I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Approval of Minutes - Regular Meeting of April 18, 2019

V. Community Comment

   During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VI. Reports/Recommendations
   A. Traffic Safety Report of April 30, 2019
   B. 2019 Work Plan Updates

VII. Chair And Member Comments

VIII. Staff Comments

IX. Calendar Of Events
   A. Schedule of Upcoming Meetings and Events as of May 9, 2019

X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
ACTION REQUESTED:
Approve the meeting minutes of the Transportation Commission meeting of April 18, 2019.

INTRODUCTION:
See attached draft minutes.

ATTACHMENTS:
Draft ETC Minutes, Apr 18, 2019
I. Call To Order
Chair Richman called the meeting to order

II. Roll Call
Answering roll call were Commissioners Johnson, Kane, Olson, Richman, Ruthruff
Absent: Commissioner Ahler, Ayelomi, McCarthy, Scherer, Zimbwa

III. Approval Of Meeting Agenda
Motion was made by Commissioner Olson and seconded by Commissioner Johnson to approve the agenda. All voted aye. Motion carried.

IV. Approval Of Meeting Minutes
Motion was made by Commissioner Ruthruff and seconded by Commissioner Johnson approving the March 21, 2019 meeting minutes as amended. All voted aye. Motion carried.

V. Special Recognitions and Presentations
Three Rivers Park District presented the Canadian Pacific Regional Trail Draft Master Plan.
  • Comments were as follows:
    • Show where the segment fits into the Edina master plan when presenting to Council.
    • Objection to the current name because of Canadian Pacific being a large corporation.

VI. Community Comment
None.

VII. Reports/Recommendations

A. CloverRide Task Force Recommendation
Task Force provided recommendation to Council to continue CloverRide and commissioners suggested options such as adding more stops to the current route, making it longer, and possibly adding a route on a different day of the week.

Motion was made by Commissioner Johnson and seconded by Commissioner Kane to approve the recommendation to Council for the continuation of the CloverRide. All voted aye. Motion Carried.
B. Traffic Impact Study Educational Seminar Update
Planner Scipioni provided an update. The seminar is scheduled to be held on June 20th and will be subsequently recorded for use in training future commission members.

C. 2019 Work Plan Updates
- #1 Brainstorming session was held and Commissioner McCarthy will identify next steps.
- #3 Guest column will be in the Sun Current.
  o Suggested edits to column are to update the title and move 4th paragraph up.
  Also, relate the nicer weather to more people on the road.
- #4 CloverRide has a May 2nd Task Force meeting scheduled and will get a better understanding of expansion before going to Council.
- #6 Bocar Kane will represent the ETC.
- #7 Erik Ruthruff will be lead on this item.
- There is a May 7th joint commission Council work session coming up and 2 topics were identified as the most important.
  o CloverRide expansion feedback
  o Traffic Demand Management next steps
ETC will do a brief intro and review on work plan but mostly focus in CloverRide and TDM. Members were asked to send updates to be included on the work plan for the work session by April 30th.

VIII. Chair And Member Comments
Commissioner Scherer (via conference call) said we should prioritize improving pedestrian safety and add more pedestrian facilities around schools since the school district updated their busing requirements.

Commissioner Olson said that Courtney, former ETC member, submitted a correspondence to the ETC and it should go to Traffic Safety and the Boards and Commissions Dinner is on April 30th.

Commissioner Kane said Three Rivers Park District should follow the City’s Living Streets and Ped/Bike Master Plans.

Commissioner Johnson said that if there are communications the day of meetings we should postpone them to the next meeting to allow for review time. There should be an onboarding portal for new ETC members where reference material can be housed and easily accessible.

Commissioner Richman said the traffic in the Chowen Park neighborhood is getting worse since the bridge closure and reconstruction. The stop lights need to be recalibrated for the increased traffic, especially on Xerxes Ave and Valley View Rd. People are frantic on W 58th St and W 60th St due to the bridge closure and there is too much traffic right now. Bike to Work Day is May 17th and volunteers are needed to run the table and provide refreshments to bikers.
IX. Staff Comments

- The public comment period for the comprehensive plan update has closed. The Planning Commission will hold a public hearing on April 24th and City Council will hold a public hearing on May 7th.
- The France Ave bridge closure over Highway 62 began last Friday and will be in effect until mid-July. MnDOT, Hennepin County, and Edina have taken some proactive steps to manage the additional neighborhood traffic, are continuing to monitoring traffic and may implement additional mitigation strategies as needed.
- The 2019 roadway reconstruction projects has begun. Project updates will be posted on the Better Together Edina website, and residents can also sign up for text message notifications for unexpected construction impacts.
- The W 72nd St Living Streets Demonstration Project has 24 comments as on Monday on the Better Together Edina website. The public forum is open until April 23rd; Council will review final design concepts on June 4th.
- 4 small group meetings have been held for the W 58th St Reconstruction Project to solicit public input. Initial design review process on Better Together Edina will close April 26th. Final design approval will go to Council June 4th.
- Metro Transit is studying a bus rapid transit (BRT) route from University Ave in Minneapolis to Southdale Center. The majority of the route has been determined, but 3 alternatives between Uptown and Southdale are being reviewed for further consideration. These alternatives would run along either France Ave or Xerxes Ave.

X. Schedule of Meeting and Events as of April 11, 2019

For information purposes only, no discussion.

XI. Adjournment at 7:56 p.m.

Motion was made by Commissioner Olson and seconded by Commissioner Ruthruff to adjourn the April 18, 2019 meeting. All voted Aye. Motion Carried.
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ACTION REQUESTED:
Review the Traffic Safety Report of April 30, 2019 and recommend advancing to City Council for approval.

INTRODUCTION:
See attached staff report. An overview of comments received from the Transportation Commission will be included in the staff report provided to City Council for their June 4 meeting.

ATTACHMENTS:

Traffic Safety Report of April 30, 2019
May 16, 2019

Edina Transportation Commission

Nick Bauler, Traffic Safety Coordinator

Traffic Safety Report of April 30th, 2019

Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on April 30. The Traffic Safety Coordinator, City Engineer, Public Works Director, Transportation Planner, Traffic Safety Specialist and a police officer were in attendance for this meeting.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, these comments can be included on the May 16 Edina Transportation Commission and the June 4 City Council meeting agendas.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Request from the Police Department to move parking restriction signs on Bush Lake Road

- Officer Carlson reached out mentioning signage on Bush Lake Road may confuse drivers regarding parking restrictions.
- May 2018, City Council approved removing parking restrictions on Bush Lake Road south of W 74th Street due to parking demand.
- “No Parking Here to Corner” sign was installed on Bush Lake Road for northbound traffic approaching W 74th Street.
- Current sign is located south of the northern-most driveway for 7401 Bush Lake Road.
- Officer Carlson observed that if northbound vehicles turn into the southern driveway and exit thru the northern driveway, parking along Bush Lake Road would appear to be unrestricted as they would not be able to see the current sign.

Note- The hashed circle represents the current location of the sign. The star represents the new location the sign will be placed.
After review, staff recommends moving the location of the parking restriction sign to be north of the northern driveway for 7401 Bush Lake Road. Staff believes this change will help inform drivers where parking becomes restricted which will assist the Police Department with enforcement.

Section B: Items on which the Traffic Safety Committee recommends no action

B1. Request for a speed limit placard when approaching the intersection of Maple Road and W 48th Street
   - A resident wants approaching drivers to be aware of the recommended speed for vehicles when approaching the intersection.
   - Horizontal alignment warning signs are present, when approaching from both directions.
   - Horizontal alignment radius of this intersection is 35'.
   - AASHTO’s required design speeds;

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<th>Design Speed</th>
<th>Calculated Radius</th>
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<tr>
<td>10 MPH</td>
<td>16’</td>
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<tr>
<td>15 MPH</td>
<td>42’</td>
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</table>

   - No crashes have been reported at this location in the past five years.
   - “No Parking Here to Corner” signs were installed in 2018 to improve sight lines along the inner-curve at the intersection.

After review, staff recommends no changes. Staff believes current horizontal alignment signs to be adequate and adding a suggested speed limit placard will not increase the level of safety at this intersection as no reported crashes have taken place in the past five years.

Section D: Other traffic safety items handled

D1. A resident contacted traffic safety with a concern of Crocker Avenue being full of ice leading to vehicles sliding down the hill. Public Works was contacted to mitigate the concern and it has been resolved.

D2. Four requests were received for traffic calming following the closure of the France Avenue (County Road 17) bridge over Highway 62. All residents were informed MnDOT is studying the traffic impacts since the closure and is working with Hennepin County and the City to determine appropriate mitigation strategies.

D3. Two requests were made for crosswalks along France Avenue at Sunnyside Road and at W 44th Street. Residents were informed their requests were forwarded to Hennepin County to be reviewed as these intersections fall under county jurisdiction.

D4. An abandoned car was reported to traffic safety within the Southdale Mall campus. The resident was informed this request was sent to the Police Department for enforcement and any similar issues in the future should be sent directly to the non-emergency police dispatch line.
D5. A resident reported an Edina-owned fence was down along Vernon Avenue (County Road 158) outside of Jerry's Foods. Upon reviewing this fence, it was hit due to winter plowing events. Public Works was contacted to fix the fence.

D6. Three requests were received for parking restrictions during home construction projects. All requests were analyzed and found all temporary restriction requests should be reviewed by the Police Department and the Residential Development Coordinator for signage to be placed.

D7. A request was submitted to increase police enforcement for parking restrictions on the north side of Olinger Boulevard west of Tracy Avenue. Current restrictions are set from 9 am to 8 pm, May to October. The resident who submitted this request was informed the Police Department was made aware of this concern and that they should contact the Police Department directly with similar concerns in the future.

D8. A concern was submitted about high school students parking along Nordic Drive during schools hours that exceed the current six-hour on-street parking restriction. The resident also requested information regarding the parking study that took place surrounding Edina High School in 2018. The resident was informed of the result of that study that no new restrictions were made on Nordic Drive.

D9. A resident contacted traffic safety to request a sidewalk along Mirror Lakes Drive and Ayrshire Boulevard. The resident was informed both of these streets are planned for sidewalk construction in the future, but no definitive timeline for these projects has been established. The resident was made aware a petition could be submitted by residents for such a project to be considered by City Council and staff for earlier construction.
ACTION REQUESTED:
None.

INTRODUCTION:
ETC members will update the Commission regarding the status of the ETC's 2019 work plan items (unless an item is elsewhere on the current meeting agenda). See attached work plan.

ATTACHMENTS:

2019 Transportation Commission Work Plan Progress Report, May 7, 2019
### Initiative #1

**Council Charge (Proposed Charge Completed by CM)**

- □ 1 (Study & Report)
- □ 2 (Review & Comment)
- ☒ 3 (Review & Recommend)
- □ 4 (Review & Decide)

**Target Completion Date**: August 2019

**Budget Required**

- □ Funds available
  - Funds are available for this project.
- □ Funds not available
  - There are not funds available for this project (explain impact of Council approving initiative in liaison comments).

**Staff Support Required**

- ☒ Staff Liaison: Hrs. 20
- ☐ CTS (including Video)
- ☐ Other Staff: Hrs. 16

**Initiative Type**: ☒ New Initiative □ Continued Initiative □ Ongoing Responsibility

**Chair/co-chair a cross-commission committee (see partners) to review Travel Demand Management (TDM) options and recommend a TDM policy or ordinance for Council consideration.**

**Lead Commissioners**: Bruce McCarthy

**Partners**: Transportation Commission [LEAD] and Planning Commission

**Progress Report**: ETC members have met with Planning Commission members for preliminary discussions. The subcommittee has reviewed existing policies, has developed areas of focus and has drafted a framework for their final recommendation.

### Initiative #2

**Council Charge (Proposed Charge Completed by CM)**

- □ 1 (Study & Report)
- ☒ 2 (Review & Comment)
- □ 3 (Review & Recommend)
- □ 4 (Review & Decide)

**Target Completion Date**: October 2019

**Budget Required**

- □ Funds available
  - Funds are available for this project.
- □ Funds not available
  - There are not funds available for this project (explain impact of Council approving initiative in liaison comments).

**Staff Support Required**

- ☒ Staff Liaison: Hrs. 8
- ☐ CTS (including Video)
- ☐ Other Staff: Hrs. ____

**Initiative Type**: ☒ New Initiative □ Continued Initiative □ Ongoing Responsibility

**Serve on a cross-commission committee (see partners) to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment.**

**Lead Commissioners**: Lori Richman

**Partners**: Transportation Commission and Planning Commission [LEAD]

**Progress Report**: With input from the ETC, staff has hired a consultant to conduct an educational seminar on traffic impact studies. The seminar will be presented to ETC on June 20, and then will be recorded and made available for future commissioners.
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<th>Initiative #3</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
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<td></td>
<td>□ 1 (Study &amp; Report) □ 2 (Review &amp; Comment) □ 3 (Review &amp; Recommend) □ 4 (Review &amp; Decide)</td>
<td>September 2019</td>
<td>☒ Funds available</td>
<td>☒ Staff Liaison: Hrs 8</td>
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<td>Annually, spring through fall, the commission will coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event.</td>
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<td>☒ Funds not available</td>
<td>☒ CTS (including Video)</td>
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<td></td>
<td>Lead Commissioners: Mindy Ahler</td>
<td></td>
<td>☒ There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ Other Staff: Hrs 16</td>
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<tr>
<td></td>
<td>Progress Report: ETC submitted a guest column to the Sun Current on the subject of patience and safety on our roadways. Commissioners and staff discussed other possible elements to include in the campaign.</td>
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<td>June 2019</td>
<td>☒ Funds not available</td>
<td>☒ Staff Liaison: Hrs 12</td>
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<td>Monitor and evaluate the CloverRide circulator service (charge #4) and make recommendations to Council for future service after twelve-month agreement expires (charge #3).</td>
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<td>☒ There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ CTS (including Video)</td>
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<td></td>
<td>Lead Commissioners: Larry Olson</td>
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<td>☒ Other Staff: Hrs ____</td>
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<td>Progress Report: ETC and staff will recommend continuing existing service to City Council on May 21. The CloverRide Task Force is working with staff to implement a marketing campaign and is assessing the viability of a second circulator bus to serve other areas of Edina.</td>
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<td>December 2019</td>
<td>☒ Funds available</td>
<td>☒ Staff Liaison: Hrs 8</td>
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<td>Review and comment on PACS Fund allocating process with a race and equity lens.</td>
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<td>☒ CTS (including Video)</td>
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<td>☒ There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☒ Other Staff: Hrs ____</td>
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<td>Progress Report: Staff is in the early stages of developing this initiative.</td>
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### Initiative #6

**Council Charge (Proposed Charge Completed by CM)**
- ☐ 1 (Study & Report)
- ☐ 2 (Review & Comment)
- ✗ 3 (Review & Recommend)
- ☐ 4 (Review & Decide)

**Initiative Type:** ✗ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.
- Complete Walk Audit Tool Kit provided by AARP
- October Senior Expo & Designation

**Lead Commissioners:** Bocar Kane
**Partners:** Community Health Commission [LEAD], Human Rights & Relations Commission, Parks & Recreation Commission, Transportation Commission

**Target Completion Date:** December 2019

**Budget Required (Staff Liaison):**
- ☐ Funds available
- ☒ Funds not available

**Staff Support Required (Staff Liaison):**
- ☒ Staff Liaison: Hrs____
- ☐ CTS (including Video)
- ☐ Other Staff: Hrs____

**Progress Report:** The committee is in the early stages of developing this initiative.

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### Initiative #7

**Council Charge (Proposed Charge Completed by CM)**
- ☐ 1 (Study & Report)
- ✗ 2 (Review & Recommend)
- ☐ 3 (Review & Recommend)
- ☐ 4 (Review & Decide)

**Initiative Type:** ✗ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

Serve on a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.

**Lead Commissioners:** Erik Ruthuff
**Partners:** Parks & Recreation Commission [LEAD] and Transportation Commission

**Target Completion Date:** December 2019

**Budget Required (Staff Liaison):**
- ☐ Funds available
- ☒ Funds not available

**Staff Support Required (Staff Liaison):**
- ☒ Staff Liaison: Hrs 10
- ☐ CTS (including Video)
- ☐ Other Staff: Hrs____

**Progress Report:** The committee is in the early stages of developing this initiative.
Date: May 16, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: Schedule of Upcoming Meetings and Events as of May 9, 2019

ACTION REQUESTED:
None.

INTRODUCTION:

ATTACHMENTS:

Schedule of Upcoming Meetings and Events as of May 9, 2019
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<td>Thursday</td>
<td>May 16</td>
<td>Regular ETC Meeting</td>
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<td>COMMUNITY ROOM</td>
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<tr>
<td>Thursday</td>
<td>Jun 20</td>
<td>Regular ETC Meeting</td>
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<td>Regular ETC Meeting</td>
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<td>Aug 15</td>
<td>Regular ETC Meeting</td>
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<td>Sep 19</td>
<td>Regular ETC Meeting</td>
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<td>COMMUNITY ROOM</td>
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<td>Tuesday</td>
<td>Oct 1</td>
<td>City Council Work Session – Board/Commission Work Plan Meeting (chair presentations)</td>
<td>5:30 PM</td>
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<td>Thursday</td>
<td>Oct 24</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Nov 19</td>
<td>City Council Work Session – Board/Commission Work Plan Meeting (staff recommendations)</td>
<td>5:30 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Nov 21</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Dec 19</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Jan 16</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Feb 20</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Mar 19</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Apr 16</td>
<td>Regular ETC Meeting</td>
<td>6:00 PM</td>
<td>COMMUNITY ROOM</td>
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