# **Agenda**

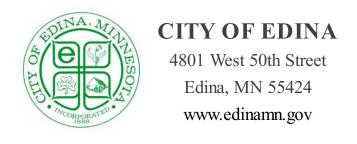
# City Council Work Session City of Edina, Minnesota VIRTUAL MEETING

# Call 800-374-0221, enter Conference ID 2625316 to listen to meeting

# Tuesday, April 6, 2021 5:30 PM

- I. Call To Order
- II. Roll Call
- III. Joint Meeting: Planning Commission
- IV. Joint Meeting: Heritage Preservation Commission
- V. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



Date: April 6, 2021 Agenda Item #: III.

To: Mayor and City Council Item Type:

Other

From: Cary Teague, Community Development Director

**Item Activity:** 

Subject: Joint Meeting: Planning Commission Discussion

## **ACTION REQUESTED:**

No action requested

# **INTRODUCTION:**

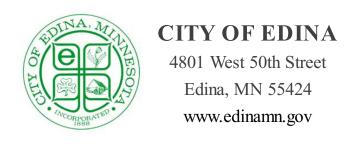
Work Session to discuss the Planning Commission 2021 Work Plan. Attached is the Work Plan document.

#### **ATTACHMENTS:**

2021 Planning Commission Work Plan

	LUUIILII CIIAI EE LI I I STUUV & NEUUTU LI Z INEVIE			iew & Decide)
Review Land Use Applications. □ 1 (Study & Report) □ 2 (Review Land Use Applications)		<b>Deliverable:</b> Recommendations for City Council to consider	<b>Leads:</b> All	Target Completion Date Ongoing
Budget Require	ed: None			
Staff Support F	Required: Yes			
Progress Q1: A	pplications processed: 1 CUP; 1 Lot Division; 2 Rezoning	; 4 sketch plans; 10 variances		
Progress Q2:				
Progress Q3:				
Progress Q4:				
Initiative #2	Initiative Type  X Project     Ungoing / Annual	7 Fvent		
	Initiative Type ⊠ Project ☐ Ongoing / Annual ☐ Council Charge ☐ 1 (Study & Report) ☐ 2 (Revie		mmend) 🗌 <b>4</b> (Rev	iew & Decide)
between Highv	Council Charge ☐ 1 (Study & Report) ☐ 2 (Revie of the Edina Business Park. (The office/industrial area way 100, Cahill Road, 70th Street and Edina's southern cudy would include recommendations from Chapter 10,		mmend) 🗆 <b>4</b> (Rev	Target
between Highw border.) This St	Council Charge 1 (Study & Report) 2 (Review of the Edina Business Park. (The office/industrial areaway 100, Cahill Road, 70th Street and Edina's southern Eddy would include recommendations from Chapter 10, petitiveness.	w & Comment) 🛛 3 (Review & Reco		Target Completion Date
between Highw border.) This St Economic Com	Council Charge 1 (Study & Report) 2 (Review of the Edina Business Park. (The office/industrial areaway 100, Cahill Road, 70th Street and Edina's southern Eudy would include recommendations from Chapter 10, petitiveness.	w & Comment) 🛛 3 (Review & Reco		Target Completion Date
between Highw border.) This St Economic Com Budget Require Staff Support F	Council Charge 1 (Study & Report) 2 (Review of the Edina Business Park. (The office/industrial areaway 100, Cahill Road, 70th Street and Edina's southern Eudy would include recommendations from Chapter 10, petitiveness.	w & Comment)		Target Completion Date
between Highw border.) This St Economic Com Budget Require Staff Support F	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review of the Edina Business Park. (The office/industrial area way 100, Cahill Road, 70th Street and Edina's southern audy would include recommendations from Chapter 10, petitiveness.  Ed: Yes  Required: Yes	w & Comment)		Target Completion Date
between Highw border.) This St Economic Com Budget Require Staff Support F Progress Q1: N	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review of the Edina Business Park. (The office/industrial area way 100, Cahill Road, 70th Street and Edina's southern audy would include recommendations from Chapter 10, petitiveness.  Ed: Yes  Required: Yes	w & Comment)		Target Completion Date

Initiative #3 Initiative Type □ Project ☒ Ongoing / Annua	I □ Event				
Council Charge ☐ 1 (Study & Report) ☐ 2 (Review & Comment) ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)					
Review and recommend zoning ordinance changes to parking regulations.	<b>Deliverable:</b> Recommendation to City Council	Leads:	Target Completion Date: Q4		
Budget Required: No		•	·		
Staff Support Required: Yes					
Progress Q1: The Commission has had monthly work sessions to dis for April 28, 2021.	scuss; draft ordinance is prepared and pos	ted on the website. F	Public Hearing is scheduled		
Progress Q2:					
Progress Q3:					
Progress Q4:					
Initiative #4 Initiative Type □ Project ☒ Ongoing / Annua Council Charge □ 1 (Study & Report) □ 2 (Re		ommend) 🗆 <b>4</b> (Rev	iew & Decide)		
Review and recommend zoning ordinance changes for basement requirements.	<b>Deliverable:</b> Recommendation to City Council	Leads:	Target Completion Date Q4		
Budget Required: No	•	•			
Staff Support Required: Yes					
Draguese O1. Oudingues has been drafted along with the impension	s surface ordinance. To be brought forwar	d following the Parki	ng Ordinance.		
Progress Q1: Ordinance has been drafted along with the imperviou	· · · · · · · · · · · · · · · · · · ·				
Progress Q2:					
Progress Q2:					
Progress Q2: Progress Q3:					
Progress Q2: Progress Q3:	ne BC decides they would like to work o		nt year, they would need		



Date: April 6, 2021 Agenda Item #: IV.

To: Mayor and City Council Item Type:

Other

From: Emily Bodeker, Assistant City Planner

**Item Activity:** 

Subject: Joint Meeting: Heritage Preservation Commission Discussion, Information

## **ACTION REQUESTED:**

No action requested.

## **INTRODUCTION:**

Discuss the 2021 Work Plan for the Heritage Preservation Commission.

## **ATTACHMENTS:**

2021 Heritage Preservation Commission Work Plan



# Commission: Heritage Preservation Commission 2021 Annual Work Plan

	Initiative Type $\square$ Project $\boxtimes$ Ongoing / Annual $\square$			
	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review	w & Comment) 🛚 3 (Review & Recon	nmend) 🛛 <b>4</b> (Review &	Decide)
Review and ded	cide on Certificates of Appropriateness (COA)	Deliverable:	Leads	Target Completion
applications for changes to heritage landmark designated properties.		Grant COAs for heritage landmark	All	Date:
		designated properties		Continual/Ongoing
Budget Required	d: No additional funds required			
Staff Support Re	equired: Pre-Application meeting with staff liaison and a	oplication review time/report from Staff	Liaison and Consultant Vo	gel.
Progress Q1: To	date, the HPC has processed 4 COAs and one sketch pla	an project. Three COAs are on the agend	a for April 13.	
Progress Q2:				
Progress Q3:				
Progress Q4:				
	Initiative Type ⊠ Project □ Ongoing / Annual □			
	Initiative Type ⊠ Project □ Ongoing / Annual □ Council Charge □ 1 (Study & Report) □ 2 (Review		nmend) 🏿 <b>4</b> (Review 8	ι Decide)
			nmend) 🛛 <b>4</b> (Review 8	Decide)
Create a virtual v	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review	w & Comment) 🛘 <b>3</b> (Review & Recon		
Create a virtual v	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review walk/tour of the City's Historic Landmark properties to	w & Comment)	Leads Darrah Widmoyer Annie Schilling	Target
Create a virtual v celebrate Preser	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review walk/tour of the City's Historic Landmark properties to vation Month (May)	w & Comment)	<b>Leads</b> Darrah Widmoyer	Target Completion Date
Create a virtual v celebrate Preser	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review walk/tour of the City's Historic Landmark properties to	w & Comment)	Leads Darrah Widmoyer Annie Schilling	Target Completion Date
Create a virtual vicelebrate Preser	Council Charge ☐ 1 (Study & Report) ☐ 2 (Review walk/tour of the City's Historic Landmark properties to vation Month (May)	w & Comment)	Leads Darrah Widmoyer Annie Schilling Rachel Pollock	Target Completion Date May
Create a virtual vicelebrate Preser  Budget Required  Staff Support Re	Council Charge 1 (Study & Report) 2 (Review walk/tour of the City's Historic Landmark properties to vation Month (May)  d: No additional budget required.	w & Comment)	Leads Darrah Widmoyer Annie Schilling Rachel Pollock th marketing and commun	Target Completion Date May nications support.
Create a virtual vicelebrate Preser  Budget Required  Staff Support Re	Council Charge 1 (Study & Report) 2 (Review walk/tour of the City's Historic Landmark properties to vation Month (May)  d: No additional budget required.  equired: 8 hours with GIS Specialist and time to help info	w & Comment)	Leads Darrah Widmoyer Annie Schilling Rachel Pollock th marketing and commun	Target Completion Date May nications support.
Create a virtual vicelebrate Preser  Budget Required Staff Support Re Progress Q1: The	Council Charge 1 (Study & Report) 2 (Review walk/tour of the City's Historic Landmark properties to vation Month (May)  d: No additional budget required.  equired: 8 hours with GIS Specialist and time to help info	w & Comment)	Leads Darrah Widmoyer Annie Schilling Rachel Pollock th marketing and commun	Target Completion Date May nications support.

Initiative # 3 Initiative Type ☐ Project Council Charge ☐ 1 (Stud		☐ <b>Event</b> w & Comment)  ☐ <b>3</b> (Review & Recor	nmend) 🛛 <b>4</b> (Review &	Decide)
Award the 2021 Heritage Preservation Award during Preservation Month in May.		<b>Deliverable:</b> Award the 2021 Heritage Award	Leads: Bob Cundy Mark Hassenstab	Target Completion Date: May
Budget Required: No additional funds required, funds for the plaque and poster printing costs comes from the Planning Budget				
Staff Support Required: Preservation month p	oster asking for nominatio	ns for the award/marketing requesting r	nominations	
<b>Progress Q1: Nominations for the Heritage Pr</b>	eservation Award are due	Monday, April 5 <sup>th</sup> .		
Progress Q2:				
Progress Q3:				
Progress Q4:				
Initiative # 4 Initiative Type ☐ Project	□ Ongoing / Annual □	] Event		
Council Charge 🗆 1 (Stud	y & Report) 🛭 <b>2</b> (Reviev	v & Comment) 🛚 3 (Review & Recon	nmend) 🗆 <b>4</b> (Review &	Decide)
Educate owners and Designate properties as Edina Heritage Landmarks	eligible propert	s and invite owners of determined ies as Edina Heritage Landmarks and Planning Commission and City Council	Leads: Jane Lonnquist Mark Hassenstab Rachel Pollock	Target Completion Date:  Continual/Ongoing
Create Resc		es to give to property owners with asons to consider designating their		
<b>Budget Required:</b> No funds are anticipated to	be required outside of prir	nting costs depending on what resources	are created	•
Staff Support Required: Depending on what e			esign and marketing servic	es.
Staff and Liaison Vogel will also support this item and help gather information to share with property owners.				
Progress Q1: The subcommittee has worked on putting together letters, a certificate, postcard, brochure and mailing schedule. Information will also be added and available to the public on the Heritage Landmark webpage.				
Progress Q2:				
Progress Q3:				
Progress Q4:				

Initiative # 5	Initiative Type  Project  Ongoing / Annual  Event  Council Charge  1 (Study & Report)  2 (Review & Comment)  3 (Review & Recommend)  4 (Review & Decide)				
Add properties	to the Heritage Preservation eligible landmark list	<b>Deliverable:</b> The addition of properties to the City's eligible landmark list	<b>Leads:</b> Michael Birdman Thomas Everson	Target Completion Date: December 2021	
Budget Required: Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.  No funds required					
Staff Support Required: How many hours of support by the staff liaison? Communications / marketing support?  Liaison and Consultant Vogel will support this initiative by					
Progress Q1: No update.  Progress Q2:					
Progress Q3:					
Progress Q4:					
Parling Late / Those items have been considered by the DC by the transported as most of this work of a late of the DC decided by the DC de					
Parking Lot: (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)					
-Additional virtual tours (teaming up with different commissions on topics ex: Parks, HRRC, etc. )					