

**Agenda**  
**Transportation Commission**  
**City Of Edina, Minnesota**  
**City Hall - Community Room**

**This meeting will be held in-person and electronically using Webex software. The meeting will be streamed live on the City's YouTube channel, YouTube.com/EdinaTV or you can listen to the meeting via telephone by calling 1-415-655-0001 access code 177 427 4062.**

**Thursday, July 15, 2021**

**6:00 PM**

- I. Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
  - A. Approval of Minutes - Regular Meeting of June 17, 2021

V. Community Comment

*During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.*

- VI. Reports/Recommendations
  - A. Traffic Safety Report of June 29, 2021
  - B. 2021 Work Plan Updates
  - C. 2022 Work Plan Development

VII. Chair And Member Comments

VIII. Staff Comments

IX. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



## CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

[www.edinamn.gov](http://www.edinamn.gov)

**Date:** July 15, 2021

**Agenda Item #:** IV.A.

**To:** Transportation Commission

**Item Type:**

Minutes

**From:** Andrew Scipioni, Transportation Planner

**Item Activity:**

**Subject:** Approval of Minutes - Regular Meeting of June 17, 2021

Action

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### ACTION REQUESTED:

Approve the minutes of the Transportation Commission regular meeting of June 17, 2021.

### INTRODUCTION:

See attached draft minutes.

### ATTACHMENTS:

Draft Minutes: Jun 17, 2021



Minutes  
City Of Edina, Minnesota  
Transportation Commission  
WebEx  
June 17, 2021

**I. Call To Order**

Chair Johnson called the meeting to order at 6:00 p.m.

**II. Roll Call**

Answering roll call were Commissioners Ahler, Brown, Johnson, Kane, Kitui, Lewis, McCarthy, Atri, Khariwala.

Late: Commissioner Plumb-Smith

Absent: Commissioners Richman, Clark

Staff present: Transportation Planner Andrew Scipioni

**III. Approval Of Meeting Agenda**

**Motion was made by Commissioner Ahler and seconded by Commissioner Kane to approve the agenda. All voted aye. Motion carried.**

Commissioner Plumb-Smith arrived at 6:05.

**IV. Approval Of Meeting Minutes**

**Motion was made by Commissioner Kane and seconded by Commissioner Ahler to approve the May 20, 2021 meeting minutes.**

Ayes: Ahler, Brown, Johnson, Kane, Lewis, McCarthy, Plumb-Smith.

Abstain: Kitui

**Motion carried.**

**V. Special Recognitions and Presentations**

**A. Welcome Commissioner Janet Kitui**

Commissioner Kitui introduced herself to the Commission. Kitui was appointed to serve on the Commission through March 1, 2022.

**VI. Reports/Recommendations**

**A. Traffic Safety Report of May 21, 2021**

The Commission reviewed and commented on the Traffic Safety report of May 21, 2021.

- Item A2: Traffic calming request for W 72<sup>nd</sup> St

**Motion was made by Commission Kane to recommend that staff reconsider this request and implement a more robust solution. Motion not seconded; motion failed.**

- Item B2: Request for entrance/exit restrictions at the Holiday has station on Interlachen Blvd  
**Motion was made by Commissioner Lewis and seconded by Commissioner McCarthy to recommend that staff consider alternative solutions aside from closing a driveway access. All voted aye. Motion carried.**

#### **B. 2021 Work Plan Updates**

- **#1 Organized Trash Collection** – Final meeting with the VANTAGE team held May 25. The next step is to compare data and verify sources in their final report.
- **#2 Street Funding Task Force** – Staff discussed the Task Force funding options at the June 1 City Council work session. Council expressed support for Option I, which would transition from special assessments to 100% taxes over 16 years. Staff is preparing an update to the assessment policy and an outline of the transition period for Council consideration later this summer.
- **#3 CloverRide** – Service was renewed through June 2022.
- **#4 Traffic Safety Reports** – Reviewed the May 21, 2021 report; recommended further consideration of driveway access on Interlachen Blvd (Item B2).
- **#5 Capital Improvement Projects** – No update.
- **#6 Traffic Impact Studies & TDM** – The proposed project at 4917 Eden Ave was approved by Council with the condition that the City conduct a traffic study of the Grandview District east of Highway 100. Staff is expecting an updated study for a project at 4911 W 77<sup>th</sup> St.
- **#7 Metro Transit Connectivity** – No update.

#### **C. 2022 Work Plan Development**

Liaison Scipioni reviewed the work plan development process and schedule. The Commission then discussed possible initiatives to include in the 2022 work plan proposal. Suggested initiative topics included:

- Bicycle facilities
- Boulevard trees
- Bronze Bicycle Friendly City status
- CloverRide
- High school congestion
- Neighborhood electric cars
- Organized garbage collection
- PACS Fund
- Safe Routes to School
- Shared mobility
- Travel demand management
- Traffic safety studies
- Transit

#### **VII. Chair and Member Comments**

Commissioner Plumb-Smith asked if the next regular meeting will be held in person, which staff confirmed.

## VIII. Staff Comments

- City is looking for Board and Commission representatives to serve on the Human Services Task Force. If interested, contact Liaison Scipioni.
- Reconstruction on Eden Ave between Grandview Sq and CP Rail is expected to start in early July.
- The Commissioner Tree Panel & Discussion event will be held Tuesday, July 27 from 4-5:30 via Webex. Commissioners are asked to RSVP to the email invite. More information will be provided later.
- **2021 Quality of Life Survey highlights:**
  - 91% reported ease of travel as good or excellent (up from 86% in 2019).
  - 73% reported ease of walking as good or excellent (up from 65% in 2019).
  - 64% reported ease of biking as good or excellent (steady from 2019).
  - Ease of travel by car and traffic flow on major streets improved from 2019.
  - Speeding and stop sign violation concerns dropped 7% from 2019 (lowest levels since survey began in 2011).
- Liaison Scipioni will be out of the office the week of June 21.
- The next meeting is Thursday, July 15 at 6 p.m. in the Community Room at City Hall.

## IX. Adjournment

**Motion was made by Commissioner Kitui and seconded by Commissioner Plumb-Smith to adjourn the June 17, 2021 meeting at 7:39 p.m. All voted aye. Motion Carried.**

TRANSPORTATION COMMISSION ATTENDANCE														
	J	F	M	A	M	J	J	A	S	O	N	D	# of Mtgs	Attendance %
Meetings/Work Sessions	1	1	1	1	1	1							6	
NAME														
Ahler, Mindy	1	1	1	1	1	1							6	100%
Brown, Chris			1	1	1	1							4	100%
Johnson, Kirk	1	1	1	1	1	1							6	100%
Kane, Bocar	1	1	1	1	1	1							6	100%
Kitui, Janet						1							1	100%
Lewis, Andy			1	1	1	1							4	100%
McCarthy, Bruce	1	1	1	1		1							5	83%
Plumb-Smith, Jill	1	1	1	1	1	1							6	100%
Richman, Lori	1	1	1	1	1								5	83%
Atri, Nihar (s)	1	1	1	1		1							5	83%
Clark, Anna (s)		1	1	1	1								4	67%
Khariwala, Anand (s)	1	1	1		1	1							5	83%
Lafferty, Peter	1	1			RESIGNED							2	N/A	
Scherer, Matthew		RESIGNED											0	N/A



## CITY OF EDINA

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**Date:** July 15, 2021

**Agenda Item #:** VI.A.

**To:** Transportation Commission

**Item Type:**

Report and Recommendation

**From:** Nick Bauler, Traffic Safety Coordinator

**Item Activity:**

**Subject:** Traffic Safety Report of June 29, 2021

Discussion

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### **ACTION REQUESTED:**

None; discussion only.

### **INTRODUCTION:**

The Commission will review and comment on the Traffic Safety Report of June 29, 2021 (see attached staff report). Comments received by the Commission will be included in the staff report provided to City Council at their August 4 regular meeting.

### **ATTACHMENTS:**

Traffic Safety Report of June 29, 2021



**Date:** July 15, 2021

**To:** Transportation Commission

**From:** Nick Bauler, Traffic Safety Coordinator

**Subject:** Traffic Safety Report of June 29, 2021

## Information / Background:

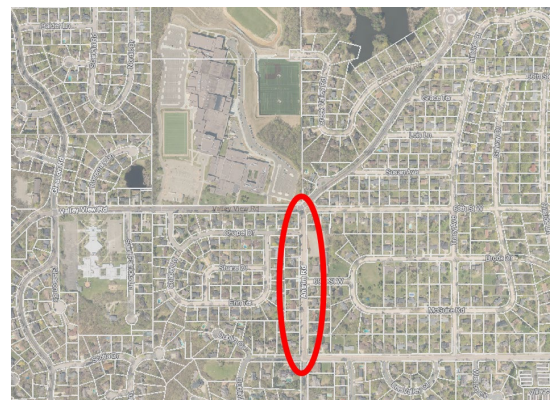
The Traffic Safety Committee (TSC) review of traffic safety matters occurred on June 29. The Traffic Safety Coordinator, City Engineer, Streets Public Service Worker, Police Sergeant, Public Works Director and Assistant City Planner were in attendance for these meetings. The Transportation Planner was not able to attend but was informed of the decisions and had no objections to the recommendations.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, they can submit correspondence to the Transportation Commission and/or to City Council prior to the August 4 regular meeting.

Section B: Items on which the Traffic Safety Committee recommends no action

### BI. Request to implement traffic calming measures on Antrim Road

- 2021 ADT and 85% speed is 3,480 and 37.5 mph, respectively (school was not in session during data collection).
- Antrim Road is 43 feet wide with on-street parking on the west side and bike lanes.
- A sidewalk is present on the east side.
- The current speed limit is 30 mph; it is recommended to be reduced to 25 mph as part of the citywide speed limit implementation project.



Antrim Road

**Staff recommends no action. Residents advised of the option to submit a petition to reconstruct Antrim Road.**

**B2. Request for parking restrictions on Nordic Circle**

- Resident requested parking restrictions on south side of Nordic Circle due to Creek Valley Park traffic.
- Parks Maintenance used temporary parking restriction signs in past years during soccer season.
- Nordic Circle is 30 feet wide.
- No crashes have been reported in past 10 years.
- Resident feedback showed a desire only for temporary parking restrictions during soccer season.



*Nordic Circle near Creek Valley Soccer Fields*

**Staff recommends no action. The residents were informed to contact Parks Maintenance for temporary parking restrictions.**

**B3. Request to change drop-off and pick-up designations in front of 4901 Hawthorne Court**

- South side of W 49<sup>th</sup> Street in front of 4901 Hawthorne Court is currently restricted to drop-off and pick-up parking only.
- Property manager is requesting to remove the drop-off and pick-up designations.
- Parking is restricted on the north side of W 49<sup>th</sup> Street and the east side of Westbrook Lane.



*4901 Hawthorne Court*

**Staff recommends no changes as current designations were part of the development agreement and necessary for maintenance, moving vehicles and snow storage.**

**B4. Request for pedestrian curb ramps on Kellogg Avenue adjacent to Edina Flats (4416 Valley View Road)**

- This request was first discussed as Item C2 from the Traffic Safety Report of September 1, 2020.
- A public sidewalk was constructed on the east side of the property in 2019.
- The sidewalk connects to the existing pedestrian ramp at Valley View Road and ends four feet from the driveway at 6104 Kellogg Avenue.
- The end of the sidewalk is approximately 115' south of West 61<sup>st</sup> Street.
- No additional sidewalks are proposed for Kellogg Avenue.



**Staff recommends no action. Staff will inform residents they can submit a petition to add access directly to Kellogg Avenue.**



## Section C: Items on which the Traffic Safety Committee recommends further study

C1. Request for a crosswalk over France Avenue at W 42<sup>nd</sup> Street

- 2019 ADT on France Avenue is 10,500.
- Sidewalks are present on both sides of France Avenue and on the north side of W 42<sup>nd</sup> Street west of France Avenue.
- Bus stops for Metro Transit Local Route 6 are present at the intersection.
- Pedestrian crosses were observed over a 24-hour period;
  - i. 201 total crosses were observed.
  - ii. 94 pedestrians and 26 cyclists crossed on the north side.
  - iii. 49 pedestrians and 32 cyclists crossed on the south side.
  - iv. 23 crosses were observed during the peak hour.
- The City's Pedestrian Crossing Policy recommends installing a marked crosswalk with road-side signs.

*France Avenue & W 42<sup>nd</sup> Street*

**Staff recommends installing a crosswalk and will coordinate with Hennepin County and the City of Minneapolis who share jurisdiction at the intersection.**

## Section D: Other traffic safety items handled

D1. A resident requested improved transitions at overlay projects to minimize vehicle damage. The Public Works Streets Supervisor was informed of this request.

D2. Two submissions were made regarding road work signs impeding traffic on W 58<sup>th</sup> Street. The signs were relocated.

D3. A resident requested a road work sign on France Avenue to be removed due to no road work taking place near W 58<sup>th</sup> Street. The resident was informed the signs will be removed once the project is fully completed.

D4. A request was made for a crosswalk on the east side of Antrim Road at W 70<sup>th</sup> Street. Observed pedestrian crosses did not meet volumes required for a crosswalk.

D5. A request was submitted for all-way stop controls at W 60<sup>th</sup> Street and Kellogg Avenue. No crashes have been reported in the past 10 years and traffic does not meet volume warrants for stop controls.



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**Date:** July 15, 2021

**Agenda Item #:** VI.B.

**To:** Transportation Commission

**Item Type:**

Other

**From:** Andrew Scipioni, Transportation Planner

**Item Activity:**

**Subject:** 2021 Work Plan Updates

Information

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### **ACTION REQUESTED:**

None.

### **INTRODUCTION:**

Commissioners will provide updates on the status of 2021 Work Plan initiatives (unless an item is elsewhere on the current agenda). See attached work plan.

### **ATTACHMENTS:**

2021 Work Plan Progress Report



## Commission: Transportation Commission

### 2021 Annual Work Plan

Initiative #1	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Organized Trash Collection</b> Investigate the impacts of organized trash collection while considering the travel demand management objectives, environmental goals and reducing wear-and-tear on City streets.	<b>Deliverable</b> Report for City Council	<b>Lead(s)</b> Jill Plumb-Smith	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> 1-2 hours per month from Staff Liaison; periodic support from Recycling Coordinator and/or Organics Recycling Coordinator.			
Jan: VANTAGE project team prepared a charter; kick-off meeting is tentatively scheduled for mid-February. Richfield is looking at switching to organized collection.			
Feb: Kick-off meeting with VANTAGE team is tentatively scheduled for the first week in March.			
Mar: Kick-off meeting was held March 4. Students had good questions and preliminary research; project team discussed deliverables, research methodology and potential case studies. Students are developing a survey to share with residents.			
Apr: Midpoint meeting with VANTAGE tomorrow. Commissioners have not gotten as much feedback as they would like. Team drafted a survey asking residents how they feel about trash collection; distribution could be next step for Commission.			
May: Midpoint meeting with VANTAGE April 16. The team has done more research on other cities, drafted a survey but the City has said not to distribute this year. The team is analyzing traffic data collected by staff. The final VANTAGE report is expected May 25.			
Jun: Final meeting with VANTAGE team held May 25. The next step is to compare data and verify sources in their final report.			

Initiative #2	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)		
<b>Street Funding Task Force</b> Continue representation on 2020 Street Funding Task Force until task force is complete.	<b>Deliverable</b> One Commissioner will actively participate in the Task Force and provide regular updates to the rest of the Commission.	<b>Leads</b> Matt Scherer	<b>Target Completion Date</b> Q2
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> No staff support will be necessary beyond what has been previously committed to this initiative.			
<b>Jan:</b> No update.			
<b>Feb:</b> Task Force will present final report to City Council in March. Two options are recommended; replacing 50% or 100% of assessment costs with city taxes. The Task Force also recommends that subcut and retaining wall costs no longer be assessed.			
<b>Mar:</b> Completed.			
<b>Jun:</b> Staff discussed the Task Force funding options at June 1 City Council work session. Council expressed support for Option 1, which would transition from special assessments to 100% taxes over 16 years. Staff is preparing an update to the assessment policy and an outline of the transition period for Council consideration later this summer.			

Initiative #3	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>CloverRide</b> Review and comment on the CloverRide circulator bus service contract operations and marketing throughout the year as it is brought to them from the CloverRide advisory committee.	<b>Deliverable</b> Commission comments will be included in regular meeting minutes and staff reports to City Council.	<b>Lead(s)</b> Mindy Ahler	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds are allocated in the Engineering Department's operating budget to cover the service contract and related marketing. These funds are administered by staff.			
<b>Staff Support Required:</b> 1-3 hours per month by Staff Liaison; periodic support from Communications for marketing and promotional materials.			
<b>Jan:</b> Commissioners suggest reaching out to Yorktown Continental about resident outreach. The current service contract expires in June.			
<b>Feb:</b> No update.			
<b>Mar:</b> Advisory committee met March 10. Ridership is picking up and approaching pre-pandemic levels. Drivers are accommodating diverted stops. Recent surveying by DARTS shows riders are satisfied with the service and feel safe riding the bus. The City should consider providing bus passes for riders to share with friends.			
<b>Apr:</b> Staff will send a letter to residential properties along the route and distribute bus passes for riders to share with friends.			
<b>May:</b> Commission reviewed and commented on staff's recommendation to renew the service for another year.			
<b>Jun:</b> Service was renewed through June 2022.			

Initiative #4	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Traffic Safety Reports</b> Review and comment on monthly Traffic Safety Reports.	<b>Deliverable</b> Commission recommendations will be included in staff reports to City Council.	<b>Lead(s)</b> Kirk Johnson (Chair)	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> 1-2 hours per month by Staff Liaison.			
Jan: Staff will present the 2020 summary report at the next meeting.			
Feb: Commission commented on the 2020 summary report.			
Mar: No update.			
Apr: Commission reviewed the March 30, 2021 report.			
May: Commission reviewed the April 27, 2021 report.			
Jun: Commissioner reviewed the May 21, 2021 report; recommended further consideration of driveway access on Interlachen Blvd (B2).			

Initiative #5	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Capital Improvement Projects</b> Review and comment on roadway reconstruction projects and projects funded by the Pedestrian and Cyclist Safety (PACS) Fund. Commission will also review and comment on staff's application of the equity criteria.	<b>Deliverable</b> Commission comments will be included in staff reports to City Council.	<b>Lead(s)</b> Jill Plumb-Smith (Vice Chair)	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> 1-5 hours per month by Staff Liaison.			
Jan: Staff will present the 2020 annual report at the next meeting.			
Feb: Commission commented on the 2020 PACS Fund report.			
Mar: No update.			
Apr: Staff will ask City Council to approve Melody Lake reconstruction project April 20. Creek Knoll reconstruction project is out for bids. Other PACS Fund projects being designed include shared-use paths on Eden Ave, Highlands Park and McCauley Trail and sidewalks on France Ave.			
May: No update.			
Jun: No update.			

Initiative #6	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Travel Impact Studies &amp; Travel Demand Management</b> Review and comment on traffic impact studies and Travel Demand Management plans associated with the proposed developments.	<b>Deliverable</b> Commission comments will be included in staff reports to City Council.	<b>Lead(s)</b> Bocar Kane, Lori Richman, Bruce McCarthy, Kirk Johnson	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> 1-2 hours per month by Staff Liaison.			
<b>Jan:</b> Council reviewed a sketch plan for 4917 Eden Ave, TIS is being prepared.			
<b>Feb:</b> Staff is awaiting studies for projects at 4917 Eden Ave, 4040 W 70 <sup>th</sup> St and 4660 W 77 <sup>th</sup> St. The project application for 6600 France Ave was withdrawn.			
<b>Mar:</b> Staff presented the draft TDM policy to the Planning Commission March 10 and will bring to the City Council for approval April 20. Staff is awaiting the traffic study for a proposed project at 4917 Eden Ave.			
<b>Apr:</b> Staff will present the TDM policy to City Council for approval April 20. Staff is reviewing traffic study for 4917 Eden Ave and awaiting studies for 5146 Eden Ave, 4040 W 70 <sup>th</sup> St and 4404 Valley View Rd.			
<b>May:</b> City Council approved the TDM policy April 20. The Commission reviewed and commented on traffic studies for 4917 Eden Ave, 5146 Eden Ave and 4040 Valley View Rd. Staff received studies for projects at 4660 W 77 <sup>th</sup> St and 4911 77 <sup>th</sup> St.			
<b>Jun:</b> The proposed project at 4917 Eden Ave was approved by Council with the condition that the City conduct a traffic study of the Grandview District east of Highway 100. Staff is expecting an updated study for a project at 4911 W 77 <sup>th</sup> St.			

Initiative #7	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event Council Charge <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Metro Transit Connectivity</b> Review the Pedestrian and Bicycle Master Plan and recommend changes to the proposed pedestrian and bicycle networks to improve connectivity to future Metro Transit LRT and BRT services.	<b>Deliverable</b> Report for City Council	<b>Lead(s)</b> Chris Brown	<b>Target Completion Date</b> Q4
<b>Budget Required:</b> Funds not needed.			
<b>Staff Support Required:</b> 1-2 hours per month by Staff Liaison.			
<b>May:</b> Suggest using a 0.5-mile radius around the Green Line stations and a 1-mile radius around BRT services to review existing and proposed pedestrian and bicycle connections.			
<b>Jun:</b> No update.			

**Parking Lot:** (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)

Neighborhood electric vehicles, boulevard trees

Approved by Council December 1, 2020 [Do not modify fields except progress reports]  
Amended by Council May 4, 2021



## CITY OF EDINA

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Edina, MN 55424

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**Date:** July 15, 2021

**Agenda Item #:** VI.C.

**To:** Transportation Commission

**Item Type:**

Other

**From:** Andrew Scipioni, Transportation Planner

**Item Activity:**

**Subject:** 2022 Work Plan Development

Discussion, Information

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### ACTION REQUESTED:

None; information and discussion only.

### INTRODUCTION:

Staff will review the work plan development process and schedule, and the Commission will discuss possible initiatives to include in the 2022 work plan proposal. 2022 work plan proposals must be approved by Commissions by September 28, 2021.

### ATTACHMENTS:

2022 Work Plan Brainstorm Ideas

Staff Report: 2022 Work Plan Development

2022 Work Plan Template

2018 Comprehensive Plan Transportation Goals

ETC Work Plan History

## Work Plan 2022 Development

Initial brainstorming, June 17, 2021

Topic (Alphabetized)	Comments
Bicycle facilities	For example, increased protected/separated bicycle facilities
Boulevard Trees	For example, boulevard tree policy; St. Louis Park and other cities have some
Bronze bicycle friendly city status	Currently at lowest level; Edina has a list of recommendations from League of American Bicyclists
Clover Ride (expansion? Next phases?)	Expansion? Next phases?
High School congestion	Especially difficult at certain times
Neighborhood electric cars	Potentially adopting ordinance...nothing in place for now; we go with existing State statute; they are treated like upgraded golf carts; also related: charging stations (what kind, mitigation if damaged, etc.)
Organized Garbage (and Recycling) Collection	Continue with next logical steps (2021 is the exploration); approach implementation?
PACS Fund	Covering more multimodal options? (Rate notes: the fund doesn't change, but we have changes with revenue based on # of customers; have had some improvement since 2013...)
Safe Routes to School	Speed reduction by schools, curriculum, other?
Shared mobility	Related to Clover, but a new mode? Other programs?
Traffic Demand Management (TDM)	Continue similar? Adjust?
Traffic Safety Study: process improvements	Process improvements
Transit	Topics could include connection improvements, equity, transition from post-pandemic, etc.





**Date:** June 17, 2022

**To:** Transportation Commission

**From:** Andrew Scipioni, Transportation Planner

**Subject:** 2022 Work Plan Development

## Information / Background:

To aid the development of the 2022 Work Plan, staff would like to provide the Commission with the following guidance and recommendations:

### General

1. Commission work plans are developed by the Commission, not the staff liaison.
2. Commissioners are encouraged to review the goals from the Transportation Chapter of the draft 2018 Comprehensive Plan when considering work plan initiatives.
3. There should be a commissioner willing to “lead” the initiative for the Commission to propose it.
4. Work plan initiatives should not include City Department work plan initiatives (while there may be overlap, it should be clear what the Commission’s role is).
5. List initiatives in order of priority (#1 is highest priority).
6. Commissions should be careful not to overload their work plan, but pursue an achievable number of initiatives.
7. “Parking Lot” is reserved for initiatives the Commission considered but did not proposed as part of the work plan. These items are not considered approved and would require a work plan amendment approved by Council to allow the Commission to begin work.

### Initiative & Outcome Fields

When writing initiatives, make sure the following points are addressed:

1. What is the specific action/outcome?
2. Describe what the Commission will do.
3. Describe what the outcome(s) will look like.

Examples:

*Review and recommend a building energy benchmarking policy.*

*Study and report on possible city actions to reduce access and usage of vaping for youth.*

The 2022 Work Plan development schedule will proceed as follows:

<b>June 17</b> <b>July 15</b> <b>August 15</b>	Regular ETC meetings	<ul style="list-style-type: none"> <li>• 2022 Work Plan development</li> </ul>
<b>September 9</b>	City Council/ETC joint work session	<ul style="list-style-type: none"> <li>• Review 2021 work plan progress, seek additional direction, if needed</li> <li>• Opportunity to discuss proposed 2022 Work Plan initiatives</li> </ul>
<b>September 23</b>	Regular ETC meeting	<ul style="list-style-type: none"> <li>• Approve 2022 Work Plan proposal</li> </ul>
<b>October 5</b>	City Council work session	<ul style="list-style-type: none"> <li>• Chairs will present 2022 Work Plan proposals</li> <li>• Council will review, ask clarifying questions and give feedback to City Staff on possible amendments to initiatives.</li> <li>• Staff Liaisons will be available for questions.</li> </ul>
<b>October 28</b>	Regular ETC meeting	<ul style="list-style-type: none"> <li>• Discuss revisions to 2022 Work Plan</li> </ul>
<b>November 3</b>	City Council work session	<ul style="list-style-type: none"> <li>• City Manager will present 2022 Work Plan proposals with liaison and Manager comments</li> <li>• Council will review, ask clarifying questions and give feedback on initiatives, including adding/removing an initiative, changing scope, or moving an initiative from one work plan to another.</li> <li>• Staff Liaisons will be available for questions.</li> </ul>
<b>December 7</b>	Regular City Council meeting	<ul style="list-style-type: none"> <li>• Council will approve 2022 Work Plans</li> </ul>
<b>January 1</b>		<ul style="list-style-type: none"> <li>• Commission begins 2022 Work Plan initiatives</li> </ul>



**Commission:** Choose an item.

## 2022 Annual Work Plan Proposal

<b>Initiative #</b>	<b>Initiative Type</b> <input type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event <b>Council Charge</b> <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)		
<b>Initiative Title</b>	<b>Deliverable</b>	<b>Leads</b>	<b>Target Completion Date</b>
<b>Budget Required: (Completed by staff)</b> Are there funds available for this project? If there are not funds available, explain the impact of Council approving this initiative.			
<b>Staff Support Required (Completed by staff):</b> How many hours of support by the staff liaison? Communications / marketing support?			
<b>Liaison Comments:</b>			
<b>City Manager Comments:</b>			
<b>Progress Q1:</b>			
<b>Progress Q2:</b>			
<b>Progress Q3:</b>			
<b>Progress Q4:</b>			
<b>Parking Lot:</b> (These items have been considered by the BC, but not proposed as part of this year's work plan. If the BC decides they would like to work on them in the current year, it would need to be approved by Council.)			

## **City of Edina 2018 Comprehensive Plan Transportation Chapter Goals and Policies**

1. Improve mobility for residents, visitors and businesses (including those with transportation disadvantages) through the creation and maintenance of a balanced system of transportation alternatives for transit users, pedestrians, bicyclists and motorists.
  - 1.1. Increase protected and separate bike facilities between nodes, parks, schools and City facilities as indicated in the Pedestrian and Bicycle Master Plan.
  - 1.2. Connectivity between nodes shall be enhanced to include three modes of transportation where at least one is non-motorized.
  - 1.3. Create safe and convenient pedestrian and bicycle connections between major traffic generators, with particular emphasis on continuity at roadway and other barrier crossings.
  - 1.4. Connect to regional non-motorized transportation networks by reviewing and recommending pedestrian and bicycle facilities throughout Edina cooperatively with the Three Rivers Park District and Hennepin County.
  - 1.5. Support recommendations of the Pedestrian and Bicycle Master Plan for implementation.
2. Implement a fully multi-modal transportation system that supports the land use vision and future land use plan for managing and shaping future growth.
3. Minimize the impacts of the transportation system on Edina's environment and neighborhood quality of life and emphasize methods to reduce greenhouse gas emissions.
  - 3.1. Strive for transportation infrastructure designs that have a neutral to positive impact on the natural environment.
  - 3.2. Effectively balance access from and mobility on Edina's roadways, prioritizing safe and efficient movement between the city's primary nodes, parks, schools and community facilities.
4. Reduce the overall dependence on and use of single-occupant vehicles by promoting land use patterns that allow for shorter vehicular trips and the use of alternative travel options.
  - 4.1. Take a comprehensive approach to reducing single-occupant vehicle trips by involving those who live, work and shop.
5. Promote a travel demand management (TDM) program through a coordinated program of regulations, marketing, and provision of alternative workplace and travel options.
  - 5.1. Partner with Commuter Services to encourage all forms of travel demand management in order to reduce single occupancy vehicle travel, overall vehicle miles of travel, reduce petroleum consumption, and improve air quality.
  - 5.2. Review and recommend policies necessitating a TDM Plan and/or a transit component with all types of development and redevelopment. Review and implement substantive requirements associated with these TDM Plans, potentially including TDM escrow accounts, transit passes, preferential parking for car-poolers, and other measures.
  - 5.3. Review all major new developments in light of the potential for ridesharing including bus accessibility, preferential parking for carpools/vanpools, and mixed-use development.
  - 5.4. Support preferential treatments for transit and high occupancy vehicles on streets and highways.
  - 5.5. Include transit planning in the construction or upgrading of streets and highways.
6. Encourage and support attractive and reliable high-performance transit service and connections.
  - 6.1. Increase transit options for Edina residents, focusing on connecting the underserved western segment of Edina with the eastern segment.
  - 6.2. Provide transit service to connect nodes and commercial hubs.
7. Develop and manage parking provision to encourage joint and shared use of facilities, ride-sharing (car pools and van pools), and bicycle parking.
  - 7.1. Encourage and develop preferred locations in surface and structured parking for electric vehicles (personal and shared) and car pool/van pool vehicles.
  - 7.2. Provide or require covered and secure bicycle parking (including e-bicycles) in all parking structures.
  - 7.3. Continuously evaluate the need for, and design of, parking facilities (e.g. effects of autonomous vehicles and future conversion of parking structures to inhabited buildings) and revise regulations as necessary.

8. Invest in infrastructure to support the continued growth in low- to zero-emission technology and support regional and statewide efforts to educate and adopt electric vehicles.
  - 8.1. Continue to install chargers at City facilities where use can benefit residents, City fleet, and partners.
  - 8.2. Ensure that the methodology to determine electric vehicle charging locations considers both public and private facilities with an inclusive and equitable lens.
  - 8.3. Provide residents and businesses the opportunity to learn the benefits of zero emission vehicles through outreach, education and events.
  - 8.4. Advocate for electric vehicle charging programs and incentives with the state, utilities, and car manufacturers.
9. Provide for efficient movement of goods within Edina, while minimizing the impacts of freight traffic on other trips and reducing negative impacts on land uses on freight corridors.
  - 9.1. Through the use of technology, minimize congestion on neighborhood streets and ensure the safety while balancing delivery service requirements.
  - 9.2. Serve major truck users and intermodal facilities with good minor arterial access to the metropolitan highway system.
  - 9.3. Investigate and implement solutions to minimize the impact of delivery of goods by drone in residential areas.
10. Engage, seek input from and educate all segments of the community regarding transportation-related issues and projects impacting the City.
  - 10.1. Develop and implement methodology for consistent education of motorist, pedestrian and cyclist safety as indicated in the Pedestrian and Bicycle Master Plan.
  - 10.2. Seek inclusive, equitable and meaningful public participation throughout the community in all transportation studies and projects conducted by the City.
11. Identify new and continuing sources for transportation infrastructure funding by seeking to partner where feasible with federal, state, county and adjacent community sources.
  - 11.1. Pursue and support regional or multi-community funding sources for improvements that provide regional or multi-community benefit.
  - 11.2. Support research efforts into more efficient and cost-effective management, maintenance and replacement of street surfaces.
  - 11.3. Support governmental jurisdiction over roadways that reflect the role of the roadway in the overall transportation system.
  - 11.4. Encourage the legislature to continue a dedicated source for funding for efficient mass transit.
  - 11.5. Encourage the legislature to provide stable, long-term roadway funding for capital, operating/traffic management, and maintenance.
  - 11.6. Develop and support legislation permitting a transportation utility.
12. Design roadway facilities according to their intended service function and neighborhood context.
  - 12.1. Upgrade existing roadways when warranted by demonstrated volume, safety or functional needs, taking into consideration environmental limitations.
  - 12.2. Design/enhance residential street systems to discourage through traffic and to be compatible with lower speed bicycling and walking. This includes consideration of traffic calming measures on local streets, local connectors and, in some cases, collector streets.
  - 12.3. Use adequate transitions and buffers including, but not limited to, earth berms, walls, landscaping and distance to mitigate the undesirable impact of high volume roadways.
  - 12.4. Consider the use of sound mitigating features for residential development adjacent to high volume roadways, and make property owners and land developers responsible for noise attenuation at new developments near high volume roadways.
  - 12.5. Encourage beautification of local roadways, where appropriate, with amenities such as boulevard trees, decorative street lighting, and monuments.
  - 12.6. Monitor and address transportation requirements associated with demographic trends, such as an aging population.

13. Provide and maintain adequate access to and from, and safety on, local and regional roadways.
  - 13.1. Provide logical street networks to connect residential areas to the regional highway system and local activity centers.
  - 13.2. Adequately control access points to the regional roadway system (including minor arterials) in terms of driveway openings and side street intersections.
  - 13.3. Provide access to the local street system (including collector, local connector and local streets) in a manner that balances the need to safely and efficiently operate the street system with the need for access to land.
  - 13.4. Separate, to the extent possible, conflicting uses on the roadway system in order to minimize safety problems. Give special attention to pedestrian and bicycle routes.
  - 13.5. Review and update regional and local functional street classification and coordinate with adjacent cities and Hennepin County. Review and recommend traffic calming policies and consider traffic calming implementation where requested by residents using the Living Streets Plan as the primary guide.
  - 13.6. Review and monitor citywide traffic volumes, congestion, existing traffic calming devices and measures, accident history, vehicle violation history, speed limits and enforcement.
  - 13.7. Educate public on vehicle operations including public relations campaigns that focus on individual responsibilities to each other rather than individual rights only.
  - 13.8. When requested by the Edina Transportation Commission and/or the Planning Commission, review land use that may impact traffic implementations. Continue to monitor adjacent community redevelopment and other activity that potentially impacts the City of Edina.
  - 13.9. Evaluate and implement measures required for school safety.
14. Manage, maintain and operate roadways to maximize wherever possible the safety and mobility of all users and all modes.
  - 14.1. Cooperate with other agencies having jurisdiction over streets and highways in Edina to assure implementation of Living Streets elements, good roadway conditions and operating efficiency.
  - 14.2. Continue the implementation of the I-494 frontage road system through ongoing coordination with MnDOT, Hennepin County, and the cities of Richfield and Bloomington.
  - 14.3. Maintain roads by repairing weather-related and other damage. Continue current on-going pavement improvement plan.
  - 14.4. Use economic and environmentally sound management techniques for snow and ice removal.
  - 14.5. Replace substandard bridges and bridges that present safety or traffic problems.
  - 14.6. Track developments regarding the most current transportation systems and technologies, evaluate and implement as warranted.
  - 14.7. Support state legislation to decrease statutory urban speed limits from 30 to 25 miles per hour.

**Transportation Commission Work Plan Initiatives  
2013-2020**

Year	Initiative	Description	Partners
2021	1	Investigate the impacts of organized trash collection while considering the travel demand management objectives, environmental goals and reducing wear-and-tear on City streets.	EEC
	2	Continue representation on 2020 Street Funding Task Force until task force is complete.	
	3	Review and comment on the CloverRide circulator bus service contract operations and marketing throughout the year as it is brought to them from the CloverRide advisory committee.	
	4	Review and comment on monthly Traffic Safety Reports.	
	5	Review and comment on roadway reconstruction projects and projects funded by the Pedestrian and Cyclist (PACS) Fund. Commission will also review and comment on staff's application of the equity criteria.	
	6	Review and comment on traffic impact studies and Travel Demand Management plans associated with proposed developments.	
	7	Review the Pedestrian and Bicycle Master Plan and recommend changes to the proposed pedestrian and bicycle networks to improve connectivity to future Metro Transit LRT and BRT services.	
2020	1	Review and evaluate performance of CloverRide circulator services (North and South) and make recommendations to Council for future service after contracts expire.	
	2	Review and comment on traffic impact studies associated with proposed developments.	
	3	Review and comment on staff's recommendations for Travel Demand Management policy/ordinance.	
	4	Review and comment on staff's framework for the completion of traffic impact studies conducted for proposed development/redevelopment projects.	
	5	Develop and coordinate up to six educational activities to inform the community about transportation safety (which will include an annual community event).	
	6	Review and comment on monthly Traffic Safety Reports.	
	7	Review and comment on proposed Capital Improvement projects, including roadway reconstructions and projects funded by the Pedestrian and Cyclist Safety (PACS) Fund.	
2019	1	Chair/co-chair a cross-commission committee to review Travel Demand Management options and recommend a TDM policy or ordinance for Council consideration	PC
	2	Serve on a cross-commission committee to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment	PC
	3	Annually, spring through fall, the commission will coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event	
	4	Monitor and evaluate the CloverRide circulator service and make recommendations to Council for future service after twelve-month agreement expires	
	5	Review and comment on PACS Fund allocating process with a race and equity lens	CHC, HRRC, PARC
	6	Serve on a cross-commission committee to complete requirements for Edina to receive the AARP City Designation	
	7	Serve on a cross-commission committee to develop a draft plan on Edina Grand Rounds, including wayfinding	PARC
2018	1	Recommend pilot plan for Edina/Southdale Circulator including pilot routes and evaluation plan for the Edina/Southdale Bus Circulator Pilot Project	
	2	Invite neighboring transportation commission to have joint meeting with the Edina Transportation Commission	
	3	Review and comment on solutions for high school motor vehicle traffic and parking affecting neighborhoods adjacent to Edina High School	
	4	Assist as requested with the development of the City's new Comprehensive Guide Plan	
	PL	Define and implement equity criteria for PACS Fund projects, and integrate with the City's Race and Equity Task Force efforts	
2017	1	If City staff secures funds, support and guide the engagement process for, and potential study of, passenger rail in Edina	
	2	Assist as requested with the development of the City's new Comprehensive Guide Plan	
	3	Review transportation impact analysis process to better implement Living Streets	PC
	4	Review and comment on transportation projects in the Capital Improvement Plan, mill and overlay/seal coat projects, and monthly traffic safety reports	
	5	Review and comment on pedestrian and bicycle master plan	
2016	1	Study and report community circulator	
	2	Organize and host a transportation-themed event with speaker(s)	
	3	Prepare and comment on Comprehensive Pedestrian and Bicycle Plan for inclusion in 2018 Comprehensive Plan	
	4	Review Edina To Go app and provide recommendations to staff regarding organization/sategoes for reporting concerns related to streets/transportation	
	5	Review data from City's QLS (2011, 2013, 2015) and conduct 2 public meetings to identify gaps around the City's transportation systems	
	6	Make recommendations to staff for evaluation of the Living Streets and Streets Smarts outreach campaigns	
	7	Provide input to staff on the creation of a walking map of the City indicating routes and areas of interest	
2015	1	Review and recommend modifications to roadway reconstruction project survey content and methodology	
	2	Review and recommend modifications to Traffic Safety Request process	
	3	Greater Southdale Area Transportation and Circulator Study implementation	
	4	Study access to and from Southwest LRT stations in St. Louis Park, Hopkins, Minnetonka and Eden Prairie	
2014	1	Living Streets Plan	
	2	Meet with Police Department and Public Works annually to discuss shared interests such as traffic education and enforcement, street maintenance as it affects cyclists and pedestrians, etc.	
	3	Valley View Rd between Gleason Rd and Antrim Rd - work with school district and Active Routes to School working group to address traffic issues	
	4	Educational safety campaign	
2013	1	Living Streets Policy implementation	
	2	Review transportation projects in the proposed Capital Improvement Program	
	3	TLC Bike Boulevard project	
	PL	Grandview Area Transportation Plan implementation	