

Agenda
Parks and Recreation Commission
City Of Edina, Minnesota
VIRTUAL MEETING

Members of the public can observe the meeting by watching the live stream on YouTube at youtube.com/edinatv or by listening in by calling 833-360-0793 with Conference ID 3592399.

Tuesday, July 14, 2020

7:00 PM

- I. Call To Order
- II. Roll Call: Dahlien, Doscotch, Good, Miller, Nelson, Strother, Willette, Lelas, Osborne, McAwley, Ites
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
 - A. Minutes: Parks & Recreation Commission March 10, 2020
- V. Reports/Recommendations
 - A. Recap of June 16, 2020 joint City Council and Parks and Recreation Commission virtual meeting
 - B. 2020 Work Plan Discussion
- VI. Chair And Member Comments
- VII. Staff Comments
 - A. Informational Items
 - B. City Council Updates March 17 - June 16, 2020
- VIII. Calendar Of Events
 - A. Upcoming 2020 Meetings and Events
- IX. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: IV.A.

To: Parks and Recreation Commission

Item Type:

Minutes

From: Perry Vetter, Parks & Recreation Director

Item Activity:

Action

Subject: Minutes: Parks & Recreation Commission March 10, 2020

ACTION REQUESTED:

Approve the minutes from the March 10, 2020 Parks & Recreation Commission meeting.

INTRODUCTION:

ATTACHMENTS:

March 10, 2020 DRAFT Parks and Recreation Commission Minutes



Minutes
City Of Edina, Minnesota
Edina Parks & Recreation Commission
City Hall, Council Chambers
Tues., March 10, 2020
7 p.m.

I. Call to Order

Chair Ites called the meeting to order at 7 p.m.

Staff Liaison Vetter introduced Matt Doscotch the newly appointed member of the Parks & Recreation Commission. Commissioner Doscotch introduced himself to the commission and gave a brief history of himself.

II. Roll Call

Answering roll call were Commissioners Doscotch, Miller, McAwley, Ites, Nelson and Student Commissioner Osborne

Absent: Commissioners Good, Dahlien, Strother and Student Commissioner Lelas
Commissioner Willette arrived at 7:13 p.m.

Staff present: Staff Liaison Perry Vetter and Administrative Coordinator Janet Canton

III. Approval of Meeting Agenda

Motion made by Nelson to approve the meeting agenda. Motion seconded by McAwley. Motion carried.

IV. Approval of Meeting Minutes

Commissioner Miller noted in the Feb. 11, 2020 minutes under section VI. B. it states the motion was both made and seconded by Commissioner McAwley. The actual motion was made by Commissioner McAwley and seconded by Commissioner Nelson.

Motion made by Miller to approve the amended Feb. 11, 2020 minutes. Motion seconded by Nelson. Motion carried.

V. Community Comment

Joni Bennett, 4003 Lynn Ave., indicated she is speaking on behalf of the City of Edina Complete Count Committee. She explained this is a group of volunteers appointed by City Manager Neal to help our community learn more about and participate fully in the 2020 U.S. Census. She went over what has and has not changed regarding the census.

VI. Reports/Recommendations

A. Courtney Fields Improvement Study

Staff Liaison Vetter gave a presentation on the Courtney Fields improvement study. He noted the study focused on ballfield conflict, lighting, site amenities and field playability. He asked the commission for feedback in order to formalize a capital project request.

Commissioner Nelson suggested reaching out to the Edina Football Association because they use some of those fields in the fall and it may be another place to tap into for additional funds. Also, if there is better lighting, they may be able to use it more. She added the irrigation is also something that bothers their field of play as well.

Commissioner Miller asked if this is part of the Braemar Master Plan or separate. Staff Liaison Vetter replied certain components were identified in the plan and certain others were not. He noted drainage, irrigation, additional seating with sun protection and a future playground with ADA access were all very consistent with the original master plan. There was no safety netting in the original plan. Lighting at fields 2, 3, and 4 were not in the master plan. However, lighting at field 1 was in the plan and that has already been completed.

Commissioner McAuley asked if they are working with the Energy and Environment Commission on sustainability with the new lighting going in. Staff Liaison Vetter replied not yet but once they develop the plan further, they will be looking at what it would offset and see if that would allow them any additional grant or alternative funding resources because of saving energy.

Commissioner Ites asked if the estimated cost is included in the local sales tax number that was given to the legislature. Staff Liaison Vetter replied portions of it were.

B. 2019 Parks & Recreation Commission Work Plan Update

Staff Liaison Vetter asked the commissioners who haven't already to go in and update their 2019 Work Plan initiatives in the document provided. He commented some initiatives have a next step to bring the initiative to the City Council and others are just to study and report.

C. 2020 Parks & Recreation Commission Work Plan Update

Chair Ites asked Commissioner Doscotch if he had any personal interest in any of the 2020 Work Plan initiatives. Commissioner Doscotch replied Initiatives #3, #4 and #5 were at the top of his list of the initiatives he felt fit his skill set and added that he is more than happy to help in any way the commission sees fit. After much discussion by the commission it was decided Commissioner Doscotch will be added to Initiative #1, #3 and #4 and Commissioner McAuley will switch from Initiative #4 to Initiative #3 due to quorum guidelines.

Initiative #4 – Develop criteria that incorporates sustainability and equity for prioritizing capital improvements for park infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement. Parks and Recreation Commission will create the criteria and both Energy & Environment commission and Human Rights & Relations commission will appoint up to 2 members for feedback on final criteria before it goes to council.

Staff Liaison Vetter informed the commission they did host a meeting and looked at examples from other communities as well as talked about their own internal process. They looked at the current process of other communities and how they prioritize capital. It was also discussed briefly should it be more of a priority or should it be a scoring/ranking system. Commissioners felt they should head down the path of just a priority and not get into scoring projects.

Commissioner Nelson went over a list in terms of what they felt the topics should be considered for prioritization to be further defined. They include:

- 1 Safety
- 2 ADA compliance
- 3 Protecting assets
- 4 User experience and community interest,
- 5 Existing assets versus new assets
- 6 Non-revenue facilities and amenities versus revenue facilities and amenities
- 7 Park by park approach versus the amenities by amenities approach
- 8 Neighborhoods wants versus park system wants
- 9 Enhancing the underutilized space for future growth
- 10 Leveraging partnership funds
- 11 Cost and expense levels
- 12 Race and equity goals
- 13 Sustainability improvements in saving offsets

Staff Liaison Vetter pointed out none of the topics listed have been ranked. The next steps will be to further define what each of them means. They will look at available funds and will do a priority listing and not scoring. He added this is something that will evolve over time.

No other initiative updates were given.

VII. Chair and Member Comments

- Commissioner Nelson informed the commission she wants to make sure they are being proactive with the COVID-19 situation such as do they have enough hand sanitizers at the parks, etc. Staff Liaison Vetter replied staff is planning a response for the COVID-19 and are gathering information from the CDC Department of Health as well as their own internal environmental health. He noted they will be deploying some additional strategies as they head into their busy season.

- Chair Ites asked if any signage has been placed at Arden Park with regards to dogs. Staff Liaison Vetter replied some temporary signs have been put in the area to remind people of the rules and regulations. He noted they are also putting in a few of the temporary signs along the Nine Mile Creek Regional Trail.
- Chair Ites informed the commission that Commissioner McAwley and he attended the Ikola Dedication of the Statue at Braemar Arena and it was a good event.

VIII. Staff Comments

- The City Council passed a Resolution of Support to the state Legislature requesting the authorization to have a referendum for a local option sales tax. On Feb. 20 Representative Heather Edelson sponsored House File 3594, which supports the City of Edina's request for that authorization. Council Member Anderson, City Manager Neal, Recreation Supervisor Bushland, City Management Fellow Casella and he were in attendance for the hearing. He noted several questions and comments were made; however, it did pass that initial step of going through the local property tax and local tax committee on the House side and was laid over for possible inclusion and a future bill. A date has not yet been scheduled for a hearing in the Senate. He noted typically this is a bonding year for the state legislature so they are not certain whether there will even be a tax bill. A lot of procedural steps at the state legislature remain to be seen; however, the first hearing went well which is a positive sign.
- The 2020 spring/summer registration opened on Wednesday, Feb. 19. There were approximately 2,400 registrations in the first two hours online. It went well and he complimented the staff and registrants for a great job done.
- There were 63,000 people who went through Braemar Arena in February and 5,700 who through on Super Sunday.
- There are several special events listed in the packet from March through May.
- The outdoor ice rinks closed on March 1. They did extend six of the 12 locations for an additional week. There were approximately 31,000 skaters based on the attendance stats so there was quite a bit more than the 2018-2019 season. Recreation Supervisor Bushland will attend the April Parks & Recreation Commission meeting to give you a more detailed report.
- They are currently hiring for summer positions; you can text jobs to 57838 where you will be connected to employment information that the city offers.
- The packet also includes a quick rundown of the 2020 meeting and events that you should be aware of.

IX. Adjournment

***Motion made by Nelson to adjourn the March 10, 2020 meeting at 7:42 p.m.
Motion seconded by McAwley. Motion carried.***



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: V.A.

To: Parks and Recreation Commission

Item Type:

Report and Recommendation

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: Recap of June 16, 2020 joint City Council and Parks and Recreation Commission virtual meeting

Information

ACTION REQUESTED:

No action requested, informational only.

INTRODUCTION:

Staff will provide a recap of the June 16, 2020 joint City Council and Parks and Recreation Commission virtual meeting. This will provide an opportunity to answer any follow up questions commissioners may have.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: V.B.

To: Parks and Recreation Commission

Item Type:

Report and Recommendation

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: 2020 Work Plan Discussion

Discussion

ACTION REQUESTED:

Provide updates to the attached 2020 work plan with progress to date.

INTRODUCTION:

ATTACHMENTS:

2020 PARC Work Plan

Parks & Recreation

2020 Approved Commission Work Plan Template



Initiative 1	Initiative Type	Completion Date	Council Charge
Review and Comment	New	Dec-20	2 (review and comment)
Review and comment on the Flood Risk Reduction Strategy and Climate Action Plan.	Lead Commissioners	Budget	Staff Support
	McAwley (lead), Lelas, Nelson, Doscotch		
	NA		
Progress Report: City Council is scheduled to meet with the Flood Risk Reduction Task Force at the March 4, 2020 Work Session to discuss their progress. Staff will provide an updates to lead commissioners.			

Initiative 2	Initiative Type	Completion Date	Council Charge
Review and Recommend	Continue	Dec-20	3 (review and recommend)
Co-chair a cross-commission committee (HRRC & PARC) in partnership with communities of color to identify barriers for participation in programming by creating a plan to reach communities of color through different modes, structure of feedback, and how data will be used. (R&E 20.B.) Committee will be comprised of no more than 2-3 members from each commission and one member from each commission will serve as co-chair.	Lead Commissioners	Budget	Staff Support
	Strother (lead), Osborne		Staff Liaison
	NA		
Progress Report:			

Initiative 3	Initiative Type	Completion Date	Council Charge
Review and Decide	New	Dec-20	4 (review and decide)
Develop an approach to build community by proactively connecting with neighborhood groups, community athletic groups and underserved members of the community.	Lead Commissioners	Budget	Staff Support
	Nelson (lead), Ites, Osborne, McAwley		Staff Liaison
		NA	
Progress Report:			

Initiative 4	Initiative Type	Completion Date	Council Charge
Review and Recommend	New	May, 2020	3 (review and recommend)
Develop criteria that incorporates sustainability and equity for prioritizing capital improvements for park infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement. Parks and Recreation Commission will create the criteria and both Energy & Environment commission and Human Rights & Relations commission will appoint up to 2 members for feedback on final criteria before it goes to Council.	Lead Commissioners	Budget	Staff Support
	Nelson (lead), Ites, Doscotch, Strother, Lelas, Osborne		Staff Liaison
		NA	25-35
Progress Report: Initial meeting held on Feb. 27, 2020.			

Initiative 5	Initiative Type	Completion Date	Council Charge
Review and Decide	New	September, 2020	4 (review and decide)
Assist staff with the pursuit of funding opportunities for Braemar Park Master Plan	Lead Commissioners	Budget	Staff Support
	Ites and Miller (leads), Willette, Good	Funds not available	Staff Liaison
		2017 Est. \$2,200,000	
Progress Report:			

Initiative 6	Initiative Type	Completion Date	Council Charge
Review and Decide	New	September, 2020	4 (review and decide)
Assist staff with the pursuit of funding opportunities for Fred Richards Park master plan.	Lead Commissioners		Budget
	Dahlien and Willette (leads), Ites		Staff Support
	Funds not available		Staff Liaison
		2017 Est. \$13,700,000	
Progress Report:			

Initiative 7	Initiative Type	Completion Date	Council Charge
Study and Report	New	Dec-20	1 (study and report)
Study and report on the strategic goal of 15% of Edina land dedicated to parks and green spaces.	Lead Commissioners		Budget
	Good (lead), Dahlien, Miller		Staff Support
			Staff Liaison, Other
		NA	20-25
Progress Report:			

Parking Lot



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: VII.A.

To: Parks and Recreation Commission

Item Type:

Report and Recommendation

From: Perry Vetter, Parks & Recreation Director

Item Activity:

Subject: Informational Items

Information

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

July 14, 2020 Informational Items



Date: July 14, 2020

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Informational Items

Information / Background:

Arden Park Project Update

The Arden Park project is still underway. Remaining work relates to the landscape establishment, natural resource plantings and remedy of punch list items for the contractors. The city's projects of the playground equipment and park building construction have been completed. City staff continues to work with the Minnehaha Creek Watershed District on the remaining work.

Hennepin County Save the Summer Grants

Three Rivers Park District managed a grant program on behalf of Hennepin County for first-tier communities in the county with an opportunity to submit "Save the Summer" grant proposals. The proposals needed to center around getting kids outside and keeping them active. Recreation and enterprise facility staff submitted four proposals, and all have been approved for funding. They include:

- Parks at Play: Staff will be providing "pop-up" park visits to 10 parks throughout the city that will include the slip-n-slide, games, arts & crafts and activities.
- Water Safety Days: Staff will provide education sessions on how to stay safe in outdoor water environments (lakes, pools, etc.) at Utley Park. Sessions will also include fun water games and a free lifejacket for each registered participant.
- Pack N' Play Family Tennis Kits: Staff will provide tennis kits consisting of two tennis racquets, tennis balls and instructional materials so that youth/families interested in tennis can continue to learn on their own and in a safe manner.
- Paddle N' Play-Paddleboats at Centennial Lakes Park: Staff will have an opportunity to open up the paddleboat operations at Centennial Lakes Park in a safe manner for the remainder of the summer and early fall. Funding will allow us to purchase additional lifejackets, purchase disinfect equipment that can allow us to sanitize lifejackets and boats and provide adequate staffing to safely operate this amenity.

Reimagined Summer Programs

As part of a package of reimagined summer programs for Pre-K, Youth and Adults, several program offerings were provided in compliance with Federal, State and Local guidelines. Those programs started July 13 and included:

- Fitness in the Parks (versions just for kids and some for adults)
- KidCreate art classes including fun with slime, Paw Patrol and a tie-dye party
- Revolutionary Sports in baseball, softball and tennis
- Skyhawks Sports Camps for cheerleading, flag football, mini-hawks, multisport and soccer
- Soccer Shots
- Tennis Lessons
- REctivity Boxes

Shelter Reservations

Outdoor shelter reservations for Rosland Park are being accepted, with a limit of 25 people as per state guidance. Beginning August 1, all other shelters will accept rentals. All reservations will require participants to follow the State of MN safe outdoor recreation guidelines.

Facility Operations

As noted during the June 16 joint meeting, all facility operations, with the exception of the Edina Art Center and Edina Senior Center are open for either modified or full operations based upon State of MN guidance. Since that joint session no substantial changes to State Guidance has been received and therefore budget projections remain as presented. Upon receiving new guidance that impacts operations staff will rerun financial projections for operations.

Youth and Adult Athletics

Adult Athletics resumed after being delayed with softball games starting on July 6. A limited number of teams and a shortened schedule will play game at Van Valkenburgh Park

Youth Athletics resumed with scrimmage and game play on June 24 for outdoor sports and July 1 for indoor sports. Each youth association is required to have on file COVID-19 management plan available upon request. Many associations have them posted on their websites. All associations have modified their program offerings and plans during the summer season. Several associations have postponed game play until fall.

Infrastructure Funding

The Local Option Sales Tax Proposal introduced at the MN State Legislature by Rep. Edelson (HF3594) was not acted upon during the 2020 regular session. It does not appear that any tax bills will be a part of future special sessions this year.

Edina Senior Center/Hennepin County Library

Hennepin County Library will be undertaking major building renovations at the Grandview location starting this August. The work will require the building to be unoccupied during construction and therefore the Edina Senior Center will remain closed through construction. That work is expected to last until November. Hennepin County is the responsible party for the construction oversight on this work to replace heating and cooling systems, roofing and other improvements.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: VII.B.

To: Parks and Recreation Commission

Item Type:

Other

From: Perry Vetter, Parks & Recreation Director

Item Activity:

Subject: City Council Updates March 17 - June 16, 2020

Information

ACTION REQUESTED:

No action requested. Informational only.

INTRODUCTION:

Updates from prior City Council meetings related to Parks & Recreation actions.

ATTACHMENTS:

City Council Updates

City Council Updates

By Scott Neal

March 17, 2020

- Awarded a \$35,000 contract with Paintball, LLC to paint the outdoor pool at the Aquatic Center in the fall of 2020.

April 7, 2020

- Adopted a proclamation recognizing April 24 as Arbor Day in Edina.

April 21, 2020

- Awarded a \$506,000 contract to Pember Construction for the Edinborough Park southeast plaza project.
- Approved Declaration of Restrictions and covenants for wetland replacement at Braemar Golf Course.

May 5, 2020

- Adopted Proclamation: Parks to Kids Day in Edina.

May 19, 2020

- Approved a construction observation services agreement with Bolten & Menk for the Edinborough Park plaza project.

June 2, 2020

- Nothing to report.

June 16, 2020

- Awarded a \$48,850 contract to the Collaborative Design Group to prepare the Edinborough Park Asset & Energy Management Plan. This project is managed and funded through the City of Edina's Facilities Division.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: July 14, 2020

Agenda Item #: VIII.A.

To: Parks and Recreation Commission

Item Type:

Other

From: Perry Vetter, Parks and Recreation Director

Item Activity:

Subject: Upcoming 2020 Meetings and Events

Information

ACTION REQUESTED:

None, informational only.

INTRODUCTION:

Listing of upcoming 2020 Meetings and Events.

ATTACHMENTS:

Upcoming 2020 Meetings and Events

STAFF REPORT



Date: July 14, 2020

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Upcoming 2020 Meetings and Events

Date	Meeting	Time	Location
Tues. April 14	Regular Meeting	7:00 pm	Canceled
Thurs. April 30	Commission Member Annual Reception	6:00 pm	Canceled
Tues. May 12	Regular Meeting	7:00 pm	Canceled
Thurs. May 21	Chair and Liaison Annual Morning Meeting	7:00 am	Postponed
Tues. June 9	Regular Meeting	7:00 pm	Canceled
Tues. June 16	Commission Work Session w/ City Council	5:30 pm	Virtual Meeting
Tues. July 14	Regular Meeting	7:00 pm	Virtual Meeting
Mon. Aug. 10	Regular Meeting (<i>Monday</i>)	7:00 pm	Virtual Meeting
Tues. Sept. 8	Regular Meeting	7:00 pm	TBD
Tues. Oct. 6	2020 Work Plan Review w/ Council (Chair only)	5:30 pm	TBD
Tues. Oct. 13	Regular Meeting	7:00 pm	TBD
Tues. Nov. 10	Regular Meeting	7:00 pm	TBD
Tues. Dec. 8	Regular Meeting	7:00 pm	TBD