I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Approval of Minutes - Regular Meeting of January 17, 2019

V. Community Comment

   During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VI. Reports/Recommendations
   A. Annual Elections
   B. 2019 Work Plan Updates
   C. 2018 Traffic Safety Summary Report
   E. Discuss draft Comprehensive Plan Transportation and Implementation Chapters

VII. Chair And Member Comments

VIII. Staff Comments

IX. Calendar Of Events
   A. Schedule of Meeting and Event Dates as of February 15, 2019

X. Adjournment

The City of Edina wants all residents to be comfortable being part of the public
process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
Date: February 21, 2019

To: Transportation Commission

From: Liz Moore, Engineering Specialist

Subject: Approval of Minutes - Regular Meeting of January 17, 2019

Agenda Item #: IV.A.

Item Type: Minutes

Item Activity: Action

ACTION REQUESTED:
Approve the meeting minutes of the regular Edina Transportation Commission of January 17, 2019.

INTRODUCTION:

ATTACHMENTS:

ETC Minutes Jan 17 2019
I. Call To Order
Chair Richman called the meeting to order

II. Roll Call
Answering roll call were commissioners Ahler, Johnson, McCarthy, Olson, Richman, Ruthruff, Scherer, Veluvali
Absent: Commissioner Ayelomi, Kane, Zimbwa

III. Approval Of Meeting Agenda
Motion was made by commissioner Ahler and seconded by Commissioner Olson to approve the agenda. All voted aye. Motion carried.

IV. Approval Of Meeting Minutes
Motion was made by Commissioner McCarthy and seconded by Commissioner Ahler approving the December 20, 2018 meeting minutes. All voted aye. Motion carried.

V. Community Comment
None.

VI. Reports/Recommendations

A. 2019 ETC Work Plan
   • #1 TDM
     o Bruce McCarthy is the lead commissioner with other members of the ETC, Bocar Kane and Kirk Johnson assisting.
     o They are looking for additional people to assist including inviting Melissa Madison from Commuter Services, Mary Brindle from City Council, and 2 members of the Planning Commission.
     o They will be developing a list of questions for Melissa on research and implementation.
   • #2 Cross Commission Committee
     o Lori Richman will lead with the help of Matt Scherer.
   • #3 Educational Campaign
     o Mindy Ahler will lead with the help of Lori Richman and Kirk Johnson, as needed.
     o Looking at doing an informal campaign right away with the Sun Current and City Communications.
     o Educate people about bike and pedestrian plan that is already in place.
• #4 CloverRide
  o Larry Olson and Erik Ruthruff will continue to work on this.
  o The task force will suggest changes and recommend and major changes to the Council.
• #5 PACS
• No ETC lead needed; staff will make recommendations.
• #6 AARP City Designation
  o Community Health will reach out to commission members to find someone to work with.
• #7 Draft – Edina Grand Rounds
  o Erik Ruthruff may be interested in assisting with this one.
• Process: Commission chairs or leads to reach out to other chairs of commissions to gauge interested members.

B. Transportation Impact Analysis
• Add to “internal” work plan.
• Develop a video or formal curriculum to educate members of the ETC.
• Use examples in the city.
• What do we want to learn?
• Make notes about what you know/don’t know/want to know.

C. Work Plan Update
• Going forward, each member will provide updates on the area of the work plan they are focusing on.

VII. Chair And Member Comments
• Commissioner Olson said the DARTS ridership numbers are steady.
• Commissioner Scherer said the bipartisan focus on the hands free cell phone bill is great.
• Commissioner Johnson asked if we have statistics that look at trends where safety needs improvement in the City of Edina for the education campaign.
• Commissioner Veluvali honks at people that are texting and driving.
• Commissioner Ahler thanked Planner Nolan for his time as the liaison and asked if anyone would be willing to wait with the student members after meetings while they are waiting for their rides.
• Commissioner Richman met with Planning, Energy and Environment, Lou Miranda, and Council Member Staunton in regards to the Southdale Area Plan memo that was sent to the ETC at the last meeting and discussed how we are going to approach these in the future. Multiple commissions have to be involved when envisioning the future needs of transportation. They can’t just send it to the ETC. She also reminded everyone that the February meeting is elections and thanked Planner Nolan.

VIII. Staff Comments
• Next month’s goal is to have a PACS update.
• E-Line BRT project is ongoing.
- The traffic safety report will be available next month.

**IX. Schedule of Meeting and Events as of January 11, 2019**
For information purposes only, no discussion.

**X. Adjournment at 7:12 PM**

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ACTION REQUESTED:
Appoint Transportation Commission Chair and Vice Chair effective 3/1/2018 through 2/28/19.

INTRODUCTION:
Date: February 21, 2019  
To: Transportation Commission  
From: Chad A. Millner, PE, Director of Engineering  
Subject: 2019 Work Plan Updates  
Agenda Item #: VI.B.  
Item Type: Other  
Item Activity: Discussion  

ACTION REQUESTED: None.

INTRODUCTION: ETC members will update the Commission regarding the status of the ETC's 2019 work plan items (unless an item is elsewhere on the current meeting agenda). See attached work plan.

ATTACHMENTS:  
Approved 2019 Transportation Commission Work Plan
## Commission: Transportation Commission
### 2019 Annual Work Plan

<table>
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<tr>
<th>Initiative #1</th>
<th>Council Charge (Proposed Charge Completed by CM)</th>
<th>Target Completion Date</th>
<th>Budget Required (Staff Liaison)</th>
<th>Staff Support Required (Staff Liaison)</th>
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<td>☐ 1 (Study &amp; Report) ☐ 2 (Review &amp; Comment) ☒ 3 (Review &amp; Recommend) ☐ 4 (Review &amp; Decide)</td>
<td>August 2019</td>
<td>☐ Funds available Funds are available for this project.</td>
<td>☒ Staff Liaison: Hrs 20 ☐ CTS (including Video) ☒ Other Staff: Hrs 16</td>
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**Initiative Type:** ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

**Chair/co-chair a cross-commission committee (see partners) to review Travel Demand Management (TDM) options and recommend a TDM policy or ordinance for Council consideration.**

**Lead Commissioners:** Bruce McCarthy  
**Partners:** Transportation Commission [LEAD] and Planning Commission

**Progress Report:**

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<td>October 2019</td>
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<td>☒ Staff Liaison: Hrs 8 ☐ CTS (including Video) ☐ Other Staff: Hrs ____</td>
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**Initiative Type:** ☒ New Initiative ☐ Continued Initiative ☐ Ongoing Responsibility

**Serve on a cross-commission committee (see partners) to determine if a process is feasible for the Transportation Commission to provide input on transportation-related issues, including traffic study results associated with development/redevelopment.**

**Lead Commissioners:** Lori Richman  
**Partners:** Transportation Commission and Planning Commission [LEAD]

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<td>☐ CTS (including Video)</td>
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<td>There are not funds available for this project (explain impact of Council approving initiative in liaison comments).</td>
<td>☐ Other Staff: Hrs <em>16</em></td>
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<td>Anually, spring through fall, the commission will coordinate an educational campaign to inform community members about pedestrian, bicycle and motorist safety which will include an annual community event.</td>
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<td>Lead Commissioners: Mindy Ahler</td>
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<td>☐ Other Staff: Hrs _____</td>
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<td>Monitor and evaluate the CloverRide circulator service (charge #4) and make recommendations to Council for future service after twelve-month agreement expires (charge #3).</td>
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<td>☐ Other Staff: Hrs ____</td>
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<td>Review and comment on PACS Fund allocating process with a race and equity lens.</td>
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<td>Serve on a cross-commission committee (see partners) to complete requirements for Edina to receive the AARP City Designation. -Complete Walk Audit Tool Kit provided by AARP -October Senior Expo &amp; Designation</td>
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<td>Partners: Community Health Commission [LEAD], Human Rights &amp; Relations Commission, Parks &amp; Recreation Commission, Transportation Commission</td>
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<td>Serve on a cross-commission committee (see partners) to develop a draft plan on Edina Grand Rounds, including wayfinding.</td>
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<td>Partners: Parks &amp; Recreation Commission [LEAD] and Transportation Commission</td>
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**Progress Report:**
Date: February 21, 2019

To: Transportation Commission

From: Nick Bauler, Traffic Safety Coordinator

Subject: 2018 Traffic Safety Summary Report

ACTION REQUESTED:
None.

INTRODUCTION:
See attached staff report. An overview of this report will be presented to the City Council on their March 19 meeting.

ATTACHMENTS:

Summary Report: 2018 Traffic Safety Requests
Date: February 21, 2019

To: Edina Transportation Commission

From: Nick Bauler, Traffic Safety Coordinator

Subject: Summary Report: 2018 Traffic Safety Requests

Information / Background:

Below is a summary of how traffic safety requests were received and reported in 2018. The primary intent is to track the distribution of traffic safety requests through the year. The Engineering Department received 164 traffic safety requests in 2018. Requests are received by phone, mail, email and online submissions from the City’s website. When requests are received, they are assigned to one of five categories; Traffic Calming, Parking and Signage, Intersection Control, Pedestrian Safety and Other Traffic Safety. Each request is pinned to a map for record-keeping purposes. This assists the Traffic Safety Committee by noting if multiple requests are made at the same locations. Each request may require data collection and analysis by the Traffic Safety Coordinator prior to being reviewed by the Traffic Safety Committee.

Of the 164 requests received last year, 150 requests were reviewed and completed in 2018 (See Table 1). There was a 20% increase in reviewed requests from 2017 (up from 125) to 2018. Nearly 50% of all traffic safety requests are reviewed by the Traffic Safety Committee. These are categorized as letters A (recommended approval), B (recommended denial/no change) or C (recommend further study) in traffic safety reports. The other requests not reviewed by the Traffic Safety Committee are handled by the Traffic Safety Coordinator. An example can include a request for police enforcement for vehicles speeding on a local street. A request is submitted to deploy a temporary speed trailer which is owned and maintained by the Police Department. The Police are informed of this request and take action at their discretion. This is categorized as a letter D (other traffic safety items handled).

Table 1. Traffic Safety Requests by Type

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<th>Request Type</th>
<th>Traffic Calming</th>
<th>Parking &amp; Signage</th>
<th>Intersection Control</th>
<th>Pedestrian Safety</th>
<th>Other</th>
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<td>Items Reviewed</td>
<td>18 (12%)</td>
<td>56 (37%)</td>
<td>43 (29%)</td>
<td>25 (17%)</td>
<td>8 (5%)</td>
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<td>Recommendation</td>
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<td>A B D</td>
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<td>2% 37% 60%</td>
<td>28% 20% 52%</td>
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</table>
Of the 150 reviewed requests there were 56 regarding parking & signage, 43 intersection control, 25 pedestrian safety 18 traffic calming and 8 other requests (see Figure 1). The Traffic Safety Committee reviewed and recommended approval of 31 (A) items and recommended denial of 39 (B). 80 requests were handled by the Traffic Safety Coordinator and were classified as D items. Parking and signage received the highest number of approvals with 22, followed by pedestrian safety with seven, then traffic calming and intersection control at one.

Figure 1. Traffic Safety Requests Reviewed in 2018 (150 total)

Please note, items received in the fall and winter of 2018 may not be reviewed until 2019, due to workload and weather-dependent data collection methods.

Monthly breakdowns show fluctuations in requests made (see Figure 2). An increase of parking & signage requests took place in November and January mostly due to overnight and snow removal concerns with seasonal parking restrictions. Intersection control requests peaking in June and September could stem from traffic patterns changing when schools let out in June and when school begins again in September. June and August had increases of pedestrian safety requests likely due to more pedestrians walking and biking during summer months. Many pedestrian safety concerns submitted during winter months included snow removal on sidewalks and paths. If snow removal requests were removed, winter months would have shown less pedestrian safety concerns as less pedestrians and bicyclists are outside due to cold weather.
Northwest Edina received 41 traffic safety requests (see Figure 3). The type of request made most in this area was Intersection Control (17 or 41%). Southwest Edina received 32 traffic safety requests with Parking & Signage (11 or 34%) being the most requested category due to on street parking concerns near Edina High School (see Figure 4). Southeast Edina received 26 traffic safety requests (see Figure 5). The two types of requests most received in this area include Parking & Signage and Pedestrian Safety (8 each, or 31%). Northeast Edina received 65 traffic safety requests. The type of request made most in this area was Parking & Signage (28 or 43%). Many parking concerns in this area were due to the parking ramp construction during 2018 (see Figure 6).
Figure 3. Map of Traffic Safety Requests Received in 2018 - Northwest Edina (41)

Figures 3-6 include locations of Traffic Safety Requests. Symbols with a number indicate the amount of requests of the same category within a small distance.
Figure 4. Map of Traffic Safety Requests Received in 2018 - Southwest Edina (32)
Figure 5. Map of Traffic Safety Requests Received in 2018 - Southeast Edina (26)
Figure 6. Map of Traffic Safety Requests Received in 2018 - Northeast Edina (65)
ACTION REQUESTED:
Review and recommend the Traffic Safety Report of Tuesday, January 29, 2019, be forwarded to City Council for approval.

INTRODUCTION:
See attached staff report. An overview of the comments from the Edina Transportation Commission will be included in the staff report provided to the City Council for their February 19 meeting.

ATTACHMENTS:

Traffic Safety Report of January 29, 2019
Date: February 21, 2019

To: Edina Transportation Commission

From: Nick Bauler, Traffic Safety Coordinator

Subject: Traffic Safety Report of January 29, 2019

Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on January 29. The Traffic Safety Coordinator, Police Lieutenant, City Engineer, Public Works Director, Transportation Planner, Traffic Safety Specialist and Assistant City Planner were in attendance for this meeting.

For these reviews, the recommendations below are provided. On each of the items, persons involved have been contacted and the staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, these comments can be included on the February 21 Edina Transportation Commission and the March 19 City Council meeting agendas.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Request to remove street parking restrictions on Bush Lake Rd and W 74th St
   • Property manager is requesting on-street parking on Bush Lake Rd adjacent to 7385 due to increase of parking demand.
   • Parking restrictions were removed on Bush Lake and W 74th adjacent to 7401 Bush Lake.
   • Bush Lake Rd and W 74th St have a width of 39’.
   • Bush Lake Rd has an ADT of 3,747 and 85% speed of 34.2 MPH.

After review, staff recommends removing parking restrictions on the east side of Bush Lake Rd and the north side of W 74th St, adjacent to 7385 Bush Lake. A distance of 50’ will remain restricted to accommodate a westbound bus stop on W 74th St.

Map: Bush Lake Rd at W 74th St. (Note: the red line indicates where parking is allowed and the rectangle is where on-street parking is requested)
A2. Request to add a crosswalk on W 65th St between the two hospital entrances

- Requestor is concerned with the amount of pedestrians crossing between the medical facilities along with the high amounts of traffic.
- This section of W 65th St is classified as a Local Street.
- A total of 427 pedestrian crosses took place at this location.
- The two-hour peak of pedestrian crossings took place between 11:30 and 1:30 with 102 crossings.
- One recorded vehicle-pedestrian collision took place in 2008.

This request was originally included in the Traffic Safety Report of December 17, 2017 as Item C1. At that time, staff recommended designing a crosswalk at this location which the Traffic Safety Committee would then review, as there were existing infrastructure constraints. Staff reviewed the site and installed a crosswalk in 2018 on the east side of the driveway entrances; this side was identified as having a lower likelihood of vehicle-pedestrian conflicts.

Section B: Items on which the Traffic Safety Committee recommends no action

B1. Review school drop-off traffic along Valley View Rd

- Resident at 6732 Valley View Rd is concerned with the amount of vehicles dropping-off students in front of their home and walking along their boulevard on Valley View.
- The resident is requesting if student drop-offs can be restricted inside their half cul-de-sac.
- The resident will be looking to install vegetation where current students walk to prevent walk-paths to form in their yard and ruin current landscaping.
- All residents adjacent to the half-cul-de-sac were sent a mailer asking if they had feedback regarding adding signage restricting pick-ups or drop-offs. One resident responded and were indifferent regarding any added signs.

After review, staff recommends no changes. Based on the lack of responses from residents, pick-up and drop-off traffic does not appear to be a cause of concern. By continuing to allow pick-up and drop-off traffic in the Valley View Rd half cul-de-sac, it may assist in overall traffic flow near Edina High School and Valley View Middle School during morning and afternoon rush hours.
B2. Request for a “Do Not Block Driveway” sign in front of 3920 W 44th St
- Resident has experienced cars parking in front of their driveway, blocking them in/out.
- Parking demand on W 44th near France Ave is high.
- Parking is utilized on both sides of W 44th St.
- W 44th St is 36’ wide.

After review, staff recommends no changes. As blocking driveways is illegal throughout the entire City of Edina, no additional signage is necessary. The resident was informed if this takes place, to contact the EPD for ticketing or towing of the vehicle.

Section D: Other Traffic Safety items handled

D1. A resident submitted a concern of vehicles passing around busses picking up children at a bus stop. The EPD was contacted and investigate these situations adequately. The resident was informed to contact the EPD if they witness such activity again.

D2. Requests were submitted for crosswalk markings at controlled intersections. Locations analyzed included Curve Ave at Sunnyside Rd, Brittany Rd at W 66th St, Rabun Dr at W 70th St. These locations had low pedestrian and bicycle use that did not meet warrants for crosswalk installation.

D3. A resident contacted Traffic Safety requesting a sidewalk on W 60th St between France Ave and Xerxes Ave. The resident was informed a proposed sidewalk is planned in this location.

D4. Residents have reached out to Traffic Safety submitting pedestrian safety requests for sidewalks to be plowed following snow events. These requests were sent to Public Works and the residents were informed of how the sidewalks are maintained by the City.

D5. A resident was requesting an improved crossing at Amundson Ave over Cahill Rd. An RRFB is present for pedestrians which is beyond what current warrants require- basic crosswalk signs with in-pavement markings.

D6. A resident contacted traffic safety requesting new signal timing at Vernon Ave and Tracy Ave. Resident was concerned with the overall level of service for vehicles traveling south onto Tracy or Vernon from Doncaster Way/Merritt Cir. A request was submitted for the resident with Hennepin County as this signal function is operated by the County.

D7. A resident contacted Traffic Safety requesting the removal of on-street parking on McCauley Trail. The resident was concerned with vehicles parking on McCauley overnight leading to plowing issues. Staff denied this request as McCauley had previous concerns of high vehicle speeds, allowing one sided parking should assist in slowing traffic. The resident was informed to contact the EPD if vehicles are parked on the street overnight.

D8. Residents have contacted Traffic Safety with concerns of icy roads and plowing needed. Locations include Indianola Ave, W 62nd St, Washington Ave and York Ave. These requests were forwarded to Edina Public Works and residents were informed to contact PW for future concerns.
D9. A resident submitted a request to fix a pedestrian light at the corner of W 70th St and York Ave. The resident stated the light was not facing the proper direction and it wasn't visible to pedestrians. Hennepin County was contacted as this intersection is maintained by the County.

D10. A request was made for traffic calming at the intersection of Scott Terrace and Morningside Rd. A resident was having issues turning onto Morningside from Scott as vehicles were parking close to the intersection. The EPD was contacted to patrol this area and make sure vehicles are parked no closer than 30' from the intersection to give adequate sight lines and turn movements.

D11. A resident had sight line concerns when approaching Interlachen Blvd from Hankerson Ave. The resident stated their concerns were based on overgrowth of nearby vegetation. The City Forester was informed of this concern to remove sight line concerns.

D12. A resident requested a “Do Not Block Driveway” sign in front of their driveway off W 58th St. east of Xerxes Ave. The resident stated they have issues with vehicles cuing on W 58th blocking their driveway. Upon video surveillance, no issues appeared so signage is not warranted.

D13. A request for a crosswalk was made over W 58th St at Philbrook Ln. Upon video surveillance, a crosswalk was not warrants at this uncontrolled location. This location will be reviewed again in 2019 for updated data as W 58th St will be reconstructed in 2020 and future findings can impact roadway designs at Philbrook Ln and the entrance of Pamela Park.

D14. A request was made to add signs restricting pedestrians from walking in bike lanes on Wooddale Ave. Upon video review, no pedestrians were witnessed using the bike lanes and signs restricting this movement were deemed unwarranted.
Date: February 21, 2019

To: Transportation Commission

From: Andrew Scipioni, Transportation Planner

Subject: Discuss draft Comprehensive Plan Transportation and Implementation Chapters

**ACTION REQUESTED:**
None.

**INTRODUCTION:**
Provide comments on draft Transportation and Implementation Chapters.
Date: February 21, 2019

To: Transportation Commission

From: Chad A. Millner, PE, Director of Engineering

Subject: Schedule of Meeting and Event Dates as of February 15, 2019

ACTION REQUESTED:
None.

INTRODUCTION:

ATTACHMENTS:

Schedule of Upcoming Meetings/Dates/Events
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