Agenda
Energy and Environment Commission
City Of Edina, Minnesota
City Hall Community Room

Thursday, February 14, 2019
7:00 PM

I. Call To Order

II. Roll Call

III. Approval Of Meeting Agenda

IV. Approval Of Meeting Minutes
   A. Minutes: Energy and Environment Commission January 10, 2019

V. Special Recognitions And Presentations
   A. Recycling and Organics Contracted Services

VI. Community Comment

   During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.

VII. Reports/Recommendations
   A. Election of 2019 Chair and Vice Chair
   B. Energy Benchmarking

VIII. Correspondence And Petitions
   A. Correspondence

IX. Chair And Member Comments
   A. Fresh Energy's Building Electrification Informational

X. Staff Comments
   A. SolSmart Certification
   B. Ethical and Respectful Conduct Reminder
XI. Calendar Of Events
    A. 2019 EEC Schedule and Roster List

XII. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.
ACTION REQUESTED:
Motion to approve the January 10, 2018 Minutes for the Energy and Environment Commission.

INTRODUCTION:

ATTACHMENTS:
Minutes: January 10, 2019
I. Call To Order  
Chair Jackson called the meeting to order at 7:01 p.m.

II. Roll Call  
Answering Roll Call were Chair Jackson, Commissioners Horan, Hussian, Kostuch, Manser, Lanzas, Satterlee, Hoffman, Glahn and Fernands  
Late: Maynor  
Absent: Seeley  
Staff Present: Liaison Brown, Casey Casella

III. Approval Of Meeting Agenda  
Commissioner Hoffman made a motion to approve the January 10, 2019 meeting agenda. Horan seconded. All voted aye. Motion carried.

IV. Approval Of Meeting Minutes  
Motion made by Commissioner Manser to approve the November 8, 2019 minutes. Motion seconded by Kostuch. Motion carried.

Commissioner Maynor arrived at 7:03 PM.

VI. Community Comment  
No community comments.

VII. Reports/Recommendation  
A. 2019 EEC Work Plan

Commission walked through the commission’s work plan for 2019. Discussion topics were:  
- Importance of student engagement in the organics engagement and business recognition initiatives.  
- The business recognition initiative working group start meeting in February.  
- The energy benchmarking initiative will need help with audits, production confidentiality and public engagement.  
  o Commissioners Maynor, Satterlee, Lanzas, Hussian and Manser expressed interest in working on the initiative.  
- The pollinator initiative lead will have a meeting with Project Earth and two City staff.  
- The climate action plan initiative lead will meet with Liaison Brown to discuss initial research opportunities.
B. Greater Southdale District Plan Consideration
The City Council is looking for comments on the district plan revision. Liaison Brown shared a brief update of the ETC discussion at their last meeting. Chair Jackson and commissioner Manser mentioned the storm water re-work of managing the system the City currently has.

VIII. Correspondence And Petitions
A. Working Group Minutes
   • Minutes received from the EOWG Working Group.

IX. Chair And Member Comments
A. Advisory Communication
Commissioner Kostuch introduced an advisory communication regarding maintaining reliable GHG-free electrical power by supporting removal of MN ban on new nuclear power plants.

Discussion topics on the advisory communication were:
• Minnesota’s nuclear power plant plans. Commissioners were interested in Xcel Energy’s nuclear plan.
• The legislature’s involvement with nuclear legislation.
• There was expressed concern with the lack of information on the topic.
• There was concern with the price and commitment of building a nuclear reactor.
• There was discussion on the technology and the waste of the nuclear plants.
• There was discussion about the competitiveness of lifting the ban in Minnesota.

Motion made by Kostuch to approve the advisory communication and send the report to the City Council. Glahn seconded. Commissioner Kostuch, Glash, Hoffman voted aye. Commissioners Horan, Manser, Fernands voted nay. Commissioner Hussain, Lanzas and Satterlee abstained. Motion does not prevail.

B. Chair Comments
   a. Thanked Commissioner Kostuch for his 8 years of service to the Energy and Environment Commission.
   b. The Chair recommended looping the Mayor into youth groups that are outside out community.
   c. The Chair will be attending a meeting at Hennepin County about composting.

C. Student Commissioner Updates
   a. Commissioner Fernand’s youth group It Can’t Wait met with Governor Walz in January.
   b. The group It Can’t Wait has a state bill that will be sponsored by Rep. Hornstien.
   c. There will be a Youth Climate Justice Summit at the MN Capitol this session.
   d. Project Earth is conducting an initiative about school waste.

D. Commissioner Satterlee
   a. Recommended to disband the Education and Outreach Working Group (EOWG)
Commissioner Glahn made a motion to disband the EOWG. Hoffman second. All vote aye. Motion prevails.

X. Staff Comments
Liaison Brown gave an oral update on organics.

A. Tree Grant
Liaison Brown presented an update on the staff's submission to a Hennepin County Healthy Tree Canopy Grant. Staff will hear on the outcome at the end of the month.

B. Solar Ordinance Passes
Management Fellow Casey gave an update about the final passage of a solar ordinance and the City's submission to the SolSmart certification.

C. Chloride Pollution Prevention
Management Fellow Casey gave an update on the advisory committee on the chloride pollution prevention advisory committee.

XII. Calendar Changes
A. Work session date for the EEC has changed to April 2.
B. November meeting is not the second Thursday, it is the first Thursday Nov. 7.

XII. Adjournment

Motion made by Glahn to adjourn the January 10, 2019 meeting at 8:20 p.m. Motion seconded by Lanzas. Motion carried.

Respectfully submitted,
Casey Casella
City Management Fellow
Date: February 14, 2019

To: Energy and Environment Commission

From: Solvei Wilmot, Recycling Coordinator

Subject: Recycling and Organics Contracted Services

ACTION REQUESTED:
Comment on Recycling Coordinator's recommendations.

INTRODUCTION:

ATTACHMENTS:

Organics Recommendation for Council
Recycling recommendation for Council
February 14, 2019

To: Energy and Environment Commission

From: Jeff Brown, Solvei Wilmot, Tara Brown

Subject: Residential Curbside Organics Collection Provider Recommendation

Action Requested:
Review and Comment

Information / Background:
A Hennepin County waste sort, City of Minneapolis Waste Characterization Study and Recycling Analysis, from September 2016 revealed that 25% of trash is made up of organic materials. This is the largest category within the trash that could be diverted from landfilling. In an effort to meet Minnesota Pollution Control Agency and Hennepin County waste reduction goals, the City of Edina put out a request for proposals for a residential curbside organics collection contract. Four companies responded to the request for proposals: Republic Services, Waste Management, Eureka Recycling and Vierkant Disposal. Proposers were permitted to submit alternate proposals to allow for innovation or creative programs. Staff evaluated the proposals with respect to contract cost, additional City staffing requirements, sustainability, and other factors. The staff recommendation is as follows:

Accept Vierkant Disposal’s proposal for weekly residential organics collection, beginning in 2020. This proposal is for a 5 year contract. Monthly collection cost per household for weekly organics collection is proposed at $5.00 as the rate for all 5 years of the contract. One additional City staff member is necessary for management of the program, including outreach and education to residents to support the positive behavior change needed to meet waste reduction goals. Staffing costs would be added to the per household cost, and are estimated to be $.50 to $.60 per household per month.

Not only will implementation reduce the amount of material in the trash, current Hennepin County grant funding for recycling is being shifted to organics, which means there will be funding available to offset costs. The funding is based on participation rates. Additionally, startup grants are available for cities who begin programs in the next year, which may reduce program cost.

Other factors considered: Vierkant Disposal’s existing organics customer base in the City (approximately 11%), headquarters location in Bloomington, and commitment to customer service.
Date: February 14, 2019

To: Energy and Environment Commission

From: Solvei Wilmot - Environmental Health Specialist/Recycling Coordinator, Tara Brown – Sustainability Coordinator, Jeff Brown – Community Health Administrator

Subject: Residential Curbside Recycling Collection Provider Recommendation

Action Requested:

Review and Comment

Information / Background:

Edina has provided residential curbside recycling collection since 1985.

The current bi-weekly citywide 7-year contract for residential recycling collection with Republic Services will end on December 31, 2019. As a result, a request for proposals for curbside residential recycling collection was released. Three companies responded to the request for proposals: Republic Services, Waste Management and Eureka Recycling. Proposers were permitted to submit alternate proposals to allow for innovation or creative programs. Staff evaluated the proposals with respect to contract cost, market variability, sustainability, and other factors. State and County waste reduction goals were also considered during the evaluation of the proposals. The staff recommendation is as follows:

Accept Eureka Recycling’s alternate proposal for weekly residential recycling collection, and direct staff to enter into contract negotiations with the company. This proposal is for a 7-year contract with weekly recycling collection, including 100% revenue sharing with the City after processing costs. Total annual cost to the City is dependent upon the market for recycling commodities, as these revenues are used to offset processing costs. Staff anticipate approximately $7.80 monthly cost per household for weekly residential recycling collection for 2020. The proposal includes 3% annual increases to base collection fees, in addition to annual adjustments in response to commodity markets. The graphic below shows the 2019 bi-weekly recycling contract rate per household and Eureka Recycling’s bi-weekly and weekly proposed rates for 2020. As well as estimated market adjustments with commodity values averaging $54 per ton. As indicated, per household cost will increase with either option.
Proposed Monthly Household Recycling Fees

<table>
<thead>
<tr>
<th>$54/Ton Commodity Market Average</th>
<th>Current Bi-Weekly</th>
<th>Eureka New Bi-Weekly</th>
<th>Eureka New Weekly</th>
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<tbody>
<tr>
<td>Contract Rate</td>
<td>$2.84</td>
<td>$4.14</td>
<td>$6.47</td>
</tr>
<tr>
<td>Estimated Market Adjustment</td>
<td></td>
<td>$2.32</td>
<td>$1.33</td>
</tr>
<tr>
<td>Total Monthly Rate</td>
<td></td>
<td>$6.46</td>
<td>$7.80</td>
</tr>
</tbody>
</table>

Eureka’s proposal expects the City to make up the deficit when commodity revenue does not cover processing costs. Residential monthly collection fees will be adjusted annually to accommodate contract terms and varying commodity revenues, and operating deficits.

Other factors that made Eureka the recommended vendor:

- Eureka’s commitment to education and capturing clean recyclables
- Customer service center and headquarters located in Minnesota
- No walk-up fee for residents that need this service
- A non-profit company with a vision to assist individuals, organizations, and communities in achieving their zero waste goals
- Fleet management in regard to sustainability that was on par with competitors
- Are working on race and equity issues within their operations. Work includes starting a People of Color and Indigenous People caucus, creating a Diversity and Inclusion committee, and providing an annual Affirmative Action and Equal Employment Opportunity Report.

Accepting this proposal would mean a shift to weekly collection, rather than every other week. This is in an effort to meet Minnesota Pollution Control Agency and Hennepin County waste reduction goals, by providing more frequent collection opportunities for residents and reducing the amount of recyclable materials placed in the trash because of full recycling carts. Hennepin County waste sort, City of Minneapolis Waste Characterization Study and Recycling Analysis, September 2016 revealed that approximately 14.6% of trash is recyclable. Increasing collection frequency captures more recyclables and improves service to residents.
Date: February 14, 2019  
To: Energy and Environment Commission  
From: Carolyn Jackson, EEC Chair  
Subject: Election of 2019 Chair and Vice Chair

**ACTION REQUESTED:**
Commission to vote on Chair and Vice Chair for 2019.

**INTRODUCTION:**
ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

Benchmarking and beyond
Energy Benchmarking

What are the benefits of benchmarking?

- Help building owners understand building performance
- Supports meeting Minnesota’s GreenStep Cities program
- Supports city climate action plans
- Building peer comparison
- Create a demand for energy efficiency in the property market

With over $80 million spent on gas and electric in Edina, there is a large potential for energy savings

Two basic policy arms:

1. Benchmarking and disclosure
2. Advanced policies (a.k.a ‘beyond benchmarking’)
   
   a. Energy efficiency study or audits
   b. Timing of disclosure
   c. Required energy upgrades

City examples:

<table>
<thead>
<tr>
<th>City</th>
<th>Program Components</th>
<th>Energy Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicago¹ 2013-2016</td>
<td>Benchmarking &amp; Transparency</td>
<td>4.0% (over 3 years)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$17.6 million savings/yr</td>
</tr>
<tr>
<td>San Francisco¹ 2010-2014</td>
<td>Benchmarking &amp; Transparency Audits (2013)</td>
<td>7.9% (over 4 years)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>16.9% carbon savings</td>
</tr>
<tr>
<td>New York City² 2010-2013</td>
<td>Benchmarking &amp; Transparency Audits (2013) Lighting Upgrades (2025)</td>
<td>5.7% (over 3 years)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9.9% carbon savings</td>
</tr>
<tr>
<td>Washington, D.C.³ 2012-2013</td>
<td>Benchmarking &amp; Transparency</td>
<td>3% (over 1 year)</td>
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<tr>
<td>Seattle⁴ 2011-2013</td>
<td>Benchmarking; No Transparency</td>
<td>0.6% (over 2 years)</td>
</tr>
<tr>
<td>Seattle⁴ 2011-2013</td>
<td>Benchmarking &amp; Transparency</td>
<td>3.7% (over 3 years)</td>
</tr>
</tbody>
</table>
U.S. City and County Policies for Existing Buildings: Benchmarking, Transparency, and Beyond

- Requirements of achieving performance targets or completing additional actions
- Benchmarking policy for public, commercial, and multifamily buildings adopted
- Benchmarking policy for public and commercial buildings adopted

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Date: February 14, 2019

To: Energy and Environment Commission

Subject: Correspondence

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

Correspondence from resident
Attachment to Correspondence
Correspondence Selection

Data Practices Advisory:
Any information submitted through this form will be emailed to all Board or Commission members. You are not required to complete any fields of this form. However, if you do not provide your name, street address or your email address, your comments will not be sent to the Board or Commission members.

Open Meeting Law
Members receive and consider all feedback sent through this form. Because of the open meeting law, Members cannot engage in back-and-forth emails involving a quorum. For that reason, you might not receive a response from them. You might also receive a response from a City staff member.

Name * Janey Westin
Street Address 6136 Brookview Ave.
City Edina
State MN
Zip Code 55424
Phone Number 6128343799
Email janeywestin@usa.net
Comments * Please read the attached--
A Proposal for a Building Height and Shadow Solution

File Upload
Attachments allowed: pdf, jpg, png
A Proposal for a Building Height and Shadow Solution.pdf 219.44KB

By submitting this form, I have read and agree to the Data Practices Advisory above.
A Proposal for a Building Height and Shadow Solution:
A Sunlight Setback

As developers in Edina press for more height in buildings (both residential and commercial), and as utilization of solar power becomes more necessary in regard to climate change, solutions to this issue are sought. I am going to throw out to you an idea for solving this problem that may seem radical at first, but makes quite a bit of sense. So, here goes...

A Sunlight Setback requirement:

Require that all new buildings (starting with the second floor and going up) must step back a certain distance on all sides, so as to never cast a shadow across its property boundary lines at ground level between 9:00 am and 3:00 pm in any given season of the year.

Developers would most likely roll their eyes at this prospect, and many architects, too. HOWEVER, this could be an intriguing challenge for others to take up. A bit of astronomy and math will give the needed step-back requirements.

This Sunlight Setback requirement would erase all objections from neighbors to having a lack of sun in our long winters affecting their mental health and property values. This would encourage solar panel installation, reducing carbon emissions. It would allow better sunlight conditions for more trees and greenery to be planted around buildings to help cool and clean the air. Every floor could have a walkout deck with more plantings and gardens on them. That top floor penthouse or office suite would bring top dollar.

It would simply make people happier. Wild idea? Maybe not.

Janey Westin

6136 Brookview Ave., Edina MN 55424

612-834-3799

January 23, 2019
Date: February 14, 2019

To: Energy and Environment Commission

From: Carolyn Jackson, EEC Chair

Subject: Fresh Energy's Building Electrification Informational

ACTION REQUESTED:

INTRODUCTION:
ACTION REQUESTED:
None.

INTRODUCTION:
Casey Casella will provide a verbal update on the SolSmart Gold certification for the City of Edina.
ACTION REQUESTED:
None.

INTRODUCTION:
Tara Brown will provide a reminder about the Ethical and Respectful Conduct of Boards and Commissions at the City of Edina.

ATTACHMENTS:

Ch. 5 of Commission Guidebook: Ethical and Respectful Conduct
5. Ethical and Respectful Conduct
Boards and Commissions New Member Orientation Binder

Conflict of Interest

Definition: any member who has a financial interest in, or who may receive a financial benefit as a result of, any BC action or if there is potential for the appearance of conflict of interest.

Members who have a conflict of interest must:
- Disclose the conflict of interest to the group, and
- Abstain from discussing or voting on the matter.

Gifts

- Members may not receive gifts from any “interested person” in conjunction with their BC duties.
- BC can recommend acceptance of general gifts through the City’s donation policy.

Respectful Behavior

Members should strive to:
- Treat people with courtesy, politeness and kindness.
- Encourage others to express their opinions and ideas.
- Listen to what others have to say.
- Use the ideas of others to improve decisions and outcomes.
- Recognize cultural differences.

Members should avoid:
- Speaking over or cutting off another individual’s comments.
- Insulting, disparaging or putting down people or their ideas.
- Bullying other members by displaying a pattern of belittling, demeaning, judging or patronizing comments.

Violence or the threat of violence is not tolerated.
The Chair or the Staff Liaison can call for the removal of any anyone who threatens or commits an act of violence.

Code of Ethics

- I have been entrusted by the Edina City Council to perform my duties and services as a volunteer Board or Commission Member in manner that is always in the best interests of the community of Edina.
- While honest differences of opinion may develop, I will work harmoniously with other Board or Commission members to assure residents the services they require.
- I will invite all residents to express their opinions so I may be properly informed prior to making my decisions. I will make them based solely upon the facts available to me. I will support the final decision of the Board or Commission.
• I must devote the time, study and thought necessary to carry out my duties.
• I understand that the Board or Commission members recommend policies, the City Council establishes policies and the staff is responsible for administering the policies of the City Council.
• I understand that as a Board or Commission Member, I have no authority outside of the proper meeting of the Board.
• I understand that all Board meetings shall be open to the public, except as provided by law.
• I understand that it is my duty as a Board or Commission member to treat all residents, staff and fellow Board and Commission members in a respectful and professional manner at all times.
• I will withdraw from discussions and decision-making actions in cases where I have a conflict of interest and I will disclose those conflicts of interest when they arise.
Date: February 14, 2019
Agenda Item #: XI.A.

To: Energy and Environment Commission
Item Type: Other

From: Casey Casella, City Management Fellow
Item Activity: Information

Subject: 2019 EEC Schedule and Roster List

ACTION REQUESTED:
None.

INTRODUCTION:
See attachment for schedule and roster list as of February 4th, 2019.

ATTACHMENTS:

2019 Schedule
## 2019 Meetings and Events

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Thurs</td>
<td>Jan 10</td>
<td>Regular Meeting</td>
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<td>Community Room</td>
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<tr>
<td>Thurs</td>
<td>Feb 14</td>
<td>Regular Meeting</td>
<td>7:00 pm</td>
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<tr>
<td>Thurs</td>
<td>Mar 14</td>
<td>Regular Meeting</td>
<td>7:00 pm</td>
<td>Community Room</td>
</tr>
<tr>
<td>Thurs</td>
<td>April 11</td>
<td>Regular Meeting</td>
<td>7:00 pm</td>
<td>Community Room</td>
</tr>
<tr>
<td>Mon</td>
<td>April 15</td>
<td>Volunteer Recognition</td>
<td>5:00 pm</td>
<td>Braemar Golf Course</td>
</tr>
<tr>
<td>Tues</td>
<td>April 16</td>
<td>Work Session w/ City Council</td>
<td>5:30 pm</td>
<td>Community Room</td>
</tr>
<tr>
<td>Tues</td>
<td>April 30</td>
<td>BC Member Annual Reception</td>
<td>6:00 pm</td>
<td>Braemar Golf Course</td>
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<tr>
<td>Thurs</td>
<td>May 9</td>
<td>Regular Meeting</td>
<td>7:00 pm</td>
<td>Community Room</td>
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<tr>
<td>Thurs</td>
<td>June 13</td>
<td>Regular Meeting</td>
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<tr>
<td>Thurs</td>
<td>July 11</td>
<td>Regular Meeting</td>
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<tr>
<td>Thurs</td>
<td>August 8</td>
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<tr>
<td>Thurs</td>
<td>Sept 12</td>
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<tr>
<td>Thurs</td>
<td>Oct 10</td>
<td>Regular Meeting</td>
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<tr>
<td>Thurs</td>
<td>Nov 7*</td>
<td>Regular Meeting</td>
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<tr>
<td>Thurs</td>
<td>Dec 12</td>
<td>Regular Meeting</td>
<td>7:00 pm</td>
<td>Community Room</td>
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</tbody>
</table>

Attendance at Regular Meetings and Rescheduled Regular Meetings are counted towards attendance policy.

*Note: November meeting is the first Thursday in November

### Chair and Vice Chair specific meetings

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues</td>
<td>April 30</td>
<td>Chair and Vice Chair Annual Meeting</td>
<td>5:00 pm</td>
<td>Braemar Golf Course</td>
</tr>
<tr>
<td>Tues</td>
<td>Oct 1</td>
<td>2020 Work Plan Review w/ Council (Chair only)</td>
<td>5:30 pm</td>
<td>Community Room</td>
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</tbody>
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### Roster

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glahn, Bill</td>
<td><a href="mailto:billglahn@aol.com">billglahn@aol.com</a></td>
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<tr>
<td>Fernands, Maddy</td>
<td><a href="mailto:maddyfernands@gmail.com">maddyfernands@gmail.com</a></td>
</tr>
<tr>
<td>Hoffman, Howard</td>
<td><a href="mailto:howard.hoffman@gmail.com">howard.hoffman@gmail.com</a></td>
</tr>
<tr>
<td>Horan, Michelle</td>
<td><a href="mailto:mhoran00@gmail.com">mhoran00@gmail.com</a></td>
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<td>Hussanian, Paul</td>
<td><a href="mailto:pahussian@hotmail.com">pahussian@hotmail.com</a></td>
</tr>
<tr>
<td>Jackson, Carolyn</td>
<td><a href="mailto:bjandcj@aol.com">bjandcj@aol.com</a></td>
</tr>
<tr>
<td>Lanzas, Bayardo</td>
<td><a href="mailto:blanzas@artaxstudio.com">blanzas@artaxstudio.com</a></td>
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<tr>
<td>Manser, Richard</td>
<td><a href="mailto:richardmanser@icloud.com">richardmanser@icloud.com</a></td>
</tr>
<tr>
<td>Maynor, Chloe</td>
<td><a href="mailto:chloem20475@isd273.org">chloem20475@isd273.org</a></td>
</tr>
<tr>
<td>Satterlee, Lauren</td>
<td><a href="mailto:lauren.mpls.mn@gmail.com">lauren.mpls.mn@gmail.com</a></td>
</tr>
<tr>
<td>Seeley, Melissa</td>
<td><a href="mailto:msee10@me.com">msee10@me.com</a></td>
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<td>Brown, Tara</td>
<td><a href="mailto:tbrown@edinamn.gov">tbrown@edinamn.gov</a></td>
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<tr>
<td>Casella, Casey</td>
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