I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Minutes: Parks & Recreation Commission Jan. 14, 2020

V. Community Comment

During “Community Comment,” the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight’s agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VI. Reports/Recommendations
   A. Proposed Parks & Recreation Fees for 2020
   B. 2019 Work Plan Initiative - Naming of a public facility after BC and Ellen Yancey
   C. Annual Election of Officers
   D. Review of Commission Bylaws
   E. 2019 Parks & Recreation Work Plan Update
   F. 2020 Parks & Recreation Commission Work Plan

VII. Chair And Member Comments

VIII. Staff Comments
   A. Informational Items
   B. City Council Updates Jan. 22 and Feb. 4, 2020

IX. Adjournment
The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
ACTION REQUESTED:
Approve minutes from the Jan. 14, 2020 Parks & Recreation Commission meeting.

INTRODUCTION:

ATTACHMENTS:

Minutes: Parks & Recreation Commission Jan. 14, 2020
I. Call to Order
Chair Good called the meeting to order at 7:01 p.m.

II. Roll Call
Answering roll call were Commissioners McCormick, Miller, Willette, Dahlien, Good, Ites, McAwley and Nelson and Student Commissioner Lelas
Absent: Commissioner Strother and Student Commissioner Osborne
Staff present: Staff Liaison Perry Vetter and Administrative Coordinator Janet Canton

III. Approval of Meeting Agenda
Motion made by McAwley to approve the meeting agenda. Motion seconded by Nelson. Motion carried.

IV. Approval of Meeting Minutes
Motion made by McAwley to approve the Dec. 10, 2019 minutes. Motion seconded by Nelson. Motion carried.

V. Community Comment
None

VI. Reports/Recommendations
A. Special Project Guidelines
Staff Liaison Vetter went over the draft of considerations for special projects or proposals and asked for feedback from the commission.

Commissioners had a discussion and gave their feedback.

B. Park Assignments
Chair Good went through the list of finalizing the park assignments. He noted there is still four open parks as well as Commissioner McCormick has four parks; however, Commissioner McCormick will no longer be on the commission after March 1. Chair Good indicated he would be happy to take over Commissioner McCormick’s four parks and noted anyone could join him with those four parks. Commissioner Nelson noted she will take Weber Woods, St. John’s Park and Sherwood Park. Commissioner McAwley
noted she will also take Weber Woods. Commissioner Miller stated he can take Yorktown Park.

Chair Good followed up by informing the commissioners that by them volunteering to be attached to these parks they are saying they are willing to have their names communicated to the people who have adopted these parks.

Staff Liaison Vetter indicated there are two different things with having park assignments. First is how can the commissioners connect better with the people that use the parks. Secondly, when commissioners are at a park what should they be looking for and that is where the feedback tool would come in. Staff Liaison Vetter went over the various items as well as what commissioners should do in certain instances. He noted the intent of the assignment is to use that positive interaction with the community.

Commissioners had a discussion and asked questions.

C. Commission Work Plan Update
Chair Good went over the 2020 Work Plan initiatives and asked that at least one commissioner and sometimes two take ownership for leading the initiatives so there is someone available each month to give an update.

Initiative #1 – Review and comment on the Flood Risk Reduction Strategy and Climate Action Plan. Commissioner McAwley will lead this initiative and it will have an end of the year completion date.

Initiative #2 – Co-chair a cross-commission committee (HRRC & PARC) in partnership with communities of color to identify barriers for participation in programming by creating a plan to reach communities of color through different modes, structure of feedback, and how data will be used. (R&E 20.B.) Committee will be comprised of no more than 2-3 members from each commission and one member from each commission will serve as co-chair. Commissioner Strother will lead this initiative and it will have an end of the year completion date.

Initiative #3 – Develop an approach to build community by proactively connecting with neighborhood groups, community athletic groups and underserved members of the community. Commissioner Nelson will lead this initiative and it will have an end of the year completion date.

Initiative #4 – Develop criteria that incorporates sustainability and equity for prioritizing capital improvements for park infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement. Parks and Recreation Commission will create the criteria and both Energy & Environment commission and Human Rights & Relations commission will appoint up to 2 members for
feedback on final criteria before it goes to council. Commissioner Nelson will lead the initiative with help from Commissioner Strother and it will have an end of May completion date.

Initiative #5 – Assist staff with the pursuit of funding opportunities for Braemar Park Master Plan. Commissioners Miller and Ites will team up and lead this initiative and it will have a September completion date.

Initiative #6 – Assist staff with the pursuit of funding opportunities for Fred Richards Park master plan. Commissioners Dahlien and Willette will team up and lead this initiative and it will have a September completion date.

Initiative #7 – Study and report on the strategic goal of 15% of Edina land dedicated to parks and green spaces. Commissioner Good will lead this initiative with an end of the year completion date.

VII. Chair and Member Comments
A. 2019 Work Plan Comments
Chair Good indicated that only one initiative from the 2019 Work Plan has been carried over to the 2020 Work Plan. He stated the commission needs to discuss how they want to capture and communicate to the City Council that they have completed the 2019 initiatives. Staff Liaison Vetter noted there is a template that some other commissions have used that he thinks would be good to follow for consistency. He asked the commissioners to give him their review and recommendations of the initiatives which he will put together in the template. Staff Liaison Vetter will bring the completed template to the commission to review at the February or March meeting before making a recommendation to the City Council.

B. February 2020 Election of Officers
Chair Good reminded the commission that the election of officers will take place at the Feb. 11, 2020 meeting.

VIII. Staff Comments
Staff Liaison Vetter gave the following updates:
- Staff is preparing for the spring/summer registration starting for residents at noon on Wednesday, Feb. 19.
- The Community Gardens will be closed at Yorktown Park this year due to a sanitary sewer project that is happening in the area; the gardens will return in 2021.
- The Golf dome has been extremely busy this winter break.
- Braemar Arena just came off a very successful and very busy tournament window; they had 63,000 people go through the arena in the month of December and 16,000 people have already participated at the Braemar Field.
- Centennial Lakes Park was closed over winter break due to not having thick enough ice and being a safety concern. However, as of Jan. 8 they are now open again. He noted the Winter Festival was held on Sunday, Jan. 12 and was very successful.
• The Pre-New Year’s Eve party at Edinborough Park was a nice event. However, due to the snowstorm a lot of pre-registration people did attend but their day of registration was a little limited.

• So far approximately 13,000 people have skated at their outdoor locations and by far Arden Park, Countryside Park and Pamela Park have been the most popular to date.

• At Arden Park construction has slowed for the winter. Most of the storm water items will need to be fine-tuned in the spring like the drain tile, etc. There are still a lot of open items on the boardwalks and trails. The shelter is open and functioning but there are still a few items to be done like the internal small craftsmanship items, touch-up paint, etc. There are still a lot of trees and plants that will need to be installed as well as a lot of seeding and landscaping around the building and open play area.

• They now have a finalist chosen for the Assistant Director position and once notice has been given, he will share more information.

IX. Adjournment

Motion made by McAwley to adjourn the Jan. 14, 2020 meeting at 7:48 p.m. Motion seconded by Willette. Motion carried.
ACTION REQUESTED:
Staff requests that the Parks & Recreation Commission review and recommend the attached proposed 2020 Parks & Recreation Department fees to the Edina City Council. This includes picnic and park rentals that were not finalized at the Nov. 12, 2019 meeting.

INTRODUCTION:
Annually the Parks & Recreation Commission is asked to review and recommend fees to the City Council. The City Council then reviews and adopts a formal resolution authorizing fees for the following season.

At the Nov. 12, 2019 commission meeting staff presented for review and recommendation the 2020 fee's and charges for Recreation Programming, Braemar Arena & Field, Braemar Golf Course & Golf Dome, Centennial Lakes Park, Edinborough Park and the Edina Aquatic Center. At that time staff was working to move picnic and park rentals from a paper based system to an online platform using the current registration software. That process is nearing completion and necessitates fee modification and subsequent review and recommendation by the commission.

ATTACHMENTS:
Proposed Fees for 2020
Proffered Parks & Recreation Fees for 2020

Information / Background:
At the Nov. 12, 2019 Park & Recreation Commission meeting, staff presented the Parks & Recreation Departments recommended fees and charges for 2020. At that time revisions to the picnic and rental program were in development to move from a paper-based system that required telephone inquiries to a web-based reservation option. Due to that initiative those specific rates were not recommended for changes as noted in the staff report.

Staff has now modified the process to allow residents the opportunity to research, view availability and reserve a picnic or park rental online. This process can be conducted in the same software system that is currently used for all program registration and facility uses, with the exception of golf tee times, by participants.

With this process improvement staff has had the opportunity to review and modify the available rental times and fee structure to streamline reservations. Staff will no longer be requiring three points of contact with the reserving party. Users will now see one reservation fee, eliminating three separate transactions of a down payment, damage waiver and the reservation fee. In the past those were collected as three different transactions leading up to the event making the process cumbersome for both staff and patrons. Staff has also revised the blocks of availability for shelters with the intent of offering more times for resident use and more convenient booking options. Staff anticipates rentals being available online March 10, 2020.

Reservations will still be accepted via mail by a fillable form.

Staff proposes the following revised fees:

<table>
<thead>
<tr>
<th>ARNESON ACRES - Terrace Room &amp; Gazebo</th>
<th>2019</th>
<th>Revised 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Half-day (8 a.m.-2 p.m.; 4-10 p.m.)</td>
<td>$255</td>
<td>$280</td>
</tr>
<tr>
<td>Full-day (8 a.m.-10 p.m.)</td>
<td>$355</td>
<td>$380</td>
</tr>
</tbody>
</table>
Creek Valley, Highlands, Lewis, Normandale and Strachauer shelter buildings are available for athletic association, school or neighborhood association use and no fee will be charged.

**Action Requested:**

Staff requests that the Park & Recreation Commission review and recommend to the City Council revised 2020 Parks & Recreation Department fees related to general park rentals.
ACTION REQUESTED:
Review and recommend to the Edina City Council the naming of a public facility in the Grandview area after BC and Ellen Yancey.

INTRODUCTION:
The 2019 Work Plan Initiative contained a cross-commission committee with the Human Rights and Relations Commission (HRRC) to review the naming of a public facility after the BC and Ellen Yancey family in the Grandview area. The HRRC has send the attached correspondence to the committee for consideration. Staff has also included research that former Parks Director Bob Kojetin compiled on naming and memorials in the city for the two recommended parks.

ATTACHMENTS:

HRRC Memo
Date: January 16, 2020
To: Parks and Recreation Commission Members
cc: Perry Vetter, Parks and Recreation Director and Commission Staff Liaison
From: Human Rights and Relations Commissions
Subject: Review and comment on a City public facility to be named after BC and Ellen Yancey.

2019 Human Rights and Relations Commission Work Plan - Initiative #2

Information and Background:

The Human Rights and Relations Commission (HRRC) was charged to serve on a cross-commission committee with the Parks and Recreation Commission to review the naming of a public facility in the Grandview area after BC and Ellen Yancey on the HRRC 2019 Work Plan.

Human Rights and Relations Commission Comments:

At the September 24, 2019 Human Rights and Relations Commission meeting, it was unanimously approved that we recommend either Garden Park (a 19-acre park conveniently located on the corner of Vernon Avenue and Hansen Road) or Wooddale Park (located on West 50th Street and Wooddale Avenue in Northeast Edina, a popular five-acre park) be renamed after the Yancey Family.

The HRRC did contact the Heritage Preservation to get a more definitive location of the Yancey Homestead, which was near the Grandview area; however, one of the two parks was considered a better option for the renaming.

Many members of the Commission felt these two parks have high visibility and are often frequented. Considering the fact that residents use the actual names of the Park while referring to them, we also felt that by choosing a park, the Yancey name will be used for generations to come.
EDINA PARK AND RECREATION
Names and Donations

WOODDALE PARK
Named after the original elementary school that was located on the property

WOODDALE SCHOOL
1926-1985
THE CORNER OF THIS MONUMENT SITS AT THE EXACT SOUTHEAST CORNER OF
THE ORIGINAL WOODDALE SCHOOL BUILDING. THE TWO CORNERSTONES ARE
THE HAND-CARVED ORIGINALS. THE PILLARS ONCE FLANKED THE SIDE
DOORS, AND THE BRICKS ARE FROM THE ORIGINAL BUILDING.
OTHER ARCHITECTURAL ELEMENTS AND INTERIOR FURNISHINGS WERE
SALVAGED AND ARE IN PERMANENT USE AT THE
EDINA HISTORICAL MUSEUM AND ARNESON ACRES GARDEN.
WOODDALE MEMORIAL
WAS MADE POSSIBLE BY THE LEWIS FAMILY AND THEIR FRIENDS,
IN MEMORY OF PHILIP WESLEY.

EDINA SCHOOL

WOODDALE PARK
EDINA'S FIRST RECREATIONAL
PARK DEVELOPED THROUGH
THE COOPERATIVE EFFORTS
AND FINANCIAL CONTRIBUTIONS
OF THE
WOODDALE SCHOOL PTA
WOMANS CLUB OF EDINA
EDINA CHAMBER OF COMMERCE
EDINA-MORNINGSIDE LIONS CLUB
EDINA AMERICAN LEGION POST 471
EDINA PARK AND RECREATION
Names and Donations

WOODDALE PARK

IN CONJUNCTION WITH
THE EDINA PARK BOARD
HERMANN H. STRACHAUER
WILLIAM W. LEWIS
W. C. STEVENSON

JUNE 1, 1954

Together these committees raised $5,700

CLASS OF '73

Kris Johnson Memorial Bench,
Tree and Plaque

KRIS JOHNSON

"Friends are friends forever if the Lord's the Lord of them.
and a friend will not say never 'cause the welcome will not end
Though it's hard to let you go in the Father's hand we know,
That a life time's not too long to live as friends".

Donated by friends
4/87 Tree $400 (Ohio Buckey)
5/87 Plaque $304
7/87 Bench $445
EDINA PARK AND RECREATION
Names and Donations

WOODDALE PARK

EDINA
CENTENNIAL TREE
DEDICATED FOUNDERS' DAY
DECEMBER 12, 1988
COMMEMORATING EDINA'S CENTENNIAL
GENEROSLY DONATED TO OUR
COMMUNITY BY HALLA NURSERY
AS A
LIVING MEMORIAL
SELMER AND LAVINA HALLA

PHILIP THOMAS WESELY
MEMORIAL
THIS HISTORIC SITE IS DEDICATED TO THE
MEMORY OF PHILIP WESELY
(JUNE 10, 1980 – JUNE 29, 1992)
THANKS TO THE LOVING EFFORTS OF HIS
FAMILY AND FRIENDS, THIS MEMORIAL
SERVES AS A LASTING TRIBUTE TO THE
GIFT OF PHILIP'S LIFE, TO THE BEAUTY OF
HIS SPIRIT, AND TO THOSE WHO TOUCHED,
OR WERE TOUCHED,
BY PHILIP'S BRIEF LIFE.
FOR THOSE WHO WAIT FOR THE LORD
WILL GAIN.................
EDINA PARK AND RECREATION
Names and Donations

WOODDALE PARK

Richard E. Byrd III Memorial
Drinking Fountain and Plaque

IN MEMORY OF
OUR GIFT OF LOVE
RICHARD E. BYRD III
ACTION REQUESTED:
Elect Chair and Vice Chair for the Parks & Recreation Commission for 2020.

INTRODUCTION:
Annual Elections Timeline.
Each Board and Commission is required to annually elect a Chair and Vice Chair. As outlined in all Board and Commission bylaws, Boards and Commissions are asked to hold their annual elections in February. Election Process.
A quorum must be present in order to hold elections (a quorum is half of the voting members plus one). At the regular scheduled meeting selected for annual elections, the current Board or Commission Chair opens the floor for nominations. Nominations will be first accepted for the Chair and a vote will take place. Then nominations will be accepted for a Vice Chair and a vote will take place.

Once all members have had the chance to nominate a member or themselves, the Commission can take a vote. Vote will be by hand and not by paper ballot. A member may nominate him/herself for a position. There must be a second for each nomination. In the case of a split vote, a Board or Commission could table their annual elections to the next scheduled meeting to allow more member input.

Office Terms.
Per City Code, each appointed Chair and Vice Chair shall serve a term of one year. The term of Chair and Vice Chair will begin on March 1 of each year. No person shall serve more than three consecutive one-year terms as Chair of a Board or Commission. A Chair elected to fill a vacancy shall be eligible to serve three full terms in addition to the remainder of the vacated term.

Duties of the Parks & Recreation Commission Chair are:
- Prepare agenda with staff liaison
- Lead meeting and facilitate discussion
- Ensure bylaws are followed
- Maintain meeting decorum
- Facilitate development of annual work plan
- Consult with members regarding attendance issues
- Encourage participation by commissioners and the public
Duties of the Parks & Recreation Commission Vice Chair are:

- Support the Chair as needed
- Perform the Chair duties if the chair is unavailable
ACTION REQUESTED:
Review Parks & Recreation Commission Bylaws. Identify and discuss any recommendations for possible changes.

INTRODUCTION:
The bylaws attached are approved procedures for the Edina Parks & Recreation Commission. Some components of these bylaws are common across all City boards and commissions. From time to time the City Council may make changes to board and commission bylaws and will notify the board and commission of these changes.

Commissions should consult with their staff liaison if they want to propose a change to the bylaws. Proposed bylaw amendments should be announced one meeting prior to voting on the proposed change. Bylaw amendments require the approval of a majority of the voting Parks & Recreation Commission members and approval by the City Council. If there is a desire to propose amendments or changes to the bylaws, staff can first discuss internally to determine if a change would benefit all commissions. One goal of the bylaws is to maintain consistency for all commissions to the extent possible.

ATTACHMENTS:

Parks & Recreation Commission Bylaws
Section 1: Introduction

The bylaws outlined below are approved procedures for the Edina Parks & Recreation Commission. Members should review and understand City Code Chapter 2, Article III, Division 1 and Chapter 2, Article III, Division 7 included in the appendix of these bylaws. In the event of a conflict between the City Code and the Edina Parks & Recreation Commission bylaws, the City Code will prevail.

Some components of these bylaws are common across all City boards and commissions. From time to time the City Council may make changes to board and commission bylaws and will notify the board and commission of these changes. Boards and commissions should consult with their staff liaison if they want to propose a change to the bylaws. Proposed bylaw amendments should be announced one meeting prior to voting on the proposed change. Bylaw amendments require the approval of a majority of the voting Parks & Recreation Commission members and approval by the City Council.

In addition to the City Code and these bylaws, the Edina Parks & Recreation Commission will be guided by those policies and procedural documents applicable to the Edina Parks & Recreation Commission or City advisory boards in general. Copies of these documents will be made available to members at the beginning of their service with the Edina Parks & Recreation Commission.

Section 2: Mission and Business Address

Refer to City Code Chapter 2, Article III, Division 1, Section 2-78 and Chapter 2, Article III, Division 7, Section 2-256 for the Edina Parks & Recreation Commission purpose and duties. The business office for the Edina Parks & Recreation Commission is located at Edina City Hall, 4801 West 50th Street, Edina, MN 55424. Members of the public can also contact the Edina Parks & Recreation Commission at mail@edinamn.gov.

Section 3: Membership

Membership Composition
Refer to City Code Chapter 2, Article III, Division 1, Section 2-80 and Chapter 2, Article III, Division 7, Section 2-257.

Terms of Membership
Refer to City Code Chapter 2, Article III, Division 1, Section 2-81.

Contact Information
Edina Parks & Recreation Commission members are required to provide a mailing address and phone number and/or email address to the Project Coordinator. This contact information is available to City staff and members of the public.

Responsibilities
Edina Parks & Recreation Commission members are expected to be present and adequately prepared for all meetings and to actively participate in meeting discussions. Members who are unable to complete assigned tasks should notify the Chairperson as soon as possible.

Attendance
Refer to City Code Chapter 2, Article III, Division 1, Section 2-86. If a member cannot attend a regular meeting, he or she should notify the Staff Liaison as soon as possible and ideally no later than two hours prior to the start of the meeting. Cancelled meetings will be counted as meetings held and attended for purpose of calculating attendance percentages.

Resignation or Removal
Refer to City Code Chapter 2, Article III, Division 1, Section 2-81. The Edina Parks & Recreation Commission may ask the City Council to review a member’s appointment based on the member’s failure to perform the responsibilities outlined above.

Section 4: Meetings

Meeting Notice
Refer to City Code Chapter 2, Article III, Division 1, Section 2-84. All board and commission meetings are open to the public. To comply with legal requirements and ensure accessibility to the public, the Staff Liaison gives official notice of all Edina Parks & Recreation Commission meetings on the City’s website and at City Hall.

Regular Meetings
Refer to City Code Chapter 2, Article III, Division 1, Section 2-84. Regular meetings of the Edina Parks & Recreation Commission are held at Edina City Hall or another officially noticed location on the second Tuesday of each month. A regular meeting may be rescheduled by the Edina Parks & Recreation Commission at a prior meeting.

Annual Meeting
In February, the Edina Parks & Recreation Commission will hold an annual meeting to:

- Elect officers for the upcoming year,
- Review and update bylaws as necessary, and
- Affirm the regular meeting schedule for the upcoming year.

Special Meetings
Special meetings of the Edina Parks & Recreation Commission may be called by the Chairperson, City Council, City Manager or by the directive of a majority of the Edina Parks & Recreation Commission voting members. Members will be notified of the special meeting by written or email communication at least three calendar days in advance of the meeting. To comply with the open meeting law and to ensure accessibility to the public, the Staff Liaison posts official notice of all special meetings. A quorum is not required for special meetings; however, members cannot take action on a motion unless a quorum is present.
Cancelling Meetings
Meetings of the Edina Parks & Recreation Commission can be cancelled by the Chairperson, City Council, City Manager or by the directive of a majority of the Edina Parks & Recreation Commission voting members. Meetings may be cancelled for insufficient business, lack of quorum, conflict with a holiday, inclement weather or in the event of a community emergency.

Quorum
Refer to City Code Chapter 2, Article III, Division 1, Section 2-84.

Meeting Agendas
Meeting agendas will be prepared by the Chairperson in consultation with the City Staff Liaison. Members may request that items be added to the agenda; however, the addition of such items is subject to approval by a majority of the voting members. The meeting agenda and related materials will be sent electronically and mailed the Wednesday prior to the scheduled regular meeting.

Meeting Proceedings
During regular meetings, business will be conducted in the order listed below. The order of business may be changed with the support of a majority of the voting members.

- Call to order
- Roll call
- Approval of agenda
- Approval of minutes from preceding meeting
- Public hearings
- Community comment
- Reports and recommendations
- Correspondence
- Commission comments
- Staff comments
- Adjournment

Meetings will be conducted according to the latest edition of Roberts Rules of Order.

Community Comment
During "Community Comment," the Chair will ask to hear from those in attendance who would like to speak about something not on the agenda that is relevant to the Edina Parks & Recreation Commission. Individuals must limit their presentations to three minutes. Chair has the right to limit the number of speakers making similar statements and to limit comments related to matters previously discussed. The Edina Parks & Recreation Commission is not required to respond to the comments. In order to maintain a respectful environment for all those in attendance, disruptive behavior such as the use of signs, clapping, cheering or booing is not allowed.

Motions and Voting
A simple majority of voting members present and voting will decide all motions before the Edina Parks & Recreation Commission. At the request of a member, a roll call vote will be taken when there is a divided vote on any item. A tie vote on any motion will result in a failure to pass. Student members are not eligible to vote.

Meeting Minutes
Refer to City Code Chapter 2, Article III, Division 1, Section 2-85. City staff will prepare minutes for the Edina Parks & Recreation Commission meetings. The minutes will include which members were present and absent, a summary of each item discussed and any motions proposed, and the votes on those motions. If a member of City staff is not present to record minutes, the Edina Parks & Recreation Commission will appoint a secretary to prepare the minutes. The secretary will prepare draft minutes within two weeks of the meeting date and forward the draft to the Chair and City Staff Liaison. Approved minutes will be posted on the City’s website and forwarded to the City Clerk for distribution to the City Council by the City Staff Liaison.

Section 5: Officers
Refer to City Code Chapter 2, Article III, Division I, Section 2-83. The Edina Parks & Recreation Commission will hold elections for the officer positions of Chairperson and Vice Chairperson at the annual meeting in February. The Chairperson may make and second motions and vote on all motions. The duties of the Chairperson include but are not limited to:

- Prepare the agenda in consultation with the City Staff Liaison.
- Lead the meeting in accordance with the agenda and facilitate discussion on agenda items.
- Invoke a reasonable time limit for speakers during public testimony.
- Ensure that the bylaws are followed and actions are properly taken.
- Maintain meeting decorum.
- Extend meetings or schedule special meetings as necessary.
- Cancel meetings, in consultation with the City Staff Liaison.
- Facilitate the development of the annual work plan.
- Develop annual calendar of anticipated agenda items for each month.
- Consult with members regarding attendance issues.
- Encourage active participation by Edina Parks & Recreation Commission members and members of the public.

The Vice Chairperson performs the duties of the Chairperson in his/her absence. If both the Chairperson and the Vice Chairperson are absent, an acting chairperson may be assigned in advance by either officer or at the meeting by a majority vote of the members.

Section 6: City Staff Liaison
Refer to City Code Chapter 2, Article III, Division 1, Section 2-793. The Edina Parks & Recreation Commission has a City Staff Liaison appointed by the City Manager. The City Staff Liaison is expected to work cooperatively with Edina Parks & Recreation Commission members. Members may not direct City staff but can request assistance through the City Staff Liaison to carry out the Edina Parks & Recreation Commission mission. The duties of the City Staff Liaison include but are not limited to:

- Work with Chairperson to prepare and distribute meeting agendas.
• Reserve meeting rooms and other needed meeting equipment.
• Record and prepare meeting minutes (or delegate the responsibility to another City staff member).
• Provide technical expertise and access to City resources.
• Work with Chairperson to ensure bylaws are followed and annual work plans are submitted.
• Relay information or directives from City Council meetings or work sessions relevant to the Edina Parks & Recreation Commission.
• Respond to Edina Parks & Recreation Commission inquiries in a timely manner.
• Forward information to and between Edina Parks & Recreation Commission members.
• Record meeting attendance, include the current attendance record with each packet and consult with the Chairperson and designated staff regarding attendance issues.
• Provide orientation materials to new members and Chairperson.
• Handle funds allocated to the Edina Parks & Recreation Commission in accordance with its directives, City policies and legal requirements.
• Serve as the custodian of Edina Parks & Recreation Commission records.
• Work with City Clerk to serve all notices required by law or these bylaws.

Concerns with the performance of the City Staff Liaison should be directed to the Assistant City Manager.

Section 7: Committees and Working Groups

Introduction
Committees or Working Groups may be established by a majority vote of the Edina Parks & Recreation Commission to study issues in greater depth and report findings. Committees or Working Groups present their analysis to the Edina Parks & Recreation Commission for discussion and recommendations. The Edina Parks & Recreation Commission has the sole authority to make final recommendations on all matters on which a Committee or Working Group has given guidance. The Edina Parks & Recreation Commission defines the scope and the duration of the Committee or Working Group’s mission. In no case may the Committee or Working Group exceed the authority granted by the Edina Parks & Recreation Commission.

Committee and Working Group participants may not include enough voting Edina Parks & Recreation Commission members to constitute a quorum for the Edina Parks & Recreation Commission. Committees or Working Groups may be designated as standing (ongoing) or temporary in nature.

Definitions
Committees and Working Groups may be comprised of two or more people, one of whom is the chair appointed by the Edina Parks & Recreation Commission. A Committee is comprised of current Edina Parks & Recreation Commission members only. A Working Group is led by an Edina Parks & Recreation Commission member, but will also include members of the public.

Working Group Announcement
Notice will be given to the public of the formation of any Working Group, including a press release from the City to local media outlets. Individuals will have a minimum of 14 days after the public notice to express interest in joining before members are selected.

Public Access
Based on the potential public interest in the topic, some Committee and Working Group meetings may be designated as public meetings by the Edina Parks & Recreation Commission or the City Council. If a Committee or Working Group’s meetings are designated as public meetings, official meeting notices, written agendas and written minutes are required. Refer to Section 4 of these bylaws for additional information on meeting notices.

Appointments and Chair Assignments

Committees: The Edina Parks & Recreation Commission Chairperson will ask for Committee volunteers from the Edina Parks & Recreation Commission membership. A majority vote may approve the Committee appointments once sufficient volunteers are established. A temporary Committee Chairperson will be appointed by the Parks & Recreation Commission at the time of Committee formation. The Committee will elect its own chair and notify the Parks & Recreation Commission Chairperson.

Working Groups: The Edina Parks & Recreation Commission Chairperson will ask for volunteers from the Edina Parks & Recreation Commission to serve as the Working Group Chair. The Working Group Chair is approved by a majority of the Edina Parks & Recreation Commission members. The Working Group Chair will recommend other Working Group members. By definition, those members will include individuals outside of the Edina Parks & Recreation Commission. The Chair may also nominate a co-chair who is not a Edina Parks & Recreation Commission member. Working Group appointments will be made by a majority vote of Edina Parks & Recreation Commission members.

The duties of the Committee or Working Group Chair(s) include but are not limited to:

- Set the meeting schedule and, if required, notify the City Staff Liaison for public notification.
- Prepare and distribute a written meeting agenda, if required.
- Lead the meeting in accordance with the agenda and facilitate discussion on agenda items.
- Ensure that this section of the bylaws and Edina Parks & Recreation Commission directives are followed.
- Maintain meeting decorum.
- Recommend members and notify Edina Parks & Recreation Commission of changes in membership (Working Group only).
- Report on the Committee or Working Group’s activities at each regular Edina Parks & Recreation Commission meeting.
- Communicate to the Committee or Working Group any directives, questions or input from the Edina Parks & Recreation Commission.

Resignation or Removal
A Committee or Working Group member may voluntarily resign by submitting his or her written resignation to the Chair of the Committee or Working Group. A Committee or Working Group member may be removed by a majority vote of the Edina Parks & Recreation Commission.
Disbanding
A Committee or Working Group may be disbanded at any regular meeting of the Edina Parks & Recreation Commission by a majority vote of the members. Committees or Working Groups will automatically be disbanded if no member of the Edina Parks & Recreation Commission is available to serve or appropriate volunteer membership cannot be established.

Section 8: Communication

Applicability
This section applies to all types of media and communication methods including face-to-face, telephone, email and social media.

Communication Between Members Outside of Meetings
Edina Parks & Recreation Commission-related communication between members when a quorum of voting members is present constitutes a violation of open meeting laws if it takes place outside of publicly-noticed meetings. Members are prohibited from discussing Edina Parks & Recreation Commission business in such a situation. Since email communication is common outside of meetings, the following email protocol is adopted:

- Any email communication intended for a majority of Edina Parks & Recreation Commission members should go through the City Staff Liaison so that an appropriate record can be established.
- Members should not respond “reply all” to group messages.
- Members should not blind copy (bcc) other members.

Members must not engage in a serial discussion of Edina Parks & Recreation Commission business. A serial discussion occurs when members discuss official business with a majority of voting members through successive communications. Serial communication can occur through a combination of communication methods such as face-to-face, email, telephone or on a social media site.

Communication with the Public Outside of Meetings
Edina Parks & Recreation Commission members are encouraged to share their work with members of the public within the guidelines noted in the paragraph below.

When communicating Edina Parks & Recreation Commission business with the public, members should understand and convey the following:

- The deliberations and decisions of the Edina Parks & Recreation Commission will be based solely on information contained in the public record presented to all Edina Parks & Recreation Commission members participating in the deliberation or action.
- The member’s comments do not represent the opinion or viewpoint of other commissioners or the Edina Parks & Recreation Commission as a whole.

Members should exercise care not to communicate how they intend to vote on any pending matter or give the appearance any matter has been pre-decided.
Public Announcements and Press Releases
The City’s Communications and Technology Services Department will approve and coordinate any public announcements, press releases or other media contact desired by the Edina Parks & Recreation Commission.

Section 9: Financial Transactions

All financial expenditures by the Edina Parks & Recreation Commission must relate to the Edina Parks & Recreation Commission mission and be covered under the Edina Parks & Recreation Commission budget. All expenditures must be approved in advance by a majority of the voting members. The City Staff Liaison is responsible for ensuring that all approved expenditures or reimbursements meet the criteria above as well as other City financial policies. Expenditures that do not meet the criteria above will not be reimbursed. The Edina Parks & Recreation Commission does not have the authority to execute contracts or to otherwise financially obligate the City of Edina. Any contract related to Edina Parks & Recreation Commission business will be managed by the City Staff Liaison and may be subject to City Council approval.

Section 10: Ethical and Respectful Conduct

Conflict of Interest
Members may not use their position on the Edina Parks & Recreation Commission for personal benefit. The interests of the Edina Parks & Recreation Commission must be the first priority in all decisions and actions. Any member who has a financial interest in, or who may receive a financial benefit as a result of, any Edina Parks & Recreation Commission action or decision must disclose this fact as a conflict of interest. A member who has disclosed a conflict of interest should abstain from discussion and voting on the matter.

Gifts
Edina Parks & Recreation Commission members may not receive personal gifts from any “interested person” in conjunction with their board or commission duties. An “interested person” is a person, or representative of a person or an association, who has a direct financial interest in a recommendation under the Edina Parks & Recreation Commission’s purview. This section does not apply to lawful campaign contributions. The Edina Parks & Recreation Commission may recommend acceptance of general gifts or donations through the City’s donation policy.

Respectful Behavior
The City of Edina is committed to providing a work environment free from violence for all elected and appointed officials, employees and visitors. The City does not tolerate any form of violence in the workplace including threats or intimidating actions by or against any of the groups cited above. Violence and threats may include, but are not limited to:

- Any act which is a physical assault
- Any threat, behavior or action which is interpreted by a reasonable person to carry the potential to harm or endanger the safety of others, or result in an act of aggression, or destroy or damage City property.
The Chairperson and City Staff Liaison have the right to call for the immediate removal of anyone who threatens or commits an act of violence on City property.

Respectful behavior also includes how Edina Parks & Recreation Commission members relate to each other, City staff and members of the public. Members share a joint responsibility in modeling, monitoring and addressing behavior within the group.

During Edina Parks & Recreation Commission interactions, members should strive to:

- Treat people with courtesy, politeness and kindness
- Encourage others to express their opinions and ideas
- Listen to what others have to say
- Use the ideas of others to improve decisions and outcomes
- Recognize cultural differences

Members should avoid:

- Speaking over or cutting off another individual’s comments
- Insulting, disparaging or putting down people or their ideas
- Bullying other members by displaying a pattern of belittling, demeaning, judging or patronizing comments.

How to Report
Members can report cases of unethical conduct to the City Staff Liaison, Assistant City Manager, City Manager or City Attorney.
ACTION REQUESTED:
Provide updates to the 2019 Work Plan to finalize initiatives.

INTRODUCTION:

ATTACHMENTS:

2019 Work Plan Initiative Feedback
Initiative #1

Background:

- Chair/co-chair a cross-commission committee with the Human Rights and Relations Commission to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey. (Review and Recommend)

Recommendation:

A cross-commission work group was formed to review the naming of a public facility in the Grandview area after the Yancey family. This work group included members of the Parks & Recreation Commission and the Human Rights and Relations Commission. Members met as part of the cross-commission. Members of the HRRC have developed two options for renaming and will forward those options to the PARC for review and deliberation. PARC will then as part of a regular agenda item discuss the options and any background provided by HRRC in order to make a recommendation to the City Council.

Rationale for Recommendation:
Initiative #2

Background:

- Serve on a cross-commission committee (see partners) in partnership with communities of color to identify barriers for participation in programming. (Review and Comment)

Recommendation:

A cross-commission work group was formed with the Parks & Recreation Commission and the Human Rights and Relations Commission. This cross-commission group met to discuss the initiative and have identified opportunities for identification of barriers. The HRRC is currently working on a framework for gather feedback on barriers, such as what to ask, how to ask, where to ask, etc. to further this goal. The Park & Recreation Commissioners will take that feedback and in 2020, will continue to discuss implementation.

Rationale for Comments:

Initiative continued to the 2020 Work Plan.
Initiative #3

Background:

- Chair/co-chair a cross-commission committee with the Transportation Committee to develop a draft plan on Edina Grand Rounds, including wayfinding. (Review and Recommend)

Recommendation:

A cross-commission work group was formed to develop a draft plan on an Edina Grand Rounds, including wayfinding. This work group included members of the Parks & Recreation Commission and the Transportation Commission. After discussions and study, members invited Andrew Scipioni, Transportation Planner for the City of Edina and staff liaison to the Transportation Commission to present the Pedestrian and Bicycle Master Plan. At the Oct. 7, 2019 Parks & Recreation Commission meeting, commissioners heard a presentation on the Pedestrian and Bicycle Master Plan. This plan, adopted in 2018 by City Council, was a culmination of a public process and review of policy, plans and goals that created a vision to guide future development of non-motorized transportation infrastructure in Edina, including sidewalks, bike facilities and shared-use paths.

Based upon the presentation and feedback from the commissioners, it was agreed upon by the commission that the adopted Pedestrian and Bicycle Master Plan meets the needs of this work plan initiative.

Rationale for Recommendation:

Parks and Recreation Commissioners had the following feedback about the Pedestrian and Bicycle Master Plan:

- Ensure that there is strong communication between the Engineering and Parks & Recreation staff to ensure that projects are well coordinated and take advantage of smaller connections to the neighborhood parks and local destinations are incorporated.
- That the full build out of the plan is dependent upon dedicated funding streams and the schedule for implementation is long.
- Revisit the installation of wayfinding signage on sections that are already built.
- The Parks & Recreation Commission remains interested in remaining an advisory resource to Transportation Staff and the Transportation committee if requested.
- The plan is well designed in concept, but final details about implementation should be reviewed upon construction planning to ensure needs are being met.
Initiative #4

Background:

- Complete a study and report for fields, courts and rinks capacity and utilization from the data provided by staff. (Study and Report)

Report:

Rationale for Report:
Initiative #5

Background:

- Investigate possible alternative funding options to support future growth and development of Edina’s parks, programs and green spaces. (Study and Report)

Report:

Rationale for Report:
Initiative #6

Background:

- Review and comment on the Race and Equity policy statement developed by City staff. (Review and Comment)

Recommendation:

City Staff did not develop a Race and Equity policy statement. As an alternate, commissioners have provided feedback on incorporating racial equity policy statements into existing policies that are in place for associations and facilities use. That feedback will be incorporated into revised policies that will be presented for review.

Rationale for Comments:

Commissioners provided feedback to incorporate statements on the facility usage, rental priority and association related policies to elevate and standardize the requirements and recommendations across all policies. Standardization will eliminate any ambiguity in the implementation of race and equity goals.
Initiative #7

Background:

- Serve on a cross-commission committee to complete requirements for Edina to receive the AARP City Designation. (Review and Comment)
  - Complete Walk Audit Tool Kit provided by AARP
  - October Senior Expo & Designation

Recommendation:

The Community Health Commission recommended on behalf of the cross-commission work group that Edina does not seek membership in the AARP Age-Friendly Community Network at this time. This communication was sent from the CHC to the Edina City Council as part of the Dec. 17, 2019 regular meeting agenda.

Rationale for Comments:

Please see memo from Dec. 17, 2019 regular council meeting for further information.
Date: February 11, 2020

To: Parks and Recreation Commission

From: Greg Good, Parks & Recreation Commission Chair

Subject: 2020 Parks & Recreation Commission Work Plan

ACTION REQUESTED:
Provide updates to the attached 2020 workplan with progress to date.

INTRODUCTION:

ATTACHMENTS:

Park & Recreation Commission 2020 Work Plan
<table>
<thead>
<tr>
<th>Initiative 1</th>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Comment</td>
<td>New</td>
<td>Dec-20</td>
<td>2 (review and comment)</td>
</tr>
<tr>
<td>Review and comment on the Flood Risk Reduction Strategy and Climate Action Plan.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lead Commissioners</td>
<td>Budget</td>
<td>Staff Support</td>
</tr>
<tr>
<td></td>
<td>McAuley (lead), Lelas, Nelson</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Progress Report:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Initiative 2</th>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Recommend</td>
<td>Continue</td>
<td>Dec-20</td>
<td>3 (review and recommend)</td>
</tr>
<tr>
<td>Co-chair a cross-commission committee (HRRC &amp; PARC) in partnership with communities of color to identify barriers for participation in programming by creating a plan to reach communities of color through different modes, structure of feedback, and how data will be used. (R&amp;E 20.B.) Committee will be comprised of no more than 2-3 members from each commission and one member from each commission will serve as co-chair.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lead Commissioners</td>
<td>Budget</td>
<td>Staff Support</td>
</tr>
<tr>
<td></td>
<td>Strother (lead), Osborne</td>
<td>NA</td>
<td>Staff Liaison</td>
</tr>
<tr>
<td>Progress Report:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initiative 3</td>
<td>Initiative Type</td>
<td>Completion Date</td>
<td>Council Charge</td>
</tr>
<tr>
<td>-------------</td>
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</tr>
<tr>
<td>Review and Decide</td>
<td>New</td>
<td>Dec-20</td>
<td>4 (review and decide)</td>
</tr>
<tr>
<td>Develop an approach to build community by proactively connecting with neighborhood groups, community athletic groups and underserved members of the community.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nelson (lead), Ites, Osborne</td>
<td>NA</td>
<td>Staff Liaison</td>
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</table>

**Progress Report:**

<table>
<thead>
<tr>
<th>Initiative 4</th>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Recommend</td>
<td>New</td>
<td>May, 2020</td>
<td>3 (review and recommend)</td>
</tr>
<tr>
<td>Develop criteria that incorporates sustainability and equity for prioritizing capital improvements for park infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement. Parks and Recreation Commission will create the criteria and both Energy &amp; Environment commission and Human Rights &amp; Relations commission will appoint up to 2 members for feedback on final criteria before it goes to Council.</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nelson (lead), Ites, McAwley, Strother, Lelas, Osborne</td>
<td>NA</td>
<td>Staff Liaison</td>
</tr>
</tbody>
</table>

25-35

**Progress Report:**

<table>
<thead>
<tr>
<th>Initiative 5</th>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Decide</td>
<td>New</td>
<td>September, 2020</td>
<td>4 (review and decide)</td>
</tr>
<tr>
<td>Assist staff with the pursuit of funding opportunities for Braemar Park Master Plan</td>
<td></td>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ites and Miller (leads), Willette, Good</td>
<td>Funds not available</td>
<td>Staff Liaison</td>
</tr>
</tbody>
</table>

2017 Est. $2,200,000

**Progress Report:**
### Initiative 6

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Decide</td>
<td>New</td>
<td>September, 2020</td>
</tr>
</tbody>
</table>

**Lead Commissioners**
- Dahlien and Willette (leads), Ites

**Budget**
- Funds not available

**Staff Support**
- Staff Liaison

**Progress Report:**
- Assist staff with the pursuit of funding opportunities for Fred Richards Park master plan.

### Initiative 7

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study and Report</td>
<td>New</td>
<td>Dec-20</td>
</tr>
</tbody>
</table>

**Lead Commissioners**
- Good (lead), Dahlien, Miller

**Budget**
- NA

**Staff Support**
- Staff Liaison, Other

**Progress Report:**
- Study and report on the strategic goal of 15% of Edina land dedicated to parks and green spaces.
Date: February 11, 2020

To: Parks and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Informational Items

ACTION REQUESTED:
None, informational only.

INTRODUCTION:
Included are informational items of note for the commission.

ATTACHMENTS:

February Informational Items
Date: Feb. 11, 2020

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Informational Items

Information:

Activities Directory and Summer Registration -
The 2020 Spring/Summer Activity Directory is being distributed to all residences in Edina. This directory contains a multitude of classes, lessons, events and workshops for all enterprise facilities and recreation programming offerings. For a preview of the directory visit EdinaMN.gov/Parks. Registration begins at noon on Wednesday Feb. 19, 2020.

Arden Park
Approximately 75 people attend the Super Sunday Skate at Arden Park on Feb. 2. Visitors enjoyed the new shelter building, cookies, hot chocolate and Edina hats.

Braemar Arena
Braemar Arena saw a high number of visitors in December and January to the facility. Approximately 110,000 total visitors entered the arena.

Braemar Arena - Ikola Statue
Over the past several seasons a grassroots group of individuals have fundraised to commission a statue of legendary Hockey Coach Willard Ikola. With fundraising secured the statue has been completed for
placement outside of Braemar Arena. The sculpture of Mr. Ikola was completed by Minnesota based artist Nick Legeros. In partnership with the Edina Community Foundation, the group will be donating the sculpture to the City of Edina for placement outside the arena. This process and dedication are expected to take place in early March. As the group finalizes more details additional information will be shared. For more background on the effort please visit ikolacup.com

**Braemar Golf Dome**

To reflect the popularity of the golf dome and to continue to provide opportunities, the Braemar Golf Dome has added an additional offering for youth at the facility. Sunday nights in February youth under the age of 25 receive special pricing from 4 p.m. to 9 p.m. For $20 per hour participants can hit unlimited golf balls at the facility including the Toptracer Range Technology.

In just under three months, the Braemar Golf Dome has become one of TopTracer Ranges top facilities in participation and usage globally. At the 2020 PGA Merchandise Show & Education Conference in Orlando, Florida last week, Braemar received two “Tracie Awards” from TopTracer. The first was the “Challenge Champ Award” for the largest participation in their global 9-Shot Challenge among 200 other facilities worldwide. The second was the “Leaderboard Dominator Award” which went to the facility with the highest number of golfers on its daily global leaderboard. The Braemar Golf Dome is open daily from 7 a.m. to 9 p.m.

**Edinborough Park**

Staff is preparing to seek bids on the Edinborough Park entrance and waterproofing project next month. The project entails major stormwater drainage, masonry work, revised landscaping and entrance improvements. The work will most likely take place in May and continue over the summer. The park will remain open during the construction and staff is planning on increasing wayfinding for the site during the work.

**Seasonal Positions**

Annually, the Parks & Recreation Department hires for a number of positions across a wide variety of opportunities. In preparation to support the upcoming spring and summer programming employment opportunities are now posted for recruitment. For those interested in finding out more information on the following positions, please visit the city of Edina website at edinamn.gov/236/JoBS.

**Art Center**

- Summer Art Camp instructors
- Summer Art in the Park instructors
- Summer Art Camp Assistants
- Pottery instructors (youth)
- Pottery instructor
- Pottery instructor with soda fire expertise
- Photography instructor
- Drawing and Painting instructor

**Braemar Arena**

- Concessions I
- Guest Services
- Zamboni Driver/Maintenance
Braemar Golf Course

- Guest Services I
- Outside Services I
- Maintenance I
- Golf Shop Supervisor

Centennial Lakes Park

- Clubhouse Attendant
- Maintenance I
- Horticulture Aide
- Horticulture Supervisor

Edina Aquatic Center

- Lifeguard
- Guest Services

Edinborough Park

- Concessions II
- Guest Services II
- Maintenance

Parks and Recreation

- Playground Program Leader
- Playground Program Site Leader
- Tennis Director
- Tennis Instructor
- Sport Official

Park Maintenance

- Horticulture
- Athletic Field Maintenance
- General Park Maintenance
- Mowing Trim Crew
- Facility Maintenance
- Forestry
Date: February 11, 2020

To: Parks and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: City Council Updates Jan. 22 and Feb. 4, 2020

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

City Council Updates Jan. 22 and Feb. 4, 2020
City Council Updates
By Scott Neal

Jan. 22, 2020
• Adopted a resolution endorsing the advancement of the request (discussed earlier in the work session) to the State Legislature for a Local Option Sales Tax in Edina. If approved by the Legislature and the Governor, the City would host a public referendum on the local sales tax and the package of proposed projects it would fund. If approved by Edina voters, the Local Options Sales Tax would be implemented on all purchases that sales tax currently applies to.

Feb. 4, 2020
• Appointed Tom Swenson, Assistant Director Parks and Natural Resources, as the Assistant Weed Inspector.