I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Approval of Minutes - Regular Meeting of July 18, 2019

V. Community Comment
   
   **During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns.** Individuals must limit their comments to three minutes. **The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.**

VI. Reports/Recommendations
   A. Traffic Safety Report of July 30, 2019
   B. 2019 Work Plan Updates
   C. 2020 Work Plan Development

VII. Chair And Member Comments

VIII. Staff Comments

IX. Calendar Of Events
   A. Schedule of Upcoming Meetings and Events as of August 9, 2019

X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
Date: August 15, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: Approval of Minutes - Regular Meeting of July 18, 2019

ACTION REQUESTED:
Approve the meeting minutes of the Transportation Commission meeting of July 18, 2019.

INTRODUCTION:
See attached draft minutes.

ATTACHMENTS:

Draft ETC Minutes, July 18, 2019
I. Call To Order
Chair Richman called the meeting to order

II. Roll Call
Answering roll call were Commissioners Ahler, Johnson, McCarthy, Olson, Plumb-Smith, Richman, Ruthruff, Scherer
Late: Commissioner Kane
Absent: Commissioner Ayelomi, Zimbwa

III. Approval Of Meeting Agenda
Motion was made by Commissioner McCarthy and seconded by Commissioner Ahler to approve the agenda. All voted aye. Motion carried.

IV. Approval Of Meeting Minutes
Motion was made by Commissioner Plumb-Smith and seconded by Commissioner Ahler approving the June 20, 2019 meeting minutes. All voted aye. Motion carried.

V. Community Comment
None.

VI. Reports/Recommendations

A. Traffic Safety Report
Item A1. Discussion about handicap accessibility of Courtney Fields athletic fields.
Item A2. Discussion about whether on-street parking restrictions can be requested adjacent to residential redevelopment sites.
Item B1. An error was noted in the report; should say “Xerxes Ave, east of YMCA” rather than “Xerxes Ave, west of YMCA.”
Item B3. Discussion about possible improvements, including additional signage, vegetation trimming/landscaping, curb ramp/crosswalk installation at canoe launch just north of the bridge.

Commissioner Kane arrived at 6:32.

Motion was made by Commissioner Johnson and seconded by Commissioner McCarthy to move item B3 to C1 for further study and approve the amended June 25, 2019 Traffic Safety Report. All voted aye. Motion Carried.
B. 2019 Work Plan Updates

- #1 Had their 4th meeting, next scheduled for July 29
  - Draft ordinance recommendation will be available at September or October meeting
  - Considering opening up for additional impact via website
- #2 Transportation and Planning Commissioner chairs/co-chairs meeting tomorrow to begin discussions
- #3 Commissioner Richman’s article has been published online
  - Future article may be focused on myths around traffic impact studies
- #4 CloverRide North expansion has been developed
  - 1989 state law restricts Edina from operating transit system north of Hwy 62 and west of Hwy 100
  - Task Force meeting July 26 to discuss next steps
- #5 Discussion about what the deliverable for this initiative would be
  - A map of previous/planned projects would be valuable
  - May be some overlap with TDM recommendations in high-density areas

C. 2020 Work Plan Development

Planner Scipioni explained the general process through which commissions will develop their work plans for 2020. The ETC must approve their draft 2020 work plan by their September 19 meeting. Commissioners discussed possible initiatives for the work plan, including:

- CloverRide
- Ride share applications for seniors
- Continuation of TDM policy recommendations
- Living Streets Plan review
- Public education/forums on traffic
- Educational campaign/event
- ETC involvement in development/redevelopment review
- More involvement in traffic impact studies
- Bike parking guidance
- Review of PACS projects
- Active Routes to School infrastructure recommendations
- Advocate for public phys. ed/health curriculum to include bicycling and pedestrian safety education
- Electric vehicle infrastructure

VII. Chair And Member Comments

Commissioner Johnson said it would be nice to have knowledge of existing ordinances in Edina related to transportation and how they are organized in City Code. These could also be used as orientation material for new commissioners.

Commissioner Plumb-Smith asked if the City has any data to show changes in motor vehicle traffic after sidewalks, trails or bike facilities are constructed.
Commissioner Olson inquired about City Council’s decision on the design concept for the West 58th Street reconstruction project. He also asked whether Lime bikes will return to Edina this year.

Commissioner Scherer requested staff review the MOU with Lime and consider removing the exclusivity clause to allow another bike-sharing company to operate in Edina this year.

Commissioner McCarthy said he had talked with representatives from ride-share companies about providing helmets for scooters and bikes. He said among their reasons for not doing so include security and hygiene.

Commissioner Richman said she is glad the France Avenue bridge is now open.

VIII. Staff Comments

- The France Avenue bridge is open except for the westbound on-ramp, which will open August 2.
- Spack’s traffic impact study presentation was recorded yesterday. The link will be shared with commissioners once it is available.
- The design concept for West 58th Street was approved by City Council Tuesday night
  - 5’ concrete sidewalk with a 2’ boulevard on the north side
  - Two 11’ travel lanes
  - 8’ concrete shared-use path on south side with no boulevard
  - Next step will be furthering design, meeting with property owners to discuss impacts
- Staff recently met with school district officials who have expressed interest in advocating more for Active Routes to School initiatives.
- MnDOT performed a speed study on Highway 100 and decided to raise the speed limit from 55 to 60 mph between I-494 and W 44th St; signs will be replaced late summer/early fall
- The Metropolitan Airports Commission’s Noise Oversight Committee will hold a listening session at the South Metro Public Safety Training Facility Wednesday, July 24 at 7 p.m.
- Southwest LRT is holding construction open houses in the affected cities next week.
- ETC members can purchase branded clothing, if they are interested
  - Color should be green, grey, white or black (similar to staff restrictions)
  - Should work with Communications to get proper City logo, font
  - City does not have funding available

IX. Schedule of Meeting and Events as of May 9th, 2019

For information purposes only, no discussion.

X. Adjournment at 7:47 p.m.

Motion was made by Commissioner Olson and seconded by Commissioner Johnson to adjourn the July 18, 2019 meeting. All voted Aye. Motion Carried.
## TRANSPORTATION COMMISSION ATTENDANCE

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Date: August 15, 2019

To: Transportation Commission

From: Nick Bauler, Traffic Safety Coordinator

Subject: Traffic Safety Report of July 30, 2019

**Agenda Item #:** VI.A.

**Item Type:** Report and Recommendation

**Item Activity:** Action

**ACTION REQUESTED:**
Review the Traffic Safety Report of July 30, 2019 and recommend advancing to City Council for approval.

**INTRODUCTION:**
See attached staff report. An overview of comments received from the Transportation Commission will be included in the staff report provided to City Council for their September 4 meeting.

**ATTACHMENTS:**

Traffic Safety Report of July 30, 2019
Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on July 30. The Traffic Safety Coordinator, Police Lieutenant, City Engineer, Traffic Safety Specialist, Transportation Planner and Assistant City Planner were in attendance for this meeting. The Public Works Director was not able to attend, but was informed of the decisions and had no objections to the recommendations.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, these comments can be included on the August 15 Transportation Commission and the September 4 City Council meeting agendas.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Request for intersection improvements at W 66th St and northbound Normandale Rd

- Residents are concerned with sight lines due to many factors
- Northbound traffic on Normandale Rd is stop controlled; traffic on W 66th St is uncontrolled.
- In 2017, Normandale Rd had an ADT of 1,700.
- W 66th St has an ADT and 85% speed of 8,800 and 35.7 MPH, respectively.
- Sight line concerns are present for northbound vehicles on Normandale Rd when looking west towards Highway 100.
- Three crashes have taken place since November 2018.

After review, staff recommends updating lane striping on W 66th St to move westbound traffic further from Normandale Rd, allowing more room for vehicles to inch forward to improve overall sight lines. Once these changes are made, this will be studied to see if further improvements need to be implemented.
Section B: Items on which the Traffic Safety Committee recommends no action

B1. Request for traffic calming on Olinger Blvd
- A resident on Olinger Blvd is concerned with vehicle speeds and is requesting traffic calming.
- Olinger Blvd currently has bike lanes and shared lane markings, which are planned to be upgraded to buffered bike lanes.
- 85% speed is 36.9 mph.
- A sidewalk and park pathway are present on the south side of Olinger Blvd, and a sidewalk is planned for the north side in the future.
- Countryside Park is located along Olinger Blvd at Tracy Ave.
- Olinger Blvd is classified as a Collector Street
- Olinger Blvd is scheduled for a 2020 seal coat
- On-street parking is available on the north side of Olinger Blvd.

After review, staff recommends no changes. Staff recalled working with adjacent residents during the recent overlay project regarding lane striping and bicycle facilities. Staff recommended that the Edina Police Department increase speed enforcement and consider utilizing the speed trailer.

B2. Request to review lane designations on W 70th St near Sandell Ave
- A resident is concerned with vehicles driving through the two-way left turn lane on W 70th St when traveling east towards France Ave.
- During evening rush hour, vehicles travel through this lane to turn left at France Ave, leading to dangerous situations for westbound vehicles attempting to turn southbound onto Sandell Ave.
- Total ADT on W 70th St is 10,200.
- Upon reviewing video, 114 vehicles made this movement in a 12-hour period, including 68 between 4:45 pm to 6 pm.
- Two crashes took place near this intersection in 2013.

After review, staff recommends no changes. Staff cites these traffic movements aren’t taking place too commonly where any signage or lane markings are deemed necessary.
B3. Request to add pedestrian restriction signs at the Browndale Ave Bridge

- A resident who frequently uses the Browndale Ave bridge is requesting a sign to restrict pedestrians out of concern that vehicles don’t yield property to pedestrians travel along the narrow bridge.
- The width on the bridge is 21.5’.
- ADT on Browndale Ave is 3,570.
- A pedestrian path leading to the Country Club neighborhood is located 235’ east of the Browndale Ave bridge.
- Tree/vegetation overgrowth add to sight line concerns on the north side of the bridge.
- An informal canoe launch is located at the northeast corner of the bridge.

After review, staff continues to recommend no change. Staff will review areas where trees and vegetation can be trimmed to improve overall sight lines. Staff is also looking into the possibility of utilizing additional signage to promote pedestrian awareness.

Section D: Other traffic safety items handled

D1. A resident was concerned with westbound vehicles making U-turns on Parklawn Ave, west of France Ave to enter a business at the southwest corner of the intersection. The adjacent median on Parklawn Ave was expanded in 2017 to restrict this left-turn movement; however, vehicles are now making an unsafe U-turn and causing backups onto France Ave. This concern was forwarded to the EPD as these are illegal movements.

D2. A request was made for a crosswalk over W 70th St at the entrance of Arneson Acres. This request was reviewed and due to pedestrian volumes, no crossings are warranted.

D3. A vehicle was reported as being parked on Fleetwood Dr for over two days without moving. The resident was informed to contact EPD and was provided the non-emergency phone number regarding overnight parking concerns. EPD was also forwarded this issue from staff.

D4. A request was made to add a No Outlet sign at the entrance of Interlachen Bluff at Interlachen Blvd. Upon review, the end of the cul-de-sac is visible from the intersection, which means no sign is warranted.

D5. Concerns were raised about a closed sidewalk on France Ave south of Sunnyside Rd due to a redevelopment project. The resident was informed of the posted sidewalk detour that was in place.

D6. A concern was submitted regarding vehicles not yielding for pedestrians utilizing a crosswalk on Fuller St, east of France Ave. This concern was submitted to EPD for patrolling.

D7. A request was made for increased police patrol at the intersection of Valley Ln and Creek Dr. The resident is concerned with vehicles not adequately stopping. EPD was made aware of this concern and will patrol at their discretion.
D8. A request was made for double-sided parking restriction signs on W 54th St, west of Xerxes Ave. As parking is restricted on the south side of W 54th St, vehicles entering W 54th St can’t see the restriction signs until they are facing eastbound. So if a driver is intending to park on the south side of W 54th St, they would need to make two U-turns to park on the north side. Upon review, given W 54th St has no-outlet, the limited traffic concerns do not warrant added signage.

D9. A request was made to clear vegetation for southbound traffic on Wooddale Ave at the intersection of W 54th St as the stop sign has a limited sight distance. Since this request was submitted, the Edina Country Club was informed of this concern and has handled this properly.

D10. A request was made to add a No Outlet sign at the entrance of Long Brake Cir. The resident was concerned with vehicles attempting to detour around a utility project at the intersection of Gleason Rd and W 78th St. As this is a temporary detour, a No Outlet sign is not warranted.

D11. A request was submitted to fill a pothole at the intersection of Gleason Rd and W 78th St. The resident was informed this hole will be filled following a project near this intersection. Edina Public Works was informed of this request and it has since been filled.

D12. A submission was made regarding a temporary closure on W 60th St at Xerxes Ave. This closure was related to an adjacent street reconstruction project. The resident was informed local traffic was able to use this portion of W 60th St and that a signed detour was present.

D13. A request for a sidewalk on W 66th St, west of Highway 100 was received as a resident is concerned with pedestrian safety on an adjacent street. The resident was informed a future sidewalk is planned, but not in the near future. The resident was informed that staff could reevaluate the prioritization if a petition is submitted.

D14. A resident requested a No Right Turn on Red sign for westbound vehicles on W 70th St attempting to turn onto Highway 100 or Normandale Rd. The resident is concerned that drivers making this movement aren’t properly yielding to other traffic entering northbound Highway 100 and believes this should become restricted. An engineer at MnDOT was informed of this request, as this traffic signal and associated traffic control devices are owned and operated by the State.

D15. A concern was submitted that vehicles entering Ashcroft Ave south of Valley View Rd are making turns too quickly, leading to safety concerns for children in the neighborhood. The resident was informed this neighborhood is within the City’s 5-year plan for a street reconstruction, and that this concern can be reviewed at that time.

D16. A request was made to replace yield signs with stop signs at the intersection of Ashcroft Ln/Garrison Ln and St. Johns Ave. This request was reviewed by City Council in February 2018 and it was decided that stop sign warrants were not met.

D17. A concern was submitted about a boat being parked overnight for many days on Tifton Dr. The issue was sent to EPD for enforcement, and the resident was informed of the non-emergency phone number to contact regarding future parking enforcement concerns.

D18. A commuter reported getting two flat tires when driving through detours on France Ave during a crack sealing project. The resident was given contact information for Hennepin County, as this project is managed by the County.
Date: August 15, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: 2019 Work Plan Updates

ACTION REQUESTED:
None.

INTRODUCTION:
ETC members will update the Commission regarding the status of the ETC's 2019 work plan items (unless an item is elsewhere on the current meeting agenda). See attached work plan.

ATTACHMENTS:

2019 Transportation Commission Work Plan Progress Report, May 7, 2019
# Commission: Transportation Commission

## 2019 Annual Work Plan

**Progress Report:** 5/7/2019

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<td>August 2019</td>
<td>☐ Funds available Funds are available for this project.</td>
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<td>☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☐ CTS (including Video)</td>
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<td>Chair/co-chair a cross-commission committee (see partners) to review Travel Demand Management (TDM) options and recommend a TDM policy or ordinance for Council consideration.</td>
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<td>☒ Other Staff: Hrs 16</td>
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| **Lead Commissioners:** Bruce McCarthy  
**Partners:** Transportation Commission [LEAD] and Planning Commission | **Progress Report:** ETC members have met with Planning Commission members for preliminary discussions. The subcommittee has reviewed existing policies, has developed areas of focus and has drafted a framework for their final recommendation. |

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<td>☐ Funds available Funds are available for this project.</td>
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<td>Serve on a cross-commission committee (see partners) to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment.</td>
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<td>☐ Other Staff: Hrs ____</td>
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| **Lead Commissioners:** Lori Richman  
**Partners:** Transportation Commission and Planning Commission [LEAD] | **Progress Report:** With input from the ETC, staff has hired a consultant to conduct an educational seminar on traffic impact studies. The seminar will be presented to ETC on June 20, and then will be recorded and made available for future commissioners. |
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<td>Annually, spring through fall, the commission will coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event.</td>
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<td>Mindy Ahler</td>
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<td>Progress Report:</td>
<td>ETC submitted a guest column to the Sun Current on the subject of patience and safety on our roadways. Commissioners and staff discussed other possible elements to include in the campaign.</td>
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<td>Monitor and evaluate the CloverRide circulator service (charge #4) and make recommendations to Council for future service after twelve-month agreement expires (charge #3).</td>
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<td>Progress Report:</td>
<td>ETC and staff will recommend continuing existing service to City Council on May 21. The CloverRide Task Force is working with staff to implement a marketing campaign and is assessing the viability of a second circulator bus to serve other areas of Edina.</td>
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<th>Initiative #5</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒ 1 (Study &amp; Report) ☐ 2 (Review &amp; Comment) ☒ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td>December 2019</td>
<td>☒ Funds available&lt;br&gt;Funds are available for this project.&lt;br&gt;☐ Funds not available&lt;br&gt;There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ Staff Liaison: Hrs 8&lt;br&gt;☐ CTS (including Video)&lt;br&gt;☐ Other Staff: Hrs ___</td>
</tr>
<tr>
<td>Initiative Type:</td>
<td>☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility</td>
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<tr>
<td></td>
<td>Review and comment on PACS Fund allocating process with a race and equity lens.</td>
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<tr>
<td>Lead Commissioners:</td>
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<tr>
<td>Progress Report:</td>
<td>Staff is in the early stages of developing this initiative.</td>
<td></td>
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<tr>
<td>Initiative #6</td>
<td>Council Charge (Proposed Charge Completed by CM)</td>
<td>Target Completion Date</td>
<td>Budget Required (Staff Liaison)</td>
<td>Staff Support Required (Staff Liaison)</td>
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<tr>
<td>☑ 1 (Study &amp; Report) ☐ 2 (Review &amp; Comment) ☒ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td></td>
<td>December 2019</td>
<td>☐ Funds available Funds are available for this project. ☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ Staff Liaison: Hrs____ ☐ CTS (including Video) ☐ Other Staff: Hrs____</td>
</tr>
</tbody>
</table>

Initiative Type: ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.
- Complete Walk Audit Tool Kit provided by AARP
- October Senior Expo & Designation

Lead Commissioners: Bocar Kane
Partners: Community Health Commission [LEAD], Human Rights & Relations Commission, Parks & Recreation Commission, Transportation Commission

Progress Report: The committee is in the early stages of developing this initiative.

<table>
<thead>
<tr>
<th>Initiative #7</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ 1 (Study &amp; Report) ☐ 2 (Review &amp; Comment) ☒ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td></td>
<td>December 2019</td>
<td>☐ Funds available Funds are available for this project. ☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ Staff Liaison: Hrs 10 ☐ CTS (including Video) ☐ Other Staff: Hrs____</td>
</tr>
</tbody>
</table>

Initiative Type: ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

Serve on a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.

Lead Commissioners: Erik Ruthuff
Partners: Parks & Recreation Commission [LEAD] and Transportation Commission

Progress Report: The committee is in the early stages of developing this initiative.
Date: August 15, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: 2020 Work Plan Development

ACTION REQUESTED:
Continue discussion of possible initiatives to include in 2020 work plan.

INTRODUCTION:
Staff will review the work plan development process and schedule. The draft 2020 work plan must be approved by the Commission on September 19.

ATTACHMENTS:

Staff Report: 2020 ETC Work Plan Update
Draft 2020 ETC Work Plan
Draft 2018 Comp Plan Transportation Goals
ETC Work Plan History
Date: August 15, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: 2020 Work Plan Development Update

Information / Background:

At the July 18 meeting, the Commission began discussing possible initiatives to include in the 2020 Work Plan. These possible initiatives included:

• CloverRide
• Ride share applications for seniors
• Continuation of TDM policy recommendations
• Living Streets Plan review
• Public education/forums on traffic
• Educational campaign/event
• ETC involvement in development/redevelopment review
• More involvement in traffic impact studies
• Bike parking guidance
• Review of PACS projects
• Active Routes to School infrastructure recommendations
• Advocate for public phys. ed/health curriculum to include bicycling and pedestrian safety education
• Electric vehicle infrastructure

Commissioners may still suggest additional initiatives, as well.

To aid the development of the 2020 Work Plan, staff would like to provide the Commission with the following guidance and recommendations:

1. Commissioners are encouraged to review the goals from the Transportation Chapter of the draft 2018 Comprehensive Plan when considering work plan initiatives.
2. There should be a commissioner willing to “lead” the initiative in order for the Commission to propose it.
3. Work plan initiatives should be clear, so staff and Council can understand the intention of the item. When writing initiatives, start with one of the four Council Charges:
   1. Study and report
   2. Review and comment
   3. Review and recommend
   4. Review and decide
4. The following points should be addressed when developing an initiative:
   • What type of initiative is it? (New, Continued, Ongoing Responsibility or Event)
   • What is the specific action/outcome?
   • Describe what the Commission will do
   • Describe what the outcome will look like
5. Commissions should be careful not to overload their work plan, but pursue an achievable amount of initiatives.
6. Work plan initiatives should not include City Department work plan initiatives (while there may be overlap, it should be clear what the Commission’s role is).
7. Consider items to include in the Parking lot (items that don’t have clear direction or a willing lead commissioner).

The 2020 Work Plan development schedule will proceed as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>August 15</td>
<td>Regular ETC meeting</td>
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<tr>
<td></td>
<td>• Continue 2020 Work Plan development</td>
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<tr>
<td>September 19</td>
<td>Regular ETC meeting</td>
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<td></td>
<td>• Approve draft 2020 Work Plan proposal</td>
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<tr>
<td>October 1</td>
<td>City Council work session</td>
</tr>
<tr>
<td></td>
<td>• Chairs will present 2020 Work Plan proposals</td>
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<td></td>
<td>• Commissions will have opportunity to identify and discuss possible cross-commission initiatives</td>
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<tr>
<td></td>
<td>• Council may ask clarifying questions, add, delete or re-prioritize initiatives</td>
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<tr>
<td>October 24</td>
<td>Regular ETC meeting</td>
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<td></td>
<td>• Discuss revisions to 2020 Work Plan</td>
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<tr>
<td>November 19</td>
<td>City Council work session</td>
</tr>
<tr>
<td></td>
<td>• Staff Liaisons will present revised 2020 Work Plans</td>
</tr>
<tr>
<td>November 21</td>
<td>Regular ETC meeting</td>
</tr>
<tr>
<td>December 3</td>
<td>Regular City Council meeting</td>
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<tr>
<td></td>
<td>• Council will approve 2020 Work Plans</td>
</tr>
<tr>
<td>January 1</td>
<td></td>
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<tr>
<td></td>
<td>• Commission begins implementing 2020 Work Plan initiatives</td>
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<tr>
<td>Initiative #1</td>
<td>Initiative Type</td>
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<td>---------------</td>
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</tr>
<tr>
<td>Review and Comment</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Review and comment on monthly Traffic Safety Reports</td>
<td>Lead Commissioners</td>
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</table>

Staff Liaison Comments: ETC will review reports after regular Traffic Safety Committee meetings and provide comments prior to City Council approval.

City Manager Comments: 

Progress Report:

<table>
<thead>
<tr>
<th>Initiative #2</th>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Comment</td>
<td>Ongoing</td>
<td>Q4</td>
<td>2 (review and comment)</td>
</tr>
<tr>
<td>Review and comment on proposed Capital Improvement projects, including roadway reconstructions and projects funded by the Pedestrian and Cyclist Safety (PACS) Fund</td>
<td>Lead Commissioners</td>
<td>Budget</td>
<td>Staff Support</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Funds not available</td>
<td>Staff Liaison</td>
</tr>
</tbody>
</table>

Staff Liaison Comments: ETC will review draft engineering studies for proposed roadway reconstruction projects and provide comments to be included in the studies prior to City Council approval. ETC will also review PACs-funded projects for the next two years and provide comments prior to presentation to City Council.

City Manager Comments: 

Progress Report:
### Initiative #3

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue</td>
<td>Q3</td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

Review and evaluate performance of CloverRide circulator services (North and South) and make recommendations to Council for future service after contracts expire.

**Staff Liaison Comments:** Commission members will service on the Task Force, along with staff, DARTS representatives and community partners. The Task Force will regularly review operations, communications and marketing strategies and recommend changes, as necessary.

**City Manager Comments:**

**Progress Report:**

### Parking Lot

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2020 Commission Work Plan Instructions
Commission work plans are developed by the commission. Not the staff liaison.

Schedule
September Meetings: Commission Approves proposed work plan. Plans due to MJ by September 25
October 1 Work Session: Chairs present proposed work plan to Council. Chair must be present.
November 19 Work Session: City Manager and staff liaison present proposed revisions.
December 3 Council Meeting: Council feedback incorporated and City Council approves work plan.
January 1: Commissioner officially starts implementing work plans.

General
- Each section with a white background should be filled out.
- List initiatives in order of priority
- Parking Lot: These are items the commission considered but did not propose as part of the work plan. These items are not considered approved and would require a work plan amendment approved by Council to allow the commission to begin work.

Initiative
When writing initiatives, start with the action (council charge). Make sure the following points are addressed
1) What is the specific action/outcome
2) Describe what the commission will do
3) Describe what the outcome(s) will look like

Examples: Review and recommend a building energy benchmarking policy. Study and report on possible city actions to reduce access and usage of vaping for youth.

Initiative Type
- New Initiative – not on previous work plan and has completion date
- Continued Initiative – carried over from a previous work plan with a revised target completion date
- Ongoing Responsibility – annually on the work plan and may or may not have a target completion date
- Event – Events coordinated and implemented by the Commission, not the City.

Completion Date
Provide a target date for the initiaive to be completed by. If the date has passed, provide an update in the progress field

Council Charge
City Manager will propose council charge for Council consideration. If Council charge changes, initiative action will be updated.

Budget - Staff Liaison Completes
If funds are available, the staff liaison must provide the amount that will be used. If funds are NOT available, the staff liaison must explain the impact of Council approving this initiative.

Staff Support - Staff Liaison Completes
Note additional staff support needed including the hours and responsibilities. Select all that are needed.
<table>
<thead>
<tr>
<th>Commission</th>
<th>Initiative Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Commission Name</td>
<td>New</td>
</tr>
<tr>
<td>Arts &amp; Culture</td>
<td>Continue</td>
</tr>
<tr>
<td>Heritage Preservation</td>
<td>Ongoing</td>
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<tr>
<td>Community Health</td>
<td>Event</td>
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<tr>
<td>Human Rights &amp; Relations</td>
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<tr>
<td>Planning</td>
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<tr>
<td>Transportation</td>
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<tr>
<td>Parks &amp; Recreation</td>
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<tr>
<td>Energy &amp; Environment</td>
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<tr>
<td>Council Charge</td>
<td>Budget</td>
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<td>------------------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>1 (study and report)</td>
<td>Funds available</td>
</tr>
<tr>
<td>2 (review and comment)</td>
<td>Funds not available</td>
</tr>
<tr>
<td>3 (review and recommend)</td>
<td></td>
</tr>
<tr>
<td>4 (review and decide)</td>
<td></td>
</tr>
</tbody>
</table>
Initiative Start
Start your initiative with an action
Study and Report
Review and Comment
Review and Recommend
Review and Decide
City of Edina 2018 Draft Comprehensive Plan
Transportation Chapter Goals and Policies

1. Improve mobility for residents, visitors and businesses (including those with transportation disadvantages) through the creation and maintenance of a balanced system of transportation alternatives for transit users, pedestrians, bicyclists and motorists.
   1.1. Increase protected and separate bike facilities between nodes, parks, schools and City facilities as indicated in the Pedestrian and Bicycle Master Plan.
   1.2. Connectivity between nodes shall be enhanced to include three modes of transportation where at least one is non-motorized.
   1.3. Create safe and convenient pedestrian and bicycle connections between major traffic generators, with particular emphasis on continuity at roadway and other barrier crossings.
   1.4. Connect to regional non-motorized transportation networks by reviewing and recommending pedestrian and bicycle facilities throughout Edina cooperatively with the Three Rivers Park District and Hennepin County.
   1.5. Support recommendations of the Pedestrian and Bicycle Master Plan for implementation.

2. Implement a fully multi-modal transportation system that supports the land use vision and future land use plan for managing and shaping future growth.

3. Minimize the impacts of the transportation system on Edina’s environment and neighborhood quality of life and emphasize methods to reduce greenhouse gas emissions.
   3.1. Strive for transportation infrastructure designs that have a neutral to positive impact on the natural environment.
   3.2. Effectively balance access from and mobility on Edina’s roadways, prioritizing safe and efficient movement between the city’s primary nodes, parks, schools and community facilities.

4. Reduce the overall dependence on and use of single-occupant vehicles by promoting land use patterns that allow for shorter vehicular trips and the use of alternative travel options.
   4.1. Take a comprehensive approach to reducing single-occupant vehicle trips by involving those who live, work and shop.

5. Promote a travel demand management (TDM) program through a coordinated program of regulations, marketing, and provision of alternative workplace and travel options.
   5.1. Partner with Commuter Services to encourage all forms of travel demand management in order to reduce single occupancy vehicle travel, overall vehicle miles of travel, reduce petroleum consumption, and improve air quality.
   5.2. Review and recommend policies necessitating a TDM Plan and/or a transit component with all types of development and redevelopment. Review and implement substantive requirements associated with these TDM Plans, potentially including TDM escrow accounts, transit passes, preferential parking for car-poolers, and other measures.
   5.3. Review all major new developments in light of the potential for ridesharing including bus accessibility, preferential parking for car-pools/vanpools, and mixed-use development.
   5.4. Support preferential treatments for transit and high occupancy vehicles on streets and highways.
   5.5. Include transit planning in the construction or upgrading of streets and highways.

6. Encourage and support attractive and reliable high-performance transit service and connections.
   6.1. Increase transit options for Edina residents, focusing on connecting the underserved western segment of Edina with the eastern segment.
   6.2. Provide transit service to connect nodes and commercial hubs.

7. Develop and manage parking provision to encourage joint and shared use of facilities, ride-sharing (car pools and van pools), and bicycle parking.
   7.1. Encourage and develop preferred locations in surface and structured parking for electric vehicles (personal and shared) and car pool/van pool vehicles.
   7.2. Provide or require covered and secure bicycle parking (including e-bicycles) in all parking structures.
   7.3. Continuously evaluate the need for, and design of, parking facilities (e.g. effects of autonomous vehicles and future conversion of parking structures to inhabited buildings) and revise regulations as necessary.
8. Invest in infrastructure to support the continued growth in low- to zero-emission technology and support regional and statewide efforts to educate and adopt electric vehicles.
   8.1. Continue to install chargers at City facilities where use can benefit residents, City fleet, and partners.
   8.2. Ensure that the methodology to determine electric vehicle charging locations considers both public and private facilities with an inclusive and equitable lens.
   8.3. Provide residents and businesses the opportunity to learn the benefits of zero emission vehicles through outreach, education and events.
   8.4. Advocate for electric vehicle charging programs and incentives with the state, utilities, and car manufacturers.

9. Provide for efficient movement of goods within Edina, while minimizing the impacts of freight traffic on other trips and reducing negative impacts on land uses on freight corridors.
   9.1. Through the use of technology, minimize congestion on neighborhood streets and ensure the safety while balancing delivery service requirements.
   9.2. Serve major truck users and intermodal facilities with good minor arterial access to the metropolitan highway system.
   9.3. Investigate and implement solutions to minimize the impact of delivery of goods by drone in residential areas.

10. Engage, seek input from and educate all segments of the community regarding transportation-related issues and projects impacting the City.
    10.1. Develop and implement methodology for consistent education of motorist, pedestrian and cyclist safety as indicated in the Pedestrian and Bicycle Master Plan.
    10.2. Seek inclusive, equitable and meaningful public participation throughout the community in all transportation studies and projects conducted by the City.

11. Identify new and continuing sources for transportation infrastructure funding by seeking to partner where feasible with federal, state, county and adjacent community sources.
    11.1. Pursue and support regional or multi-community funding sources for improvements that provide regional or multi-community benefit.
    11.2. Support research efforts into more efficient and cost-effective management, maintenance and replacement of street surfaces.
    11.3. Support governmental jurisdiction over roadways that reflect the role of the roadway in the overall transportation system.
    11.4. Encourage the legislature to continue a dedicated source for funding for efficient mass transit.
    11.5. Encourage the legislature to provide stable, long-term roadway funding for capital, operating/traffic management, and maintenance.
    11.6. Develop and support legislation permitting a transportation utility.

12. Design roadway facilities according to their intended service function and neighborhood context.
    12.1. Upgrade existing roadways when warranted by demonstrated volume, safety or functional needs, taking into consideration environmental limitations.
    12.2. Design/enhance residential street systems to discourage through traffic and to be compatible with lower speed bicycling and walking. This includes consideration of traffic calming measures on local streets, local connectors and, in some cases, collector streets.
    12.3. Use adequate transitions and buffers including, but not limited to, earth berms, walls, landscaping and distance to mitigate the undesirable impact of high volume roadways.
    12.4. Consider the use of sound mitigating features for residential development adjacent to high volume roadways, and make property owners and land developers responsible for noise attenuation at new developments near high volume roadways.
    12.5. Encourage beautification of local roadways, where appropriate, with amenities such as boulevard trees, decorative street lighting, and monuments.
    12.6. Monitor and address transportation requirements associated with demographic trends, such as an aging population.
13. Provide and maintain adequate access to and from, and safety on, local and regional roadways.
13.1. Provide logical street networks to connect residential areas to the regional highway system and local activity centers.
13.2. Adequately control access points to the regional roadway system (including minor arterials) in terms of driveway openings and side street intersections.
13.3. Provide access to the local street system (including collector, local connector and local streets) in a manner that balances the need to safely and efficiently operate the street system with the need for access to land.
13.4. Separate, to the extent possible, conflicting uses on the roadway system in order to minimize safety problems. Give special attention to pedestrian and bicycle routes.
13.5. Review and update regional and local functional street classification and coordinate with adjacent cities and Hennepin County. Review and recommend traffic calming policies and consider traffic calming implementation where requested by residents using the Living Streets Plan as the primary guide.
13.6. Review and monitor citywide traffic volumes, congestion, existing traffic calming devices and measures, accident history, vehicle violation history, speed limits and enforcement.
13.7. Educate public on vehicle operations including public relations campaigns that focus on individual responsibilities to each other rather than individual rights only.
13.8. When requested by the Edina Transportation Commission and/or the Planning Commission, review land use that may impact traffic implementations. Continue to monitor adjacent community redevelopment and other activity that potentially impacts the City of Edina.
13.9. Evaluate and implement measures required for school safety.

14. Manage, maintain and operate roadways to maximize wherever possible the safety and mobility of all users and all modes.
14.1. Cooperate with other agencies having jurisdiction over streets and highways in Edina to assure implementation of Living Streets elements, good roadway conditions and operating efficiency.
14.2. Continue the implementation of the I-494 frontage road system through ongoing coordination with MnDOT, Hennepin County, and the cities of Richfield and Bloomington.
14.3. Maintain roads by repairing weather-related and other damage. Continue current on-going pavement improvement plan.
14.4. Use economic and environmentally sound management techniques for snow and ice removal.
14.5. Replace substandard bridges and bridges that present safety or traffic problems.
14.6. Track developments regarding the most current transportation systems and technologies, evaluate and implement as warranted.
14.7. Support state legislation to decrease statutory urban speed limits from 30 to 25 miles per hour.
<table>
<thead>
<tr>
<th>Year</th>
<th>Initiative</th>
<th>Description</th>
<th>Partners</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>1</td>
<td>Chair/co-chair a cross-commission committee to review Travel Demand Management options and recommend a TDM policy or ordinance for Council consideration</td>
<td>PC</td>
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<td></td>
<td>2</td>
<td>Serve on a cross-commission committee to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment</td>
<td>PC</td>
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<td>3</td>
<td>Annually, spring through fall, the commission with coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event</td>
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<td>4</td>
<td>Monitor and evaluate the CloverRide circulator service and make recommendations to Council for future service after twelve-month agreement expires</td>
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<td>5</td>
<td>Review and comment on PACS Fund allocating process with a race and equity lens</td>
<td>CHC, HRRC, PARC</td>
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<td>6</td>
<td>Serve on a cross-commission committee to complete requirements for Edina to receive the AARP City Designation</td>
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<td>7</td>
<td>Serve on a cross-commission committee to develop a draft plan on Edina Grand Rounds, including wayfinding</td>
<td>PARC</td>
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<td>8</td>
<td>Recommend pilot plan for Edina/Southdale Circulator including pilot routes and evaluation plan for the Edina/Southdale Bus Circulator Pilot Project</td>
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<td>9</td>
<td>Invite neighboring transportation commission to have joint meeting with the Edina Transportation Commission</td>
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<td></td>
<td>10</td>
<td>Review and comment on solutions for high school motor vehicle traffic and parking affecting neighborhoods adjacent to Edina High School</td>
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<td></td>
<td>11</td>
<td>Assist as requested with the development of the City's new Comprehensive Guide Plan</td>
<td>PL</td>
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<tr>
<td></td>
<td>12</td>
<td>Define and implement equity criteria for PACS Fund projects, and integrate with the City's Race and Equity Task Force efforts</td>
<td></td>
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<tr>
<td>2018</td>
<td>1</td>
<td>If City staff secures funds, support and guide the engagement process for, and potential study of, passenger rail in Edina</td>
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<td></td>
<td>2</td>
<td>Assist as requested with the development of the City's new Comprehensive Guide Plan</td>
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<td></td>
<td>3</td>
<td>Review transportation impact analysis process to better implement Living Streets</td>
<td>PC</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Review and comment on transportation projects in the Capital Improvement Plan, mill and overlay/seal coat projects, and monthly traffic safety reports</td>
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<tr>
<td></td>
<td>5</td>
<td>Review and comment on pedestrian and bicycle master plan</td>
<td></td>
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<tr>
<td>2017</td>
<td>1</td>
<td>Study and report community circulator</td>
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<td>2</td>
<td>Organize and host a transportation-themed event with speaker(s)</td>
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<td>3</td>
<td>Prepare and comment on Comprehensive Pedestrian and Bicycle Plan for inclusion in 2018 Comprehensive Plan</td>
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<td>4</td>
<td>Review Edina To Go app and provide recommendations to staff regarding organization/categories for reporting concerns related to streets/transportation</td>
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<td>5</td>
<td>Review data from City’s QLS (2011, 2013, 2015) and conduct 2 public meetings to identify gaps around the City’s transportation systems</td>
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<tr>
<td></td>
<td>6</td>
<td>Make recommendations to staff for evaluation of the Living Streets and Streets Smarts outreach campaigns</td>
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<td></td>
<td>7</td>
<td>Provide input to staff on the creation of a walking map of the City indicating routes and areas of interest</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>1</td>
<td>Review and recommend modifications to roadway reconstruction project survey content and methodology</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Review and recommend modifications to Traffic Safety Request process</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Greater Southdale Area Transportation and Circulator Study implementation</td>
<td></td>
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<tr>
<td></td>
<td>4</td>
<td>Study access to and from Southwest LRT stations in St. Louis Park, Hopkins, Minnetonka and Eden Prairie</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>1</td>
<td>Living Streets Plan</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Meet with Police Department and Public Works annually to discuss shared interests such as traffic education and enforcement, street maintenance as it affects cyclists and pedestrians, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Valley View Rd between Gleason Rd and Antrim Rd - work with school district and Active Routes to School working group to address traffic issues</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Educational safety campaign</td>
<td></td>
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<tr>
<td>2014</td>
<td>1</td>
<td>Living Streets Policy implementation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Review transportation projects in the proposed Capital Improvement Program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>TLC Bike Boulevard project</td>
<td></td>
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<tr>
<td></td>
<td>4</td>
<td>Grandview Area Transportation Plan implementation</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>1</td>
<td>Land development plan for Living Streets</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Complete transportation plan and recommend changes to City staff</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Review transportation projects in the proposed Capital Improvement Program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>TLC Bike Boulevard project</td>
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<tr>
<td></td>
<td>5</td>
<td>Grandview Area Transportation Plan implementation</td>
<td></td>
</tr>
</tbody>
</table>
Date: August 15, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: Schedule of Upcoming Meetings and Events as of August 9, 2019

**ACTION REQUESTED:**
None.

**INTRODUCTION:**

**ATTACHMENTS:**

Schedule of Upcoming Meetings and Events as of August 9, 2019
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 15</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Sep 19</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Oct 1</td>
<td>Tuesday</td>
<td>City Council Work Session – Board/Commission</td>
<td>5:30 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Oct 24</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Nov 19</td>
<td>Tuesday</td>
<td>City Council Work Session – Board/Commission</td>
<td>5:30 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Nov 21</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Dec 19</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Jan 16</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Feb 20</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Mar 19</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Apr 16</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>May 21</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Jun 18</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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<tr>
<td>Jul 16</td>
<td>Thursday</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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