## Agenda Transportation Commission City Of Edina, Minnesota City Hall, Community Room

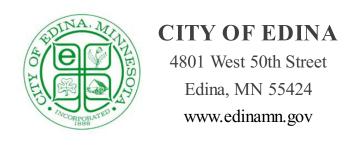
#### Thursday, May 16, 2019 6:00 PM

- Call To Order
- II. Roll Call
- III. Approval Of Meeting Agenda
- IV. Approval Of Meeting Minutes
  - A. Approval of Minutes Regular Meeting of April 18, 2019
- V. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

- VI. Reports/Recommendations
  - A. Traffic Safety Report of April 30, 2019
  - B. 2019 Work Plan Updates
- VII. Chair And Member Comments
- VIII. Staff Comments
- IX. Calendar Of Events
  - A. Schedule of Upcoming Meetings and Events as of May 9, 2019
- X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



**Date:** May 16, 2019 **Agenda Item #**: IV.A.

To: Transportation Commission Item Type:

Minutes

From: Andrew Scipioni, Transportation Planner

**Item Activity:** 

Subject: Approval of Minutes - Regular Meeting of April 18,

Action

2019

#### **ACTION REQUESTED:**

Approve the meeting minutes of the Transportation Commission meeting of April 18, 2019.

#### **INTRODUCTION:**

See attached draft minutes.

#### **ATTACHMENTS:**

Draft ETC Minutes, Apr 18, 2019



# Minutes City Of Edina, Minnesota Transportation Commission Community Conference Room April 18, 2019

#### I. Call To Order

Chair Richman called the meeting to order

#### II. Roll Call

Answering roll call were Commissioners Johnson, Kane, Olson, Richman, Ruthruff Absent: Commissioner Ahler, Ayelomi, McCarthy, Scherer, Zimbwa

#### III. Approval Of Meeting Agenda

Motion was made by Commissioner Olson and seconded by Commissioner Johnson to approve the agenda. All voted aye. Motion carried.

#### IV. Approval Of Meeting Minutes

Motion was made by Commissioner Ruthruff and seconded by Commissioner Johnson approving the March 21, 2019 meeting minutes as amended. All voted aye. Motion carried.

#### V. Special Recognitions and Presentations

Three Rivers Park District presented the Canadian Pacific Regional Trail Draft Master Plan.

- Comments were as follows:
  - Show where the segment fits into the Edina master plan when presenting to Council.
  - Objection to the current name because of Canadian Pacific being a large corporation.

#### VI. Community Comment

None.

#### VII. Reports/Recommendations

#### A. CloverRide Task Force Recommendation

Task Force provided recommendation to Council to continue CloverRide and commissioners suggested options such as adding more stops to the current route, making it longer, and possibly adding a route on a different day of the week.

Motion was made by Commissioner Johnson and seconded by Commissioner Kane to approve the recommendation to Council for the continuation of the CloverRide. All voted aye. Motion Carried.

#### **B.** Traffic Impact Study Educational Seminar Update

Planner Scipioni provided an update. The seminar is scheduled to be held on June 20<sup>th</sup> and will be subsequently recorded for use in training future commission members.

#### C. 2019 Work Plan Updates

- #I Brainstorming session was held and Commissioner McCarthy will identify next steps.
- #3 Guest column will be in the Sun Current.
  - Suggested edits to column are to update the title and move 4<sup>th</sup> paragraph up.
     Also, relate the nicer weather to more people on the road.
- #4 CloverRide has a May 2<sup>nd</sup> Task Force meeting scheduled and will get a better understanding of expansion before going to Council.
- #6 Bocar Kane will represent the ETC.
- #7 Erik Ruthruff will be lead on this item.
- There is a May 7<sup>th</sup> joint commission Council work session coming up and 2 topics were identified as the most important.
  - CloverRide expansion feedback
  - o Traffic Demand Management next steps

ETC will do a brief intro and review on work plan but mostly focus in CloverRide and TDM. Members were asked to send updates to be included on the work plan for the work session by April 30<sup>th</sup>.

#### **VIII. Chair And Member Comments**

Commissioner Scherer (via conference call) said we should prioritize improving pedestrian safety and add more pedestrian facilities around schools since the school district updated their busing requirements.

Commissioner Olson said that Courtney, former ETC member, submitted a correspondence to the ETC and it should go to Traffic Safety and the Boards and Commissions Dinner is on April 30th.

Commissioner Kane said Three Rivers Park District should follow the City's Living Streets and Ped/Bike Master Plans.

Commissioner Johnson said that if there are communications the day of meetings we should postpone them to the next meeting to allow for review time. There should be an onboarding portal for new ETC members where reference material can be housed and easily accessible.

Commissioner Richman said the traffic in the Chowen Park neighborhood is getting worse since the bridge closure and reconstruction. The stop lights need to be recalibrated for the increased traffic, especially on Xerxes Ave and Valley View Rd. People are frantic on W 58th St and W 60th St due to the bridge closure and there is too much traffic right now. Bike to Work Day is May 17th and volunteers are needed to run the table and provide refreshments to bikers.

#### IX. Staff Comments

- The public comment period for the comprehensive plan update has closed. The Planning Commission will hold a public hearing on April 24th and City Council will hold a public hearing on May 7th.
- The France Ave bridge closure over Highway 62 began last Friday and will be in effect until mid-July.
  MnDOT, Hennepin County, and Edina have taken some proactive steps to manage the additional
  neighborhood traffic, are continuing to monitoring traffic and may implement additional mitigation
  strategies as needed.
- The 2019 roadway reconstruction projects has begun. Project updates will be posted on the Better Together Edina website, and residents can also sign up for text message notifications for unexpected construction impacts.
- The W 72<sup>nd</sup> St Living Streets Demonstration Project has 24 comments as on Monday on the Better Together Edina website. The public forum is open until April 23<sup>rd</sup>; Council will review final design concepts on June 4<sup>th</sup>.
- 4 small group meetings have been held for the W 58th St Reconstruction Project to solicit public input. Initial design review process on Better Together Edina will close April 26th. Final design approval will go to Council June 4th.
- Metro Transit is studying a bus rapid transit (BRT) route from University Ave in Minneapolis to Southdale Center. The majority of the route has been determined, but 3 alternatives between Uptown and Southdale are being reviewed for further consideration. These alternatives would run along either France Ave or Xerxes Ave.

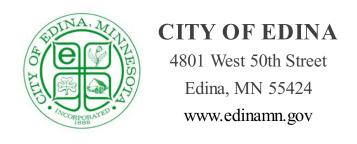
#### X. Schedule of Meeting and Events as of April 11, 2019

For information purposes only, no discussion.

XI. Adjournment at 7:56 p.m.

Motion was made by Commissioner Olson and seconded by Commissioner Ruthruff to adjourn the April 18, 2019 meeting. All voted Aye. Motion Carried.

TRANSPORTATION COMMISSION ATTENDANCE														
	J	F	М	Α	М	J	J	Α	s	0	N	D	# of Mtgs	Attendance %
Meetings/Work Sessions	1	1	1	1									4	
NAME														
Ahler, Mindy	1												1	25%
Johnson, Kirk	1	1	1	1									4	100%
Kane, Bocar		1	1	1									3	75%
McCarthy, Bruce	1		1										2	50%
Olson, Larry	1	1		1									3	75%
Plumb-Smith, Jill													0	
Richman, Lori	1	1	1	1									4	100%
Ruthruff, Erik	1	1	1	1									4	100%
Scherer, Matthew	1	1											2	50%
Veluvali, Shankar	1			RESIGNED		1	N/A							
Emmanual Ayelomi (s)			1										1	25%
Yeukai Zimbwa (s)													0	0%



**Date:** May 16, 2019 **Agenda Item #**: VI.A.

To: Transportation Commission Item Type:

Report and Recommendation

From: Nick Bauler, Traffic Safety Coordinator

**Item Activity:** 

**Subject:** Traffic Safety Report of April 30, 2019 Action

#### **ACTION REQUESTED:**

Review the Traffic Safety Report of April 30, 2019 and recommend advancing to City Council for approval.

#### **INTRODUCTION:**

See attached staff report. An overview of comments received from the Transportation Commission will be included in the staff report provided to City Council for their June 4 meeting.

#### **ATTACHMENTS:**

Traffic Safety Report of April 30, 2019

#### STAFF REPORT



Date:

May 16, 2019

To:

Edina Transportation Commission

From:

Nick Bauler, Traffic Safety Coordinator

Subject:

Traffic Safety Report of April 30th, 2019

#### Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on April 30. The Traffic Safety Coordinator, City Engineer, Public Works Director, Transportation Planner, Traffic Safety Specialist and a police officer were in attendance for this meeting.

On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, these comments can be included on the May 16 Edina Transportation Commission and the June 4 City Council meeting agendas.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Request from the Police Department to move parking restriction signs on Bush Lake Road

- Officer Carlson reached out mentioning signage on Bush Lake Road may confuse drivers regarding parking restrictions.
- May 2018, City Council approved removing parking restrictions on Bush Lake Road south of W 74th Street due to parking demand.
- "No Parking Here to Corner" sign was installed on Bush Lake Road for northbound traffic approaching W 74th Street.
- Current sign is located south of the northern-most driveway for 7401 Bush Lake Road.
- Officer Carlson observed that if northbound vehicles turn into the southern driveway and exit thru the northern driveway, parking along Bush Lake Road would appear to be unrestricted as they would not be able to see the current sign.



**7401 Bush Lake Road**Note- The hashed circle represents the current location of the sign. The star represents the new location the sign will be placed.

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After review, staff recommends moving the location of the parking restriction sign to be north of the northern driveway for 7401 Bush Lake Road. Staff believes this change will help inform drivers where parking becomes restricted which will assist the Police Department with enforcement.

Section B: Items on which the Traffic Safety Committee recommends no action

B1. Request for a speed limit placard when approaching the intersection of Maple Road and W  $48^{th}$  Street

- A resident wants approaching drivers to be aware of the recommended speed for vehicles when approaching the intersection.
- Horizontal alignment warning signs are present, when approaching from both directions.
- Horizontal alignment radius of this intersection is 35'.
- AASHTO's required design speeds;

Design Speed	Calculated Radius
I0 MPH	16'
15 MPH	42'

 No crashes have been reported at this location in the past five years.





**W 48**<sup>th</sup> **Street and Maple Road Left:** Example of horizontal alignment sign with placard

"No Parking Here to
 Corner" signs were installed in 2018 to improve sight lines along the inner-curve at the intersection.

After review, staff recommends no changes. Staff believes current horizontal alignment signs to be adequate and adding a suggested speed limit placard will not increase the level of safety at this intersection as no reported crashes have taken place in the past five years.

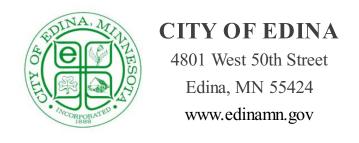
Section D: Other traffic safety items handled

- D1. A resident contacted traffic safety with a concern of Crocker Avenue being full of ice leading to vehicles sliding down the hill. Public Works was contacted to mitigate the concern and it has been resolved.
- D2. Four requests were received for traffic calming following the closure of the France Avenue (County Road 17) bridge over Highway 62. All residents were informed MnDOT is studying the traffic impacts since the closure and is working with Hennepin County and the City to determine appropriate mitigation strategies.
- D3. Two requests were made for crosswalks along France Avenue at Sunnyside Road and at W 44<sup>th</sup> Street. Residents were informed their requests were forwarded to Hennepin County to be reviewed as these intersections fall under county jurisdiction.
- D4. An abandoned car was reported to traffic safety within the Southdale Mall campus. The resident was informed this request was sent to the Police Department for enforcement and any similar issues in the future should be sent directly to the non-emergency police dispatch line.

STAFF REPORT Page 3

D5. A resident reported an Edina-owned fence was down along Vernon Avenue (County Road 158) outside of Jerry's Foods. Upon reviewing this fence, it was hit due to winter plowing events. Public Works was contacted to fix the fence.

- D6. Three requests were received for parking restrictions during home construction projects. All requests were analyzed and found all temporary restriction requests should be reviewed by the Police Department and the Residential Development Coordinator for signage to be placed.
- D7. A request was submitted to increase police enforcement for parking restrictions on the north side of Olinger Boulevard west of Tracy Avenue. Current restrictions are set from 9 am to 8 pm, May to October. The resident who submitted this request was informed the Police Department was made aware of this concern and that they should contact the Police Department directly with similar concerns in the future.
- D8. A concern was submitted about high school students parking along Nordic Drive during schools hours that exceed the current six-hour on-street parking restriction. The resident also requested information regarding the parking study that took place surrounding Edina High School in 2018. The resident was informed of the result of that study that no new restrictions were made on Nordic Drive.
- D9. A resident contacted traffic safety to request a sidewalk along Mirror Lakes Drive and Ayrshire Boulevard. The resident was informed both of these streets are planned for sidewalk construction in the future, but no definitive timeline for these projects has been established. The resident was made aware a petition could be submitted by residents for such a project to be considered by City Council and staff for earlier construction.



**Date:** May 16, 2019 **Agenda Item #**: VI.B.

To: Transportation Commission Item Type:

Other

From: Andrew Scipioni, Transportation Planner

**Item Activity:** 

Subject: 2019 Work Plan Updates Discussion

#### **ACTION REQUESTED:**

None.

#### **INTRODUCTION:**

ETC members will update the Commission regarding the status of the ETC's 2019 work plan items (unless an item is elsewhere on the current meeting agenda). See attached work plan.

#### **ATTACHMENTS:**

2019 Transportation Commission Work Plan Progress Report, May 7, 2019



### Commission: Transportation Commission 2019 Annual Work Plan

presented to ETC on June 20, and then will be recorded and made available for future commissioners.

Progress Report: 5/7/2019

Initiative #1	Council Charge (Proposed Charge Completed by CM)	Target	<b>Budget Required</b>	Staff Support		
	□ 1 (Study & Report) □ 2 (Review & Comment)	Completion	(Staff Liaison)	Required		
	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date		(Staff Liaison)		
Initiative Type:	New Initiative □ Continued Initiative □ Ongoing Responsibility	August 2019	☐ Funds available  Funds are available for this project.			
Chair/co-chair a	cross-commission committee (see partners) to review Travel	1 2013	☐ Funds not available			
Demand Manag Council conside	gement (TDM) options and recommend a TDM policy or ordinance for ration.		There are not funds available for this project (explain impact of Council approving initiative in liaison comments).	☐ CTS (including Video)		
	oners: Bruce McCarthy portation Commission [LEAD] and Planning Commission			☑ Other Staff: Hrs 16		
	t: ETC members have met with Planning Commission members for pr	eliminary discu	ssions. The subcommittee has re	viewed existing policies.		
has developed areas of focus and has drafted a framework for their final recommendation.						
Initiative #2	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support		
middive #2	☐ 1 (Study & Report)    2 (Review & Comment)	Completion	(Staff Liaison)	Required		
	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date	(Stair Liaison)	(Staff Liaison)		
Initiative Type:	New Initiative □ Continued Initiative □ Ongoing Responsibility	October 2019	☐ Funds available  Funds are available for this project.			
Serve on a cross	s-commission committee (see partners) to determine if a process is	] =013	☐ Funds not available			
	Transportation Commission to provide input on transportation- ncluding traffic study results associated with		There are not funds available for this project (explain impact of Council	☐ CTS (including Video)		
development/re	-		approving initiative in liaison	☐ Other Staff: Hrs		
Lead Commissi	oners: Lori Richman	1	comments).			
Partners: Trans	portation Commission and Planning Commission [LEAD]					

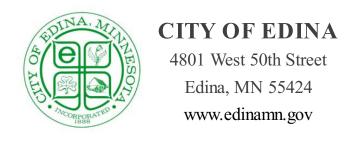
Progress Report: With input from the ETC, staff has hired a consultant to conduct an educational seminar on traffic impact studies. The seminar will be

Initiative #3	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report) ☐ 2 (Review & Comment)  ☐ 3 (Review & Recommend)   4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
	New Initiative □ Continued Initiative □ Ongoing Responsibility	September 2019	☐ Funds available  Funds are available for this project.	Staff Liaison: Hrs 8     ■
campaign to inf	through fall, the commission will coordinate an educational orm community members about pedestrian, bicycle and motorist linclude an annual community event.		□ Funds not available     There are not funds available for this     project ((explain impact of Council     approving initiative in liaison	□ CTS (including Video)
Lead Commission	oners: Mindy Ahler		comments).	☑ Other Staff: Hrs <u>16</u>
	t: ETC submitted a guest column to the Sun Current on the subject of elements to include in the campaign.	f patience and sa	afety on our roadways. Commissi	oners and staff discussed
		-		a. tt a
Initiative #4	Council Charge (Proposed Charge Completed by CM)	Target	Budget Required	Staff Support
	1 (Study & Report) 2 (Review & Comment)	Completion Date	(Staff Liaison)	Required (Staff Liaison)
Latitization Toronto	■ 3 (Review & Recommend) ■ 4 (Review & Decide)		N. F. Landau and Halala	(Staff Liaisoff)
initiative Type:	☐ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility	June 2019	☐ Funds available  Funds are available for this project.	
	aluate the CloverRide circulator service (charge #4) and make ons to Council for future service after twelve-month agreement #3).	2019	☐ Funds not available  There are not funds available for this project (explain impact of Council	<ul> <li>         ⊠ CTS (including Video)     </li> </ul>
Lead Commission	oners: Larry Olson		approving initiative in liaison comments).	☐ Other Staff: Hrs
	t: ETC and staff will recommend continuing existing service to City Coarketing campaign and is assessing the viability of a second circulato			orking with staff to
Initiative #5	Council Chause / Duanassad Chause Councilated by CRA	Tayont	Budget Demiliand	Chaff Command
initiative #5	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report)	Target Completion	Budget Required (Staff Liaison)	Staff Support Required
	☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Date	(Staff Liaisoff)	(Staff Liaison)
Initiative Type:	New Initiative □ Continued Initiative □ Ongoing Responsibility	December 2019	☐ Funds available  Funds are available for this project.	Staff Liaison: Hrs 8
Review and con	nment on PACS Fund allocating process with a race and equity lens.	2013	☐ Funds not available  There are not funds available for this  project ((explain impact of Council	☐ CTS (including Video)
Lead Commission	oners:		approving initiative in liaison comments).	☐ Other Staff: Hrs
<b>Progress Repor</b>	t: Staff is in the early stages of developing this initiative.	1		<b>'</b>

#### Approved by Council 12/4/18

Initiative #6	Council Charge (Proposed Charge Completed by CM)  ☐ 1 (Study & Report) ☐ 2 (Review & Comment)  ☐ 3 (Review & Recommend) ☐ 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
	New Initiative □ Continued Initiative □ Ongoing Responsibility	December 2019	☐ Funds available  Funds are available for this project.	Staff Liaison: Hrs
Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.  -Complete Walk Audit Tool Kit provided by AARP  -October Senior Expo & Designation			☐ Funds not available  There are not funds available for this project (explain impact of Council approving initiative in liaison comments).	☐ CTS (including Video) ☐ Other Staff: Hrs
Partners: Comm	oners: Bocar Kane nunity Health Commission [LEAD], Human Rights & Relations rks & Recreation Commission, Transportation Commission			
<b>Progress Report</b>	:: The committee is in the early stages of developing this initiative.			

Initiative #7 Council Charge (Proposed Charge Completed by CM)  □ 1 (Study & Report) ☑ 2 (Review & Comment) □ 3 (Review & Recommend) □ 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type:   New Initiative □ Continued Initiative □ Ongoing Responsibility  Serve on a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.	December 2019	☐ Funds available Funds are available for this project. ☐ Funds not available There are not funds available for this project (explain impact of Council	<ul><li>☑ Staff Liaison: Hrs 10</li><li>☐ CTS (including Video)</li></ul>
Lead Commissioners: Erik Ruthruff Partners: Parks & Recreation Commission [LEAD] and Transportation Commission Progress Report: The committee is in the early stages of developing this initiative.		approving initiative in liaison comments).	☐ Other Staff: Hrs



**Date:** May 16, 2019 **Agenda Item #**: IX.A.

To: Transportation Commission Item Type:

Other

From: Andrew Scipioni, Transportation Planner

Item Activity:
Information

Subject: Schedule of Upcoming Meetings and Events as of

May 9, 2019

#### **ACTION REQUESTED:**

None.

#### **INTRODUCTION:**

#### **ATTACHMENTS:**

Schedule of Upcoming Meetings and Events as of May 9, 2019

#### TRANSPORTATION COMMISSION SCHEDULE OF MEETING AND EVENT DATES AS OF MAY 9, 2019

SCHEDULE OF UPCOMING MEETINGS/DATES/EVENTS						
Thursday	May 16	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Jun 20	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Jul 18	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Aug 15	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Sep 19	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Tuesday	Oct 1	City Council Work Session – Board/Commission	5:30 PM	COMMUNITY ROOM		
		Work Plan Meeting (chair presentations)				
Thursday	Oct 24	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Tuesday	Nov 19	City Council Work Session – Board/Commission	5:30 PM	COMMUNITY ROOM		
		Work Plan Meeting (staff recommendations)				
Thursday	Nov 21	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Dec 19	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Jan 16	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Feb 20	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Mar 19	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		
Thursday	Apr 16	Regular ETC Meeting	6:00 PM	COMMUNITY ROOM		