I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Minutes: Parks & Recreation Commission Jan. 8, 2019

V. Special Recognitions And Presentations
   A. Online Engagement

VI. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VII. Reports/Recommendations
   A. Arden Park Update
   B. 2019 PARC Work Plan

VIII. Chair And Member Comments

IX. Staff Comments
   A. City Council Updates Jan. 8, 23 and Feb. 5

X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
ACTION REQUESTED:
Approve minutes from the Jan. 8, 2019 Parks & Recreation Commission Meeting.

INTRODUCTION:

ATTACHMENTS:

Minutes: Parks & Recreation Commission Jan. 8, 2019
I. Call To Order
Chair Good called the meeting to order at 7:04 p.m.

II. Roll Call
Answering roll call were Commissioners Burke, Dahlien, Good, Ites, McCormick, Miller, Nelson, Strother, Willette and Student Commissioners Anderson and Osborne
Late arrivals: McAwley at 7:06 p.m.
Staff present: Staff Liaison Ann Kattreh, Assistant Parks & Recreation Director Susan Faus and Administrative Coordinator Janet Canton

III. Approval Of Meeting Agenda
Chair Good asked to amend the agenda to include the Edinborough Park tour and add an update on Arden Park.
Motion made by Willette to approve the meeting agenda as amended. Motion seconded by Nelson. Motion carried.

IV. Approval Of Meeting Minutes
Motion made by Willette to approve the Dec. 11, 2018 minutes. Motion seconded by Nelson. Motion carried.

V. Community Comment
None

VI. Reports/Recommendations
A. John Philip Sousa Band
Assistant Parks & Recreation Director Faus introduced Susan Chandler, Vice Chair of the Arts & Culture Commission and Susan Tarnowski, General Manager of the Art Center.
Ms. Chandler provided the commission with a summary of the discussion that the Arts & Culture Commission had with regards to the John Philip Sousa Band as well as what they viewed the relationship should be between the band and the city.

The commission asked questions and had discussions.
Motion made by Dahlien to recommend to the City Council that we refer this to the City Attorney and the city’s risk manager as a service provider and to draw up a framework that the John Philip Sousa Band and others would then apply to be in a similar position/situation. Motion seconded by McAwley.
Ayes: Dahlien, Ites, McCormick, Miller, Nelson, Strother, Willette
Nayes: Good, McAwley
Motion carried.

Motion made by Miller to recommend that they try to maintain this relationship. Motion seconded by Dahlien. Motion carried.

B. 2019 Parks & Recreation Commission Work Plan
Chair Good informed the commission a few changes were made to the 2019 Work Plan:
- Chair Good has been added to Initiative Three: To Develop a Draft Plan on Edina Grand Rounds, Including Wayfinding.
- Initiative Five: To Investigate Possible Alternative Funding Options to Support Future Growth and Development of Edina’s Parks, Program and Green Spaces had more than a quorum on the committee so Commissioner Nelson agreed to not be on the committee so they are within committee guidelines.
- Chair Good asked the commissioners if anyone wants to be on an initiative to let him know.

Chair Good asked that the first time committees get together to work on their initiatives to first appoint a chair who is willing to take the lead and give an update each month to the commission. Chair Good also asked that each committee determine a reasonable completion date for their initiative so they can see if they are making progress as they had expected.

C. Arden Park Update
Assistant Parks & Recreation Director Faus gave an update on what has been done to date on the Arden Park project. She also informed the commission of what will be happening in the next few weeks. She added that the bid opening for the shelter building will take place on Jan. 22.

The commission asked questions and had a discussion on the project.

D. Tour of Edinborough Park
Patty McGrath, General Manager of Edinborough Park, gave the Parks & Recreation Commission a tour of the park.
VII. Chair and Member Comments

• Chair Good and commissioners thanked Staff Liaison Kattreh for her 26 years of service with the City of Edina Parks & Recreation Department.

VIII. Staff Comments

• Staff Liaison Kattreh stated that it has been an absolute pleasure and honor to serve the City of Edina for the past 26 years.

Assistant Parks & Recreation Director Faus gave the following updates:

• The Winter Ice festival will be held at Centennial Lakes on Sunday, Jan. 13 from 1-5 p.m.
• We are currently hiring for all of our summer seasonal positions. If you know anyone who may be interested please have them check out the city’s website and apply online.
• To date there have been 9,089 skaters at the outdoor rinks and they have been open 19 days. The highest usage day was Wednesday, Dec. 26 with over 1,300 skaters.
• There is an opening reception for some of the gallery openings; one is the Power of Water and the other is Landscapes; both openings are on Jan. 10, 2019 at the Art Center.
• There is an Author’s Studio being held at the Art Center on Saturday, Jan. 12 from 10-11 a.m. Before I Leave: Wisdom from the Stories of Six Women Over Eighty.

IX. Adjournment

Motion made by Miller to adjourn the Jan. 8, 2019 meeting at 8:51 p.m. Motion seconded by Strother. Motion carried.
ACTION REQUESTED:
No action requested.

INTRODUCTION:
Staff will provide a construction update on the Arden Park project.
Date: February 12, 2019

To: Parks and Recreation Commission

From: Greg Good, PARC Chair

Subject: 2019 PARC Work Plan

ACTION REQUESTED:
No action requested.

INTRODUCTION:
Discuss progress on work plan initiatives.

ATTACHMENTS:

2019 PARC Work Plan
**Commission: Parks & Recreation Commission**  
2019 Annual Work Plan

### Initiative #1

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<th>Initiative Type:</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
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**R&E 2.A.** Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey.

**Lead Commissioners: Burke, Dahlien, Willette and Student Commissioner Osborne**

**Partners:** Human Rights & Relations Commission and Parks & Recreation Commission [LEAD]

**Liaison Comments:**

**City Manager Comments:** Change language: **R&E 2.A.** Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey. Charge #3.

**Progress Report:**

### Initiative #2

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**R&E 20.B.** Serve on a cross-commission committee (see partners) in partnership with communities of color to identify barriers for participation in programming.

**Lead Commissioners: McCormick, Strother and Student Commissioner Osborne**

**Partners:** Human Rights & Relations Commission [LEAD] and Parks & Recreation Commission

**Progress Report:**
### Initiative #3

**Council Charge (Proposed Charge Completed by CM)**
- ☑ 1 (Study & Report)
- ☐ 2 (Review & Comment)
- ✗ 3 (Review & Recommend)
- ☐ 4 (Review & Decide)

**Target Completion Date**
- ☐ Funds available
  - *Funds are available for this project.*
- ☑ Funds not available
  - *There are not funds available for this project (explain impact of Council approving initiative in liaison comments).*
- ☑ Staff Liaison: Hrs 10
- ☐ CTS (including Video)
- ☐ Other Staff: Hrs____

**Initiative Type:** ☑ New Initiative  ☐ Continued Initiative  ☐ Ongoing Responsibility

Chair/co-chair a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.

**Lead Commissioners:** Good, Miller, Nelson, Strother and Student Commissioner Anderson

**Partners:** Parks & Recreation Commission [LEAD] and Transportation Commission.

**Progress Report:**

### Initiative #4

**Council Charge (Proposed Charge Completed by CM)**
- ✗ 1 (Study & Report)
- ☐ 2 (Review & Comment)
- ☑ 3 (Review & Recommend)
- ☐ 4 (Review & Decide)

**Target Completion Date**
- June
  - ☑ Funds available
    - *Funds are available for this project.*
  - ☑ Funds not available
    - *Funds are available for this project.*
- ☑ Staff Liaison: Hrs____
- ☐ CTS (including Video)
- ☑ Other Staff: Hrs____

**Initiative Type:** ☐ New Initiative  ☑ Continued Initiative  ☐ Ongoing Responsibility

Complete a study and report for fields, courts and rinks capacity and utilization from the data provided by staff.

**Lead Commissioners:** Burke, Dahlien, Good and Student Commissioner Anderson

**Progress Report:**

### Initiative #5

**Council Charge (Proposed Charge Completed by CM)**
- ✗ 1 (Study & Report)
- ☐ 2 (Review & Comment)
- ☑ 3 (Review & Recommend)
- ☐ 4 (Review & Decide)

**Target Completion Date**
- ☐ Funds available
  - *Funds are available for this project.*
  - *Funds are available for this project.*
- ☑ Staff Liaison: Hrs 20
  - *Funds are available for this project.*
- ☑ CTS (including Video)
- ☑ Other Staff: Hrs____

**Initiative Type:** ☑ New Initiative  ☐ Continued Initiative  ☐ Ongoing Responsibility

Investigate possible alternative funding options to support future growth and development of Edina’s parks, programs and green spaces.

**Lead Commissioners:** Ites, McAwley, Miller and Willette

**Progress Report:**
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<td>□ 3 (Review &amp; Recommend)</td>
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<td>☐ Funds not available</td>
<td>□ CTS (including Video)</td>
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Initiative Type: ☒ New Initiative □ Continued Initiative □ Ongoing Responsibility

R&E 21.C Review and comment on the Race and Equity policy statement developed by City staff.

Lead Commissioners: McCormick and Strother

Progress Report:

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<td>□ 3 (Review &amp; Recommend)</td>
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<td></td>
<td>☐ Funds not available</td>
<td>□ CTS (including Video)</td>
</tr>
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</table>

Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation.
- Complete Walk Audit Tool Kit provided by AARP
- October Senior Expo & Designation

Lead Commissioners: McCormick and Nelson

Partners: Community Health Commission [LEAD], Human Rights & Relations Commission, Parks & Recreation Commission, Transportation Commission

Progress Report:

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Parking Lot | Fred Richards Park

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PARKS AND RECREATION COMMISSION
Date: February 12, 2019

To: Parks and Recreation Commission

From: Susan Faus, Assistant Parks & Recreation Director

Subject: City Council Updates Jan. 8, 23 and Feb. 5

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

City Council Updates Jan. 8, 23 and Feb. 5
City Council Updates
By Scott Neal

Jan. 8, 2019
• Appointed Tom Swenson to serve as the City’s Assistant Weed Inspector.
• Reappointed board and commission members with expiring terms to new terms.

Jan. 23, 2019
• Nothing to report.

Feb. 5, 2019
• Approved request for purchase for professional services for Fred Richards Park Renovations – Phase I to Confluence, Inc.

• Approved Award of Bid to American Liberty Construction for the Arden Park Shelter.