

Agenda
Transportation Commission
City Of Edina, Minnesota
City Hall - Community Room

Thursday, September 15, 2022
6:00 PM

- I. Call To Order
- II. Roll Call
- III. Special Recognitions And Presentations
 - A. Welcome Commissioner Isaiah Sweeney
- IV. Approval Of Meeting Agenda
- V. Approval Of Meeting Minutes
 - A. Approval of Minutes - Regular Meeting of August 18, 2022
- VI. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.
- VII. Reports/Recommendations
 - A. Traffic Safety Report of September 1, 2022
 - B. 2022 Work Plan Updates
 - C. 2023 Work Plan Proposal
- VIII. Chair And Member Comments
- IX. Staff Comments
 - A. Introduction to 2023 Street Reconstruction Project
 - B. Proposed 2023 Regular Meeting Dates
- X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public

process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: III.A.

To: Transportation Commission

Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Welcome Commissioner Isaiah Sweeney

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Isaiah Sweeney was recently appointed to serve as a student commissioner through August 31, 2023.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: V.A.

To: Transportation Commission

Item Type:

Minutes

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Approval of Minutes - Regular Meeting of August 18, 2022

Action

ACTION REQUESTED:

Approve the minutes of the Transportation Commission regular meeting of August 18, 2022.

INTRODUCTION:

See attached draft minutes.

ATTACHMENTS:

Draft Minutes: Aug 18, 2022



Minutes
City Of Edina, Minnesota
Transportation Commission
City Hall Community Room
August 18, 2022

I. Call To Order

Chair Johnson called the meeting to order at 6:01 p.m.

II. Roll Call

Answering roll call: Commissioners Ahler, Lewis, McCarthy, Plumb-Smith, Richman, Rubenstein, Johnson

Late: Commissioner Kitui

Absent: Commissioners Brown, Clark, Kanti Mahanty

Staff present: Transportation Planner Andrew Scipioni

III. Approval of Meeting Agenda

Motion was made by Chair Johnson and seconded by Commissioner McCarthy to name Commissioner Plumb-Smith Acting Chair for the September 15 regular meeting. All voted aye. Motion carried.

Motion was made by Commissioner Richman and seconded by Commissioner Lewis to approve the agenda. All voted aye. Motion carried.

Commissioner Kitui arrived at 6:03.

IV. Approval of Meeting Minutes

Motion was made by Commissioner Ahler and seconded by Commissioner Kitui to approve the June 16, 2022 meeting minutes. All voted aye. Motion carried.

Motion was made by Commissioner Lewis and seconded by Commissioner Ahler to approve the July 21, 2022 meeting minutes. All voted aye. Motion carried.

V. Special Recognitions and Presentations

A. Special Recognition – Anna Clark

Liaison Scipioni and Commissioners recognized Commissioner Clark for two-years of service on the Transportation Commission.

VI. Community Comment

None.

VII. Reports/Recommendations

A. Traffic Safety Report of July 26, 2022

The Commission reviewed and commented on the Traffic Safety Report of July 26, 2022.

B. Advisory Communication: Transit Availability

The Commission reviewed a draft advisory communication regarding transit availability in Edina.

Motion was made by Commissioner McCarthy and seconded by Commissioner Richman to approve the advisory communication to City Council as amended.

Ayes: Ahler, Lewis, McCarthy, Plumb-Smith, Richman, Rubenstein, Johnson

Abstain: Kitui

Motion carried.

C. 2022 Work Plan Updates

- **#1 Tree Boulevard Policy** – The Commission reviewed a draft advisory communication supporting the EEC's proposed tree ordinance amendments.

Motion was made by Commissioner Kitui and seconded by Commissioner Plumb-Smith to approve the advisory communication to City Council as amended. All voted aye. Motion carried.

Commissioner Plumb-Smith left at 6:45.

- **#2 Public Transit Checklist** – Not sure that this deliverable is valuable to Planning Commission, as it overlaps with guidance they already have. Future work may include Planning's guidance related to transportation and creating a work plan initiative around that.
- **#3 PACS Fund Policy** – No update.
- **#4 SRTS Demonstration Projects** – Lead resigned, Commission terminated initiative.
- **#5 TIS Process Review** – Lead resigned, Commission terminated initiative.
- **#6 Transit Connectivity** – Commission approved advisory communication on this subject.

D. 2023 Work Plan Development

The Commission continued discussion of their 2023 work plan proposal.

VIII. Chair and Member Comments – Received.

Motion was made by Commissioner Richman and seconded by Commissioner McCarthy to approve an advisory communication to City Council on the topic of Rosland Park pedestrian bridge over Highway 62. All voted aye. Motion carried.

Commissioner Lewis left at 8:02.

IX. Staff Comments – Received.

X. Adjournment

Motion was made by Commissioner McCarthy and seconded by Commissioner Ahler to adjourn the August 18, 2022 regular meeting at 8:10 p.m. All voted aye. Motion carried.

Approved Date:

N/A



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: VII.A.

To: Transportation Commission

Item Type:

Report and Recommendation

From: Nick Bauler, Traffic Safety Coordinator

Item Activity:

Subject: Traffic Safety Report of September 1, 2022

Discussion

ACTION REQUESTED:

Review and comment on the Traffic Safety Report of September 1, 2022.

INTRODUCTION:

See attached staff report.

Comments received by the Commission will be included in the staff report provided to City Council at their October 6 regular meeting.

ATTACHMENTS:

Traffic Safety Report of September 1, 2022



Date: September 15, 2022

To: Transportation Commission

From: Nick Bauler, Traffic Safety Coordinator

Subject: Traffic Safety Report of September 1, 2022

Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on September 1. The Traffic Safety Coordinator, City Engineer, Streets Public Service Worker, Transportation Planner, Public Works Director and Assistant City Planner were in attendance for this meeting. The Police Sergeant was not able to attend but were informed of the decisions and had no objections to the recommendations.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, they can submit correspondence to the Transportation Commission and/or to City Council prior to the October 6 regular meeting.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Continued requests for parking restrictions between Dale Ave and 5313 W 56th St

- 5313 is a group home with frequent visitors and staffers.
- In August, parking restrictions installed on south side of W 56th St between Dale Ave and approximately 19' west of driveway at 5313 – allows one vehicle to park west of driveway.
- Following 2021 street reconstruction project, width of W 56th is 24' beginning at this location extending east.
- Neighbors continue to have safety concerns when vehicles park in the space west of the driveway.



5313 W 56th St

Staff recommends moving the parking restriction sign east to restrict parking between the driveway and Dale Ave.

A2. Request for parking restrictions on east side of Dale Ave, south of W 56th St

- Dale and W 56th St reconstructed in 2021.
- Parking is allowed on both sides of Dale.
- August parking restriction added on W 56th, east of Dale.
- NB vehicles on Dale turning left are impacted if vehicles are parked on east side of Dale.
- Property at 5600 Dale receives damage from vehicles turning left.
- To prevent further property damage, restrictions on east side of Dale beginning from driveway at 5605 extending north to W 56th St are necessary.

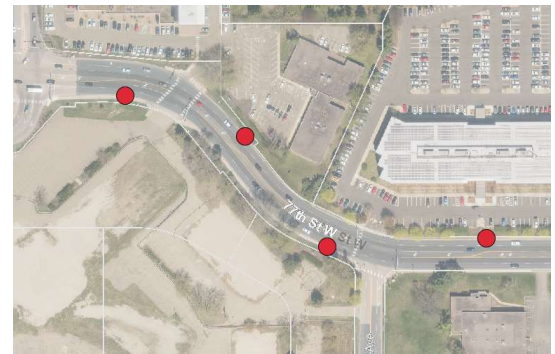


Dale Ave and W 56th St

Staff recommends adding a placard under the stop sign stating, “Keep Back 30 Feet”.

A3. Request to clarify lane designations along W 77th St

- Resident claims confusion of “Left Lane Must Turn Left” signs when traveling in the left-thru lane.
- Designated left turn lanes on W 77th between HWY 100 and Computer Ave.
- AADT 11,500.
- No reported crashes citing the signs prompting confusion.

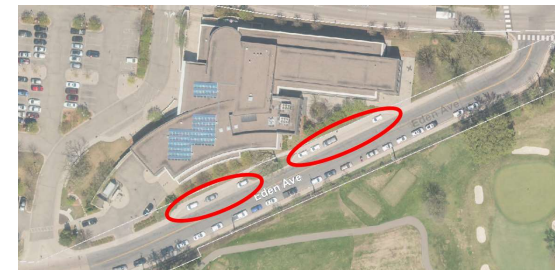


Left Lane Must Turn Left signs

Staff recommends removing the signs as they are unsuitable for the lane layout.

A4. Request to change parking designations at City Hall along Eden Ave

- City staff requesting update to parking bay designation along north side of Eden Ave.
- Currently signed “Authorized Vehicles Only” with “Loading and Unloading Zone Only”.
- City staff is parking personal vehicles within parking bays.
- Staff requesting space for 1-2 spaces furthest east towards employee entrance to be loading and unloading only.



Eden Ave at City Hall

Staff recommends designating the west bay “City Vehicles Only” and the east bay “Loading and Unloading Only”.

A5. Request for parking restrictions within Wooddale Ln

- Public Works staff is requesting restrictions along end of Wooddale Ln due to street widths.
- When parking is utilized, prevents large vehicles from being able to turn around without colliding with retaining wall in center island.
- PW has needed to repair wall on numerous occasions.
- Width along center island varies around 20'.
- Parking is restricted on south side of Wooddale.
- Staff sought feedback from residents adjacent to end of cul-de-sac supporting parking restrictions, opposed to removal of retaining wall and tree.



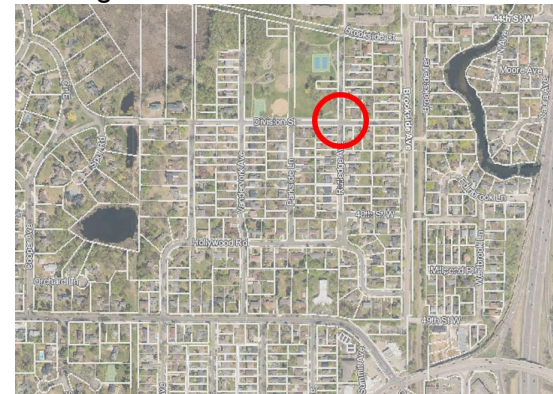
Wooddale Ln

Staff recommends restricting parking in the cul-de-sac of Wooddale Ln to accommodate large vehicles and prevent damage to the retaining wall.

Section B: Items on which the Traffic Safety Committee recommends no action

B1. Request for all-way stop controls at Division St and Rutledge Ave

- Many residents contacted City Council regarding vehicle speeds and lack of yielding to pedestrians at this crosswalk over Division.
- A crosswalk is present over Division, on the west side of Rutledge.
- No crashes reported in last 10 years.
- Curb extensions are present.
- Previous use of an in-street crossing sign was removed following review of crosswalk policy.
- 2017 ADT and 85% speed 700 and 30.5 MPH respectively.
- All-way stop controls not warranted.



Division at Rutledge

Staff recommends no changes.

B2. Request for traffic calming along Valley View Rd

- Continued complaints of speeds on Valley View following updated speed limit implementation.
- Summer 2022 traffic study:
 - i. 5800 ADT
 - ii. EB 85% speed 36.7 MPH – 100 exceeding 40 MPH
 - iii. WB 85% speed 34.2 MPH – 35 exceeding 40 MPH
- 2019 added shoulder striping and traffic signal at Wooddale Ave.
- Crosswalk with flashers located at Concord Ave.
- Request includes increased police presence, police mobile speed trailer, dynamic speed display signs or other ways to decrease speeds along Valley View.
- Eight crashes on Valley View since 2018, most involved distracted driving or excessive speeds.

*Valley View***Staff recommends increased police enforcement along Valley View Rd.****Section C: Items on which the Traffic Safety Committee recommends further study****C1. Request for signage at the crosswalk markings over Halifax Ave between W 50th and Market Sts**

- Crosswalk RRFs were removed in 2021 after the sign entering the woonerf to the east received damage on many occasions.
- In-street markings are present.
- Residents cite many close calls.
- Approximately 160' north of W 50th St.
- Crosswalk policy states no crosswalk should be within 300' of another- other examples of crosswalks within 300' along W 50th St and Market St.
- Recently, standard roadside signs were installed to meet minimum treatments.

*Crosswalks within 50th & France***Staff recommends further study of crosswalks within the district as future overlays anticipated in 2025 can provide opportunities for further safety measures.****Section D: Other traffic safety items handled**

D1. A resident requested speed bumps along the southern driveway entrance to Pamela Park. Edina refrains from installing speed bumps on public streets and driveways as they provide liability concerns.

D2. A submission requested the removal of a dead animal on W 70th St near Cornelia Dr. The Animal Control Officer was notified and the animal was removed.

D3. Two submissions made for one-sided parking restrictions along Hillside Rd and Tower St. The residents were notified to submit a petition to City Council with their neighbors.

D4. Speed concerns were submitted along Lakeview Dr, Dundee Rd and Balder Ln. Traffic studies found 85% speed of 26.3, 26.6 and 26.2 MPH respectively, no action warranted.

D5. Two concerns submitted of detoured traffic along Griffit St during a closure of Blake Rd. The resident was informed of the length of the closure and the EPD was notified of the detoured speed concerns.

D6. A resident requested insight before adding landscaping to their property adjacent to the intersection of Hibiscus and Normandale. The resident was informed of the Clearview Ordinance to provide proper sight lines.

D7. Two complaints submitted about sight lines at the northeast corner of W 62nd St at Ewing Ave. The resident was informed of the City's Clearview Ordinance and was requested to improve the sight lines.

D8. A complaint was made regarding the lack of vehicles stopping at the intersection of W 58th St at Wooddale Ave. The EPD was notified of this for enforcement.

D9. A resident is requesting a police presence near Our lady of Grace School when the school is let out, especially following work along Eden Ave. The EPD was informed of this request.

D10. A request to improve the crosswalk over Interlachen Blvd at Vandervork Ave by adding RRFBs. The crosswalk meets City standards, and the requestor was informed to submit a petition to City Council for further treatments.

D11. A concern was raised regarding a protective fence being down near the Jerry's parking garage off Gus young Ln. The contractor was notified of the issue and was resolved.

D12. A crash was reported on France Avenue and the requestor was notified to contact the EPD.

D13. A resident was concerned with vehicles detouring onto Ewing Avenue during an emergency closure on France Avenue between W 60th and W 58th St. Police and Public Works responded and posted a proper detour during the closure.

D14. A submission made about a downed tree over Valley View Rd near Edina High School. Edina Police was contacted and the tree was removed by staff.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: VII.B.

To: Transportation Commission

Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: 2022 Work Plan Updates

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Commissioners will provide updates on the status of 2022 Work Plan initiatives (unless an item is elsewhere on the current agenda). See attached work plan.

ATTACHMENTS:

2022 Work Plan Progress Report



Commission: Transportation Commission

2022 Annual Work Plan

Initiative # 1	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)			
Boulevard Tree Policy Research, develop and recommend a citywide boulevard tree policy that addresses planting, protection, maintenance, removal and funding.		Deliverable Policy for consideration by City Council	Lead Lori Richman	Target Completion Date Q4
Budget Required: No funds available.				
Staff Support Required: 1-2 hours per month from Staff Liaison, periodic support from City Forester and/or Community Development Director.				
Jan: Looking for committee members to assist in developing the policy, reviewing other agencies’ policies.				
Feb: Met with City Forester, planning to talk to other Commissions about their thoughts.				
Mar: Met with representatives from Planning, Energy & Environment, and Park and Recreation Commissions, will meet with Manager Neal Apr 6 to discuss how to move forward.				
Apr: EEC has work plan initiative to propose revisions to tree ordinances that will support Climate Action Plan. Once ETC approves draft boulevard tree language, it will be submitted to EEC to be included in their ordinance recommendations.				
May: Commission reviewed draft ordinance.				
Jun: Commission reviewed and approved an updated ordinance for submission to the EEC.				
Jul: EEC reviewed draft ordinance, city attorney is reviewing language. EEC expected to approve ordinance at their August meeting.				
Aug: The Commission approved an advisory communication to City Council supporting EEC’s proposed tree ordinance amendments.				

Initiative # 2	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Public Transit Checklist Develop a transit checklist to review on the proposed development projects. Planning Commission will review and comment	Deliverables Report to City Council	Lead Andy Lewis	Target Completion Date Q4
Budget Required: No funds available.			
Staff Support Required: 1-3 hours per month from Staff Liaison; periodic support from Community Development Director.			
Jan: Reached out to members of the Planning Commission and Met Council for updates on transit operations in the city in 2022.			
Feb: Met with Metro Transit staff; service levels are expected to decrease due to driver shortage and ridership decline. Next step is to take information and start formalizing checklist.			
Mar: Reviewed example frameworks, putting together a draft.			
Apr: Working with document currently used by Planning Commission, making revisions based on ETC discussions.			
May: Commission discussed ideas/topics to include in checklist.			
Jun: Commission reviewed revised list of ideas/topics. Subcommittee will reach out to Planning Commission members to review.			
Jul: Work paused to determine whether Planning is interested in deliverable and to better understand Commission's role in development review process.			
Aug: Not sure that this deliverable is valuable to Planning Commission, as it overlaps with guidance they already have. Future work may including reviewing Planning's transportation guidance and creating a work plan initiative around that.			

Initiative # 3	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
PACS Fund Policy Review and recommend changes to the Pedestrian and Cyclist Safety Fund policy.	Deliverable Report to City Council	Lead Chris Brown	Target Completion Date Q4
Budget Required: No funds available.			
Staff Support Required: 1-3 hours per month by Staff Liaison; periodic support from Finance and/or Administration			
Jan: Would like to meet with staff to understand expenditures and buying power of the fund. Admin and Engineering are preparing a report on fund to bring to Commission for review and comment.			
Feb: Scheduling meeting with staff to discuss next steps.			
Mar: Met with staff to learn about PACS Fund, staff work and current challenges.			
Apr: Reviewing data provided by staff, trying to determine what the objective is and how this initiative can be helpful to staff.			
May: Organized data provided by staff, working on how best to structure deliverable.			
Jun: No update.			
Jul: No update.			
Aug: No update.			

Initiative # 4	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
SRTS Demonstration Projects Study Pedestrian and Bicycle Master Plan and report on potential Safe Routes to School demonstration projects.	Deliverable Report to staff	Lead TBD	Target Completion Date Q4
Budget Required: No funds available.			
Staff Support Required: 1-2 hours per month from Staff Liaison.			
Jan: No update.			
Feb: No update.			
Mar: No update, change lead to TBD.			
Apr: On hold until new Commissioner is appointed.			
May: No update.			
Jun: No update.			
Jul: No update.			
Aug: Lead resigned, Commission terminated initiative.			

Initiative # 5	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
TIS Process Review Study and report on other agencies' process for completed traffic impact studies related to development/redevelopment projects.	Deliverable Report to City Council	Lead TBD	Target Completion Date Q4
Budget Required: No funds available.			
Staff Support Required: 1-2 hours per month by Staff Liaison; periodic support from Director of Engineering and Community Development Director.			
Jan: No update.			
Feb: No update.			
Mar: No update, change lead to TBD.			
Apr: On hold until new Commissioner is appointed.			
May: No update.			
Jun: No update.			
Jul: No update.			
Aug: Lead resigned, Commission terminated initiative.			

Initiative #6	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Transit Connectivity Review the Pedestrian and Bicycle Master Plan and recommend changes to proposed facilities to improve connectivity to public transit.	Deliverables Report to City Council	Lead Andy Lewis	Target Completion Date Q4
Budget Required: No funds available.			
Staff Support Required: 1-2 hours per month from Staff Liaison.			
Jan: Committee will meet to discuss first steps.			
Feb: This initiative will follow the lead of Initiative #2.			
Mar: Discussed limited transit opportunities in Edina, considering reviewing the Southdale Transit Station and surrounding area, which is a key connector.			
Apr: Driver shortage continues to be a problem for Metro Transit. Subcommittee recommends focusing efforts on E Line and Southdale Transit Center, ignoring services that are currently suspended, and will incorporate last year's work into this initiative.			
May: Subcommittee is considering refocusing initiative to advocate for improvements at Southdale Transit Center or for transit service reinstatements.			
Jun: Subcommittee is considering including in the deliverable a recommendation that City Council advocate to Metro Transit for improvements to the Southdale Transit Center as part of the E Line project, as well as for general transit service restoration.			
Jul: Commission is considering drafting an advisory communication to City Council about the proposed relocation of the Southdale Transit Center.			
Aug: Commission approved an advisory communication to City Council about transit service and the proposed relocation of the Southdale Transit Center.			

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)
Organized trash collection



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: VII.C.

To: Transportation Commission

Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: 2023 Work Plan Proposal

Action

ACTION REQUESTED:

Approve the 2023 work plan proposal.

INTRODUCTION:

Commission Chairs will present their work plan proposals to City Council at the October 6 work session and staff will present their recommendations at the November 1 work session.

ATTACHMENTS:

Draft 2023 Work Plan Proposal

Commission Work Plan Guide

2023 CAP Menu Memo



Commission: Transportation Commission 2023 Annual Work Plan Proposal [DRAFT]

Initiative #	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Boulevard Tree Planting Recommend replacement and new boulevard tree planting in top priority areas identified by the Climate Action Plan (Greenspace + Trees Strategy GS1) with guidance from the City Forester.	Deliverable Recommendation based on Commission review	Leads Tricia Rubenstein Sub-Committee	Target Completion Date Q4
Budget Required: (Completed by staff) No funds available.			
Staff Support Required (Completed by staff): 1 hour per month from Staff Liaison, ~5 hours from City Forester.			
Liaison Comments:			
City Manager Comments:			

Initiative #	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Off-Street Parking Participate in cross-commission committee with Planning and Energy & Environment Commissions to recommend what parking initiatives the City should pursue over the next 10-15 years. Engage in consulting support via Planning Commission funds. Recommend a bike rack addition strategy to accelerate bike parking installation.	Deliverable Recommendation to City Council	Leads Kirk Johnson, Janet Kitui Cross-Commission Committee (PC lead, EEC)	Target Completion Date Q4
Budget Required (Completed by staff): Potential consulting fees would come from the Community Development Department budget, if needed.			
Staff Support Required (Completed by staff): 2-5 hours per month from Staff Liaison, ~5 hours from other staff (Planning, Engineering)			
Liaison Comments:			
City Manager Comments:			

Initiative #	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Bicycle Network Planning for Bikes as Transportation Develop recommendations to make high-traffic corridors more bike-friendly	Deliverable List of recommended improvements and priorities	Leads Andy Lewis Cross-Commission Committee (EEC)	Target Completion Date
Budget Required (Completed by staff): No funds available.			
Staff Support Required (Completed by staff): 1 hour per month from Staff Liaison.			
Liaison Comments: Sub-committee or cross-commission committee? Completion Date?			
City Manager Comments:			

Initiative #	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
France Avenue Transit Corridor Review Review the safety, accessibility, and amenities along the existing France Avenue Transit Corridor for pedestrians, bicyclists and transit riders between Minnesota Drive and Highway 62 (Southdale District). Investigation will include site visits and review of similar case studies that promote non-automobile transportation modes along similar scale roadways and will include input from key stakeholders. Inquiry is in response to the Climate Action Plan and new parking ordinances.	Deliverable Report with recommendations based on Commission review and resident/stakeholder input	Leads Tricia Rubenstein, Bruce McCarthy, Lori Richman Working Group?	Target Completion Date Q4
Budget Required (Completed by staff): No funds available.			
Staff Support Required (Completed by staff): 2-5 hours per month from Staff Liaison, ~10 hours from Communications for stakeholder engagement/website?			
Liaison Comments: Does the Commission intend to create a working group, or to use BTE to get stakeholder input?			
City Manager Comments:			

Initiative #	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Organized Trash Collection Review and comment on the Energy & Environment Commission's initiative to develop a strategic plan for the City to adequately assess organized trash collection as an alternative to the open system.	Deliverable Review and comment on EEC report/recommendations	Leads Jill Plumb-Smith Cross-Commission Committee (EEC)	Target Completion Date Q4
Budget Required (Completed by staff): No funds available.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			

Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Walking & Biking to/from Parks Review existing crosswalks and inter-neighborhood connections to neighborhood parks. Make recommendations on additional crosswalks to improve pedestrian & bicycle safety.	Deliverable	Leads Sub-Committee	Target Completion Date Q4
Budget Required (Completed by staff): No funds available.			
Staff Support Required (Completed by staff): 1 hour per month from Staff Liaison, ~5 hours from other staff (Engineering, Parks & Recreation)			
Liaison Comments: Deliverable? Lead?			
City Manager Comments:			

Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)
Transit service advocacy, ped safety education, speed limit adherence

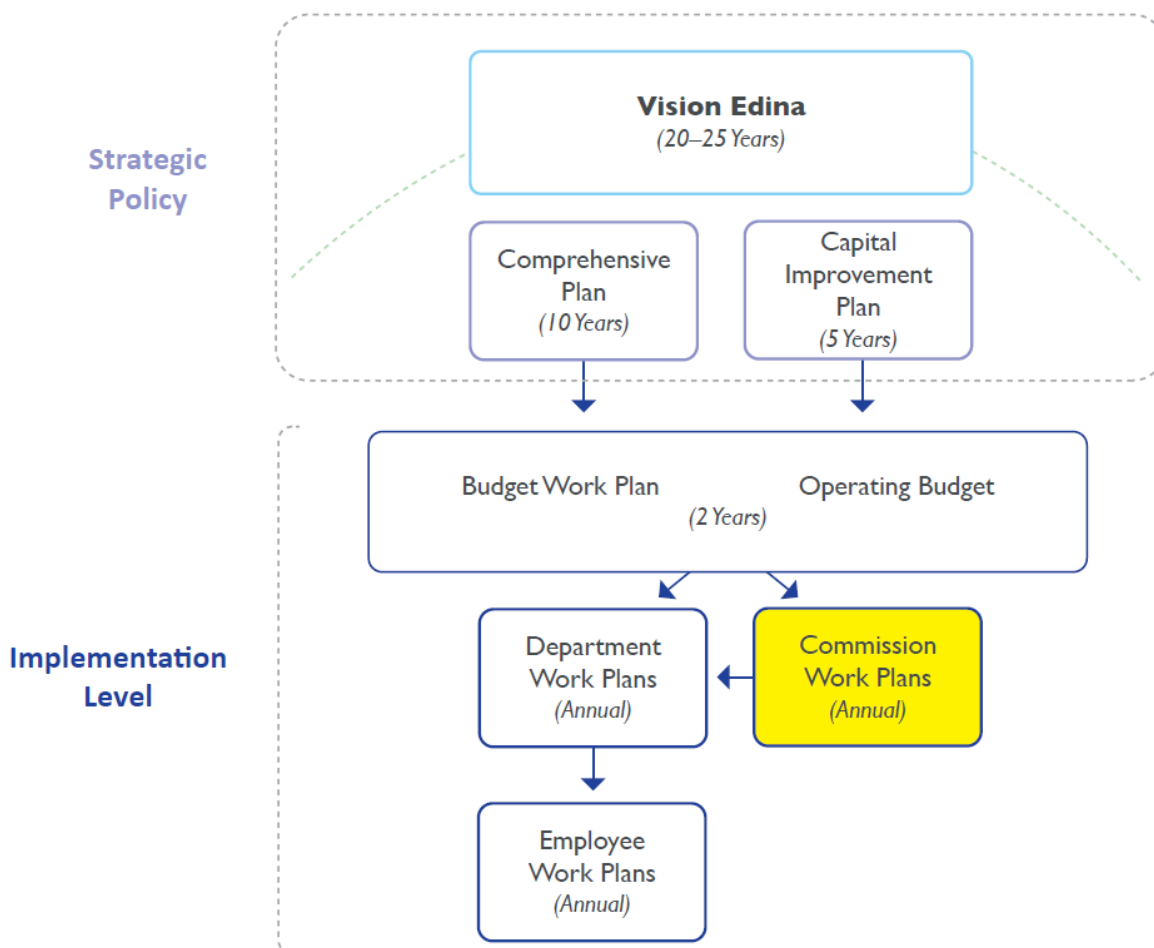


CONTENTS UPDATED 2022.06.03

- City-wide Work Plan Process2
 - Before You Start..... 2
 - Annual Calendar..... 3
 - Roles..... 4
- Work Plan Development.....4
 - Steps to Work Plan Development..... 4
 - Council Charges..... 5
 - Work Plan Template..... 5
 - Work Plan Template Field Descriptions..... 6
- Completing Work Plan Items.....7
 - Sub-committees and Working Groups..... 7
 - Communicating to Council..... 9

CITY-WIDE WORK PLAN PROCESS

At the same time Commissions are developing their work plans, the city is developing the Budget work plan and department work plans. Commission work plans are one piece of the larger puzzle.



Before You Start

Commission work plans are advisory up. Council does not dictate every work plan items. They are interested in hearing what the Commission members feel is important to dedicate time to and they approve the final plan. There may be overarching strategic plans or implementation plans informing commission work plan initiatives. It is the responsibility of staff to ensure work plan items are not in direct conflict with department work plans, budget work plan or strategic policies. At times, Council may direct staff to amend a work plan whether it is adding a new item, deleting an item, or altering a work plan item.

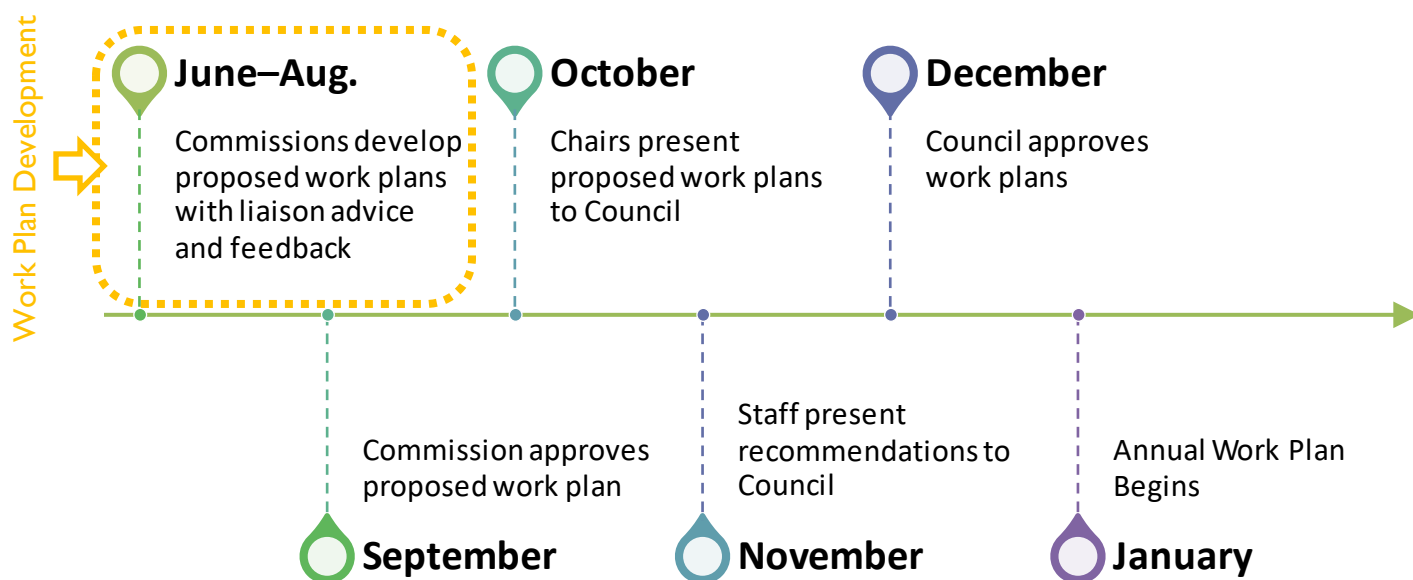


Generally:

- Commission work plans are developed by the Commission, not the staff liaison.
- There should be a commissioner willing to “lead” the initiative if it is being proposed.
- Work plan initiatives should not include City Department work plan initiatives. (while there may be overlap, it should be clear what the Commission’s role is)
- List initiatives in order of priority (#1 is highest priority).
- Commissions should be careful not to overload their work plan but pursue an achievable number of initiatives.
- “Parking Lot” is reserved for initiatives the Commission considered but did not propose as part of the work plan. These items are not considered approved and would require a work plan amendment approved by Council to allow the Commission to begin work.

Annual Calendar

Annual work plans ensure that the Commissions’ initiatives are aligned with the City Council’s priorities. Approving work plans is a three-part process. Work plans development starts in the summer months and ends in December.



Important Dates for 2022:

September 23 – Work plans due

October 6 – Chair present work plans to Council

November 1 – Staff presents recommendations to Council

December 6 – City Council approves work plans

*These dates change every year

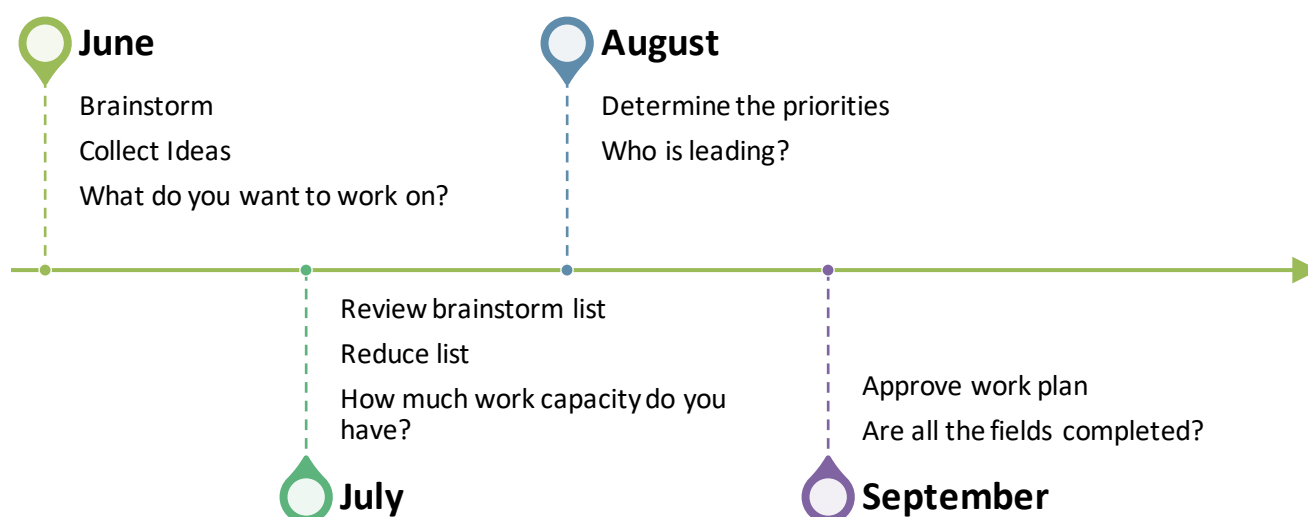
Roles

1	Chair	<ul style="list-style-type: none"> • Ensure work plan template is complete • Present proposed work plan to Council • Facilitate the development of the work plan
2	Commission Members	<ul style="list-style-type: none"> • Sign up as a lead(s) for sub-group work • Propose work plan initiatives to be added to the work plan
3	Staff Liaison	<ul style="list-style-type: none"> • Attend Council meetings when work plans are being proposed • Communicate final approved work plan and supporting documentation to Commission • Provide input on proposed work plan initiatives throughout the entire process • Provide liaison comments on the work plan for staff and council review
4	Council	<ul style="list-style-type: none"> • Assign a Council Charge • Approve work plans • Review proposed work plans • Provide feedback

WORK PLAN DEVELOPMENT

Work plans are vital for guiding the work of each commission on an annual basis. The work plans enhance city services/opportunities and at times assist in completing citywide strategies. Work Plan Development takes place during the months of June, July and August.

Steps to Work Plan Development



Council Charges

Council provides guidance on complete the work by assigning council charges. Before starting your work plan development take some time to understand what the charges mean.

- The Council Charge is a guide for Council to provide clear and specific direction to Boards and Commissions on.
- Council Charge is given in instances when Council tasks a board or commission with an initiative.
- City staff ensures Council identifies the charge level of the task.
- The Council Charge concept is implemented in Board and Commission work plans.

Charge	1: Study & Report	2: Review & Comment	3: Review & Recommend	4: Review & Decide
Commission Role	Study a specific issue or event and report its findings to Council	Review a specific policy issue and staff will seek comments from each individual member of the group to pass on to Council	Review a specific policy issue and provide a recommendation on the issue to Council	Study, review and decide on an issue. The Decision will be the City's official position on the matter unless the issue is formally reversed by Council
Commission Vote	No vote is taken by the commission	No vote is taken by the commission	A majority vote is required	A majority vote is required
Commission Recommendation	No official recommendation is provided to Council	No official recommendation is provided to Council	An official recommendation is provided to Council	No official recommendation is provided to Council
Report Type	Required: Advisory Communication & Staff Report	Required: Staff Report	Required: Staff Report Optional: Advisory Communication	None

Work Plan Template

Each commission uses a work plan template. The screen shot of the template is below. The fields in white must be filled out by the commission. The fields in green will be completed by your staff liaison and other City staff who participate in the work plan review process.



Commission: Choose an item. 2023 Annual Work Plan Proposal



Initiative #	Initiative Type <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event		
	Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
Initiative Title	Deliverable	Leads	Target Completion Date
		Sub-Committee or Working Group	
Budget Required: (Completed by staff) Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
Staff Support Required (Completed by staff): How many hours of support by the staff liaison? Communications / marketing support?			
Liaison Comments:			
City Manager Comments:			
Progress Q1:			
Progress Q2:			
Progress Q3:			
Progress Q4:			
Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it <u>would</u> need to be approved by Council.)			

Work Plan Template Field Descriptions

Initiative Type

- Project
This is a new or continued initiative
- Ongoing / Annual
This is an initiative that the commission has on their work plan every year
- Event
These are events or awards coordinated by the commission (not City staff)

Council Charge

- Study and Report
- Review and Comment
- Review and Recommend
- Review and Decide

Initiative Title

The title should describe the project the commission wants to work on. Describe what the commission will do. If you lead with a council charge, this helps understand the commissions desire for the depth of working on an initiative.

Examples:

- Review and recommend a building energy benchmarking policy.
- Study and report on possible city actions to reduce access and usage of vaping for youth.

Deliverable

Provide detail on what will be the outcome or final product of the project.

Leads

Each initiative will be completed via a sub-committee or working group. Every initiative should have commissioner(s) assigned to it for completion. ALL should be avoided.

Target Completion Date

What month or quarter does the commission hope to complete the initiative.

Budget Required

Will the commission need funds for this initiative? Are there funds available? Per state statute commissions does not have the approval to spend city funds. When a commission approves an amount to support a commission, this recommendation is passed to City staff for further investigation and approval.

Staff Support Required

How much staff resources will be needed to complete the initiative? This section includes liaison, additional staff and communications support. If the initiative will require a communications/marketing components add it here.

Liaison Comments

This is the liaison's response to the initiative. Liaisons are asked to provide the commission guidance during the entire process of work plan development. For staff review they are also asked to provide and recommended changes in this section.

City Manager Comments

This is the City Manager's response to the initiative.

Progress Report

This section is completed prior to the joint work session with Council. The audience for this update is Council.

COMPLETING WORK PLAN ITEMS

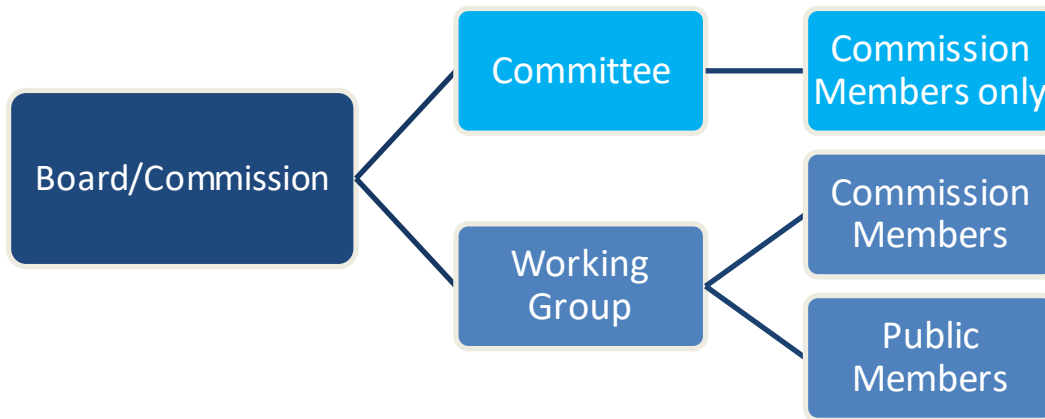
Work plan items are completed by the commission. Work plan items usually include the entire commission in final approval; however, the bulk of the work is done outside of regularly scheduled meetings by smaller groups of commissioners.

Sub-committees and Working Groups

Local governments often use a variety of advisory groups, including Boards and Commissions, to complete the mission of the city. Commissions also may create sub-committees and working groups to assist them with their work plan, however, **sub-committees and working groups work at the direction of the whole commission.**

Role of these groups:

- Study issues in greater depth and report findings
- Assist with community initiatives or events



COMMITTEES	
Membership <ul style="list-style-type: none"> The commission selects at least two, but less than a quorum of members All members must be members of the commission The commission selects a chair or co-chairs Not subject to Open Meeting Law 	Guidelines: <ul style="list-style-type: none"> Committees are established with the approval of the commission to assist with a work plan initiative The commission has final recommendations on all matters which the committee has been given guidance Staff does not provide support to committees Meetings of Committees are not public meetings

WORKING GROUPS	
Membership <ul style="list-style-type: none"> A Working Group is comprised of one or more members of the Board/Commission, but less than a quorum of members and includes members of the public. Commission selects the chair or co-chairs The chair will recommend to the commission other working group members who are outside of the Board/Commission. The board/commission appoints additional working group members. Not subject to Open Meeting Law 	Guidelines: <ul style="list-style-type: none"> Established with the approval of the commission Created when work requires more support Set timeline Notice is given to the public of the formation of the working group providing a minimum of 14 days for the public to express interest before members are selected Commission has final recommendations on all matters of the working group Staff liaison does not support working groups Meetings of working groups are not legally required to be public

When presenting recommendations to City Council it is essential that Board and Commission members keep the following in mind:

- Recommendations should be in written form.
- Ideas should be expressed in clear and concise language.
- Proposed solutions should be viable and cost-effective.
- Recommendations should identify reasons for the changes suggested.
- Advice should reflect the views of a consensus or a majority of Board and Commission members.

Role of Staff Liaison. One of the primary roles of the Staff Liaison is to assist in delivering information from the City Council to, and vice versa. It is the responsibility of the Staff Liaison to communicate the guidance of their Board and Commission completely and impartially.

Communication Tools. Boards and Commissions have five primary tools for communication with the City Council. Since Council time is limited and it is important that all members of the Council receive the information, it is imperative that communication is done through these formal channels. The table below outlines each tool and its intended purpose:

1	Meeting Minutes <ul style="list-style-type: none"> • Meeting minutes are intended to give members a record of Board and Commission proceedings. After the minutes are approved, they are included as part of the upcoming Council packet. Council members are very diligent about reading Board and Commission minutes.
2	Joint Work Session <ul style="list-style-type: none"> • Joint work sessions are held at least once a year. This is an opportunity to update the Council on the Commission's work plan and to get Council feedback on the progress to date.
3	Annual Work Plan <ul style="list-style-type: none"> • The annual work plan process enables Commissions to share their goals for the upcoming year. The Council reviews those goals and other ideas before giving final direction on Commission priorities. • Council will assign each work plan item a Council Charge
4	Staff Reports <ul style="list-style-type: none"> • Staff reports are prepared by staff to forward a regulatory item or other goal from the Commission's approved work plan to a Council meeting for approval or direction. It is staff's responsibility to outline the Commission's recommendation, as well as staff recommendations, and to highlight any important differences between the two.
5	Advisory Communication <ul style="list-style-type: none"> • Advisory communication is prepared by the Commission members under the direction of the Commission. This template should be used when the Commission wants to give input on an issue but due to timing or the nature of the issue, meeting minutes are deemed insufficient. Advisory communications should be used if the Commission wishes to advise the Council on a topic not included on their approved work plan.

Department Name

Phone 952-927-8861 • Fax 952-826-0390 • EdinaMN.gov



Date: 06/01/2022
To: Edina Boards and Commissions
From: Grace Hancock, Sustainability Manager
Subject: Edina Commission Climate Action Menu: 2023 Work Plan options
Attachment: 2023 Commission Climate Action Menu

Background: The City's first [Climate Action Plan](#) (CAP) was approved at the end of 2021 with 36 strategies supported by 200 actions. The CAP identifies the City's GHG emission reduction target of 45% below 2019 levels by 2030 and achieve net zero emissions by 2050. The CAP's goal is to help those who live and work in Edina imagine and achieve a future where the Earth and all who live on it thrive.

For more information, the Climate Action Plan was the subject of a 2021 Town Talk, viewable here: https://www.bettertogetheredina.org/town-talks/forum_topics/sustainability-climate-action-plan

In 2022, City staff kicked off the implementation of the CAP, undertaking ~60 actions, along with a few actions led by Commissions. With feedback from the Energy and Environment Commission, the Sustainability Division has informed City Council that it will ask that each Commission consider adding a Climate Action to its 2023 work plan.

Attached is a refined list of Climate Actions that are suitable for Commission leadership. Some have been identified as especially suitable for certain Commissions, but all are available for all Commissions to consider for their 2023 work plan. These actions were chosen based on the nature of Commission work – resident volunteers who advise Council based on their Commission Charge. The intent for any Climate Action undertaken by a Commission is to study the issue and identify what's possible for Council to consider as next steps. It is not expected that Commissions accomplish the Action within one year, rather it is hoped that Commissions can lend their resident perspective and expertise to make meaningful contributions to the progress of any action they choose to undertake.

Action Requested: Commissions should discuss the Climate Action Menu as part of their 2023 work plan development process. Commissions should consider including one Climate Action in their 2023 work plan, and be prepared to mention how their work aligns with the Climate Action Plan when presenting to City Council. For clarifying questions related to any Climate Actions, Commission Chairs should contact the EEC Chair and/or Vice Chair.

EEC Chair: Hilda Martinez, hildakimx99@gmail.com
EEC Vice Chair: Michelle Horan, mhoran00@gmail.com

Edina Commission Climate Action Menu: 2023 Work Plan options

Strategy	Action	Potential Commission Work Plan
Buildings & Energy 1-5	Partner with local organizations and businesses to educate the public and promote the adoption of energy efficiency habits like purchasing high-efficiency equipment, turning the lights off in unused spaces and at night, having efficient indoor temperature control, and promote home energy audits among their staff and students.	
BE 1-7	Create a welcome packet for new businesses and residents, which will provide information on all the energy efficiency improvement resources and opportunities.	
BE 1-13	Establish a performance ratings/labeling program for all homes listed for sale or rent so that owners, tenants and prospective buyers can make informed decisions about energy costs and carbon emissions. Rating program to require Energy Audit/Energy Efficiency Program participation.	EEC
BE 4-2	Partner with institutions and businesses within Edina to secure commitments to reduce operational greenhouse gas emissions in line with the goals of this Climate Action Plan, achieving carbon neutrality by 2050.	
BE 4-5	Create an educational program to inform residential and commercial properties about renewable energy opportunities including technologies that eliminate on-site fossil fuel use.	
Economic Development CE 1-4	Promote Edina as an environmentally friendly destination by highlighting the businesses that are taking steps to reduce resource consumption (Green Business Recognition program).	EEC
Greenspace GS 1-4	Update City's Landscape ordinance to include a minimum tree coverage per lawn area or per impervious surface coverage for all new construction or expansion projects. Explore options for decrease of turf grass/lawn coverage and increase of wildflower/prairie grass coverage requirements.	
GS 1-7	Prioritize planting and preservation of native species of plants and trees and species of plants and trees adaptive to climate change on public and private property through education, incentives and other promotional programs. <i>Ensure that landscaping requirements articulated in the zoning code include the preservation of the maximum possible number of existing trees, the use of native plantings and the preservation of natural areas whenever possible.</i>	
GS 2-2	Remove and ease lawn/grass requirements in ordinances.	
GS 2-6	Establish a policy to require the use of native plants in landscaping at City-owned properties. Continue natural vegetation conversion for passive park areas. Add 110 Acres of native plant and pollinator restoration area on City Property by 2040.	EEC
GS 2-7	Establish a policy and identify, create, and promote incentives to assist homeowners and households with low incomes by covering some of the cost of converting traditional lawns by planting pollinator friendly food gardens, permaculture, wildflowers, clover or native grasses in an effort to slow the collapse of the state's bee population.	
GS 2-8	Develop educational and informational resources providing information on benefits of and strategies for reduced and repurposed lawn space including: native plantings, "carbon gardening" strategies for ornamental gardens, and produce gardens, tree profile rebuilding, elimination of synthetic fertilizer and pesticide use, high mow deck settings, use of biochar amendments, polyculture lawn mixture and other beneficial greenspace practices included in this CAP.	
Environmental Health HS 2-2	Add climate preparedness elements to public health programs already aimed at vulnerable populations and low-income households and dedicate increased funding to accommodate demand for public health services among at-risk populations.	CHC
HS 4-3	Support, leverage create relationships with, and enhance community networks and connections for those who require special attention, such as people who are elderly, homebound, disabled, isolated, or those likely to be in need of financial assistance during or after extreme weather events (heat, cold and heavy precipitation).	CHC
Local Food LF 1-2	Support existing school and community gardens and provide opportunities to expand community growing spaces with a focus on locating garden infrastructure to serve youth, immigrant, and people with lower incomes or who are experiencing food insecurity. Community growing and garden spaces may include use of park space, unused city owned space, or public right of way/boulevard areas. Program should prioritize conversion of impervious spaces to garden space and preservation/increase of overall green space benefit. Provide on-going promotion, communication, and education of the sites and opportunities including appropriate translated and accessible content.	
LF 1-4	Incentivize and reward soil best management practice for urban lawns, gardens, landscaping, parks, open spaces, prairies, environmentally sensitive areas, and agricultural land uses.	EEC
LF 4-2	Establish an Green Business Refrigeration upgrade cost sharing incentive program providing a 25% matching grant for qualified buildings and applicants to switch to green refrigeration practices.	EEC
Transportation & Land Use TL 3-2	Eliminate parking minimums to reduce surface parking and institute new parking pricing models to maintain 85% utilization (performance-based parking, off-street parking tax, dynamic pricing, etc.)	PC/ETC
TL 3-7	Allow and encourage the construction of accessory dwelling units ("ADU") to increase rental opportunities in both established neighborhoods and new development. This will add additional housing options for the City's workforce, seniors, families with changing needs, and others for whom ADUs present an affordable housing option.	PC
TL 4-5	Develop incentive and educational programs to transition lawn care companies and homeowners from using fuel-burning lawn equipment (e.g., lawn mowers, blowers) to electric.	EEC
TL 1-5	Establish a branded communications campaign to promote increased alternative transportation use, with a particular focus on short distance trips (ie <2 miles) including school and other daily commutes.	ETC
Waste WM 1-2	Support collaborative consumption community projects, such as neighborhood compost projects, tool libraries, and repair cafes through mini-grant programs.	
WM 2-3	Conduct an organics waste collection pilot project with a sample of City businesses to test the interest, methodology, and amount of commercial food waste that would need to be accommodated by a commercial organics collection program. Explore possible incentives for food retailers, restaurants, and institutions to participate in food waste reuse and recycling programs.	
WM 3-2	Explore a requirement that all waste be recycled or salvaged at large construction sites.	
WM 4-5	Promote and partner to support a Fix It Fair at the Library and create a resource list for reuse.	
W 1-3	Facilitate reduction of water use by top customers annually through an opt-in water reduction program targeting water reduction goals of 20% or more per site. Offer free technical resources to large institutions and businesses to identify specific opportunities for employees or customers to conserve water and incorporate water efficiency into internal operations. Program can be coordinated with the City's Waste Audit and Diversion Assistance program. Goal: 30 business water use audits completed annually with customers engaged in measuring and reducing water consumption.	
W 1-6	Conduct a Water Conservation "challenge" campaign ask participants to reduce water consumption through water use behavior change strategies, irrigation system utilization, and replacement of fixtures like shower heads with WaterSense certified fixtures.	
WM 1-3	Explore options for waste hauling improvements supporting CAP goal achievement, including modifications to City's existing licensure process and requirements as well as organized waste hauling strategies.	



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: IX.A.

To: Transportation Commission

Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Introduction to 2023 Street Reconstruction Project

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Staff will introduce the proposed 2023 roadway reconstruction project to the Commission and discuss the transportation-related components. Staff will present the Engineering studies for review and comment at the October 27 regular meeting.

ATTACHMENTS:

Morningside C Project Area



2023 Project Area Morningside C Neighborhood Roadway Reconstruction



Engineering Dept
January 2021



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: September 15, 2022

Agenda Item #: IX.B.

To: Transportation Commission

Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:

Subject: Proposed 2023 Regular Meeting Dates

Information

ACTION REQUESTED:

None.

INTRODUCTION:

Staff will review the proposed meeting dates for the Transportation Commission for 2023.

ATTACHMENTS:

Proposed 2023 Regular Meeting Dates

REPORT / RECOMMENDATION



Date: September 15, 2022

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: Proposed 2023 Regular Meeting Dates

Action Requested:

None; information only.

Information / Background:

Historically, the Transportation Commission has held their regular meetings on the third Thursday of each month at Edina City Hall (4801 West 50th Street, Edina, MN, 55424). For the 2023 calendar year, the regular meeting dates are as follows;

January 19	July 20
February 16	August 17
March 16	September 21
April 20	October 26*
May 18	November 16
June 15	December 21

*The October regular meeting is proposed for the fourth Thursday of the month so as not to coincide with the annual Minnesota Educators Academy (MEA) conference.