

**Agenda**  
**City Council Work Session**  
**City of Edina, Minnesota**  
**Community Room**

**Tuesday, May 7, 2019**  
**5:30 PM**

- I. Call To Order
- II. Roll Call
- III. Joint Meeting: Parks & Recreation Commission
- IV. Joint Meeting: Transportation Commission
- V. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



## CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

[www.edinamn.gov](http://www.edinamn.gov)

**Date:** May 7, 2019

**Agenda Item #:** III.

**To:** Mayor and City Council

**Item Type:**

Reports / Recommendation

**From:** Susan Faus, Assistant Parks & Recreation Director

**Item Activity:**

**Subject:** Joint Meeting: Parks & Recreation Commission

Discussion, Information

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### **ACTION REQUESTED:**

No action required.

### **INTRODUCTION:**

The PARC chair will briefly review the Commission's progress on their 2019 work plan (attached).

### **ATTACHMENTS:**

PARC 2019 Work Plan



## Commission: Parks & Recreation Commission

### 2019 Annual Work Plan

Initiative #1	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 5
<b>R&amp;E 2.A.</b> Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input type="checkbox"/> CTS (including Video)
<b>Lead Commissioners: Burke, Dahlien, Willette and Student Commissioner Osborne</b> <b>Partners:</b> Human Rights & Relations Commission and Parks & Recreation Commission [LEAD]				<input checked="" type="checkbox"/> Other Staff: Hrs 5
Liaison Comments:				
City Manager Comments: Change language: <b>R&amp;E 2.A.</b> Chair/co-chair a cross-commission committee (see partners) to review the naming of a public facility in the Grandview area after the BC and Ellen Yancey. Charge #3.				
Progress Report: Commissioner Dahlien scheduled a meeting with HRRC on April 22.				

Initiative #2	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 20  <input type="checkbox"/> CTS (including Video)  <input checked="" type="checkbox"/> Other Staff: Hrs 40
R&E 20.B. Serve on a cross-commission committee (see partners) in partnership with communities of color to identify barriers for participation in programming.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Lead Commissioners: McCormick, Strother and Student Commissioner Osborne Partners: Human Rights & Relations Commission [LEAD] and Parks & Recreation Commission				
Progress Report: Waiting to hear from HRRC who is the lead on this project. The meeting has not been scheduled yet.				

Initiative #3	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 10  <input type="checkbox"/> CTS (including Video)  <input type="checkbox"/> Other Staff: Hrs _____
Chair/co-chair a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
<b>Lead Commissioners: Good, Miller, Nelson, Strother and Student Commissioner Anderson</b> <b>Partners:</b> Parks & Recreation Commission [LEAD] and Transportation Commission.				
<b>Progress Report: Chair Good reached out to the Transportation Commission and is waiting to hear back to start.</b>				

Initiative #4	Council Charge (Proposed Charge Completed by CM) <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		June	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input type="checkbox"/> Staff Liaison: Hrs _____ <input type="checkbox"/> CTS (including Video) <input checked="" type="checkbox"/> Other Staff: Hrs __20__
Complete a study and report for fields, courts and rinks capacity and utilization from the data provided by staff.			<input checked="" type="checkbox"/> Funds not available	
<b>Lead Commissioners: Burke, Dahlien, Good and Student Commissioner Anderson</b>				
<b>Progress Report: Chair Good indicated they are in the process of putting all of the information received into a framework of how they will measure it, evaluate and communicate it.</b>				

Initiative #5	Council Charge (Proposed Charge Completed by CM) <input checked="" type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 20 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs _____
Investigate possible alternative funding options to support future growth and development of Edina's parks, programs and green spaces.			<input checked="" type="checkbox"/> Funds not available	
<b>Lead Commissioners: Ites, McAwley, Miller and Willette</b>				
<b>Progress Report: Nothing new to report.</b>				

Initiative #6	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility			<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 2 <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs _____
R&E 21.C Review and comment on the Race and Equity policy statement developed by City staff.			<input type="checkbox"/> Funds not available	
Lead Commissioners: McCormick and Strother				
Progress Report: Staff have started working on the policy statement. Staff plan to have a draft to present to PARC in Q2 and hope to finalize the initiative in Q3. .				

Initiative #7	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		All of 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs _____ <input type="checkbox"/> CTS (including Video) <input type="checkbox"/> Other Staff: Hrs _____
Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation. -Complete Walk Audit Tool Kit provided by AARP -October Senior Expo & Designation			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	
Lead Commissioners: McCormick and Nelson Partners: Community Health Commission [LEAD], Human Rights & Relations Commission, Parks & Recreation Commission, Transportation Commission				
Progress Report: The first meeting was held and discussed getting the AARP designation and as part of that our plans to conduct the walking survey. The expectation is to do a survey in the next two months with seniors on key intersections they find difficult to get around and conduct the walking audit in July.				

Parking Lot	Fred Richards Park
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## CITY OF EDINA

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**Date:** May 7, 2019

**Agenda Item #:** IV.

**To:** Mayor and City Council

**Item Type:**

Other

**From:** Andrew Scipioni, Transportation Planner

**Item Activity:**

**Subject:** Joint Meeting: Transportation Commission

Discussion

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### ACTION REQUESTED:

None.

### INTRODUCTION:

The Transportation Commission Chair will briefly review the Commission's progress on their 2019 work plan (attached), and will solicit input from the Council regarding Travel Demand Management (TDM) policy and the CloverRide Circulator Bus Service.

### ATTACHMENTS:

2019 ETC Work Plan Progress Report



# Commission: Transportation Commission

## 2019 Annual Work Plan

Progress Report: 5/7/2019

Initiative #1	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		August 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs <u>20</u>
Chair/co-chair a cross-commission committee (see partners) to review Travel Demand Management (TDM) options and recommend a TDM policy or ordinance for Council consideration.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input type="checkbox"/> CTS (including Video)
<b>Lead Commissioners:</b> Bruce McCarthy <b>Partners:</b> Transportation Commission [LEAD] and Planning Commission				<input checked="" type="checkbox"/> Other Staff: Hrs <u>16</u>
<b>Progress Report:</b> ETC members have met with Planning Commission members for preliminary discussions. The subcommittee has reviewed existing policies, has developed areas of focus and has drafted a framework for their final recommendation.				

Initiative #2	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		October 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs <u>8</u>
Serve on a cross-commission committee (see partners) to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input type="checkbox"/> CTS (including Video)
<b>Lead Commissioners:</b> Lori Richman <b>Partners:</b> Transportation Commission and Planning Commission [LEAD]				<input type="checkbox"/> Other Staff: Hrs <u>    </u>
<b>Progress Report:</b> With input from the ETC, staff has hired a consultant to conduct an educational seminar on traffic impact studies. The seminar will be presented to ETC on June 20, and then will be recorded and made available for future commissioners.				

Initiative #3	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		September 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs <u>8</u>
Annually, spring through fall, the commission will coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event.			<input checked="" type="checkbox"/> Funds not available <i>There are not funds available for this project ((explain impact of Council approving initiative in liaison comments)).</i>	<input checked="" type="checkbox"/> CTS (including Video)
Lead Commissioners: Mindy Ahler				<input checked="" type="checkbox"/> Other Staff: Hrs <u>16</u>
Progress Report: ETC submitted a guest column to the Sun Current on the subject of patience and safety on our roadways. Commissioners and staff discussed other possible elements to include in the campaign.				

Initiative #4	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input checked="" type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		June 2019	<input checked="" type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs <u>12</u>
Monitor and evaluate the CloverRide circulator service (charge #4) and make recommendations to Council for future service after twelve-month agreement expires (charge #3).			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input checked="" type="checkbox"/> CTS (including Video)
Lead Commissioners: Larry Olson				<input type="checkbox"/> Other Staff: Hrs ____
Progress Report: ETC and staff will recommend continuing existing service to City Council on May 21. The CloverRide Task Force is working with staff to implement a marketing campaign and is assessing the viability of a second circulator bus to serve other areas of Edina.				

Initiative #5	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		December 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs <u>8</u>
Review and comment on PACS Fund allocating process with a race and equity lens.			<input checked="" type="checkbox"/> Funds not available <i>There are not funds available for this project ((explain impact of Council approving initiative in liaison comments)).</i>	<input type="checkbox"/> CTS (including Video)
Lead Commissioners:				<input type="checkbox"/> Other Staff: Hrs ____
Progress Report: Staff is in the early stages of developing this initiative.				

Initiative #6	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input type="checkbox"/> 2 (Review & Comment) <input checked="" type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		December 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs _____
Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation. -Complete Walk Audit Tool Kit provided by AARP -October Senior Expo & Designation			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input type="checkbox"/> CTS (including Video)  <input type="checkbox"/> Other Staff: Hrs _____
<b>Lead Commissioners:</b> Bocar Kane <b>Partners:</b> Community Health Commission [LEAD], Human Rights & Relations Commission, Parks & Recreation Commission, Transportation Commission				
<b>Progress Report: The committee is in the early stages of developing this initiative.</b>				

Initiative #7	Council Charge (Proposed Charge Completed by CM) <input type="checkbox"/> 1 (Study & Report) <input checked="" type="checkbox"/> 2 (Review & Comment) <input type="checkbox"/> 3 (Review & Recommend) <input type="checkbox"/> 4 (Review & Decide)	Target Completion Date	Budget Required (Staff Liaison)	Staff Support Required (Staff Liaison)
Initiative Type: <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> Ongoing Responsibility		December 2019	<input type="checkbox"/> Funds available <i>Funds are available for this project.</i>	<input checked="" type="checkbox"/> Staff Liaison: Hrs 10
Serve on a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.			<input type="checkbox"/> Funds not available <i>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</i>	<input type="checkbox"/> CTS (including Video)  <input type="checkbox"/> Other Staff: Hrs _____
<b>Lead Commissioners:</b> Erik Ruthruff <b>Partners:</b> Parks & Recreation Commission [LEAD] and Transportation Commission				
<b>Progress Report: The committee is in the early stages of developing this initiative.</b>				