Yes, proceed to Box 14. If no proceed to Box 15.	
14	For all potential sources identified (checked) in Boxes 5 through 13, can adequate separation be achieved? If yes, proceed to Box 16. If no, proceed to Box 15.	If no, Stop. There is sufficient information to suggest that contaminants may be mobilized by infiltration. For Construction Stormwater permittees, infiltration is prohibited when the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE FOOTNOTE
Assessing adjacent properties		
15	For Boxes 16 through 25, check each box in which the item occurs within the influence zone of the site property. See influence zone worksheet (click on tab at bottom of this spreadsheet).	
16	Known groundwater or soil contamination on adjacent property	
17	Underground storage tank vents or fill points	
18	Monitoring wells	
19	Soil piles covered with plastic sheeting or tarp	
20	Staining of soils and/or dead vegetation	
21	Unusual odors	
22	Mismanaged drums or chemical containers	
23	Excavations that are not backfilled with clean material	
24	Presence of debris that may indicate presence of structures (or activities) that could result in contamination	
25	Site is a confirmed stormwater hotspot	
26	Are any potential sources identified (checked) in Boxes 16 through 25? If Yes, proceed to Box 27. If no, proceed to Box 28.	If no, Stop. Infiltration is appropriate
27	For all potential sources identified (checked) in Boxes 16 through 25, can adequate separation be achieved? If yes, proceed to Box 29. If no, proceed to Box 30.	If yes, Stop. Infiltration is appropriate
28	Box 27 is 21 or Stop. There is sufficient information to suggest that contaminants may be mobilized by infiltration. For Construction Stormwater permittees, infiltration is prohibited when the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE FOOTNOTE	
FOOTNOTE: If infiltration is pursued, additional off-site investigation, such as a Phase 1 or Phase 2 Environmental Site Assessment, is highly recommended. For more information, see the stormwater management guidelines for sites with on-site contamination or Stormwater management guidelines for sites with off-site contamination at www.mn.gov .		



- GENERAL NOTES-SITE PLAN**
- ALL SITE PLAN INFORMATION IS BASED ON TOPOGRAPHIC SURVEY PROVIDED BY CIVIL ENGINEER. SEE SHEET C-001 FOR CONTACT INFORMATION.
 - REFER TO CIVIL ENGINEERING DRAWINGS FOR ADDITIONAL INFORMATION REGARDING TO GRADE, DESIGN, CURB, DRIVE, PAVING, AND PARKING LOT DIMENSIONS.
 - CONTRACTOR SHALL COORDINATE WITH THE COMMENCEMENT OF SITE WORK, THE FINAL FLOOR ELEVATION WITH THE CIVIL ENGINEER AND THE STRUCTURAL ENGINEER.
 - SHOULD FIELD CONDITIONS DIFFER FROM PLANS TO THE EXTENT UNREASONABLE COSTS ARE INCURRED, DELAYS ARE ANTICIPATED, THE OWNER AND ARCHITECT SHALL BE CONSULTED. THE GENERAL CONTRACTOR SHALL WITH THE OWNER, WILL DETERMINE THE RESOLUTION PRIOR TO CONSTRUCTION. GENERAL CONTRACTOR SHALL WITH THE OWNER, WILL DETERMINE THE RESOLUTION PRIOR TO CONSTRUCTION.
 - CONTRACTOR MUST TAKE PRECAUTIONS TO PROTECT OWNER'S EXISTING TREES FROM CONSTRUCTION OPERATIONS. ALL AREAS WILL BE DETERMINED BY MUTUAL AGREEMENT BY CONFORMANCE.
 - LIMITS OF CONSTRUCTION TO BE AREA WITHIN PROPERTY LINE OR AS INDICATED BY UTILITY LINES OF CONSTRUCTION.
 - G.O. TO FOLLOW THE MINIMUM REQUIREMENTS FOR PAVING DESIGN INFORMATION SHALL BE PROVIDED BY CIVIL ENGINEER AND CIVIL ENGINEER SHALL PROVIDE PAINTED SYMBOLS IN ACCORDANCE WITH SPECIFICATIONS NATIONAL AND LOCAL CODES.
 - ALL CONCRETE WALLS ARE 8" OF INCH AND TO HAVE MINIMUM SLOPE FROM WITH OF EXTERIOR JAMB & SLOPE OF 2" PER 12".
 - ALL ACCESSIBLE ROUTES SHALL COMPLY WITH ADA GUIDELINES.
 - ALL EXTERIOR DRAINAGE SHALL BE AS DIRECTED BY OWNER. EXCEPT AS DETAIL WITHIN THESE DRAWINGS AND SPECIFICATIONS AND LOCAL CODES. GENERAL CONTRACTOR TO PROVIDE ELECTRICAL CABLE & POWER, SIGNALING & FOUNDATION ARE D.F. 01.
 - COORDINATE EXTERIOR UTILITY LOCATIONS IN CIVIL ENGINEERING DRAWING & UTILITY COMPARE PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 - GENERAL CONTRACTOR TO ENSURE GAS METER PROTECTION WITH STEEL SHALL AS REQUIRED BY LOCAL UTILITY AGENCY OR A CODE REQUIREMENTS.
 - ALL EQUIP SHALL BE TO BE INTO EXTERIOR DRAINAGE.
 - SYSTEM ARE CIVIL.
 - REFER TO CIVIL ENGINEERING DRAWINGS FOR SITE CONSTRUCTION DETAILS INCLUDING CURB AND GUTTER DETAILS AND RAIL.
 - LANDSCAPE DESIGN IS NOT INCLUDED WITHIN THE SCOPE OF WORK REPRESENTED IN THESE DRAWINGS.
 - EACH ACCESSIBLE PARKING SHALL BE POSTED IN SYMBOL OF ACCESSIBILITY AND THE CAPTION PARKING BY DISABLED PERSON ONLY AND ANY OTHER INFORMATION THAT MAY BE REQUIRED LOCALLY.

GROSS AREA	
LEVEL	AREA
1ST FLOOR	129,597 SF
2ND FLOOR	129,597 SF
3RD FLOOR	129,597 SF
4TH FLOOR	129,597 SF
5TH FLOOR	129,597 SF
TOTAL	647,985 SF



BASE4
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888.901.8028 www.base4-a.com

RICARDO J. MUNOZ-GUILLET, AIA
2020 HARRISON VAL TRICE
CLAMING, GA 30041

DATE:

Hawley & Associates
1801 N. ROOSEVELT AVE.
BURLINGTON, IOWA 52601
563.226.0000

Fairfield
INN & SUITES
BY MARRIOTT

TOWNEPLACE SUITES
BY MARRIOTT

107 E. BLOCK 1, PAVILION PARK
SOUTH BROMFIELD, KS
67583 MINNEAPOLIS, MN
PROTOTYPE VERSION
REV. 04.14.2018
1706, 1707, 1708, 1709

NO.	DATE	DESCRIPTION
1	04.14.2018	ISSUED FOR PERMIT

CURRENT ISSUE

ISSUED FOR PERMIT

CURRENT ISSUE DATE: 2020 08 13

OWNER BY: NI

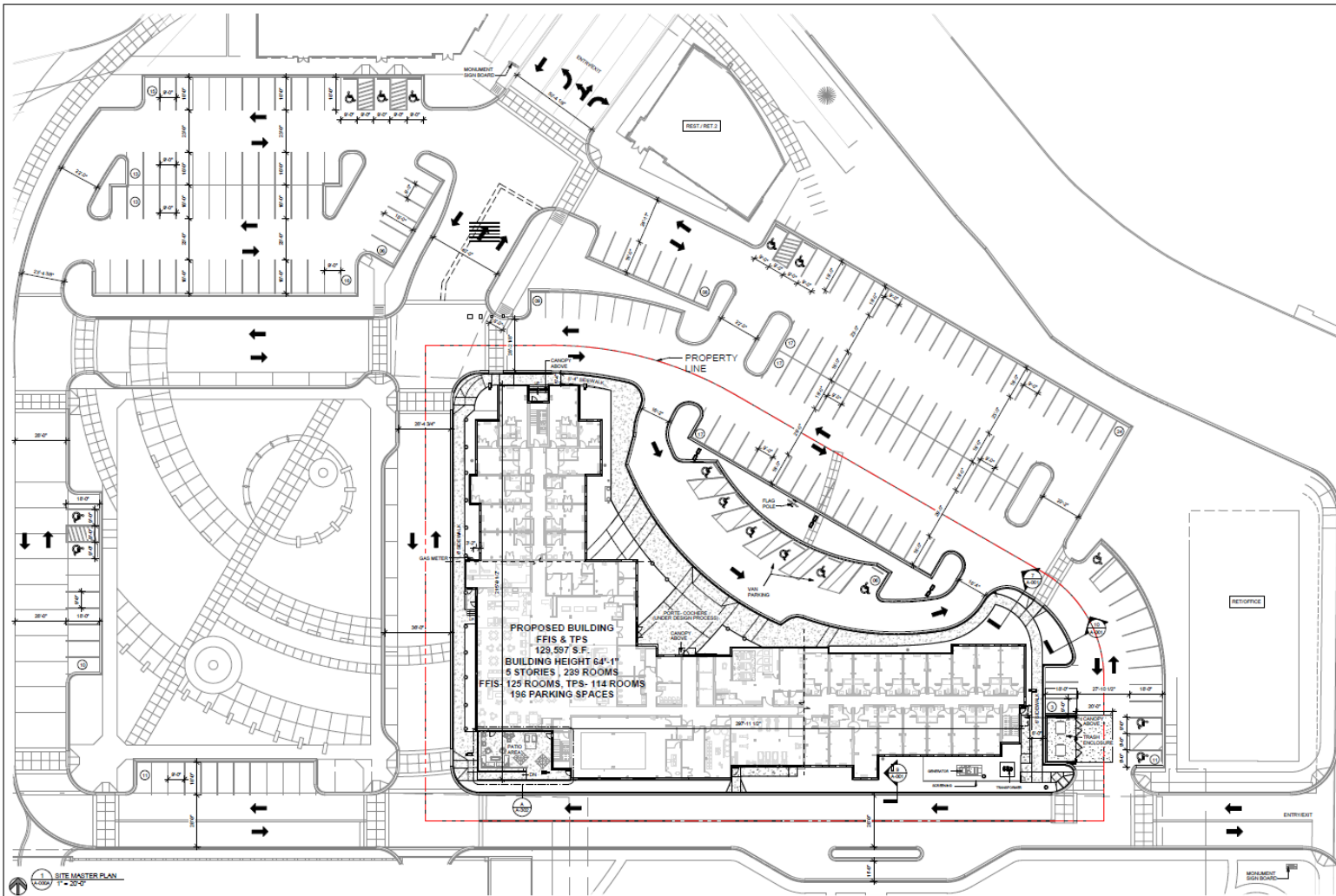
DESIGNED BY: RB/LA

PROJECT NO: 133-1829

SHEET NAME

ARCHITECTURAL SITE PLAN

DRAWING NO: A-000



- GENERAL NOTES-SITE PLAN**
- ALL SITE PLAN INFORMATION IS BASED ON TOPOGRAPHIC SURVEY PROVIDED BY CIVIL ENGINEER. SEE SHEET 0-100 FOR CONTACT INFORMATION.
 - REFER TO CIVIL ENGINEERING DRAWINGS FOR ADDITIONAL INFORMATION PERTAINING TO DRAINAGE DESIGN, CURB, DOTS, PAVING, AND PARKING LOT DIMENSIONS.
 - CONTRACTOR SHALL COORDINATE PRIOR TO THE COMMENCEMENT OF SITE WORK, THE PRELIMINARY ELEVATION WITH THE CIVIL ENGINEER AND THE STRUCTURAL ENGINEER.
 - IF A PRELIMINARY CONSTRUCTION PERMIT IS OBTAINED TO THE EXTENT UNNECESSARY COSTS AND DELAYS ARE INCURRED, THE OWNER AND ARCHITECT SHALL BE CONSIDERED THE ARCHITECT. THE ARCHITECT SHALL BE CONSIDERED THE ARCHITECT. THE ARCHITECT SHALL VERIFY ALL ITEMS SHOWN AS EXISTING ON THESE DRAWINGS AND NOTIFY THE OFFICE OF ANY DISCREPANCIES.
 - CONTRACTOR MUST TAKE PRECAUTIONS TO PROTECT OWNER'S PROPERTY FROM CONSTRUCTION OPERATIONS. BOUNDARY OF CONTRACTOR'S WORK AND STORAGE AREAS SHALL BE DEFINED TO MUTUAL AGREEMENT BY CONTRACTOR.
 - LIMITS OF CONSTRUCTION TO BE AREA WITHIN PROPERTY LINE OR AS INDICATED WITH LIMIT LINES OF CONSTRUCTION.
 - A.S. TO FOLLOW THE MINIMUM REQUIREMENTS FOR CONSTRUCTION.
 - CONTRACTOR SHALL PROVIDE DIMENSIONS FOR ONE SIDE DRAINAGE DESIGN AND ONE SIDE DRAINAGE DESIGN FOR LOCAL UTILITY JURISDICTION. A CODE REQUIREMENT FOR LOCAL UTILITY JURISDICTION IS REQUIRED.
 - ALL ROOF DRAINAGE TO BE INTO STORM DRAINAGE SYSTEM (SEE CIVIL).
 - REFER TO CIVIL ENGINEERING DRAWINGS FOR SITE CONSTRUCTION DETAILS INCLUDING CURB AND GUTTER DETAILS AND PAVING.
 - LANDSCAPE DESIGN IS NOT INCLUDED WITHIN THE SCOPE OF WORK REPRESENTED IN THESE DRAWINGS. LANDSCAPE DESIGN SHALL BE PROVIDED BY LANDSCAPE ARCHITECT. THE LANDSCAPE ARCHITECT SHALL PROVIDE DIMENSIONS OF ACCESSIBILITY AND THE CURB CUTTINGS BY TOUGHED PAVING ONLY. A.S. TO FOLLOW LOCAL UTILITY JURISDICTION. A CODE REQUIREMENT FOR LOCAL UTILITY JURISDICTION IS REQUIRED.
 - COORDINATE EXISTING UTILITY LOCATIONS WITH CIVIL ENGINEERING DESIGN AND WITH UTILITY COMPANIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 - GENERAL CONTRACTOR TO PROVIDE DIMENSIONS FOR LOCAL UTILITY JURISDICTION. A CODE REQUIREMENT FOR LOCAL UTILITY JURISDICTION IS REQUIRED.
 - ALL ROOF DRAINAGE TO BE INTO STORM DRAINAGE SYSTEM (SEE CIVIL).
 - REFER TO CIVIL ENGINEERING DRAWINGS FOR SITE CONSTRUCTION DETAILS INCLUDING CURB AND GUTTER DETAILS AND PAVING.
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SITE PARKING MATRIX	
TYPE	COUNT
ACCESSIBLE PARKING SPACE	14
STANDARD PARKING SPACE	150
TOTAL PROVIDED	164

GROSS AREA	
LEVEL	AREA
1ST FLOOR	10,000 SF
2ND FLOOR	10,000 SF
3RD FLOOR	10,000 SF
4TH FLOOR	10,000 SF
5TH FLOOR	10,000 SF
TOTAL	50,000 SF



BASE4
2801 CLAYTON ROAD, #114
BOCA RATON, FLORIDA 33496
888.901.8008 www.base4.com

RICARDO J. MUNIZ-GUILLET, AIA
3030 HANOVER VALLEY
CUMMING, GA 30041

Date:

Owner:



Hawthorne
1501 N. ROOSEVELT AVE.
BURLINGTON, IOWA 52601
888.888.8888

Fairfield
INN & SUITES
BY MARRIOTT

TOWNEPLACE SUITES
BY MARRIOTT

LOT 1, BLOCK 1, PENTAGON PARK
EAST, BIRMINGHAM, AL
EAST, BIRMINGHAM, AL

PROPOSED VERSION
FFS: 024 A.S. DECEMBER 2015
TPS: 024 A.S. JUNE 2017

NO.	DATE	DESCRIPTION
1	02/04/16	REVISION FOR CONSTRUCTION
2	02/04/16	REVISION

CURRENT DATE:

ISSUED FOR PERMIT

CURRENT DATE:

2016.08.13

OWNER:

NO

DESIGNED BY:

RB/LA

PROJECT NO:

132-1809

SHEET NAME:

MASTER SITE PLAN

DRAWINGS NO:

A-000A



Memorandum

TO: *Mr. Cary Teague, Community Development Director
City of Edina*

FROM: *Charles Rickart, P.E., PTOE, Project Manager
WSB & Associates, Inc.*

DATE: *May 2, 2018*

RE: *Solomon Real Estate – South Pentagon Park Development
Traffic and Parking Study
City of Edina, MN
WSB Project No. 11953-00*

Background

The purpose of this memorandum is to document the transportation impacts from the proposed redevelopment of the Pentagon Park south area (Solomon Real Estate Group) in relationship to the approved development and mitigation from the Gateway Area, Alternative Urban Area-wide Review (AUAR). The site is located on the south side of W. 77th Street between TH 100 and Computer Avenue and is shown on the attached *Figure 1*.

A Traffic analysis was completed in conjunction with the AUAR in 2007 which included the Pentagon Park area. The AUAR was updated in 2013 and it was concluded that because no Gateway area development had occurred in the area, and that the area traffic levels have not changed significantly from those assumed in the AUAR for the baseline conditions the future year analysis and recommended mitigation in the 2007 AUAR were still valid. AUAR updates are required every five years from the original date of the approved AUAR. Currently the second AUAR update is being prepared. Data and results from the current draft (February 2, 2018) updated AUAR Traffic Study will be used as part of this analysis. This document is attached in the *Appendix*.

The development of the South Pentagon Park development is planned to be completed in two phases. The first phase of the development is planned to include 346 hotel rooms in two buildings and 11,800 square feet of retail / restaurant uses. The second phase will include 225,000 square feet of office in two buildings and 19,000 square feet of retail uses. Access to the site will be from public streets and driveways off W. 77th Street, Computer Avenue, Viking Drive and Normandale Road. The full development of the South Pentagon Park development is the subject of this Study and is shown on the attached *Figure 2*.

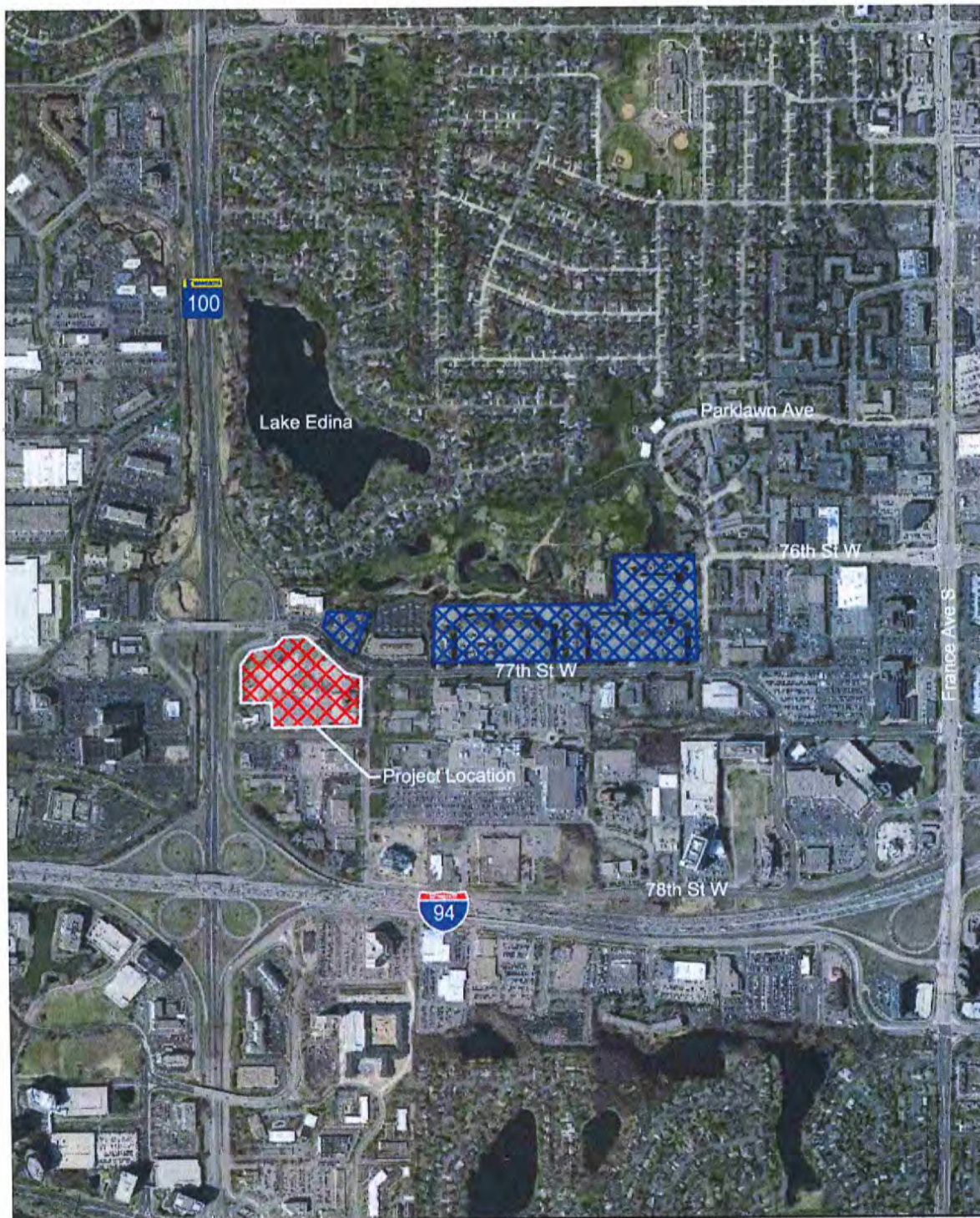




Figure 1 - Location Map
Solomon - Pentagon South
Traffic and Parking Study

Legend

-  Pentagon North
-  Pentagon South



SITE PLAN



PENTAGON PARK SOUTH
 EDINA, MN

9 APRIL 2018

4

RSP



Figure 2 - Site Plan
 Solomon - Pentagon South
 Traffic and Parking Study



The traffic impacts of the proposed site redevelopment were evaluated for: the existing conditions; projected 2020 the anticipated completion of the South Pentagon Park development only, and; projected 2025 and 2040 from the AUAR. The following locations were included as part of the analysis:

- France Avenue at 76th Street
- France Avenue at Minnesota Drive
- 77th Street at Minnesota Drive
- 77th Street at Parklawn Avenue
- 77th Street at Computer Avenue
- 77th Street at Burgundy Place Driveway
- 77th Street at SB TH 100 Ramp
- 77th Street at NB TH 100 Ramp
- Computer Avenue at Site Access
- Computer Avenue at Viking Drive
- Viking Drive at Normandale Road
- Normandale Road at Site Access

The following sections of this report document the analysis and anticipated impacts of the proposed first phase of the South Pentagon Park redevelopment.

Existing Traffic Conditions

Updated AM and PM peak hour turning movement counts were conducted the weeks of December 4th and December 11th, 2017. These counts were used as the existing baseline conditions for the area. The draft updated AUAR Traffic Study in the *Appendix* shows the existing intersections and driveways in the Study Area, with the existing AM and PM peak hour traffic volumes.

Background (Non-Development) Traffic Growth

Traffic growth in the vicinity of a proposed site will occur between existing conditions and any given future year due to other development within the region. This background growth must be accounted for and included in future year traffic forecasts. Reviewing the historical traffic counts in the area, traffic has stayed somewhat constant or dropped in the past few years. In order to account for other development background growth in traffic the Hennepin County State Aid traffic growth projection factor of 1.1 over a 20-year period was used to project traffic to the 2020 analysis year. The Gateway AUAR also identified adjacent development projects in Edina and Bloomington that have yet to be completed. These developments were assumed to be completed and included in the 2025 and 2040 future full build scenarios included in the draft updated AUAR Traffic Study in the *Appendix*.

Trip Generation

The estimated trip generation from the South Pentagon Park development is shown below in **Table 1**. The trip generation rates used to estimate the proposed site traffic is based on extensive surveys of the trip-generation rates for other similar land uses as documented in the Institute of Transportation Engineers *Trip Generation Manual*, 10th Edition. The table show the total daily, AM peak hour and PM peak hour trip generation for the proposed site.

Table 1 - Estimated Trip Generation – South Pentagon Park

Land Use	ITE Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Office	710	225,000 gsf	Daily	9.74	2,192	50	1,096	50	1,096
			AM Peak	1.16	261	86	224	14	37
			PM Peak	1.15	259	16	41	84	218
Retail	820	19,000 gsf	Daily	37.75	718	50	359	50	359
			AM Peak	0.94	18	57	10	43	8
			PM Peak	3.81	72	52	37	48	35
Retail / Restaurant	932	11,800 gsf	Daily	112.18	1,324	50	662	50	662
			AM Peak	9.94	117	55	64	45	53
			PM Peak	9.77	115	62	71	38	44
Hotel	310	346 rms	Daily	8.36	2,892	50	1,446	50	1,446
			AM Peak	0.47	163	59	96	41	67
			PM Peak	0.6	208	51	106	49	102
Total			Daily	7,126		3,563		3,563	
			AM Peak	559		394		165	
			PM Peak	654		255		399	
Internal Trips			Daily	-796		-398		-398	
			AM Peak	-89		-48		-41	
			PM Peak	-87		-56		-31	
Net Increase in Trips			Daily	6,330		2,665		2,665	
			AM Peak	470		346		124	
			PM Peak	567		199		368	

Source: Institute of Transportation Engineers Trip Generation Manual, 10th Edition

Based on current planes the remainder of the Pentagon Park development area is anticipated to include on the north side of W. 77th Street; 1,250 market rate apartment units, 225 senior adult housing units and 125 affordable housing units on the Welsh Title site.

In addition, the Gateway Area AUAR assumed additional development adjacent to the Pentagon Park area, including; 519,300 sf office and, 1,296,000 office and warehouse uses.

The estimated trip generation from the remainder of the proposed Pentagon Park development and Gateway AUAR area is shown below in **Table 2**.

Table 2 - Estimated Trip Generation – Additional Gateway Area

Land Use	ITE Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Market Rate Apartment	221	1,250 units	Daily	5.44	6,800	50	3,400	50	3,400
			AM Peak	0.36	450	26	117	74	333
			PM Peak	0.44	550	61	335	39	215
Senior Adult Housing - Attached	252	225 units	Daily	3.7	832	50	416	50	416
			AM Peak	0.2	45	35	16	65	29
			PM Peak	0.26	59	55	32	45	27
Welsh Title Site – Affordable Housing	221	125 units	Daily	5.44	680	50	340	50	340
			AM Peak	0.36	45	26	12	74	33
			PM Peak	0.44	55	61	34	39	21
Office	710	519,300 gsf	Daily	9.74	5,058	50	2,529	50	2,529
			AM Peak	1.16	602	86	518	14	84
			PM Peak	1.15	597	16	96	84	501
Office and Warehousing	150	1,296,000 gsf	Daily	1.71	1,516	50	758	50	758
			AM Peak	0.17	220	77	169	23	51
			PM Peak	0.19	246	27	66	73	180
Total			Daily	14,886		7,443		7,443	
			AM Peak	1,362		843		519	
			PM Peak	1,507		561		946	
Internal Trips			Daily	-1,208		-604		-604	
			AM Peak	-298		-171		-127	
			PM Peak	-269		-98		-171	
Net Increase in Trips			Daily	13,678		6,839		6,839	
			AM Peak	1,064		672		392	
			PM Peak	1,238		463		775	

Proposed North Pentagon Park
Remaining Gateway Area

Source: Institute of Transportation Engineers Trip Generation Manual, 10th Edition

The AUAR identified four potential land use scenarios that were evaluated. Trips for each of the scenarios were generated and are shown in the updated AUAR Traffic Study in the **Appendix**. All the proposed land use scenarios assume replacing all the existing office space.

Table 3 shows a comparison between the current full build proposal of the area (Pentagon Park proposals both north and south of W. 77th Street with the estimated remainder of the Gateway Area) and the AUAR Scenarios. Based on the full build of the area the current Pentagon Park proposed development would generate fewer trips than those included in the AUAR except the daily traffic for the AUAR Scenario 1 condition.

Table 3 – Traffic Generation Comparison

Scenario	ADT	AM Peak	PM Peak
Current Pentagon Park Proposals w/ Remainder of Gateway Area	20,008	1,534	1,805
AUAR Scenario 1	17,771	2,068	2,078
AUAR Scenario 2	27,825	2,778	2,931
AUAR Scenario 3	34,475	4,057	4,050
AUAR Scenario 4	22,789	2,123	2,270

South Pentagon Park Traffic Operations Analysis

Existing and/or forecasted traffic operations were evaluated for the impacted intersections and driveway adjacent to the proposed development. The analysis was conducted for the following scenarios.

1. Existing 2017 (in draft AUAR Traffic Study update)
2. Projected 2020 – Build South Pentagon Park Development
3. Projected 2025 - Build Full Gateway Area (in draft AUAR Traffic Study update)
4. Projected 2040 - Build Full Gateway Area (in draft AUAR Traffic Study update)

This section describes the methodology used to assess the operations and provides a summary of traffic operations for each analysis year.

Analysis Methodology

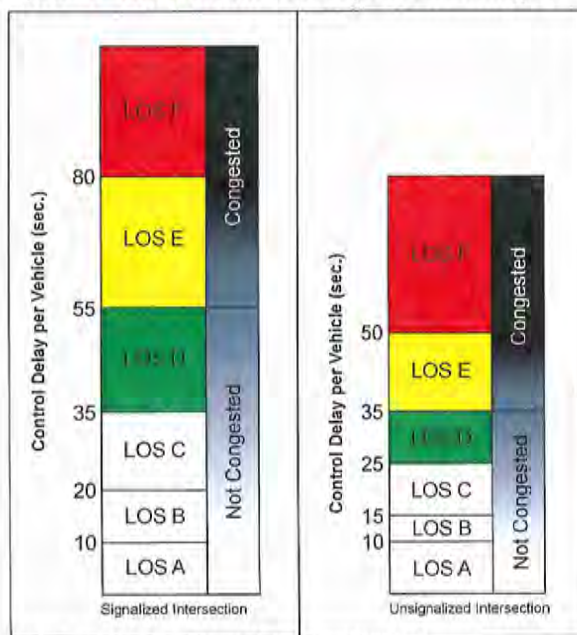
The traffic operations analysis is derived from established methodologies documented in the *Highway Capacity Manual 2000* (HCM). The HCM provides a series of analysis techniques that are used to evaluate traffic operations.

Intersections are given a Level of Service (LOS) grade from “A” to “F” to describe the average amount of control delay per vehicle as defined in the HCM. The LOS is primarily a function of peak traffic hour turning movement volumes, intersection lane configuration, and the traffic controls at the intersection. LOS A is the best traffic operating condition, and drivers experience minimal delay at an intersection operating at that level. LOS E represents the condition where the intersection is at capacity, and some drivers may have to wait through more than one green phase to make it through an intersection controlled by traffic signals.

LOS F represents a condition where there is more traffic than can be handled by the intersection, and many vehicle operators may have to wait through more than one green phase to make it through the intersection. At a stop sign-controlled intersection, LOS F would be characterized by exceptionally long vehicle queues on each approach at an all-way stop, or long queues and/or great difficulty in finding an acceptable gap for drivers on the minor legs at a through-street intersection.

The LOS ranges for both signalized and un-signalized intersections are shown in *Figure 3*. The threshold LOS values for un-signalized intersections are slightly less than for signalized intersections. This variance was instituted because drivers' expectations at intersections differ with the type of traffic control. A given LOS can be altered by increasing (or decreasing) the number of lanes, changing traffic control arrangements, adjusting the timing at signalized intersections, or other lesser geometric improvements. LOS also changes as traffic volumes increase or decrease.

Figure 3 - Intersection Level of Service Ranges



SOURCE: Level of Service thresholds from the Highway Capacity Manual, 2000.

LOS, as described above, can also be determined for the individual legs (sometimes referred to as "approaches") or lanes (turn lanes in particular) of an intersection. It should be noted that a LOS E or F might be acceptable or justified in those cases where a leg(s) or lane(s) has a very low traffic volume as compared to the volume on the other legs. For example, improving LOS on such low-volume legs by converting a two-way stop condition to an all-way stop, or adjusting timing at a signalized intersection, could result in a significant penalty for the many drivers on the major road while benefiting the few on the minor road. Also, geometric improvements on minor legs, such as additional lanes or longer turn lanes, could have limited positive effects and might be prohibitive in terms of benefit to cost.

Although LOS A represents the best possible level of traffic flow, the cost to construct roadways and intersection to such a high standard often exceeds the benefit to the user. Funding availability might also lead to acceptance of intersection or roadway designs with a lower LOS. LOS D/E is generally accepted as the lowest acceptable level in urban areas such as Edina. LOS C is often considered to be the desirable minimum level for rural areas. LOS E/F may be acceptable in highly congested urban areas for limited durations or distances, or for low-volume legs of some intersections.

The LOS analysis was performed using Synchro/SimTraffic:

- Synchro, a software package that implements Highway Capacity Manual (HCM) methodologies, was used to build each signalized intersection and provide an input database for turning-movement volumes, lane geometrics, and signal design and timing characteristics. In addition, Synchro was used to optimize signal timing parameters for future conditions. Output from Synchro is transferred to SimTraffic, the traffic simulation model.
- SimTraffic is a micro-simulation computer modeling software that simulates each individual vehicle's characteristics and driver behavior in response to traffic volumes, intersection configuration, and signal operations. The model simulates drivers' behaviors and responses to surrounding traffic flow as well as different vehicle types and speeds. It outputs estimated vehicle delay and queue lengths at each intersection being analyzed.

Existing Level of Service Summary

The existing intersection operations were evaluated for the AM and PM peak hour assuming the current lane geometry, traffic control and traffic volumes. The results of this analysis are found in the draft updated Traffic Study included in the ***Appendix***. Based on the analysis, the only intersection that is operating at an overall deficient level of service (LOS E or F), is France Avenue at Minnesota Drive which is operating at an overall LOS E during the PM peak hour. All other intersections are operating at an overall LOS D or better. However, there are several movements that are operating at LOS F including:

- France Ave at W. 76th St – Northbound Left – AM Peak = LOS F
- W. 77th St at SB TH 100 Ramp – Eastbound Through – PM Peak = LOS F
- W. 77th St at NB TH 100 Ramp – Eastbound Left – PM Peak = LOS F
- France Ave at Minnesota Dr – Westbound Left – PM Peak = LOS F

Forecasted 2020 Traffic Operations

A capacity and LOS analysis was prepared for the study area intersections for 2020 which is assumed to the year after the proposed South Pentagon Park development would be completed. The analysis assumes full build of the South Pentagon Park development with the existing lane configurations and traffic control.

The results of the analysis are shown below in **Table 4**. It shows that all intersection will continue to operate at overall LOS D or better in 2020 during the AM peak hour. However, during the PM peak hour in 2020 with the increase in traffic from the proposed South Pentagon Park development some intersections and movements will be operating at LOS E/F. Specifically, the intersections of 77th at the TH 100 ramps and France Avenue at Minnesota Street will have overall levels of service at E.

Table 4 – Forecasted 2020 South Pentagon Park Development

Intersection	2020					
	AM Peak Hour			PM Peak Hour		
	LOS	Delay	Movement (LOS)	LOS	Delay	Movement (LOS)
SB TH 100 at W 77th St	C	34.1		E	61.2	EBT (F)
NB TH 100 at W 77th St	C	32.6	EBR (E)	E	64.8	EBL (F)
Commercial Access at W 77th St	C	27.5		D	40.2	NBL (E) EBR (E)
Computer Ave at W 77th St	C	31.3	EBR (E)	D	41.4	NBL (E) EBR (E)
Parklawn Ave at W 77th St	C	24.1		D	39.7	
W 77th St at Minnesota Dr	C	21.2		D	38.1	SBL (E)
France Ave at W 76th St	D	36.4	NBL (F)	D	42.6	
France Ave at Minnesota Dr	C	32.3		E	62.3	WBL (F)
Computer Ave at Site Access	A	8.2		B	11.8	
Computer Ave at Viking Drive	B	12.4		B	14.9	
Viking Drive at Normandale Rd	A	7.6		A	9.1	
Normandale Rd at Site Access	A	6.3		A	8.4	

With the addition of the South Pentagon Park development several movements will be operating at LOS E or F as outline in **Table 4**. In order to mitigate the unsatisfactory movements, specifically at the main access intersections for the South Pentagon Park development, the following improvements should be considered:

- Addition of a northbound left turn lane, southbound striped left turn lane and eastbound right turn lane at 77th Street and Commercial Access driveway
- Addition of a northbound dual left turn lane and eastbound right turn lane at 77th Street and Computer Avenue
- Signal timing improvements/optimization on W. 77th Street from TH 100 to Parklawn Avenue.

Forecasted 2025 and 2040 Traffic Operations

The 2025 and 2040 intersection operations were evaluated for the AM and PM peak hour assuming the full build of the Gateway AUAR area development is completed including the Pentagon Park development. The summary of the expected traffic operations for the key intersections for each development scenario is included in the draft updated Traffic Study in the *Appendix*.

The results of the analysis show that all scenarios will have some operational deficiencies in years 2025 and/or 2040. Deficiencies include operations on France Avenue, the TH 100 interchange, and accesses to the Gateway Study Area. The majority of these locations do not have right or left turn lanes or the existing turn lanes do not have adequate capacity to handle the forecast traffic volumes.

During both the AM peak hour PM peak hours in both 2025 and 2040 assuming with the increase in traffic for each land use scenario, several intersections and movements will be operating at LOS E or F. Specifically, the intersections of 77th Street at the TH 100 ramps, 77th Street at Computer Drive, 77th Street at Parklawn Ave, 77th at Minnesota Drive, France Avenue at 76th Street and France Avenue at Minnesota Street.

The AUAR identified mitigation improvements that would improve all intersections and movement to an acceptable LOS E or better depending on the development scenario included:

2025 Mitigation:

1. 2020 Improvement identified for the South Pentagon Park development.
2. Addition of a northbound dual right-turn lane at 77th Street and TH 100 SB Ramp.
3. Addition of a northbound through lane at France Avenue and Minnesota Street.

2040 Mitigation:

1. 2025 Improvements
2. Addition of a northbound through lane at France Avenue and Minnesota Drive.
3. Addition of a southbound through lane at France Avenue and 76th Street.
4. Addition of an eastbound and westbound third lane on 77th Street from TH 100 SB Ramp through Computer Drive.
5. Addition of an eastbound and westbound dual left turn lane at France Avenue and Minnesota Street.
6. Addition of a southbound left turn lane at 77th Street and Minnesota Street.
7. Addition of an eastbound right turn lane at 77th Street and Parklawn Avenue.

AUAR Mitigation Requirements

The AUAR completed in 2007, updated in 2013 and is currently being updated, identified several required mitigation measures to be completed at various levels and stages of development. The AUAR identified development scenarios were used to prepare the Traffic and Transportation Mitigation measures included in the draft updated Traffic Study in the *Appendix*.

Based on the traffic generation for the current Pentagon Park development plans including the remainder of the Gateway Area, Scenario 1 or 4 provides similar traffic conditions (see *Table 3*). The following mitigation measures were identified in the draft updated AUAR Traffic Study in the *Appendix*, for Scenarios 1 and 4 to accommodate both 2025 and 2040 traffic projections.

Scenarios 1 and 4:

Intersection:	France Avenue at West 76 th Street
Improvement:	Extend one southbound thru lane on France Avenue to create a total of four thru lanes
Need By:	2040 No-Build
Intersection:	Northbound TH 100 at West 77 th Street
Improvement:	Add 150-foot northbound right turn lane on Frontage Road Westbound dual right turn lanes on West 77 th Street
Need By:	2040 Full Build
Intersection:	Edina Industrial Boulevard / West 78 th Street
Improvement:	Eastbound dual left turn lanes on West 78 th Street
Need By:	2040 Full Build
Intersection:	Edina Industrial Boulevard / Metro Boulevard
Improvement:	Add southbound right turn lane on Metro Boulevard, restriping the existing two southbound lanes to accommodate an exclusive left turn lane, and a thru/left lane, providing dual left turn lanes. Add 300-foot eastbound left turn lane on Edina Industrial Boulevard
Need By:	2025 No-Build

Parking Demand

The parking demand for the proposed South Pentagon Park development was analyzed based on the anticipated use for the site. Based on the current City Code the proposed development would require a total of 1,718 parking spaces. The current site plan includes 1,422 spaces. **Table 5** shows a breakdown of the parking required per City Code for each anticipated development phase.

Based on the results of the parking analysis the spaces provided with the first phase of the development will meet City Code. However, with the addition of the second phase of development or assuming the full development the site does not meet City Code. A 296-space parking variance would be required for the site development with the current plan.

Table 5 – Parking Required per City Code

Use	Size	Rate	Parking Required	Parking Provided
Hotel	346 Rooms / 50 Employees	1/room + 1/employee	396	550
Retail / Restaurant	Rest = 7,000 sf / 120 seats / 10 employees Retail = 4,800 sf	Rest = 1/3 seats + 1/employee Retail = 8/first 1000sf + 6/additional 1000sf	81	113
Total Parking Phase 1			477	663
Office	225,000 sf	1/200sf	1,125	718
Retail	19,000 sf	Retail = 8/first 1000sf + 6/additional 1000sf	116	41
Total Parking Phase 2			1,241	759
Total South Pentagon Park Parking			1,718	1422

Source: City of Edina

The parking demand was also analyzed based on industry standards. The parking generation rates used to estimate the parking demand was based on surveys of the parking generation for other similar land uses as documented in the Institute of Transportation Engineers *Parking Generation Manual*, 4th Edition. **Table 6** below shows the estimated parking generation rate and the anticipated peak parking demand on a typical weekday. This would represent the worst-case conditions for the parking of the site.

Comparing the provided parking stalls to the industry standard (ITE Rates) the first phase has an adequate number of stalls. Comparing the provided parking stalls to the industry standard the second phase would be short parked by 77 stalls. However, comparing the total number of stalls for the full build the site to the industry standard, an adequate number of stalls would be provided.

Table 6 – Site Parking Demand per ITE

Use	Size	Rate	Parking Required
Hotel	346 Rooms	1.2/room	415
Retail / Restaurant	Rest = 7,000 sf Retail = 4,800 sf	Rest = 13.3 / 1000 sf Retail = 3.16 / 1000 sf	108
Total Parking Phase 1			523
Office	225,000 sf	3.45 / 1000 sf	776
Retail	19,000 sf	Retail = 3.16 / 1000 sf	60
Total Parking Phase 2			836
Total South Pentagon Park Parking			1359

Source: Institute of Transportation Engineers Parking Generation Manual, 4th Edition

Conclusions / Recommendation

Based on the analysis documented in this memorandum, WSB has concluded the following:

- The proposed South Pentagon Park development includes: 346 hotel rooms in two buildings; 11,800 square feet of retail / restaurant uses; 225,000 square feet of office in two buildings, and; 19,000 square feet of retail uses. The site is anticipated to generate an additional 6,330 daily trips, 470 AM peak hour trips and 567 PM peak hour trips.
- The remainder of the Pentagon Park development on the north side and south side of W. 77th Street and the remainder of the Gateway Area AUAR development area site is anticipated to generate 13,678 daily trips, 1,069 AM peak hour trips and 1,238 PM peak hour trips.
- The full build of the area with the current proposed Pentagon Park development will generate fewer trips than any of the land use scenarios included in the AUAR except the daily traffic for the Scenario 1 condition.
- A draft updated Traffic Study has been prepared for the Gateway Area AUAR. This document was used as the baseline for the existing conditions and projected 2025 and 2040 conditions. The document is included in the *Appendix* of this memorandum.
- The existing operations analysis shows that the only intersection which is operating at an overall deficient level of service (LOS E or F), is France Avenue at Minnesota Drive which is operating at an overall LOS E during the PM peak hour. All other intersections are operating at an overall LOS D or better.

- The forecasted 2020 traffic operations with the South Pentagon Park development shows that all intersection will continue to operate at overall LOS D or better during the AM peak hour. However, during the PM peak hour some intersections and movements will be operating at LOS E/F. Specifically, the intersections of 77th at the TH 100 ramps and France Avenue at Minnesota Street will have overall levels of service at E.
- With the addition of the South Pentagon Park development by 2020 several movements will be operating at LOS E or F. In order to mitigate the unsatisfactory movements, turn lane and traffic signal timing improvements at the W. 77th Street/Commercial Access driveway and W. 77th Street/Computer Avenue intersection would be needed.
- The Gateway Area AUAR completed in 2007, updated in 2013 and is currently being updated, which included the Pentagon Park development area identified several required mitigation measures to be completed at various levels and stages of development for each land use scenario.
- The full build traffic generation for proposed Gateway area including the current Pentagon Park development most closely represents the AUAR land use Scenario 1 and 4. The AUAR mitigation for these Scenarios was assumed for the 2025 and 2040 forecasted conditions.
- The parking shown on the current site plan does not meet the City's Code for the proposed uses. The current plan provides for 1,422 parking spaces with 1,718 required by City Code. Based on the ITE parking generation estimates the total parking needed for the proposed uses on the site would be 1,359. This represents the worst-case condition and therefore the proposed parking would be adequate for this site, requiring a parking variance.

Based on these conclusions the following is recommended with the development of the North Pentagon Park first phase:

1. Addition of a northbound left turn lane, southbound striped left turn lane and eastbound right turn lane at 77th Street and Commercial Access driveway.
2. Addition of a northbound dual left turn lane and eastbound right turn lane at 77th Street and Computer Avenue
3. Review the traffic signal timing and coordination of the signal systems on W. 77th Street from the TH 100 ramps to Parkland Avenue.
4. Secure a 296-space parking variance for the full site development.
5. As development continues on the remainder of the Pentagon Park site prepare traffic analysis to identify the required mitigation from the Gateway AUAR.

APPENDIX

Draft

Gateway AUAR Update Traffic Study

For:



**City of Edina
4801 W. 50th Street
Edina, MN 55024**

February 2, 2018

Prepared By:

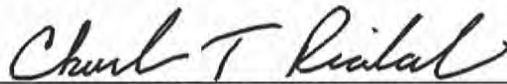


**WSB & Associates, Inc.
701 Xenia Avenue South
Minneapolis, MN 55416**

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CERTIFICATION

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered professional engineer under the laws of the State of Minnesota.



Charles T. Rickart, P.E., P.T.O.E.

Date: February 2, 2018

Reg. No. 26082

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INTRODUCTION / BACKGROUND

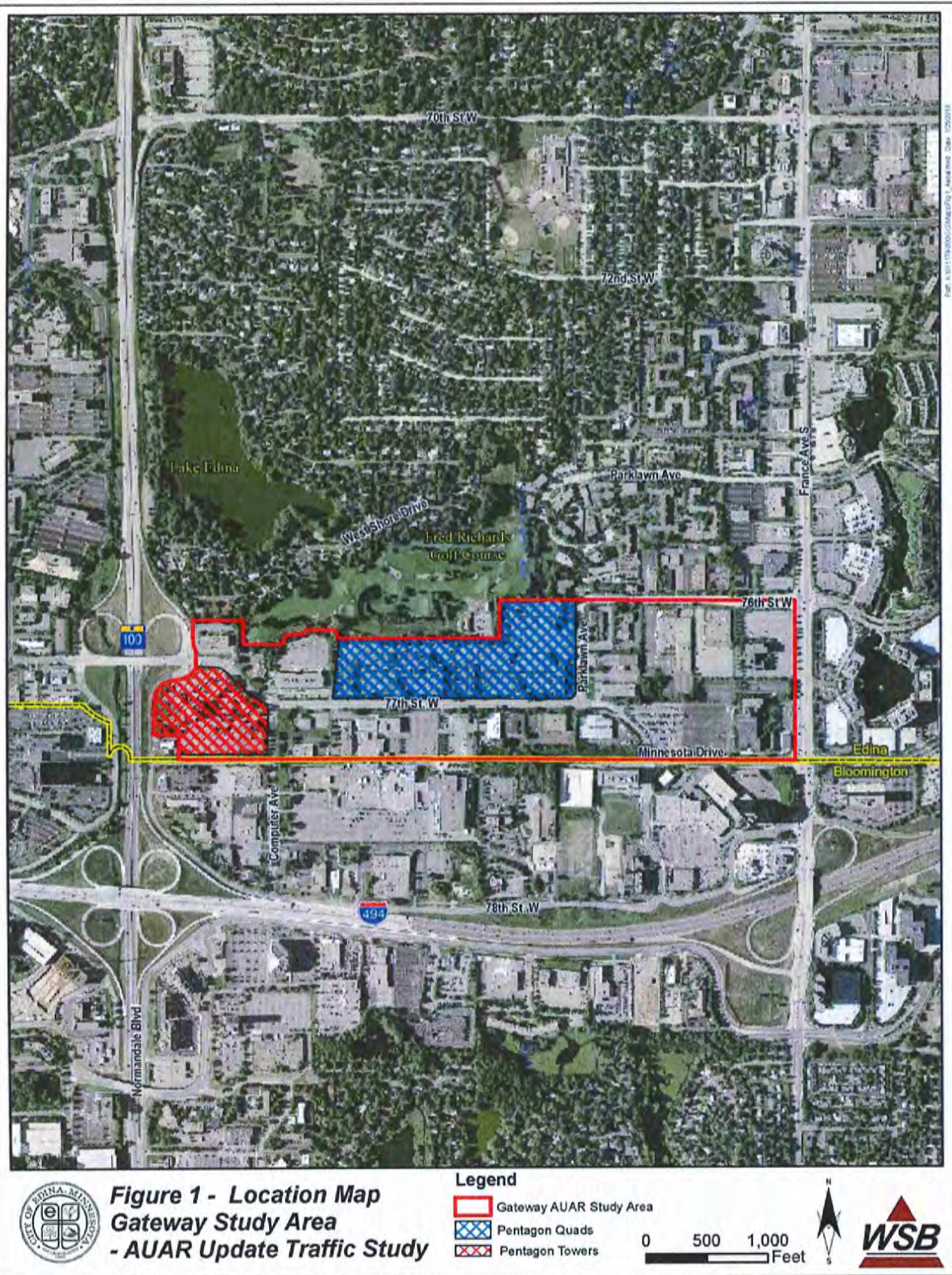
The original Alternative Urban Areawide Review (AUAR) was completed and approved in September 2007 and analyzed the impacts of the four development scenarios for the years 2014 and 2030. The analysis for both years assumed a 1% per year growth in general background traffic, the approved development in the Cities of Bloomington and Edina at that time and the proposed Gateway Development traffic.

AUAR updates are required every five years from the original date of the approved AUAR. The first AUAR update was prepared and approved in June 2013. This included updating the traffic counts at selected intersection and roadway segments on 77th Avenue. The updated traffic counts were then compared to those assumed in the 2007 AUAR to determine if the analysis and recommended mitigation measures were still valid. Based on the facts that: no Gateway Development had occurred in the area; most of the additional development has been in Bloomington and Edina and their traffic generation was included in the new 2013 traffic counts; and, the area traffic levels had not changed significantly from those assumed in the original AUAR for the baseline conditions, it was concluded that the future year analysis and recommended mitigation was still valid and no additional analysis was completed.

The second AUAR update is currently being prepared. In order to update and document the impact the proposed redevelopment of the Gateway AUAR Area adjacent to W. 77th Street between TH 100 and Parklawn Avenue has on the area traffic operations; this Traffic Impact Study is being prepared. The project location is shown on the attached **Figure 1**.

The following sections of this report document the analysis and anticipated impacts of the proposed Gateway AUAR development area.

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EXISTING TRAFFIC CONDITIONS

In order to evaluate the existing conditions, key roadway segments and intersections were selected that are expected to provide the primary access to the regional roadway system when the Study Area redevelops. This section documents the existing land use, geometry, traffic volumes, and functional class at these locations, and uses these traffic characteristics to estimate their existing traffic operations.

A. Key Roadways

The following five roadways were selected as the key roadway segments for the Study Area:

- Edina Industrial Boulevard/West 77th Street from Metro Avenue to Computer Avenue
- West 77th Street from Computer Avenue to Parklawn Avenue
- Minnesota Drive from West 77th Street to France Avenue
- Parklawn Avenue/West 76th Street from West 77th Street to France Avenue
- France Avenue from West 76th Street to Minnesota Drive

The transportation characteristics for the roadways are displayed in **Table 1**. The existing roadway segment is documented, along with the existing functional classification. Also displayed are average annual daily traffic (AADT) volumes were obtained from *Year 2016 MnDOT Traffic Flow Maps*.

Table 1: Characteristics of Key Roadways

Segment	Location	Functional Classification	Facility Type	Existing AADT
Edina Industrial Blvd / W. 77 th Street	Metro Blvd to Computer Dr	A Minor Arterial – Reliever	Four-Lane with Turn Lanes	12,000
W. 77 th Street	Computer Dr to Parklawn Ave	A Minor Arterial – Reliever	Four Lane with Center Turn Lane	11,500
Parklawn Avenue / W. 76 th Street	W. 77 th St to France Ave	A Minor Arterial – Reliever	Four-Lane	8,700
Minnesota Drive	W. 77 th St to France Ave	Other Minor Arterial	Four Lane with Turn Lanes	7,500
France Avenue	W. 76 th St to Minnesota Dr	A Minor Arterial - Reliever	Seven Lane with Turn Lane	30,000

Source: 2016 MnDOT Traffic Flow Maps and 2008 Edina Comprehensive Plan

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B. Key Intersection

The following eight intersections, displayed on **Figure 2** were selected because they provide primary access to the regional roadway system from the Study Area:

- Southbound TH 100 at West 77th Street
- Northbound TH 100 at West 77th Street
- Commercial Access at West 77th Street
- Computer Avenue at West 77th Street
- Parklawn Avenue at West 77th Street
- West 77th Street at Minnesota Drive/Johnson Avenue
- France Avenue at West 76th Street
- France Avenue at Minnesota Drive

The existing lane configurations at each of the study area intersection are as follows:

W. 77th Street at TH 100 Southbound Ramp/Frontage Road – Traffic Signal Control

- SB TH 100 Ramp approaching 77th St – one free right, one through, two left
- NB Frontage Road approaching 77th St – one right, one through, one left
- EB 77th St approaching TH 100 NB Ramp – one right/through, one through, one left
- WB 77th St approaching TH 100 SB Ramp – one free right, two through, one left

W. 77th Street at TH 100 Northbound Ramp/Frontage Road – Traffic Signal Control

- SB TH 100 Ramp approaching 77th St – one free right, one through, two left
- NB Frontage Road approaching 77th St – one right/through, two left
- EB 77th St approaching TH 100 NB Ramp – one right/through, one through, one left
- WB 77th St approaching TH 100 SB Ramp – one right, two through, one left

W. 77th Street at Burgundy Place – Traffic Signal Control

- SB Driveway approaching 77th St – one right/through, one left
- NB Driveway approaching 77th St – one right/through, one left
- EB 77th St approaching Driveway – one right/through, one through, one left
- WB 77th St approaching Driveway – one right/through, one through, one left

W. 77th Street at Computer Avenue – Traffic Signal Control

- SB Driveway approaching 77th St – one right, one through/left
- NB Computer Ave approaching 77th St – one right, one through/left
- EB 77th St approaching Computer Ave – one right/through, one through, one left
- WB 77th St approaching Computer Ave – one right/through, one through, one left

W. 77th Street at Parklawn Avenue – Traffic Signal Control

- SB Parklawn Ave approaching 77th St – one right, one right/through, one left
- NB Driveway approaching 77th St – one right/through/left
- EB 77th St approaching Parklawn Ave – one right/through, one through, one left
- WB 77th St approaching Parklawn Ave – one right/through, one through, one left

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W. 77th Street at Minnesota Drive – Traffic Signal Control

SB 77th St approaching Minnesota Dr – one right/through, one through/left
NB 77th St approaching Minnesota Dr – one free right, one through, one left
EB Driveway approaching 77th St – one right/through, one through/left
WB Minnesota Dr approaching 77th St – one free right, one through, one left

France Avenue at 76th Street – Traffic Signal Control

SB France Ave approaching 76th St – one free right, three through, one left
NB France Ave approaching 76th St – one free right, four through, one left
EB 76th St approaching France Ave – one free right, two through, two left
WB 76th St approaching France Ave – one free right, two through, two left

France Avenue at Minnesota Drive – Traffic Signal Control

SB France Ave approaching Minnesota Dr – one free right, four through, one left
NB France Ave approaching Minnesota Dr – one free right, three through, one left
EB Minnesota Dr approaching France Ave – one free right, two through, one left
WB Minnesota Dr approaching France Ave – one free right, two through, one left

The majority of traffic exiting and entering the study area will use at least one of these intersections. The a.m. and p.m. peak hour turn movements, lane geometry, and traffic control are displayed on **Figure 3A** and **Figure 3B** in the **Appendix**.

All analyzed intersections are controlled by traffic signals. For purposed of analysis, traffic signal timing was obtained from MnDOT, Hennepin County, and the City of Edina.

C. Existing Traffic Volumes

Updated AM and PM peak hour turning movement counts were conducted the weeks of December 4th and December 11th, 2017. These counts were used as the existing baseline conditions for the area. **Figure 3A** and **Figure 3B** in the **Appendix** shows the existing intersections and driveways in the Study Area that were analyzed as part of this traffic study, with the existing AM and PM peak hour traffic volumes.

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D. Existing Land Use

The existing land use consists mostly of office and office/warehouse uses. Currently about 1,736,000 gsf of building space is available within the Study Area, of which approximately 190,000 gsf of office space is unoccupied. Since the original AUAR was completed the Pentagon Tower building were torn down. Building areas were measured from aerial photographs. The amount of unoccupied space was estimated by the City of Edina.

The existing land use including the estimated trip generation is calculated and shown in **Table 2**. As shown, the Study Area is currently generating approximately 13,000 vehicle trips per day (vpd). If the office space was fully occupied, the Gateway Study Area has the potential to generate 14,900 vpd.

Table 2: Existing Area Trip Generation

Development	Size	Occupancy	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Pentagon Quads	355,054 gsf	50.0%	Daily	9.74	1,729	50	865	50	864
			AM Peak	1.16	206	86	177	14	29
			PM Peak	1.15	204	16	33	84	171
Pentagon East	136,611 gsf	91.0%	Daily	9.74	1,211	50	606	50	605
			AM Peak	1.16	144	86	124	14	20
			PM Peak	1.15	143	16	23	84	120
Other Office	992,700 gsf	100.0%	Daily	9.74	9,669	50	4,835	50	4,834
			AM Peak	1.16	1,152	86	991	14	161
			PM Peak	1.15	1,142	16	183	84	959
Other Office / Warehousing	207,000 gsf	100.0%	Daily	1.74	360	50	180	50	180
			AM Peak	0.17	35	77	27	23	8
			PM Peak	0.19	39	27	11	73	28
Other Mini Storage	45,000 gsf	100.0%	Daily	1.51	68	50	34	50	34
			AM Peak	0.1	5	60	3	40	2
			PM Peak	0.17	8	47	4	53	4
Total			Daily	13,037		6,520		6,517	
			AM Peak	1,542		1,322		220	
			PM Peak	1,536		254		1,282	

Source: ITE Trip Generation Manual (10th Edition) and WSB & Associates, Inc.

TRAFFIC PROJECTIONS

In order to analyze the lane configuration and traffic control needs projected traffic volumes were determined for the area. Traffic forecasts were prepared for the year 2025 which is the year the proposed site is anticipated to be fully developed and; for the 2040 conditions which represents the City's Comprehensive Plan development time frame. The following sections outline the traffic generation, as well as the traffic distribution and projected traffic volumes.

A. Background (Non-Development) Traffic Growth

Traffic growth in the vicinity of a proposed site will occur between existing conditions and any given future year due to other development within the region. This background growth must be accounted for and included in future year traffic forecasts. Reviewing the historical traffic counts in the area, traffic has stayed somewhat constant or dropped in the past few years.

The Gateway AUAR identified adjacent development projects in Edina and Bloomington that have yet to be completed. These developments for the projects in Edina and Bloomington are shown in **Table 3**. In order to account for these and other development background growth in traffic the Hennepin County State Aid traffic growth projection factor of 1.1 over a 20-year period was used to project traffic to the 2025 and 2040 analysis years.

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Table 3: Summary of Adjacent Redevelopment Proposals

City	Development	Summary of Impacts
Bloomington	Duke-Weeks Realty Limited Partnership (Norman Pointe)	Phase 1 and 2 completed. Phase 3 to add an additional 312,000 sq. ft. of office in the future
	Ryan Companies US, Inc. (Marketpoint)	Phase 1 and 2 completed. Phase 3 to add an additional 250,000 sq. ft. of office in the future.
	8100 Office Tower	255,000 ft ² of office - Future
	Hotel	100 Rooms - Future
	OATI Office/Data Center	100,000 ft ² of office - Future
	Hotel	257 Rooms - Future
	Norman Pointe III Office Tower	312,000 ft ² Office - Future
	Marketpoint III Office Tower	250,000 ft ² Office - Future
Edina	6500 France Avenue (Aurora on France)	180 units of senior housing & 7 care suites
	Southdale Medical Building	60,000 s.f. medical office addition and new parking ramp
	66 West (3330 66 th Street - Affordable Housing project)	39 units
	The Millennium (3250 66 th Street)	230 units of apartments
	Envi Edina (3200 Southdale Circle)	190 units of apartments
	Homewood Suites Hotel at Southdale	150 rooms
	The Onyx (6725 York)	240 units of apartments
	Southdale One Apartments at Southdale	232 units of apartments
	Byerly's Redevelopment (71 France)	234 units of housing 47,000 s.f. new Byerly's 21,000 s.f. new retail 9,000 s.f. Think Bank
	Continental Gardens (7001 York)	100 senior housing
	Restoration Hardware at Southdale	58,000 s.f. furniture store and restaurant
	Lifetime Fitness	Replacement of 247,000 s.f. JCPenney 120,000 s.f. Lifetime Fitness 65,000 s.f. Retail
	Shake Shack at Southdale	4,000 s.f. restaurant

B. AUAR Area Scenario Trip Generation

The purpose of this section is to identify the traffic impacts associated with the future redevelopment within the AUAR Study Area. Four potential land use scenarios were evaluated. Trips for each of the scenarios were generated and distributed on the regional system and analyzed for years 2025 and 2040.

In order to estimate the traffic generated by the Study Area, land use assumptions were applied to trip generation rates from the *ITE Trip Generation Manual* (10th Edition) as illustrated in **Table 4** to **Table 7**. All of the proposed scenarios replace existing office space. Trips generated from the existing buildings were shown previously in **Table 2**. These trips were removed from the network before applying the new land uses. It should be noted only the portion of space that is currently occupied was taken into consideration.

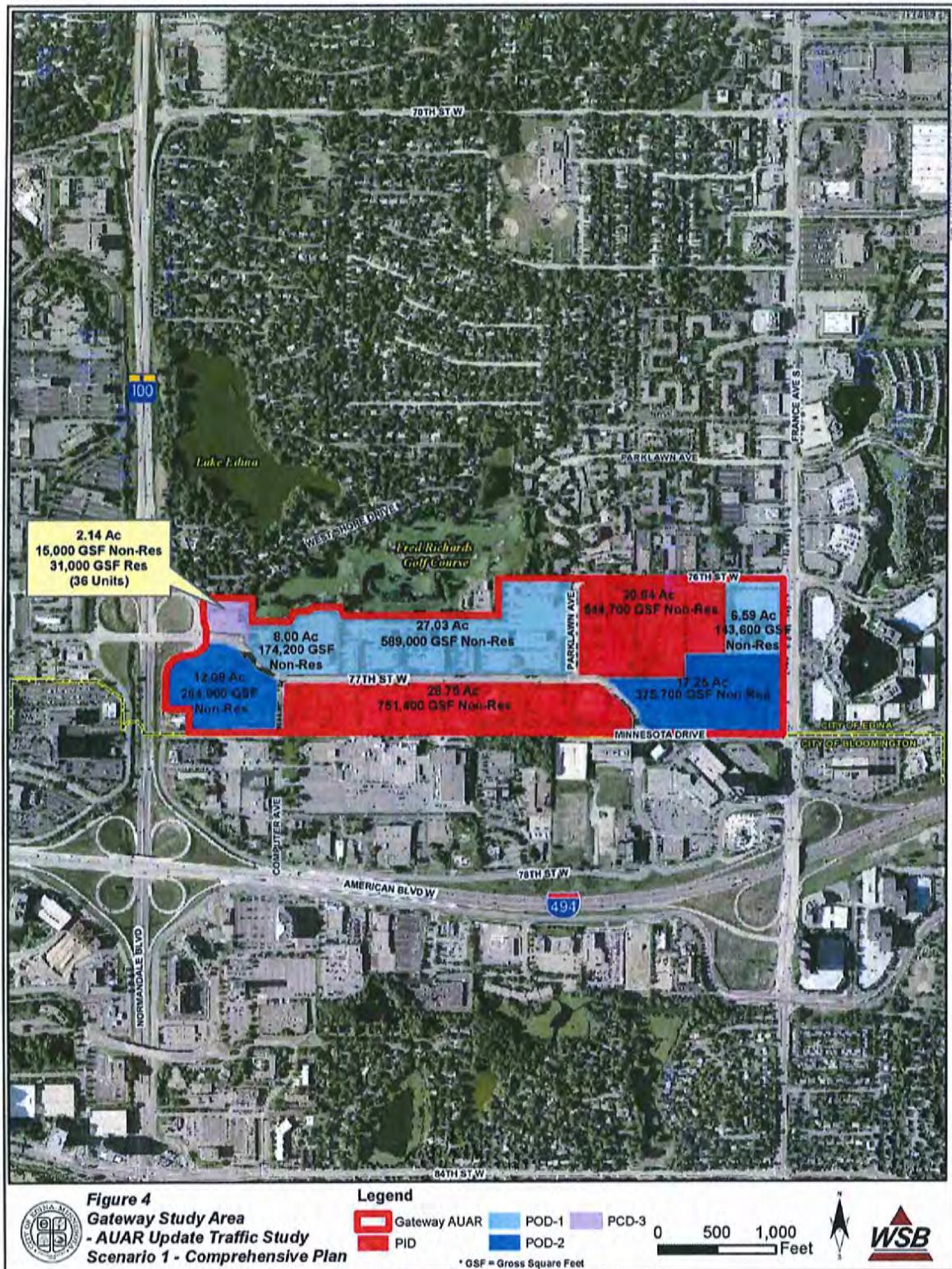
Scenario 1 consists of office and office/warehouse land uses. See **Figure 4**. This scenario is taken from the Edina Comprehensive Plan. The plan will generate approximately 17,800 vpd. The net increase equates to 4,700 vpd with about 550 trips during each of the a.m. and p.m. peak hours.

Scenario 2 adds residential, retail, and a hotel, increasing the production to about 30,900 vpd. However, the proposed retail will be developed to serve the residential. See **Figure 5**. To account for trips traveling from the residential to the retail, internal trips were taken into account. Using estimates from the manual, about 3,100 trips were considered internal and removed from the net. The net increase in vehicle trips is 14,800 vpd with 1,300 during each of the a.m. and p.m. peak hours.

Scenario 3 produces the largest number of trips, at about 34,500 trips per day due to the large amount of office space. The net increase is 21,400 vpd with about 2,500 trips during each of the a.m. and p.m. peak hours. See **Figure 6**.

Scenario 4 includes office, office/warehousing, and residential uses creating 23,000 trips per day. For reasons described above under Scenario 2, about 190 internal trips were removed. The net increase in vehicle trips is 9,700 vpd with 600 and 700 trips during the a.m. and p.m. peak hour, respectively. See **Figure 7**.

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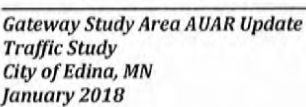
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Table 4: Estimated Trip Generation – Scenario 1

Land Use	ITE Land Use Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Office	710	1,593,000 gsf	Daily	9.74	15,516	50	7,758	50	7,758
			AM Peak	1.16	1,848	86	1,589	14	259
			PM Peak	1.15	1,832	16	293	84	1,539
Office and Warehousing	150	1,296,000 gsf	Daily	1.74	2,255	50	1,128	50	1,127
			AM Peak	0.17	220	77	169	23	51
			PM Peak	0.19	246	27	66	73	180
Total			Daily	17,771		8,886		8,885	
			AM Peak	2,068		1,758		310	
			PM Peak	2,078		359		1,719	
Net Increase in Trips			Daily	4,734		2,366		2,368	
			AM Peak	526		436		90	
			PM Peak	542		105		437	

Source: ITE Trip Generation Manual (10th Edition) and WSB & Associates, Inc.

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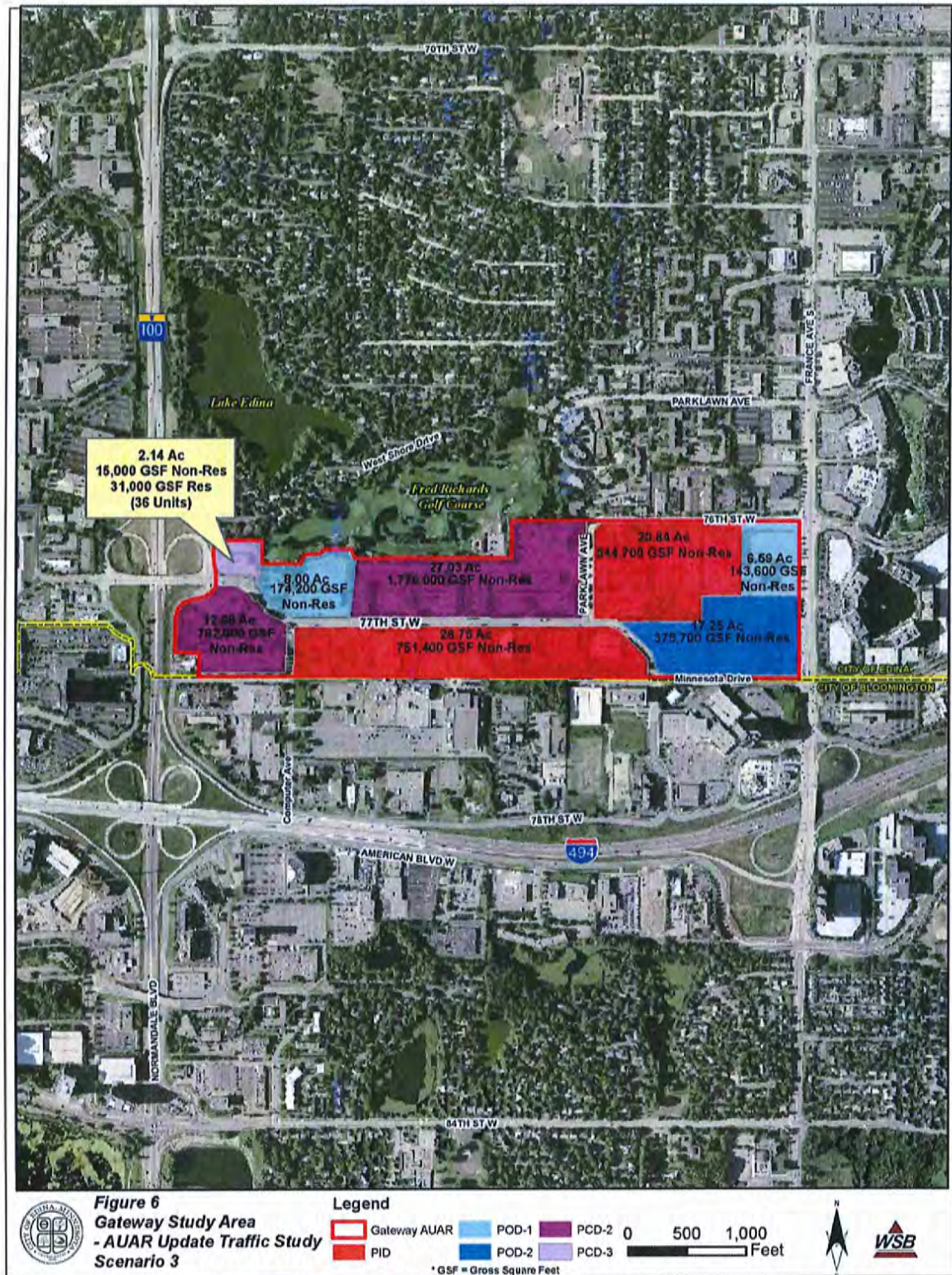
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Table 5: Estimated Trip Generation – Scenario 2

Land Use	ITE Land Use Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Office	710	1,908,000 gsf	Daily	9.74	18,584	50	9,292	50	9,292
			AM Peak	1.16	2,213	86	1,903	14	310
			PM Peak	1.15	2,194	16	351	84	1,843
Office and Warehousing	150	1,296,000 gsf	Daily	1.74	2,255	50	1,128	50	1,127
			AM Peak	0.17	220	77	169	23	51
			PM Peak	0.19	246	27	66	73	180
Retail	814	80,000 gsf	Daily	63.47	5,078	50	2,539	50	2,539
			AM Peak	3.18	254	57	145	43	109
			PM Peak	6.84	547	52	284	48	263
Hotel	310	150 rooms	Daily	8.36	1,254	50	627	50	627
			AM Peak	0.47	71	59	42	41	29
			PM Peak	0.6	90	51	46	49	44
Condominium / Townhome	230	205 units	Daily	7.32	1,501	50	751	50	750
			AM Peak	0.46	94	23	22	77	72
			PM Peak	0.56	115	63	72	37	43
Senior Adult Housing - Attached	252	615 units	Daily	3.7	2,276	50	1,138	50	1,138
			AM Peak	0.2	123	35	43	65	80
			PM Peak	0.26	160	55	88	45	72
Total			Daily	30,948		15,475		15,473	
			AM Peak	2,975		2,324		651	
			PM Peak	3,352		907		2,445	
Internal Trips			Daily	-3,123		-1,561		-1,562	
			AM Peak	-197		-112		-85	
			PM Peak	-421		-219		-202	
Net Increase in Trips			Daily	14,788		7,394		7,394	
			AM Peak	1,236		890		346	
			PM Peak	1,395		434		961	

Source: ITE Trip Generation Manual (10th Edition) and WSB & Associates, Inc.

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Table 6: Estimated Trip Generation – Scenario 3

Land Use	ITE Land Use Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Office	710	3,308,000 gsf	Daily	9.74	32,220	50	16,110	50	16,110
			AM Peak	1.16	3,837	86	3,300	14	537
			PM Peak	1.15	3,804	16	609	84	3,195
Office and Warehousing	150	1,296,000 gsf	Daily	1.74	2,255	50	1,128	50	1,127
			AM Peak	0.17	220	77	169	23	51
			PM Peak	0.19	246	27	66	73	180
Total			Daily	34,475		17,238		17,237	
			AM Peak	4,057		3,469		588	
			PM Peak	4,050		675		3,375	
Net Increase in Trips			Daily	21,438		10,718		10,720	
			AM Peak	2,515		2,147		368	
			PM Peak	2,514		421		2,093	

Source: ITE Trip Generation Manual (10th Edition) and WSB & Associates, Inc.

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Table 7: Estimated Trip Generation – Scenario 4

Land Use	ITE Land Use Code	Size	Time of Day	Trip Rate	Trip Generation				
					Total	In		Out	
						%	Trips	%	Trips
Office	710	1,140,000 gsf	Daily	9.74	11,104	50	5,552	50	5,552
			AM Peak	1.16	1,322	86	1,137	14	185
			PM Peak	1.15	1,311	17	223	83	1,088
Office and Warehousing	150	1,296,000 gsf	Daily	1.74	2,255	50	1,128	50	1,127
			AM Peak	0.17	220	77	169	23	51
			PM Peak	0.19	246	27	66	73	180
Condominium / Townhome	230	1,125 units	Daily	7.32	8,235	50	4,118	50	4,117
			AM Peak	0.46	518	23	119	77	399
			PM Peak	0.56	630	63	397	37	233
Senior Adult Housing - Attached	252	375 units	Daily	3.7	1,388	50	694	50	694
			AM Peak	0.2	75	35	26	65	49
			PM Peak	0.26	98	55	54	45	44
Total			Daily	22,982		11,492		11,490	
			AM Peak	2,135		1,451		684	
			PM Peak	2,285		740		1,545	
Internal Trips			Daily	-193		-97		-96	
			AM Peak	-12		-2		-10	
			PM Peak	-15		-9		-6	
Net Increase in Trips			Daily	9,752		4,875		4,877	
			AM Peak	581		127		454	
			PM Peak	734		477		257	

Source: ITE Trip Generation Manual (10th Edition) and WSB & Associates, Inc.

C. Traffic Distribution

Background and site-generated trips were distributed to the adjacent roadway system based on several factors including the existing Annual Average Daily Traffic (AADT), the travel sheds for the major routes that serve the area and data provided in the Gateway AUAR. In general, the Trip Distribution was assumed as shown in **Table 8**:

Table 8: Development Traffic Distribution

Direction	AM		PM	
	In	Out	In	Out
North	27%	22%	21%	26%
South	24%	13%	18%	25%
East	21%	35%	22%	20%
West	28%	30%	39%	29%

The generated trips for the proposed Gateway AUAR development area were assumed to arrive or exit using the accesses on 77th Street. The development will access the site via Computer Drive, driveways directly onto 77th Street and Parklawn Avenue. Background non-site and site-generated trips were distributed to the adjacent roadway system based on several factors including:

- Previous traffic and transportation studies in the area.
- Anticipated origins and destinations for specific land use (i.e. location of commercial uses in relationship to residential).
- Existing travel patterns.
- City's current Transportation Plan model.

D. Future Year Traffic Forecasts

Future year traffic forecast turning movements were estimated by applying the approach direction distribution percentages to the site-generated traffic. The traffic forecasts were prepared by adding the projected annual background traffic growth and the projected non-development background traffic growth to the existing 2017 traffic counts to determine the "No-Build" traffic conditions. The anticipated Gateway Area development area traffic was then added to the no-build to determine the "Build" traffic conditions. **Figures 8-15** in the **Appendix** shows the projected 2025 and 2040 Build AM and PM peak hour traffic volumes.

TRAFFIC IMPACT ANALYSIS

Existing and/or forecasted traffic operations were evaluated for the impacted intersections and driveway in the Gateway AUAR development area for each land use scenario. The analysis was conducted for the following conditions.

1. Existing 2017 Conditions
2. Projected 2025 Build
3. Projected 2040 Build

This section describes the methodology used to assess the operations and provides a summary of traffic operations for each scenario.

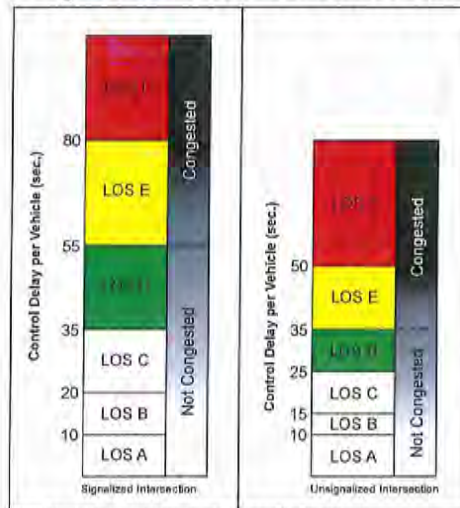
A. Methodology

The traffic operations analysis is derived from established methodologies documented in the Highway Capacity Manual 2000 (HCM). The HCM provides a series of analysis techniques that are used to evaluate traffic operations.

Intersections are given a Level of Service (LOS) grade from "A" to "F" to describe the average amount of control delay per vehicle as defined in the HCM. The LOS is primarily a function of peak traffic hour turning movement volumes, intersection lane configuration, and the traffic controls at the intersection. LOS A is the best traffic operating condition, and drivers experience minimal delay at an intersection operating at that level. LOS E represents the condition where the intersection is at capacity, and some drivers may have to wait through more than one green phase to make it through an intersection controlled by traffic signals. LOS F represents a condition where there is more traffic than can be handled by the intersection, and many vehicle operators may have to wait through more than one green phase to make it through the intersection. At a stop sign-controlled intersection, LOS F would be characterized by exceptionally long vehicle queues on each approach at an all-way stop, or long queues and/or great difficulty in finding an acceptable gap for drivers on the minor legs at a through-street intersection.

The LOS ranges for both signalized and un-signalized intersections are shown in **Figure 16**. The threshold LOS values for un-signalized intersections are slightly less than for signalized intersections. This variance was instituted because drivers' expectations at intersections differ with the type of traffic control. A given LOS can be altered by increasing (or decreasing) the number of lanes, changing traffic control arrangements, adjusting the timing at signalized intersections, or other lesser geometric improvements. LOS also changes as traffic volumes increase or decrease.

Figure 16 - Level of Service Ranges



LOS, as described above, can also be determined for the individual legs (sometimes referred to as “approaches”) or lanes (turn lanes in particular) of an intersection. It should be noted that a LOS E or F might be acceptable or justified in those cases where a leg(s) or lane(s) has a very low traffic volume as compared to the volume on the other legs. For example, improving LOS on such low-volume legs by converting a two-way stop condition to an all-way stop, or adjusting timing at a signalized intersection, could result in a significant penalty for the many drivers on the major road while benefiting the few on the minor road. Also, geometric improvements on minor legs, such as additional lanes or longer turn lanes, could have limited positive effects and might be prohibitive in terms of benefit to cost.

Although LOS A represents the best possible level of traffic flow, the cost to construct roadways and intersection to such a high standard often exceeds the benefit to the user. Funding availability might also lead to acceptance of intersection or roadway designs with a lower LOS. LOS D is generally accepted as the lowest acceptable level in urban areas. LOS C is often considered to be the desirable minimum level for rural areas. LOS D or E may be acceptable for limited durations or distances, or for very low-volume legs of some intersections.

The LOS analysis was performed using Synchro/SimTraffic:

- Synchro, a software package that implements Highway Capacity Manual (HCM) methodologies, was used to build each signalized intersection and provide an input database for turning-movement volumes, lane geometrics, and signal design and timing characteristics. In addition, Synchro was used to optimize signal timing parameters for future conditions. Output from Synchro is transferred to SimTraffic, the traffic simulation model.

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- SimTraffic is a micro-simulation computer modeling software that simulates each individual vehicle's characteristics and driver behavior in response to traffic volumes, intersection configuration, and signal operations. The model simulates drivers' behaviors and responses to surrounding traffic flow as well as different vehicle types and speeds. It outputs estimated vehicle delay and queue lengths at each intersection being analyzed.

B. Existing Level of Service Summary

The existing intersection operations were evaluated for the AM and PM peak hour based on the current lane geometry, traffic control and traffic volumes. The results of this analysis are illustrated in **Table 9**. Based on the analysis, the only intersection that is operating at an overall deficient level of service (LOS E or F), is France Avenue at Minnesota Drive which is operating at an overall LOS E during the PM peak hour. All other intersections are operating at an overall LOS D or better. However, there are several movements that are operating at LOS F including:

- France Ave at W. 76th St – Northbound Left – AM Peak = LOS F
- W. 77th St at SB TH 100 Ramp – Eastbound Through – PM Peak = LOS F
- W. 77th St at NB TH 100 Ramp – Eastbound Left – PM Peak = LOS F
- France Ave at Minnesota Dr – Westbound Left – PM Peak = LOS F

Table 9: Existing (2017) Intersection Level of Service

Intersection	Existing 2017					
	AM Peak Hour			PM Peak Hour		
	LOS	Delay	Movement (LOS)	LOS	Delay	Movement (LOS)
SB TH 100 / W 77th St	C	27.1		D	51.3	EBT (F)
NB TH 100 / W 77th St	C	24.5		D	52.6	EBL (F)
Commercial Access / W 77th St	A	8.2		C	24.5	
Computer Ave / W 77th	B	18.4		C	25.6	
Parklawn Ave / W 77th St	C	20.1		C	31.3	
W 77th St / Minnesota Dr	B	16.3		C	28.4	
France Ave / W 76th St	C	32.1	NBL (F)	D	35.6	
France Ave / Minnesota Dr	C	24.3		E	55.2	WBL (F)

Source: WSB & Associates, Inc.

Note: Based upon criteria shown in **Figure 16**

C. Forecasted Traffic Operations

A capacity and LOS analysis was also completed for the study area intersections for each land use scenario for the years 2025, which is the anticipated year the proposed Gateway Area development would be completed, and; for the 2040 conditions which represents the City's Comprehensive Plan development time frame.

A summary of the expected traffic operations on the key intersections is displayed in **Table 10 to 13**. Based on the analysis all scenarios will have some operational deficiencies in years 2025 and/or 2040. Deficiencies include operations on France Avenue, the TH 100 interchange, and accesses to the Gateway Study Area. The majority of these locations do not have right or left turn lanes or the existing turn lanes do not have adequate capacity to handle the forecast traffic volumes.

During both the AM peak hour PM peak hours in both 2025 and 2040 assuming with the increase in traffic for each land use scenario, several intersections and movements will be operating at LOS E or F. Specifically, the intersections of 77th Street at the TH 100 ramps, 77th Street at Computer Drive, 77th Street at Parklawn Ave, 77th at Minnesota Drive, France Avenue at 76th Street and France Avenue at Minnesota Street.

Table 10: 2025 AM Peak Hour Intersection Level of Service

Intersection	2025 AM Peak Hour											
	Scenario 1			Scenario 2			Scenario 3			Scenario 4		
	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)
SB TH 100 / W 77th St	D	50.0		F	+100		F	+100		D	36.2	EBT (F) WBL (F)
NB TH 100 / W 77th St	D	54.5	EBT (F) EBR (F)	E	77.4		E	78.9		D	35.4	EBT (F)
Commercial Access / W 77th St	B	11.8		B	14.5		B	12.3		B	11.1	
Computer Ave / W 77th	B	18.4		C	23.7		B	17.2		C	20.7	
Parklawn Ave / W 77th St	C	23.4	WBT (E) SBL (E)	C	30.0	WBT (E) SBL (E)	F	+100		C	22.2	
W 77th St / Minnesota Dr	B	13.9		B	13.9		B	12.2		B	16.1	
France Ave / W 76th St	D	35.6	NBL (F)	D	38.7	NBL (F)	E	56.3	NBL (F)	C	33.1	NBL (F)
France Ave / Minnesota Dr	C	33.3	SBL (E) EBL (E) WBL (E) NBL (F)	D	35.0	SBL (E) EBL (E) WBL (E) NBL (F)	D	40.6	EBL (E) SBL (E) WBL (E) NBL (F)	D	35.0	SBL (E) EBL (E) WBL (E) NBL (F)

Source: WSB & Associates, Inc.

Note: Based upon criteria shown in **Figure 16**

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Table 11: 2025 PM Peak Hour Intersection Level of Service

Intersection	2025 PM Peak Hour											
	Scenario 1			Scenario 2			Scenario 3			Scenario 4		
	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)
SB TH 100 / W 77th St	E	62.3	EB (F)	E	59.8	EBT (F)	F	+100		E	72.0	EBT (F)
NB TH 100 / W 77th St	E	68.7	EBL (F) EBT (F) NBL (F)	F	+100		F	+100		E	66.1	EB (F)
Commercial Access / W 77th St	D	39.5	EBL (F) NBT (F)	C	31.4	EBL (E) NBT (E) WBT (E)	D	47.4	NBL (F) SBL (F) EBL (F)	C	31.5	NBL (F) EBL (F)
Computer Ave / W 77th	F	+100		F	+100		F	+100		E	62.5	WBT (F) NBL (F)
Parklawn Ave / W 77th St	F	+100		F	+100		F	+100		C	27.5	
W 77th St / Minnesota Dr	E	61.4	SBL (F)	E	66.1	SBL (F)	E	71.7	SBL (F)	C	24.0	
France Ave / W 76th St	F	+100		F	+100		F	+100		F	+100	
France Ave / Minnesota Dr	F	+100		F	+100		F	+100		F	+100	

Source: WSB & Associates, Inc.

Note: Based upon criteria shown in **Figure 16**

Table 12: 2040 AM Peak Hour Intersection Level of Service

Intersection	2040 AM Peak Hour											
	Scenario 1			Scenario 2			Scenario 3			Scenario 4		
	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)
SB TH 100 / W 77th St	D	51.2		F	+100		F	+100		C	38.0	EBT (F) WBL (F)
NB TH 100 / W 77th St	E	55.7	EBT (F) EBR (F)	F	82.2		F	84.0		D	41.2	EBT (F)
Commercial Access / W 77th St	B	12.9		B	16.1		B	12.8		B	11.6	
Computer Ave / W 77th	B	19.6		C	24.1		B	18.0		C	22.6	
Parklawn Ave / W 77th St	C	24.4	WBT (E) SBL (E)	C	30.5	WBT (E) SBL (E)	F	+100		C	23.8	SBL (F) WBT (F)
W 77th St / Minnesota Dr	B	15.7		B	14.8		B	12.8		B	17.3	
France Ave / W 76th St	D	36.4	NBL (F)	D	40.7	NBL (F)	E	68.3	NBL (F)	C	35.6	SBL (E) EBL (E) WBL (E) NBL (F)
France Ave / Minnesota Dr	C	38.5	SBL (E) EBL (E) WBL (E) NBL (F)	D	46.8	SBL (E) SBT (E) NBL (F) WBL (F) SBL (F)	D	41.2	SBL (E) SBT (E) NBL (F) WBL (F) SBL (F)	C	37.0	SBL (E) EBL (E) WBL (E) NBL (F)

Source: WSB & Associates, Inc.

Note: Based upon criteria shown in **Figure 16**

Table 13: 2040 PM Peak Hour Intersection Level of Service

Intersection	2040 PM Peak Hour											
	Scenario 1			Scenario 2			Scenario 3			Scenario 4		
	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)	LOS	Delay	Mvmt (LOS)
SB TH 100 / W 77th St	F	83.8		E	62.1	EBT (F) EBR (F)	F	+100		E	75.1	EBT (F) EBR (F)
NB TH 100 / W 77th St	E	77.6	NB (F) EB (F)	F	+100		F	+100		E	68.3	EB (F)
Commercial Access / W 77th St	D	41.2	NB (F) SB (F)	C	32.9	EBL (E) NBL (E) WBT (E)	D	48.2	NBL (F) SBL (F) EBL (F)	C	33.4	NB (F) EBL (F)
Computer Ave / W 77th	F	+100		F	+100		F	+100		E	63.8	WBT (F) WBR (F) NBL (F)
Parklawn Ave / W 77th St	F	+100		F	+100		F	+100		C	28.2	SBT (F)
W 77th St / Minnesota Dr	F	+100		E	66.5	SB (F)	E	73.4	SBT (F) SBL (F)	C	26.1	
France Ave / W 76th St	F	+100		F	+100		F	+100		F	+100	
France Ave / Minnesota Dr	F	+100		F	+100		F	+100		F	+100	

Source: WSB & Associates, Inc.

Note: Based upon criteria shown in *Figure 16*

D. Mitigated Traffic Operations

Mitigation improvements that would improve all intersections and movement to an acceptable LOS E or better includes:

2025 Mitigation:

1. Addition of a northbound dual right-turn lane at 77th Street and TH 100 SB Ramp.
2. Addition of a westbound right-turn lane at 77th Street and TH 100 NB Ramp.
3. Addition of a northbound left turn lane, eastbound right turn lane and signal timing improvements at 77th Street and Commercial Access driveway.
4. Improved signal timing at 77th Street and Computer Avenue.
5. Addition of a northbound dual left turn lane, southbound left turn lane and eastbound right turn lane at 77th Street and Computer Drive.
6. Addition of a northbound through lane at France Avenue and Minnesota Street.

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2040 Mitigation:

1. 2025 Improvements
2. Addition of a northbound through lane at France Avenue and Minnesota Drive.
3. Addition of a southbound through lane at France Avenue and 76th Street.
4. Addition of an eastbound and westbound third lane on 77th Street from TH 100 SB Ramp through Computer Drive.
5. Addition of an eastbound and westbound dual left turn lane at France Avenue and Minnesota Street.
6. Addition of a southbound left turn lane at 77th Street and Minnesota Street.
7. Addition of an eastbound right turn lane at 77th Street and Parklawn Avenue.

Based on the proposed mitigation improvements a capacity and level of service analysis was completed using the projected 2040 traffic volumes for each scenario. The results are shown in **Tables 14** and **15**. The results show that all intersections would be operating at overall LOS D or better for all scenarios in both the AM and PM peak hours.

Table 14: 2040 AM Peak Hour Mitigation Intersection Level of Service

Intersection	2040 AM Peak Hour							
	Scenario 1		Scenario 2		Scenario 3		Scenario 4	
	LOS	Delay	LOS	Delay	LOS	Delay	LOS	Delay
SB TH 100 / W 77th St	D	44.9	D	54.0	D	53.3	D	46.8
NB TH 100 / W 77th St	C	25.9	C	28.2	D	35.3	C	25.4
Commercial Access / W 77th St	A	8.0	B	15.6	B	12.4	A	8.1
Computer Ave / W 77th	A	6.0	B	11.5	A	7.2	A	6.6
Parklawn Ave / W 77th St	C	29.0	C	22.2	B	16.9	C	26.8
W 77th St / Minnesota Dr	B	19.1	B	16.1	B	16.4	C	20.6
France Ave / W 76th St	C	26.7	C	27.2	C	34.8	C	26.2
France Ave / Minnesota Dr	C	23.2	C	25.2	D	37.4	C	22.4

Table 15: 2040 PM Peak Hour Mitigation Intersection Level of Service

Intersection	2040 PM Peak Hour							
	Scenario 1		Scenario 2		Scenario 3		Scenario 4	
	LOS	Delay	LOS	Delay	LOS	Delay	LOS	Delay
SB TH 100 / W 77th St	D	47.7	D	45.9	C	33.2	D	53.2
NB TH 100 / W 77th St	C	33.4	D	40.7	C	30.1	C	26.3
Commercial Access / W 77th St	B	10.8	B	19.6	C	27.8	B	14.4
Computer Ave / W 77th	C	22.4	C	24.7	D	46.5	C	26.2
Parklawn Ave / W 77th St	D	37.0	C	32.4	D	47.0	D	40.7
W 77th St / Minnesota Dr	C	30.3	C	23.9	E	57.4	D	38.9
France Ave / W 76th St	D	35.8	C	32.7	D	45.0	C	27.1
France Ave / Minnesota Dr	D	50.5	D	40.8	C	28.8	D	50.8

TRANSIT

Currently there are two forms of transit service within the City of Edina.

Paratransit: Paratransit services are currently provided by Edina Dial-A-Raid Transportation. Door-to-door services provided using a wheelchair lift equipped van on a first-come, first-service basis. Hours of operation are Monday through Friday, 9:00 a.m. to 3:00 p.m., 24-hour advance notice for scheduling is required. Anyone living in Edina is eligible.

Scheduled Transit: The key transit facility in Edina is a Southdale transit center. This is part of the Southdale shopping mall. It includes a covered shelter area with routes and schedule information. The Southdale transit center is one of the busier transit centers in the Twin Cities, with eight transit lines which stop and link at this location. There are also 100 parking spaces at a metro transit Park'n Ride lot at this location.

The existing scheduled services to Edina residents is depicted in **Table 16**.

Table 16 – Existing Scheduled Transit Service in Edina

Route	Service Route/Area	Service Description
6	Edina (includes Southdale Transit Center), Uptown, downtown Minneapolis, University of Minnesota	High frequency local service, all day/evening, all week; 5-15 minute headways
46	Edina (includes 50 th /France), south Minneapolis, St Paul	Local service all day/evening, all week; 30-60 minute headways
114	Edina (includes Southdale Transit Center), south Minneapolis, Uptown University of Minnesota	Commuter/student service during a.m. and p.m. rush hours, weekdays
146	Edina (Vernon Ave.), southwest Minneapolis, downtown Minneapolis	Commuter express (I-35W) service during a.m. and p.m. rush hours, weekdays
152	Edina (includes Southdale Transit Center), Lake Street, University of Minnesota	Commuter/student express (I-35W) service during a.m. and p.m. rush hours, weekdays
515	Edina (includes Southdale Transit Center), Richfield, South Minneapolis, Bloomington (includes Mall of America), Veterans Medical Center (alternate route)	Local service, all day/evening, all week; 10-30 minute headways
538	Edina (includes Southdale Transit Center), Bloomington (includes Mall of America)	Local service, all day/evening, all week; 30-60 minute headways
539	Edina (includes Southdale Transit Center), Bloomington (includes Normandale Community College, Mall of America)	Local service, all day/evening, all week; 30-60 minute headways
540	Edina, Richfield (includes Best Buy Headquarters), Bloomington (includes Mall of America)	Local service, all day/evening, all week; 15-30 minute headways during a.m./p.m. rush hours, otherwise 30-60 minute headways
568	Downtown Minneapolis, south Minneapolis, Edina, Minnetonka (Opportunity Partners)	Weekdays only, one a.m. run from Minneapolis to Opportunity Partners; one p.m. run from Opportunity Partners to Minneapolis
578	Edina (includes Southdale Transit Center), downtown Minneapolis	Commuter express service (TH 62 and I-35W) during a.m. and p.m. rush hours
587	Edina, downtown Minneapolis	Commuter express service (TH 100 and I-394) during a.m. and p.m. rush hours, weekdays
631 (Southwest)	Chanhassen, Eden Prairie, Edina (Southdale Transit Center)	Weekday service, morning through evening; approximately 10 runs per day each direction

Note: all routes are Metro Transit with the exception of 631, which is Southwest Metro Transit.

NON-MOTORIZED TRANSPORTATION

Sidewalks and other pedestrian facilities are important components of Edina's transportation infrastructure. Sidewalks and paths provide safe movement for individuals of all ages, decrease dependence on motor vehicles, and encourage active lifestyles. An important key to an effective municipal sidewalk system is in providing networking continuity such that there is broad geographic coverage for a range of users without notable gaps. The Gateway Study Area is a critical link in Edina's non-motorized transportation system.

The City of Edina's 2008 Comprehensive Plan includes a variety of Travel Demand Management (TDM) and non-motorized vehicle transportation (transit, pedestrian/bike facilities) policies and guidelines for development of these facilities or expanded facilities. However, as development continues to grow, specifically in the Gateway Study Area, consideration of site-specific improvements as developments are proposed needs to be included. These would include upgrading the existing bus shelters to become ADA compliant and improvements of sidewalk and/or path connections.

AUAR MITIGATION REQUIREMENTS

Many of the mitigation measures outlined in the 2007 AUAR still remain valid. The updated mitigation measures are outlined below and either remain in effect from the 2007 AUAR or have been updated based on new analysis as noted. Each mitigation includes if the improvement is needed with the no-build or build (with Gateway Area development) conditions and what year (2025 or 2040) the improvement is required.

Based upon the analysis, deficiencies exist for all scenarios near the TH 100/West 77th Street Interchange, on 77th Street and on France Avenue. Intersection signal timing was first modified to provide optimal operations in each scenario. Mitigation strategies were developed for each scenario are listed below.

Scenarios 1 and 4:

The following mitigation strategies are needed for Scenario 1 and 4 to accommodate both 2025 and 2040 traffic projections:

Intersection:	France Avenue at West 76 th Street
Improvement:	Extend one southbound thru lane on France Avenue to create a total of four thru lanes
Needed By:	2040 No-Build
Intersection:	Northbound TH 100 at West 77 th Street
Improvement:	Add 150 foot northbound right turn lane on Frontage Road Westbound dual right turn lanes on West 77 th Street
Need By:	2040 Full Build
Intersection:	Edina Industrial Boulevard / West 78 th Street
Improvement:	Eastbound dual left turn lanes on West 78 th Street
Need By:	2040 Full Build
Intersection:	Edina Industrial Boulevard / Metro Boulevard
Improvement:	Add southbound right turn lane on Metro Boulevard, restriping the existing two southbound lanes to accommodate an exclusive left turn lane, and a thru/left lane, providing dual left turn lanes. Add 300-foot eastbound left turn lane on Edina Industrial Boulevard
Need By:	2025 No-Build

Scenario 2:

Scenario 2 will require **all the improvements listed above** in addition to the following:

Intersection:	Minnesota Drive at France Avenue
Improvement:	Dual westbound left turn lanes on Minnesota Drive Eastbound dual left turn lanes on Minnesota Drive
Need By:	2040 Full Build

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Intersection:	Northbound TH 100 at West 77th Street
Improvement:	Add 150 foot eastbound right turn lane on West 77 th Street
Need By:	2025 Build
Intersection:	Computer Avenue at West 77 th Street
Improvement:	Northbound dual left turn lanes on Computer Avenue
Need By:	2040 Full Build
Intersection:	Minnesota Drive / Johnson Avenue at West 77 th Street Avenue
Improvement:	Southbound dual left turn lanes on West 77 th Street
Need By:	2040 Full Build

Scenario 3:

Scenario 3 will require **all the above improvements listed under Scenarios 1, 2, and 4** in addition to the following:

Intersection:	Minnesota Drive at France Avenue
Improvement:	Eastbound dual right turn lanes on Minnesota Drive
Need By:	2040 Full Build
Intersection:	France Avenue at West 78 th Street
Improvement:	Westbound dual right turn lanes on West 78 th Street
Need By:	2040 Full Build
Interchange:	TH 100 at West 77 th Street
Improvement:	Six-lane section from Metro Boulevard to Computer Avenue Dual left turn turns at both TH 100 Ramps (Hence an eight-lane bridge)
Need By:	2040 Full Build

Transit/Non-Motorized Transportation

As redevelopment occurs in the Gateway Study Area, consideration of site-specific improvements needs to be included as developments are proposed. These would include upgrading the existing transit facilities, including bus shelters, to become ADA compliant and improving the sidewalk and/or path connections in and around each redevelopment.

General

The mitigation measures discussion above are needed to address full build-out of the site and surrounding area. Specific mitigation measures required for proposed development plans will be established through traffic and transportation studies required for each development proposal. These proposals will need to document compliance with the Final AUAR and Mitigation Plan.

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APPENDIX

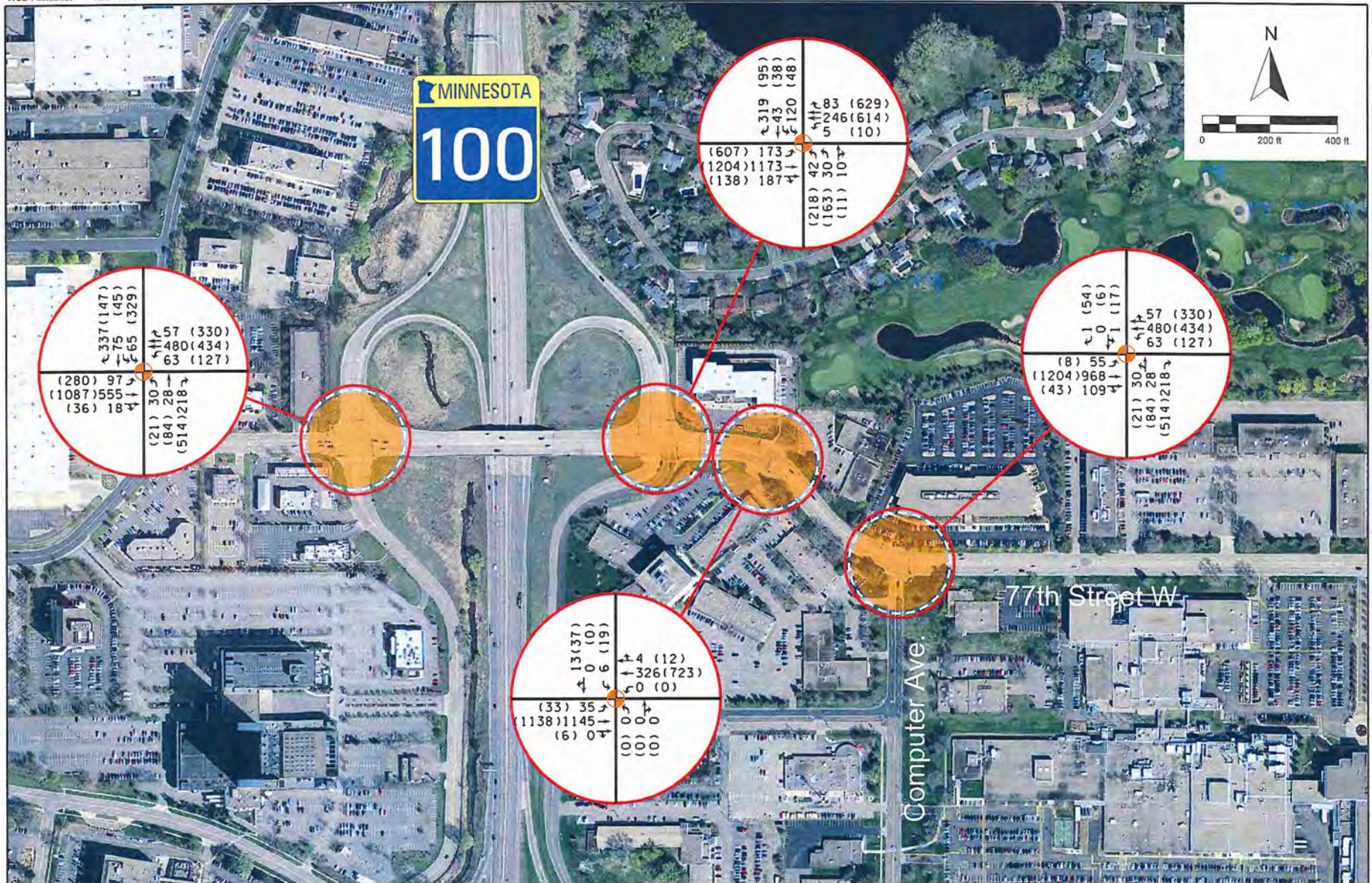
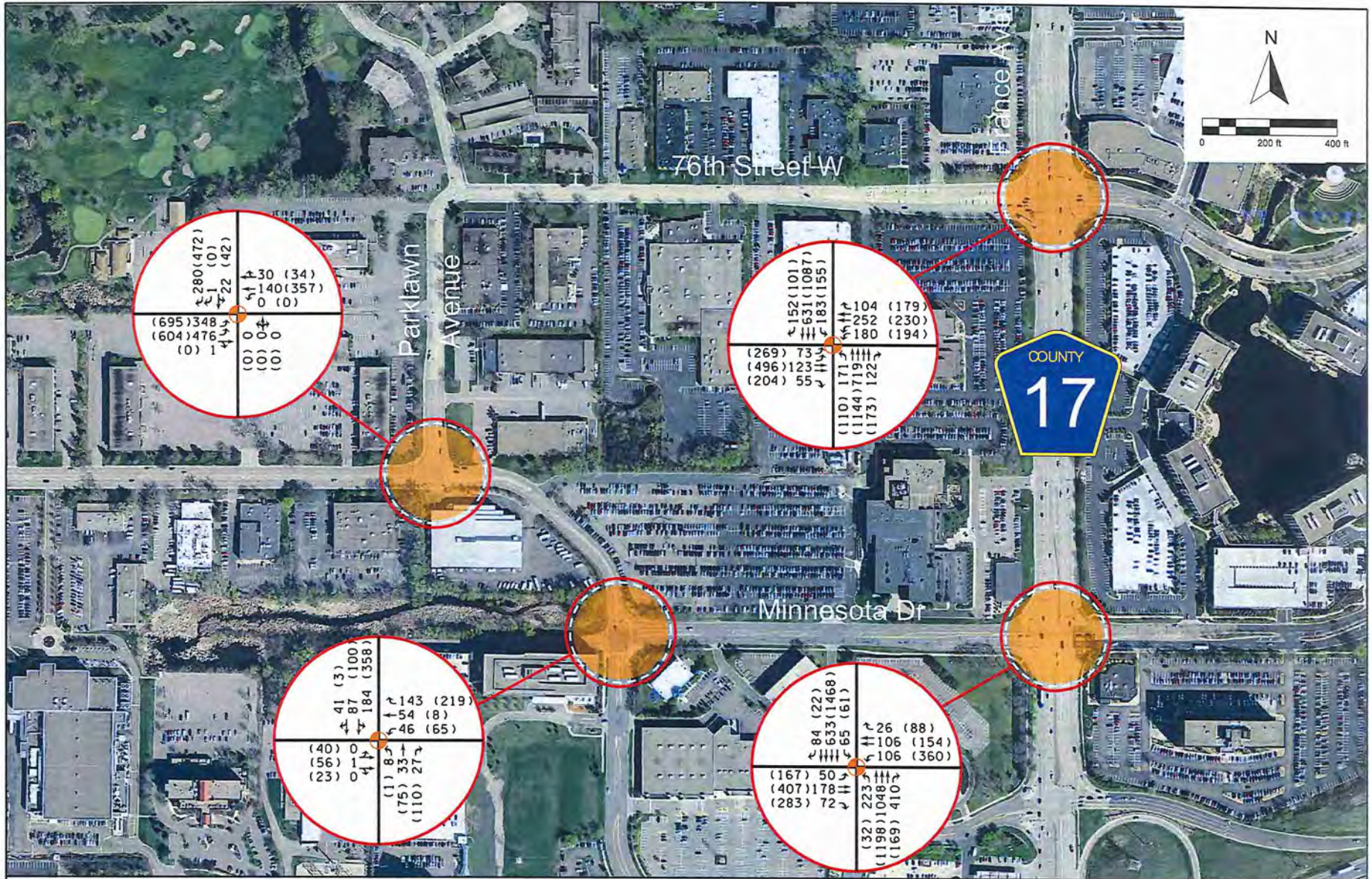


Figure 3A - Existing (2017) Traffic
 Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ↔ LANE GEOMETRY
- ⬤ TRAFFIC SIGNAL



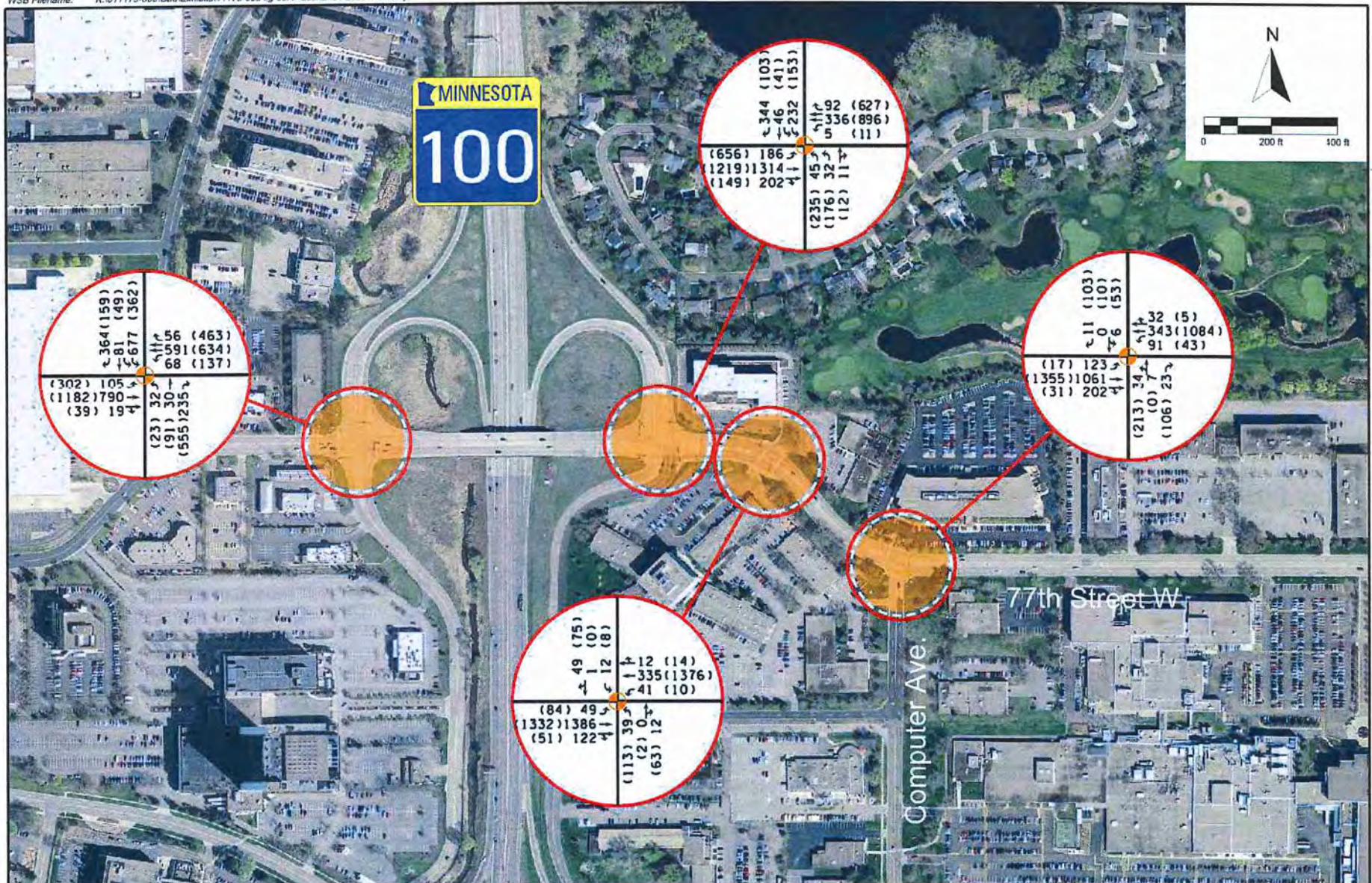


Figure 8A - Scenario 1 (2025) Traffic
 Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

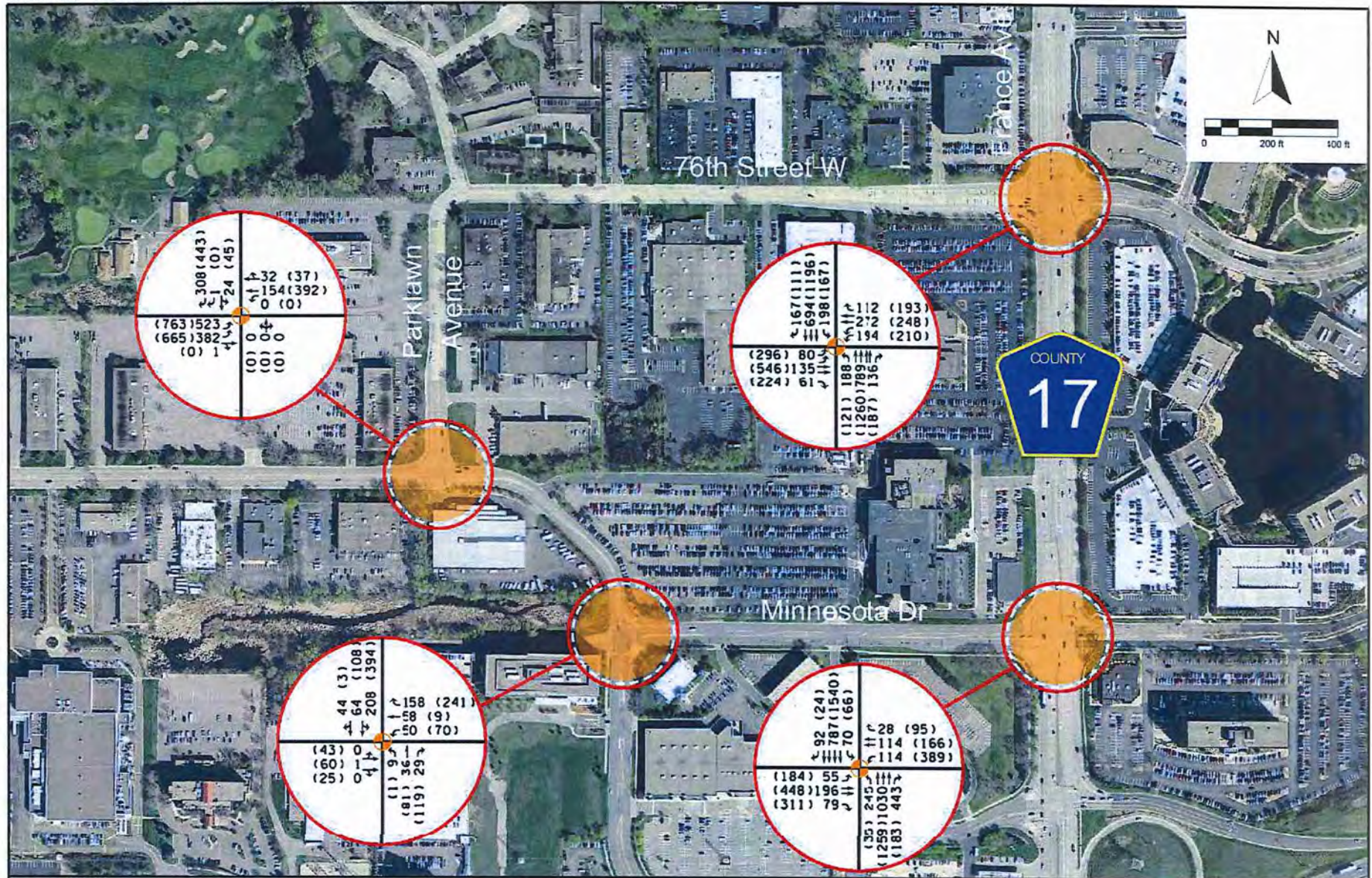


Figure 8B - Scenario 1 (2025) Traffic
 Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ↔ LANE GEOMETRY
- ⬤ TRAFFIC SIGNAL

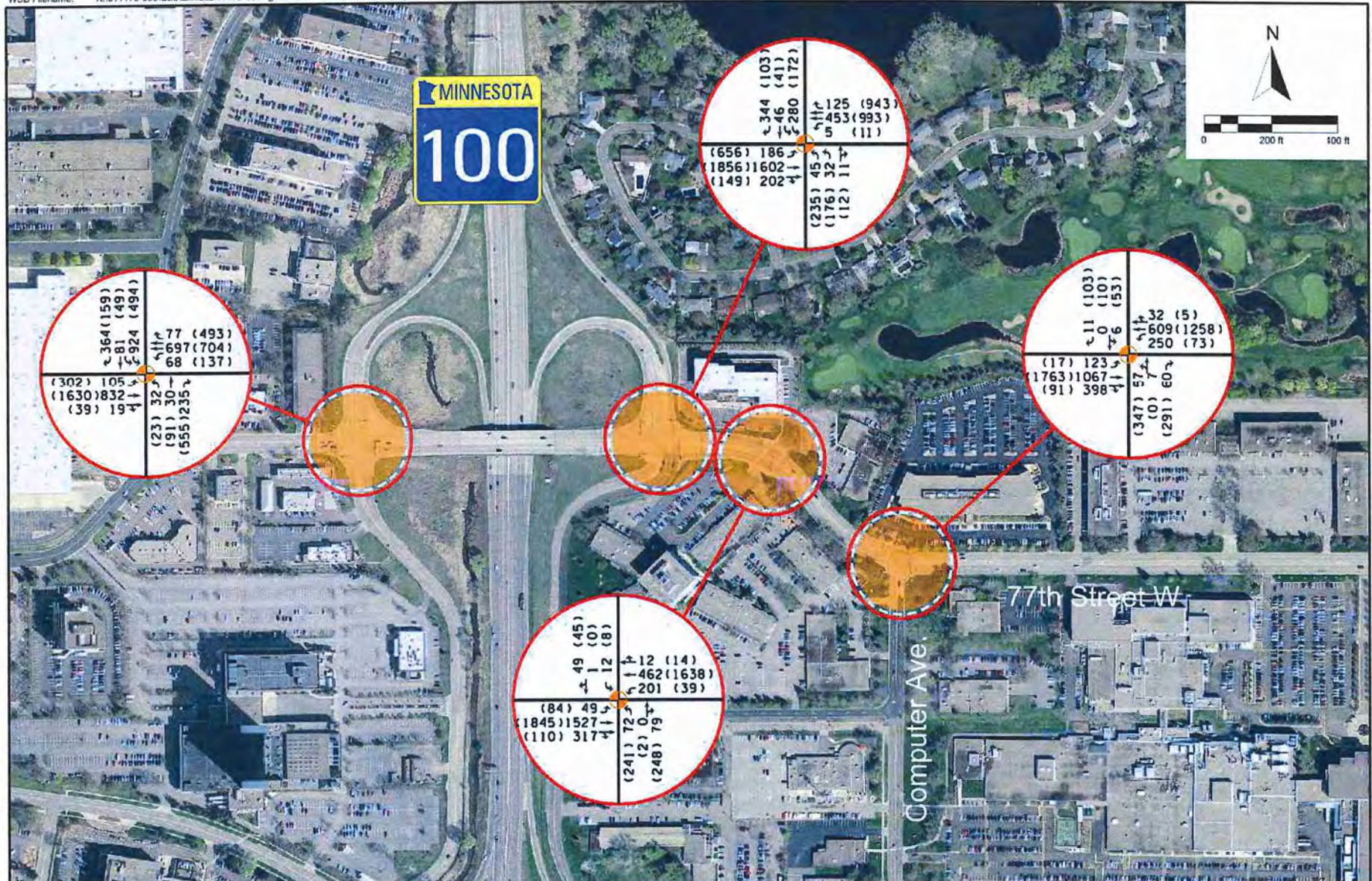


Figure 9A - Scenario 2 (2025) Traffic
 Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

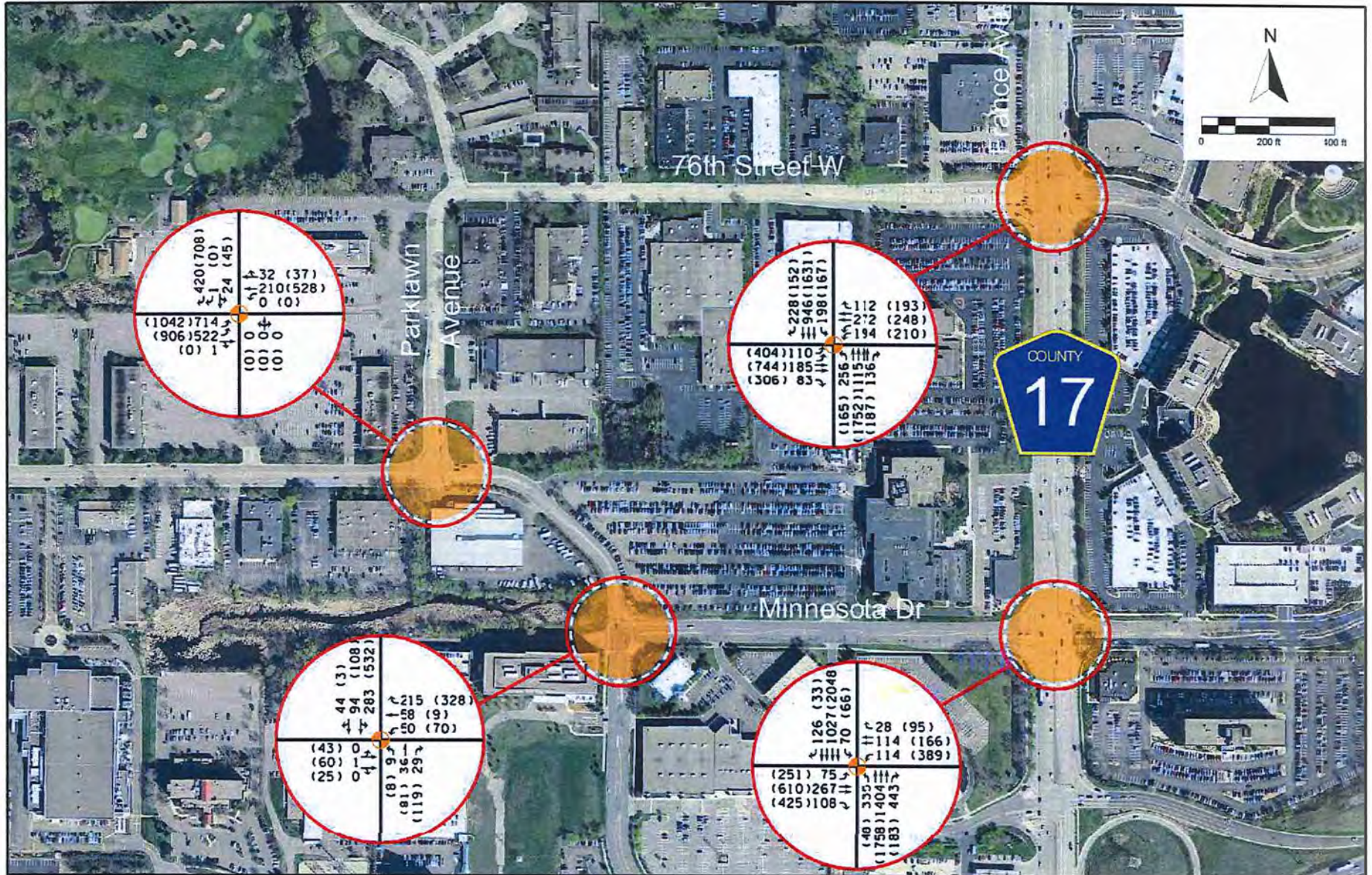


Figure 9B - Scenario 2 (2025) Traffic
 Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ||||| LANE GEOMETRY
- ⬤ TRAFFIC SIGNAL

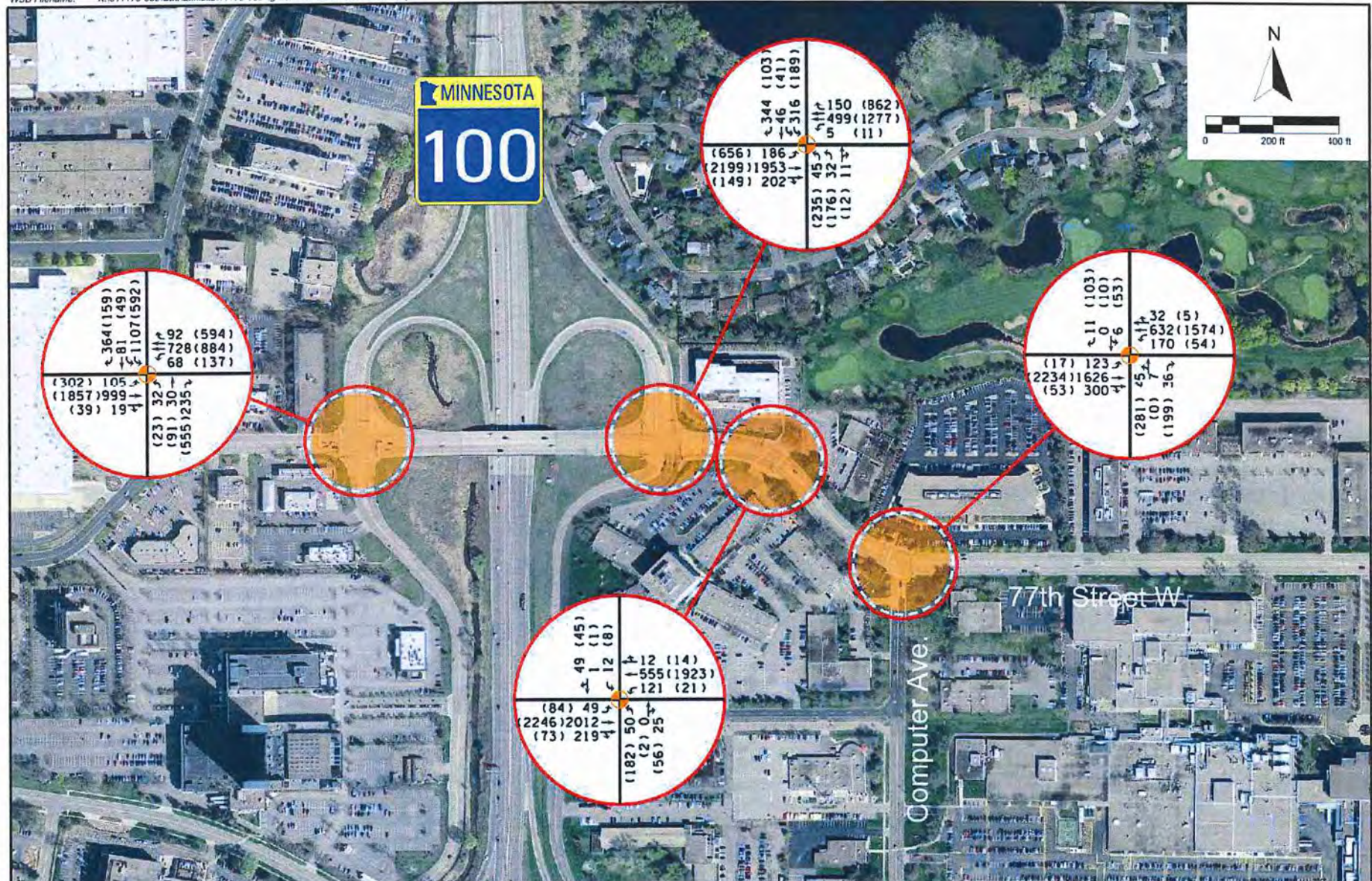


Figure 10A - Scenario 3 (2025) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

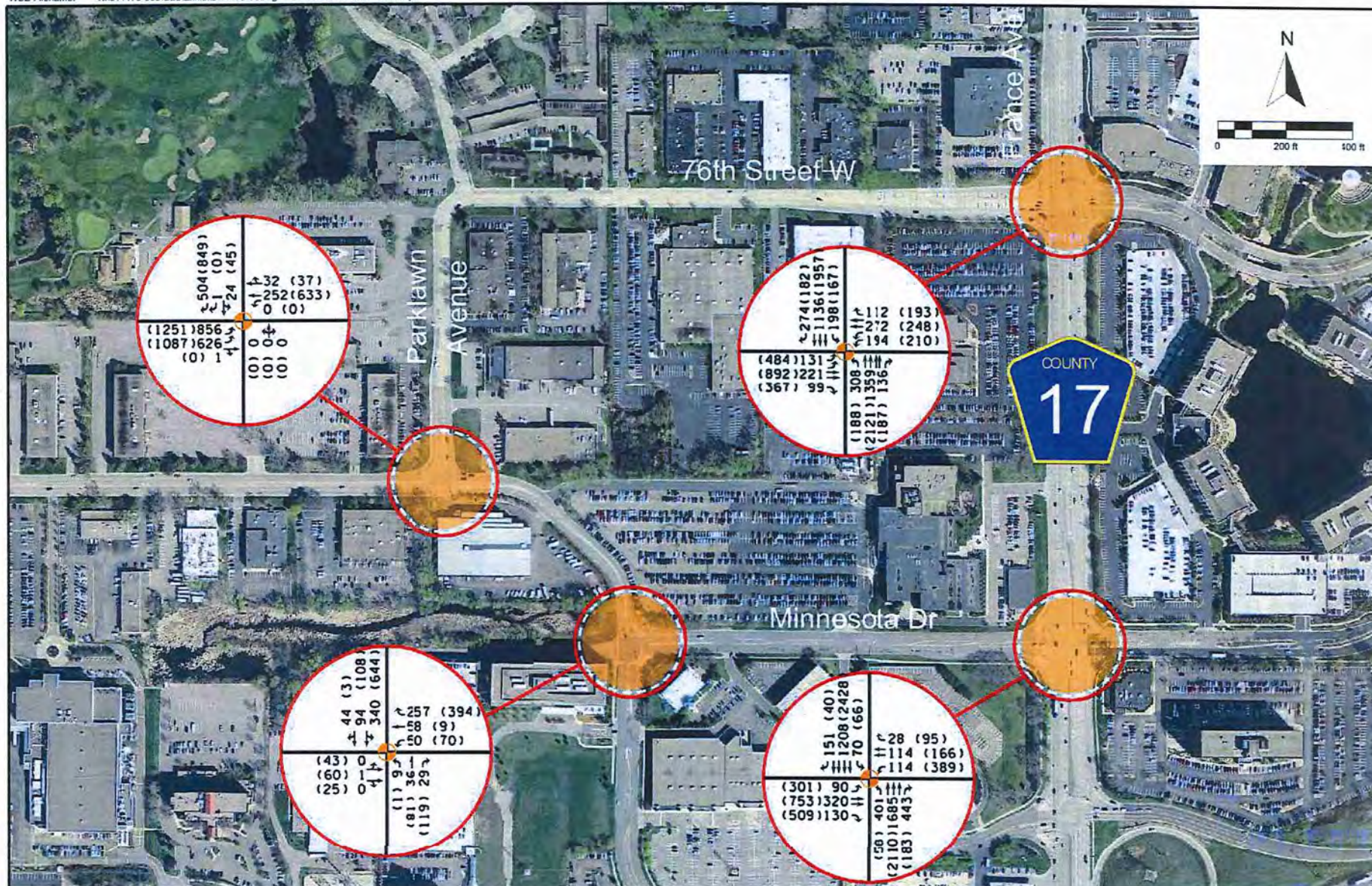


Figure 10B - Scenario 3 (2025) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

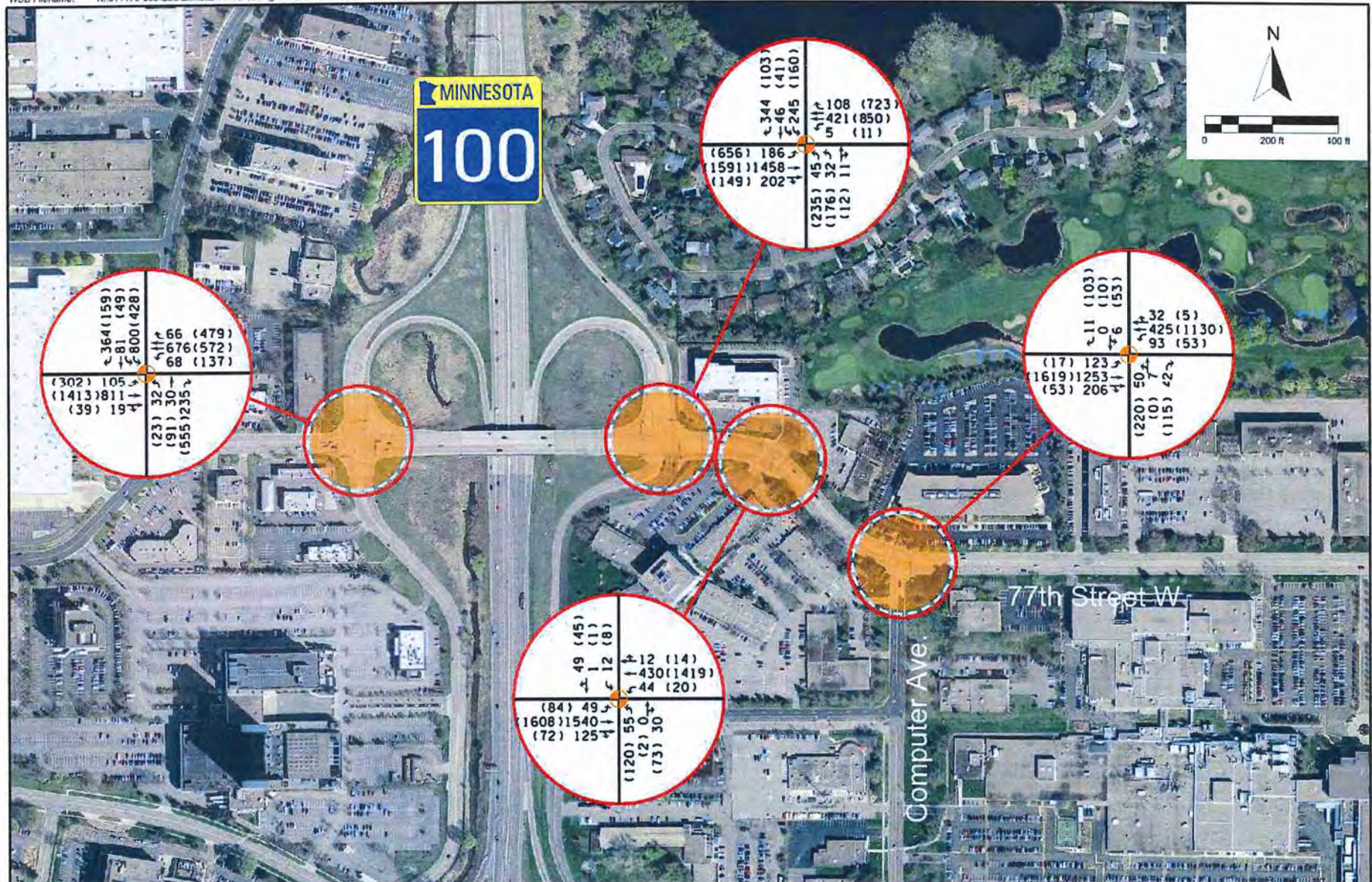


Figure 11A - Scenario 4 (2025) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

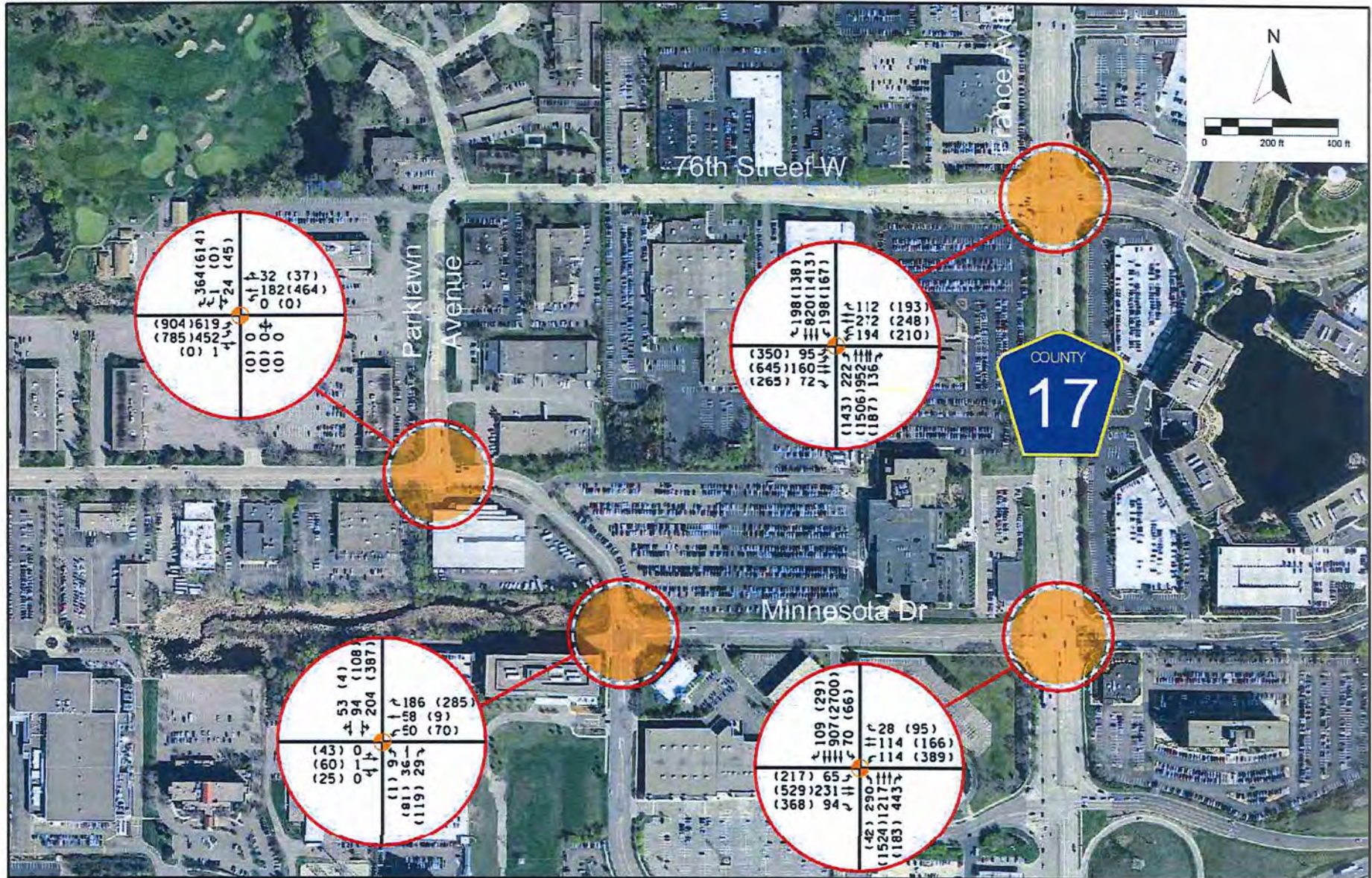


Figure 11B - Scenario 4 (2025) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ↔ LANE GEOMETRY
- ⬡ TRAFFIC SIGNAL

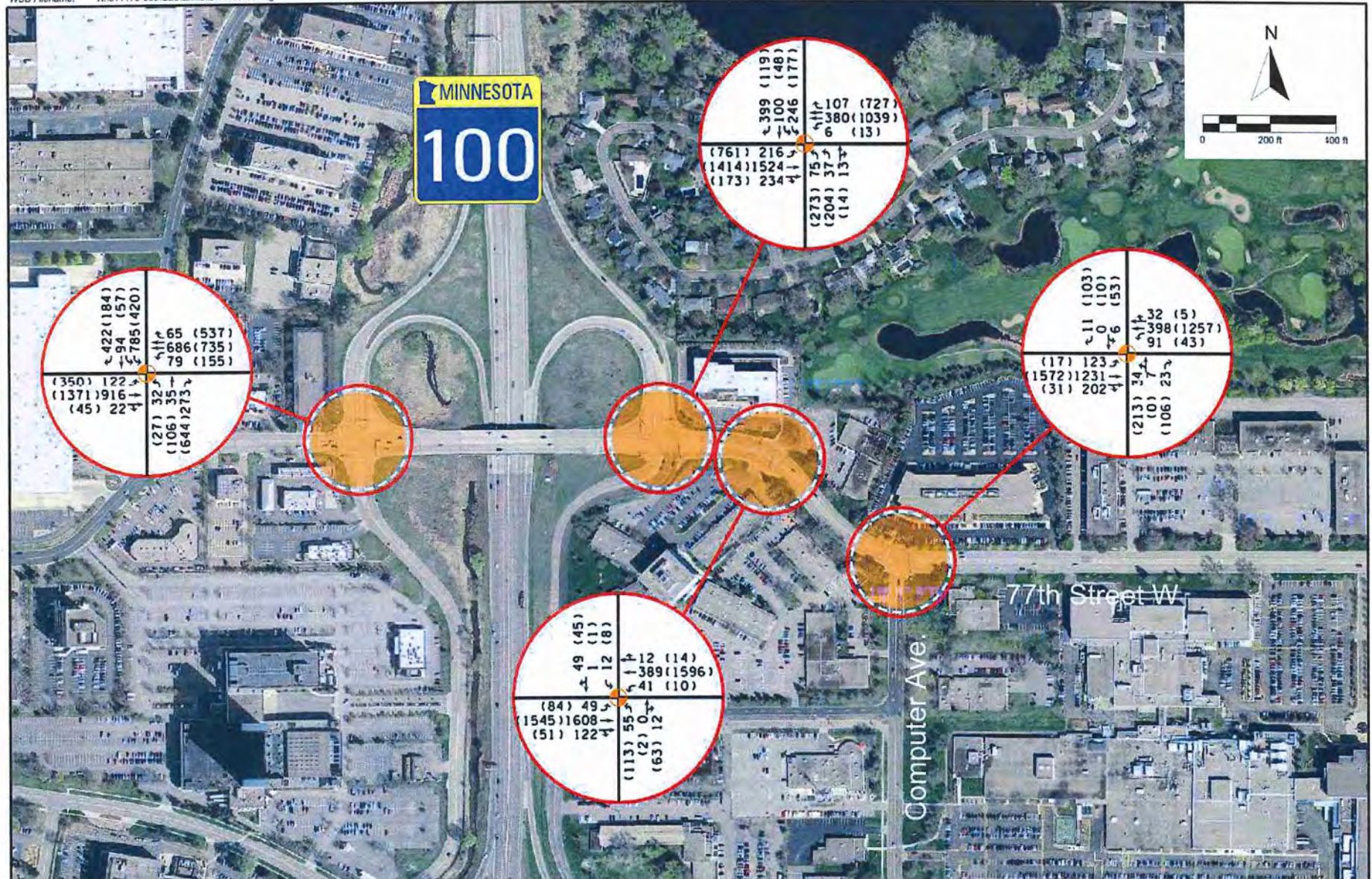


Figure 12A - Scenario 1 (2040) Traffic
Gateway Study Area
- AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

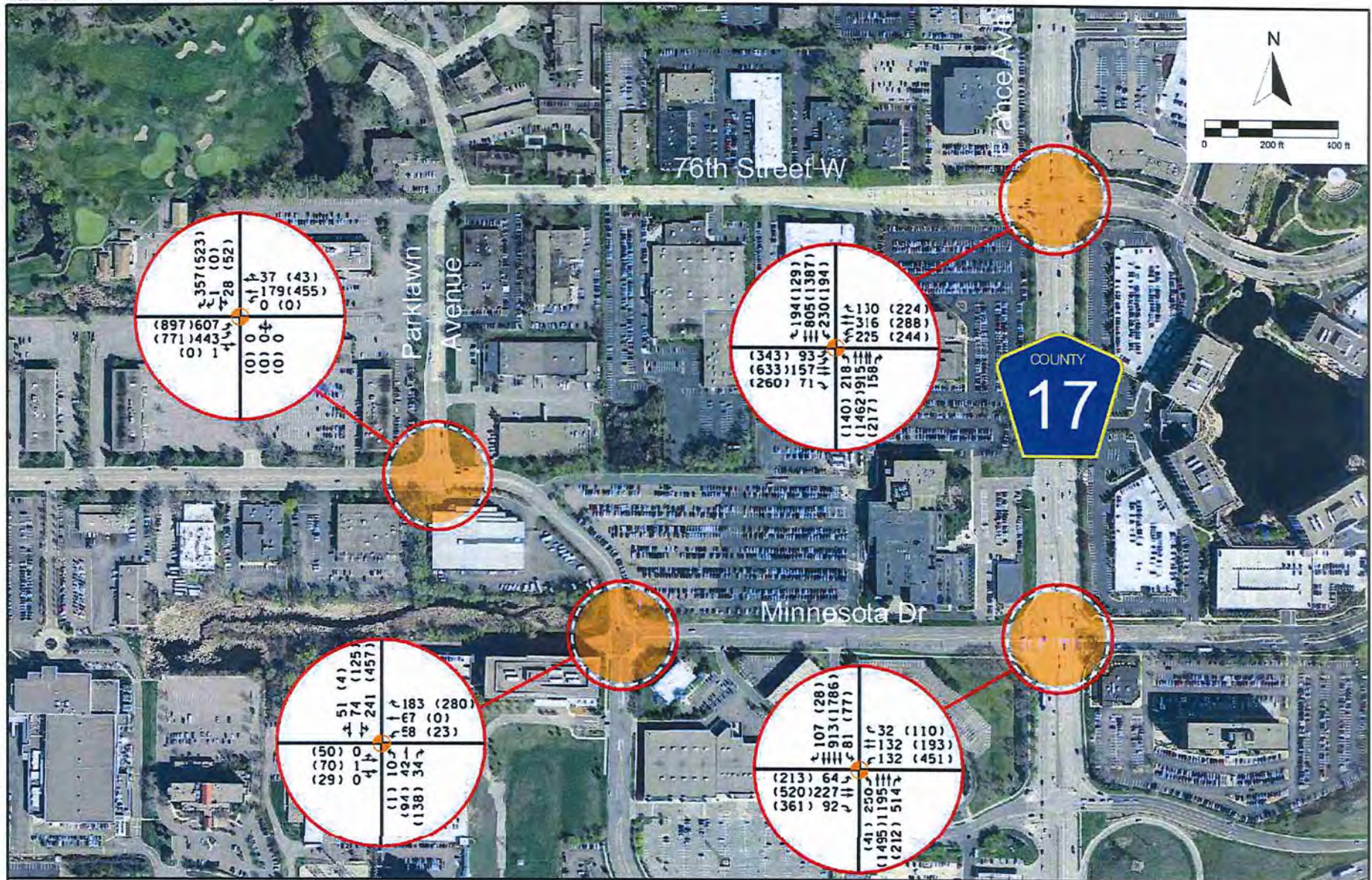


Figure 12B - Scenario 1 (2040) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ↔ LANE GEOMETRY
- ⬤ TRAFFIC SIGNAL

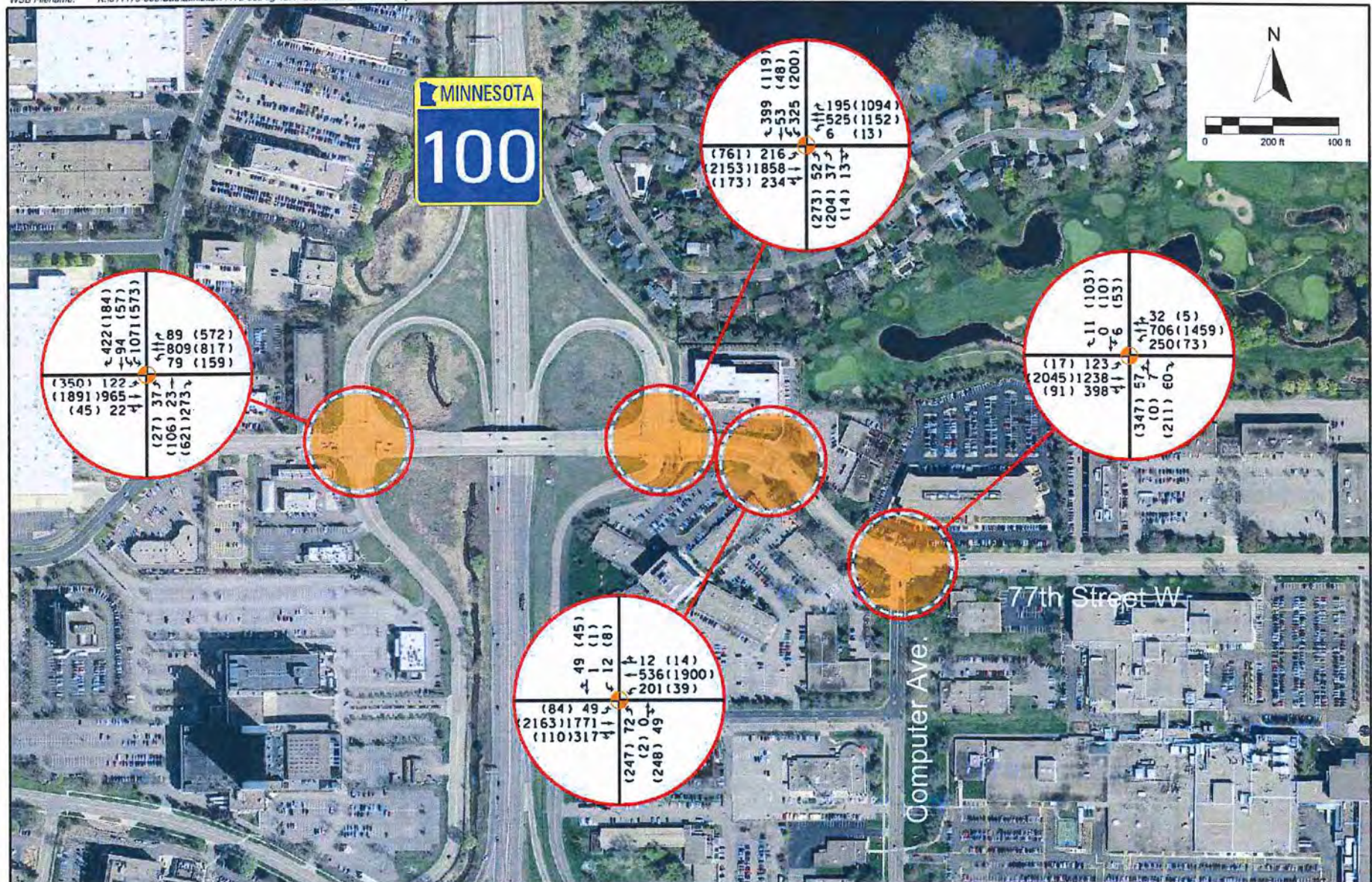


Figure 13A - Scenario 2 (2040) Traffic
Gateway Study Area
- AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

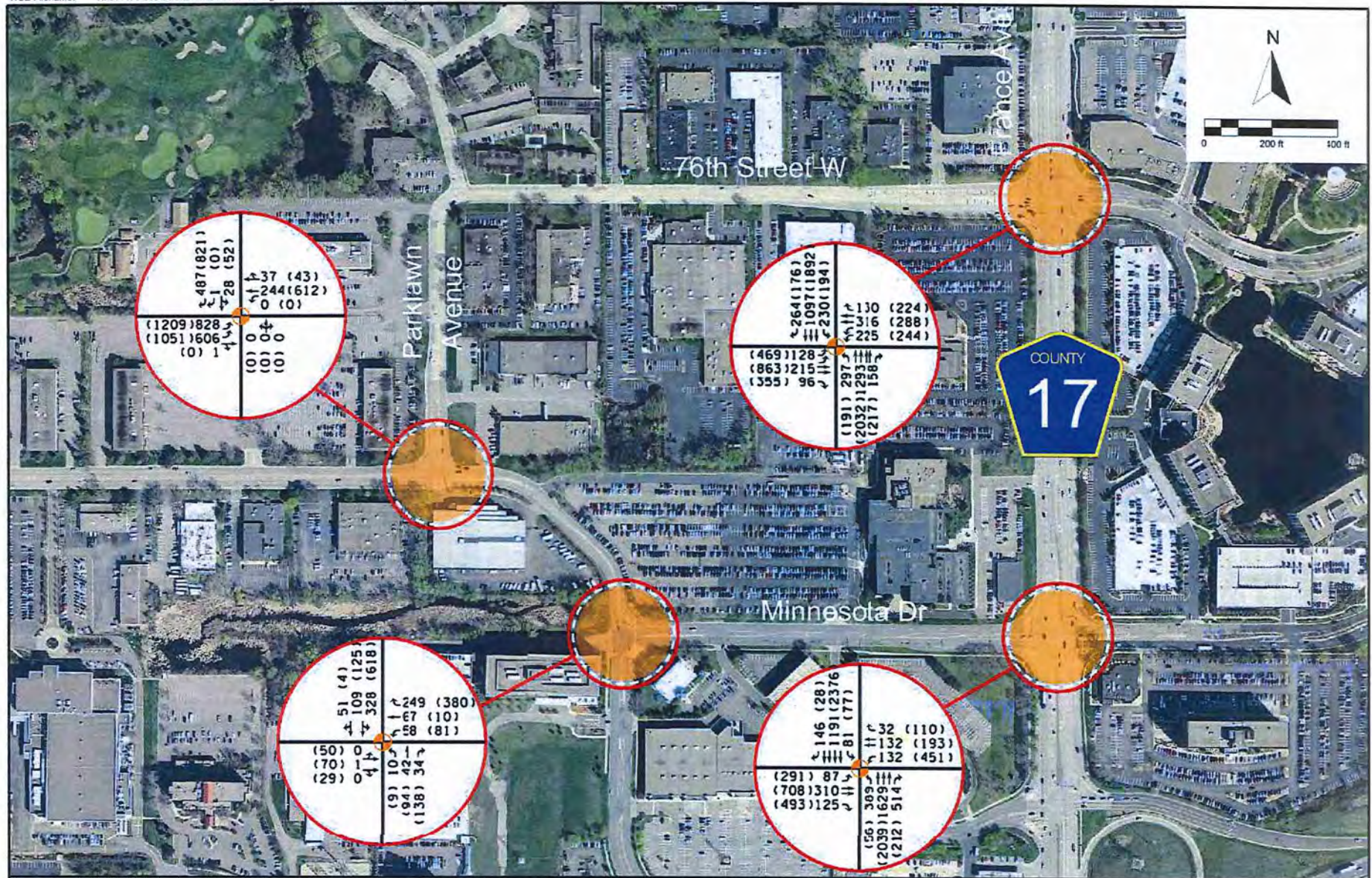


Figure 13B - Scenario 2 (2040) Traffic
Gateway Study Area
- AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- ↔ ↔ ↔ LANE GEOMETRY
- ⬤ TRAFFIC SIGNAL

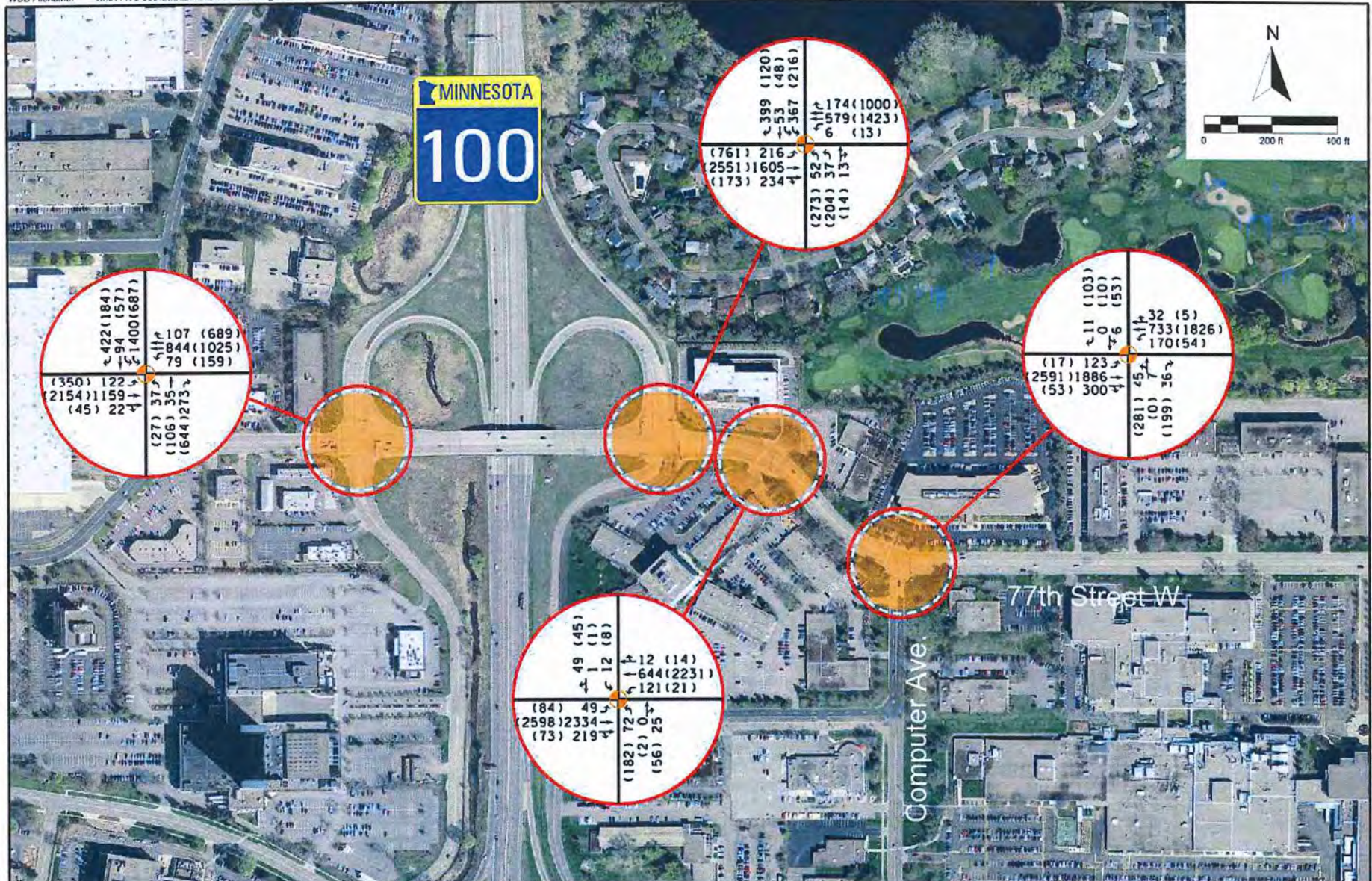


Figure 14A - Scenario 3 (2040) Traffic Gateway Study Area
 - AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

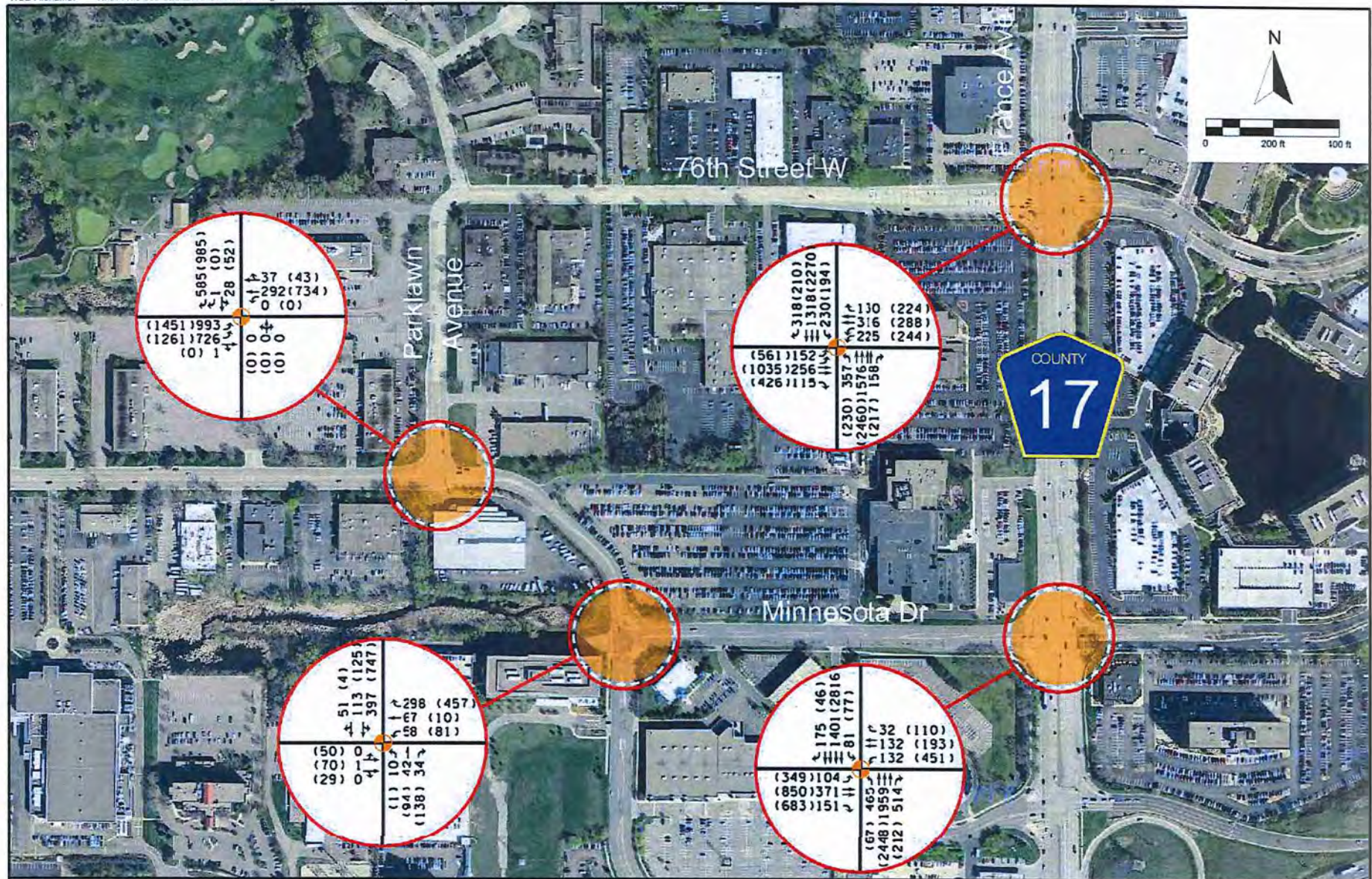


Figure 14B - Scenario 3 (2040) Traffic
Gateway Study Area
- AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL

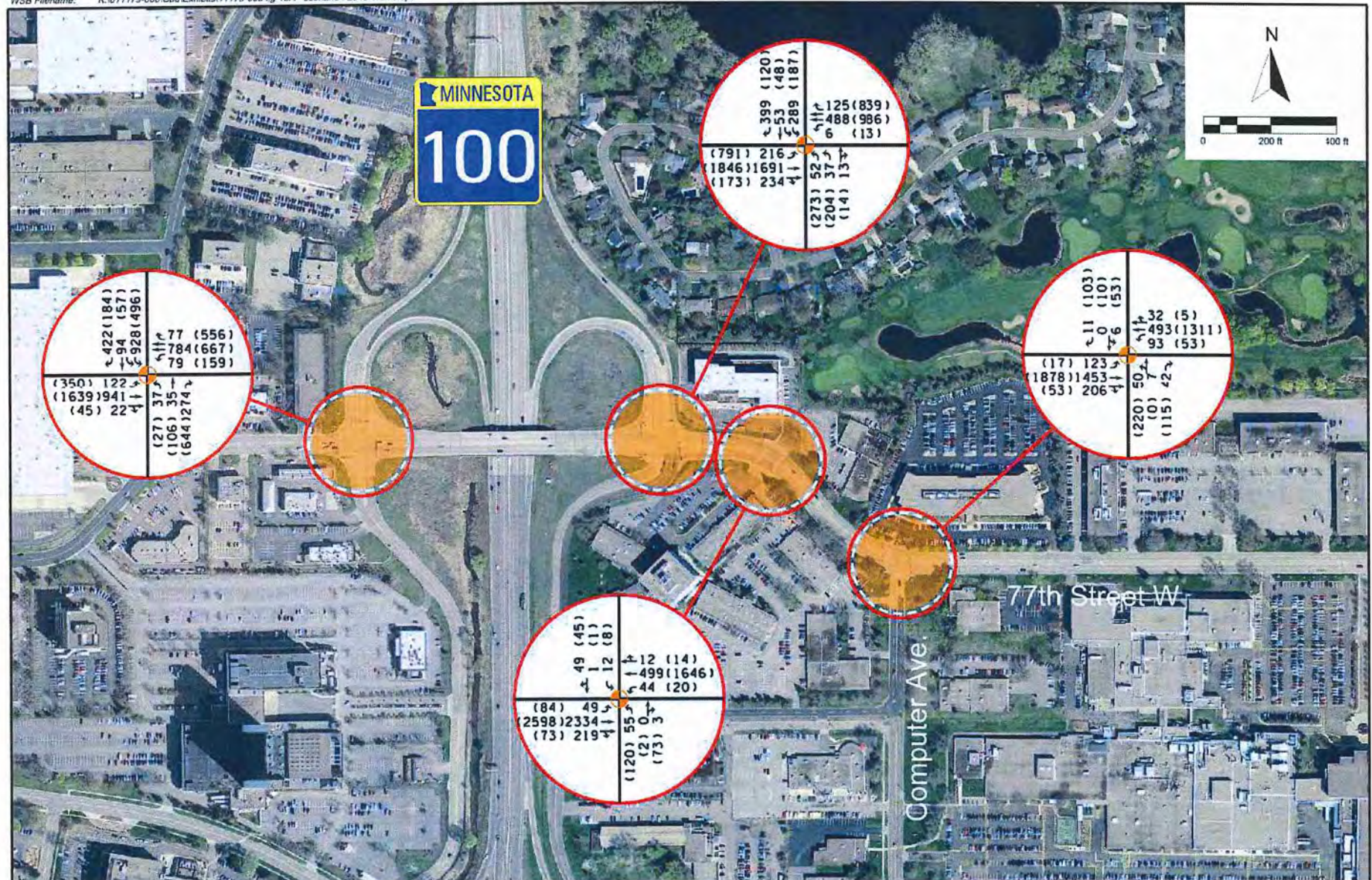
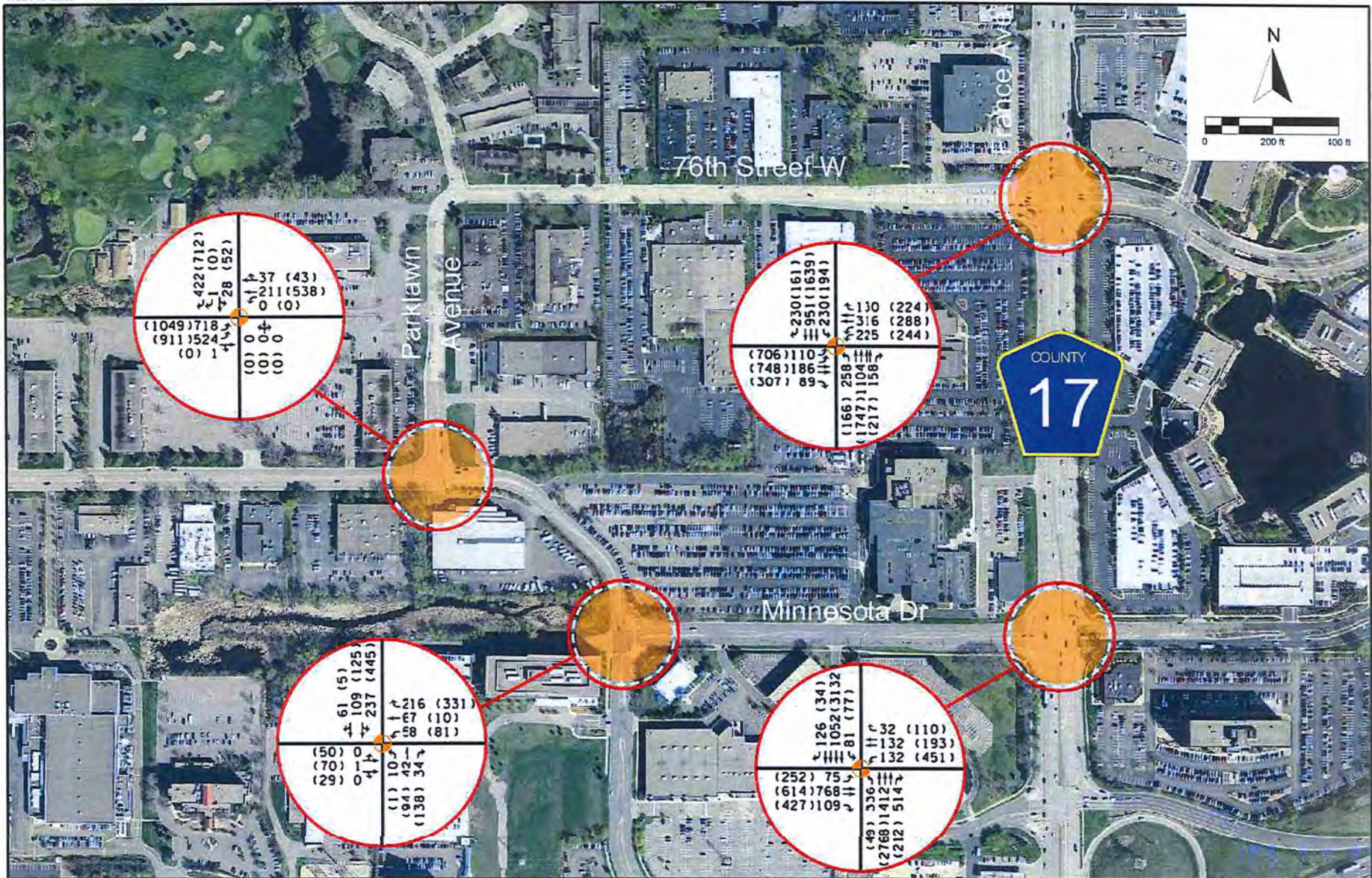


Figure 15A - Scenario 4 (2040) Traffic
Gateway Study Area
- AUAR Update Traffic Study

- XX - AM TRAFFIC
- (XX) - PM TRAFFIC
- LANE GEOMETRY
- TRAFFIC SIGNAL



DRAFT

Traffic and Parking Study for 4911 77th Street W in Edina, MN

Prepared for:
City of Edina

4801 W. 50th Street
Edina, MN 55424



Prepared by:

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I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Edward F. Terhaar
License No. 24441

DATE: July 7, 2021

1.0 Executive Summary

The purpose of this Traffic and Parking Study is to evaluate the impacts of the proposed new residential building located at 4911 77th Street W. in Edina, MN. The project site is located in the northwest quadrant of the Computer Avenue/Viking Drive intersection. The proposed project location is currently vacant land within the previously approved Pentagon South development.

This study examined weekday a.m. and p.m. peak hour traffic impacts of the proposed development at the following intersections:

- 77th Street W./Parklawn Avenue
- 77th Street W./Computer Avenue
- 77th Street/development access
- 77th Street W./TH 100 NB ramp
- Edina Industrial Blvd/TH 100 SB ramp
- Computer Avenue/development access

The proposed project will involve constructing a new apartment building with 200 dwelling units. The project is expected to include 157 on-site parking stalls. The project will also use stalls in the adjacent parking ramp. As shown in the site plan, the site has access to the internal street system within the Pentagon South development. The project is expected to be completed in 2023.

The conclusions drawn from the information and analyses presented in this report are as follows:

- The proposed development is expected to add 72 net trips during the a.m. peak hour, 88 net trips during the p.m. peak hour, and 1,088 net trips daily. Net trips account for new trips generated by the development and trips eliminated by removal of the existing office space.
- The net trips added to the roadway system by the proposed development are expected to have minimal impact on traffic operations on the surrounding street system. No improvements are needed at the subject intersections to accommodate the proposed project.
- Traffic volume data collected for previous studies in this area was used at all intersections to avoid traffic volume reductions that have occurred due to the COVID-19 pandemic impacts. This process resulted in reasonable estimates for the weekday peak hours that would occur under non-pandemic conditions.
- Future plans for this area include a new primary sidewalk on 77th Street. Future plans for this area also include a conventional bike lane on 77th Street. The proposed project will benefit from the existing and proposed sidewalk and bicycle facilities in this area.
- The project owner is encouraged to provide bicycle parking spaces to promote bicycle use by residents. Long-term spaces for residents within the building and outside racks for short-term parking are recommended. The provision of a bicycle

maintenance station will also help encourage bicycle use by residents.

- Based on the ITE data, the peak weekday parking demand for the overall site 262 spaces. The 157 spaces on-site are 105 spaces less than the expected peak parking demand.
- The current City parking ordinance is 2 stalls per unit, which equates to 400 stalls. The proposed draft parking ordinance that is in front of the City Council is 1.25 stalls per unit, which equates to 250 stalls.
- The expected parking demand for the first phase of office space (19,000 square feet) and a 235 room hotel within Pentagon South was calculated to be 177 spaces from 6-8 a.m. Combining this peak demand with the portion of the apartment peak demand that would use the parking ramp (105 spaces) results in a total demand of 282 spaces. This peak demand is 141 spaces less than the total 423 spaces in the parking ramp.
- The project owner is encouraged to implement Travel Demand Management strategies for this site with the goal of reducing vehicular trips during peak hours and reducing carbon emissions from vehicles. Potential strategies for this site include:
 - Providing maps that show the area bus routes, bus schedules, and bicycle and pedestrian facilities.
 - Providing information on starting and joining commuter programs.
 - Providing charging stations for electric vehicles in the resident parking areas.
 - Providing long-term and short-term bicycle parking spaces for apartment residents.
 - Offering a pre-paid Metro Transit Go-To Card to all new residents.

2.0 Purpose and Background

The purpose of this Traffic and Parking Study is to evaluate the impacts of the proposed new residential building located at 4911 77th Street W. in Edina, MN. The project site is located in the northwest quadrant of the Computer Avenue/Viking Drive intersection. The proposed project location is currently vacant land within the previously approved Pentagon South development. The project location is shown in **Figure 1**.

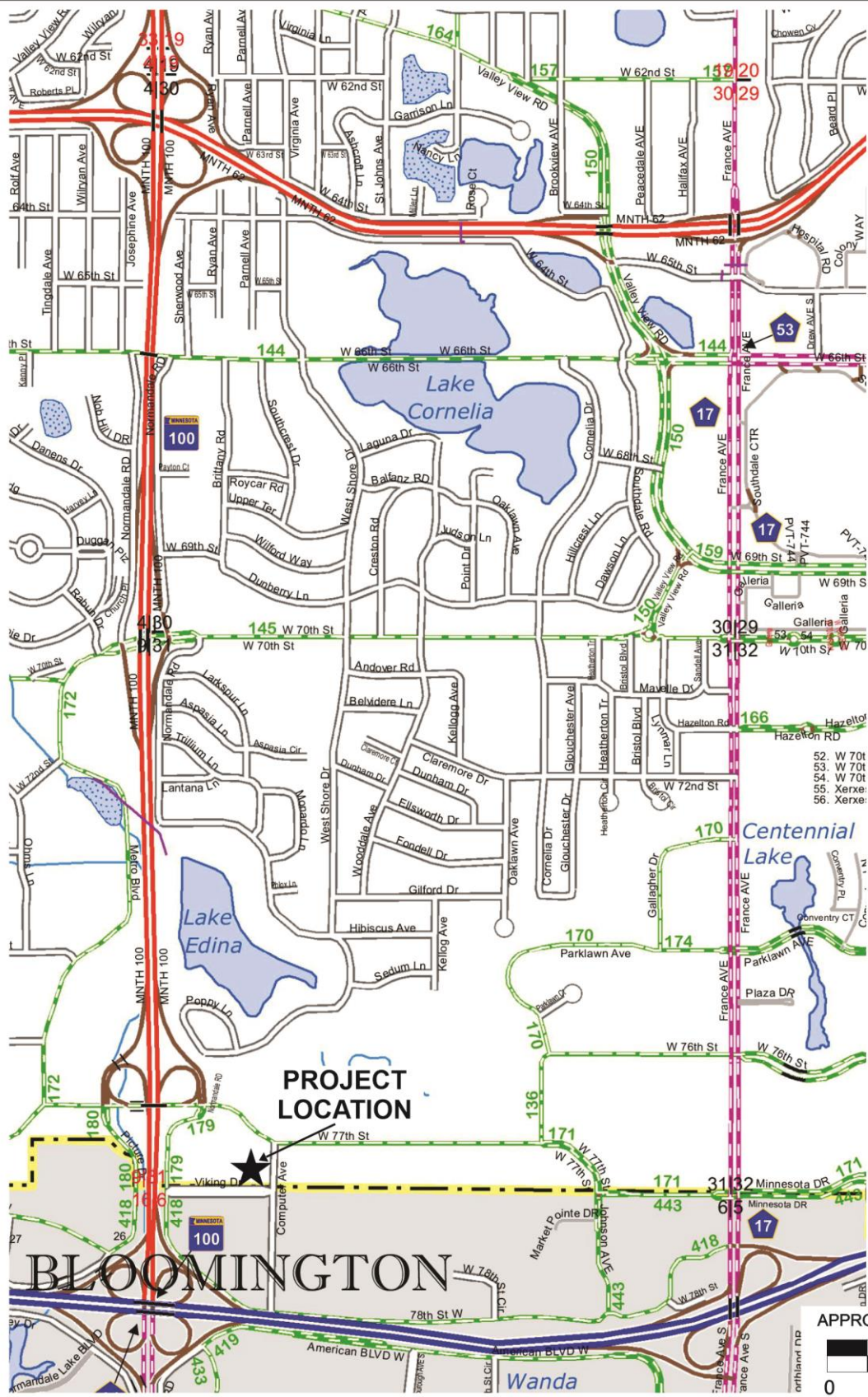
This study examined weekday a.m. and p.m. peak hour traffic impacts of the proposed development at the following intersections:

- 77th Street W./Parklawn Avenue
- 77th Street W./Computer Avenue
- 77th Street/development access
- 77th Street W./TH 100 NB ramp
- Edina Industrial Blvd/TH 100 SB ramp
- Computer Avenue/development access

Proposed Development Characteristics

The proposed project will involve constructing a new apartment building with 200 dwelling units. The project is expected to include 157 on-site parking stalls. The project will also use stalls in the adjacent parking ramp. As shown in the site plan, the site has access to the internal street system within the Pentagon South development.

The project is expected to be completed in 2023. The current site plan is shown in **Figure 2**.



TRAFFIC AND PARKING
STUDY FOR
4911 77TH STREET W
IN EDINA, MN

FIGURE 1
PROJECT LOCATION

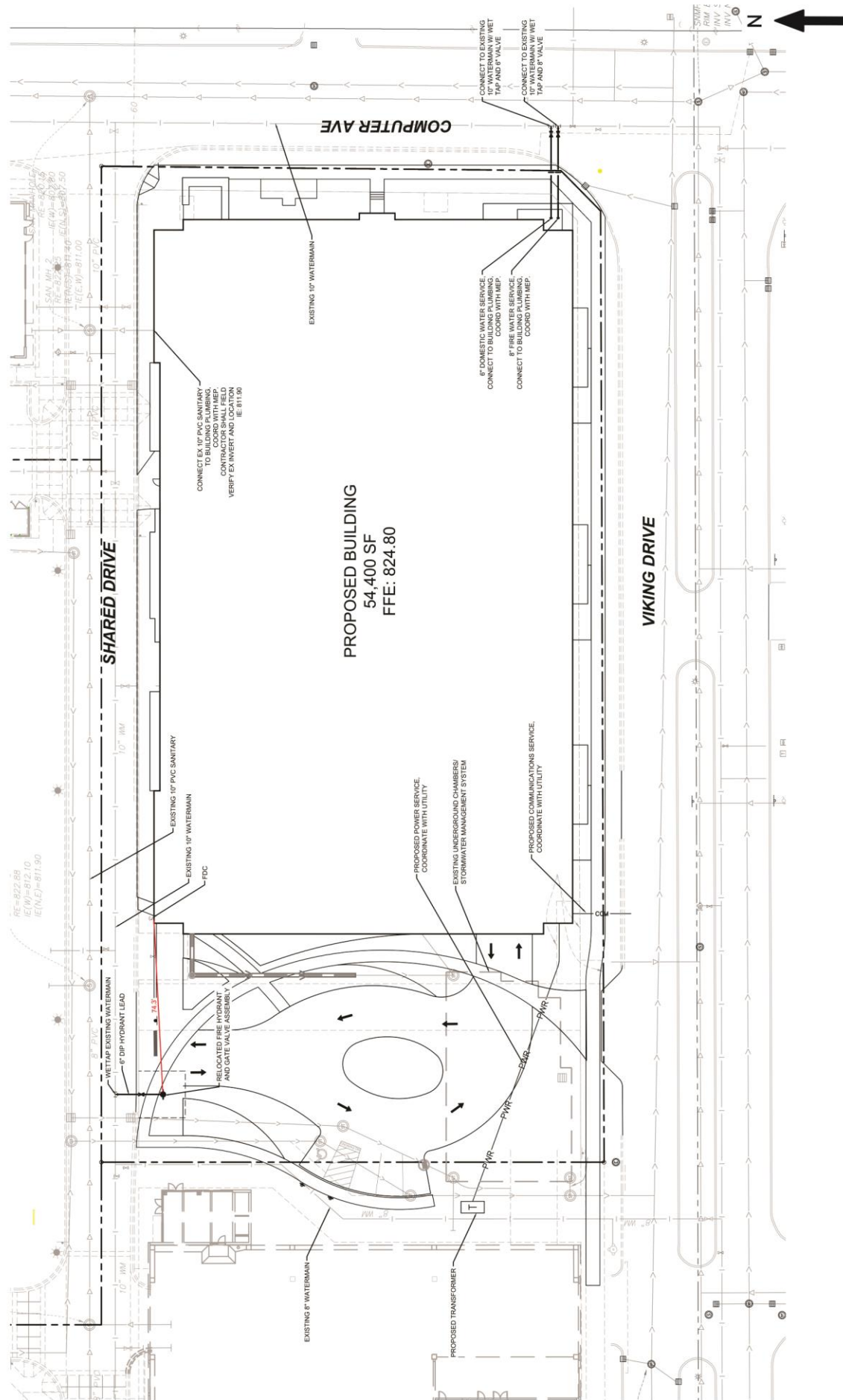


FIGURE 2
SITE PLAN

TRAFFIC AND PARKING
STUDY FOR
4911 77TH STREET W
IN EDINA, MN



3.0 Existing Conditions

The project site is currently vacant land within the previously approved Pentagon South development. The site is bounded by Computer Avenue on the east, Viking Drive on the south, and the Pentagon South development on the north and west.

Near the site location, 77th Street is a five-lane roadway with a center left turn lane. Computer Avenue and Parklawn Avenue are two-lane roadways. To the west of the site, 77th Street intersects with TH 100 at a full grade separated interchange. The speed limit on all local streets in the study area is 30 miles per hour.

Existing conditions at the proposed project location are shown in **Figure 3** and described below.

77th Street W./Parklawn Avenue

This four-way intersection is controlled with a traffic signal. The eastbound approach provides two left turn lanes and one through/right turn lane. The westbound approach provides one left turn lane, one through lane, and one through/right turn lane. The southbound approach provides one left turn/through lane and two right turn lanes. The northbound approach provides one left turn/through/right turn lane. The south leg provides access a commercial use on the south side of 77th Street.

77th Street W./Computer Avenue

This four-way intersection is controlled with a traffic signal. The eastbound approach provides one left turn lane, two through lanes, and one right turn lane. The westbound approach provides one left turn lane, one through lane, and one through/right turn lane. The northbound approach provides one left turn lane, one left turn/through lane, and one right turn lane. The southbound approach provides one left turn/through/right turn lane. The north leg provides access to an office use on the north side of 77th Street.

77th Street W./development access

This four-way intersection is controlled with a traffic signal. The eastbound approach provides one left turn lane, two through lanes, and one right turn lane. The westbound approach provides one left turn lane, one through lane, and one through/right turn lane. The northbound approach provides one left turn lane, one left turn/through lane, and one right turn lane. The southbound approach provides one left turn/through/right turn lane. The north leg provides access to an office use on the north side of 77th Street.

77th Street W./TH 100 NB ramp

This four-way intersection is controlled with a traffic signal. The eastbound approach provides on left turn lane, one through lane, and one through/right turn lane. The westbound approach provides one left turn lane, two through lanes, and one right turn lane. The northbound approach provides two left turn lanes and one through/right turn lane. The southbound approach provides two left turn lanes, one through lane, and one channelized right turn lane.

Edina Industrial Blvd/TH 100 SB ramp

This four-way intersection is controlled with a traffic signal. The eastbound approach provides one left turn lane, one through lane, and one through/right turn lane. The westbound approach provides one left turn lane, two through lanes, and one channelized right turn lane. The northbound approach provides one left turn lane, one through lane, and one right turn lane. The southbound approach provides two left turn lanes, one through lane, and one right turn lane.

Computer Avenue/development access

This three-way intersection is controlled with a stop sign on the eastbound development access approach. The eastbound approach provides one left/right turn lane. The northbound approach provides one left turn/through lane. The southbound approach provides one through/right turn lane.

Traffic Volume Data

Existing turn movement data previously collected for other studies in the area was obtained from City staff for the following intersections:

- 77th Street W./Parklawn Avenue
- 77th Street W./Computer Avenue
- 77th Street W./development access
- 77th Street W./TH 100 NB ramp
- Edina Industrial Blvd/TH 100 SB ramp



FIGURE 3
EXISTING CONDITIONS

TRAFFIC AND PARKING
STUDY FOR
4911 77TH STREET W
IN EDINA, MN

4.0 Traffic Forecasts

Traffic Forecast Scenarios

To adequately address the impacts of the proposed project, forecasts and analyses were completed for the year 2024. Specifically, weekday a.m. and p.m. peak hour traffic forecasts were completed for the following scenarios:

- *2021 Existing.* Existing volumes were determined through traffic counts at the subject intersections. The existing volume information includes trips generated by the uses near the project site.
- *2024 No-Build.* Existing volumes at the subject intersections were increased by 1.0 percent per year to determine 2024 No-Build volumes. The 1.0 percent per year growth rate was calculated based on both recent growth experienced near the site and projected growth due to additional development in the area.
- *2024 Build.* Trips generated by the proposed development were added to the 2024 No-Build volumes to determine 2024 Build volumes.

Estimation of Existing Volumes Due to COVID-19 Impacts

The impacts of COVID-19 have resulted in significant reductions in traffic volumes due to changes in work and travel habits. Traffic volume data collected for studies completed prior to the pandemic were used for the traffic forecasts presented in this report.

Trip Generation for Proposed Project

Weekday a.m. and p.m. peak hour trip generation for the proposed development were calculated based on data presented in the tenth edition of Trip Generation, published by the Institute of Transportation Engineers (ITE). The resultant trip generation estimates are shown in **Table 4-1**.

Table 4-1
Trip Generation for Proposed Project

Trip Generation for Proposed Project								
Land Use	Size	Weekday AM Peak Hour			Weekday PM Peak Hour			Weekday Daily
		In	Out	Total	In	Out	Total	Total
Proposed use								
Apartments	200 DU	19	53	72	54	34	88	1088

DU=dwelling unit

As shown, the project adds 72 net trips during the a.m. peak hour, 88 net trips during the p.m. peak hour, and 1,088 net trips daily.

Trip Distribution Percentages

Trip distribution percentages for the subject development trips were established based on the nearby roadway network, existing and expected future traffic patterns, and location of the subject development in relation to major attractions and population concentrations.

The distribution percentages for trips generated by the proposed development are as follows:

- 25 percent to/from the north on TH 100
- 25 percent to/from the south on TH 100
- 25 percent to/from the west on Edina Industrial Boulevard
- 2 percent to/from the south on Computer Avenue
- 11 percent to/from the north on Parklawn Avenue
- 12 percent to/from the east on 77th Street

Traffic Volumes

Development trips were assigned to the surrounding roadway network using the preceding trip distribution percentages. Traffic volumes were established for all the forecasting scenarios described earlier during the weekday a.m. and p.m. peak hours. The resultant traffic volumes are presented in **Figure 4**.

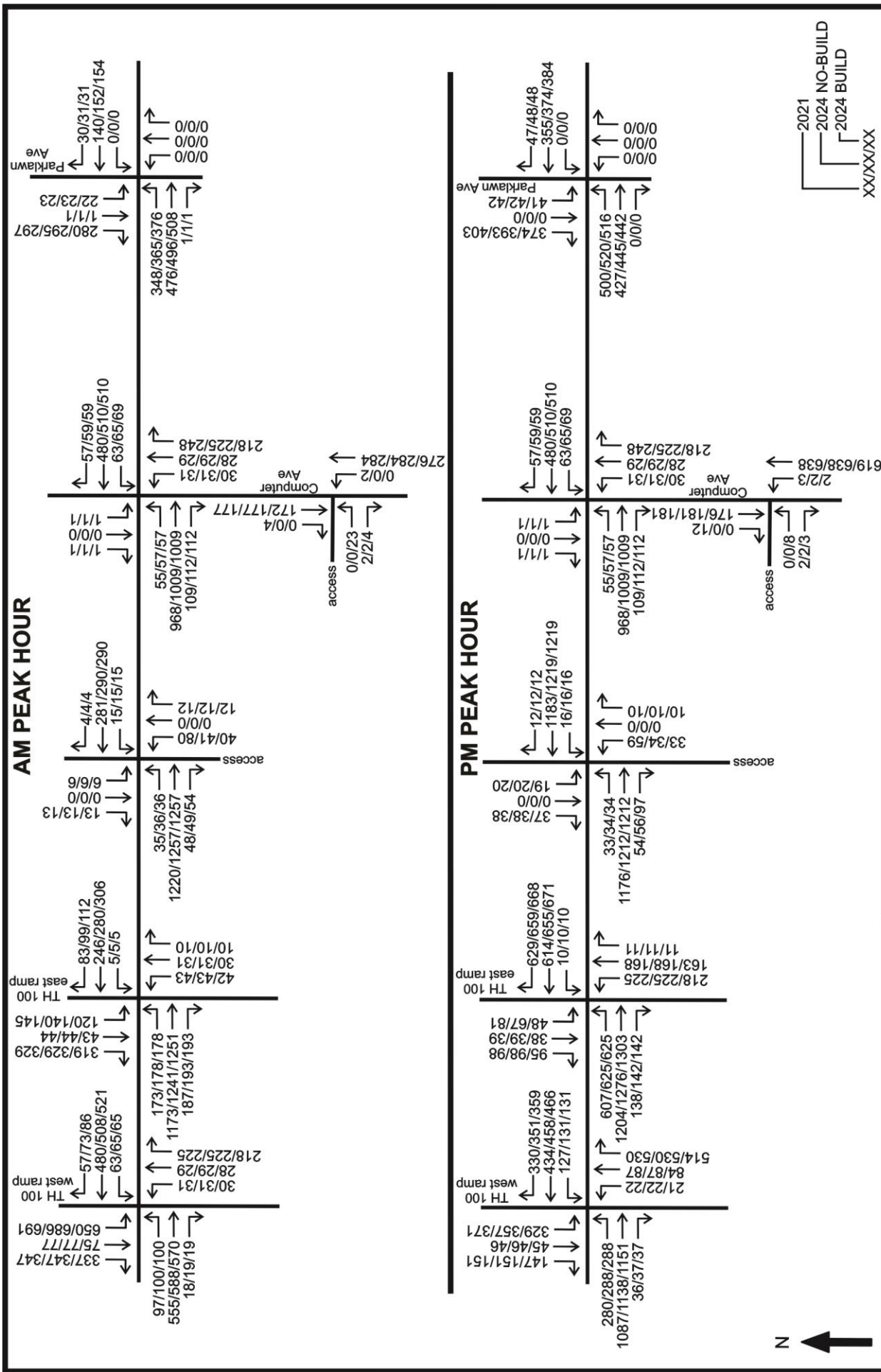


FIGURE 4
WEEKDAY PEAK
HOURLY TRAFFIC VOLUMES

TRAFFIC AND PARKING
STUDY FOR
4911 77TH STREET W
IN EDINA, MN



5.0 Traffic Analysis

Intersection Level of Service Analysis

Traffic analyses were completed for the subject intersections for all scenarios described earlier during the weekday a.m. and p.m. peak hours using Synchro/SimTraffic software. Initial analysis was completed using existing geometrics and intersection control.

Capacity analysis results are presented in terms of level of service (LOS), which is defined in terms of traffic delay at the intersection. LOS ranges from A to F. LOS A represents the best intersection operation, with little delay for each vehicle using the intersection. LOS F represents the worst intersection operation with excessive delay. The following is a detailed description of the conditions described by each LOS designation:

- Level of service A corresponds to a free flow condition with motorists virtually unaffected by the intersection control mechanism. For a signalized or an unsignalized intersection, the average delay per vehicle would be approximately 10 seconds or less.
- Level of service B represents stable flow with a high degree of freedom, but with some influence from the intersection control device and the traffic volumes. For a signalized intersection, the average delay ranges from 10 to 20 seconds. An unsignalized intersection would have delays ranging from 10 to 15 seconds for this level.
- Level of service C depicts a restricted flow which remains stable, but with significant influence from the intersection control device and the traffic volumes. The general level of comfort and convenience changes noticeably at this level. The delay ranges from 20 to 35 seconds for a signalized intersection and from 15 to 25 seconds for an unsignalized intersection at this level.
- Level of service D corresponds to high-density flow in which speed and freedom are significantly restricted. Though traffic flow remains stable, reductions in comfort and convenience are experienced. The control delay for this level is 35 to 55 seconds for a signalized intersection and 25 to 35 seconds for an unsignalized intersection.
- Level of service E represents unstable flow of traffic at or near the capacity of the intersection with poor levels of comfort and convenience. The delay ranges from 55 to 80 seconds for a signalized intersection and from 35 to 50 seconds for an unsignalized intersection at this level.
- Level of service F represents forced flow in which the volume of traffic approaching the intersection exceeds the volume that can be served. Characteristics often experienced include long queues, stop-and-go waves, poor travel times, low comfort and convenience, and increased accident exposure. Delays over 80 seconds for a signalized intersection and over 50 seconds for an unsignalized intersection correspond to this level of service.

The LOS results for the study intersections are shown in **Figure 5** and are discussed below.

77th Street W./Parklawn Avenue (traffic signal control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS B or better. The overall intersection operates at LOS B for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS C or better. The overall intersection operates at LOS B for all scenarios.

77th Street W./Computer Avenue (traffic signal control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS C or better. The overall intersection operates at LOS B for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS D or better. The overall intersection operates at LOS D or better for all scenarios.

77th Street W./development access (traffic signal control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS D or better. The overall intersection operates at LOS C for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS D or better. The overall intersection operates at LOS C for all scenarios.

77th Street W./TH 100 NB ramp (traffic signal control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS D or better. The overall intersection operates at LOS A for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS E or better. The overall intersection operates at LOS C or better for all scenarios.

Edina Industrial Blvd/TH 100 SB ramp (traffic signal control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS C or better. The overall intersection operates at LOS C for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS E or better. The overall intersection operates at LOS C for all scenarios.

Computer Avenue/access (minor street stop control)

During the a.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS B or better. The overall intersection operates at LOS A for all scenarios.

During the p.m. peak hour under 2021, 2024 No-Build, and 2024 Build conditions, all movements operate at LOS B or better. The overall intersection operates at LOS A for all scenarios.

Overall Traffic Impact

The net trips added to the roadway system by the proposed development are expected to have minimal impact on traffic operations on the surrounding street system. No improvements are needed at the subject intersections to accommodate the proposed project.

Comparison to Pentagon South Traffic Study

The traffic volume forecasts for the current project were compared to forecasts presented in the Pentagon South traffic study dated May 2, 2018. The Pentagon South traffic study accounted for full development of the site assuming a 153 room hotel on the current project site. A comparison of the trip generation for the previous hotel use to the current apartment use is shown in **Table 5-1**.

Table 5-1
Trip Generation Comparison for Proposed Project and Previous Use

Land Use	Size	Weekday AM Peak Hour			Weekday PM Peak Hour			Weekday Daily
		In	Out	Total	In	Out	Total	Total
Proposed use								
Apartments	200 DU	19	53	72	54	34	88	1088
Previous study use								
Hotel	153 rooms	42	30	72	47	45	92	1279

DU=dwelling unit

As shown, the proposed apartment use generates the same number of trips during the a.m. peak hour, 4 fewer trips during the p.m. peak hour, and 191 fewer daily trips.

Overall, the proposed apartment use has less impact to traffic operations than the previously assumed hotel use. Therefore, the results and recommendations from the Pentagon South traffic study are not impacted and are still valid.

Bicycle and Pedestrian Facilities

Under existing conditions, sidewalk is provided on the south side of 77th Street, the west side of Parklawn Avenue, and the west side of Computer Avenue. The Nine Mile Creek Regional Trail is located north of the project site.

All intersections in the study have crosswalks across all or a portion of the approaches. Bicycles are allowed on all the surrounding streets.

Future plans for this area include a new primary sidewalk on 77th Street. Future plans for this area also include a conventional bike lane on 77th Street. The proposed project will benefit from the existing and proposed sidewalk and bicycle facilities in this area.

The project owner is encouraged to provide bicycle parking spaces to promote bicycle use by residents. Long-term spaces for residents within the building and outside racks for short-term parking are recommended. The provision of a bicycle maintenance station will also help encourage bicycle use by residents.

Transit Facilities

The subject site presently is served by the Metro Transit bus routes 6 and 540. Bus stops exist on 77th Street at the development access and at Computer Avenue.

Potential Travel Demand Management Measures

The project owner is encouraged to implement Travel Demand Management strategies for this site with the goal of reducing vehicular trips during peak hours and reducing carbon emissions from vehicles. Potential strategies for this site include:

- Providing maps that show the area bus routes, light rail and bus schedules, and bicycle and pedestrian facilities.
- Providing information on starting and joining commuter programs.
- Providing charging stations for electric vehicles in the resident parking areas.
- Providing long-term and short-term bicycle parking spaces for apartment residents.
- Offering a pre-paid Metro Transit Go-To Card to all new residents.

6.0 Parking Analysis

As described earlier, the project is expected to include 157 on-site parking stalls. The project will also use stalls in the adjacent parking ramp which has 423 stalls. The proposed amount of parking was compared to industry standards to determine adequacy.

Parking data from the Institute of Transportation Engineers (ITE) was used to determine the expected parking demand for the proposed land uses. Data provided in the ITE publication *Parking Generation*, 5th Edition, indicates the various proposed uses peak at different times during the day. The ITE data was adjusted to account for the expected modal split for the site.

Based on the ITE data, the peak weekday parking demand for the overall site 262 spaces. The 157 spaces on-site are 105 spaces less than the expected peak parking demand.

The current City ordinance is 2 stalls per unit, which equates to 400 stalls. The proposed draft parking ordinance that is in front of the City Council is 1.25 stalls per unit, which equates to 250 stalls.

The expected parking demand was also calculated for additional development within the Pentagon South development. The parking demand was calculated for the first phase of office space of 19,000 square feet and a 235 room hotel. The peak parking demand for these uses is 177 spaces from 6-8 a.m. Combining this peak demand with the portion of the apartment peak demand that would use the parking ramp (105 spaces) results in a total demand of 282 spaces. This peak demand is 141 spaces less than the total 423 spaces in the parking ramp.

7.0 Conclusions and Recommendations

The conclusions drawn from the information and analyses presented in this report are as follows:

- The proposed development is expected to add 72 net trips during the a.m. peak hour, 88 net trips during the p.m. peak hour, and 1,088 net trips daily. Net trips account for new trips generated by the development and trips eliminated by removal of the existing office space.
- The net trips added to the roadway system by the proposed development are expected to have minimal impact on traffic operations on the surrounding street system. No improvements are needed at the subject intersections to accommodate the proposed project.
- Traffic volume data collected for previous studies in this area was used at all intersections to avoid traffic volume reductions that have occurred due to the COVID-19 pandemic impacts. This process resulted in reasonable estimates for the weekday peak hours that would occur under non-pandemic conditions.
- Future plans for this area include a new primary sidewalk on 77th Street. Future plans for this area also include a conventional bike lane on 77th Street. The proposed project will benefit from the existing and proposed sidewalk and bicycle facilities in this area.
- The project owner is encouraged to provide bicycle parking spaces to promote bicycle use by residents. Long-term spaces for residents within the building and outside racks for short-term parking are recommended. The provision of a bicycle maintenance station will also help encourage bicycle use by residents.
- Based on the ITE data, the peak weekday parking demand for the overall site 262 spaces. The 157 spaces on-site are 105 spaces less than the expected peak parking demand.
- The current City parking ordinance is 2 stalls per unit, which equates to 400 stalls. The proposed draft parking ordinance that is in front of the City Council is 1.25 stalls per unit, which equates to 250 stalls.
- The expected parking demand for the first phase of office space (19,000 square feet) and a 235 room hotel within Pentagon South was calculated to be 177 spaces from 6-8 a.m. Combining this peak demand with the portion of the apartment peak demand that would use the parking ramp (105 spaces) results in a total demand of 282 spaces. This peak demand is 141 spaces less than the total 423 spaces in the parking ramp.
- The project owner is encouraged to implement Travel Demand Management strategies for this site with the goal of reducing vehicular trips during peak hours and reducing carbon emissions from vehicles. Potential strategies for this site include:

- Providing maps that show the area bus routes, bus schedules, and bicycle and pedestrian facilities.
- Providing information on starting and joining commuter programs.
- Providing charging stations for electric vehicles in the resident parking areas.
- Providing long-term and short-term bicycle parking spaces for apartment residents.
- Offering a pre-paid Metro Transit Go-To Card to all new residents.

8.0 Appendix

- Level of Service Worksheets

PLANT SCHEDULE

Call 48 Hours before digging:
811 or call811.com
Common Ground Alliance

CODE	QTY	COMMON NAME/LATIN NAME	SIZE	ROOT	REMARKS
ABP		AUTUMN BLAZE MAPLE	4.5"	B&B	STRAIGHT LEADER
AB		Acer x freemanii 'Jeffersred'	2.5"	B&B	AND FULL CROWN
AB		AUTUMN BLAZE MAPLE	2.5"	B&B	STRAIGHT LEADER
BD		Acer x freemanii 'Jeffersred'	2.5"	B&B	AND FULL CROWN
BD		BUR OAK	2.5"	B&B	STRAIGHT LEADER
FSP		Quercus macrocarpa	3.5"	B&B	AND FULL CROWN
FSP		SIENNA GLEN MAPLE	3.5"	B&B	STRAIGHT LEADER
FSP		Acer x freemanii 'Sienna' (PP11,322)	4.5"	B&B	AND FULL CROWN
FSP		SIENNA GLEN MAPLE	4.5"	B&B	STRAIGHT LEADER
FS		Acer x freemanii 'Sienna' (PP11,322)	2.5"	B&B	STRAIGHT LEADER
FS		SIENNA GLEN MAPLE	2.5"	B&B	STRAIGHT LEADER
IH		IMPERIAL HONEYSUCKLE	2.5"	B&B	AND FULL CROWN
IH		Imperialis racemosa var. 'Imperial'	2.5"	B&B	STRAIGHT LEADER
RO		RED OAK	3.5"	B&B	AND FULL CROWN
RO		Quercus rubra	3.5"	B&B	STRAIGHT LEADER
RBT		RIVER BIRCH	2.0"	B&B	TREE FORM
RBT		Betula nigra	2.0"	B&B	AND FULL CROWN
RB		RIVER BIRCH CLUMP	1.0"	B&B	TREE FORM
SS		SPRING SNOW CRABAPPLE	1.5"	B&B	AND FULL CROWN
SS		Malus 'Spring Snow'	1.5"	B&B	TREE FORM
ABC		AUTUMN BRILLIANCE CLUMP SERVICEBERRY	1.0"	B&B	TREE FORM
ABC		Amelanchier x grandiflora 'Autumn Brilliance'	1.0"	B&B	AND FULL CROWN
MP		PRAIRIE CRABAPPLE	1.0"	B&B	TREE FORM
MP		Malus 'Prairie Fire'	1.0"	B&B	AND FULL CROWN
BH		BLACKHILLS SPRUCE	1.0"	B&B	TREE FORM
BH		Picea canadensis	1.0"	B&B	TO GRADE
NSA		NORWAY SPRUCE	1.0"	B&B	TREE FORM
NSA		Picea abies	1.0"	B&B	STRAIGHT LEADER
GSL		GREENSPICE LINDEN	1.0"	B&B	AND FULL CROWN
GSL		Tilia cordata 'Greenspire'	1.0"	B&B	TREE FORM
JT		JAPANESE TREE LILAC	1.0"	B&B	AND FULL CROWN
JT		Syringa reticulata	1.0"	B&B	TREE FORM
AW		ANTHONY WATERER SPIREA	1.0"	B&B	PLANT 4'-0" O.C. IN
AW		Spiraea x bumalda 'Anthony Waterer'	1.0"	B&B	MASS OR AS SHOWN
DB		DWARF BUSH HONEYSUCKLE	1.0"	B&B	PLANT 3'-0" O.C. IN
DB		Diervilla lonicera	1.0"	B&B	MASS OR AS SHOWN
RG		RED GROVE DOGWOOD	1.0"	B&B	PLANT 4'-0" O.C. IN
RG		Cornus alba 'sibirica Red Gnome'	1.0"	B&B	MASS OR AS SHOWN
AH		AINABELLE HYDRANGEA	1.0"	B&B	PLANT 3'-0" O.C. IN
AH		Hydrangea arborescens 'Annabelle'	1.0"	B&B	MASS OR AS SHOWN
SF		SEM FALSE SPIREA	1.0"	B&B	PLANT 3'-0" O.C. IN
SF		Sorbaria spicata 'Sem' (PP16,336)	1.0"	B&B	MASS OR AS SHOWN
GL		GRO-LOW FRAGRANT SUMAC	1.0"	B&B	PLANT 5'-0" O.C. IN
GL		Rhus glabra 'Gro-Low'	1.0"	B&B	MASS OR AS SHOWN
SS		MAY NIGHT JUNIPER	1.0"	B&B	PLANT 5'-0" O.C. IN
SS		Juniperus chinensis 'Mopel'	1.0"	B&B	MASS OR AS SHOWN
PM		PINE, MUGO SLOWGROW	1.0"	B&B	PLANT 3'-0" O.C. IN
PM		Pinus strobus 'Mugo'	1.0"	B&B	MASS OR AS SHOWN
HJ		HUGES JUNIPER	1.0"	B&B	PLANT 5'-0" O.C. IN
HJ		Juniperus horizontalis 'Huges'	1.0"	B&B	MASS OR AS SHOWN
JB		KOBOLD BARBERY	1.0"	B&B	PLANT 3'-0" O.C. IN
JB		Berberis thunbergii 'Kobold'	1.0"	B&B	MASS OR AS SHOWN
BC		BLACK CHOKERBERRY	1.0"	B&B	PLANT 3'-0" O.C. IN
BC		Koeleria paniculata 'Black Choke'	1.0"	B&B	MASS OR AS SHOWN
TY		TAUNTON YEW	1.0"	B&B	PLANT 4'-0" O.C. IN
TY		Taxus x media 'Taunton'	1.0"	B&B	MASS OR AS SHOWN
RT		RED TWIG DOGWOOD	1.0"	B&B	PLANT 5'-0" O.C. IN
RT		Cornus sericea 'Red Twig'	1.0"	B&B	MASS OR AS SHOWN
CW		CARIBBEAN WAX ROSE (PINK)	1.0"	B&B	PLANT 3'-0" O.C. IN
CW		Rosa 'Caribbean Wax'	1.0"	B&B	MASS OR AS SHOWN
ES		ENDLESS SUMMER HYDRANGEA	1.0"	B&B	PLANT 3'-0" O.C. IN
ES		Hydrangea macrophylla 'Endless Summer'	1.0"	B&B	MASS OR AS SHOWN
WC		WILTON CARPET JUNIPER	1.0"	B&B	PLANT 5'-0" O.C. IN
WC		Juniperus chinensis 'Wilton'	1.0"	B&B	MASS OR AS SHOWN
BB		BWARF BURNING BUSH	1.0"	B&B	PLANT 5'-0" O.C. IN
BB		Euonymus alatus 'Compactus'	1.0"	B&B	MASS OR AS SHOWN
MR		MASS KILL LILAC	1.0"	B&B	PLANT 6'-0" O.C. IN
MR		Syringa patula 'Mass Kill'	1.0"	B&B	MASS OR AS SHOWN
BJ		BUFFALO JUNIPER	1.0"	B&B	PLANT 5'-0" O.C. IN
BJ		Juniperus spicata 'Buffalo'	1.0"	B&B	MASS OR AS SHOWN
CP		CRIMSON PYRAMID BARBERY	1.0"	B&B	PLANT 3'-0" O.C. IN
CP		Berberis thunbergii 'Crimson Pyramid'	1.0"	B&B	MASS OR AS SHOWN
MB		MARIE BOUTET ROSE (WHITE)	1.0"	B&B	PLANT 3'-0" O.C. IN
MB		Rosa 'Marie Boutet'	1.0"	B&B	MASS OR AS SHOWN
KO		KNOCK OUT ROSE (RED)	1.0"	B&B	PLANT 3'-0" O.C. IN
KO		Rosa 'Knock Out'	1.0"	B&B	MASS OR AS SHOWN
GS		GOLDFLAME SPIREA	1.0"	B&B	PLANT 3'-0" O.C. IN
GS		Spiraea x bumalda 'Goldflame'	1.0"	B&B	MASS OR AS SHOWN
JW		JAPANESE WHITE SPIREA	1.0"	B&B	PLANT 2'-0" O.C. IN
JW		Spiraea alba	1.0"	B&B	MASS OR AS SHOWN
CO		CALGARY CARPET JUNIPER	1.0"	B&B	PLANT 6'-0" O.C. IN
CO		Juniperus spicata 'Calgary Carpet'	1.0"	B&B	MASS OR AS SHOWN
SJ		SCANDIA JUNIPER	1.0"	B&B	PLANT 5'-0" O.C. IN
SJ		Juniperus spicata 'Scandia'	1.0"	B&B	MASS OR AS SHOWN
WB		WINTERGREEN DOGWOOD	1.0"	B&B	PLANT 2'-0" O.C. IN
WB		Buxus microphylla 'Koreana'	1.0"	B&B	MASS OR AS SHOWN
TG		TECHNY ARBOREVITAE	1.0"	B&B	PLANT 6'-0" O.C. IN
TG		Thuja occidentalis 'Techny'	1.0"	B&B	MASS OR AS SHOWN
SD		STELLA SUPREME DAYLILY	1.0"	B&B	PLANT 1'-6" O.C. IN
SD		Hemerocallis 'Stella Supreme'	1.0"	B&B	MASS OR AS SHOWN
BD		BAJA DAYLILY	1.0"	B&B	PLANT 1'-6" O.C. IN
BD		Hemerocallis 'Baja'	1.0"	B&B	MASS OR AS SHOWN
GC		GOLDSTROM CONEFLOWER	1.0"	B&B	PLANT 1'-6" O.C. IN
GC		Rudbeckia 'Goldstrom'	1.0"	B&B	MASS OR AS SHOWN
PC		PURPLE CONEFLOWER	1.0"	B&B	PLANT 1'-6" O.C. IN
PC		Echinacea purpurea	1.0"	B&B	MASS OR AS SHOWN
KF		KARL FOERSTER GRASS	1.0"	B&B	PLANT 1'-6" O.C. IN
KF		Calamagrostis x canaliculata 'Karl Foerster'	1.0"	B&B	MASS OR AS SHOWN
MF		MISCANTHUS FLAME	1.0"	B&B	PLANT 3'-0" O.C. IN
MF		Miscanthus sinensis 'Purpureascens'	1.0"	B&B	MASS OR AS SHOWN
FA		FANAL ASTILE	1.0"	B&B	PLANT 1'-6" O.C. IN
FA		Astilbe x grandis 'Fanal'	1.0"	B&B	MASS OR AS SHOWN
BE		BLACK-EYED SUSAN	1.0"	B&B	PLANT 1'-6" O.C. IN
BE		Rudbeckia hirta	1.0"	B&B	MASS OR AS SHOWN
PB		PRAIRIE BLAZING STAR	1.0"	B&B	PLANT 2'-0" O.C. IN
PB		Liatris pycnostachya	1.0"	B&B	MASS OR AS SHOWN
LB		LITTLE BLUESTEM	1.0"	B&B	PLANT 3'-0" O.C. IN
LB		Schizanthus scoparius	1.0"	B&B	MASS OR AS SHOWN
KH		KING OF HEARTS DICENTRA	1.0"	B&B	PLANT 1'-6" O.C. IN
KH		Dicentra 'King of Hearts'	1.0"	B&B	MASS OR AS SHOWN
WG		WINTER GLOW BERGENIA	1.0"	B&B	PLANT 1'-6" O.C. IN
WG		Bergenia cordifolia 'Winter Glow'	1.0"	B&B	MASS OR AS SHOWN
JP		JOE PYLE WEDD	1.0"	B&B	PLANT 3'-0" O.C. IN
JP		Eupatorium maculatum	1.0"	B&B	MASS OR AS SHOWN
MN		MAY NIGHT SALVA	1.0"	B&B	PLANT 1'-6" O.C. IN
MN		Salvia nemorosa 'Mainsicht'	1.0"	B&B	MASS OR AS SHOWN
JH		JUNE HOSTA	1.0"	B&B	PLANT 1'-6" O.C. IN
JH		Hosta 'June'	1.0"	B&B	MASS OR AS SHOWN
AJ		AUTUMN JOY STONECROP	1.0"	B&B	PLANT 1'-6" O.C. IN
AJ		Sedum 'Autumn Joy'	1.0"	B&B	MASS OR AS SHOWN
WS		WHITE SWAN ECHINACEA	1.0"	B&B	PLANT 1'-6" O.C. IN
WS		Echinacea purpurea 'White Swan'	1.0"	B&B	MASS OR AS SHOWN
FR		BLUE FESCUE	1.0"	B&B	PLANT 2'-0" O.C. IN
FR		Festuca glauca 'Elijah Blue'	1.0"	B&B	MASS OR AS SHOWN
PD		PRAIRIE DROPSEED	1.0"	B&B	PLANT 1'-6" O.C. IN
PD		Sporobolus heterolophus	1.0"	B&B	MASS OR AS SHOWN
KL		KOBOLD LIATRAS	1.0"	B&B	PLANT 1'-6" O.C. IN
KL		Liatris pycnostachya 'Kobold'	1.0"	B&B	MASS OR AS SHOWN
RS		RUBY STAR CONEFLOWER	1.0"	B&B	PLANT 1'-6" O.C. IN
RS		Echinacea purpurea 'Rubin Star'	1.0"	B&B	MASS OR AS SHOWN
GSH		GOLD STANDARD HOSTA	1.0"	B&B	PLANT 3'-0" O.C. IN
GSH		Hosta 'Gold Standard'	1.0"	B&B	MASS OR AS SHOWN
SO		STELLA D'ORO DAYLILY	1.0"	B&B	PLANT 1'-6" O.C. IN
SO		Hemerocallis 'Stella D'Or'	1.0"	B&B	MASS OR AS SHOWN
GA		GOLDEN ALEXANDER	1.0"	B&B	PLANT 1'-6" O.C. IN
GA		Zizia aurea	1.0"	B&B	MASS OR AS SHOWN
CF		CARDINAL FLOWER	1.0"	B&B	PLANT 1'-6" O.C. IN
CF		Lobelia cardinalis	1.0"	B&B	MASS OR AS SHOWN
PS		PRAIRIE SMOKE	1.0"	B&B	PLANT 1'-6" O.C. IN
PS		Geum triflorum	1.0"	B&B	MASS OR AS SHOWN
BF		BUTTERFLY FLOWER	1.0"	B&B	PLANT 1'-6" O.C. IN
BF		Asclepias tuberosa	1.0"	B&B	MASS OR AS SHOWN
AF		AUTUMN FIRE SEDUM	1.0"	B&B	PLANT 1'-6" O.C. IN
AF		Sedum x 'Autumn Fire'	1.0"	B&B	MASS OR AS SHOWN
FP		FLAME PINK PHLOX	1.0"	B&B	PLANT 1'-6" O.C. IN
FP		Phlox paniculata 'Flame Pink' (PP11,804)	1.0"	B&B	MASS OR AS SHOWN
GM		GRAPE MAGIC DAYLILY	1.0"	B&B	PLANT 1'-6" O.C. IN
GM		Hemerocallis 'Grape Magic'	1.0"	B&B	MASS OR AS SHOWN
MR		FROSTED VIOLET HEUCHERA	1.0"	B&B	PLANT 1'-6" O.C. IN
MR		Heuchera 'Frosted Violet'	1.0"	B&B	MASS OR AS SHOWN

NOTE: THE ABOVE LANDSCAPE TOTALS ARE GIVEN AS A CONVENIENCE TO THE LANDSCAPE CONTRACTOR. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR VERIFYING COUNTS WITH LANDSCAPE PLAN.

0' 40' 80' 120'

NOT FOR CONSTRUCTION

Date: 04/09/18

Sheet C600 of 9

LANDSCAPE PLAN

Pentagon
Village

Edina, MN

Prepared for:

Solomon Real Estate Group

8560 Kalzer Pond Drive
Victoria, MN 55386

LANDSCAPE REQUIREMENTS

TREES REQUIRED ON SITE IS DETERMINED BY THE SITE PERIMETER OF THE LOT DIVIDED BY 40.
LOT PERIMETER = 2,984 LF / 40 = 74.6

IN ADDITION TO THE REQUIRED NUMBER OF OVERSTORY TREES, A FULL COMPLEMENT OF UNDERSTORY TREES AND SHRUBS SHALL BE PROVIDED TO COMPLETE A QUALITY LANDSCAPE TREATMENT.

MINIMUM SIZE OF REQUIRED OVERSTORY TREES FOR BUILDING HEIGHT GREATER THAN 24' AS FOLLOWS

	DECIDUOUS	CONIFEROUS	% OF TOTAL	MIN. REQ.
ORNAMENTAL	2" CAL.	5' HT. OR LESS	5%	4
COMPLEMENTARY	2.5" CAL.	6' HT.	25%	19
ACCENT	3.5" CAL.	8' HT.	25%	19
PRIMARY	4.5" CAL.	10' HT.	20%	15
FULL	5.5" CAL.	12' HT.	20%	15

PROPOSED LANDSCAPE PLANTINGS

OVERSTORY TREES = 112
CONIFEROUS TREES = 19
ORNAMENTAL TREES = 59

SHRUBS PROPOSED ON SITE = 1,170
PERENNIALS PROPOSED ON SITE = 5,700

Westwood

Phone (952) 937-1100 12701 Whitecloud Drive, Suite 2300
Fax (952) 937-0822 Minneapolis, MN 55431
Toll Free (866) 937-1150 westwoodps.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed PROFESSIONAL LANDSCAPE ARCHITECT under the laws of the State of Minnesota.
Date: 07/03/18 License No. 44018

Revisions:
07/03/18 Final Plot Review

Designed: JKW
Checked: JKW
Drawn: JTM
Revised Drawing by/Date:







PROPOSED UPDATED MASTER PLAN



VIEW FROM THE NW

PENTAGON VILLAGE APARTMENTS

Edina, Minnesota
21-0068

July 29, 2021 | PAGE 2



RISE
development



Cunningham

JR Hospitality Fairfield Inn and Suites & TownePlace Suites

May 4, 2022 | Edina City Council



About JR Hospitality

Brand Partners

- Marriott
- Hilton
- IHG
- Choice Hotels
- Hyatt Hotels



Operates 13 hotels in Minnesota and Wisconsin

- Includes 7 in Twin Cities
- 7 more in Twin Cities under development

Partnered with Hawkeye Hotels



Hawkeye**hotels**



Site Background



Pentagon Park South



Fairfield Inn and Suites / TownePlace Suites

- Dual-branded
- Upper midscale brands
- Will attract both business and leisure travelers
- TownePlace Suites is extended stay brand within Marriott family



Hotel Amenities

- Hot breakfast buffet
- Indoor pool
- Fitness center
- Outdoor patio
- Business center



Planning Department Submittal

- Originally approved in 2019
- Project delayed due to COVID-19 pandemic (approval expired)
- No changes to site plan
- Slight changes to landscaping plan
 - Overstory trees increased from 12 to 24 as required by City Forester and Planning Department
- Slight changes to building plan
 - Guest room count increased from 235 rooms to 239 rooms
 - No changes to building footprint

Thank You!

Questions?





The CITY of
EDINA

Site Plan Review – Pentagon Village Hotel



SKETCH PLAN SUBMIT

4911 77th St W
Edina, MN

www.pentagonvillageedina.com

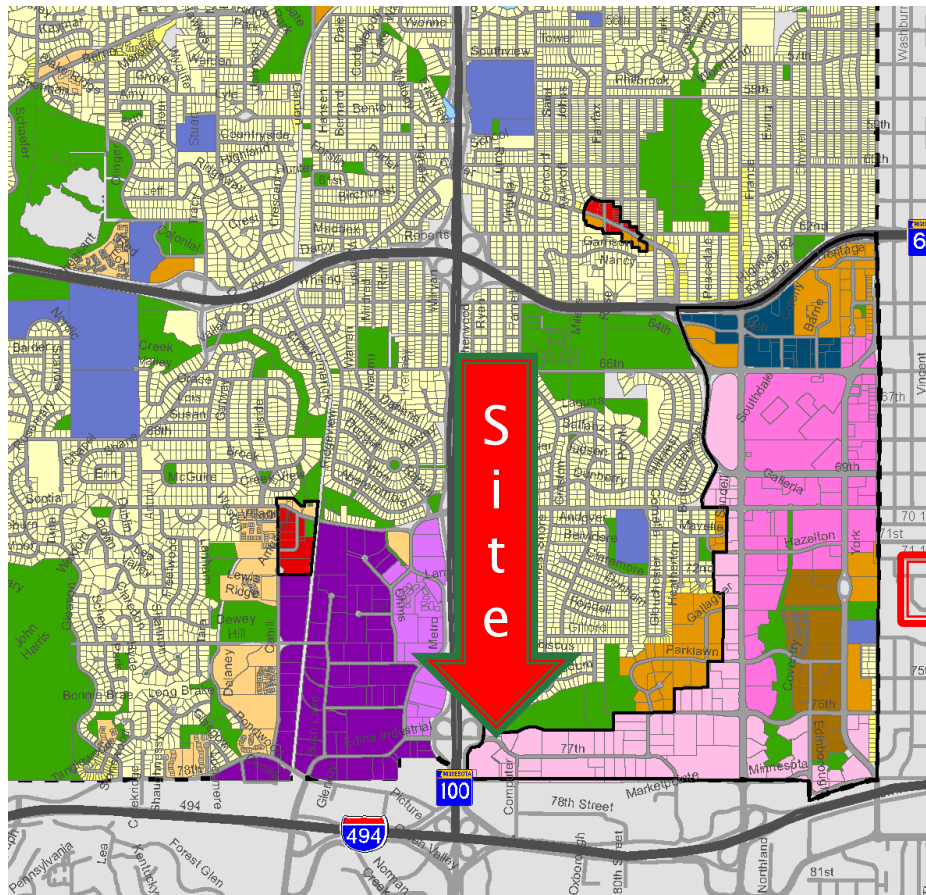
Existing Zoning:

Planned Unit Development District-17
(PUD-17) Pentagon Park South

April 23, 2021
PENTAGON VILLAGE APARTMENT
21-0068

Cunningham





The CITY of EDINA



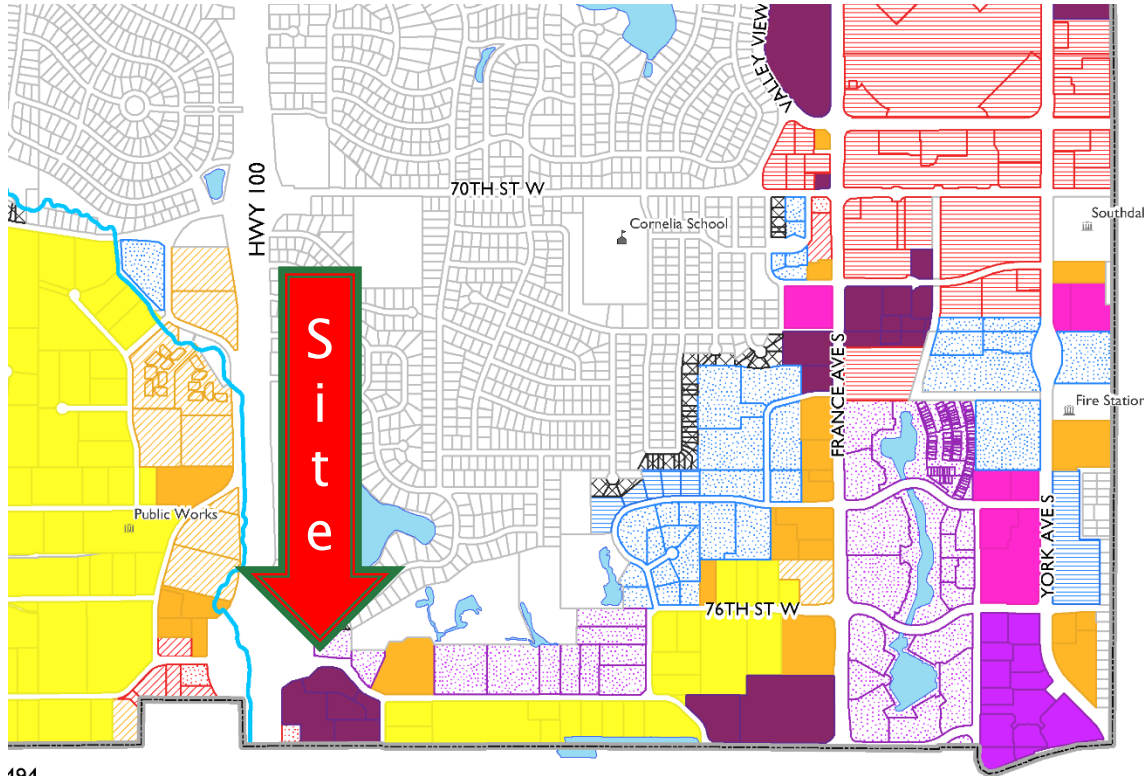
Source: City of Edina, Hennepin County, MetCouncil, MnDOT



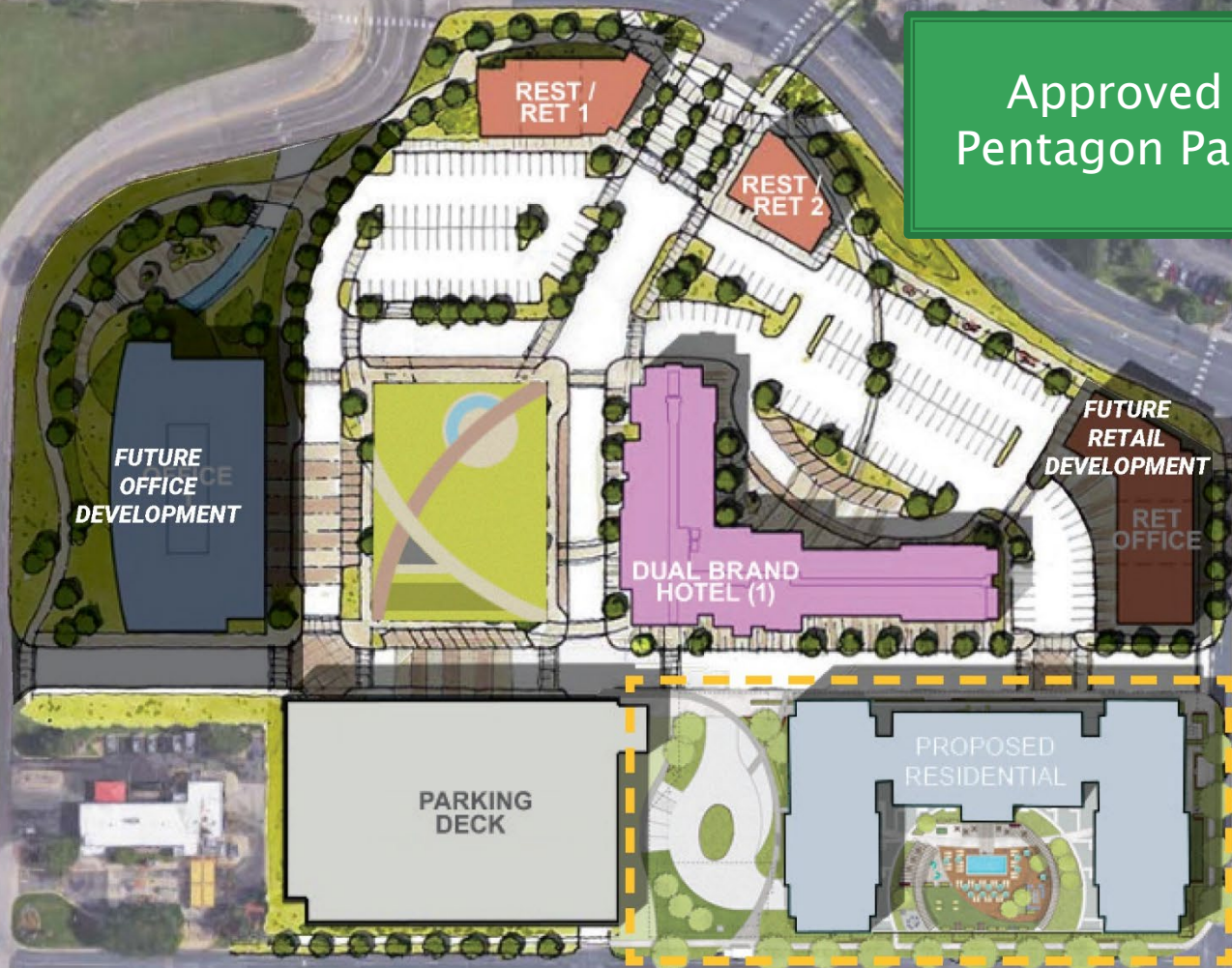
Zoning Map

Legend

- R-1 - Single Dwelling Unit
- R-2 - Double Dwelling Unit
- PRD-1 - Planned Residence
- PRD-2 - Planned Residence
- PRD-3 - Planned Residence
- PRD-4 - Planned Residence
- PRD-5 - Planned Residence
- PCD-1 - Planned Commercial
- PCD-2 - Planned Commercial
- PCD-3 - Planned Commercial
- PCD-4 - Planned Commercial
- POD-1 - Planned Office
- POD-2 - Planned Office
- RMD - Regional Medical
- PID - Planned Industrial
- PUD - Planned Unit Development
- APD - Automotive Parking
- PSR-4 - Planned Residence
- MDD-4 - Mixed Development
- MDD-5 - Mixed Development
- MDD-6 - Mixed Development
- Lakes
- Creeks



Approved PUD – Pentagon Park South





Approved PUD –
Pentagon Park South



The CITY of
EDINA



2 EAST ELEVATION
SCALE: 3/32" = 1'-0"



2018 Approved Hotel
for the site



**TOWNEPLACE
SUITES®**
BY MARRIOTT
Fairfield

BA

2801 CLINT MC
BOCA RATON
988.901.8008

RICARDO J. M.
2020 HABE
CLUMMIN

Date:

Owner:

Hawke

**Fair
INN &
BY MA**

TOWNEPLA

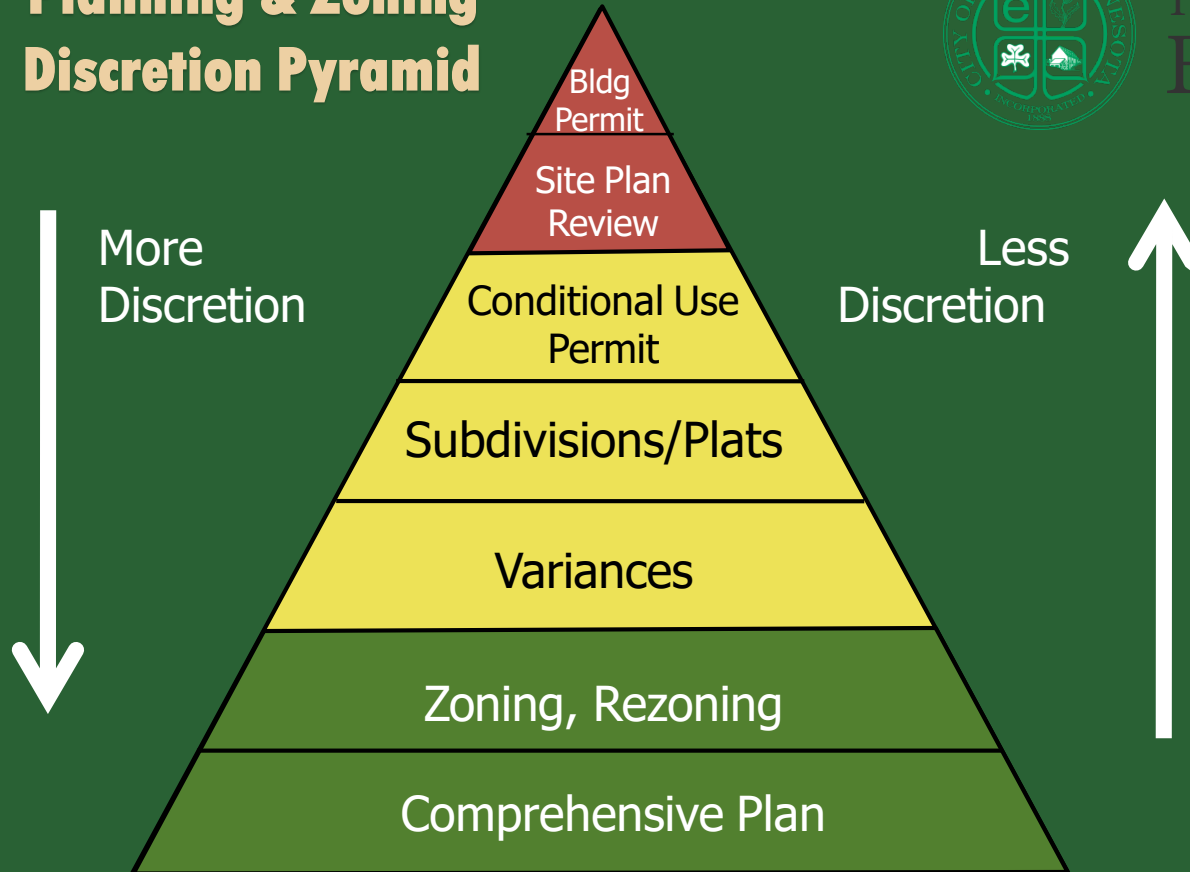
LOT 2 BLOCK
SOUTH W
EDNA, MA
PROJECT
FFA, GEN 4
TPO, SET

DATE	DESCRIPTION	ISSUE DATE
1/1	1/1	1/1

Planning & Zoning Discretion Pyramid



The CITY of
EDINA



This Request Requires:



The CITY of
EDINA

- A Site Plan Review



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Fairfield
INN & SUITES
BY MARRIOTT



Architects | Engineers | Designers

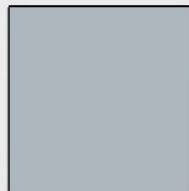
BASE 4
2301 CLINT MOORE ROAD #114
BOCA RATON, FLORIDA 33436
WWW.BASE-4.COM



01 INCHIKA - FIBER CEMENT SIDING - ASH



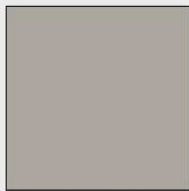
02 EIPS - BENJAMIN MOORE - DEEP SPACE



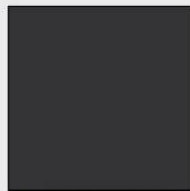
03 EIPS - BENJAMIN MOORE - MANOR BLUE



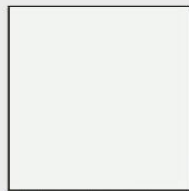
07 PRO FIT ALPINE LEDGESTONE - BLACK MOUNTAIN



04 EIPS - SHERWIN WILLIAMS - DORIAN GRAY



05 EIPS - BENJAMIN MOORE - SPACE BLACK



06 EIPS - BENJAMIN MOORE - DISTANT GRAY



**TOWNEPLACE
SUITES®**
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Fairfield

BA

2801 CLINT MC
BOCA RATON
988 901 8008

RICARDO J. M.
2020 HABE
CLUMMIN

Date:

Owner:

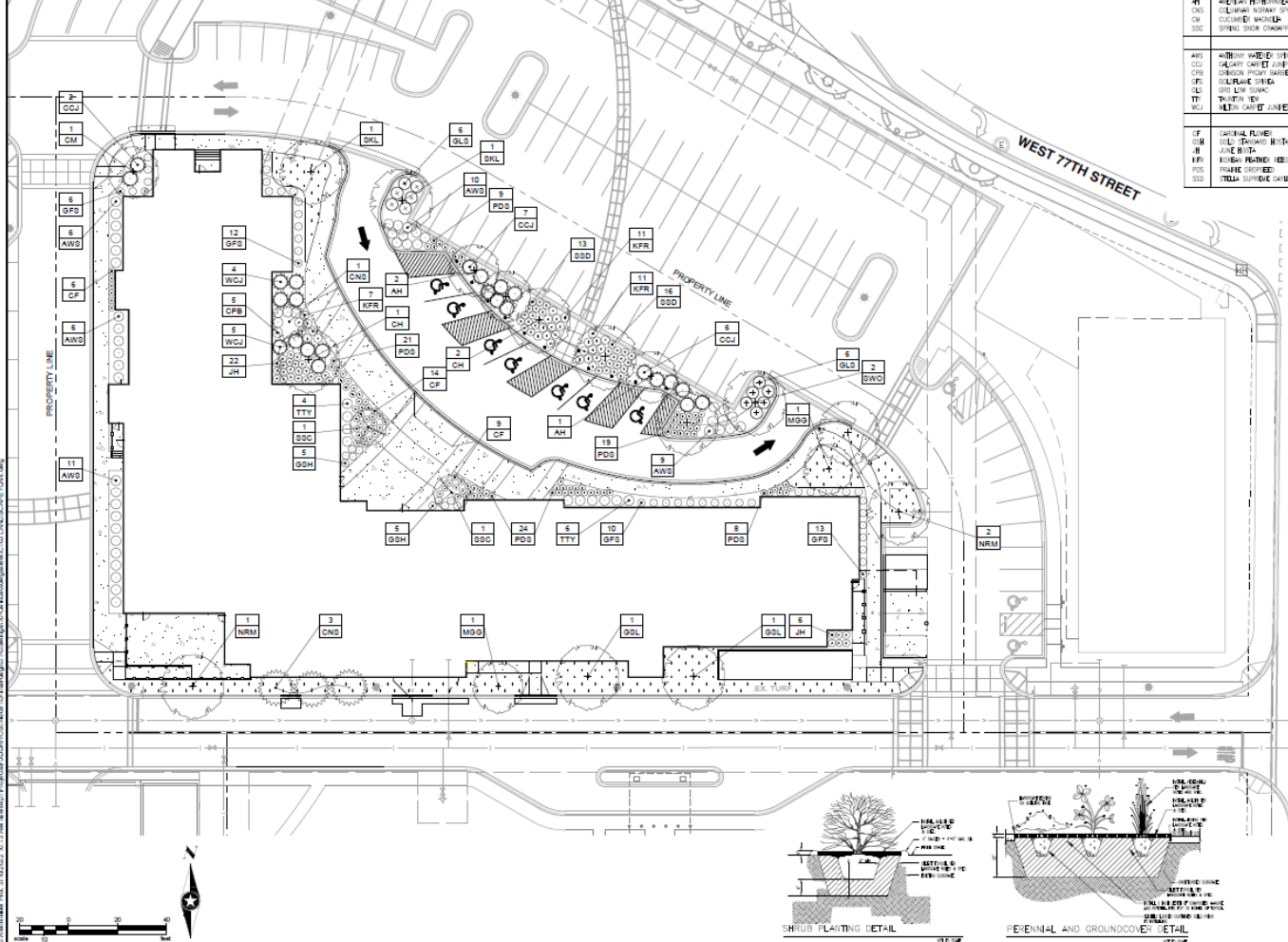
Hawke
1801 AL RICH
BURLINGTON
800.333.3333

**Fair
INN &
BY MA**

TOWNEPLA

LOT 2 BLOCK
SOUTH W
EDNA, MA
PROJECT
FFR: 0.04 A
TYP: SET

DATE: 02/19/2024
REV: 1
BY: []
PROJECT: []

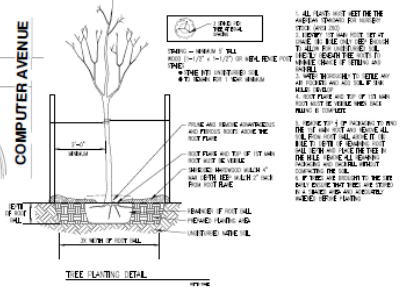


41	COLLEGE PARK DRIVE	1	6" B&B
42	COLLEGE PARK DRIVE	1	6" B&B
43	COLLEGE PARK DRIVE	1	6" B&B
44	COLLEGE PARK DRIVE	1	6" B&B
45	COLLEGE PARK DRIVE	1	6" B&B
46	COLLEGE PARK DRIVE	1	6" B&B
47	COLLEGE PARK DRIVE	1	6" B&B
48	COLLEGE PARK DRIVE	1	6" B&B
49	COLLEGE PARK DRIVE	1	6" B&B
50	COLLEGE PARK DRIVE	1	6" B&B
51	COLLEGE PARK DRIVE	1	6" B&B
52	COLLEGE PARK DRIVE	1	6" B&B
53	COLLEGE PARK DRIVE	1	6" B&B
54	COLLEGE PARK DRIVE	1	6" B&B
55	COLLEGE PARK DRIVE	1	6" B&B
56	COLLEGE PARK DRIVE	1	6" B&B
57	COLLEGE PARK DRIVE	1	6" B&B
58	COLLEGE PARK DRIVE	1	6" B&B
59	COLLEGE PARK DRIVE	1	6" B&B
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61	COLLEGE PARK DRIVE	1	6" B&B
62	COLLEGE PARK DRIVE	1	6" B&B
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64	COLLEGE PARK DRIVE	1	6" B&B
65	COLLEGE PARK DRIVE	1	6" B&B
66	COLLEGE PARK DRIVE	1	6" B&B
67	COLLEGE PARK DRIVE	1	6" B&B
68	COLLEGE PARK DRIVE	1	6" B&B
69	COLLEGE PARK DRIVE	1	6" B&B
70	COLLEGE PARK DRIVE	1	6" B&B
71	COLLEGE PARK DRIVE	1	6" B&B
72	COLLEGE PARK DRIVE	1	6" B&B
73	COLLEGE PARK DRIVE	1	6" B&B
74	COLLEGE PARK DRIVE	1	6" B&B
75	COLLEGE PARK DRIVE	1	6" B&B
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77	COLLEGE PARK DRIVE	1	6" B&B
78	COLLEGE PARK DRIVE	1	6" B&B
79	COLLEGE PARK DRIVE	1	6" B&B
80	COLLEGE PARK DRIVE	1	6" B&B
81	COLLEGE PARK DRIVE	1	6" B&B
82	COLLEGE PARK DRIVE	1	6" B&B
83	COLLEGE PARK DRIVE	1	6" B&B
84	COLLEGE PARK DRIVE	1	6" B&B
85	COLLEGE PARK DRIVE	1	6" B&B
86	COLLEGE PARK DRIVE	1	6" B&B
87	COLLEGE PARK DRIVE	1	6" B&B
88	COLLEGE PARK DRIVE	1	6" B&B
89	COLLEGE PARK DRIVE	1	6" B&B
90	COLLEGE PARK DRIVE	1	6" B&B
91	COLLEGE PARK DRIVE	1	6" B&B
92	COLLEGE PARK DRIVE	1	6" B&B
93	COLLEGE PARK DRIVE	1	6" B&B
94	COLLEGE PARK DRIVE	1	6" B&B
95	COLLEGE PARK DRIVE	1	6" B&B
96	COLLEGE PARK DRIVE	1	6" B&B
97	COLLEGE PARK DRIVE	1	6" B&B
98	COLLEGE PARK DRIVE	1	6" B&B
99	COLLEGE PARK DRIVE	1	6" B&B
100	COLLEGE PARK DRIVE	1	6" B&B

MINERAL BODDED AREA IS 3,915 SF

LANDSCAPE NOTES

- IT IS THE GENERAL CONTRACTOR'S RESPONSIBILITY THAT ALL PLANTING BEDS TO RECEIVE A MINIMUM OF 3" OF FILLER/STOCK TOPSOIL, REMOVED GRAVEL, BASE MATERIAL, AND GRASSES) TO ACHIEVE THIS DEPTH. LANDSCAPE ARCHITECT TO VERIFY TOPSOIL DEPTH PRIOR TO PLANT INSTALLATION.
- ALL PLANTING AREAS SHALL RECEIVE 4" LAYER OF SHREDDED BARK MULCH.
- CONTRACTOR SHALL BE REQUIRED TO MAINTAIN PLANTINGS FOR A PERIOD OF TWO WEEKS AND SHALL MAINTAIN ALL PLANT MATERIAL (TREES, SHRUBS, PERENNIALS, AND GRASSES) FOR A PERIOD OF ONE YEAR FROM THE DATE OF ACCEPTANCE FROM THE OWNER.
- THE CONTRACTOR SHALL VERIFY THE LOCATION AND PROTECT ALL UTILITIES AND STRUCTURES. DAMAGE TO UTILITIES AND STRUCTURES SHALL BE REPAIRED BY THE CONTRACTOR TO THE SATISFACTION OF THE OWNER.
- ALL PLANT MATERIALS SHALL BE INSTALLED IN ACCORDANCE WITH MNDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION MANUAL, 2003 EDITION SECTION 388.1 PLANT STOCK. ALL PLANT MATERIAL SHALL AT LEAST MEET MINIMUM REQUIREMENTS SHOWN IN THE "AMERICAN STANDARD FOR NURSERY STOCK" (ANSI Z60.1-2004). NO PLANT MATERIAL SHALL BE SUBSTITUTED WITHOUT AUTHORIZATION OF SEH.
- CONTRACTOR SHALL APPLY PRE-EMERGENT HERBICIDE SUCH AS "PREN" OR EQUIVALENT IN ALL MULCHED PLANTING BEDS AS PER MANUFACTURER'S SPECIFICATIONS.
- EDGING TO BE 4" BLACK ALUMINUM EDGING.
- NO PLANT MATERIALS SHALL BE SUBSTITUTED WITHOUT THE AUTHORIZATION OF SEH.
- IRRIGATION SYSTEM: ALL PLANTING AREAS SHALL RECEIVE 100% DRIP IRRIGATION COVERAGE. ALL TURF AREAS TO RECEIVE 100% SPRAY HEAD COVERAGE. WATER SUPPLY, IRRIGATION CONTROLLER, AND BACKFLOW PREVENTER SHALL BE LOCATED IN AN APPROVED LOCATION. IT IS THE RESPONSIBILITY OF THE IRRIGATION CONTRACTOR TO DESIGN LAYOUT, COORDINATE, PROVIDE SHOP DRAWINGS AND FIELD VERIFY THE IRRIGATION SYSTEM TO MEET THE GENERAL DESIGN INTENT OF THE CONSTRUCTION DOCUMENTS. THE CONTRACTOR SHALL PROVIDE TO THE OWNER ALL NECESSARY TRAINING, SHOP DRAWINGS, FIRST SEASON SET-UP AND MAINTENANCE TO THE IRRIGATION SYSTEM.
- MINERAL SOIL SHALL BE PLACED IN ACCORDANCE WITH MNDOT SPEC 2011.205 ADDSOTOM, T.



Better Together Edina



The CITY of
EDINA

Recommendation



The CITY of
EDINA

Motion to close the public hearing May 9, 2022, at noon
and continue the item to the May 17, 2022, City Council
meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: IX.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Sharon Allison, City Clerk

Item Activity:
Action

Subject: Resolution No. 2022-45: Accepting Donations

ACTION REQUESTED:

Approve Resolution No. 2022-45 accepting donations.

INTRODUCTION:

To comply with State Statute, all donations to the City must be accepted by resolution and approved by two-thirds majority of the Council. See attached resolution with list of donations.

ATTACHMENTS:

Resolution No. 2022-45: Accepting Donations



**RESOLUTION NO. 2022-45
ACCEPTING DONATIONS ON
BEHALF OF THE CITY OF EDINA**

WHEREAS, Minnesota Statute 465.03 allows cities to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via a resolution of the Council adopted by a two thirds majority of its members.

NOW, THEREFORE, BE IT RESOLVED, that the Edina City Council accepts with sincere appreciation the following listed grants and donations on behalf of its citizens.

Parks & Recreation

- | | | |
|-----------------|----------|-------------------------------|
| • Linda Helland | \$350.00 | Memorial Tree at McGuire Park |
|-----------------|----------|-------------------------------|

Dated: May 4, 2022

Attest: _____
Sharon Allison, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of May 4, 2022, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 2022.

City Clerk

CITY OF EDINA

4801 West 50th Street • Edina, Minnesota 55424
EdinaMN.gov • 952-927-8861 • Fax 952-826-0389



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: IX.B.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Andrew Slama, Fire Chief

Item Activity:
Action

Subject: Fire Station 2 Site Selection

ACTION REQUESTED:

Approve the recommended site and enter into a purchase agreement with the owners of 4401 West 76th Street.

INTRODUCTION:

City staff have spent the last 24-36 months analyzing all aspects of where to locate a new fire station in the Southdale quadrant of the city. Attached is a recommendation for the staff's preferred site.

ATTACHMENTS:

Staff Report: Fire Station 2 Site Selection

Five Bugles Design Study

Values Viewfinder: Fire Station 2 Site Selection

Public Participation Report: Fire Station 2 Site Selection



Date: May 4, 2022

To: Scott Neal, City Manager

From: Andrew Slama, Fire Chief

Subject: Site Selection for proposed Station 2

Information / Background:

In 2018 the City of Edina commissioned a Response Time and Station Location Study. Five Bugles Design was selected to complete the study. In 2019 Five Bugles provided a final report to the City Council. The report included multiple recommendations including the construction of a new Station 2 in the Southeast Quadrant of the City.

Following the report, staff began identifying sites in the Southeast Quadrant. Factors for site selection for a proposed fire station included:

- Response times to the entire Community
- 2-4 acres as the optimal size for station design
- Fire Department Operations taking priority in site flow
- Anticipate future growth of the Community and Fire Department
- Incorporate Public Health
- Create a community landmark

Twenty-seven sites were identified and reviewed in greater detail. The review included parcel size and availability, response drive time specific to the parcel, and Fire Department Operations as a priority in site development. Two site finalists were reviewed with City Council in a work session on February 2, 2022. The two-site finalists were:

- 66th and Valley View Drive, the Parking lot at Rosland Park
- 4401 76th Street West

After discussion with City Council, staff was directed to collect neighborhood feedback on both potential sites and provide a final site recommendation after reviewing the feedback and factors listed above.

To engage with adjacent neighborhoods, staff scheduled an in-person neighborhood meeting on March 31, 2022. Property owners within 1000 ft of each site and rental units on file with the City were notified of the meeting via direct mailings. These residents were invited to provide feedback and share their concerns about the potential sites. The mailings included information about the site selection process, information for the neighborhood meeting, and the website link to the Fire Station 2 Better Together Edina project page. The Better Together project page was used to provide more detailed project information, collect feedback and answer questions. Utilizing our engagement website allowed residents who were unable or didn't want to attend the in-person meeting a platform to express concerns and ask questions specific to the project.

The neighborhood meeting was held on March 31 and approximately 100 residents attended. The goal of the meeting was to provide an objective presentation including background, information from the Five Bugles study, phases, response times, potential sites, and site selection timeline. Following the presentation, residents participated in a 30-minute large forum question and answer session. The formal meeting ended with residents able to complete comment cards and utilize physical maps to identify areas of concern.

Better Together Edina collected input beginning March 26. An initial input closing date of April 8 was extended to April 15 based on community requests to allow more time for residents to review the project and provide comments.

The neighborhood meeting and Better Together Edina were important aspects of the Public Participation Plan to better analyze the impact and concern of residents for both potential sites for Fire Station 2. A full public participation report is included in the attachments. Most of the neighborhood feedback and concerns included:

- Safety concerns for Rosland Park
- Property Impacts
- Loss of green space or park access
- Including the recommended Station 3 into station site selection criteria
- Traffic and pedestrian impact
- Parking Ramp concerns

Site selection for a Fire Station is an important commitment by the City of Edina to ensure effective emergency response to the community. Each site reviewed provided opportunities and challenges. The decision is not as simple as weighing the pros and cons, rather, striking a balance of objective and subjective factors that change from site to site. The final decision for a Fire Station must include a thoughtful review of all factors including, but not limited to:

- City Values
- Public Input
- Acquisition price / Site Prep
- Comparable site upgrades
- Regulatory requirements
- Response Time and Fire Department Operations

Summary:**City Values**

The City Values must be considered when reviewing potential sites. Fire Department staff engaged the Values Viewfinder internal team to provide analysis of the project. This was the first-time staff used the Values Viewfinder tool on an initiative decision. Fire staff found using the lenses of race and equity, health in all policies, community engagement, and sustainability were intuitive to understand individually and as a group concept to achieving community well-being.

Through conversation, staff highlighted the following overlapping opportunities:

- Any selected site must increase access to City services and amenities to residents who need it most, who are currently missing out on these access opportunities or amenities. (Values optimized: race and equity, health, community engagement)
- Any selected site will affect response times, better serving residents and optimizing drive time and transportation emissions for the city fleet. (Values optimized: race and equity, health, sustainability)

Identified site selection tradeoffs include:

- Transportation access to different sites will vary – some sites have better bus routes, bike lanes, and sidewalk connectivity for youth or elders who wish to access the site but may not have access or wish to drive. (values tradeoffs: a site with strong transportation access optimizes race and equity, health, and sustainability, but may result in more challenging community engagement)
- Site conditions (demolition, construction, loss, or addition of natural habitat) vary – some site options will need to have demolition activities or natural habitat removal which results in additional waste, more construction headaches, and potential change in the natural landscape. (values tradeoffs: a site that results in the shortest response times (health, race, and equity) may require more demolition (community engagement needs, sustainability goals missed).

A full report of the Values Viewfinder tool is included in the attachments.

Public Input

The Public Participation Plan afforded staff an opportunity to receive feedback and concerns on both potential sites. A full report of the plan is included in the attachments. The majority of concern was received from the Rosland Park site. Impacts on the neighborhood, safety, and impact on the park were among the main concerns. Residents who commented on the 76th street site preferred the location due to its size, location, and ability to support future development and growth.

Regulatory requirements

Both site finalists will require a regulatory process to construct a fire station (public safety building).

- **Regulatory Process – Rosland Park Site**
 - A fire station (public safety building) is a conditionally permitted use at the Rosland Park Site. A conditional use permit requires a public hearing by both the Planning Commission and City Council. The City Council takes final action on a conditional use permit.

- **Regulatory Process – 76th Street Site**

- A fire station (public safety building) is not listed as a permitted or conditionally permitted use at the 76th Street site. Staff would recommend a Zoning Ordinance amendment to allow a fire station (public safety building) as a permitted use in the PID, Planned Industrial District, which the 76th Street site is zoned. A Zoning Ordinance amendment would also require a public hearing by both the Planning Commission and City Council. The City Council takes final action on Zoning Ordinance amendments.

Acquisition Price / Site Prep

Each site requires unique upgrades and site prep to prepare for fire station construction. Staff has reviewed similar projects and provided estimates outlined in the table below.

Rosland Park (east parking lot)		4401 West 76th Street	
Description	Estimated Cost	Description	Estimated Cost
2-4 acres	\$0	8-acres	\$15,320,000
0 acres able to subdivide or additional projects	\$0	2-4 acres able to subdivide or additional projects	TBD
Demolish existing	\$0	Demolish existing	\$800,000
Soil correction	\$3,000,000	Soil correction	\$500,000
Roads and Utilities	\$2,000,000	Roads and Utilities	\$2,000,000
300-stall parking structure	\$7,500,000	surface parking anticipated	\$500,000
Sub-total =	\$12,500,000	Sub-total =	\$19,120,000

Comparable Site Upgrades

When reviewing each site staff researched potential upgrades or enhancements that could be included as part of the project. Initial discussions were held for each site and are listed below. A full design process would be required to identify and create a detailed list of project enhancements.

Rosland Park (east parking lot)	4401 West 76th Street
Possible Site Enhancements	Possible Site Enhancements
<ul style="list-style-type: none"> • Traffic/pedestrian flow • Visibility Wayfinding • ADA access to aquatics center 	<ul style="list-style-type: none"> • Large enough for 2nd project or subdivision • Green space addition • Connection to trails/paths

Response Time and Fire Department Operations

The City of Edina strives to ensure an equitable response throughout the city. Emergency outcomes, both EMS and Fire, benefit from a reduction in response time. Response time maps created by Five Bugles display the drive time changes as the station sites are considered. Factors to consider include current call volume, occupancy type, the total population affected, and future development anticipated in the City of Edina.

In addition to the physical drive time from a Fire Station site to an Emergency is the travel time through a building. Single-family homes have a reduced travel time when compared to a mid-rise or high-rise residential building that requires an elevator and long corridor travel time to arrive at the emergency. This travel time is not shown on the response time maps but adds an additional 3-4 minutes after arrival on the scene.

The 2018 Five Bugle Design study, presented to City Council in 2019, included a recommendation for a third Fire Station in 5 to 10 years near City Hall to better serve the Northeast Quadrant. Considering a third fire station in this site selection recommendation is important because a two-station response model and a three-station response model would have different performance goals. Staff considered a three-station response model when evaluating sites for a final recommendation.

The Rosland Park site performs highest in total percentage of the city covered in 6 minutes or less. One reason this site has the largest percentage of the city covered in 6 minutes or less is due to the access to the large feeder streets and highways. The tradeoff is that some of the high-volume buildings in the SE quadrant will have increased response time due to the site's position in the Southeast quadrant.

The 76th street site performs well in the Southeast quadrant and is positioned well to serve the current buildings with high call volume. Anticipated development in the Pentagon Park district will afford this site to be well-positioned to serve future growth. The tradeoff is that the 76th street site is positioned further South in the Southeast quadrant increasing response time to neighborhoods in the Northeast quadrant when compared to the Rosland site.

Conclusion:

After a review of all the feedback and critical factors, staff recommends 4401 76th Street West as the site for the replacement of Fire Station 2. The site is positioned to serve current and future call volume in the Southeast Quadrant.

Recommendation Action:

Approve the recommended site and enter into an agreement with the owners of 4401 76th Street West for purchase.



Response Time and Station Location Study

Edina Fire Department

Edina, MN

Five Bugles Design
a division of Wendel

December 5, 2018

Table of Contents:

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Space Needs Assessment Section 4

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Conclusions & Recommendations Section 6

Appendix..... Section 7



INTRODUCTION

The Edina Fire Department provides fire and advanced life support (ALS) ambulance service to the City of Edina with a staff of 31 full-time firefighters/paramedics and 11 paid-on-call volunteers. The department responds to calls from two locations within the City; Station No. 1 (Headquarters) located at 6250 Tracy Ave, Edina, MN 55436 and station No. 2 located at 7335 York Ave S, Edina, MN 55436.

The City of Edina is a first ring suburb of Minneapolis and has been experiencing significant population growth for the past decade (9%). This growth is expected to continue and will exert an increasing impact on the Fire Department's ability to provide their desired level of service to the residents they serve.

While the City is landlocked with little ability to grow in territory, it is anticipated that growth in population will continue in the form of increased density. The City Planning office reports over 1000 residential units either in the approval process or under construction. The majority of these will be in mid-rise or high-rise type structures.

The Community Development Department has identified areas of town with aging office and retail structures that are likely to be redeveloped in coming years. A number of these projects are in early phases of development. The majority of these developments will also be mid-rise or high-rise developments.

The Fire Department is seeking input on four critical questions they will face in addressing this issue into the future:

- An analysis and recommendations for determining performance standards based on current and future workloads that encompasses emergency response as well as community demands to include the recommendations of benchmarks to guide future adjustments in response to community need;
- An assessment of how traffic patterns affect fire/ALS response times and station locations and a review of current operational effectiveness as it relates to times/location and provide recommendations on current short comings and future solutions.
- An analysis of the impact that multi-level housing and growing retail and commercial redevelopment on our organizational capacity to provide fire/ALS resources to include our facility distribution throughout the city and our response procedures.
- A review of the effectiveness of our current facilities and emergency response deployment mode to meet the response needs of our community and benchmarks for the organization to respond to future demands.

These questions as well as others are answered within the body of the report.

Requirements, Standards and Data Sources

Response time requirements for fire departments are established by the National Fire Protection Association in NFPA Standards 1710 (career departments) and 1720 (volunteer departments). The Edina Fire Department's primary operational approach aligns with that of a career department (NFPA 1710). The small contingent of Paid on Call staff employed by the Edina Fire Department are not utilized in the traditional volunteer manner indicative of NFPA 1720. Therefore, the study assumes a requirement to meet NFPA 1710. These time limits will be discussed in depth in the Response Time Analysis section of the report.

The current City of Edina Comprehensive Plan (2008) indicates a preferred response time for the Fire Department of 8-minutes. While not yet published, the Fire Department has indicated a preferred response time of 6-minutes in the Comprehensive Plan (2018) that is in development.

As a provider of ambulance based life support services in Hennepin County, Edina Fire Department must also meet Hennepin County Ordinance 9, Emergency Medical Services. This ordinance requires among other things that the department achieve a travel time of 10 minutes to 80% of the community for a city like Edina. Edina Fire Department achieved this standard 94.33% of the time in 2017. However, while this goal is achieved in the community as a whole, one goal of the study is to explore whether it is achieved equally across the community.

Fire Department Response time data referenced within this documents was provided by Edina 911 Communications Center and the Edina Fire Department and includes call data for all calls directed to the Fire department for the years 2015-2018.

2015 Minnesota Building Codes as required by Minnesota Department of Labor and Industry.

Other data and codes as referenced in individual sections of the report.

RESPONSE TIME ANALYSIS:

The Edina Fire Department provides both Fire Protection and Emergency Medical Service on a 24/7 basis relying on full time staffing with a paid-on-call contingent for back-up during times of heavier need. As such, the Department's stated goal is to achieve the response characteristics of NFPA 1710 which governs career departments. NFPA 1710 provides guidance for both fire and Advanced Life Support (ALS) response regarding the fielding of equipment and personnel during fire and ALS events. The specified time for response as stated by NFPA 1710 can be summarized as follows:

- Travel time of four minutes (240 seconds) or less for arrival of first arriving company for fire calls.
- Travel time of eight minutes (480 seconds) or less for arrival of an ALS unit at an EMS incident.

An analysis of call data for the past three years shows the following:

Call Type	Total Calls	# of Calls Arrived at Scene within 240 seconds (4-min.).	# of Calls Arrived at Scene within 480 seconds or 8-minutes (including those calls that arrived at the scene within 240 seconds).
Fire	5,410	1,129 (21%)	3,770 (70%)
Medical	14,820	5,346 (36%)	12,772 (86%)

The following clarifications should be noted here:

1. The referenced standards have additional requirements for arrival of a full response to mid-rise and high rise fire calls. The data provided by the Department does not provide separate data points for first arriving engine company versus arrival of full alarm assignment. However, the department has a clear and well established dispatch system and mutual aid agreements that dispatches required units based on type of call received. Therefore, this report treats the first arriving engine (recorded data point by PSAP) as the approximate arrival time of the full alarm assignment.
2. There are additional standards that separate ALS First Responder travel time versus Advanced Life Support Arrival. The department provides Advanced Life Support for all 911 ALS calls and therefore the eight-minute response is used as the standard for the purpose of the study.
3. The Police Department provides some First Responder services. This data was not separable from the data and therefore not considered in the analysis.

The goal of the Edina Fire Department, as stated in the 2008 Comprehensive Plan is an eight-minute or less response to all calls with an intent to improve this to six minutes in the 2018 revision to the Comprehensive Plan in order to address the issue of time required to reach patient care locations in large buildings.

Current Average Response Times from the past 3 years are as follows:

Year	Average Response Time (Minutes)
2015	6.9
2016	7.2
2017	7.0
2018 (Partial)	6.9
Overall Average	7.0

One additional item of note considered in the Response Time Analysis involves responses to large buildings. The data provided by the 911 Communications center records only the arrival at scene of the first arriving company. In the case of large buildings (both vertically and horizontally challenging), there can be a significant impact to arrival at the incident as fire crews negotiate the built environment from closest point of arrival to the patient care location. A study was performed by the Department that timed response from point of arrival at representative large buildings to an imaginary incident. This data generated the following average additional time required to reach an incident:

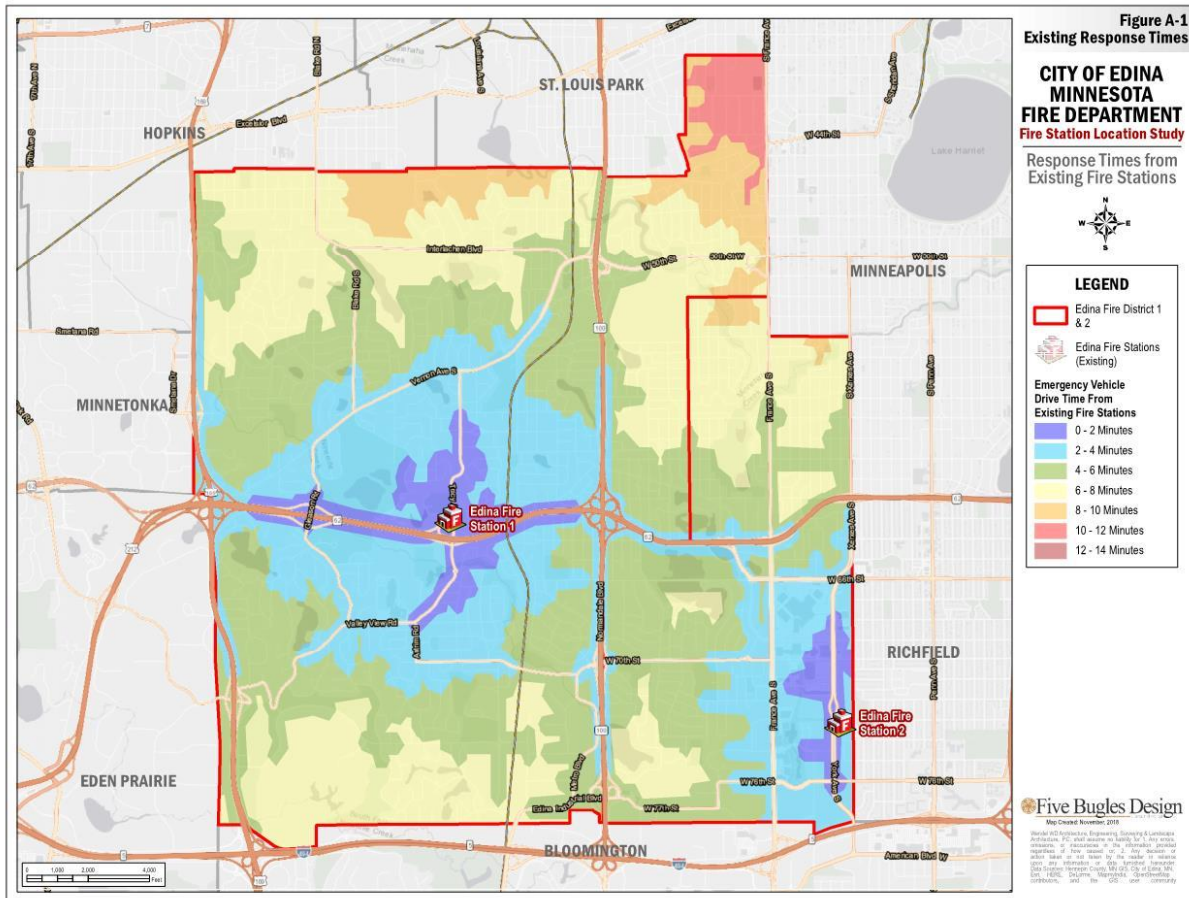
- Large Commercial Structures (malls, office and medical): 195 seconds (3:15 min.)
- Mid-rise (four story or less): 239 seconds (3:59 min.)
- High-rise (four stories or more) 196 seconds (3:16 min.)

Most urban departments have this issue in common. A study performed in New York (The “Vertical Response Time”: Barriers to Ambulance Response in an Urban Area, Robert A. Silverman, MD, et.al., 2007) found similar results; an additional, 3.2 minutes response time for buildings of ten stories or higher, and 2.3 minutes added for buildings three to 10 stories in height. The information in the above table (and elsewhere in the study) does not reflect the added time (3-4 minutes) required to reach the location of patient care in large buildings.

This section of the report uses response time polygons showing anticipated response times for emergency services vehicles in the City of Edina and are calculated using Esri’s ArcGIS Network Analyst. These times are calculated as what can be reasonably expected of a responding emergency vehicle running with lights and sirens; actual results may vary.

Analysis: Current Conditions

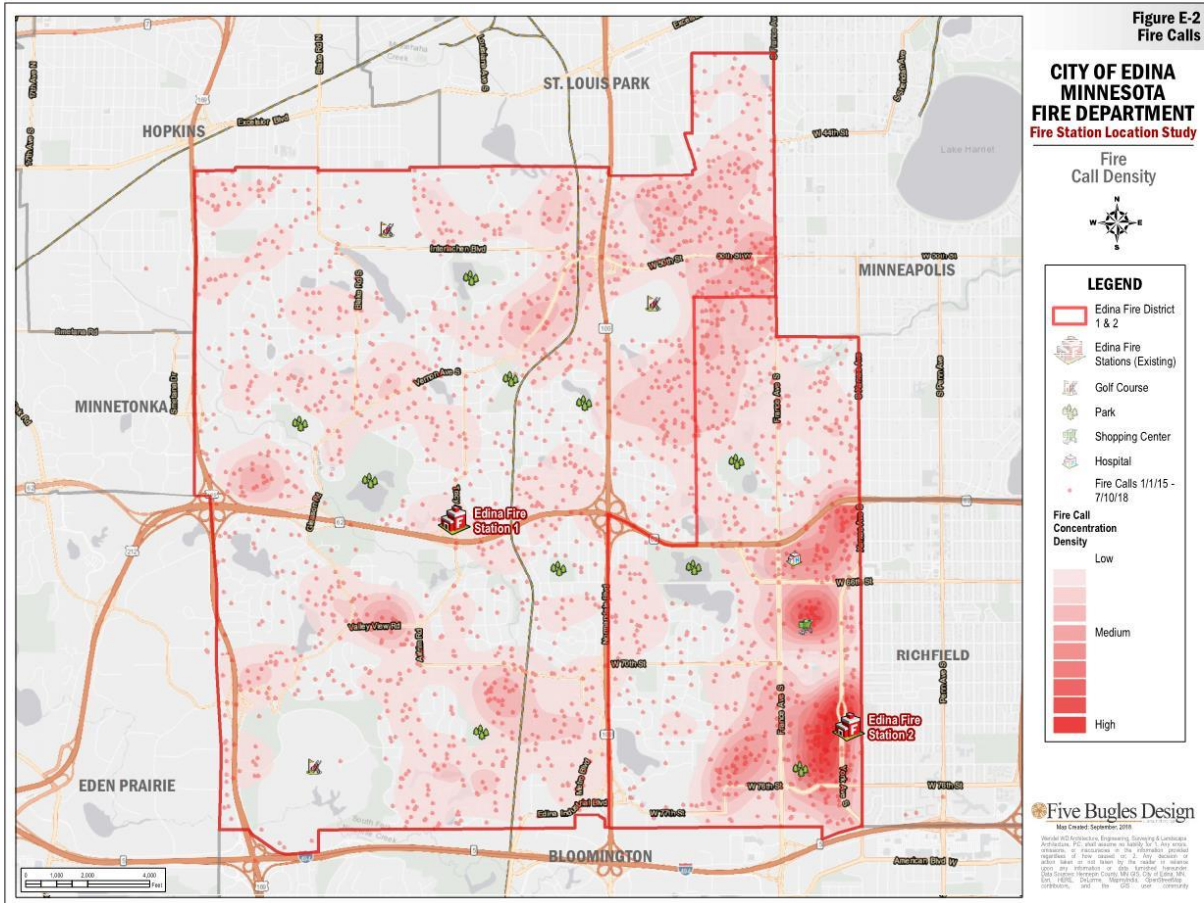
Map A-1 below shows anticipated department response times for arrival on scene from existing stations.



Several Conclusions can be reached from this map:

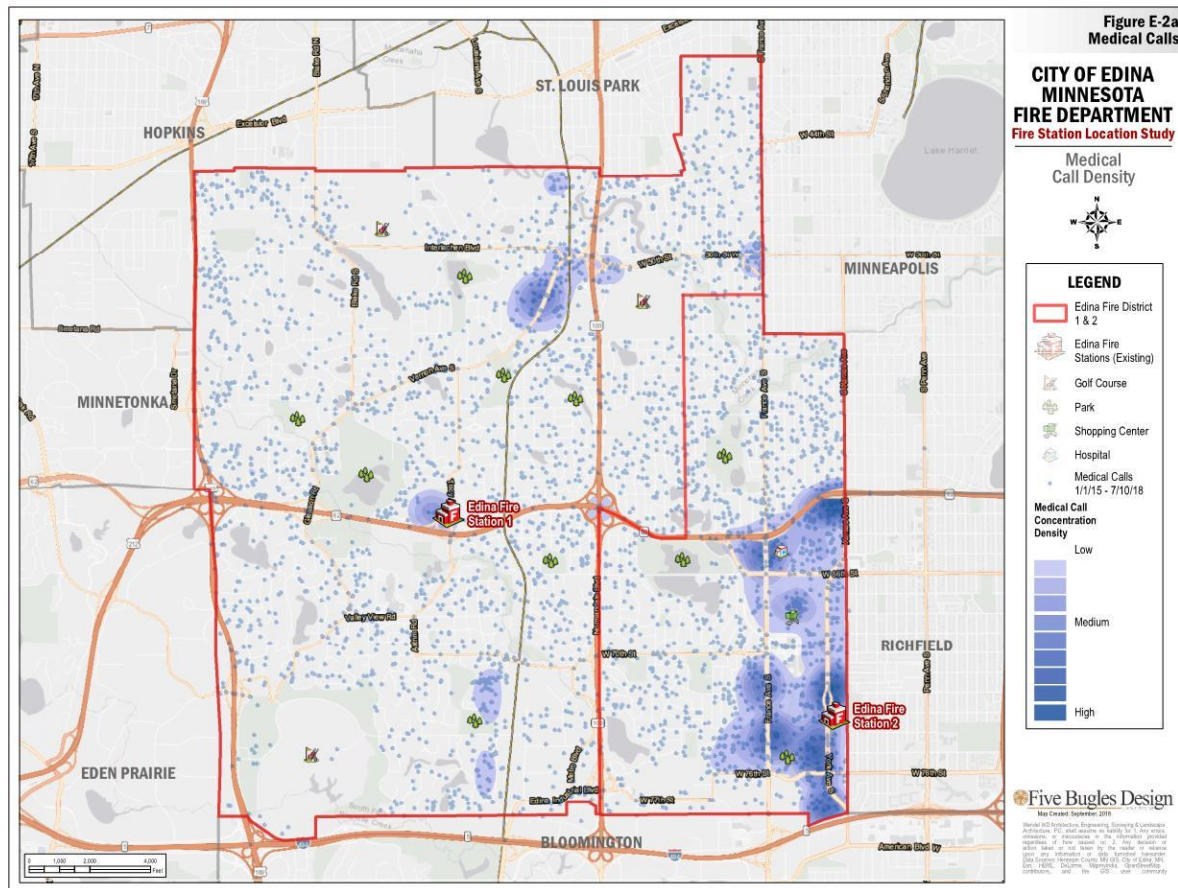
- Significant areas of the City are not meeting the NFPA 1710, 4-minute response requirement.
- Large areas are still challenged to meet the 6-minute response time desired by the department.
- Most of the City is being served under the current fire department policy of 8-minutes.
- A significant portion of Station No. 2 response zone is in the City of Richfield that is not typically served by Edina Fire Department.

Maps E2 and E2a (next page) show density of Fire calls and ALS calls for the past 3 years.



CITY OF EDINA FIRE CALLS

Map E-2a Medical Call Density (continued from previous page).



CITY OF EDINA MEDICAL CALLS

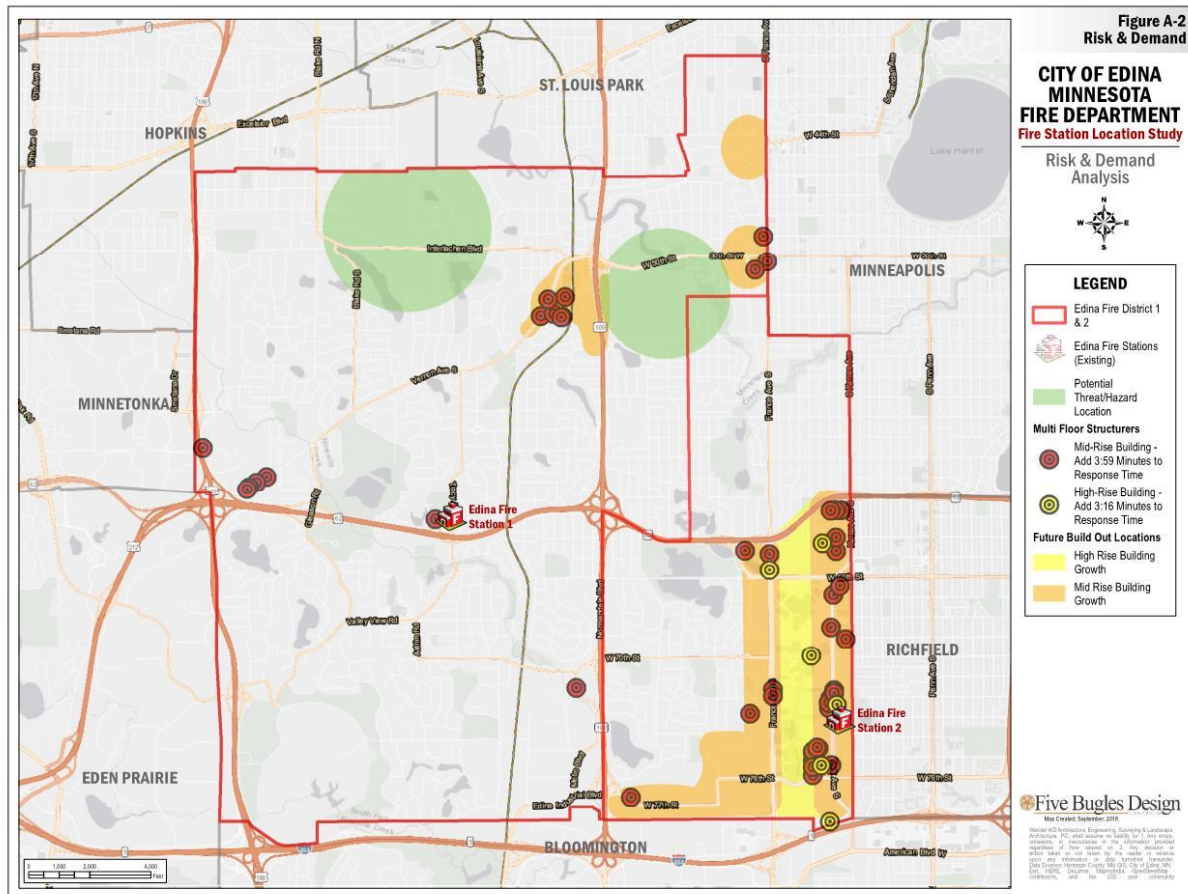
Several Conclusions can be reached when maps E-2 and E-2a are compared to Existing Response Time Map A1:

- Major call density is apparent in the southeast quadrant of the city that is being served by Station No. 2.
- There are pockets of call density in the northcentral and northeast parts of the City that are not receiving adequate response.
- Due to building, site and staffing constraints, Edina Fire Department only provides ALS from Station No. 2 and maintains only a single reserve fire engine at this location, leaving this section of the city underserved for fire protection.

Analysis: Risk and Demand – Increasing Density

A risk and demand analysis was performed to determine challenges that the department is currently experiencing or may anticipate in the future. This analysis seeks out barriers and challenges that may exist in the City, or can be reasonably predicted, that will affect fire and ALS services, now or in the future.

Map A-2 Risk and Demand, shows the impact that current and projected growth in population density is projected to have over the next 10 years. Icons indicate locations of existing large buildings with both mid-rise and high-rise buildings show.



Several Conclusions can be reached from this map:

- Call density in the southeast quadrant of the city is expected to continue to grow.
- Call density in the northeast quadrant of the city is expected to continue to grow.
- The western half of the city is anticipated to remain at serviceable density levels for the foreseeable future.
- When compared to the existing response time mapping, Map A-1 it can be seen that challenges in response time in the northeast corner will continue to grow in the future.

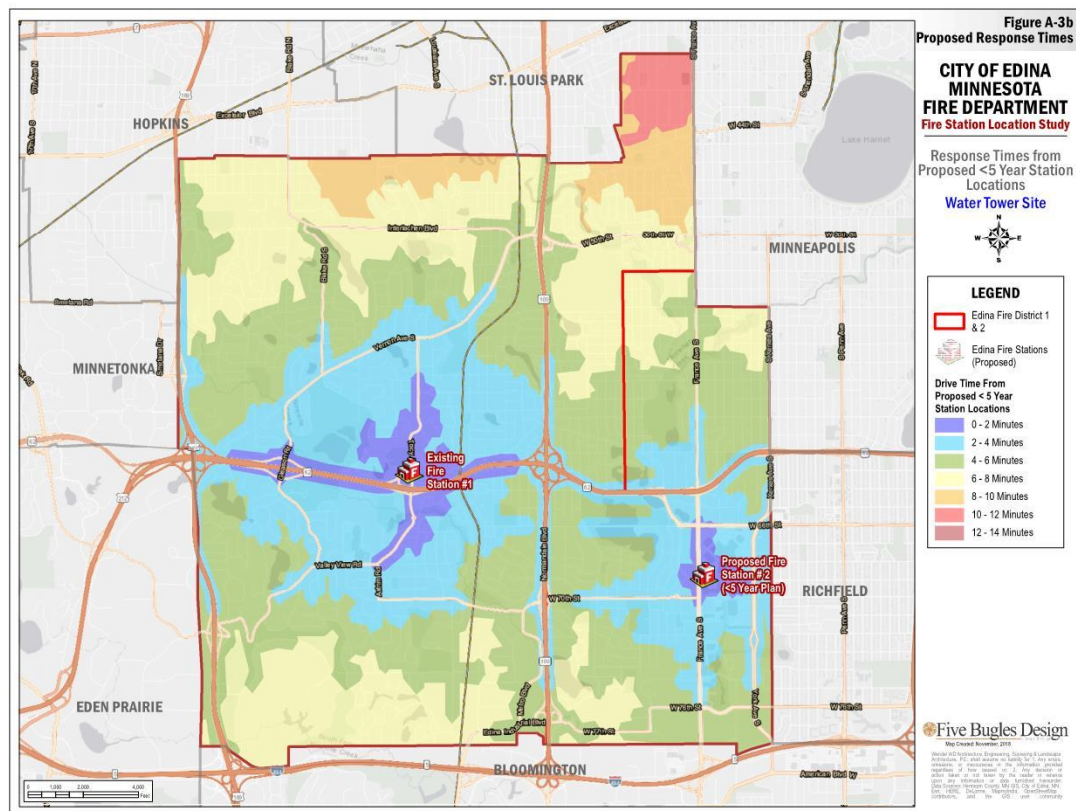
Response Time Analysis Conclusions

Portions of the city are not being served within the time frames required. There are several discussion points related to this challenge:

1. Meeting the 4-minute response time required by NFPA 1710 would require major changes to the districts service model; specifically, changing to a minimum of a four-station model with one located in each quadrant of the city. This option was not considered to be financially or politically feasible. Also, while meeting NFPA 1710 is a desired goal, it is not required. A four station model was not explored further.
2. Meeting the desired 6-minute response time as referenced in the City of Edina Comprehensive Plan 2018 Draft to all parts of the city would have a similar challenge as item no. 1 above, although more of the City would be covered than under the 4-minute scenario.
3. Meeting the 8-minute response time (not including the added time for travel to patient care locations in large buildings) as referenced in the City of Edina Comprehensive Plan 2008 is more obtainable within the current two station model, but will function better as a three station model.

Map A-3b shows a proposed Two-Station Model with the following characteristics:

- Station No. 1 to remain as is.
- Station No. 2 is relocated. Location shown for purpose of this mapping exercise is assumed to be the southwest corner of Southdale Center at approximately the corner of France Avenue S. and W. 69th St.

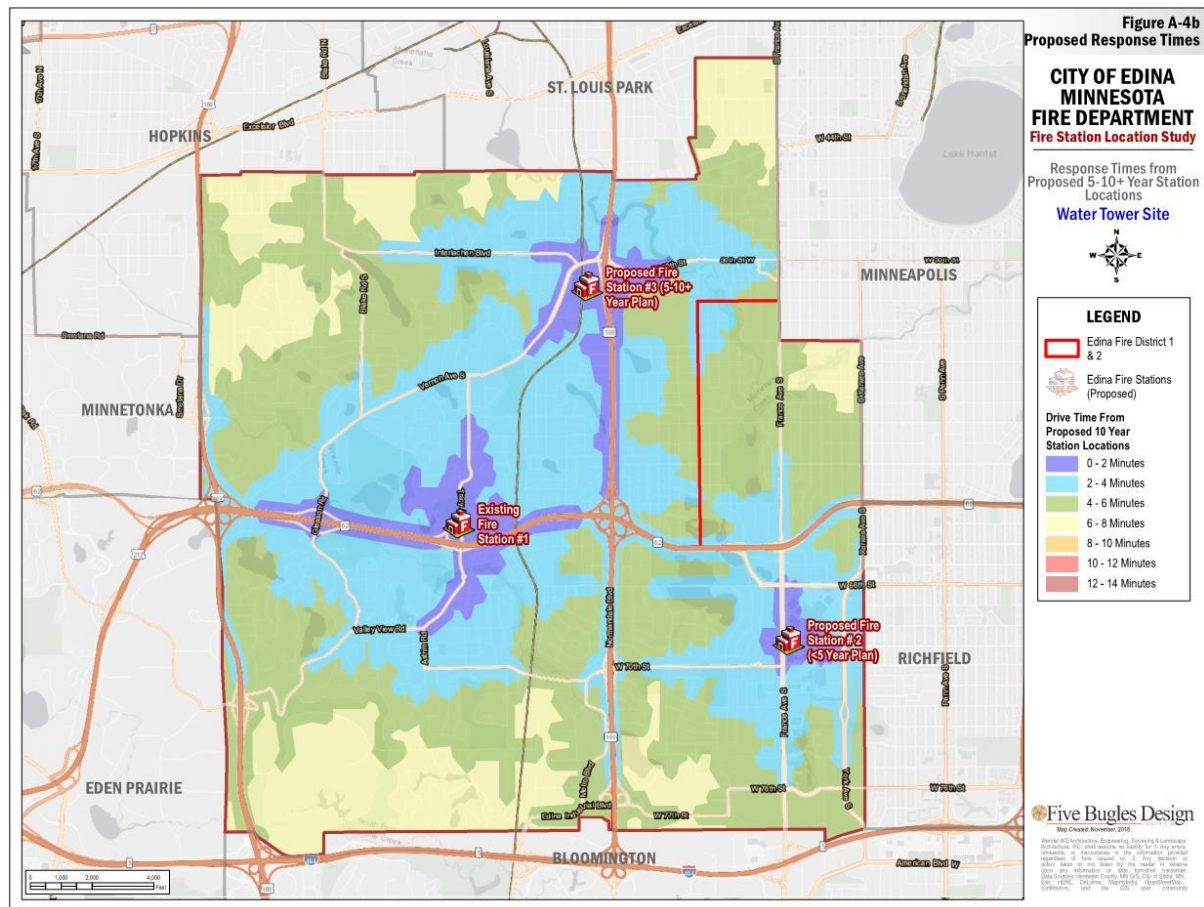


(continued from previous page)

This solution provides a balanced response to the majority of the City with only the northeast and a small portion of the northcentral section failing to meet an 8-9 minute response time. It should be noted however that a comparison to prior mapping shows this same northeast corner to be an area of growing density.

Map A-4b shows a Three-Station Model with the following characteristics:

- Station No. 1 to remain as is.
- Station No. 2 relocated near or at the northeast corner of France Ave S. and W. 69th Street.
- Station No. 3 constructed in the vicinity of City Hall. The Old Public Works Building Site in the 5100 block of Eden Ave. S.



This solution creates the same balanced response as the Two-Station Model with the added benefit of improved response to the growing challenge in the northeast quadrant

FACILITY ASSESSMENT

This section of the report provides an overview of both the physical and operational conditions of the existing facilities.

The City of Edina responds to fires and ALS calls from two locations:

Station No. 1 (Headquarters): 6250 Tracy Ave, Edina, MN 55436

Station No. 1: 7335 York Ave S, Edina, MN 55436

Station No. 1: 6250 Tracy Ave.



Station No. 1 was constructed in 2008. It has six, double deep apparatus bays and is approximately 34,000 SF in size. It contains the department's offices, station offices, living quarters, training rooms, support spaces and the majority of the department's firefighting equipment. The facility also has a basement space that is designated as a storm shelter.

Physical Conditions

The building is constructed predominantly of load bearing masonry construction with precast plank floors and ceilings. Interior walls are predominantly burnished CMU with some metal studs and drywall. Finishes include epoxy paint and burnished CMU in the apparatus bays, stained

concrete and burnished block in the living quarters, and carpet and painted drywall and burnished block in the department offices. Most ceilings are exposed structure. All construction and finishes appear to be in good condition.

The City of Edina recently completed a facility assessment of all City owned structures. This assessment (VFA Facility Maintenance Tool) does not indicate any major deficiencies or system replacements. The City should fund and continue to update systems as required by that assessment.

Only one item of concern was noted in our evaluations; a lack of ventilation air provided to the basement storm shelter. This would appear to be a code violation that should be remedied as soon as possible.

Operational Conditions

The facility appears to have been well programmed and designed. All six apparatus bays are drive through, adequate support spaces are centrally located and well sized for their current and projected uses.

There are eight existing dorm rooms with adequate kitchen dayrooms, bathrooms, lockers and shower facilities. The number, location and use of offices is adequate for the department's current and foreseeable future need.

There is only one area of concern with the facility. A growing awareness of cancer within the fire service has led to recent changes in best practice design standards related to personnel decontamination processes following fire calls. Station No. 1 is lacking in shower and decontamination rooms located so as to prevent contamination of living spaces or personal clothing and equipment.

It should also be noted that if no changes are made relative to Station No. 2 (support for increased staffing and equipment or a new facility), then Station No. 1 will be challenged in supporting increased response, or overall response to the city will suffer.

Station No. 2: 7335 York Ave S



Station No. 2 was constructed in 1996. It has a single double deep bay with one additional single back-in bay. The station is approximately 5,000 SF in size. It primarily serves as an ALS station with a single reserve engine.

Physical Conditions

The facility is constructed primarily of load bearing masonry exterior walls with some metal stud and EIFS systems. Roofing appears to be fiberglass shingles. Interior construction consists of painted CMU with some studs and drywall. Finishes consist of epoxy floor coatings, and vinyl floor coverings. A second floor storage mezzanine was converted into two dorms in approximately 2001. All systems and finishes are showing their age.

One area of concern in this building is the conversion of the second floor storage area to dorms. This would appear to have some code issues with a lack of elevator accessibility to a second floor, a second floor with no bathrooms or drinking fountains and exits that appear to open to the apparatus bay.

Operational Conditions

The facility was designed for a single ambulance crew of two with no overnight quarters. Over time the department's call volume has grown to require overnight shifts and often a second ambulance with two additional crew members. This growth is overtaxing the station.

While a reserve engine is kept at this facility, current operations would not expect this apparatus to be needed unless a structure fire is reported. Fire response from this station is only provided by off-duty personnel in cases of emergency recall of staff.

The facility could support an additional ambulance within the current bays. However, an additional overnight shift would require two additional sleeping rooms as well as increased kitchen, dining and dayroom space.

Turn out gear is currently stored in the apparatus bay against current 'best practices', nor are there any gear cleaning or decontamination spaces, fitness, SCBA, or maintenance spaces available at this station. Increased usage of this station will need to correct this situation.

Facility Assessment Conclusions

Station No. 1 is in very good condition, both physically and operationally. It can remain in service with the following concerns addressed:

- Installation of a code complying HVAC system in the basement.
- Addition of personnel decontamination spaces.
- Establish an annual maintenance budget to reflect the City of Edina Facility Asset report.

Station No. 2 is in fair condition physically with several issues that will need to be remedied if the facility is to see a major renovation. Operationally it is challenged as a future asset to the Fire Department.

- Any future renovation project should address that second floor sleeping quarters, ideally by reconstructing them on the ground floor.
- Additional living quarters should be added to increase the capacity of the facility to include a minimum of two ambulance crews, and possibly an engine company for a total of eight staff.
- Establish an annual maintenance budget to reflect the City of Edina Facility Asset report.
- See also the Space Needs Assessment section of the report for projected need of a new replacement facility.

Note: The design of a new facility or additions is outside the scope of this project, but it is our professional opinion the current site at Station No. 2 lacks adequate room for an expansion project of the magnitude that would be required.

SPACE NEEDS ASSESSMENT

This section of the report discusses potential space needs for the department and is informed by the previous sections of the report. Specifically, it provides recommendation for the two new facilities that are discussed in the Response Time section of the report.

The following is a summary of space needs. A detailed listing of the space needs developed in the study are included in the appendix of the report

New (Replacement) Station No. 2

The new Station No. 2 should be constructed to house a minimum of two ambulance crews and one engine crew including required support and living spaces. A summary of proposed spaces includes:

Space	Proposed Size	Remarks
Apparatus Bay	5,313 SF	2 ambulance, 1 Engine, 1 Utility
Apparatus Support	4,670 SF	Gear storage, maintenance and decon
Training	1,325 SF	Fitness
Administration	3,403 SF	Station office, work and conference space
Staff Support	3,048 SF	Day Room and dorms
Mechanical	2,664 SF	
Totals	20,422 SF	

Project Costs for a New Station No. 2:

Construction Costs	\$7,000,000
Other Project Costs	\$1,800,000
Total Project Cost	\$8,800,000

Notes:

1. Does not include site acquisition costs.
2. Estimates of probable cost are based on a 2019 construction costs. Inflationary costs should be added for each year the project is delayed beyond that.

Proposed Station No. 3

The new Proposed Station No. 3 should be constructed to house a minimum of one ambulance crew and one engine crew including required support and living spaces. A summary of proposed spaces includes:

Space	Proposed Size	Remarks
Apparatus Bay	2,762 SF	2 ambulance, 1 Engine, 1 Utility
Apparatus Support	3,766 SF	Gear storage, maintenance and decon
Training	750 SF	Fitness
Administration	1,913 SF	Station office, work and conference space
Staff Support	2,473 SF	Day Room and dorms
Mechanical	1,749 SF	
Totals	13,411 SF	

Project Costs for a Proposed Station No. 3:

Construction Costs	\$4,600,000
Other Project Costs	\$1,200,000
Total Project Cost	\$5,800,000

Notes:

1. Does not include site acquisition costs.
2. Estimates of probable cost are based on a 2019 construction costs. Inflationary costs should be added for each year the project is delayed beyond that.

ADDITIONAL INFORMATION

Impact of Responding to Large Buildings

The benchmark requirements from NFPA define travel time as the time from dispatch of units to arrival at the physical address of the scene, which can be different, sometimes significantly, from arrival at the incident. The difference being the time it takes to exit the vehicle after arrival at the nearest access point and travel to where the victim or fire is located. This issue is specifically associated with large buildings, both horizontally such as an enclosed shopping center, or vertically in high-rise buildings.

The Edina Fire Department does not currently record the incident related travel time, which is consistent with most PSAP policies. A study was conducted by the Edina Fire department to develop a basic level of understanding regarding the magnitude of this issue. This study consisted of simulating a response scenario at several large buildings in the City of Edina wherein an (off-duty) ambulance crew responded to representative locations on several occasions to generate an average time factor to be added to the existing response time data. A total of 36 runs were made in 12 structures that included high-rise, mid-rise and large commercial structures. Those results are depicted in the following tabulation.

Structure Type	Average Incident Response Time
Commercial Structures	Plus 3:15 (195 seconds)
Mid-rise Structures (<4 stories)	Plus 3:59 (239 seconds)
High-rise Structures (>4 stories)	Plus 3:16 (196 seconds)

The additional time reflected here is NOT added to any data in the response time analysis above.

Impact in Response Due to Rush Hour

Traffic patterns and density is a factor that affects response times in urban environments. In order to determine what effect this issue might have on the Edina Fire Department's response, our team filtered provided data by calls that occurred in rush hour (defined as 7am -9am and 4pm-6pm, Monday through Friday) and those calls that fell outside of those parameters. The results showed no statistically relevant difference that can be attributed to rush hour traffic.

CONCLUSIONS AND RECOMMENDATIONS

The Edina Fire Department is meeting their currently stated goal of responding to Fire and ALS calls in an average time of 8-minutes. Achieving a goal of responding in 4-minutes per NFPA 1710, or 6-minutes as indicated in the draft Comprehensive plan, would be difficult to achieve without the construction and staffing of four new stations; an unlikely proposition for the City. The ability of the department to achieve these goals within the urban core of the City is, however, an obtainable goal. This goal is reflected in the following recommendations:

1. Recommendation No. 1:

Keeping existing Station No. 1 in its current location. While this will not fill the gaps in coverage at the northwest and southwest areas of the City, the number of calls falling outside of the desired response times are few and these areas of the city are not experiencing significant growth.

- a. Continue annual maintenance projects as identified in the City of Edina VFA Tool.
- b. Add the required ventilation system to the basement Emergency Shelter.

2. Recommendation No. 2:

Construction a New Station No. 2 near the southwest corner of the Southdale Center. Station 2 is in serviceable condition, but the facility and site will not support the additional development necessary to add a second ALS crew and, eventually, an engine company that will be necessary in the coming years. It should also be noted that more than 1/3 of the response zone for this station is in Richfield; moving the station north and west of the current location will better center it and move it closer to growing areas of the community.

- a. Two crews should be scheduled on a regular basis from Station No. 2 as warranted by call volume. This should be expected to gradually increase to two full-time ALS crews. Monitor need for fire response from this location and add an engine company as needed.
- b. Construct New Station No. 2 (assumed to be required in next 3-5 years).

3. Recommendation No. 3:

Plan for the continued growth in the northeast quadrant of the city. It is anticipated that in 5-10 years there will be a need for a station in the general location of City Hall to support the need for improved ALS response.

- a. Acquire 2-4 acres of land for Proposed Station No. 3 near City Hall.
- b. Construct proposed Station No. 3 as needed (assumed to be required in next 5-10 years).

****The response time goals stated here are based on the industry standard of measuring response time as arrival at scene. The construction trend of building large buildings in the City of Edina will continue to have an impact that is not reflected in the response times discussed in these recommendations. The Edina Fire Department has implemented procedures that will provide improved data for future discussions of this important issue, but the fact remains that 3-4 minutes of additional time must be added to the data it does have to adequately express the time it takes to provide the services the community expects.**

APPENDIX

Figure E-1
Response Area

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

**Fire Station
Response Area**



LEGEND

-  City of Edina
-  Edina Fire District 1
-  Edina Fire District 2
-  Edina Fire Stations
(Existing)

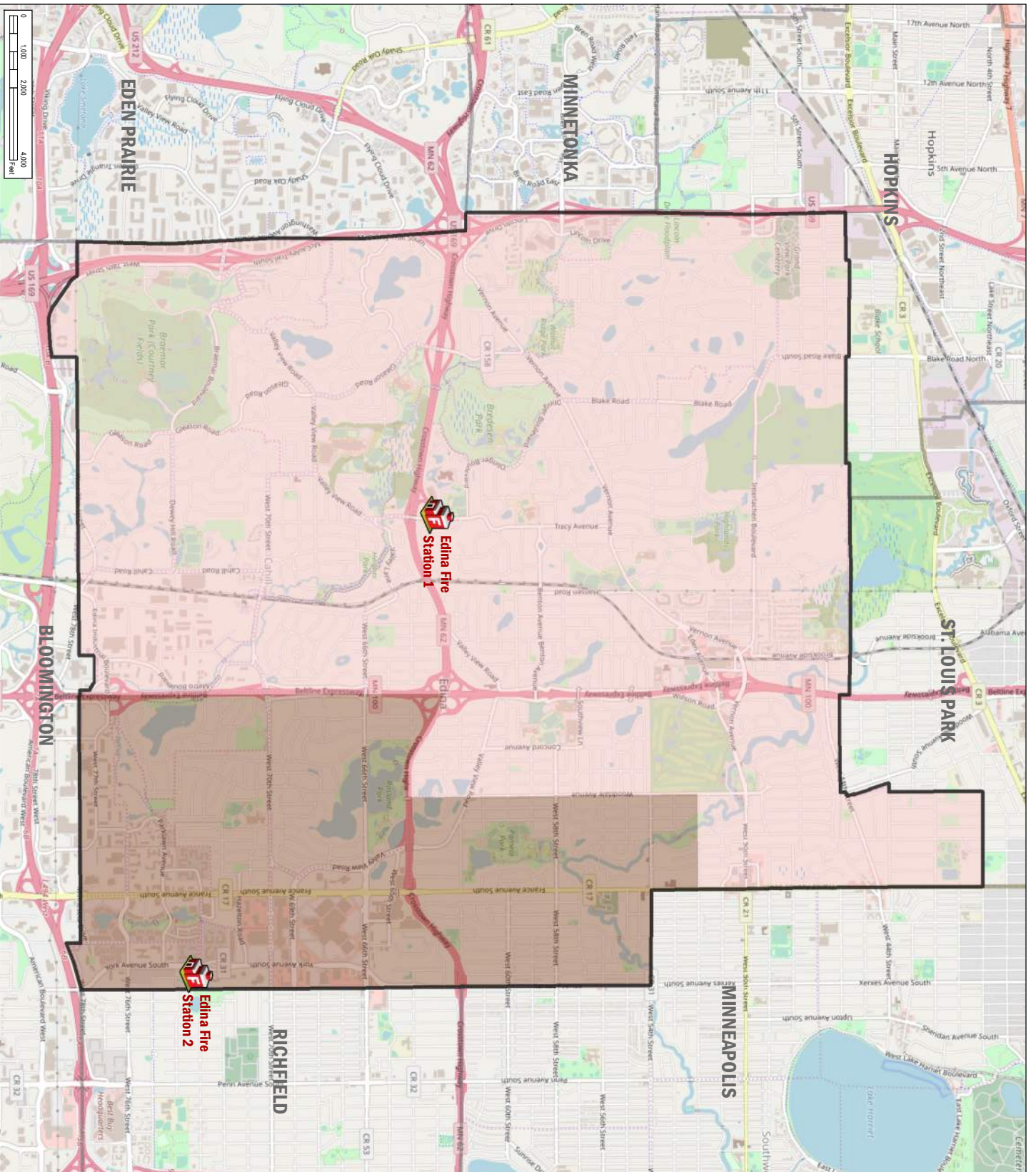


Figure E-2
Fire Calls

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Fire
Call Density



LEGEND

Edina Fire District
1 & 2

Edina Fire
Stations (Existing)

Golf Course

Park

Shopping Center

Hospital

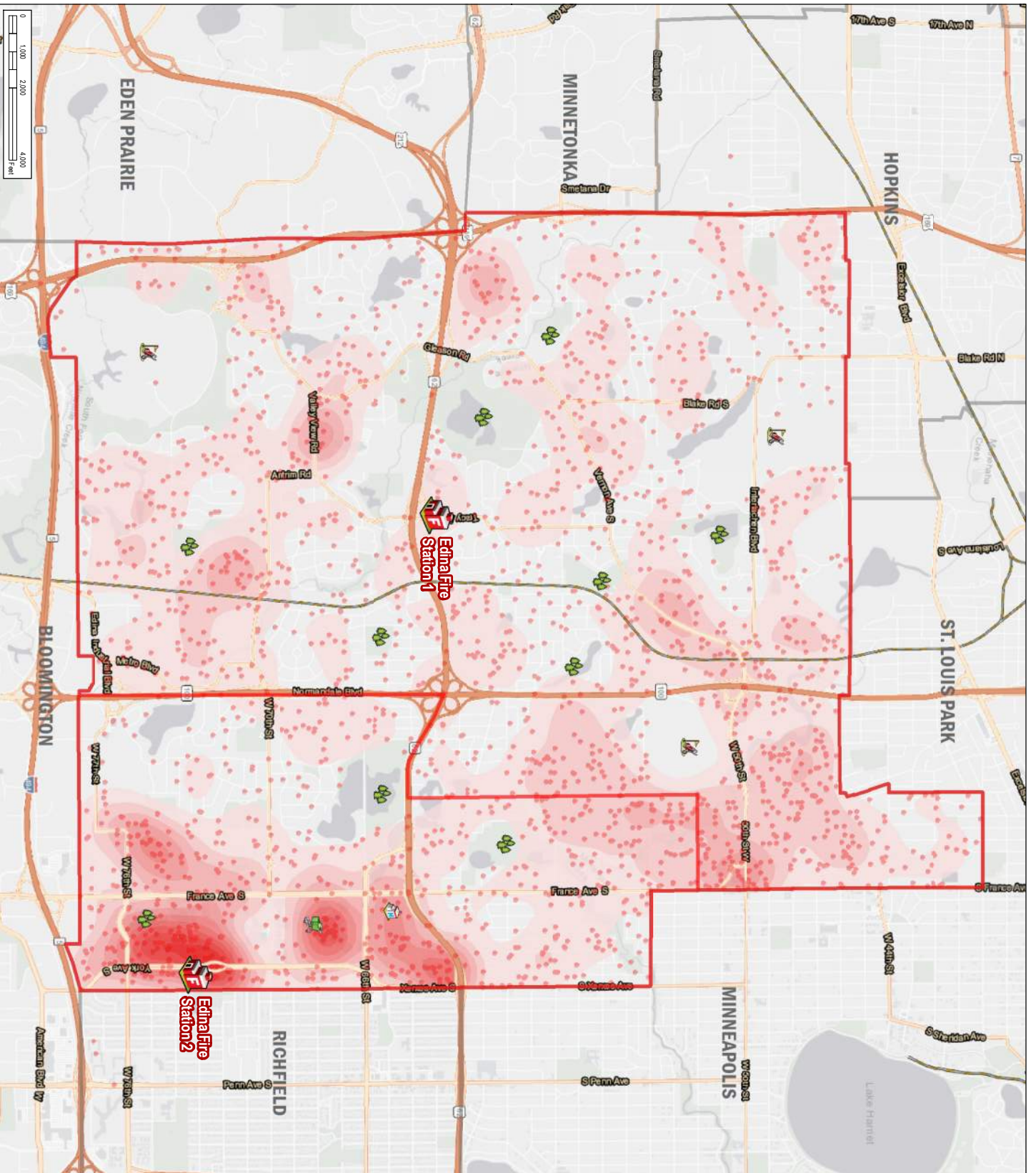
Fire Calls 1/1/15 -
7/10/18

Fire Call
Concentration
Density

Low

Medium

High



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Figure E-2a
Medical Calls

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Medical
Call Density



LEGEND

Edina Fire District
1 & 2

Edina Fire
Stations (Existing)

Golf Course

Park

Shopping Center

Hospital

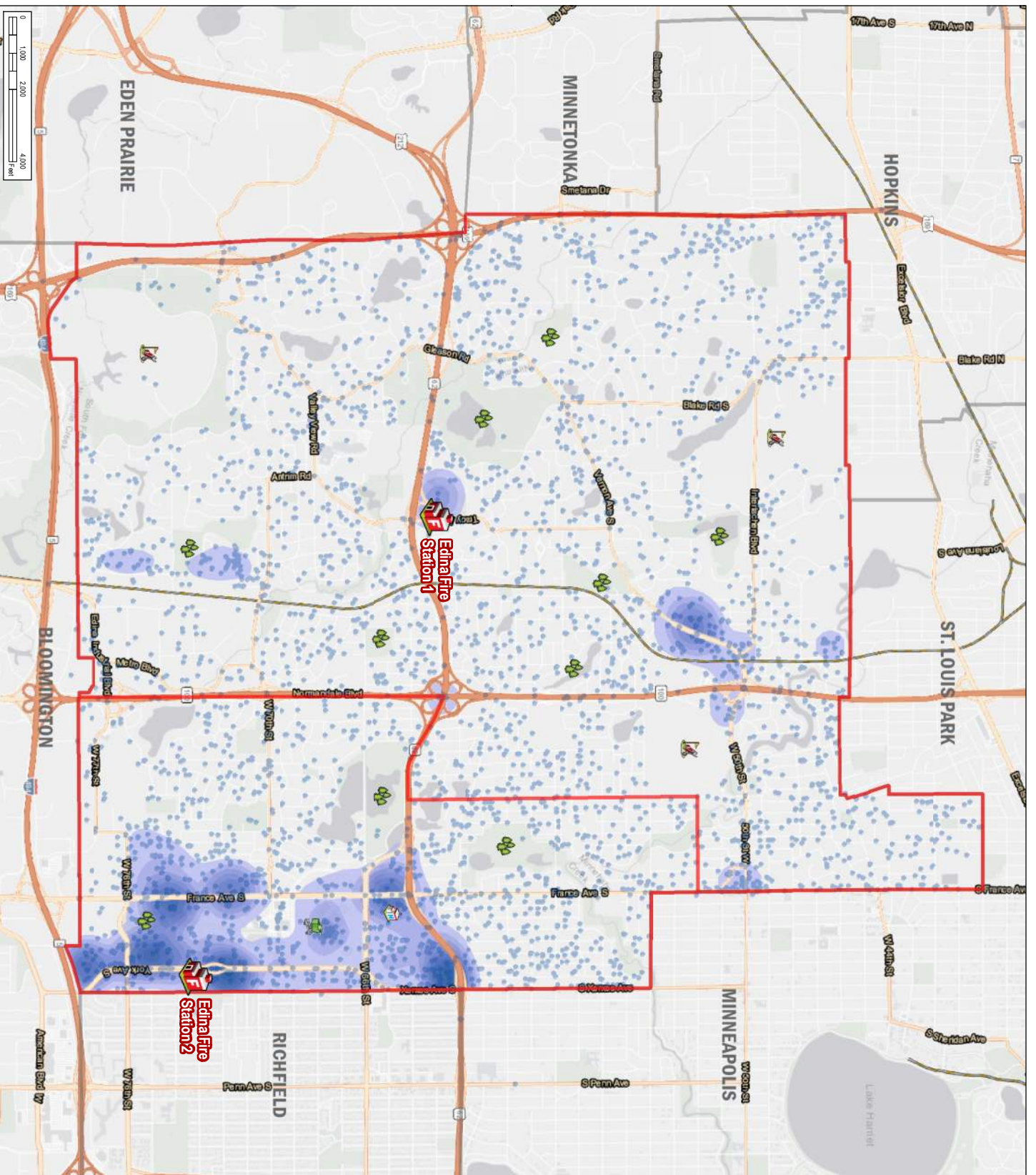
Medical Calls
11/11/5 - 7/10/18

Medical Call
Concentration
Density

Low

Medium

High



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Figure E-4
Existing Land Use

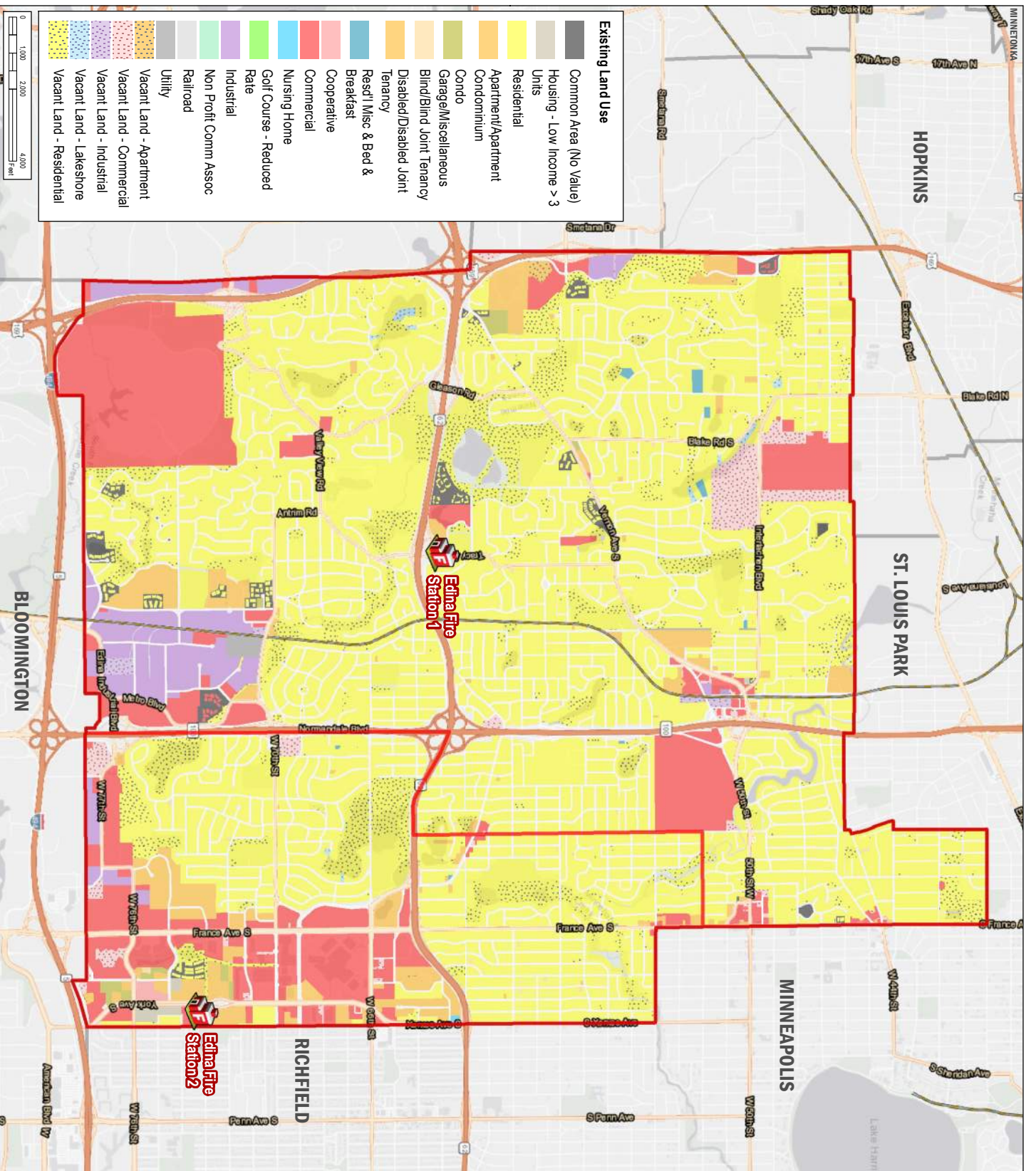
**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Existing
Land Use



LEGEND

- City of Edina
- Edina Fire District 1 & 2
- Edina Fire Stations (Existing)



- Existing Land Use**
- Common Area (No Value)
 - Housing - Low Income > 3 Units
 - Residential
 - Apartment/Apartment Condominium
 - Condo
 - Garage/Miscellaneous
 - Blind/Blind Joint Tenancy
 - Disabled/Disabled Joint Tenancy
 - Resd'l Misc & Bed & Breakfast
 - Cooperative
 - Commercial
 - Nursing Home
 - Golf Course - Reduced Rate
 - Industrial
 - Non Profit Comm Assoc
 - Railroad
 - Utility
 - Vacant Land - Apartment
 - Vacant Land - Commercial
 - Vacant Land - Industrial
 - Vacant Land - Lakeshore
 - Vacant Land - Residential

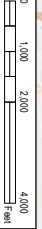


Figure E-5
Population Density

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Population
Density



LEGEND

Edina Fire District 1
& 2

Edina Fire Stations
(Existing)

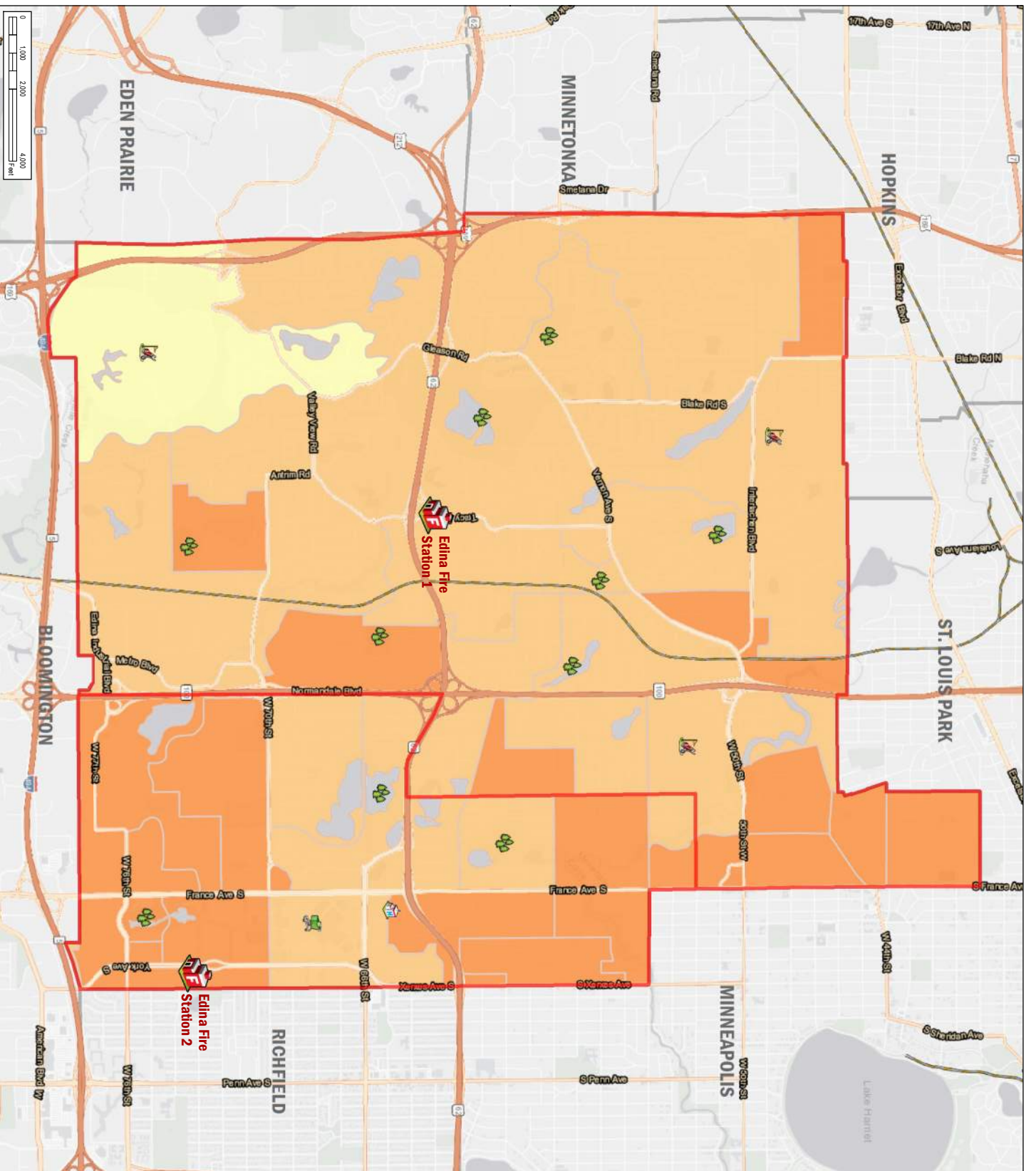
Golf Course

Park

Shopping Center

Hospital

0 - 1,000 people per
sq mi
1,000 - 4,000 people
per sq mi
4,000 - 22,000
people per sq mi
22,000 - 116,000
people per sq mi
116,000 - 618,125
people per sq mi



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Map Created: August 2018

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Figure E-6
Soil Conditions

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

**Soil
Conditions**



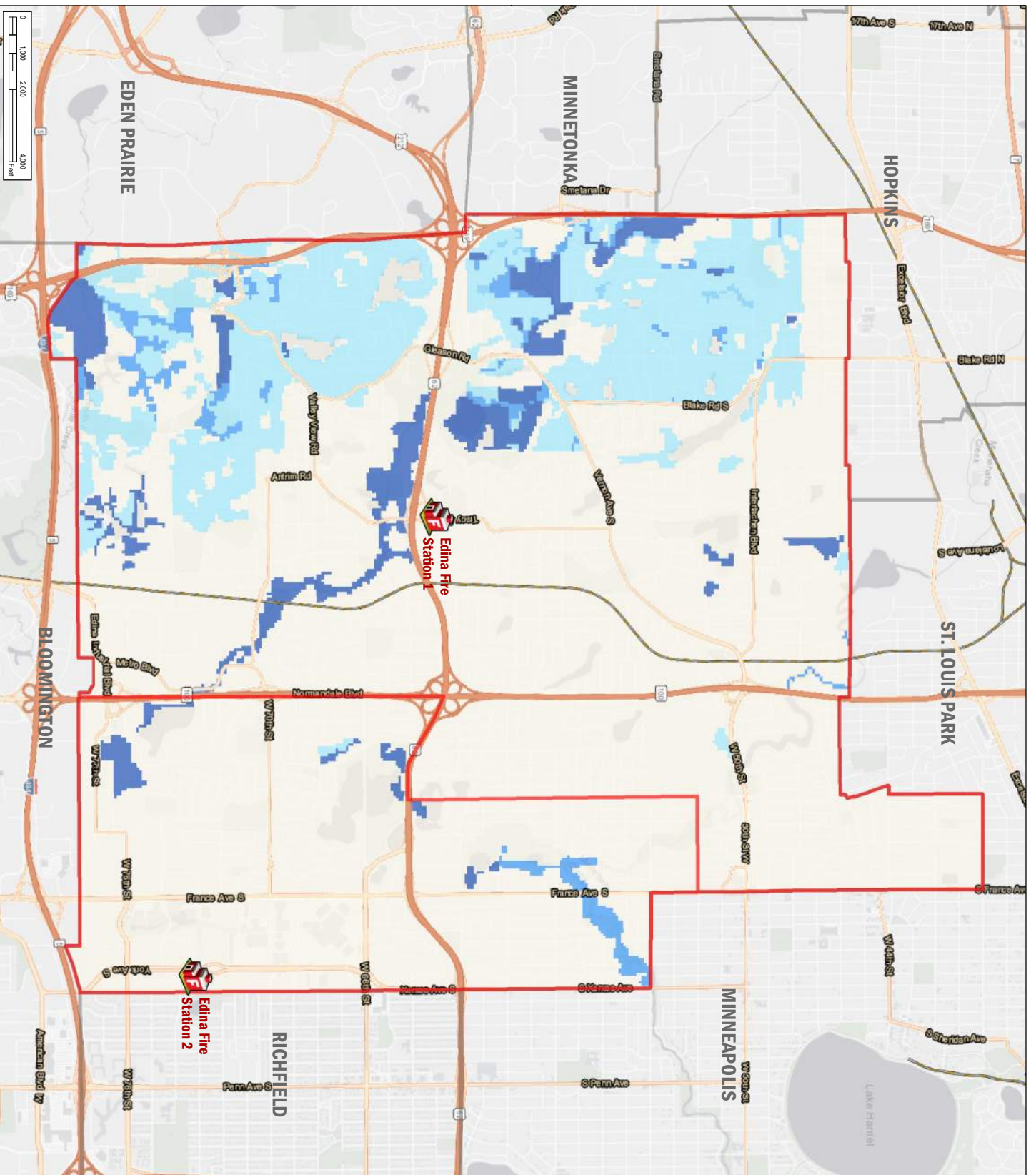
LEGEND

Edina Fire District 1 & 2

Edina Fire Stations (Existing)

Hydric Soils Class

- Not Hydric
- Partially Hydric (1 - 25%)
- Partially Hydric (26 - 50%)
- Partially Hydric (51 - 75%)
- Partially Hydric (76 - 95%)
- All Hydric



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Map Created: August 2018

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Figure A-1
Existing Response Times

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Response Times from
Existing Fire Stations










LEGEND

 Edina Fire District 1
& 2

 Edina Fire Stations
(Existing)

Emergency Vehicle
Drive Time From
Existing Fire Stations

-  0 - 2 Minutes
-  2 - 4 Minutes
-  4 - 6 Minutes
-  6 - 8 Minutes
-  8 - 10 Minutes
-  10 - 12 Minutes
-  12 - 14 Minutes

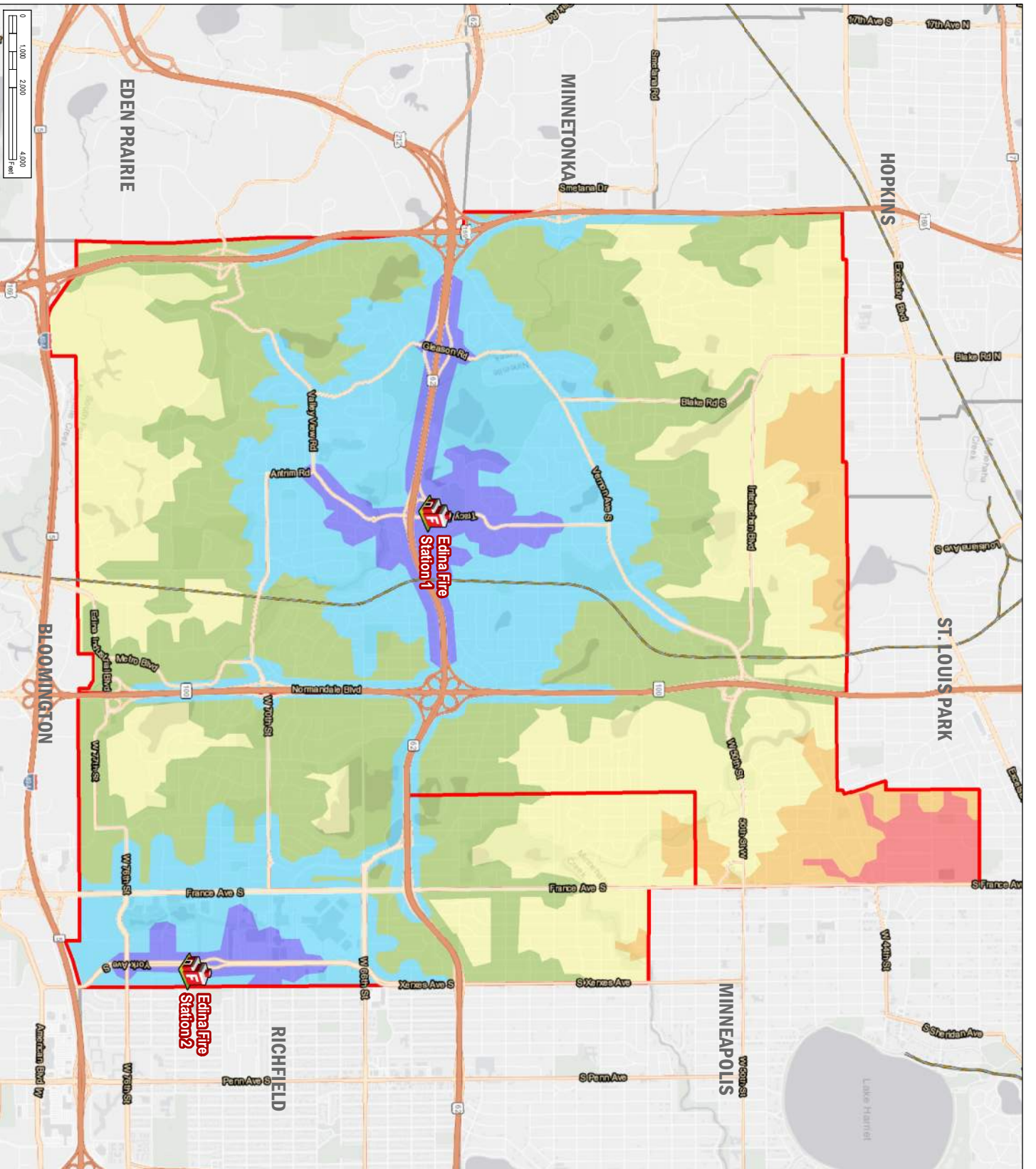


Figure A-1a
Existing Response Times

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Response Times vs.
Rush Hour Call Response

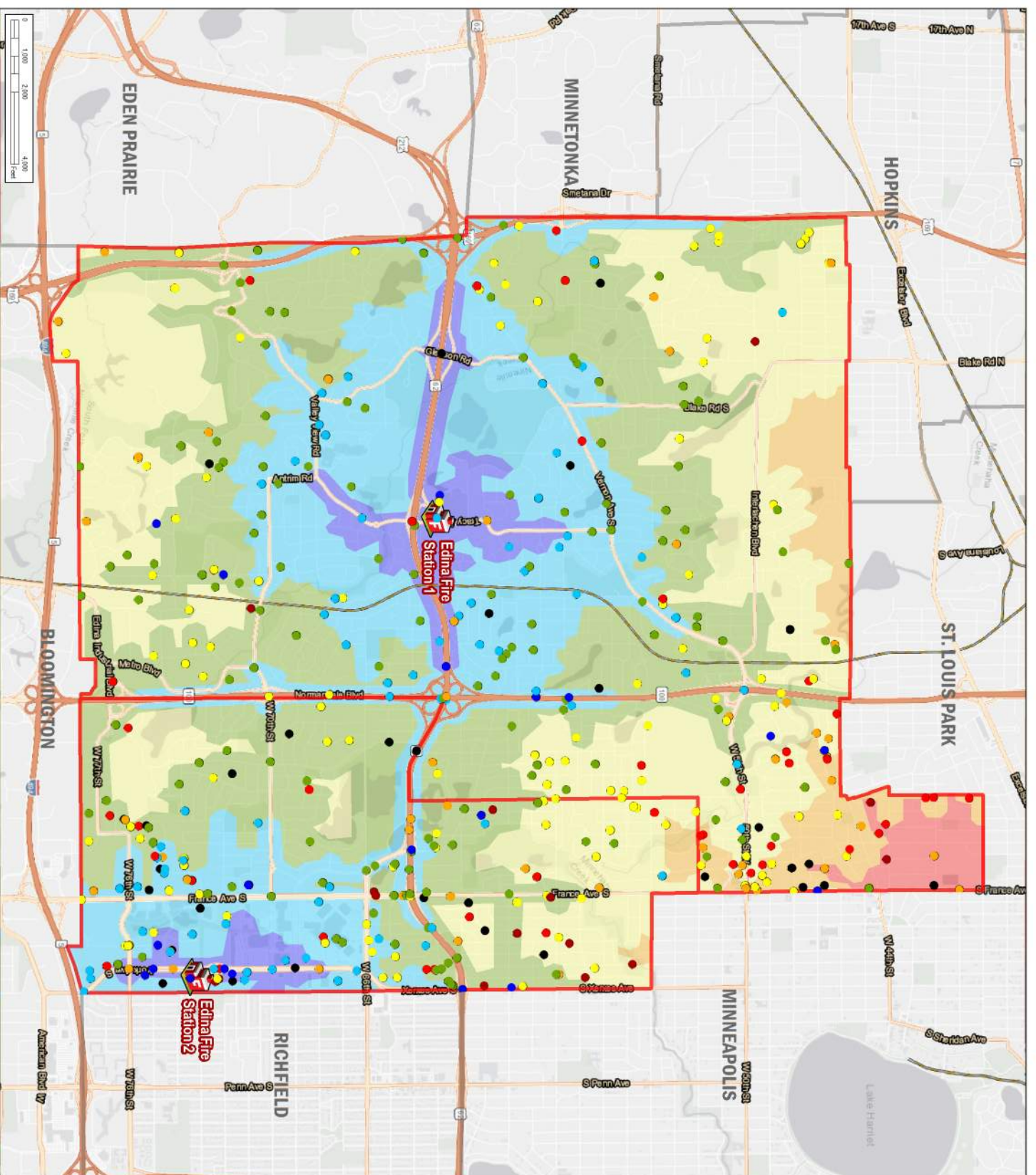
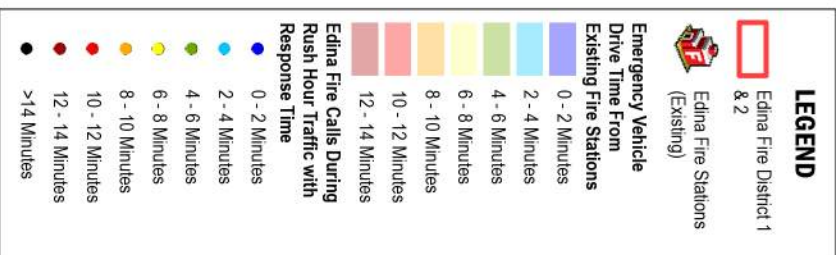


Figure A-2
Risk & Demand

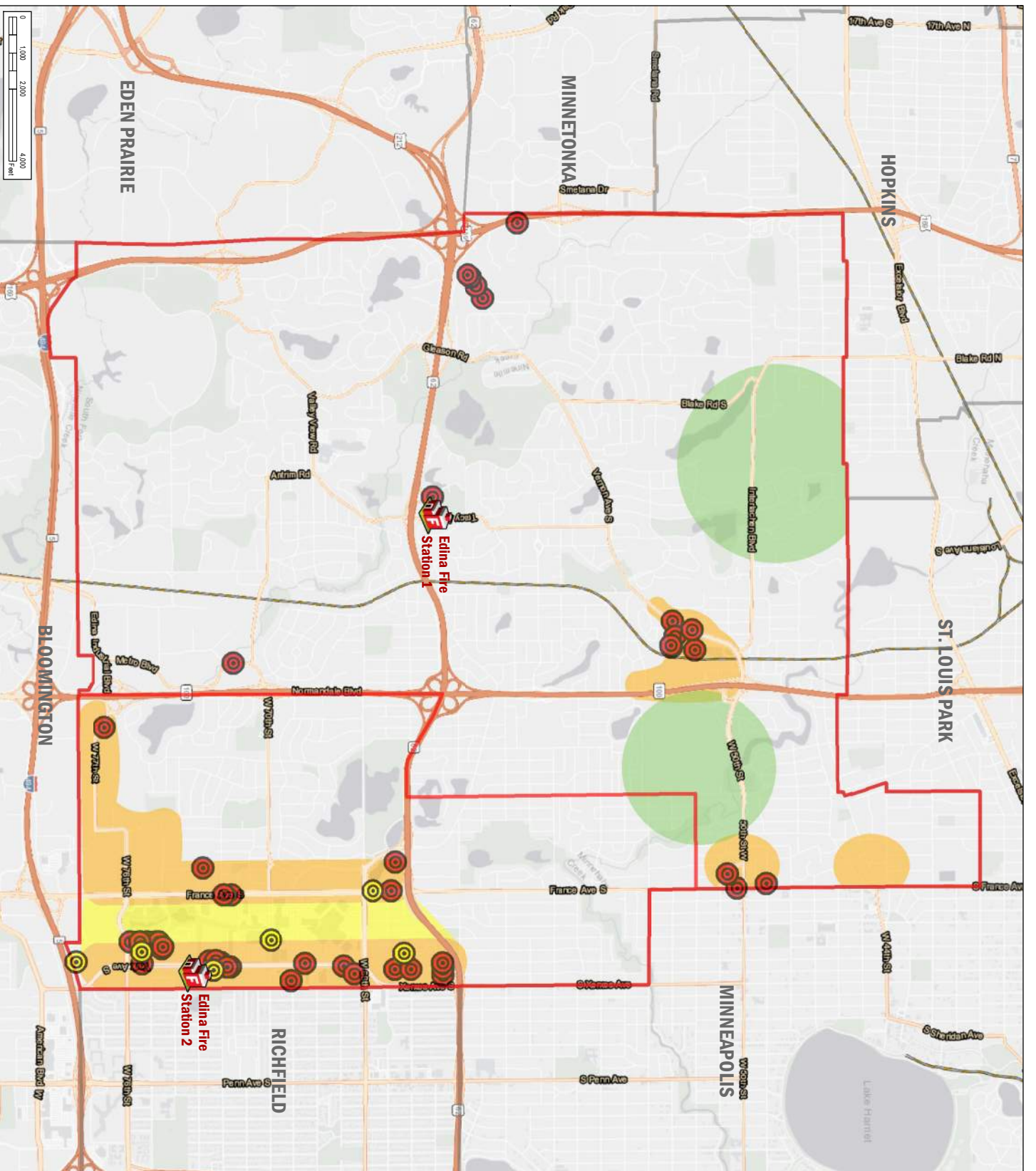
**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

**Risk & Demand
Analysis**



LEGEND

- Edina Fire District 1 & 2
- Edina Fire Stations (Existing)
- Potential Threat/Hazard Location
- Multi Floor Structures
 - Mid-Rise Building - Add 3-59 Minutes to Response Time
 - High-Rise Building - Add 3-16 Minutes to Response Time
- Future Build Out Locations
 - High Rise Building Growth
 - Mid Rise Building Growth



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Figure A-3a
Proposed Response Times

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Response Times from
Proposed <5 Year Station
Locations

Library Site



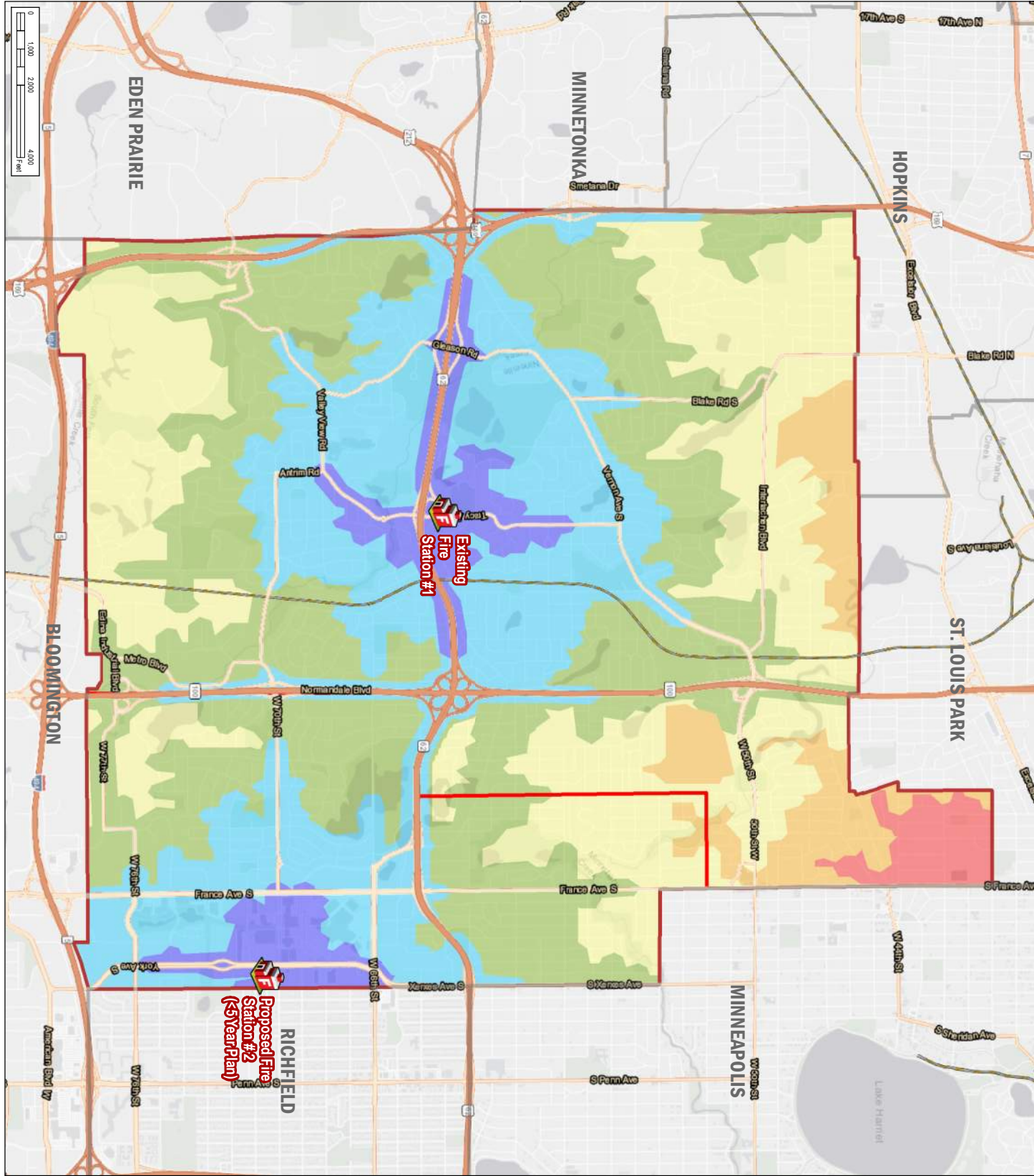
LEGEND

Edina Fire District 1
& 2

Edina Fire Stations
(Proposed)

Drive Time From
Proposed < 5 Year
Station Locations

- 0 - 2 Minutes
- 2 - 4 Minutes
- 4 - 6 Minutes
- 6 - 8 Minutes
- 8 - 10 Minutes
- 10 - 12 Minutes
- 12 - 14 Minutes



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Figure A-3b
Proposed Response Times

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**

Response Times from
Proposed <5 Year Station
Locations

Water Tower Site



LEGEND

Edina Fire District 1
& 2

Edina Fire Stations
(Proposed)

Drive Time From
Proposed < 5 Year
Station Locations

- 0 - 2 Minutes
- 2 - 4 Minutes
- 4 - 6 Minutes
- 6 - 8 Minutes
- 8 - 10 Minutes
- 10 - 12 Minutes
- 12 - 14 Minutes

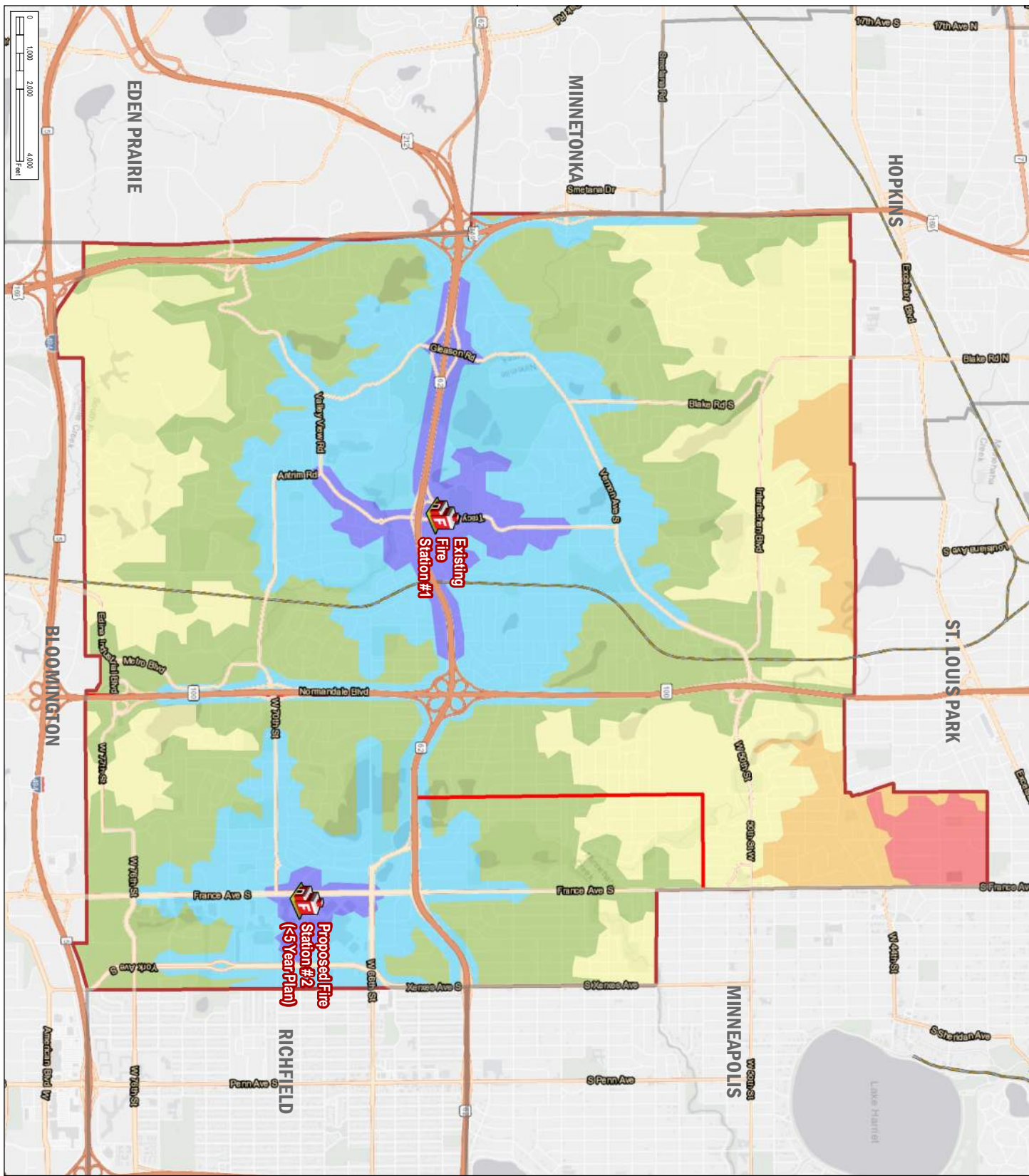


Figure A-4b
Proposed Response Times

**CITY OF EDINA
MINNESOTA
FIRE DEPARTMENT
Fire Station Location Study**








Response Times from
Proposed 5-10+ Year Station
Locations

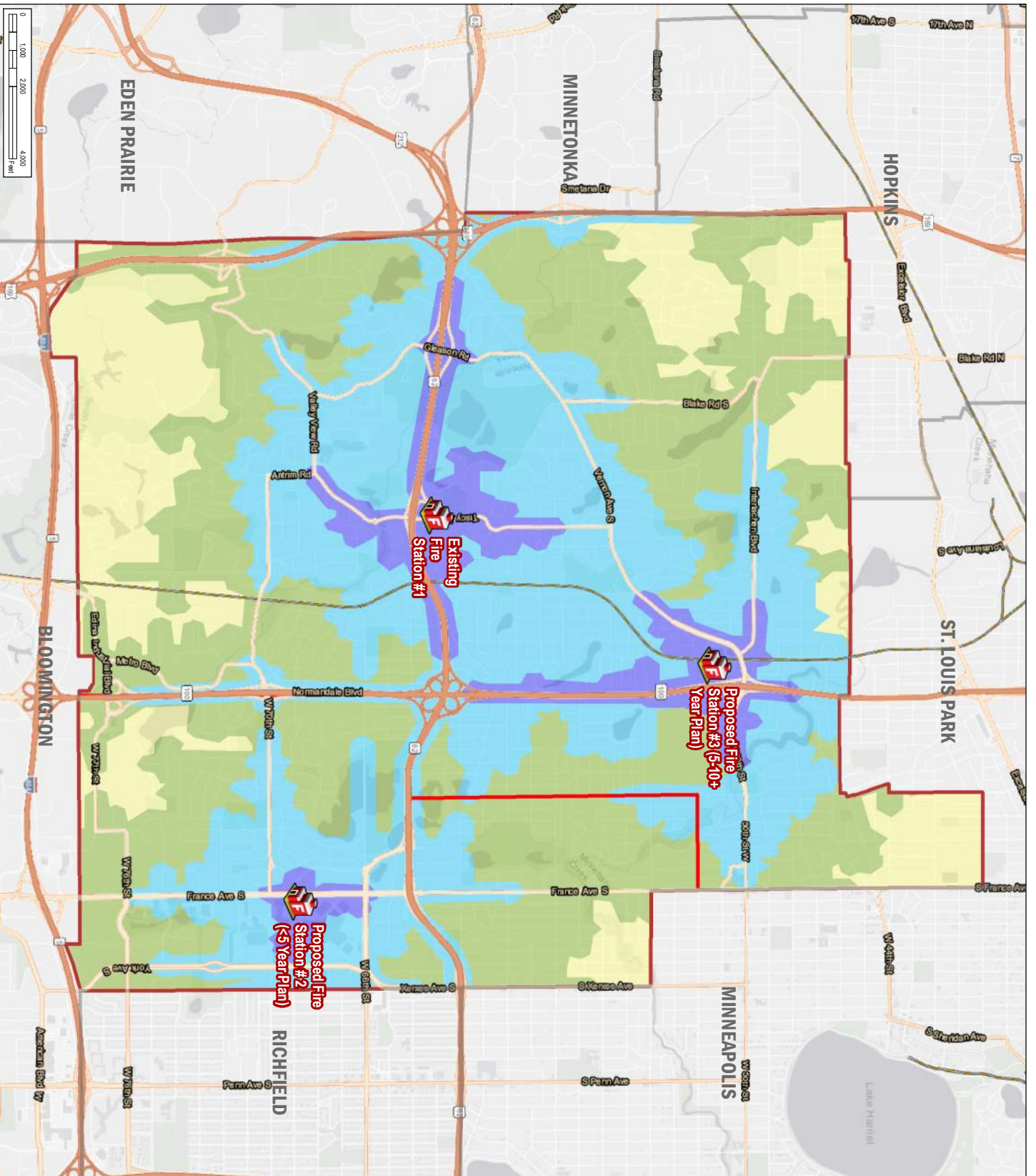
Water Tower Site



LEGEND

-  Edina Fire District 1 & 2
-  Edina Fire Stations (Proposed)

- Drive Time From Proposed 10 Year Station Locations**
-  0 - 2 Minutes
-  2 - 4 Minutes
-  4 - 6 Minutes
-  6 - 8 Minutes
-  8 - 10 Minutes
-  10 - 12 Minutes
-  12 - 14 Minutes



Community Engagement, Race and Equity, Health, Sustainability Divisions
Phone 952-927-8861 • Fax 952-826-0390 • EdinaMN.gov



Date: May 4, 2022

To: Fire Chief Andrew Slama

From: MJ Lamon, Community Engagement Manager; Heidi Lee, Race and Equity Manager; Jeff Brown, Public Health Administrator; Grace Hancock, Sustainability Manager

Subject: City Values Integration into Fire Station Site Selection Decision

Introduction to Values Viewfinder

The goal of the Values Viewfinder is to incorporate City Council values in City decision-making processes. The Values Viewfinder team developed a tool to help decision-makers understand, assess, and communicate the impact, opportunities and trade-offs of a given decision using the lens of public health, race and equity, community engagement and sustainability. The four disciplines collectively achieve community well-being.



The Values Viewfinder tool includes three steps: (1) a Framing section to orient the user to common terms and to set a baseline understanding of the initiative, key stakeholders, and considerations, (2) a community well-being matrix questionnaire to identify opportunities and tradeoffs, and (3) an Assessment section to understand early in an initiative how to manage success and track metrics.

Purpose and scope of this process

The purpose of using the Values Viewfinder tool in the Fire Station 2 site selection phase is to support **how** a site may be selected in a way that considers community-wellbeing. The Values Viewfinder tool was used to support the **process** for choosing, not identifying a preferred site choice itself.



The scope of the process included an understanding of inputs for the Fire Station 2 in each section of the tool through an interview with Fire staff. Information gathered and discussed included:

- **Framing:** Fire staff identified drivers behind why this decision must be made, stakeholders who should be involved, key decision-points throughout the decision-making process, and decision goals.
- **Questionnaire:** Fire staff brainstormed how this decision relates to the following questions from the perspective of community well-being:
 - **Benefits & Access:** What are the potential positive benefits/access opportunities created by this action? Who will benefit?
 - **Barriers & Impacts:** What are the potential negative impacts/consequences/barriers created by this action? Who will be affected by these?
 - How can this action be adjusted to help advance City goals/values?
 - Are there other factors to consider? (Aesthetics, cost, time, etc.?)
- **Assessment:** Fire staff agreed that the best way to identify success for this decision-point is to be able to succinctly identify and communicate the most significant opportunities and trade-offs related to site selection.

Findings from utilizing the tool

The following findings were identified and can be utilized as part of the staff recommendation put forth in this report for the City Council decision-making process. When looking at site selection the benefits/access are weighed against the barriers/impact. The aim would be to select a site that achieves the most benefits and access and reduces the barriers and impacts.

	Health-in-all-Policies	Community Engagement	Race & Equity	Sustainability
Benefits & Access (What are potential positive benefits/access opportunities created by this action?)	<ul style="list-style-type: none"> • Response time • Staff space • Incorporate PH Div. • Programming space 	<ul style="list-style-type: none"> • Improve public access • Public interaction –safe space 	<ul style="list-style-type: none"> • Increase service to diverse and underserved population 	<ul style="list-style-type: none"> • Built environment efficiencies vs. current station • Future proofing space for City
Barriers & Impact (What are potential negative impacts/consequences/barriers created by this action?)	<ul style="list-style-type: none"> • Potential change in response time • Neighborhood impact 	<ul style="list-style-type: none"> • Impact w/any change • Different plans at each site • Frustration w/Engagement Process 	<ul style="list-style-type: none"> • Potential increase in response time for some • Access is different for different groups 	<ul style="list-style-type: none"> • Teardown/demo • Potential reduction in green space
City Values Alignment	<ul style="list-style-type: none"> • Programming/flexible space • Access – Open and welcoming • Staff amenities – Mental and physical health 			



Conclusion

This was the first-time staff used the Values Viewfinder tool on an initiative decision. Fire staff found using the lenses of race and equity, health in all policies, community engagement and sustainability were intuitive to understand individually and as a group concept of community well-being. However, these concepts could not be adequately explored or integrated into the decision-making process without the grounding first step of Framing the initiative. This initial process, then, underscored the importance of bringing these community well-being concepts into a decision-making process as early as possible.

The other key result of this tool exercise is to identify overlapping opportunities and tradeoffs between these values.

Through conversation, staff highlighted the following overlapping opportunities:

- Any selected site must **increase access to City services and amenities to residents who need it most**, who are currently missing out on these access opportunities or amenities (values optimized: race and equity, health, community engagement)
- Any selected site will affect **response times**, better serving residents and optimizing drive time and transportation emissions for the City fleet. (values optimized: race and equity, health, sustainability)

Identified site selection tradeoffs include:

- **Transportation access** to different sites will vary – some sites have better bus routes, bike lanes and sidewalk connectivity for youth or elders who wish to access the site but may not have access or wish to drive. (values tradeoffs: a site with strong transportation access optimizes race and equity, health and sustainability, but may result in more challenging community engagement)
- **Site conditions** (demolition, construction, loss or addition of natural habitat) vary – some site options will need to have demolition activities or natural habitat removal which results in additional waste, more construction headaches, and potential change in the natural landscape. (values tradeoffs: a site that results in the shortest response times (health, race and equity) may require more demolition (community engagement needs, sustainability goals missed).

In conclusion, this process identified the top opportunities to maximize the expression of City values in the Fire Station site selection. It also identified the top tradeoffs that Council must consider when determining which site to select. Finally, this tool's findings lay the foundation for the next decision-point in the Fire Station 2 project, and how to incorporate community well-being throughout.

PUBLIC PARTICIPATION REPORT



FIRE STATION 2 – SITE SELECTION

DATE: April 27, 2022

PLAN

DECISION TO BE MADE

- Decide the site location for the new Fire Station 2
- Project Decision: Staff will make a recommendation to City Council

TIMELINE

- City Council work session – February 2022
- Public Input – March - April
- Community Meeting March 31, 2022
- Council Presentation May 4, 2022

PARTICIPATION LEVEL

CONSULT

- **Goal:** Obtain public feedback on analysis, alternatives, concepts, etc.
- **Promise:** We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.

STAKEHOLDERS

- | | |
|----------------------------|---|
| - Residents | - Recognized Neighborhoods |
| - City Council | - Neighbors and multi-family housing around sites |
| - Neighbors near the sites | |

IN SCOPE (WHAT WE KNOW)

Two sites have been identified. Council directed staff to engage the neighbors around each site to determine concerns about neighborhood impacts. The engagement was designed to gather resident concerns about each site, not to “vote” on what site should be selected. Community input is one consideration in the decision-making process.

1. Collect concerns

OUT OF SCOPE

1. Considering a new site
2. Design

PUBLIC PARTICIPATION

Gathering a multitude of comments from community members from different age ranges, backgrounds, living experiences, and other characteristic demographics assist in surfacing all the different perspectives and concerns. The city's goal was to intake all the concerns from the community by providing a space to allow individuals to share with staff. Several staff were engaged in the Fire Station 2 project available to community members.

OVERALL OBJECTIVES

- Clear up misconceptions of Fire Stations in residential areas
- Surface community / resident concerns of both sites
- Gather and analyze input for City Council consideration

EXPECTATIONS

Residents can expect staff to:

- Listen and collect their concerns
- Answer their questions
- Share information about background, studies, response times, site selection

TECHNIQUES – PUBLIC – SHARE INFORMATION & COLLECT AND COMPILE INPUT

CONSULT

People only need to participate using one method. On-line is offered for those who may not have been able or decided to not attend the neighborhood meeting. The city is committed to providing multiple methods for participation to allow individuals to work around their schedule.

1. Better Together Edina Project Page
March 14 – April 15
Tools: Project Updates, Q & A, Map tool
2. Neighborhood Meeting
Thursday, March 31 6:00pm

PUBLIC INPUT

Following a City Council work session, Council directed staff to collect public input from the neighbors around the identified sites.

The following public engagement report was prepared with in-person and online comments together to show all input is equally valuable. The input received through *Better Together Edina* and the neighborhood meeting collected concerns from the neighbors around the identified sites. Individuals who wanted to participate only had to participate in one method. All the comments from the public input period were organized by participation method and collected via an excel spreadsheet. Staff reviewed comments and provided a summary organized by themes.

DATA

BETTER TOGETHER EDINA PROJECT PAGE

- Site Visits: 1.8K
- Aware Visitors: 1.2K
- Informed Visitors: 614
- Engaged Visitors (asked a question, left a comment) : 75

NEIGHBORHOOD MEETING

- 100 attendees
- 12 staff

FINDINGS

ROSLAND PARKING LOT SITE

Safety	Several areas of safety were surfaced. Residents shared concerns for traffic around the park, children, families, and seniors visiting the park, and possible increase in crime/theft.
Traffic, Noise	Residents are concerned about noise pollution, siren noise and added traffic with fire and ambulance apparatus.
Property Impacts	Residents provided concerns to property values decreasing due to being located near a fire station. Individuals commented the Rosland park area is too residential for a fire station.
Loss of Green Space	Several residents had concerns about construction impacts to mature trees and green park space. Residents shared a common interest in not losing trees or park space if this is the site selected.
Land Elevation/Flood Zone	Residents commented that in the summer the Rosland Park parking lot has been flooded. The land elevation of the parking lot was noted as concern.
Loss of Parking	There were concerns about a decrease in parking with adding the fire station. Residents shared that during the busy season the parking lot is often at or over capacity.
Parking Ramp	While a parking ramp adds parking stalls, residents shared concerns of an increase in crime/theft in a parking ramp. Residents also noted a parking ramp will block the park view.
Park Access/Decreased Usage	Comments cited a concern about loss of access to the park and aquatic center or that a fire station would decrease the park usage.

Lot Size	Residents shared concerns about the parcel size of the parking lot to be smaller than needed.
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76TH STREET SITE

Lot Size	Residents liked the idea of a larger lot to offer a “state-of-the-art” fire station, have more space for Community Health, other city services, and accommodate future growth needs.
Access	Residents identified bus stops being located near this site as a benefit for access.
Neighborhood Impacts	With the large number of apartments and condos near 76 th means many people will be impacted by noise & traffic.
Increase in Development	The SE quadrant has more development planned and a Fire Station could service this quadrant better if located near the development.

OUT OF SCOPE

Alternate Site Recommendation	Several areas of safety were surfaced. Residents shared concerns for traffic around the park, children and families visiting the park, and the potential of an increase in crime/theft.
Fire Station 3	Residents shared comments about the importance of considering Fire Station 3 when making a site selection decision for Fire Station 2.
Design	Residents were interested in what/how a fire station would look on both sites.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: X.A.

To: Mayor and City Council

Item Type:

Minutes

From: Jennifer Garske, Executive Assistant

Item Activity:

Action

Subject: Minutes: Human Rights & Relations Commission,
February 22, 2022

ACTION REQUESTED:

None; information only

INTRODUCTION:

Receive minutes of the Human Rights & Relations Commission Feb. 22, 2022, meeting.

ATTACHMENTS:

Feb. 22, 2022 HRRC Minutes



Minutes
City of Edina, Minnesota
Human Rights & Relations Commission

Virtual Meeting, WebEx,
February 22, 2022, 7 p.m.

I. Call To Order

Chair Epstein shared information for virtual meeting guidelines for Commissioners and those watching or listening in to the meeting.

Chair Epstein called the meeting to order at 7:02 p.m.

II. Roll Call

Answering Roll Call: Chair Epstein, Commissioner Ismail, Felton, Segall, Edwards, Felton, Stringer Moore, Bennett and Guadarrama; Student Commissioner Lichtenberger and Mirza

Staff Present: Heidi Lee, Race & Equity Coordinator and Risi Karim, City Management Fellow

Absent: None

Late: None

III. Approval of Meeting Agenda

Motion by Commissioner Stringer Moore to approve the February 22, 2022 meeting agenda, seconded by Commissioner Segall. Roll call vote. Motion carried.

IV. Approval of Meeting Minutes

Commissioners indicated the following changes to the draft minutes:

Motion by Commissioner Bennett to approve the January 25, 2022 meeting minutes, seconded by Commissioner Stringer Moore. Roll call vote. Motion carried.

V. Special Recognitions And Presentations

A. Quarterly Bias Event Update

VI.

A. 2022 Human Rights & Relations Commission Work Plan Update

- The Commission discussed the 2022 Work Plan and what would be completed, continued or added from this year's Work Plan.

B. Chair & Vice Chair Nomination and Selection

- Chair Epstein nominated as Chair again.
- Commissioner Stringer Moore nominated as Vice Chair again.

C. Return to In Person Meetings

- Commission discussed and agreed to wear masks at meetings.

VII. Chair and Member Comments

-

VIII. Staff Comments

-

IX. Adjournment

Motion by Commissioner Edwards to adjourn the meeting, seconded by Commissioner Felton. Roll call vote. Motion carried.

Meeting adjourned at 8:44 p.m.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: May 4, 2022

Agenda Item #: X.B.

To: Mayor and City Council

Item Type:

Minutes

From: Laura Fulton, Recreation Supervisor

Item Activity:

Subject: Minutes: Arts and Culture Minutes February 24, 2022

Information

ACTION REQUESTED:

Information only

INTRODUCTION:

Receive minutes of the Arts and Culture Commission February 24, 2022 meeting

ATTACHMENTS:

Minutes: Arts and Culture Minutes February 24, 2022



Minutes
City Of Edina, Minnesota
Arts and Culture Commission
Virtual Meeting: WebEx
Thursday, February 24, 2022

I. Call To Order

Chair Sorensen called the meeting to order at 4:31 p.m.

II. Roll Call

Answering roll call were Commissioners Fram, Amlaw, Westlund, Stemmler, Chandler, Johnson; Student Commissioners Anand and Shen; and Chair Sorensen.

Staff Present: Parks and Recreation Director, Perry Vetter, Parks and Recreation Assistant Director Tracy Petersen, and Recreation Supervisor, Laura Fulton.

III. Approval Of Meeting Agenda

Motion made by Westlund to approve the February 24, 2022 meeting agenda, seconded by Amlaw. Motion carried.

IV. Approval Of Meeting Minutes

Motion made by Chandler to approve the January 27, 2022 meeting minutes, seconded by Fram. Motion carried.

V. Reports/Recommendations

A. 2022 Work Plan Updates

- Initiative #1: Implement Year 2 of the Public Art Plan: the Mandala Digital Public Art Project and digital mapping.
 - Chair Sorensen discussed meeting with the Edina Public Schools and some directional changes made to the initiative.
- Initiative #2: Research and make a recommendation for a microgrant process for community driven Arts & Culture
 - Commissioner Chandler summarized a conversation had with the Edina Community Foundation to partner on this program to move this initiative forward.
 - Vetter clarified that the process of the Arts and Culture Commission is to initially create a report to move this initiative forward.
- Initiative #4: Climate Change Public Art in the Parks for Earth Day 2022
 - Commissioner Johnson presented research done on sandblasting art in sidewalks and community engagement on the initiative.
 - Johnson and Sorensen discussed working with Project Earth to create art and poetry, and with city staff to choose parks within Edina for display.

- Initiative #5: Joint Sponsorship of Performances on the Plaza Summer Concert Series 2022
 - Chair Sorensen presented information about the upcoming concert series that the 50th and France Association announced for summer 2022.
 - Director Vetter clarified that the Arts and Culture Commission sponsored the event through sweat equity. Edina Liquor separately sponsored the event through a monetary donation.
- Initiative #6: Review and comment on art and décor elements & programming for the Edina Theatre.
 - Chair Sorensen announced that she, Rubin and Westlund would be meeting with the Mann family to discuss opportunities later in the month.

B. Pottery Forward Facility Report

- Director Vetter and Consultant Sara Peterson presented the comprehensive report and recommendation to the Arts and Culture Commission set forth to establish a pottery forward facility in the City of Edina.
- Commission discussed the report
- Vetter and staff member Fulton clarified that programming for the other arts will be decentralized and facilities around the City will be utilized more in the future.

C. Annual Elections

- ***Commissioner Chandler nominated Rebecca Sorensen to serve as Chair; Commissioner Amlaw seconded. Motion passes.***
- ***Chair Sorensen nominated Russ Rubin to serve as Vice Chair; Commissioner Amlaw seconded. Motion passes.***

VI. Chair And Member Comments

- Chair Sorensen requested that the meeting for March be moved out one week. Commission agreed to move meeting to March 31 at 4:30 p.m. Meeting scheduled to be held at Edina Public works.
- Chair Sorensen discussed opportunities to participate in Edina Fall into the Arts Festival, 50th and France events and other public opportunities.

VII. Staff Comments

- Updated 2022 Meeting dates were presented.
- Director Vetter thanked Commissioner Suckow for his years of service as he terms off the Commission and presented a thank you message from Suckow.
- Staff member Fulton presented upcoming City programming.

VIII. Adjournment

Motion was made by Chandler to adjourn the February 24, 2022 meeting of the Arts and Culture Commission, seconded by Westlund. Motion carried.

Meeting adjourned at 6:03 p.m.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: May 4, 2022

Agenda Item #: X.C.

To: Mayor and City Council

Item Type:

Minutes

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Minutes: Transportation Commission, March 24, 2022

Information

ACTION REQUESTED:

None; information only.

INTRODUCTION:

Receive minutes of the Transportation Commission from March 24, 2022.

ATTACHMENTS:

Minutes: Transportation Commission, March 24, 2022



Minutes
City Of Edina, Minnesota
Transportation Commission
Public Works Multi-Purpose Room
March 24, 2022

I. Call To Order

Chair Johnson called the meeting to order at 6:01 p.m.

II. Roll Call

Answering roll call: Commissioners Ahler, Kitui, McCarthy, Plumb-Smith, Richman, Johnson

Absent: Commissioners Brown, Kane, Lewis, Clark, Kanti Mahanty

Staff present: Transportation Planner Andrew Scipioni, Traffic Safety Coordinator Nick Bauler

III. Approval Of Meeting Agenda

Motion was made by Commissioner Richman and seconded by Commissioner Plumb-Smith to approve the agenda. All voted aye. Motion carried.

IV. Approval Of Meeting Minutes

Motion was made by Commissioner Ahler and seconded by Commissioner Kitui to approve the February 17, 2022 meeting minutes. All voted aye. Motion carried.

V. Special Recognition and Presentations

A. 2021 Traffic Safety Summary Report

Traffic Safety Coordinator Nick Bauler presented the 2021 Traffic Safety Summary Report. Comments from Commissioners included:

- It is surprising that there aren't many submissions from the southeast quadrant given the amount of high-density residential properties. The City might want to consider efforts to engage with this portion of the community and raise awareness of the Traffic Safety Request process.
- Coordinator Bauler clarified that there are no trends in the "Other" category.
- Figure 4, showing requests by category from 2018-2021 is significant as it shows upward trends in Traffic Calming and Intersection Control.
- It will be interesting to see the impact of the Drive 25 campaign on future requests.
- It would be helpful to see cyclist requests specifically identified, perhaps as part of the Pedestrian Safety category.

B. 2021 PACS Fund Summary Report

Liaison Scipioni presented the 2021 Pedestrian and Cyclist Safety Fund Summary Report. Comments from Commissioners included:

- It would be helpful to see projects overlaid with the Pedestrian and Bicycle Master Plan to see what progress is being made.
- Liaison Scipioni clarified that the PACS Fund pays for most pedestrian and bicycle improvements within roadway reconstruction projects except for on Municipal State Aid roads.

- Liaison Scipioni clarified that his work is not 100% dedicated to improving the City's pedestrian and bicycle network even though his salary is paid from the PACS Fund.
- In lieu of a MnDOT project on the Highway 62 bridge over Valley View Road, the City should consider asking a U of M Capstone group to review other ways to improve pedestrian and bicycle infrastructure under the bridge.

VI. Community Comment

None.

VII. Reports/Recommendations

A. Traffic Safety Report of March 1, 2022

The Commission reviewed and commented on the Traffic Safety Report of March 1, 2022.

- Item B2. Cut-Through Traffic on W 49th St and Maple Rd
Motion was made by Commissioner McCarthy and seconded by Commissioner Richman to recommend that the City consider temporary speed bumps to address additional cut-through traffic related to new construction. Motion was amended by Chair Johnson and seconded by Commissioner Richman to recommend that the City implement temporary traffic deterrents (such as speed bumps) on W 49th St and Maple Rd to address additional cut-through traffic related to new construction and study short-term impacts. All voted aye. Motion carried.

B. 2022 Work Plan Updates

- **#1 Tree Boulevard Policy** – Met representatives from Planning, Energy & Environment, and Park and Recreation Commissions, will meet with Manager Neal Apr 6 to discuss how to move forward.
- **#2 Public Transit Checklist** – Reviewed example frameworks, putting together a draft.
- **#3 PACS Fund Policy** – Met with staff to learn about PACS Fund, staff work and current challenges.
- **#4 SRTS Demonstration Projects** – No update; change lead to TBD
- **#5 TIS Process Review** – No update, change lead to TBD.
- **#6 Transit Connectivity** – Discussed limited transit opportunities in Edina, considering reviewing the Southdale Transit Station and surrounding area, which is a key connector.

VIII. Chair and Member Comments – Received.

IX. Staff Comments – Received.

X. Adjournment

Motion was made by Chair Johnson and seconded by Commissioner Richman to adjourn the March 24, 2022 meeting at 7:58 p.m. All voted aye. Motion carried.

Approved Minutes ☒

TRANSPORTATION COMMISSION ATTENDANCE

[illegible]



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: May 4, 2022

Agenda Item #: X.D.

To: Mayor and City Council

Item Type:

Minutes

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: Minutes: Energy & Environment Commission March 10, 2022

Information

ACTION REQUESTED:

None; information only.

INTRODUCTION:

Receive the March 10, 2022, minutes of the Energy & Environment Commission.

ATTACHMENTS:

Minutes: March 10, 2022

Agenda
Energy and Environment Commission
City Of Edina, Minnesota
Public Works - Multi-purpose Room
Meeting will take place in person. Masks are requested.
Thursday, March 10, 2022
7:00 PM

I. Call To Order

- Chair Martinez called the meeting to order at 7:02pm.
- Chair Martinez welcomed new Commissioner Stephen Schima and invited all EEC Commissioners to introduce themselves.

II. Roll Call

Answering roll call were Chair Martinez, Vice Chair Horan, Commissioners Hovanec, Lanzas, Lukens, Schima, and Student Commissioner Rawat.

Late: Commissioner Dakane (7:12); student Commissioner Shumway (7:27)
Absent: Commissioners Tessman and Haugen

III. Approval Of Meeting Agenda

Motion by Cory Lukens to Approve Meeting Agenda. Seconded by Bayardo Lanzas. Motion Carried.

IV. Approval Of Meeting Minutes

A. Minutes: Energy and Environment Commission February 10, 2022

Motion by Michelle Horan to Approve February 10 Meeting Minutes. Seconded by Hilda Martinez Salgado. Motion Carried.

V. Special Recognitions And Presentations

A. Presentation: City of Edina Asst. Parks Director

- City of Edina Assistant Director - Parks and Natural Resources joined the Commission to present information and updates on goals related to the City's Turf Management Plan and 2020 Pollinator Resolution.

B. Presentation: Climate Action Plan Year 1 Implementation Plan

- Sustainability Manager Grace Hancock presented a Year 1 Climate Action Plan Implementation Plan to satisfy the following CAP action: "The City Manager will work with staff to develop a year 1 implementation plan that specifies a work sequence and timeline for implementation tasks, estimates necessary funding and staffing resources, and outlines an accountability process, to be presented to the Energy & Environment Commission for comment by the end of March 2022. Progress updates will be reported to

the Edina Energy & Environment Commission and City Council on a semi-annual basis."

VI. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VII. Reports/Recommendations

A. 2022 WP #1: Support Natural Habitat

- Chair Martinez presented for approval a Resolution of Support for No Mow May Initiative 2022.

Motion by Bayardo Lanzas to Approve Resolution of Support for No Mow May Initiative 2022. Advance to Council.. Seconded by Michelle Horan. Motion Carried.

B. 2022 WP #2: Green Business Recognition Program

- Vice Chair Horan presented new working group members for appointment to the Green Business Recognition Program working group.

Motion by Hilda Martinez Salgado to Approve working group members. Seconded by Cory Lukens. Motion Carried.

C. 2022 WP #5: Plastic Bag Policy

- Vice Chair Horan presented new working group members for appointment to the Plastic Bag Policy working group.

Motion by Stephen Schima to Approve working group members. Seconded by Cory Lukens. Motion Carried.

D. 2022 WP #6: Cities Networking Events

- No action at this time.

E. Monthly call for communication requests

- Staff Liaison Hancock called for any communication requests from the EEC pertaining to their work plan initiatives. None were received.

VIII. Chair And Member Comments

- Chair Martinez commented on the state budget surplus of \$9+ billion and

asked how the City might take action related to its Resolution of Support for Climate Action by requesting some of these funds be dedicated to climate action and resiliency.

IX. Staff Comments

X. Adjournment

- The EEC meeting was adjourned at 8:35pm.

Motion by Bayardo Lanzas to Adjourn. Seconded by Cory Lukens. Motion Carried.

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: May 4, 2022

Agenda Item #: X.E.

To: Mayor and City Council

Item Type:

Advisory Communication

From: Grace Hancock, Sustainability Manager

Item Activity:

Subject: Advisory Communication, Energy & Environment
Commission: Funding Request to State Legislature
for Climate Action

Information

ACTION REQUESTED:

None.

INTRODUCTION:

The Energy & Environment Commission is submitting this Advisory Communication to highlight opportunities via the Federal Infrastructure Investments and Jobs Act (IIJA) to fund climate action locally. The EEC asks that the Edina City Council remain aware of federal opportunities and supportive as staff bring proposals to engage with these opportunities, and asks that Council continue to provide leadership related to climate action within Edina and across Minnesota. See attached Advisory Communication.

ATTACHMENTS:

EEC Advisory Communication: Funding Request to State Legislature for Climate Action

ADVISORY COMMUNICATION



Date: April 14, 2022

To: City Council

From: Energy and Environment Commission

Subject: Funding Request to State Legislature for Climate Action

Action Requested:

- Contact Edina's state house and senate representatives to request that money in the Infrastructure Investment and Jobs Act (IIJA) be allocated to support climate, electric vehicles infrastructure, energy efficient, transit, and water infrastructure actions by local governments.
- Contact the other City representatives of the Minnesota Cities Climate Caucus to urge (or request) them to approve a joint caucus resolution asking their senate and house representatives to support an assigned budget from the IIJA for climate mitigation and adaptation action by local governments.
- Contact state agencies to understand ways in which local government can access funding from the IIJA and the federal government for the different sectors (e.g., water, energy, transportation) to support local climate mitigation and adaptation.
- Request that City staff develop a detailed budget for implementing specific climate actions established in the CAP, so that the City have "shovel-ready" projects to take advantage of state and federal climate action funding opportunities.
- Consider appropriating sufficient funding for City staff to retain a consultant with the necessary expertise to prepare detailed budgets and cost/benefit impacts for at least the phase I actions in the transportation and water sectors with the greatest potential impact identified by the Climate Action Plan.

Situation:

On November 2021, the federal government passed the Infrastructure and Investment Act (IIJA). This act allocated funding across the country, and Minnesota is set to receive about \$7.1 billion once Congress approves the appropriated budget of the 2022 fiscal year. Some of the sectors that the IIJA funds are surface transportation, energy, water and wastewater systems.

ADVISORY COMMUNICATION



It is important to mention that this money is a combination of 1) the reauthorization of many existing federal funding programs at the previous year's funding level; 2) a substantial multi-year funding increase in those existing programs; and 3) new funding programs.¹

In the transportation sector, a large amount of the money will be assigned to rebuild and repair road and bridges in the state; however, there is a considerable amount allocated/appropriated to improve transportation options around the state in two new formula funding programs:

- Carbon Reduction Program: Minnesota will receive \$106 million for projects to reduce transportation emissions. Of this total, 65% is for grants to counties and local government on a per-capita basis. Eligible projects include traffic management, public transportation, bicycle and pedestrian facilities, congestion management technologies and alternatives fuel vehicles deployment projects (including charging infrastructure), among several others.
- National Electric Vehicle Program: Minnesota is estimated to receive \$68.2 million under this program to deploy electric vehicle infrastructure.

There is also a significant increase in the programs being funded through Competitive Grant Funding, including: strengthening mobility and revolutionizing transportation (SMART) (\$500 million), safe streets and roads for all (\$5 billion), charging and fueling infrastructure (\$2.5 billion), and reconnecting communities pilot program (\$1 billion).

The IIJA also funds various existing and new programs related to energy, like the energy efficiency revolving loan fund to finance energy efficiency initiatives; the weatherization assistance program to increase energy efficiency of homes; and the Low-Income Home Energy Assistance Program (LIHEAP) that provides direct financial assistance to low-income households to pay energy bills and perform weatherization and related home repairs.

The allocation discussion currently taking place in Congress makes this the ideal time for Edina and other cities in the Cities Climate Caucus to act upon their Climate Resolutions, signed in January, by immediately requesting that the Minnesota legislature appropriate funds to Minnesota's local units of government for specific climate actions.

Background:

With the unanimous approval of the Climate Action Plan by the Edina City Council in December 2021, the City re-affirmed its commitment to reduce Greenhouse Gas emissions, establishing a reduction target in City operations and community wide emissions of 45% below

¹ Office of Senate Counsel, Research and Fiscal Analysis, Fiscal Issue Brief, December 2021.
<https://www.senate.mn/storage/scrfa/IIJA-FIB-12-21-21.pdf>

ADVISORY COMMUNICATION



2019 levels by 2030. This reduction goal is meant to be accomplished by addressing eight subsectors, through 36 strategies supported by 200 actions.

This commitment of urgent action regarding climate change was acknowledged once again by Edina City Council on January 19, 2022, by approving a resolution requesting urgent action and assistance from state and federal leaders in addressing climate change as part of a coordinated effort by cities involved in the Minnesota Cities Climate Caucus (“Climate Resolution”).

But to successfully accomplish climate action, implementation and funding are key components. That was identified by both the CAP planning team and EEC members from the beginning of the process and is why a crucial element in the long-range implementation of the plan includes the need for funding. Cross-cutting actions were included in the CAP. Specifically, one which addresses the need to maintain appropriate funding to support the plan implementation, through the need to reallocate/ reconsider existing funds, raise new City funds, and identify outside resources and funding opportunities like the IJA mentioned above.

Assessment:

- The city budget for 2022-2023 was created based on three critical sources of strategic guidance of the city: Vision Edina, the Comprehensive Plan and the Capital Investment Plan.
- Although those documents guide the sustainability and environmental principles of the city, it is worth mentioning that the two-year budget for 2022-2023 was approved at the same City Council meeting that the Climate Action Plan was approved.
- The approval of both the Edina City budget and the CAP in the same session makes it very difficult to consider funding from the bi-annual budget for the implementation of several actions stated on the CAP for the next two years, making it necessary that the City reach for additional funding sources through the state and the federal government.
- The EEC considers the Climate Action Plan a roadmap for the City of Edina for the next 9 years, and therefore suggests that it should become an additional guiding document for the City to develop their bi-annual budget, starting with the 2024 budget year.

Recommendation:

The Edina Energy and Environment Commission (EEC) fully supported the City Council’s approval of the Climate Action Plan and the Climate Resolution because of the urgent need for meaningful action to address climate change.

Therefore, we recommend that the City Council take the necessary actions detailed at the beginning of this advisory communication so additional funding opportunities can be identified and climate mitigation and adaptation actions, specifically in the transportation, energy, and water sectors, are able to be implemented at the pace needed in the climate emergency we are living.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: May 4, 2022

Agenda Item #: XI.A.

To: Mayor and City Council

Item Type:

Other

From: Andrea Rich, Assistant Finance Director

Item Activity:

Subject: Quarterly Financial Report - Preliminary Q1 2022

Information

ACTION REQUESTED:

None.

INTRODUCTION:

The preliminary Q1 2022 quarterly finance report is attached.

ATTACHMENTS:

Quarterly Financial Report - Q1 2022

City of Edina – Q1 2022

The following is a summary of the City's financial performance by fund in the first quarter of 2022.

General Fund

- Fines and Forfeitures – Court fines are down due to decreased traffic stops.
- Investment Income – Unrealized gain/loss, while not recognized revenue, is recorded in this account throughout the year. An unrealized loss of \$2.7M, offset by investment income of \$104k, was recorded for Q1. Unrealized gain/loss is part of assigned fund balance.
- Property Taxes – Property taxes are the primary revenue source and are received in June and December.
- Franchise Fees – Payments are recorded quarterly but lag the quarter close. For example, first quarter franchise fees arrive in April/May.
- Licenses & Permits - Building permit revenue fluctuates with changes in the number of permits issued and valuation of projects. Q1 has 502 permits with a valuation of \$117.1M vs Q1 2021 with 846 permits and valuation of \$70.9M. The higher valuation in 2022 is due to the 4917 Eden Avenue (former Perkins restaurant) project.
- Intergovernmental – 2021 has \$2.5M of federal ARPA funding.
- Building Rental – Driven by payment timing of cell tower contracts.
- Expenses – Generally, 25% of budgeted expenses are recognized each quarter. First quarter is slightly lower, which is consistent to prior year. March YTD includes five payroll periods, which is 20% of total annual pay periods.
- Contributions & Transfers – In 2021, \$4.5M of 2020 surplus was transferred out (\$4.2M Construction Fund and \$300k HRA affordable housing). 2022 budgeted transfer is \$150k from the Utility Fund.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Fines and Forfeit	23,280	650,000	435,194	4%
	Invmnt Inc - Non Op	(2,551,844)	250,000	(151,907)	-1021%
	Other Revenue	79,212	36,500	157,130	217%
	Property Taxes	-	36,708,036	33,827,443	0%
	Franchise Fee	-	810,000	845,329	0%
	Lodging Tax	2,376	20,000	17,214	12%
	Licenses & Permits	1,675,571	5,391,060	5,943,224	31%
	Intergovernmental	225,539	1,888,750	4,678,378	12%
	Charges for Services	1,266,552	5,738,405	5,619,066	22%
	Building Rental	34,424	339,000	746,462	10%
	Other Fees	(18)	-	651	-
	Total Revenues	755,092	51,831,751	52,118,184	1%
Expenses					
	Salaries	(4,788,177)	(26,123,094)	(24,535,659)	18%
	Benefits	(1,841,772)	(10,332,092)	(10,384,332)	18%
	Contractual Services	(1,503,547)	(8,290,015)	(6,983,069)	18%
	Commodities	(302,793)	(2,478,344)	(2,116,204)	12%
	Capital Outlay	(8,134)	-	-	-
	Internal Services	(1,252,052)	(5,008,206)	(4,850,825)	25%
	Total Expenses	(9,696,475)	(52,231,751)	(48,870,088)	19%
Net Operating Inc/Loss		(8,941,383)	(400,000)	3,248,096	
Non-Operating Rev/Exp					
	Sale of Property	-	-	13,944	-
	Misc - Non Op	(0)	-	(98,994)	-
	Contrib & Transfers	11,188	150,000	(4,060,500)	7%
	Total Non-Operating Rev/Exp	11,188	150,000	(4,145,550)	7%
Net Inc/(Loss)		(8,930,195)	(250,000)	(897,454)	

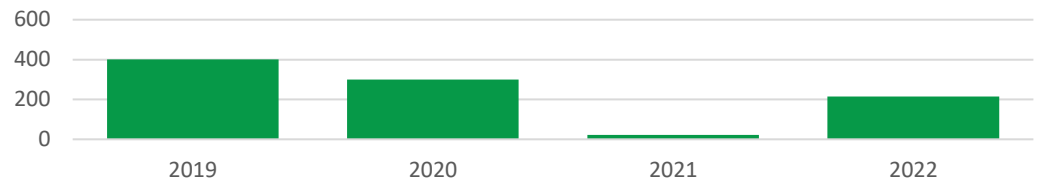
Parks & Recreation Enterprises

The financials below for the Parks & Recreation business-like enterprises include two cost recovery measures. The “Total Cost Recovery” measure, which indicates the percentage of operating costs that are covered by revenue generated by the enterprise. “Management Cost Recovery” measures the degree to which the business is recovering controllable costs (i.e., excludes internal charges and depreciation).

Art Center

The Art Center continues to be open with limited use on the main level only. Other facilities are also being utilized for art programming.

YTD Class Registrations



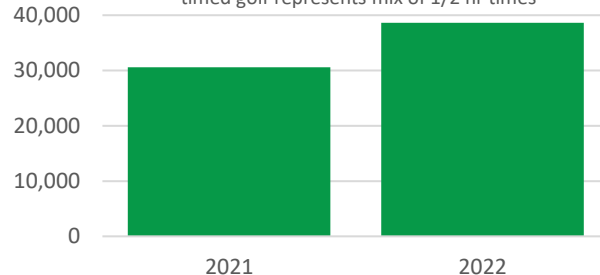
		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	-	26,725	-	0%
	Sales	-	18,255	28	0%
	Memberships	-	15,664	-	0%
	Admissions	12,933	422,070	62,166	3%
	Other Fees	-	19,769	5,000	0%
	Sales - Utilities	-	-	-	-
	Total Revenues	12,933	502,483	67,194	3%
Expenses					
	Cost of Sales & Srvs	-	(500)	-	0%
	Salaries	(24,083)	(483,569)	(161,030)	5%
	Benefits	(4,411)	(98,727)	(27,874)	4%
	Contractual Services	(12,317)	(114,819)	(37,785)	11%
	Commodities	(2,700)	(76,500)	(14,327)	4%
	Internal Services	(15,614)	(62,457)	(75,838)	25%
	Depreciation	(1,500)	(6,000)	(6,000)	25%
	Total Expenses	(60,625)	(842,572)	(322,855)	7%
	Net Operating Inc/Loss	(47,692)	(340,089)	(255,661)	
Non-Operating Rev/Exp					
	Invmnt Inc - Non Op	-	-	-	-
	Donations - Non Op	10,432	-	1,402	-
	Contrib & Transfers	-	350,000	250,000	0%
	Total Non-Operating Rev/Exp	10,432	350,000	251,402	3%
	Net Inc/(Loss)	(37,259)	9,911	(4,259)	
	Total Cost Recovery	21%	59%	13%	
	Management Cost Recovery	30%	65%	28%	

Braemar Golf Course & Dome

- Golf Course is scheduled to open April 13th; Golf Dome to close April 30th.
- Dome season revenue is \$1.3M March YTD vs full season 2021 of \$1M.
- Contractual services includes property taxes for leased space which will be reimbursed by Red River Kitchen.

YTD Dome Timed Golf

* timed golf represents mix of 1/2 hr times



		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	530	-	261	-
	Sales	10,273	260,000	309,948	4%
	Memberships	52,417	130,000	201,499	40%
	Admissions	784,362	900,000	1,170,367	87%
	Building Rental	5,956	190,000	155,073	3%
	Equipment Rental	-	340,000	381,616	0%
	Greens Fees	99,224	2,680,000	3,147,709	4%
	Other Fees	(200)	11,500	18,210	-2%
	Total Revenues	952,561	4,511,500	5,384,683	21%
Expenses					
	Cost of Sales & Srvc	(18,476)	(191,000)	(235,073)	10%
	Salaries	(259,216)	(1,573,510)	(1,743,468)	16%
	Benefits	(69,151)	(387,032)	(406,032)	18%
	Contractual Services	(148,603)	(671,500)	(674,852)	22%
	Commodities	(48,031)	(390,000)	(487,353)	12%
	Internal Services	(80,665)	(322,661)	(242,329)	25%
	Depreciation	(224,751)	(899,000)	(884,400)	25%
	Total Expenses	(848,893)	(4,434,703)	(4,673,507)	19%
	Net Operating Inc/Loss	103,668	76,797	711,176	135%
Non-Operating Rev/Exp					
	Invmnt Inc - Non Op	8	9,000	(6,229)	0%
	Donations - Non Op	30,000	-	-	-
	Intergovernmental	(3,105)	-	-	-
	Int & Fiscal Charges	(134,054)	(201,254)	(222,062)	67%
	Contrib & Transfers	13,852	50,550	53,363	27%
	Total Non-Operating Rev/Exp	(93,299)	(141,704)	(174,928)	66%
	Net Inc/(Loss)	10,368	(64,907)	536,248	-16%
Total Cost Recovery		112%	102%	115%	
Management Cost Recovery		180%	143%	154%	

Aquatic Center

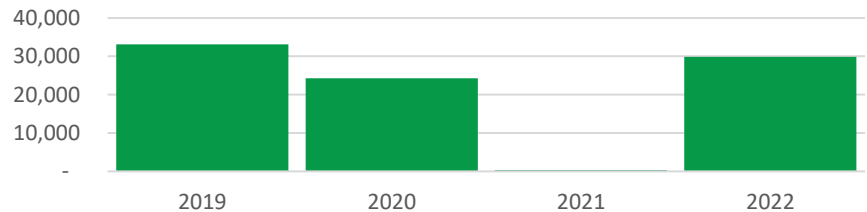
Scheduled to open June 10, 2022.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	-	5,500	6,736	0%
	Sales	-	127,000	155,701	0%
	Memberships	-	440,000	371,891	0%
	Admissions	-	415,000	468,839	0%
	Building Rental	3,973	70,720	66,651	6%
	Other Fees	-	850	(94)	0%
	Total Revenues	3,973	1,059,070	1,069,724	0%
Expenses					
	Cost of Sales & Svc	(2,589)	(51,750)	(60,370)	5%
	Salaries	(10,732)	(453,360)	(323,487)	2%
	Benefits	(3,276)	(65,155)	(52,289)	5%
	Contractual Services	(3,940)	(190,509)	(232,907)	2%
	Commodities	(884)	(132,600)	(75,914)	1%
	Internal Services	(10,455)	(41,819)	(44,281)	25%
	Depreciation	(72,501)	(290,000)	(284,496)	25%
	Total Expenses	(104,376)	(1,225,193)	(1,073,743)	9%
	Net Operating Inc/Loss	(100,404)	(166,123)	(4,019)	
Non-Operating Rev/Exp					
	Invmt Inc - Non Op	-	20,000	(10,211)	0%
	Int & Fiscal Charges	(10,700)	(7,439)	(10,639)	144%
	Misc - Non Op	-	-	15,164	
	Contrib & Transfers	-	15,000	17,269	0%
	Total Non-Operating Rev/Exp	(10,700)	27,561	11,583	-39%
	Net Inc/(Loss)	(111,104)	(138,562)	7,564	
	Total Cost Recovery	4%	91%	-1%	
	Management Cost Recovery	19%	120%	147%	

Edinborough Park

Edinborough Park has resumed normal operations and continues to see an increase in use since February. The concession stand remains closed.

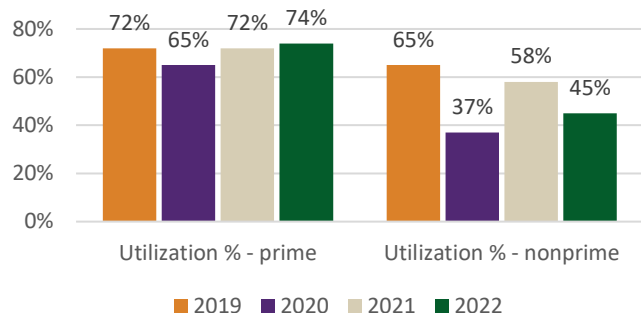
YTD Daily Admissions



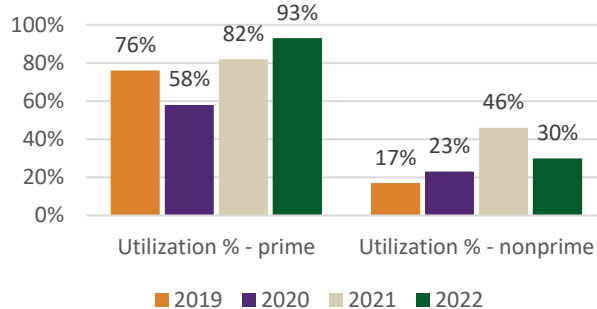
		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Lodging Tax	394	-	3,090	-
	Charges for Services	2,450	10,000	6,954	25%
	Sales	6,597	135,000	9,396	5%
	Memberships	36,651	90,000	77,902	41%
	Admissions	249,516	698,000	255,945	36%
	Building Rental	60,611	230,904	116,444	26%
	Greens Fees	528	-	329	-
	Other Fees	75,447	225,000	207,179	34%
	Total Revenues	432,194	1,388,904	677,238	31%
Expenses					
	Cost of Sales & Svc	(603)	(78,000)	(1,099)	1%
	Salaries	(114,273)	(684,119)	(559,146)	17%
	Benefits	(44,663)	(226,020)	(202,642)	20%
	Contractual Services	(58,035)	(371,476)	(383,942)	16%
	Commodities	(54,206)	(171,750)	(117,090)	32%
	Internal Services	(37,289)	(149,155)	(144,833)	25%
	Depreciation	(35,001)	(140,000)	(120,564)	25%
	Total Expenses	(344,069)	(1,820,520)	(1,529,316)	19%
	Net Operating Inc/Loss	88,125	(431,616)	(852,077)	
Non-Operating Rev/Exp					
	Invmt Inc - Non Op	-	11,000	(3,405)	0%
	Misc - Non Op	583	-	15,302	-
	Contrib & Transfers	2,987	11,000	12,673	27%
	Total Non-Operating Rev/Exp	3,570	22,000	24,570	16%
	Net Inc/(Loss)	91,695	(409,616)	(827,507)	
	Total Cost Recovery	126%	79%	40%	
	Management Cost Recovery	161%	91%	54%	

Braemar Arena and Field

YTD Braemar Arena Ice Hours
Utilization*



YTD Braemar Field Hours
Utilization*



* Utilization – represents hours scheduled out of total hours available. Prime vs nonprime is dependent upon the time of day and time of year, which is charged at differing rates.

Braemar Arena – Fully open, including concessions.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	51,182	75,500	94,946	68%
	Sales	82,216	309,500	175,297	27%
	Admissions	123,100	245,000	137,536	50%
	Building Rental	579,978	1,996,739	1,934,360	29%
	Equipment Rental	2,488	6,000	2,144	41%
	Other Fees	5,187	-	2,787	-
	Total Revenues	844,150	2,632,739	2,347,070	32%
Expenses					
	Cost of Sales & Srvs	(32,350)	(111,000)	(67,517)	29%
	Salaries	(186,089)	(973,971)	(785,901)	19%
	Benefits	(48,566)	(230,348)	(215,260)	21%
	Contractual Services	(161,488)	(1,062,622)	(843,936)	15%
	Commodities	(17,545)	(134,250)	(73,440)	13%
	Internal Services	(59,029)	(236,115)	(212,718)	25%
	Depreciation	(165,000)	(660,000)	(665,004)	25%
	Total Expenses	(670,067)	(3,408,306)	(2,863,776)	20%
	Net Operating Inc/Loss	174,082	(775,567)	(516,706)	
Non-Operating Rev/Exp					
	Invmnt Inc - Non Op	24	3,000	(1,186)	1%
	Misc - Non Op	985	-	608	-
	Int & Fiscal Charges	(36,012)	(64,109)	(70,903)	56%
	Contrib & Transfers	11,819	340,000	340,605	3%
	Total Non-Operating Rev/Exp	(23,183)	278,891	269,124	-8%
	Net Inc/(Loss)	150,899	(496,676)	(247,583)	
Total Cost Recovery		126%	81%	58%	
Management Cost Recovery		195%	107%	121%	

Braemar Field – Dome is scheduled to come down April 29th.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	-	-	116	-
	Admissions	13,536	25,000	6,167	54%
	Building Rental	242,041	485,000	482,579	50%
	Other Fees	268	-	34	0%
Total Revenues		255,577	510,000	488,862	50%
Expenses					
	Salaries	(29,338)	(122,936)	(120,479)	24%
	Benefits	(6,636)	(22,357)	(25,954)	30%
	Contractual Services	(46,412)	(202,070)	(131,957)	23%
	Commodities	(698)	(23,250)	(10,949)	3%
	Internal Services	(9,392)	(37,569)	(35,719)	25%
	Depreciation	(128,499)	(514,000)	(516,000)	25%
Total Expenses		(220,977)	(922,182)	(841,057)	24%
Net Operating Inc/Loss		34,868	(412,182)	(352,161)	
Non-Operating Rev/Exp					
	Sale of Property	-	-	150	-
	Invmnt Inc - Non Op	-	11,000	(5,278)	0%
	Contrib & Transfers	189	950	692	20%
Total Non-Operating Rev/Exp		189	11,950	(4,586)	2%
Net Inc/(Loss)		35,057	(400,232)	(356,597)	
Total Cost Recovery		116%	50%	48%	
Management Cost Recovery		308%	138%	169%	

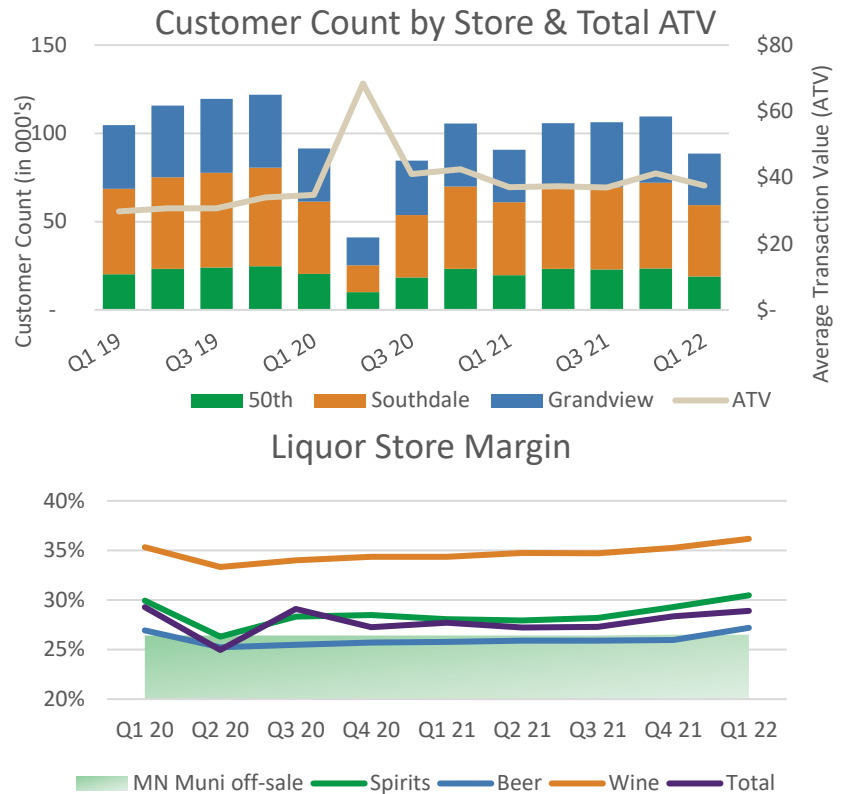
Centennial Lakes Park

- The putting green and paddleboat rentals are scheduled to open May 2nd.
- Equipment Rental – Rented 12,245 skates for 2022 compared to 1,199 in 2021, 7,429 in 2020 (COVID impact in 2020 and 2021) and 11,256 in 2019.
- Other Fees - Mostly comprised of park maintenance fees from surrounding properties.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Charges for Services	-	-	90	-
	Sales	12,415	25,000	15,155	50%
	Admissions	-	-	1,455	-
	Building Rental	323	86,000	65,933	0%
	Equipment Rental	102,764	145,000	108,923	71%
	Greens Fees	-	240,000	269,667	0%
	Other Fees	104,752	320,000	401,874	33%
Total Revenues		220,255	816,000	863,096	27%
Expenses					
	Cost of Sales & Srvc	(3,195)	(12,000)	(9,606)	27%
	Salaries	(87,081)	(600,876)	(396,589)	14%
	Benefits	(32,976)	(182,860)	(150,910)	18%
	Contractual Services	(34,429)	(277,318)	(289,219)	12%
	Commodities	(12,963)	(143,500)	(83,956)	9%
	Internal Services	(32,028)	(128,113)	(113,057)	25%
	Depreciation	(9,249)	(37,000)	(36,504)	25%
Total Expenses		(211,921)	(1,381,667)	(1,079,841)	15%
Net Operating Inc/Loss		8,333	(565,667)	(216,745)	
Non-Operating Rev/Exp					
	Sale of Property	-	-	935	
	Invmnt Inc - Non Op	-	4,000	(1,513)	0%
	Donations - Non Op	10,642	-	2,200	-
	Misc - Non Op	116	-	312	-
	Contrib & Transfers	5,040	420,000	149,112	1%
Total Non-Operating Rev/Exp		15,798	424,000	150,111	4%
Net Inc/(Loss)		24,131	(141,667)	(65,699)	
Total Cost Recovery		104%	65%	55%	
Management Cost Recovery		133%	70%	98%	

Liquor Fund

- Revenue is down slightly vs prior year at \$3M Q1 2022 to \$3.1M 2021. Online sales for Q1 2022 are \$145k compared to \$279k 2021 and \$273k 2020 (started in Q2 2019).
- Customer count for the first quarter 2022 is 88k compared to 91k in 2021 and 2020 and 105k in 2019 (pre-pandemic). Average Transaction Value (ATV) is \$38 for Q1 2022. Annual average was \$38 in 2021, \$47 in 2020 (customers made fewer visits with higher purchases during pandemic) and \$31 in 2019.
- Q1 2022 margin is 29% vs 2020 state average for off-sale premises of 26.5%. Prices have been adjusted to account for higher product cost.



		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Sales	2,986,660	15,112,595	14,309,504	20%
	Other Fees	106	-	3,764	-
	Total Revenues	2,986,766	15,112,595	14,313,268	20%
Expenses					
	Cost of Sales & Srvc	(2,123,557)	(10,582,911)	(10,353,201)	20%
	Salaries	(315,090)	(1,722,873)	(1,599,592)	18%
	Benefits	(103,152)	(643,756)	(472,322)	16%
	Contractual Services	(131,655)	(687,123)	(684,779)	19%
	Commodities	(11,421)	(76,300)	(57,598)	15%
	Internal Services	(99,342)	(397,369)	(312,725)	25%
	Depreciation	(29,250)	(117,000)	(108,324)	25%
	Total Expenses	(2,813,466)	(14,227,332)	(13,588,540)	20%
	Net Operating Inc/Loss	173,300	885,263	724,727	
Non-Operating Rev/Exp					
	Invmt Inc - Non Op	-	21,000	(13,298)	0%
	Contrib & Transfers	1,050	(996,500)	(845,844)	0%
	Misc - Non Op	(0)		345	
	Total Non-Operating Rev/Exp	1,050	(975,500)	(858,798)	0%
	Net Inc/(Loss)	174,350	(90,237)	(134,070)	

Utility Fund

- For 2022, utility rates increased 5% for water and sewer and 8% for storm. 43M more gallons of water were pumped between October 2021 and February 2022 compared to the same period in the prior year. Utility bills are billed quarterly and represent the previous three months of usage; thus, January through March billings are based on October through February usage.
- WAC/SAC Fees are dependent upon building permits and is budgeted conservatively. WAC/SAC fees are basically flat vs Q1 2021 at \$673k 2021 and \$662k 2022.

		<u>YTD 2022</u>	<u>Budget 2022</u>	<u>FY 2021</u>	<u>% of Budget</u>
Revenue					
	Other Revenue	990	-	4,975	-
	Charges for Services	-	-	(1,840)	-
	Water Charges	1,405,537	9,116,345	9,379,442	15%
	Water Meters	27,682	-	45,322	-
	Water Penalty	25,174	23,000	66,172	109%
	Sewer Penalty	14,423	50,000	37,806	29%
	State Health Charges	33,833	100,000	135,550	34%
	Regular Recycling Charges	173,643	663,244	994,963	26%
	Sewer Charges	2,631,122	10,260,676	10,287,509	26%
	Storm Sewer Charges	1,338,156	5,398,070	5,184,312	25%
	Organics Recycling Charges	188,604	829,417	444,247	23%
	Water Rec Fee	411,980	700,000	665,237	59%
	Sewer Rec Fee	250,120	450,000	406,878	56%
	Certification Fee	-	15,000	13,020	0%
	Total Revenues	6,501,265	27,605,752	27,663,594	24%
Expenses					
	Salaries	(341,158)	(2,188,463)	(1,894,253)	16%
	Benefits	(134,009)	(859,897)	(707,293)	16%
	Contractual Services	(2,187,156)	(10,776,919)	(10,639,565)	20%
	Commodities	(191,375)	(1,190,500)	(1,148,517)	16%
	Internal Services	(393,418)	(1,573,672)	(1,387,265)	25%
	Depreciation	(1,531,749)	(6,127,000)	(5,965,044)	25%
	Total Expenses	(4,778,866)	(22,716,451)	(21,741,936)	21%
Net Operating Inc/Loss		1,722,399	4,889,301	5,921,658	
Non-Operating Rev/Exp					
	Invmnt Inc - Non Op	(6,062)	302,000	(100,527)	-2%
	Sale of Property	-	-	21,879	-
	Misc - Non Op	360	20,000	1,200	2%
	Intergovernmental	-	180,000	384,268	0%
	Int & Fiscal Charges	(513,455)	(399,348)	(575,549)	129%
	Contrib & Transfers	(49,874)	(441,000)	(752,251)	11%
	Total Non-Operating Rev/Exp	(569,031)	(338,348)	(1,020,981)	168%
Net Inc/(Loss)		1,153,368	4,550,953	4,900,677	

Investments

The City of Edina (CoE) investments are held in various accounts:

Other

- Tradition - one year \$245,000 FDIC insured Certificate of Deposit held at Tradition Capital Bank.
- 4M - Minnesota Municipal Money Market Fund sponsored by the League of Minnesota Cities. The City uses this fund to manage bond proceeds to ensure compliance with IRS regulations. Funds from the 2019A are included in this account. These bonds were issued to fund road reconstruction projects. As construction continues, the balance in this account will decrease.
- Crown – one year \$245,000 FDIC insured Certificate of Deposit held at Crown Bank.

Investment Sweep – Funds not required to clear checks in the City’s checking account are automatically “swept” into this account and invested in commercial paper. The balance in this account changes daily based on the amount of checks outstanding.

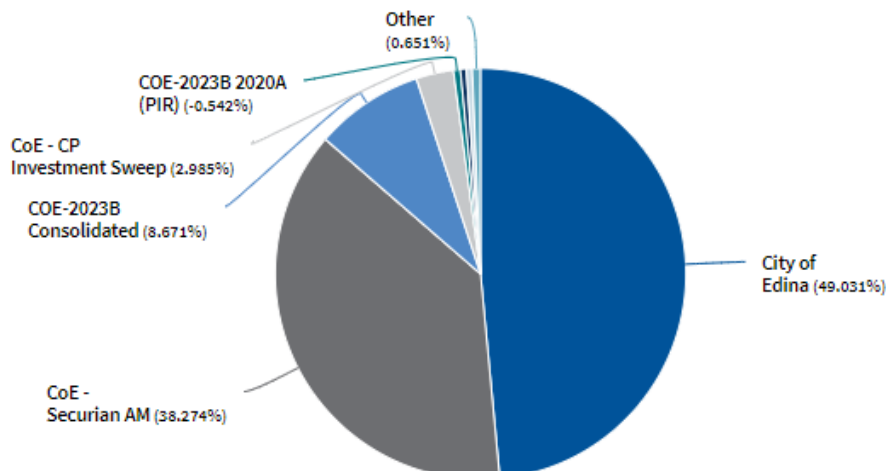
Securian – Securian is the City’s outside investment manager, replacing Nuveen in January 2018. They oversee a \$40M portfolio for the City. These securities are held in a custodian account at U.S. Bank. Funds in this account are not needed for cash flow and can be invested in longer maturities. The benchmark for this portfolio is a combination of the Bloomberg Barclays U.S. Intermediate Government Bond Index and the Bloomberg Barclays U.S. Mortgage-Backed Securities Index. Allowable investments include U.S. Treasuries and Agencies up to, but not including, 10 years and agency mortgage-backed pass-through securities guaranteed by Ginnie Mae (GNMA), Fannie Mae (FNMA) and Freddie Mac (FHLMC).

City of Edina – This account is managed internally. The balance in this account at the end of Q1 is \$56M. The City uses a network of three institutional brokers who recommend securities in compliance with our investment policy. Funds in this account are managed primarily for cash flow purposes and annual debt service payments.

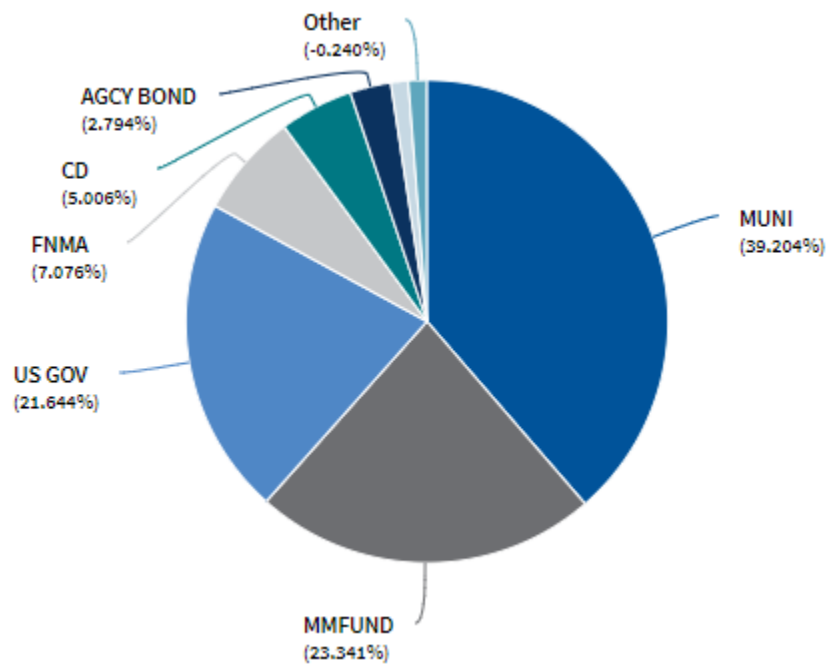
2023B – This account was created to house investment of bond proceeds at U.S. Bank. Q1 balance is \$9.9M. 2021A bond proceeds of \$14.4M deposited here in June.

2023C – This account held proceeds from 2021B and 2021C for the refundings of 2013A (Public Works), 2012C (Arena) and 2013B (Golf Dome) in February 2022.

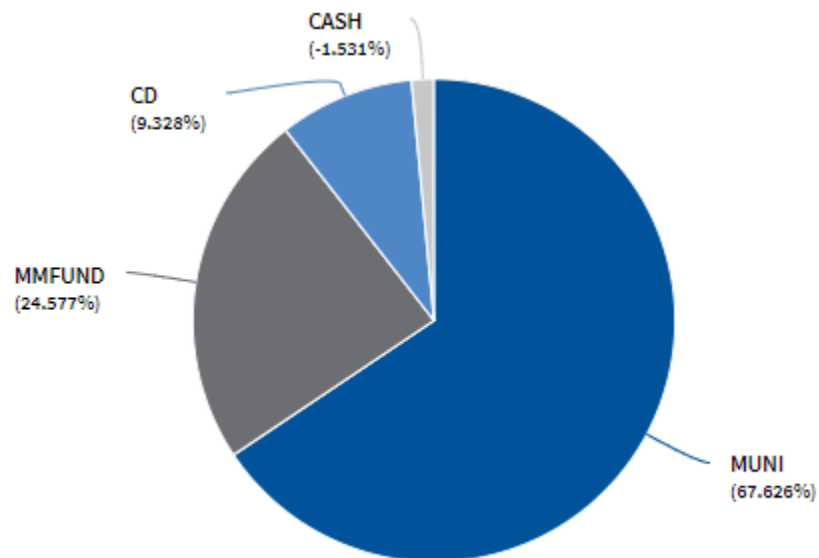
The following is a breakdown of total investments by custodian as of 3/31/221:



The following represents the total investment pool by security type:



Following represents the same data but only for the internally managed piece under custodianship of U.S. Bank (2023A):



The following are yields for current investments against a similar benchmark. The internal and external portfolios have different investment strategies.

Internal - The internal portfolio is intended to remain sufficiently liquid to enable the City to manage daily City cash flow as well as make debt payments. The average days to maturity for the internal portfolio is approximately one year (including the money market account). Maturities range from one day (money market) to three years.

External - The external portfolio has longer term investment options to optimize return within our investment policy. The external portfolio benchmark of Bloomberg Barclays Intermediate U.S. Government/Mortgage Index represents an investment pool including U.S. Treasuries and Agencies up to, but not including, 10 years and agency mortgage-backed pass-through securities guaranteed by Ginnie Mae (GNMA), Fannie Mae (FNMA) and Freddie Mac (FHLMC). The average days to maturity for the external portfolio is ten years with maturities ranging from one month to 30 years. The later maturities represent mortgage-backed securities.

Account/Index	Trailing Month Total Return, Net of Fees	Trailing 3 Months Total Return, Net of Fees	Trailing 6 Months Total Return, Net of Fees	Trailing 12 Months Total Return, Net of Fees	Prior Year Total Return, Net of Fees
City of Edina	-0.392%	-0.693%	-0.774%	-0.613%	0.177%
ICE BofA 0-1 Year US Treasury Notes & Bonds	-0.101%	-0.218%	-0.259%	-0.220%	0.058%
CoE - Securian AM	-2.706%	-4.660%	-5.252%	-4.632%	-1.281%
Bloomberg Barclays Intermediate U.S. Government/Mortgage Index	-2.554%	-4.580%	-5.035%	-4.539%	-1.368%