I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Minutes: Parks & Recreation Commission Sept. 10, 2019

V. Community Comment
   During “Community Comment,” the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VI. Reports/Recommendations
   A. Presentation on Pedestrian and Bicycle Master Plan
   B. Park Assignment Discussion
   C. Consideration of Special Project Guidelines
   D. Parks & Recreation Commission Workplan Update

VII. Chair And Member Comments

VIII. Staff Comments
   A. City Council Updates Sept. 17 and Oct. 1, 2019

IX. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
Date: October 7, 2019  

To: Parks and Recreation Commission  

From: Perry Vetter, Parks & Recreation Director  

Subject: Minutes: Parks & Recreation Commission Sept. 10, 2019  

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**ACTION REQUESTED:**
Approve minutes from the Sept. 10, 2019 Parks & Recreation Commission meeting.

**INTRODUCTION:**

**ATTACHMENTS:**

Minutes: Parks & Recreation Commission Sept. 10, 2019
I. Call To Order
Chair Good called the meeting to order at 7 p.m.

II. Roll Call
Answering roll call were Commissioners Willette, Nelson, Strother, Dahlien, Good, McAwley, Miller, Ites and Student Commissioners Osborne and Lelas
Absent: Commissioner McCormick
Staff present: Staff Liaison Perry Vetter, Recreation Supervisor Tiffany Bushland and Administrative Coordinator Janet Canton.

III. Approval Of Meeting Agenda
Motion made by Miller to approve the meeting agenda. Motion seconded by McAwley.
Motion carried.

IV. Approval Of Meeting Minutes
Motion made by Strother to approve the Aug. 13, 2019 minutes. Motion seconded by Miller.
Motion carried.

V. Community Comment
None

Chair Good introduced the new Student Commissioner Zoe Lelas. Student Commissioner Lelas took a few minutes to introduce herself to the commission.

VI. Reports/Recommendations
A. Update on Race and Equity Initiatives
Staff Liaison Vetter informed the commission that Heidi Lee, Race and Equity Coordinator, is unable to attend tonight’s meeting but will be at their October meeting. Staff Liaison Vetter gave the commission a few quick updates he had on the Race & Equity Initiatives. Commissioners asked questions.

B. Policy on the Use of Pickleball Courts
Recreation Supervisor Bushland presented to the commission the Open Play Policy staff has put together for the pickleball courts at Rosland Park. She gave the background on the complaints they have received during the last few years in regards to the pickleball courts and what brought
them to have this policy. She also noted that Edina is in the forefront of having a policy. It was also indicated that all the tennis courts in Edina are also striped for pickleball.

Commissioners asked questions and provided feedback.

C. Edinborough Park Entrance Project -
Staff Liaison Vetter informed the commission that Edinborough Park is scheduled for a major capital improvement project to renovate the south entrance to the facility. He explained the primary purposes of the improvements are to address drainage improvements that impact the facility entrance as well as the deterioration of the building materials. He also went through what specifically needs to be done on the project.

Staff Liaison Vetter went through what the next steps are in the process and added the project is anticipated to occur during the summer of 2020. He gave a presentation showing different iterations of things that could be done. Staff Liaison Vetter indicated staff is looking for some feedback from the commission on this project and will take that feedback to the City Council.

Commissioner Nelson indicated she would be happy to help on the steering committee.

Commissioners asked questions and made suggestions as well as gave their feedback.

D. Open Streets Discussion
The commission discussed who was going to be able to help at the Parks & Recreation Commission booth for the Open Streets event on Sunday, Sept. 22 from 1-5 p.m. Also discussed were ideas on what to display and hand out at the event.

Chair Good, Commissioners Strother, Miller and Osborne all volunteered to help at the Open Streets event.

E. Parks & Recreation Commission Work Plan
Chair Good informed the commission they need to get a list of ideas together for the 2020 Work Plan. He will be presenting those ideas to the City Council at the Oct. 1 work session.

An update was given on the current initiatives:

**Initiative 1** – Chair/co-chair a cross-commission committee to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey. Commissioner Dahlien informed the commission he is still waiting to hear back from the Human Rights and Relations Commission; his guess is that this initiative will continue into 2020.

**Initiative 2** – Serve on a cross-commission committee in partnership with communities of color to identify barriers for participation in programming. Commissioner Strother informed the commission that Commissioner Osborne and herself met with a couple of commissioners from
the Human Rights and Relations committee and came up with a proposal which is now in the hands of the Human Rights and Relations Commission to decide whether or not it’s the direction they want to go.

**Initiative 3** – *Chair-co-chair a cross-commission committee to develop a draft plan on Edina Grand Rounds, including wayfinding.* Commissioner Nelson informed the commission she thinks they are at a place where they are almost ready to hand it over. She thinks it’s important for the Transportation Committee to bring it to the Parks & Recreation Commission on what it is we are planning on doing. Their first idea was how they can look at ways to improve the communication in the website around what the parks actually offer. They have looked at updating the maps to include all of the bike trails and walking trails. She thinks the biggest opportunity before they finalize it is they should share it amongst the other commissions to listen to what they have proposed. It was noted Andrew Scipioni, staff liaison to the Transportation Commission, will give an update at a Parks & Recreation Commission meeting. This initiative should be finished this year.

**Initiative 4** – *Complete a study and report for fields, courts and rinks capacity and utilization from the data provided by staff.* Chair Good informed the commission they have not moved forward since last month. They have all of the data collected they just need to get the committee to take a look at it and see if they can turn this into some kind of insight that they can then make a recommendation or statement on going forward. This initiative should be finished this year.

**Initiative 5** – *Investigate possible alternative funding options to support future growth and development of Edina’s parks, programs and green spaces.* Commissioner Miller informed the commission with the internal funding opportunity they are looking at can they leverage the assets that they currently have to generate more revenue. The committee met with an outside group that does this and then met with City Manager Scott Neal to see what he thought of the idea. City Manager Neal informed the committee he thought it was a great idea to move along and gave the committee some direction. The committee took that information to the outside group and they should be hearing from the outside group in the next couple of days with what they think they can do for us. Commissioner Miller feels for the internal part of this initiative it could be done this year; however, the external/charitable funding part will go into next year.

**Initiative 6** – *Review and comment on the Race and Equity policy statement developed by city staff.* Commissioner Strother informed the commission that once staff has completed the policy there should be enough time to review and comment on it before the end of the year. She is hopeful this initiative will be completed this year.

**Initiative 7** – *Serve on a cross-commission committee to complete requirements for Edina to receive the AARP City Designation.* Commissioner Nelson informed the commission the committees are
meeting tomorrow so hopefully she will have information to share at next month’s meeting. She added because the Parks & Recreation Commission committee is not the lead on this initiative she does not know the timing of it.

The commission had a discussion on possible work plan ideas for 2020 and came up with the following:

- Prioritize and take action on the following:
  - Upgrading park playground equipment
  - Upgrading park warming house assets
  - Core park maintenance items
  - Park to park connectivity opportunities
- Review our commitment to / execution of our goal of 15% of Edina land dedicated to parks and green spaces
- Proactively assess conditions, quality and sustainability of parks, waterways and green space
- Add trails (Comp Plan goal of 15-20 miles of new trails over 10 years)
- Build community by proactively connect with neighborhood groups, developing nodes and community athletic groups
- Support Enterprise asset managers with strategic and operational plans
- Revisit the Braemar Master Plan
- Formalize the dog parks in terms of some of the infrastructure; look at a formal dog park at Weber Woods
- If the council puts the Grandview area as a work plan item be sure the council gives firm operating guidelines around what it is they are looking for from the commission.
- Fred Richards Plan
- Investigate a 2020 referendum; wasn’t sure if that would be appropriate
- Discuss natural buffer zones throughout the city; where in Edina those changes would be taking place. Just some things surrounding the natural buffer and the addition of natural grasses and things like that to green space
- Develop and recommend an innovative approach to expand funding, operating and improve our park system

Chair Good asked Staff Liaison Vetter to go through the list and do a quick cut at polishing and prioritizing the top four or five items and some parking lot items. He asked him to then email it to the commission to see if anything was missed or if there are any objections and then Chair Good will present it to the City Council at the Oct. 1 council work session.

**VII. Chair and Member Comments**

- Chair Good informed the commission that the “Fall into the Arts Festival” at Centennial Lakes was a good event; there were over 240 contributors.
- Chair Good informed the commission he recently went by Arden Park and noticed some kids on the playground equipment which right now they probably should not be playing on. He suggested putting in stronger fences and/or additional signage until the playground is ready and safe for use.
• Chair Good informed the commission he was at Highlands Park on Sunday watching boy’s flag football and it looked like a great use of a public facility.
• Chair Good informed the commission that with all of the rain and flooding staff Liaison Vetter and he discussed they need to think of a way to direct or warn people about park path closures; especially at Bredesen Park where there tends to be more flooding.
• Chair Good informed the commission that he went on the August Walk with the Mayor at Centennial Lakes Park. The park was in great shape and they received a number of very positive comments.
• Commissioner McAwley informed the commission a great job was done at Highlands Park clearing out the buckthorn around the park; you can actually see into the park right now and it looks a lot better.
• Commissioner Nelson informed the commission that at Arden Park the re-meandering of the creek is awesome. Not just the clarity of it but it’s very pretty and moves at a pretty rapid pace.

VIII. Staff Comments
Staff Liaison Vetter gave the following updates:
• There is no news on the vandalism reports at Utley Park; the partitions for the restrooms are still on order.
• The Edina Crime Prevention Fund has been offering rewards for the graffiti that has been happening; Staff Liaison Vetter will be attending a meeting next week on the protocol of how to handle graffiti in the future.
• Arden Park is still under construction; however, the playground is in. They are planning to do a soft opening for the hockey season for the history of the park; the first year of hockey at Arden Park was in 1949.
• The container and site work is primarily done at Fred Richards Park on the eastern edge where the playground will be going. They are going to have some kind of opening celebration there this fall.
• Braemar Arena finished up the DaBeauty league for the summer; approximately 16,000 people attended those games.
• The east rink at Braemar Arena has been shut down for annual maintenance.
• Braemar Golf Course is having a great season even with the challenging weather. There were approximately 18,500 18-hole rounds on the championship course, 13,000 9-hole rounds of golf on the championship course, 18,800 rounds on the Academy Nine and there were 42,000 golf range buckets sold.
• The Aquatic Center had a successful year despite the weather struggles; there were 39,000 daily admissions and 45,000 member check-ins – a 23% increase in member visits.
• The lawn bowling area at Centennial Lakes is being converted into Scottish putting and it is starting to take shape.
• There is now a revised version of the park finder on the city’s website; this version should be easier to use.
• People can now sign up to receive text notifications in addition to emails; one of the primary purposes is for the weather related closure of fields for games, etc.
• The September Walk with the Mayor at Rosland Park has been cancelled. The next Walk with the Mayor will be held on Oct. 19 at Arden Park.
• As a reminder, the October Parks & Recreation Commission meeting is scheduled for Monday, Oct. 7.

IX. Adjournment
Motion made by McAwley to adjourn the Sept. 10, 2019 meeting at 8:43 p.m. Motion seconded by Miller. Motion carried.
ACTION REQUESTED:
Receive presentation and provide feedback and comments.

INTRODUCTION:
Mr. Andrew Scipioni, Transportation Planner, will present to the Park & Recreation Commission, the Pedestrian and Bicycle Master Plan. This plan, adopted in 2018 by City Council, was a culmination of a public process and review of policy, plans and goals that created a vision to guide future development of non-motorized trails infrastructure in Edina.
The Pedestrian & Bicycle Master Plan can be found on the city’s website:
https://www.edinamn.gov/494/Pedestrian-Bicycle-Master-Plan

ATTACHMENTS:
Staff Report - Presentation on Pedestrian and Bicycle Master Plan
Date: Oct. 7, 2019

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Presentation on Pedestrian and Bicycle Master Plan

Information / Background:
Mr. Andrew Scipioni, Transportation Planner, will present to the Park & Recreation Commission, the Pedestrian and Bicycle Master Plan. This plan, adopted in 2018 by City Council, was a culmination of a public process and review of policy, plans and goals that created a vision to guide future development of non-motorized transportation infrastructure in Edina, including sidewalks, bike facilities and shared-use paths.

The Pedestrian & Bicycle Master Plan can be found on the city’s website: https://www.edinamn.gov/494/Pedestrian-Bicycle-Master-Plan

The goal of this plan is to increase the number of Edina residents, workers and visitors who walk or bike for transportation, health, fitness, and recreation in the city. In order to achieve that goal, two actions will be undertaken. The first is to provide a continuous network of safe, comfortable and inviting facilities. The second is to implement a full range of effective and proactive programs that support increased walking and biking in the city – including programs in community education, encouragement, enforcement and evaluation.

The foundation of the plan’s infrastructure recommendations is the proposed Twin Loops facility. This concept is an expansion of the Grand Loop concept proposed in the 2015 Parks, Recreation & Trails Strategic Master Plan. The Twin Loops, along with the Nine Mile Creek Regional Trails, will provide high quality connections to all four city quadrants, as well as to parks, schools, community destinations and adjoining communities. The presentation will focus on the target users, what destinations the Twin Loops will connect, how the work is funded and the roles of Engineering staff and the Transportation Commission.

Action

Receive presentation and provide feedback and comments.
ACTION REQUESTED:
Discuss commitment expectations and determine assignments.

INTRODUCTION:
At the August 2019 PARC meeting, the topic of reestablishing park assignments was discussed. There was general agreement to develop a program and to bring forward an outline of expectations for commissioners to discuss.

ATTACHMENTS:

Staff Report - PARC Assignments
Date: Oct. 7, 2019

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Parks Assignment Discussion

Information / Background:
In past years, commissioners or small teams of commissioners have been assigned to various parks throughout the city. These assignments allowed for an increase of information sharing and observation throughout the park system. The topic of re-creating park assignments for commissioners was initially discussed at the August regular PARC meeting and support for moving forward was expressed.

In determining the level of commitment needed for this program to be successful, staff has generated the following ideas of ways commissioners could be involved in park assignments.

• Provide firsthand observations or liaison with users for PARC Workplan items related to the utilization of the park system
• Represent the PARC to adopt-a-park groups or additional volunteer groups when working in the parks
• Develop relationships with residents, neighborhood groups, athletic associations or others that use the park system
• Be involved in and possibly liaison to future committee assignments for the park during master planning projects
• Using the city’s 311 system or the non-emergency number report unsafe or hazardous conditions

Discussion Questions:

• Does the Parks & Recreation Commission support the establishment of park assignments?
• Does the Parks & Recreation Commission have additional ideas for strengthening ideas for park assignments?

Park Listing
The following Parks and Classifications would be listed for assignment. This list does not include enterprise facilities.
<table>
<thead>
<tr>
<th>Park Name</th>
<th>Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Alden Park (6750 Belmore Lane)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>2 Arden Park (5230 Minnehaha Blvd.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>3 Arneson Acres Park (4711 West 70th St.)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>4 Birchcrest Park (6016 Hansen Rd.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>5 Braemar Park (Southwest corner of Edina)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>6 Bredesen Park (5901 Olinger Blvd.)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>7 Browndale Park (4510 Browndale Ave.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>8 Chowen Park (5700 Chowen Ave. S.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>9 Cornelia School Park (7142 Cornelia Dr.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>10 Countryside Park (6240 Tracy Ave. S.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>11 Creek Valley School Park (6301 Gleason Rd.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>12 Fox Meadow Park (5251 Blake Rd.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>13 Garden Park (5520 Hansen Rd.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>14 Grandview Square Park (5280 Grandview Square)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>15 Heights Park (5500 West 66th St.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>16 Highlands Park (5200 Doncaster Way)</td>
<td>Community Park</td>
</tr>
<tr>
<td>17 Kojetin Park (4201 West 44th St.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>18 Fred Richards/Lake Edina Park (4400 Parklawn Ave.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>19 Lewis Park (7300 Cahill Rd.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>20 McGuire Park (69th St. and McGuire Rd.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>21 Melody Lake Park (5601 Melody Lake Dr.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>22 Normandale Park (6501 Warren Ave. S.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>23 Pamela Park (4303 W. 58th St.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>24 Rosland Park (4300 West 66th St.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>25 Sherwood Park (5241 Eden Circle)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>26 St. John’s Park (5924 St. John’s Ave.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>27 Strachauer Park (6200 Beard Ave. S.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>28 Tingdale Park (5800 W. 59th St.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>29 Todd Park (4429 Vandervork Ave. S.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>30 Tupa Park (4918 Eden Ave.)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>31 Utley Park (4521 W. 50th St.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>32 Van Valkenburg Park (4935 Lincoln Dr. S.)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>33 Walnut Ridge Park (5801 Londonderry Rd.)</td>
<td>Community Park</td>
</tr>
<tr>
<td>34 Weber Park (4115 Grimes Ave. S.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>35 Weber Woods (Name TBD) (40th &amp; France)</td>
<td>Special Use Park</td>
</tr>
<tr>
<td>36 Williams Park (50th St. and Browndale Ave.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>37 Wooddale Park (4500 W. 50th St.)</td>
<td>Neighborhood Park</td>
</tr>
<tr>
<td>38 York Park (5448 York Ave. S.)</td>
<td>Mini Park</td>
</tr>
<tr>
<td>39 Yorktown Park (7335 York Ave. S.)</td>
<td>Special Use Park</td>
</tr>
</tbody>
</table>
ACTION REQUESTED:
Provide feedback on the draft special project guidelines.

INTRODUCTION:
Staff has received an increase in requests from neighborhood and resident groups to update or improve certain park amenities and facilities. Rather than begin conversations without any background to what level these requests might be, staff has developed a draft set of special project guidelines.

ATTACHMENTS:
Staff Report Consideration of Special Project Guidelines
Date: Oct. 7, 2019

To: Park and Recreation Commission

From: Perry Vetter, Parks & Recreation Director

Subject: Establishment of special project guidelines

Information / Background:
Staff has received an increase in requests from neighborhood and resident groups to update or improve certain park amenities and facilities. These requests have variety from standard playground replacements, playground additions and even an outdoor cross-fit system. Rather than begin conversations without any background to what level these requests might be, staff has developed a draft set of special project guidelines.

These guidelines would be used to help focus and frame certain requests for new or renovated amenities. The intent is to share these considerations upon request so groups can assist in framing the pitch they will be making. Depending on the scope of the request, these may result in requests to the Parks & Recreation Commission for consideration and ultimately recommendations to the City Council.

Discussion Question:
- Does the commission have any additional considerations that should be included as guidelines for special projects or proposals?

Action
Provide feedback on the draft special project guidelines.
Considerations for special projects or proposals

I. The extent of neighborhood and community interest and benefit derived from the project is justifiable.
   a. Does this project support an initiative on the annual work plan?
   b. Does it serve a previously identified community need?
   c. What is the community or neighborhood demand for the project?
   d. Is there equity in supporting the project?
   e. What is the impact on the community for not supporting the project?
   f. What are the benefits derived from the project?
   g. Would this project be utilized by non-residents and what is that impact?
   h. How and to what extent will the community be engaged?

II. Proximity of requested project to existing park or other city-owned land is appropriate.
    a. Is land acquisition involved or will city-owned property be used?
    b. Has a specific site been identified?
    c. Does this project displace a current or future activity?
    d. What is the impact (traffic, noise, light, etc.) on surrounding properties?
    e. Is this project sole source or would other entities have similar interests?
    f. What selection process will be utilized?
    g. What liability issues are involved? Are there other requirements?
    h. Are there identified approvals needed from the city? Other entities?

III. There is an ability for the city and the community to fund the project.
     a. Is funding available through the city’s Capital Improvement Program?
     b. Is funding available through the city’s general operating budget?
     c. What other financial resources are available in the community to fund the project?
     d. How secure are these resources and can the needed funding be sustained?
     e. What ongoing operating and maintenance costs are involved?
     f. Will this be revenue-generating project? Who will pay for the expenses? Who will keep the revenues?
     g. Will the facility be programmed? If so, at what cost and by whom?

IV. Other issues
    a. What alternatives have been considered?
    b. How does the project align with the established goals of the Parks and Recreation Department?
    c. How accessible is the property to the general public?
    d. Is this a project expected to continue or is it a one-time request?
    e. Is this project seasonal in nature or a year-round operation? Which seasons?
ACTION REQUESTED:
Update the 2019 workplan with progress to date. Chair Good presented the proposed 2020 work plan to the City Council on October 1, 2019.

INTRODUCTION:

ATTACHMENTS:

2019 PARC Workplan
2020 PARC Workplan Draft
### Initiative #1

<table>
<thead>
<tr>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 1 (Study &amp; Report) ☐ 2 (Review &amp; Comment) ☒ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td>Q4 2019</td>
<td>☐ Funds available Funds are available for this project.</td>
<td>☒ Staff Liaison: Hrs 5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☐ Staff Liaison: Hrs 5</td>
</tr>
</tbody>
</table>

**R&E 2.A.** Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey.

**Lead Commissioners:** Burke, Dahlien, Willette and Student Commissioner Osborne

**Partners:** Human Rights & Relations Commission and Parks & Recreation Commission [LEAD]

**Liaison Comments:**

**City Manager Comments:** Change language: R&E 2.A. Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey. Charge #3.

**Progress Report:** Commissioner Dahlien informed the commission that the HRRC will be responding back on whether they determined a recommendation at their most recent meeting.

### Initiative #2

<table>
<thead>
<tr>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 1 (Study &amp; Report) ☒ 2 (Review &amp; Recommend) ☐ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td>Continue to 2020 WP</td>
<td>☐ Funds available Funds are available for this project.</td>
<td>☒ Staff Liaison: Hrs 20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Funds not available There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☐ Staff Liaison: Hrs 20</td>
</tr>
</tbody>
</table>

**R&E 20.B.** Serve on a cross-commission committee (see partners) in partnership with communities of color to identify barriers for participation in programming.

**Lead Commissioners:** McCormick, Strother and Student Commissioner Osborne

**Partners:** Human Rights & Relations Commission [LEAD] and Parks & Recreation Commission

**Progress Report:** A meeting with the HRRC was conducted. Topics discussed were different ideas to engage communities and gather feedback. Liaison Vetter indicated the HRRC will be further working on the engagement topic. Staff will ensure that the HRRC and PARC members stay in contact on next steps.
### Initiative #3

**Council Charge (Proposed Charge Completed by CM)**  
- ☑ 1 (Study & Report)  
- ☐ 2 (Review & Comment)  
- ☑ 3 (Review & Recommend)  
- ☐ 4 (Review & Decide)

**Target Completion Date**  
- Completed

**Budget Required (Staff Liaison)**  
- ☐ Funds available  
- ☑ Funds not available

**Staff Support Required (Staff Liaison)**  
- ☐ Staff Liaison: Hrs 10  
- ☑ CTS (including Video)  
- ☐ Other Staff: Hrs_____

**Initiative Type:** ☑ New Initiative  

**Chair/co-chair a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.**

**Lead Commissioners:** Good, Miller, Nelson, Strother and Student Commissioner Anderson  

**Partners:** Parks & Recreation Commission [LEAD] and Transportation Commission.

**Progress Report:** A meeting with the Transportation Commission was conducted. Their intent is to have a draft connection plan for the four quadrants to improve access across Edina for both bikes and pedestrians as well as improve wayfinding.

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### Initiative #4

**Council Charge (Proposed Charge Completed by CM)**  
- ☑ 1 (Study & Report)  
- ☐ 2 (Review & Comment)  
- ☑ 3 (Review & Recommend)  
- ☐ 4 (Review & Decide)

**Target Completion Date**  
- Q4 2019

**Budget Required (Staff Liaison)**  
- ☐ Funds available  
- ☑ Funds not available

**Staff Support Required (Staff Liaison)**  
- ☐ Staff Liaison: Hrs____  
- ☑ CTS (including Video)  
- ☐ Other Staff: Hrs____

**Initiative Type:** ☑ Continued Initiative  

**Complete a study and report for fields, courts and rinks capacity and utilization from the data provided by staff.**

**Lead Commissioners:** Burke, Dahlien, Good and Student Commissioner Anderson

**Progress Report:** The committee has updated field and rink use and working to access court information.

---

### Initiative #5

**Council Charge (Proposed Charge Completed by CM)**  
- ☑ 1 (Study & Report)  
- ☐ 2 (Review & Comment)  
- ☑ 3 (Review & Recommend)  
- ☐ 4 (Review & Decide)

**Target Completion Date**  
- Completed

**Budget Required (Staff Liaison)**  
- ☐ Funds available  
- ☑ Funds not available

**Staff Support Required (Staff Liaison)**  
- ☐ Staff Liaison: Hrs 20  
- ☑ CTS (including Video)  
- ☐ Other Staff: Hrs____

**Initiative Type:** ☑ Continued Initiative  

**Investigate possible alternative funding options to support future growth and development of Edina’s parks, programs and green spaces.**

**Lead Commissioners:** Ites, McAwley, Miller and Willette
**Progress Report:** The committee is looking at two options for funding shortfalls, and recently met with an outside group that creates additional revenue opportunities for organizations based on their assets.

<table>
<thead>
<tr>
<th>Initiative #6</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☐ 1 (Study &amp; Report) ☒ 2 (Review &amp; Comment)</td>
<td></td>
<td>☐ Funds available</td>
<td>☒ Staff Liaison: Hrs 2</td>
</tr>
<tr>
<td></td>
<td>☐ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td></td>
<td>Funds are available for this project.</td>
<td>☐ Other Staff: Hrs_____</td>
</tr>
<tr>
<td></td>
<td>Initiation Type: ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility</td>
<td>All of 2019</td>
<td>☒ Funds available</td>
<td>☒ Staff Liaison: Hrs____</td>
</tr>
<tr>
<td></td>
<td>R&amp;E 21.C Review and comment on the Race and Equity policy statement developed by City staff.</td>
<td></td>
<td>Funds are available for this project.</td>
<td>CTS (including Video)</td>
</tr>
<tr>
<td></td>
<td>☐ Funds not available</td>
<td></td>
<td></td>
<td>Other Staff: Hrs_____</td>
</tr>
<tr>
<td></td>
<td>Lead Commissioners: McCormick and Strother</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Lead Commissioners: McCormick and Strother**

**Progress Report:** Staff will have a policy statement for review. Race and Equity Coordinator presentation rescheduled for future meeting.

<table>
<thead>
<tr>
<th>Initiative #7</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☐ 1 (Study &amp; Report) ☒ 2 (Review &amp; Comment)</td>
<td>All of 2019</td>
<td>☒ Funds available</td>
<td>☒ Staff Liaison: Hrs____</td>
</tr>
<tr>
<td></td>
<td>☐ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td></td>
<td>Funds are available for this project.</td>
<td>☐ Other Staff: Hrs_____</td>
</tr>
<tr>
<td></td>
<td>Initiation Type: ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility</td>
<td></td>
<td>Funds not available</td>
<td></td>
</tr>
<tr>
<td>Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete Walk Audit Tool Kit provided by AARP</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>October Senior Expo &amp; Designation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lead Commissioners: McCormick and Nelson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Partners: Community Health Commission [LEAD], Human Rights &amp; Relations Commission, Parks &amp; Recreation Commission, Transportation Commission</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Progress Report:** Committee is still waiting for Community Health Committee on timing.

| Parking Lot | Fred Richards Park |

---

**PARKS AND RECREATION COMMISSION**
### Initiative 1

**Initiative Type**: Study and Report  
**Completion Date**:  
**Council Charge**: I (study and report)

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Funds available</td>
<td>Staff Liaison, Other</td>
</tr>
<tr>
<td></td>
<td>In-kind</td>
<td>35-45</td>
</tr>
</tbody>
</table>

**Staff Liaison Comments:**

**City Manager Comments:**

**Progress Report:**

Assess existing conditions, quality and sustainability of parks and green spaces. Identify areas prone to risk and areas of opportunity for future improvements.

### Initiative 2

**Initiative Type**: Continue  
**Completion Date**:  
**Council Charge**: I (study and report)

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Funds available</td>
<td>Staff Liaison</td>
</tr>
<tr>
<td></td>
<td>In-Kind</td>
<td>15-25</td>
</tr>
</tbody>
</table>

**R&E 20.B. Serve on a cross-commission committee (see partners) in partnership with communities of color to identify barriers for participation in programming.**

**Staff Liaison Comments:** Continued partnership with HRRC

**City Manager Comments:**

**Progress Report:**
## Initiative 3

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td></td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

**Lead Commissioners**

- Budget
- **Staff Support**
  - Funds available
  - In-Kind

**City Manager Comments:**

**Progress Report:**

- Review and Recommend
- Develop an approach to build community by proactively connecting with neighborhood groups, community athletic groups and underserved members of the community.

**Staff Liaison Comments:**


## Initiative 4

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td></td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

**Lead Commissioners**

- Budget
- **Staff Support**
  - Funds available
  - In-Kind

**City Manager Comments:**

**Progress Report:**

- Review and Recommend
- Prioritize park capital infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement.

**Staff Liaison Comments:**


## Initiative 5

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td></td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

**Lead Commissioners**

- Budget
- **Staff Support**
  - Funds not available
  - 2017 Est. $2,200,000
  - TBD

**City Manager Comments:**

**Progress Report:**

- Review and Recommend
- Implement the Braemar Park master plan and pursue alternate funding opportunities for eligible components.

**Staff Liaison Comments:**

- Review and Recommend
- Prioritize park capital infrastructure needs, including playground equipment, warming houses and core amenities for expansion and replacement.

**City Manager Comments:**

**Progress Report:**

- Review and Recommend
- Implement the Braemar Park master plan and pursue alternate funding opportunities for eligible components.
### Initiative 6

<table>
<thead>
<tr>
<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
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</thead>
<tbody>
<tr>
<td>Review and Recommend</td>
<td></td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

Implement the Fred Richards Park master plan and pursue alternate funding opportunities for eligible components.

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Funds not available</td>
<td>Staff Liaison</td>
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<tr>
<td></td>
<td>2017 Est. $13,700,000</td>
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### Initiative 7

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<th>Initiative Type</th>
<th>Completion Date</th>
<th>Council Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and Recommend</td>
<td></td>
<td>3 (review and recommend)</td>
</tr>
</tbody>
</table>

Review the commitment to and execution of the strategic goal of 15% of Edina land dedicated to parks and green spaces.

<table>
<thead>
<tr>
<th>Lead Commissioners</th>
<th>Budget</th>
<th>Staff Support</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Funds available</td>
<td>Staff Liaison, Other</td>
</tr>
<tr>
<td></td>
<td>In-Kind</td>
<td>20-25</td>
</tr>
</tbody>
</table>

### Parking Lot

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
</table>
CITY OF EDINA
4801 West 50th Street
Edina, MN 55424
www.edinamn.gov

Date: October 7, 2019
To: Parks and Recreation Commission
From: Perry Vetter, Parks & Recreation Director
Subject: City Council Updates Sept. 17 and Oct. 1, 2019

Agenda Item #: VIII.A.
Item Type: Other
Item Activity: Information

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

City Council Updates Sept. 17 and Oct. 1, 2019
City Council Updates
By Scott Neal

Sept. 17, 2019
• Nothing to report

Oct. 1, 2019
• Public Hearings for Special Assessments; Weed Mowing and Tree Removal